Social Services Committee

October 17, 2024 - Meeting Overview

Agenda

- Call to order/declaration of a quorum

- Public Comment

- Approval of Minutes

- Mental Health Provider Program

- Nomination of Chair & Vice Chair
  - BCC Orientation

- Staff Report

- 2025-2029 Consolidated Plan Overview & Community Needs Assessment
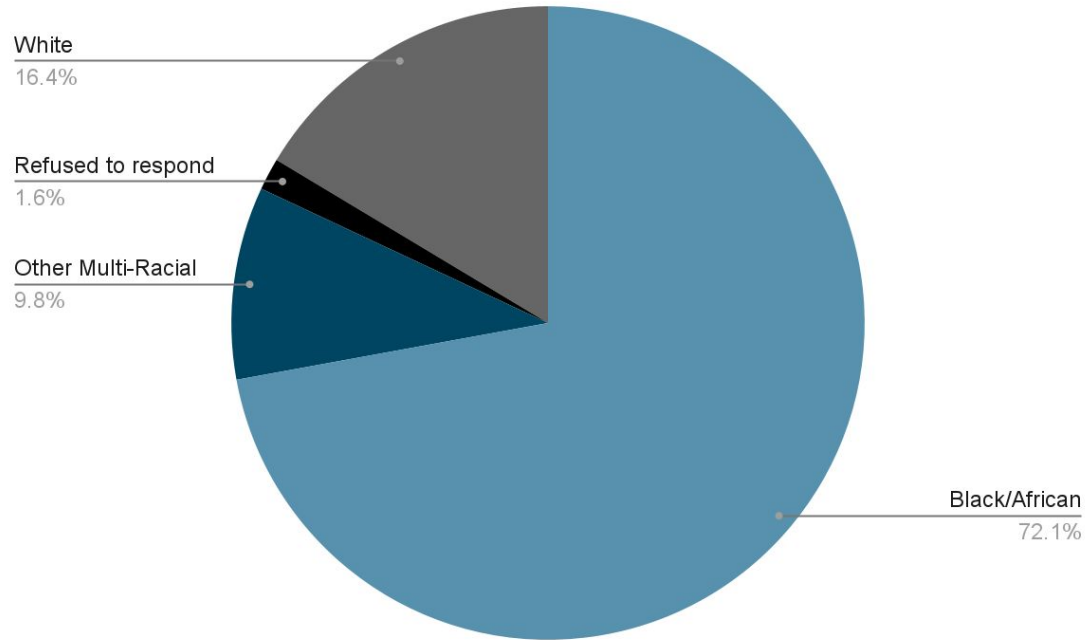
- Adjournment

Mental Health Provider Program

Referral Rates

Race/Ethnicity

White
16.4%

Refused to respond
1.6%

Other Multi-Racial
9.8%

Black/African
72.1%
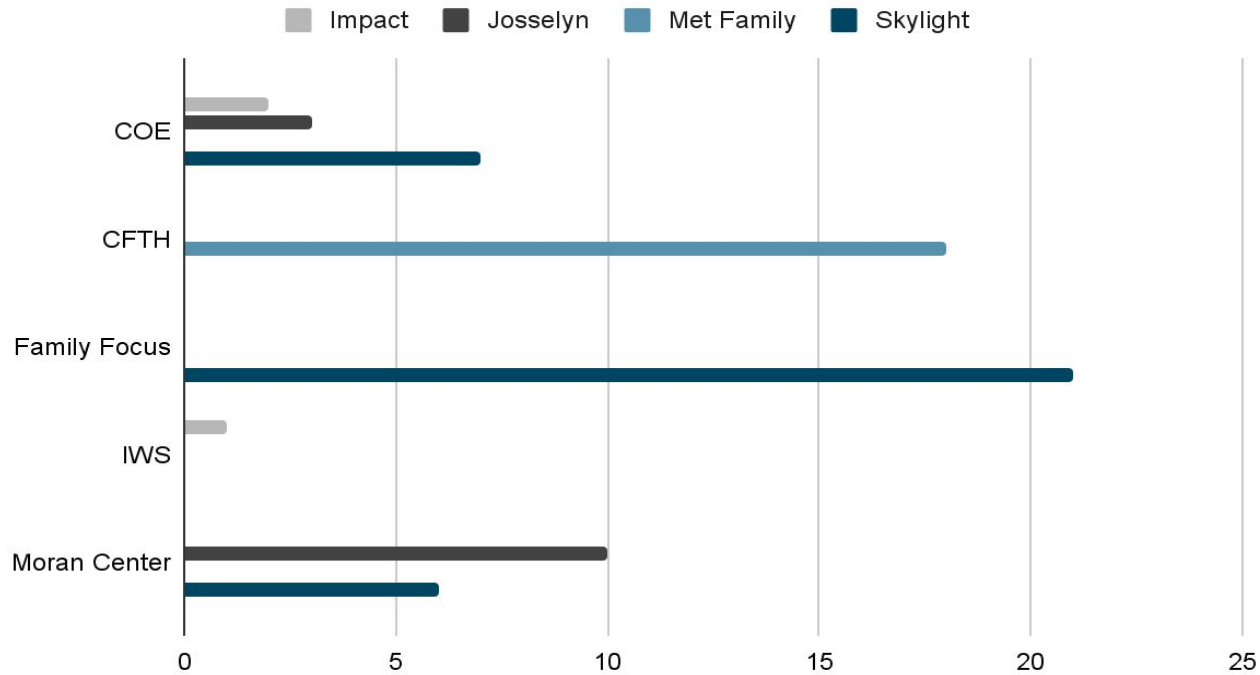
Staff Recommendation

- Shift additional funds to Skylight if needed

- Do not open a new application
  - Renew or discontinue program

- City staff exploring support service fund uses
  - Assessment of City provided housing subsidy programs

  - Community Development, Health & Human Services, Parks & Recreation

Nomination of Chair & Vice Chair

Social Services Committee Orientation

Open Meetings Act

- Requires all meetings of public bodies, including BCC meetings, to be open to the public;

- Prohibits a "majority of a quorum" from "gathering" to discuss public business, unless they to do so in conformance with the Act;

- Requirements to hold a public meeting:
    - Notice
    - Agenda
    - Public place
    - Minutes

BCC Chair/Vice Chair

- Work with City staff (agendas);

- Conduct meeting following Parliamentary Procedure;

- Guide interactions with public;

- Establish working groups;

- Be considerate/welcoming of the public in attendance;

- Moderate discussions even-handedly, deal with conflicts gracefully;

- Support the work of City staff and City Council

BCC Staff Liaison

- Prepare agenda/packet & post notice;

- Record and post minutes/presentations;

- Communicate City Manager's and City Council's direction, requests, policies & procedures;

- Support BCC members;

- Monitor and report BCC membership/participation;

- Assist in the process of selecting a Chair/Vice Chair

SSC Planning Timeline

January-June
Funding Priorities/
Review KPIs
Review program
parameters & methods of
evaluation against
community need

September 2024*
***25-29 ConPlan:**
Including review of
Community Needs
Assessment outcomes

November/ December
Allocation discussion &
City Council
recommendations:

2. Process discussion

3. Allocation/ renewal
determination

July/August
Review of mid-year
program outcomes:
Populations served,
additional needs, gaps in
services

October
Initial allocation
discussion:
Review of program
accomplishments

2025-2029 Consolidated Plan

Purpose

- 5-year plan outlining use of federal funds (CDBG, HOME) to support low/moderate income households

- Very structured plan with specific asks/topics

- Community Needs Assessments : Input from community stakeholders & residents; assess priority needs

- Investment Area Maps

- Holistic review of programs and sources of funding to ensure best use of restricted and non restricted fund in optimal ways

Low/Moderate Income Map

New maps as of 8/1/24

Low/Moderate Income Areas
(LMA): ≥ 51% of residents are LMI
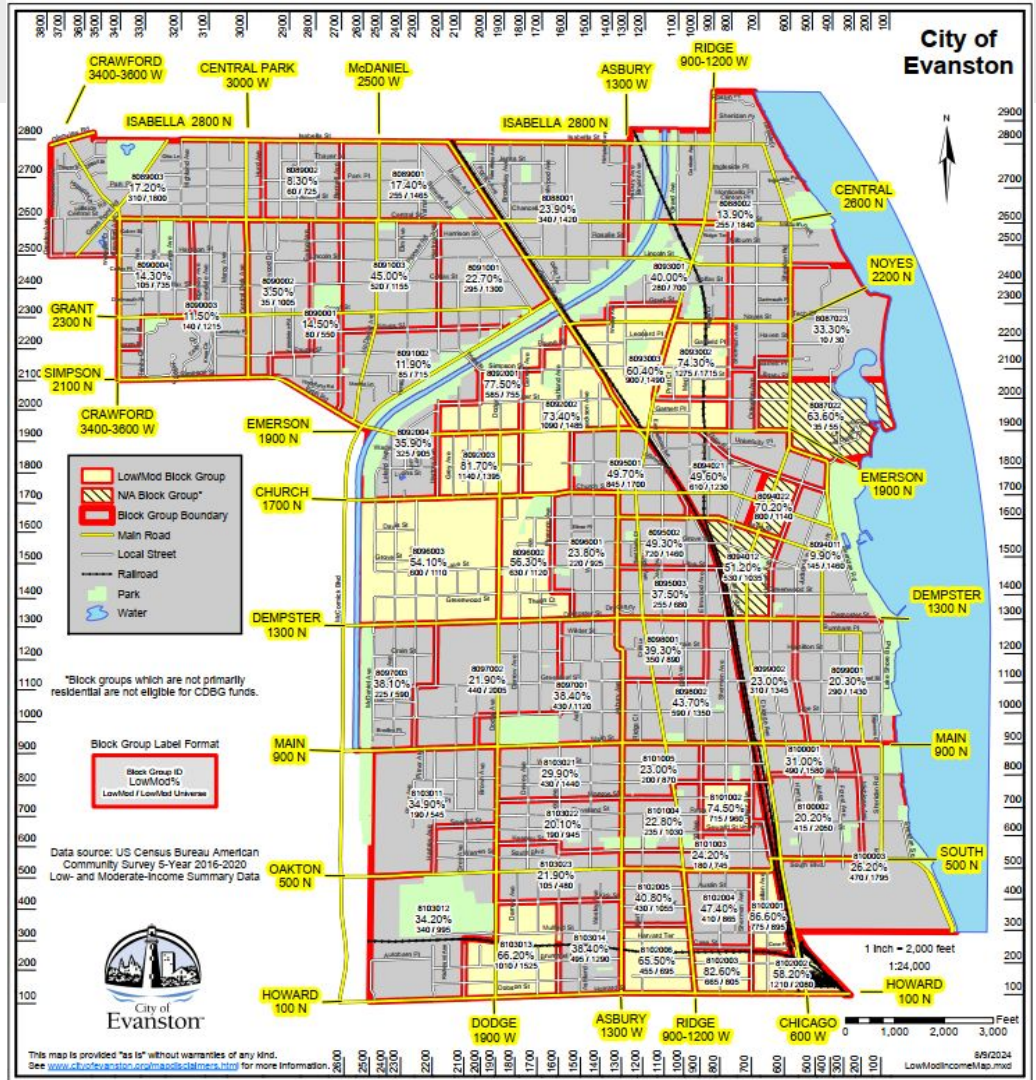
Community Needs Reports

City Plans Reviewed (by Department)

City Manager's Office

- Sustainability - Climate Action Resiliency Plan: Carbon Neutral by 2050
- Equity & Empowerment and Reparations surveys
- 2022 ADA Transition Plan
- Economic Development
  - Putting Assets to Work
  - Evanston Thrives Retail Action Plan

Community Development

- Preserve 2040
- PRO Housing
- Envision Evanston 2040 (inc. Community Engagement)

City Plans by Department

Health & Human Services
- 2022 EPLAN

Parks & Recreation
- 2023 Parks & Green Spaces Community Survey

Public Works
- [Capital Improvement Program Projects](#)
- Source Water Protection Plan

Stakeholder Plans

Housing/Community Needs
- Joining Forces: *Equitable Zoning Project*
- Connections for the Homeless: *Strategic Plan*
- Parents of Evanston Advocating for Change & Equity (P.E.A.C.E)

Education
- District 65: *Schools Reports*
- Evanston Township High School: *Year in Review Reports*

Health
- Endeavor/North Shore: *CHNA & Implementation Study*
- Ascension: *Community Benefits Report*

Local Partners

Housing

- HACC: *5-Year & Annual PHA Plans*
- Cook County: *Moving to Implementation (20/24 ConPlan & Economic Development Strategy Report)*
- Alliance to End Homelessness in Suburban Cook County: *CoC Registration/Application*

Additional

Chicago Metropolitan Agency for Planning (Evanston Community Data Snapshot)

National Risk Index Community Report for Cook County

Cook County SNAP Benefits Analysis

Affordable Housing Planning & Appeal Act (2023 Statewide Report)

Survey Overview

- Targeted Outreach (August):
  Online through partners orgs working with low-mod households
  In person: HACC residents and Advocates for Action (paper surveys)

- 275 Responses
  - English: 127, Spanish: 148
  - Paper surveys: 192, Online: 83

- Survey focused on key questions to minimize outreach fatigue on similar topics

Questions/Sections

- 4 Sections:
  Housing Programs, Public Facilities, Public Services, Economic Development

- Questions included:
  Type of housing challenges encountered
  Ranking the importance/need for specific type of housing assistance/services, public assistance/services, and public facilities needs/importance, as well as economic development services

- Opportunity for open comments

Responses

- 57% renters, 26% homeowners, 17% did not respond/ in other housing

- 65% from wards with higher percentage of low/mod households
  23% from other wards
  12% no response on location

- 80% of responses can be classified as low to mod income households
  >90% of renter respondents classify as low-mod. 9% did not provide income
  >47% of owner respondents classify as low-mod. 18% did not provide income

Survey: Housing

<u>Availability of housing fitting their needs:</u>

58% of did not think the availability of housing in Evanston meet their needs

72% of renters did not think the availability of housing in Evanston meet their needs

All HACC residents responded that the housing availability met their needs

<u>Housing Programs</u>

80-85% consider Rent assistance critical or important

All housing programs were ranked critical or important by 65-80% of respondents

Down Payment Assistance, Mortgage assistance and homeless shelter were ranked less important

<u>Internet:</u>

32% have challenges accessing the internet. Most comments relating high costs.

Housing Programs: Not at all or less important (# of responses)
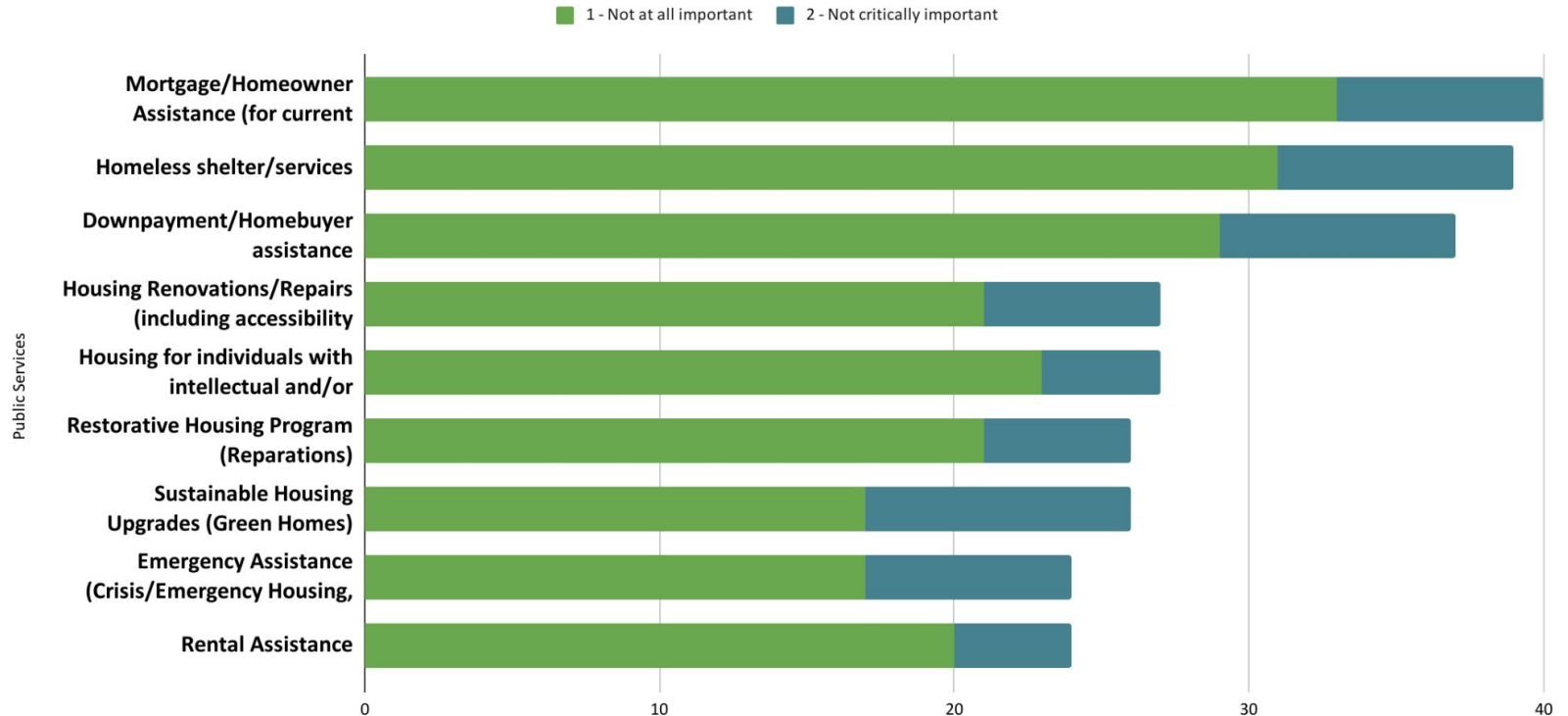
Survey: Public Services

Public Services Usage:

30% use benefits enrollment services

26% use food pantries/meal drop off services
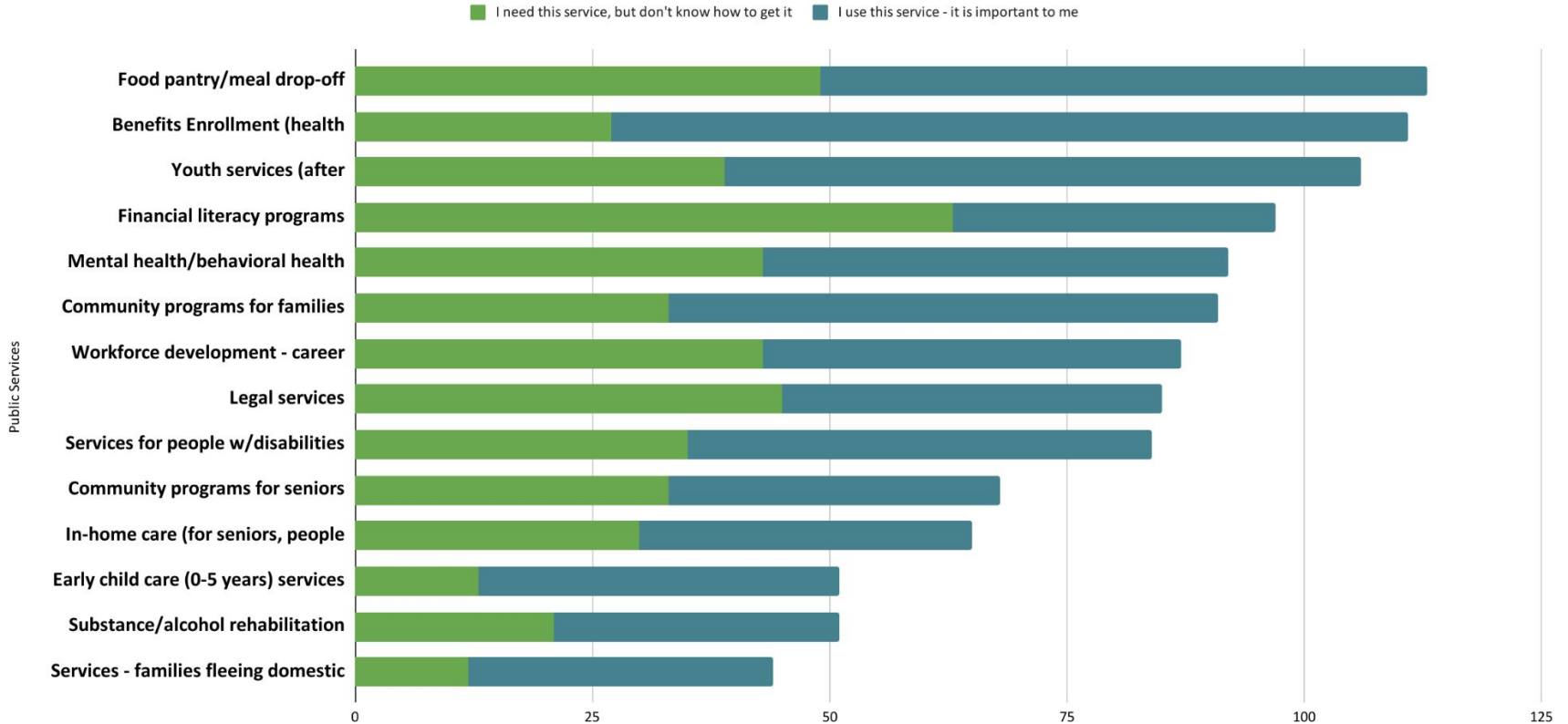
24% benefit from youth services/summer programs

Public Services Needs:

22% unable to find/enroll in financial literacy programs

20% unable to find/enroll in food pantry/meal drop-off services

16% unable to find/enroll in legal services

Public Service Needs: I need or I use the service (# of responses)

Consolidated Plan Sections

Executive Summary & Outreach

- **Past Performance**

- **Citizen Participation Plan** (any updates - public review)

- **Outreach Process**
  - Outreach Components
  - Consulting Partners

Needs Assessment

- **Housing Overview**
  - Vulnerable households
  - Safety hazards & overcrowding
  - Cost burdened/severe cost burdened
  - Substandard definition & conditions

- **Public Housing Supply**

- **Homeless Needs Assessment**
  - Estimate of homeless by categories

- **Non-Homeless Special Needs Assessment**
  - Target populations
  - Facilities

Market Analysis

- **Housing Units**
  - Estimate of homeless by categories

- **Non-Homeless Special Needs Assessment**
  - Target populations
  - Facilities

- **Non-Housing Community Development Needs**
  - Market Conditions/Economy
  - Needs & Market Analysis (including workforce development)
  - Broadband
  - Climate hazard mitigation

Strategic Plan/Action Plan

- Priority needs
- Anticipated resources
- Institutional delivery
- Goals & Objectives
- Public Housing involvement
- Barriers to affordable housing
- Homelessness
- Lead based paint hazards
- Anti-poverty strategies
- Monitoring

Projections

Budget Assumptions

- CDBG -20%: **$1,375,000** (down from $1,700,000 in 2024)

- HOME -15%: **$275,000**
  - Entitlement -10%
  - small change in Program Income accounting
- No ESG

- TOTAL= **$1,650,000** projected annually

  ($2,286,000/year for 2020-2024)

Use of Grant funds

- Increase allocation for Housing related activities
- Reduce allocations for Public Facilities and Code enforcement
- Allocate Public Services funds to housing services to allow for a variety of activities: rental assistance (<3 months), tenant services, or other housing related services (shelter support)
- Use less restrictive non-grant funds for acquisition/supply creation activities
- 2025 could be a transition year

Potential allocations

Con Plan Goal	Annual Funding	% of Funding	
Affordable Housing	CDBG: $650,000 HOME: $75,000	CDBG: 47% HOME:27%	Housing Rehab Code Enforcement Affordable Housing Aquisition/Rehab
Creating Livable Communities	CDBG: $250,000	CDBG:18%	Alley paving, sidewalks, Non Profits Facilities
Homelessness	HOME: $175,000	HOME: 64%	Tenant Based Rental Assistance
Public Services	CDBG: $200,000	CDBG: 15%	Housing Services
Administration	CDBG: $275,000 HOME: $25,000	CDBG: 20% HOME: 9.5%	Administration

Staff Report

Template Operation Performance Review

CASE MANAGEMENT SERVICES

Agency & Award	Residents Served	Client Contacts & Service Plans (Best Practices)	Referrals (Best Practices)	Service Plans/Exits	Reporting/ Compliance (Administrative)
Agency A Award: $XX,XXX	Total: Projected: New in report period: Evanston as % of total population:	Contacts: New Service Plans: Service Plan updates:	Goals Achieved: Referrals: Services Received:	Service Plans completed: Participants exited in report period:	
Narrative	Demographics and populations served, most challenging referrals or additional needs, program/staff changes, etc.				

SAFETY NET SERVICES

Agency & Award	Residents Served (Target Pop)	Service Hours/ Numbers Served	Service Types	Reporting/ Compliance
Agency A Award: $XX,XXX	Total: Projected: New in report period: Evanston as % of Total Currently in services:	Number of service hours/units of service:	*Description of services provided*	
Narrative	Demographics, demand for services, additional participant needs if applicable, any changes to service delivery or program, and any challenges to service provision and/or reporting.			

SSC Annual Work Plan

January	Discussion of SSC goals/funding priorities
February	Vote to adopt funding priorities
March	Discussion of case management & safety net score process/tool
April	Vote to adopt both score tools
May	Review of case management application questions/score questions
June	Review of safety net application questions/score questions
July	Summary of case management/safety net program outcomes
August*	* No SSC meeting. New funding applications open
September	Review of Case Management applicants
October	Review of Safety Net applicants
November	Allocation process discussion
December	Case Management and Safety Net Services allocation decisions

Thank you!