

To: Mayor Biss and Members of the City Council

From: Luke Stowe, City Manager

Subject: Weekly City Manager's Update

Date: October 18, 2024

STAFF REPORTS BY DEPARTMENT

Weekly Report for October 14, 2024 – October 18, 2024

City Manager's Office

Weekly Bids Advertised

Community Development

Weekly Zoning Report
Weekly Field Inspection Report

Health Department

Weekly Food Establishment Application Report

Law Department

Weekly Liquor License Application Report

Clerk's Office

None

Legislative Reading

NWMC Weekly Briefing

STANDING COMMITTEES OF THE COUNCIL & MAYORAL APPOINTED BOARDS, COMMISSIONS & COMMITTEES

Monday, October 21, 2024 No Meetings

Tuesday, October 22, 2024 No Meetings

Wednesday, October 23, 2024

6:00 PM: <u>Economic Development Committee</u> 7:00 PM: <u>Land Use Commission - CANCELED</u>

Thursday, October 24, 2024 No Meetings

Friday, October 25, 2024 No Meetings

Check the City's Calendar for updates:

City of Evanston - Calendar

City of Evanston Committee Webpage:

<u>City of Evanston – Boards, Commissions and Committees</u>



To: Luke Stowe, City Manager

From: Hitesh Desai, CFO/ City Treasurer

Tammi Nunez, Purchasing Manager

Subject: Bids/RFPs/RFQs Advertised during the Week of October 14, 2024

Date: October 18, 2024

The following is a list of projects that have been advertised and the anticipated date each will be presented to the Council or Library Board.

Bids/RFPs/RFQs sent during the Week of October 14, 2024

Bid/RFP/RFQ Name	Requesting Dept.	Description of Project	Budgeted Amount	Bid/RFP/RFQ Opening Date	Anticipated Council/ Library Board Date
Rental for Portable Toilets- Handwashing Stations	Administrative Services	The City of Evanston's Administrative Services is seeking bids for this project which includes the rental and service of standard and ADA portable toilets and handwashing stations.	TBD	11/05	11/11
Standpipe Water Quality	Public Works	The City of Evanston's Capital Planning and Engineering Bureau of the Evanston Public Works Department is seeking proposals from experienced firms for: the construction and installation of chlorination and mechanical improvements to both north and south standpipes of the Evanston distribution system. Improvements include installation of a chlorine scrubber, chlorine dosing, meter vault, and various meters and valves, as well as associated PLC/SCADA updates.	\$1,200,000	11/19	12/09



To: Honorable Mayor and Members of the City Council

From: Elizabeth Williams, Planning & Zoning Manager

Subject: Weekly Zoning Report

Date: October 18, 2024

Enclosed is the weekly report of zoning applications received and pending. The report, organized by ward, includes the property address, zoning district, the type of application submitted, a description of the project, date received, and current status.

Please contact me at (224) 296-4489 or ewilliams@cityofevanston.org if you have any questions or need additional information.

Cases Received and Pending, October 10, 2024 - October 16, 2024 Backlog (business days received until reviewed): 8

Volume (number of cases pending initial staff review): 22

Zoning Reviews

Ward	Property Address	Zoning	Туре	Project Description	Received	Status
1	144 Greenwood Street	R1	Building Permit	Install a modular ramp with handrails	04/29/24	pending additional information from the applicant
1	820 Church Street	D3	Building Permit	Remove driveway curb	09/17/24	revisions submitted by applicant, pending staff review
1	1404 Forest Avenue	R1	Building Permit	Interior renovation of existing coach house (ADU)	10/09/24	pending staff review
2	2118 Lake Street	R2	Building Permit	Patio and retaining wall	05/01/24	pending additional information from the applicant
2	1812 Lake Street	R3	Building Permit	Garage	06/25/24	non-compliant, pending additional information/revisions from the applicant
2	900 Clark Street	RP	Zoning Analysis	Demolish north end of Church Street Plaza movie theater building, construct new 27-story multi-family dwelling building with 358 dwelling units and 20% Inclusionary Housing dwelling units	07/03/24	non-compliant, pending additional information from the applicant
2	1615 Dodge Avenue	R3	Building Permit	Concrete garage floor slab with apron	09/09/24	revisions submitted by applicant, pending staff review
2	1111 Pitner Avenue	R3	Building Permit	Garden dwelling unit	09/23/24	revisions submitted by applicant, pending staff review
2	1620 Darrow Avenue	R3	Building Permit	Addition	10/02/24	pending additional information and revision from the applicant
2	1721 Dempster Street	R3	Building Permit	Flatwork	10/04/24	pending staff review
2	2400 Main Street	C1	Zoning Analysis	Zoning verification letter	10/04/24	pending staff review
2	1415 Grey Avenue	R2	Building Permit	Remove/replace stairs and hardscape	10/09/24	pending staff review
2	909 Davis Street	RP	Building Permit	Interior remodel of floors 1-3 (City of Evanston)	10/15/24	pending staff review
3	819 Judson Avenue	R5	Building Permit	New 4-story multi-family dwelling building with 4 dwelling units and detached garage for 8 vehicles	04/16/24	non-compliant, pending revisions from the applicant
3	1300 Chicago Avenue (1300-1306 Chicago Avenue), 601-615 Dempster Street, 1307 Sherman Place	B1/oDM	Zoning Analysis	Planned Development for a new 7-story mixed-use building with ground floor retail, enclosed parking on ground floor, 65 dwelling units, and modification of the existing 2-story retail building with 2 dwelling units above	06/24/24	non-compliant, pending additional information/revisions from the applicant
3	1314 Judson Avenue	R1	Building Permit	Addition, deck, and interior remodel	09/16/24	pending additional information from the applicant
3	614 Judson Avenue	R1	Zoning Analysis	1st story addition, dormer at 2nd story, insulating existing 3-season room	09/26/24	pending revisions from the applicant
3	518 Dempster Street	B2/oDM	Building Permit	Interior remodel (Sea Rach Sushi)	10/07/24	pending staff review
3	1212 Judson Avenue	R1	Building Permit	Interior remodel	10/11/24	pending staff review
3	1127 Forest Avenue	R1	Zoning Analysis	Sauna	10/15/24	pending staff review

3	527 Chicago Avenue	C1a	Building Permit	Rooftop deck	10/16/24	pending staff review
4	1118 Elmwood Avenue	R3	Building Permit	Motorized aluminum pergola	07/30/24	non-compliant, pending revisions from the applicant
4	990 Grove Street	D1	Zoning Analysis	Convert office space to work/live units on the 1st floor and to dwellings on floors 2-5	09/13/24	pending additional information from the applicant
4	1012 Church Street	D3	Building Permit	New 2-story theatre (Northlight Theatre)	10/10/24	pending staff review
4	1009 Wesley Avenue	R3	Building Permit	Carport	10/11/24	pending staff review
5	1811 Church Street	B2/oWE	Building Permit	New 4-story mixed-use building with ground floor retail and 33 dwelling units (HODC)	08/18/23	pending revisions and additional information from the applicant
5	2209 Emerson Street	R3	Building Permit	Deck	03/25/24	pending additional information from the applicant
5	2027 Brown Avenue	R3	Building Permit	Concrete parking pad behind garage	05/09/24	non-compliant, pending revisions and/or variation application from the applicant
5	2112 Asbury Avenue	R3	Building Permit	Remove deck, replace with paver patio	05/16/24	pending additional information from the applicant
5	1825 Dodge Avenue	R4	Building Permit	Addition (Lake Regional Conference 7th Day Adventists)	06/13/24	revisions submitted by applicant, pending staff review
5	1420 Leonard Place	R3	Zoning Analysis	New efficiency home	07/23/24	pending revisions and additional information from the applicant
5	2311 Emerson Street	R3	Building Permit	3-season room addition and rear porch	08/09/24	pending additional information from the applicant
5	2115 Wesley Avenue	R3	Building Permit	Replace front porch deck, steps, and rails	09/16/24	pending additional information from the applicant
5	1836 Lemar Avenue	R2	Building Permit	Deck	10/01/24	non-compliant, pending revisions from the applicant
5	830 Hamlin Street	R4a	Building Permit	Paver patio	10/09/24	pending staff review
5	2206 Maple Avenue	R4a	Zoning Analysis	Redevelopment existing surface parking lot for a new 5-story building with 30 dwellings and 29 parking spaces	10/11/24	pending staff review
6	2703 Hartzell Street	R1	Building Permit	Carport and concrete slab	05/01/24	pending additional information/revisions from the applicant
6	2306 Central Park Avenue	R1	Building Permit	Front portico, deck, and replace exterior stairs	09/20/24	pending additional information from the applicant
6	2708 Harrison Street	R1	Building Permit	Paver patio	09/23/24	pending additional and revisions from the applicant
6	3121 Thayer Street	R1	Building Permit	Deck	09/27/24	pending additional information from the applicant
6	2638 Central Park Avenue	R1	Building Permit	Replace walks with pavers, interior remodel	10/02/24	pending additional information and revision from the applicant
6	2124 Lincolnwood Drive	R1	Building Permit	Paver walk and patio, landing at basement steps	10/07/24	pending staff review
6	3515 Hillside Road	R2	Building Permit	Pavers along driveway	10/07/24	pending staff review
6	2319 Harrisn Street	R1	Building Permit	Walk along side of residence, patio	10/09/24	pending staff review
6	2340 Marcy Avenue	R1	Building Permit	Remove/replace front walk and front stoop	10/16/24	pending staff review

7	1806 Chancellor Street	R1	Building Permit	Remove patio, re-install patio, stepping stones, grill pad, and patio maintenance	06/20/24	pending additional information from the applicant
7	2518 Jackson Avenue	R1	Building Permit	Garage with ADU	06/27/24	pending additional information from the applicant
7	625 Clinton Place	R1	Building Permit	Remove and replace brick paver parking pad	07/01/24	pending additional information from the applicant
7	1501 Central Street	U2	Building Permit	Parking lots, plaza, and landscaping for Ryan Stadium (NU)	07/08/24	pending additional information from the applicant
7	2356 Colfax Terrace	R1	Building Permit	Post-permit revisions to modify outdoor walls/roofs, fences, impervious, decks	09/11/24	pending additional information from the applicant
7	2222 Lincoln Street	R1	Building Permit	Roof mounted solar panels	09/26/24	pending additional information from the applicant
7	2108 Lincoln Street	R1	Building Permit	3-car detached garage	09/26/24	revisions submitted by applicant, pending staff review
7	2737 Woodbine Avenue	R1	Building Permit	Garage	09/27/24	pending revisions from the applicant
7	2637 Stewart Avenue	R1	Building Permit	Deck and garage	10/03/24	pending additional information from the applicant
7	1000 Central Street	O1/oRD	Building Permit	Interior remodel (Endeavor Health) 10/0		pending staff review
7	2310 Brown Avenue	R3	Building Permit	Replace patio	10/09/24	pending staff review
7	2626 Sheridan Road	R1	Building Permit	1.5 story addition and interior remodel	10/10/24	pending staff review
8	1020 Harvard Terrace	R2	Building Permit	Patio drainage planter box	10/01/24	revisions submitted by applicant, pending staff review
8	406 Callan Avenue	R5	Building Permit	Repave parking lot	10/01/24	pending additional information from the applicant
8	407 Custer Avenue	R5	Building Permit	Repair deck, replace steps and risers	10/15/24	pending staff review
9	2131 Keeney Street	R2	Building Permit	Driveway and walk	06/25/24	pending additional information from the applicant
9	630 Wesley Avenue	R2	Building Permit	Detached garage/ADU and interior remodel of single-family dwelling	08/15/24	revisions submitted by applicant, pending staff review
9	611 Wesley Avenue	R3	Zoning Analysis	ADU	09/03/24	pending additional information from the applicant
9	1000 Main Street	R5	Building Permit	Repair/replace portion of asphalt parking lot	10/02/24	pending additional information from the applicant
9	1624 Seward Street	R2	Building Permit	Replace shed	10/09/24	pending staff review
9	1406 Cleveland Street	R3	Building Permit	Interior and exterior remodel at 2nd story	10/15/24	pending staff review

Pending building permit and zoning analysis reviews older than 6 months where there has not been activity are periodically removed from the zoning report.

Miscellaneous Zoning Cases

Ward	Property Address	Zoning	Type	Project Description	Received	Status

1	1621-31 Chicago Avenue	D4	Planned Development	New 12-story mixed-use building with approximately 6,000 sf ground floor commercial space, 48 enclosed parking spaces, and 110 dwelling units including 8 affordable dwelling units	08/27/24	pending P&D
3	318 Greenleaf Street	R1	Major Variation	Building lot coverage for front roofed/covered porch and open parking pad within the west interior side yard	09/16/24	LUC 11/13/24
4	910 Custer Avenue	MXE	Planned Development	New 5-story multi-family dwelling building with 230 dwelling units (23 affordable units) and 50 open surface parking spaces	08/28/24	pending P&D/CC 11/11/24
9	900 South Boulevard	R1	Fence Variation	Construct a fence with a 0' setback from the north street side property line	10/01/24	determination after 10/21/24



To: Luke Stowe, City Manager

From: David Wilson, HVAC Building Inspector

Subject: Weekly Field Inspection Report

Date: October, 18 2024

Enclosed is the weekly summary report of field inspections for construction projects under special monitoring. The report includes the ward, property address, type of construction, inspector notes, and date received.

Please contact me at <u>davidwilson@cityofevanston.org</u> if you have any questions or need additional information.

Weekly Field Inspection Report

Friday, October 18, 2024

Ward	Property Address	Construction Type	Inspector Notes	Received
*	*	**	*	*
4	1012 Church Street Northlight Theater	Assembly	No changes. Site and Northlight signage are in good condition. No construction fence at this time.	10/17/2024
1	1710 Sherman Avenue	Mixed Use Building Residential/Retail	Final Certificate of Occupancy has been processed and issued.	10/17/2024
4	Main Street	Resurfacing	No changes. Landscaping continues on Main Street.	10/17/2024
7	1501 Central Street	Demolition	No changes. Street sweepers continue to address roadway dust and debris. All trucks continue to pass through truck washing station with manual washing of trucks and street. Construction fence is in place and in good condition.	10/17/2024
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*	*	*	*	*



To: Honorable Mayor and Members of the City Council

From: Ike Ogbo, Director, Department of Health& Human Services

Subject: Food Establishment License Application Weekly Report

Date: October 17, 2024

Ward	Property Address	Business Name	Date	Current Status
			Received	
1	527 Davis St	Eggs with Benefits	9/11/2024	License Issued
4	1633 Orrington Ave	Mira Sushi Restaurant & Bar	9/11/2024	Pending Inspections
2	1741 Maple Ave	Cozy Thai Cuisine (Relocating)	9/10/2024	Pending Building Permit
1	1735 Benson Ave	Bat 17 (Relocating)	9/6/2024	PendingInspections
5	1601 Simpson St	Teeny Baby Nursery	8/27/2024	Pending Building Permit
8	1717 Howard St	Showkey African Cuisine	8/26/2024	Pending Permit Application
8	565 Howard St	T & E Productions	8/22/2024	Pending Building Permit
1	1710 Sherman Ave	Guzman y Guzman	8/16/2024	Pending Permit Issuance
4	1018 Davis St	Dozika (Relocating)	7/1/2024	Building Permit Issued-Pending Permit Issuance
7	2022 Central St	The Celtic Knot	6/13/2024	Building Permit Is sued-Pending inspections
3	1310½ Chicago Ave	Peeled Juice Bar	5/9/2024	Pending Permit Issuance
2	2223 Washington St	The Laundry Café (in The Aux)	4/23/2024	Building Permit Issued-Pending Inspections
7	1995 Campus Dr	NU Center East Lawn Redevelopment	4/5/2024	Building Permit Issued-Pending Inspections
5	1623 Simpson St	Free Flow Kitchen	3/21/2024	Pending Permit Issuance
1	1618 Sherman Ave	Life Time (Smoothie Bar)	3/19/2024	Building Permit Is sued-Pending Inspections
1	1737 Sherman Ave	Taco Bell	10/5/2023	Building Permit Is sued-Pending Inspections
1	521 Davis St	La Cocinita (Relocating)	7/11/2023	Building Permit Issued – Pending Inspections
1	1743 Sherman Ave	Olive Mediterranean Grill	12/10/2021	Building Permit Is sued – Pending Inspections



To: Honorable Mayor and Members of the City Council

From: Brian George, Assistant City Attorney

Subject: Weekly Liquor License Application Report

Date: October 18, 2024

Enclosed is the weekly report of liquor applications received and pending. The report, organized by ward, includes the business address, the type and description of license requested, and current status.

Liquor Licensing Weekly Report

Liquor Applications Received and Pending for week of October 11, 2024

WARD	BUSINESS NAME	BUSINESS ADDRESS	LIQUOR CLASS	CLASS DESCRIPTION	PROCESSED HOURS for LIQUOR SALES	STATUS
1	Hops & Grapes	816 ½ Church St. Evanston, IL 60201	E	Package Store	8 a.m. — Midnight	Application pending
2	Cozy	1741 Maple Ave. Evanston IL 60201	D	Restaurant	7 a.m. — 1 a.m. (Mon-Thurs); 7 a.m. — 2 a.m. (Fri- Sat); 7 a.m. — 1 a.m. (Sun)	Application pending
7	The Celtic Knot Public House	2022 Central St. Evanston IL 60201	D	Restaurant	7 a.m. — 1 a.m. (Mon-Thurs); 7 a.m. — 2 a.m. (Fri- Sat); 7 a.m. — 1 a.m. (Sun)	Application pending



DIRECTOR'S WEEKLY BRIEFING

By NWMC Executive Director Mark L. Fowler



WEEK ENDING OCTOBER 18, 2024

The Invitations Are Out – RSVP Today for the Event of the Holiday Season!

In lieu of the December NWMC Board meeting, the Conference will again host a free holiday celebration for members, legislators and guests. We look forward to seeing you on Wednesday, December 11 from 6:00 p.m. to 8:00 p.m. at the Chateau Ritz, 9100 N. Milwaukee Avenue in *Niles*. Formal invitations were sent this week, so please RSVP your attendance to Marina Durso, 847-296-9200, ext. 122 or mdurso@nwmc-cog.org by Monday, December 2. *Staff contact: Marina Durso*

Last Chance to Register for the October 22 NWMC Auction

As a reminder, the last live NWMC Surplus Vehicle and Equipment Auction will be held on Tuesday, October 22 at America's Auto Auction (America's AA) in Crestwood. Thank you to *Deerfield, Evanston, Glenview, Lincolnwood*, Oak Lawn, Olympia Fields, *Palatine* and Tinley Park for signing up. Please note that vehicles and equipment can be listed for sale right up to the morning of the auction day. Sell them now to get a fresh start and please keep in mind that a portion of the proceeds helps support the operations of the Conference.

In addition, America's AA hosts online sales on par with other government surplus Internet auctions. For more information, please contact staff or America's AA Sales Executive Manager Maria Cortez, 708-389-4488 (office), 708-676-1887 (mobile) or Maria.Cortez@AmericasAutoAuction.com. Staff contact: Ellen Dayan

CMAP CRP, STP-SF, and TAP-L Call for Projects Opens Next Week!

As a reminder, the Chicago Metropolitan Agency for Planning (CMAP) will soon accept applications for more than \$385 million in funding through the Climate Reduction Program (CRP), Surface Transportation Program-Shared Fund (STP-SF), and Transportation Alternatives Program (TAP-L). This call for projects for FFY2026-2030 will open on Monday, October 21.

To assist communities with understanding options and identifying the best fund for their project, CMAP has developed fact sheets for each funding source, <u>CRP</u>, <u>TAP-L</u>, and <u>STP-SF</u>. To learn more about the programs, as well as read frequently-asked questions, please visit the <u>CMAP Call for Projects website</u>. *Staff contacts: Eric Czarnota, Brian Larson*

UIC's UTC Seeking Employer Perspectives of Hybrid Work

The Urban Transportation Center (UTC) at the University of Illinois at Chicago (UIC) is conducting research on employer perspectives regarding hybrid work. Research results will assist the UTC in identifying future office work and travel need trends, as well as how land-use and multimodal transportation needs will change. The UTC has developed an <u>online survey</u> and requests the viewpoints of "human resources managers, corporate executives, and project leaders from all public and private sectors." Additional information is available in the <u>project flyer</u>. *Staff contacts: Eric Czarnota, Brian Larson*

Looking to Brighten Crosswalks? Tap a Grant from Bloomberg Philanthropies!

Bloomberg Philanthropies' Asphalt Art Initiative is offering up to \$100,000 each in grants available to communities looking to create "asphalt art" projects on city streets. Cities with populations greater than 50,000 are eligible to submit a single application. Up to ten cities will be selected. Interested communities can attend an <u>virtual information session</u> on Monday, October 28 at 1:00 p.m. To learn more, please visit the <u>Asphalt Art Initiative webpage</u>, with additional information in this <u>Smart Cities Dive article</u>. The deadline to apply is January 31, 2025. *Staff contacts: Eric Czarnota, Brian Larson*

RSVP Today for Wintrust's Uncovering Fraud Seminar

On Wednesday, November 6 from 8:30 a.m. to 9:15 a.m., Wintrust Government Funds will host a free, virtual seminar entitled "Insights from the Field: Uncovering Trends in Fraud Schemes and Investigations." Wintrust Senior Vice President, Director of Enterprise Fraud Management Ray Olsen, CFCI, will discuss the "latest fraud threats and tactics, efforts to combat fraud and how financial crimes are investigated." For more information and to register, please visit the seminar's Eventbrite page. Staff contact: Mark Fowler

Mark Your Calendars: ICDHR's Martin Luther King, Jr. Remembrance Celebration

On Saturday, December 14, the Illinois Commission on Diversity and Human Relations (ICDHR) will hold its 55th annual Dr. Martin Luther King, Jr. Remembrance & Commemoration Dinner and Concert. This year's theme is "'Communities Coming Together' which commemorates the importance Dr. King placed on building strong communities, which the ICDHR wholeheartedly supports, particularly in these times of heightened social divisiveness." This year's Keynote Speaker is Illinois House of Representatives Speaker Emanuel "Chris" Welch.

The celebration will begin with a reception at 6:00 p.m. followed by dinner at 7:00 p.m. at Cotillion Banquets in *Palatine*. Please visit https://www.icdhr.org/annual-mlk-dinner for additional information, including tickets and sponsorship information. *Staff contact: Mark Fowler*

Newsy Items of the Week

WTTW: Future of Chicago-Area Public Transit Hangs in Balance as State Lawmakers Wrap Up Hearings on Agency Funding, Oversight

Capitol News Illinois: In final public transit hearing, downstate operators join chorus for more state funding

Daily Herald: Verna Clayton, 'a pioneer leader' in Buffalo Grove, guided village through period of growth

The Center Square: Panel discusses proposals to shore up Illinois' unfunded pension liability

Chicago Sun-Times: Niles wants transformation of Golf Mill shopping center to bring people back

Chicago Tribune: Supermarket kiosks installed for DMV business in Illinois

Meetings and Events

NWMC Surplus Vehicle & Equipment Auction will be held on Tuesday, October 22 at noon at America's Auto Auction, 14001 Karlov Avenue in Crestwood.

NWMC Legislative Committee will meet on Wednesday, October 23 at 8:30 a.m. via videoconference. **Please note date change.**

Northwest Council of Mayors Technical Committee will meet on Friday, October 25 at 8:30 a.m. at the *Barrington Village Hall*.

NWMC Staff

Executive Director Mark Fowler mfowler@nwmc-cog.org Larry Bury **Deputy Director** lbury@nwmc-cog.org Eric Czarnota Program Associate for Transportation eczarnota@nwmc-cog.org Ellen Dayan, CPPB **Purchasing Director** edayan@nwmc-cog.org mdurso@nwmc-cog.org Marina Durso **Executive Assistant** Brian Larson Program Associate for Transportation blarson@nwmc-cog.org cstaron@nwmc-cog.org Chris Staron Policy Analyst

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