



City of
Evanston™
MINUTES
City Council

Monday, July 22, 2024 @ 5:30 PM

Lorraine H. Morton Civic Center, James C. Lytle City Council Chambers, Room 2800

COUNCIL PRESENT:

Daniel Biss, Mayor, Krissie Harris, Councilmember, Clare Kelly, Councilmember, Melissa Wynne, 3rd Ward Councilmember, Jonathan Nieuwsma, Councilmember, Bobby Burns, Councilmember, Thomas Suffredin, Councilmember, Eleanor Revelle, Councilmember, Devon Reid, Councilmember, and Juan Geracaris, Councilmember

COUNCIL ABSENT:

STAFF PRESENT:

Stephanie Mendoza, City Clerk

(I) ROLL CALL - COUNCILMEMBER GERACARIS

[Role Call](#)

(II) MAYOR PUBLIC ANNOUNCEMENTS AND PROCLAMATIONS

[Mayor Public Announcements and Proclamations](#)

Mayor Biss announced Channel 16 was having difficulties streaming, and recommended that the public view via the Cities YouTube channel and also announced he received a phone call from Doctor Gilo Kwedi Logan, who informed him that the City of Evanston's first African American Police Chief Logan had passed away.

(III) CITY MANAGER PUBLIC ANNOUNCEMENTS

[City Manager Stowe announced that the City of Evanston received the Government Finance Officers Association Distinguished Budget Presentation Award for the fiscal year 2024 Budget.](#)

(IV) COMMUNICATIONS: CITY CLERK

[Communications from Clerk Mendoza](#)

City Clerk Mendoza introduced to Council members and the public Deputy City Clerk Arce, and Deputy City Clerk Tamura as well as provided an update on the Primary Election.

(V) PUBLIC COMMENT

[Public Comment](#)

Jerri Garl	A5	Spoke in regards to the EJ study.
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Kimberly Bola		Spoke in regards to the proposal of Affordable Housing .
person	HCDC2	Spoke in regards to the amendment for RLTO.
Aaron Bornstein	HCDC2	Spoke not in favor in regards to the changes to RLTO.
Jack Martel	HCDC2	Spoke in regard to the consideration of the CAFR draft.
Jeff Borrini	A15	Spoke in regard to the the redo of the project
Patrick Hughes	A15	Spoke in regard to the pro-existing design for ADA access.
Jeff Schermerhorn	HCDC2	Spoke regarding the unintended consequences of the RLTO amendments.
Mike Meyers	A15	Spoke regarding wanting the fastest ADA access regardless of cost.
Barbara Cushing	A15	Spoke in regards to simplifying the entrance, correcting the ramp, and not disturbing nature.
Jessica Trujillo	HCDC2	Spoke in regard to the amendment for RLTO.
Ray Friedman		Spoke in regard to concerns about patching contract.
Amanda Ziehm	A15	Spoke in regard to the Preservation officer and does not think the City should approve its projects.
Mary Rosinski	A15	Spoke in regard to the dog beach's existing design and suggested using a new collaborative process with ADA access.
Michelle Hayes	HCDC2	Spoke in support of the amendment.

(VI) SPECIAL ORDERS OF BUSINESS

SP1. **Planner Manager, William provided an update on the Envision Evanston 2045 Update**

[Envision Evanston 2045 Update](#)

(VII) CONSENT AGENDA - CITY COUNCIL MINUTES

M1. **Approval of Minutes from the Regular City Council Meetings of May 13, 2024, May 28, 2024, as amended, June 10, 2024, June 24, 2024, and July 8, 2024.**

P1. **Consent agenda was approved as presented except for items M1, A12, A13, A14, A15, A17, M1 HCDC2, FB1, and CC1.**

Consent agenda was approved as presented except for items M1, A12, A13, A14, A15, A17,

M1 HCDC2, FB1, and CC1.

(VIII) CONSENT AGENDA - ADMINISTRATION & PUBLIC WORKS COMMITTEE

A1. Approval of the City of Evanston Payroll, Bills List, and Credit Card Activity

Staff recommends that the City Council approve the City of Evanston Payroll for the period of June 17, 2024, through June 30, 2024, for \$4,146,022.52, the Bills List for July 23, 2024, for \$6,956,230.61.

Approved on Consent Agenda for Action

A2. Approval of a Purchase of Three Pieces of Fleet Equipment for use in Various City Operations

Funding for the 3-year lease-to-purchase agreement for lease Year One of new vehicles #120 and #118 will be from the FY2024 Parking Fund, Church Street Garage, Contract SVC - Parking Garage (505.19.7025.62400) in the total amount of \$4,020.00 with a FY 2024 budget of \$200,000.00; FY2024 Parking Fund, Sherman Garage, Contract SVC - Parking Garage (505.19.7036.62400) in the total amount of \$4,020.00 with a FY 2024 budget of \$500,000.00; and, FY2024 Parking Fund, Maple Garage, Contract SVC - Parking Garage (505.19.7037.62400) in the total amount of \$4,020.00 with a FY 2024 budget of \$275,000.00. The remaining two annual lease payments will come from the Vehicle Replacement Fund in the amounts of \$12,060.00 for FY 2025 and FY 2026, respectively. The final purchase payment will come from the Vehicle Replacement Fund in the amount of \$57,104.30 in FY 2027 for both vehicles. The purchase of these vehicles will help the City meet its CARP goals of increasing electric vehicles in our fleet.

Funding for the purchase of the Refuse Truck will be from the FY2025 Solid Waste Fund, automotive equipment account (520.40.4310.65550) in the amount of \$361,734.00 with an anticipated FY 2025 budget of at least \$370,000.00. The purchase of large equipment, such as a large refuse packer, requires a lead time of 16-24 months, so this will be ordered in advance. The packer is anticipated to be delivered at the end of FY 2025 or sometime in FY 2026.

Approved on Consent Agenda for Action

A3. Approval to Purchase Fuel from AI Warren Oil Company, Inc. for One Year

Funding for this purchase will be from the Fleet Fund - Petroleum Products (Account 600.19.7710.65035) with an FY 2024 budget of \$750,000 and a YTD balance of \$305,983.42. Since we have gone over budget the last few years and the pattern seems consistent, staff expects that we may once again go over the budgeted amount by \$150,000 for 2024 and will need an expense increase for 2025.

Staff recommends City Council approval of fuel purchases from July 6, 2024, through July 5, 2025, in the not to exceed the amount of \$900,000 from AI Warren Oil Co., Inc. (1646 Summer Street, Hammond, IN 46320). The vendor is the current Suburban Purchasing

Cooperative (SPC) Governing Board Bid winner for all grades and types of fuel that are utilized by City vehicles for this time period.

Approved on Consent Agenda for Action

A4. **Approval of Repair to Evanston Fire Department Fire Engine #324**

Funding for this repair will be from the Fleet Services Fund, Materials to Maintain Autos Account (600.19.7710.65060) in the amount of \$25,625.60, which has a FY 2024 budgeted amount of \$1,700,000.00 with an unencumbered balance of \$1,060,462.57.

Staff requests the City Council authorize the City Manager to approve automotive work in the amount of \$25,625.60 to MacQueen Emergency Group (1125 7th Street E, St. Paul, MN 55106) for the repair and maintenance of Fire Engine #324. *A single-source vendor requires a two-thirds vote of the City Council.*

Approved on Consent Agenda for Action

A5. **Approval of a Contract with MKSK, Inc. for the Evanston Environmental Equity Investigation (RFP 24-15)**

The funding source is the 2024 Capital Improvements Plan - Studies (415.40.4124.62180) with a 2024 budget of \$150,000, all of which is remaining.

Staff recommends the City Council authorize the City Manager to execute an agreement with MKSK, Inc. (3057 North Rockwell Street, Chicago, Illinois 60618) in the amount of \$149,500 to conduct a communitywide Environmental Equity Investigation.

Approved on Consent Agenda for Action

A6. **Approval of Contract Award to MKSK for Callan Plaza Planning Services (RFP 24-25)**

American Rescue Plan Act (APRA) G/L# 170.99.9924.62490. Funds will be allocated from the \$3 million already approved for the Evanston Thrives economic development initiatives.

Staff recommends City Council authorize an agreement with MKSK (3057 N. Rockwell Street, Chicago, IL 60618) in an amount not to exceed \$40,000 for the Callan Plaza Plan, Engagement, Design, and Implementation (Bid No. 24-25)

Approved on Consent Agenda for Action

A7. **Approval of a Single-Source Agreement with Yiftee, Inc. for E-gift Card Services for the Bike Voucher Program**

The funding source is 178.99.9910.62490 - Sustainability Fund Other Program Costs, which is funded by the \$500,000 revenue from the Good Neighbor Fund allocated in Resolution 33-R-24, of which \$75,000 is for bike and e-bike incentives, none of which has been spent.

Staff recommends that the City Council authorize the City Manager to execute an agreement

with Yiftee Inc. (325 Sharon Park Drive #215, Menlo Park, CA 94025) for the purchase of e-gift cards for use at Evanston bike shops in the amount of \$75,000. *A single-source purchase requires a two-thirds vote of the City Council.*

Approved on Consent Agenda for Action

A8. **Approval of Sole-Source upgrade to PowerPhone Total Response with Offsetting Grant Funds from the State of Illinois.**

Funding of \$68,599.00 will be provided by the Emergency Telephone System account 205.22.5150.65515 (Other Improvements) with a FY24 budget of \$480,000.00 and a YTD balance of \$376,288.90.

Expenses will be offset by an EMD Protocol CAD System integration grant our department was awarded by the State of Illinois in the amount of \$68,599.00. Grant funds will be distributed in FY25.

Staff recommends that the City Council authorize the City Manager to approve an upgrade of the Evanston Police Department PowerPhone (PO Box 911 Madison, CT 06443) software to PowerPhone Total Response. The upgrade includes CAD integration, call assessment, customizable protocols, reporting, and more. *A sole-source purchase requires a two-thirds vote of the City Council.*

Approved on Consent Agenda for Action

A9. **Approval of a One-Year Renewal of ArcGIS Software with Esri, Inc.**

The total cost of this renewal is \$34,336.58. Funding in the amount of \$24,819 will be charged to IT Computer Software (Account 100.19.1932.62340), which has a FY 2024 budgeted amount of \$1,850,000.00 and a year-to-date balance of \$1,086,130.18. The remaining balance of \$9,517.58 will be split among the following GL Accounts: \$2,315 to Public Works General (Account 100.40.4400.62340), \$1,776.00 to Public Works - Water (Account 510.40.4225.62340), \$1,669.00 to the City Manager's Office - Sustainability (Account 100.15.1535.62490), \$1,346.00 to Public Works - Sewer Maintenance (Account 515.40.4530.62340), \$1,076 to Police (Account 100.22.2205.62490), \$538 to Library (Account 185.48.4835.62340), \$377 to Fire (Account 100.23.2305.62335), \$126.58 to Property Standards (Account 100.21.2126.62236), and \$294.00 to Community Development (Account 100.21.2105.62360).

Staff recommends the City Council authorize the City Manager to execute a sole-source agreement for the annual support and licensing renewal of the Esri ArcGIS Desktop, Enterprise, and Online software products with Esri, Inc. (380 New York Street, Redlands, CA 92373) for \$34,336.58. *A sole-source approval requires a 2/3 vote of Councilmembers.*

Approved on Consent Agenda for Action

A10. **Approval of Change Order No. 1 to the Agreement with Onyx Development Group LLC and Verde Solutions LLC for the Robert Crown Solar Power Purchase Agreement (RFP 23-38)**

There are no upfront capital expenses related to this project. The City will pay for solar-generated electricity over the 20-year term from the Robert Crown Electricity Account (100.30.3030.64005).

Staff recommends that the City Council authorize the City Manager to execute Change Order No. 1 to the agreement with Onyx Development Group LLC and Verde Solutions LLC, amending the power purchase agreement rate and the Robert Crown Solar Power Purchase Agreement project timeline.

[Approved on Consent Agenda for Action](#)

A11. **Approval of Change Order No. 1 to the Agreement with Bodala, Inc. d.b.a. Central Rug & Carpet for the Ecology Center Renovation (Bid 23-55)**

Funding is provided from the Capital Improvement Fund 2024 General Obligation Bonds (Account 415.40.4124.65515 - 622003). This project has an FY 2024 budget of \$2,100,000, of which \$1,035,001 remains.

Staff recommends the City Council authorize the City Manager to execute Change Order No. 1 to the agreement with Bodala, LLC d.b.a Central Rug & Carpet (3006 Central Street, Evanston, Illinois 60201) for the Evanston Ecology Center Renovation (Bid 23-55) in the amount of \$753,051. This will increase the overall contract amount from \$2,318,990.00 to \$3,072,041.00. This change order includes a time extension of 140 days, extending the contract completion date from September 13, 2024, to January 31, 2025.

[Approved on Consent Agenda for Action](#)

A12. **Resolution 45-R-24, Approving Extended Hours for Liquor Service at Northwestern Football Games on October 5, 2024, and October 19, 2024, for Levy Premium**

Staff recommends that the City Council approve Resolution 45-R-24, which would approve extended hours for liquor service at Northwestern football games on October 5, 2024, and October 19, 2024, for Levy Premium.

Moved by Councilmember Kelly
Seconded by Councilmember Reid

Ayes: Harris, Kelly, Nieuwsma, Burns, Suffredin, Revelle, and Reid

Abstained: Geracaris

Motion Passed for Action 7-0 on a recorded vote

[Approved for Action](#)

A13. **Ordinance 62-O-24, Amending Section 10-11-5(D), Schedule V(D) of the Evanston City Code, "Four-Way Stops" (Four-Way Stops at Eastwood Avenue and Isabella Street)**

Funding will be through the General Fund-Traffic Control Supplies (100.40.4520.65115), with

a FY 2024 budget of \$68,000 and remaining balance of \$42,292.

Staff recommends that City Council adopt Ordinance 62-O-24, Amending Section 10-11-5(D), Schedule V(D) of the Evanston City Code, "Four-Way Stops" (Four-Way Stops at Eastwood Avenue and Isabella Street), by which the City Council would establish a 4-Way Stop Control at the intersections of Eastwood Avenue and Isabella Street.

Councilmember Revelle requests suspension of the rules for Introduction and Action at the July 22, 2024, City Council meeting.

Moved by Councilmember Kelly
Seconded by Councilmember Reid

Ayes: Harris, Kelly, Wynne, Nieuwsma, Burns, Suffredin, Revelle, Reid, and Geracaris

Motion Passed for Introduction and Action 9-0 on a recorded vote

Approved for Introduction and Action

Councilmember Kelly suspends rules for A13 and A14. Councilmember Nieuwsma seconds.

Moved by Councilmember Kelly
Seconded by Councilmember Nieuwsma

Ayes: Harris, Kelly, Wynne, Nieuwsma, Burns, Suffredin, Revelle, Reid, and Geracaris

Motion Approved 9-0 on a recorded vote

Approved for Action

A14. [Ordinance 68-O-24 Amending Section 10-11-5\(C\), Schedule V\(C\) of the Evanston City Code, "Three-Way Stops" \(Three-Way Stops at Elm Street and Harrison Avenue\)](#)

Funding will be through the General Fund-Traffic Control Supplies (100.40.4520.65115), with an FY 2024 budget of \$68,000 and a remaining balance of \$42,292.

Staff recommends the City Council adopt Ordinance 68-O-24 Amending Section 10-11-5(C), Schedule V(C) of the Evanston City Code, "Three-Way Stops" (Three-Way Stops at Elm Street and Harrison Avenue), which will establish a 3-Way Stop Control at the intersection of Elm Street & Harrison Avenue.

Councilmember Suffredin requests suspension of the rules for Introduction and Action at the July 22, 2024, City Council meeting.

Moved by Councilmember Kelly
Seconded by Councilmember Reid

Ayes: Harris, Kelly, Wynne, Nieuwsma, Burns, Suffredin, Revelle, Reid, and

Geracaris

Motion Passed 9-0 on a recorded vote

Approved for Introduction and Action

A15. [Approval of Contract Award with John Keno & Company, Inc. for the Evanston Dog Beach Access Project \(Bid 24-18\)](#)

Capital Planning and Engineering Bureau Chief, Biggs Provided an overview of this item.

Staff recommends the City Council discuss the next steps regarding the design and implementation of ADA access to the Evanston Dog Beach.

Main motion amended to direct staff to rebid the current design, incorporating any appropriate modifications to reduce costs, shorten the ramp, and/or improve usability, and to develop a parking solution. This design could be implemented at the currently proposed location or any other suitable site.

Approved for Discussion on a 5-4 Vote

Councilmember Kelly motions to direct staff to meet with mobility challenge users of the dog beach group to the dog beach working group which includes mobility challenge users and investigate options that are more suitable to their needs including the identification of accessible parking options as close to the dog beach entrance as possible and create options with the shortest most direct accessible path to beach level.

Moved by Councilmember Kelly
Seconded by Councilmember Burns

Ayes: Kelly, Suffredin, Reid, and Geracaris
Nays: Wynne, Nieuwsma, Burns, and Revelle

Motion Failed 4-4 on a recorded vote

Failed

Councilmember Nieuwsma motions to amend main motion to direct staff to rebid the current design, incorporating any appropriate modifications to reduce costs, shorten the ramp, and/or improve usability, and to develop a parking solution. This design could be implemented at the currently proposed location or any other suitable site. Councilmember Wynne takes part of a friendly amendment.

Ayes: Nieuwsma, Wynne, Revelle, Reid, Mayor Biss
Nays: Geracaris, Kelly, Burns, Suffredin
Absent: Harris

Mayor Biss voted Aye as the tiebreaker.

Motion Approved for Discussion on a 5-4 Vote

- A16. **Ordinance 51-O-24, An Ordinance Approving Amendments to the Agreement Establishing the Solid Waste Agency of Northern Cook County (SWANCC) as a Municipal Joint Action Agency, and to the Bylaws of the Solid Waste Agency of Northern Cook County**

Staff recommends the City Council adopt Ordinance 51-O-24, An Ordinance Approving Amendments to the Agreement Establishing the Solid Waste Agency of Northern Cook County (SWANCC) as a Municipal Joint Action Agency, and to the Bylaws of the Solid Waste Agency of Northern Cook County. The Ordinance will allow SWANCC to vote on amending the bylaws on who is authorized to represent municipalities on their board.

Approved on Consent Agenda for Action

- A17. **Ordinance 67-O-24, Amending Section 7-2-6 "Occupation of Public Ways for Business Purposes; Permits"**

Item moved to the next meeting on August, 26, 2024 for action.

Moved by Councilmember Revelle
Seconded by Councilmember Reid

Ayes: Kelly, Wynne, Nieuwsma, Revelle, Reid, and Geracaris
Nays: Suffredin

Motion Passed for Action 6-1 on a recorded vote

Councilmember Reid moves to hold.
Councilmember Geracaris seconds.

Motion Approved

(IX) CONSENT AGENDA - HOUSING & COMMUNITY DEVELOPMENT COMMITTEE

- HCDC1. **Approval to allocate \$75,000 in CDBG Economic Development funds to the Small Business Recovery Program**

G/L 215.21.5260.63065: \$75,000 was allocated for Economic Development effort from the City's FY2020 CDBG grant as part of the FY2020 Action Plan.

Approved on Consent Agenda for Action

The Housing and Community Development Committee and the Department of Community Development recommend that \$75,000 in Community Development Block Grant (CDBG) Economic Development funds be allocated to the Small Business Recovery Program.

- HCDC2. **Approval of Ordinance 52-O-24, Amending the City's Residential Landlord Tenant**

Ordinance

The Housing and Community Development Committee and the Department of Community Development recommend approval of Ordinance 52-O-24 Amending the City's Residential Landlord Tenant Ordinance (RLTO) to address changes in housing policies, provide benefits and protections for tenants and housing providers, and better align with Cook County's RLTO.

Moved by Councilmember Revelle
Seconded by Councilmember Reid

Ayes: Kelly, Wynne, Nieuwsma, Revelle, and Geracaris
Nays: Suffredin
Abstained: Reid

Motion Passed for Action 5-1 on a recorded vote

Approved for Action

Councilmember Revelle moves to amend 5-3-6-5(B).
Councilmember Reid seconds, withdraws second. No amendment on table.

(X) **CONSENT AGENDA - FINANCE & BUDGET COMMITTEE**
FB1. [Review of the 2023 Annual Comprehensive Financial Report](#)

Councilmember Nieuwsma motions to call the question.
Councilmember Wynne seconds.

Moved by Councilmember Nieuwsma
Seconded by Councilmember Wynne

Ayes: Wynne, Nieuwsma, and Revelle
Nays: Kelly, Burns, Suffredin, Reid, and Geracaris

Item Approved for Action 3-5 on a recorded vote

Item Failed

Staff recommends that the City Council accept and place the 2023 Annual Comprehensive Financial Report on file.

Moved by Councilmember Nieuwsma
Seconded by Councilmember Geracaris

Ayes: Wynne, Nieuwsma, Burns, Suffredin, Revelle, Reid, and Geracaris
Nays: Kelly

Motion Passed 7-1 on a recorded vote

Approved for Action

(XI) APPOINTMENTS

AP1. **Approval of Appointments to Boards, Commissions and Committees**

The Mayor recommends the reappointment of Jeanne Lindwall to the Land Use Committee and the appointment of Mercedes Fernandez to the Social Services Committee.

Approved on Consent Agenda for Action

(XII) CONSENT AGENDA - COMPENSATION COMMITTEE

CC1. **Evanston Compensation Committee Report And Recommendations Regarding Elected Officials' Compensation**

Approved and Placed on File:

Moved by Councilmember Reid
Seconded by Councilmember Nieuwsma

Ayes: Harris, Kelly, Wynne, Nieuwsma, Burns, Suffredin, Revelle, Reid, and Geracaris

Approved and Accepted on File: 9-0 on a recorded vote

The committee proposes the following revised compensation packages for elected officials, effective May 12, 2025:

- Council Member: \$20,000 annually
- Mayor: \$32,000 annually
- Clerk: \$81,000 annually

Furthermore, we recommend instituting an annual Consumer Price Index (CPI) adjustment beginning in 2026 based on the CPI of August 1, 2025, and the amount of the adjustment be the lesser of the August 1st CPI or 3%. We also recommend a monthly cash payment of \$208.33 for those opting out of the city's health insurance plan, consistent with the benefits offered to non-union city employees.

Moved by Councilmember Reid
Seconded by Councilmember Nieuwsma

Ayes: Harris, Kelly, Wynne, Nieuwsma, Burns, Suffredin, Revelle, Reid, and Geracaris

Approved and Placed on File 9-0 on a recorded vote

Motion Approved and Placed on File

(XIII) CALL OF THE WARDS

(XIV) EXECUTIVE SESSION

(XV) ADJOURNMENT

(XVI) UPCOMING COMMITTEE MEETINGS

DATE	TIME	BOARD/COMMITTEE/COMMISSION
6/14/22	2:00 PM	Design & Project Review Committee
6/14/22	6:00 PM	Finance & Budget Committee
6/14/22	6:30 PM	Arts Council
6/14/22	7:00 PM	Preservation Commission
6/15/22	6:00 PM	MWEBE Development Committee
6/16/22	6:00 PM	Parks & Recreation Board
6/16/22	6:30 PM	Equity & Empowerment Commission
6/21/22	2:00 PM	Design & Project Review Committee
6/21/22	7:00 PM	Housing & Community Development Committee - Virtual
6/22/22	6:00 PM	Economic Development Committee
6/22/22	7:00 PM	Land Use Commission
5/23/22	5:00 PM	Planning & Development Housing Subcommittee