



**Finance and Budget Committee  
Tuesday, September 10, 2024  
Lorraine H. Morton Civic Center 5:00 PM**

*Google Meet joining info  
Video call link: <https://meet.google.com/rme-duzv-zvi>*

*Or dial: (US) +1 334-689-5335 PIN: 989 309 199#  
More phone numbers: <https://tel.meet/rme-duzv-zvi?pin=5631834613823>*

**AGENDA**

Page

**1. CALL TO ORDER/DECLARATION OF A QUORUM**

**2. PUBLIC COMMENT**

**3. DISCUSSION**

**D1. Discussion Regarding the FY 2025 CIP**

3 - 14

Staff will present a draft of the 2025 Capital Improvement Program, which includes several challenges to be discussed.

**For Discussion**

[Discussion Regarding the FY 2025 CIP - Attachment - Pdf](#)

**D2. Discussion Regarding FY 2025 Needs in the Parking Fund**

15 - 17

Discussion Only.

**For Discussion**

[Discussion Regarding FY 2025 Needs in the Parking Fund - Attachment - Pdf](#)

- D3. **Discussion Regarding Water and Sewer Fund Rates and Capital Needs** 18 - 20

Staff requests that the Finance and Budget Committee provide direction on the next steps related to maintaining an appropriate fund balance in the Water Fund.

**For Discussion**

[Discussion Regarding Water and Sewer Fund Rates and Capital Needs - Attachment - Pdf](#)

- D4. **Update on the American Rescue Program Act (ARPA) Fund** 21 - 24

Discussion Only.

**For Discussion**

[Update on the American Rescue Program Act \(ARPA\) Fund - Attachment - Pdf](#)

- D5. **Discussion Regarding Participatory Budgeting** 25

Discussion Only.

**For Discussion**

[Discussion Regarding Participatory Budgeting - Attachment - Pdf](#)

**4. ADJOURNMENT**



## Memorandum

To: Members of the Finance and Budget Committee  
From: Lara Biggs, City Engineer  
CC: Edgar Cano, Public Works Agency Director  
Subject: Discussion Regarding the FY 2025 CIP  
Date: September 10, 2024

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Recommended Action:

Staff will present a draft of the 2025 Capital Improvement Program, which includes several challenges to be discussed.

Committee Action:

For Discussion

Summary:

As part of the draft 2024 Capital Improvement Program (CIP), staff identified three challenges:

- Water Main Replacement/Lead Service Line Regulatory Requirements
- Legacy Park Infrastructure Needs
- Legacy Facilities Infrastructure Needs

Staff has identified three additional challenges related to the 2025 CIP:

- Special Assessment Alley Improvement Funding
- Sidewalk Improvement Needs in the Downtown Business District
- Fountain Square Repair/Replacement

In addition, staff will provide a funding summary of the proposed 2025 CIP as well as proposed criteria to use for prioritizing the full project list.

2024 CIP Update:

The following is an update of the challenges identified during the preparation of the 2024 CIP.

*Challenge 1 - Water Main Replacement/Lead Service Line Regulatory Requirements*

**Background:** Water main has a typical lifespan of 100 years. Therefore, the City targets the replacement of 1% of the system per year or approximately 1.5 miles. However, so much of

the water main is over 100 years in age, that the system is aging faster than can be replaced. Rising materials costs and the addition of new regulations regarding lead service line replacement are also having a significant impact on the City's ability to maintain a reasonable water main replacement program within the current budget.

As part of the adopted 2024 budget, the City Council approved a water rate increase (partially offset by a sewer rate decrease) in order to stabilize the long-term Water Fund finances. This rate increase was presented as the first in a series of increases needed to cover the costs of the Lead Service Line Replacement (LSLR) program in conjunction with the goal to double the size of the annual water main replacement program beginning in 2026.

**Update:** Staff has recalculated the rate increase recommended as part of the proposed 2025 budget to include updated revenues and expenses from 2024. This will be further discussed as a separate agenda item.

#### Challenge 2 - Legacy Park Infrastructure Needs

**Background:** The City of Evanston operates and maintains 88 parks totaling approximately 266 acres. The park system is made up of a wide variety of amenities and infrastructure elements, from playgrounds and active fields to decorative fountains and contemplative landscapes. Over the last 20 years, the City's investment in parks has been substantially underfunded. This has resulted in infrastructure needs that far exceed the available funding. Of the neighborhood parks, 11 have had no appreciable infrastructure investment for at least 26 years. These "Legacy Parks" are experiencing so much deterioration that the entire park needs to be renovated. The renovation of these 11 parks has been placed on the 5-year CIP to be addressed.

**Update:** The rehabilitation of two of the 11 legacy parks (Independence Park and Larimer Park) is being completed in Fall 2024. Staffing challenges have delayed starting the next round of legacy park renovations; however, planning and design on the next two parks is expected to begin in early 2025 for construction in Fall 2025 or Spring 2026. The following is the status of the 11 legacy parks:

Legacy Park	Plan for Improvement
Cartwright Park	Planning & Design 2025, Construction 2026
Chandler Tot Lot	Construction 2025
Clyde-Brummel Park	Construction 2028
Fitzsimons Park	Planning & Design 2025, Construction 2026
Hobart Park	Construction 2027
Independence Park	Under Construction
Larimer Park	Under Construction
Philbrick Park	Construction 2027
Porter Park	Construction 2028
Raymond Park	Construction 2029
Southwest Park	Construction 2028

The adopted 2024 CIP also included line items for an investment and modernization program as follows:

- ADA Improvements in Parks
- Playground Equipment Replacement

Again, only limited progress was made, largely due to vacancies in the Parks and Facilities group in the Bureau of Capital Planning. Staff is proposing to budget investment and modernization funds again and will determine the best way to address the needed labor if positions are not filled, most likely through the hiring of consultants if the positions continue to remain vacant.

**Challenge 3 - Legacy Facilities Infrastructure Needs**

**Background:** The City owns over 50 facilities, ranging from public-facing recreation centers, park fieldhouses, and municipal buildings (such as the Civic Center) to facilities that provide a critical infrastructure need, such as fire stations and the Service Center. The City has chronically underfunded infrastructure projects at facilities, even though the needs have been well-known for decades. An example of this is the Civic Center, which has been known to need substantial investment since the City began a public discussion in 1998 (25 years ago).

Staff previously identified six Legacy Facilities that are undergoing substantial failures in multiple building systems. In each case, the City engaged a consultant over the last few years to provide more detailed solutions for how to proceed. In addition, the City has approximately 45 other facilities that also need improvements, although the 2023 budget level

for facilities capital improvement was not adequate for even resolving the challenges of the six Legacy Facilities.

**Update:** The City has made significant progress in identifying and addressing legacy facility needs.

- The new Animal Shelter building and the renovation of the existing Ecology Center building are both currently under construction. The Animal Shelter is anticipated to be completed later this year, and the Ecology Center renovation is expected to be completed in early 2025.
- The Service Center and the Noyes Cultural Arts Center both have completed master plans that have been accepted and placed on file. Work on the Service Center began in 2024 with the ongoing construction of the replacement fuel island with additional Service Center projects proposed as part of the 2025 budget. Work on the Noyes Cultural Arts Center is proposed to begin in 2027.
- Discussions regarding the planning around the Civic Center and Police/Fire Headquarters are ongoing.

A summary of the Legacy Facilities' status is as follows:

	Systems in Failure	2025 Est. Costs	Future Costs	Future Plan
Police Fire HQ	Building Insufficiency, Security, Electrical, Envelope	\$400,000	\$75M - \$95M	
Civic Center	HVAC, Electrical, Envelope	-	\$50M - \$70M	
Service Center <sup>1</sup>	Fuel System, Structural, HVAC, Electrical	\$800,000	\$28M	Master Plan On File
Noyes <sup>1</sup>	HVAC, Electrical, Envelope	-	\$22M	Modernization Plan On File
Animal Shelter <sup>1</sup>	Building Insufficiency, HVAC	-		Regular Maintenance Investment
Ecology Center <sup>1</sup>	Structural Subfloor, Security, Crawl Space Moisture	-		Regular Maintenance Investment
<b>TOTAL</b>		<b>\$1,200,000</b>	<b>\$175M - \$215M</b>	

Notes:

1. These facilities are "below the line" in that the City Council has provided guidance on a plan to renovate or replace these facilities that is currently being implemented.

In addition, the staff is recommending that the City continue to regularly improve the other City-owned facilities, including both individual projects to update facilities for current use as well as regular investment and modernization projects, including:

- ADA improvements
- Roof repairs and tuckpointing
- Facilities Contingency
- Tuckpointing
- Flooring updates
- Interior space renovations such as kitchens, locker rooms, and restrooms
- CARP implementation (lighting modernization, vehicle charging, electrification)
- Evolving operational needs

2025 Specific Challenges:

Three new challenges were identified while developing the proposed 2025 CIP.

2025 Challenge 1 - Demand for Special Assessment Alley Improvements

Special assessment alleys are alleys that are improved through a 50/50 cost share with adjacent property owners. Unimproved alleys are alleys that usually have a driving surface of recycled asphalt grindings. These alleys do not have a drainage system. They are typically regraded by the Public Works Streets Division several times a year in order to improve the quality of the driving surface. Nevertheless, because of the material, these alleys are often prone to ruts. This can create wear and tear on vehicles, including City sanitation and recycling trucks, which utilize the alleys to pick up trash. As the alleys are regraded, additional grindings are added, which can cause the surface grade to increase over time; during rain events, stormwater flows off of the alleys into the adjacent yards. This can contribute to flooding on the adjacent properties. With inadequate drainage, the water can pool and freeze during the winter, and it is not uncommon for garage doors to freeze shut.

Residents who live adjacent to an unimproved alley can request the alley be improved through a specific process. When they reach out to the City, they are advised that they will need to circulate a petition, and at least 51% of the adjacent property owners have to agree to pay 50% of the total cost of the improvement, with the City paying the remainder. Once the petition process is successfully completed, the alley is programmed for design and construction. This process is managed by the Board of Local Improvements.

For at least 10 years, there has been a waitlist to get a petition because of the high demand. Currently, there are 86 community members on the waitlist. The City releases 5 to 10 petitions annually. From this, the City receives 2 to 3 successful petitions, which are then turned into alley improvement projects for the next year. At the current level of funding to pay the City's share, approximately \$500,000 annually, this is all that can be funded.

Currently, residents who contact the City to request a petition can expect to wait 7 to 9 years to actually receive the petition to circulate, and they are generally not happy with this. Each year, the wait list increases as the funding is not keeping up with demand.

Because of the volume of negative feedback being received, the staff is recommending a transfer of an additional \$1,000,000 from the general fund reserves, which would allow an

additional 4-6 alleys to be improved in 2025. In 2025, staff will develop a plan for special assessment alley funding.

2025 Challenge 2 - Sidewalk Improvement Needs in the Downtown Business District

Decades ago, the business district sidewalk standard was changed to paver blocks. Over time, the pavers have shifted, increasing trip hazards. Over the last 15-20 years, the City has adopted a new standard that is more ADA-friendly and easier to maintain - concrete sidewalks with a paver block ribbon along the curb. Gradually, all of the paver block sidewalks are being converted.

Unfortunately, the downtown business district still has a significant number of paver block sidewalks, and the City has been seeing increased public concerns over safety and the lack of ADA compliance regarding the uneven surface. Therefore, staff recommends a concentrated effort to remove the remaining paver block sidewalks. The proposed 2025 budget includes \$750,000 to begin this program. In 2025, staff will develop a plan to remove the remaining paver block sidewalks over a 3-5 year period.

2025 Challenge 3 - Fountain Square Repairs/Replacement

Staff is proposing to budget the repair/replacement of the fountain that was originally put into service in 2019 but subsequently experienced failures that prevented it from being operated. Budgeting for this will be discussed with the City Council as a special order of business at the 9/9/24 City Council meeting.

Proposed 2025 CIP Funding Requirements:

In preparing the proposed 2025 CIP, staff identified which projects have already begun prior to 2025 versus which projects will begin in 2025. These project lists are attached to this memo. A summary of the funding is as follows:



<b>Funding Source</b>	<b>Projects Begun Pre-2025</b>	<b>Projects Beginning 2025</b>
2025 Project Bond Funds	7,159,000	16,435,000
CDBG	400,000	760,000
Five-Fifths TIF	40,520	
Library Fund-Abated Bonds		1,900,000
Motor Fuel Tax	2,557,185	1,560,000
Other Non-Bond Capital	3,722,000	1,105,000
Parking Fund		2,600,000
Pass-Through Grants	250,000	
Sewer Fund	830,000	1,910,000
Special Assessment Fund	350,000	
Transfer from General Fund	1,000,000	
WIFIA	11,001,000	
Water Fund	965,820	2,100,000
Water Fund-Abated Bonds	7,095,000	10,296,000
Water IEPA SRF	10,513,085	
West Evanston TIF	560,790	1,000,000
<b>Total</b>	<b>\$46,744,400</b>	<b>\$39,666,000</b>

Project Evaluation Criteria:

The total list of projects exceeds the resources of the City to execute, both in staffing and in funding. Therefore, the staff is recommending using the same criteria as used in developing the 2024 CIP to assist in prioritizing projects. The criteria proposed are:

- Immediate Life Safety Issue
- Regulatory Requirements
- Annual Investment Projects
- Projects Requiring General Obligation Bond Funding

Attachments:

[Proposed 2025 CIP - Projects Started Prior to 2025  
Projects Beginning 2025 table](#)

### Projects Active Pre-2025

Table total does not include \$1 million transfer from the General Fund to the Capital Improvement Fund

	2025 GO Bonds	Water Fund-Abated Bonds	Water Fund Reserves	Water IEPA SRF	Sewer Fund Reserves	West Evanston TIF	Five Fifths TIF	CDBG	MFT	Special Assessment	WIFIA	Pass-Through Grants	Other Non-Bond Capital	Grand Total
<b>Street Resurfacing, Water Main, and Sewer</b>	<b>1,431,000</b>	<b>4,570,000</b>	<b>965,820</b>	<b>2,300,000</b>	<b>830,000</b>	<b>60,790</b>	<b>40,520</b>	-	<b>2,557,185</b>	-	-	-	<b>1,060,000</b>	<b>13,815,315</b>
<i>Major Projects</i>	1,431,000	1,320,000	200,000	-	830,000	-	-	-	2,557,185	-	-	-	360,000	6,698,185
Chicago Ave, Howard to Davis, Phase II	625,000	-	-	-	-	-	-	-	-	-	-	-	-	625,000
Church St Corridor Improvements, Phase II	700,000	-	-	-	-	-	-	-	-	-	-	-	360,000	1,060,000
Green Bay Road, McCormick to Isabella, Construction	-	1,320,000	-	-	830,000	-	-	-	2,557,185	-	-	-	-	4,707,185
Green Bay Road, McCormick to Isabella, Phase III	106,000	-	200,000	-	-	-	-	-	-	-	-	-	-	306,000
<i>Water Main</i>	-	3,250,000	765,820	2,300,000	-	60,790	40,520	-	-	-	-	-	700,000	7,117,130
LSLR for SRF Program, Construction	-	1,500,000	-	2,300,000	-	-	-	-	-	-	-	-	-	3,800,000
LSLR for SRF Program, Consulting	-	1,500,000	-	-	-	-	-	-	-	-	-	-	-	1,500,000
LSLR Pilot, Construction	-	-	140,820	-	-	60,790	40,520	-	-	-	-	-	700,000	942,130
LSLR Pilot, Consulting	-	250,000	-	-	-	-	-	-	-	-	-	-	-	250,000
LSLR Professional Support, Consulting	-	-	625,000	-	-	-	-	-	-	-	-	-	-	625,000
<b>Other Transportation</b>	<b>1,628,000</b>	-	-	-	-	-	-	<b>400,000</b>	-	<b>650,000</b>	-	<b>250,000</b>	<b>512,000</b>	<b>3,440,000</b>
<i>Major Projects</i>	728,000	-	-	-	-	-	-	-	-	-	-	-	512,000	1,240,000
Bus Stop ADA Improvements, Construction	150,000	-	-	-	-	-	-	-	-	-	-	-	-	150,000
Bus Stop ADA Improvements, Phase III	50,000	-	-	-	-	-	-	-	-	-	-	-	-	50,000
Lincoln Street Bridge Replacement, Phase II	128,000	-	-	-	-	-	-	-	-	-	-	-	512,000	640,000
Traffic Signal, Central and Central Park, Construction	350,000	-	-	-	-	-	-	-	-	-	-	-	-	350,000
Traffic Signal, Central and Central Park, Phase III	50,000	-	-	-	-	-	-	-	-	-	-	-	-	50,000
<i>Annual Projects</i>	660,000	-	-	-	-	-	-	400,000	-	650,000	-	-	-	1,710,000
Alley Paving, Construction	650,000	-	-	-	-	-	-	400,000	-	650,000	-	-	-	1,700,000
Bridge Inspection, Consulting	10,000	-	-	-	-	-	-	-	-	-	-	-	-	10,000
<i>Sidewalk Projects</i>	240,000	-	-	-	-	-	-	-	-	-	-	250,000	-	490,000
Sidewalk - Safe Routes to School, Construction	150,000	-	-	-	-	-	-	-	-	-	-	250,000	-	400,000
Sidewalk - Safe Routes to School, Phase III	90,000	-	-	-	-	-	-	-	-	-	-	-	-	90,000
<b>Parks</b>	<b>3,550,000</b>	-	-	-	-	<b>500,000</b>	-	-	-	-	-	-	<b>2,000,000</b>	<b>6,050,000</b>
<i>Community Parks</i>	3,550,000	-	-	-	-	-	-	-	-	-	-	-	-	5,550,000
Beck Park Expansion/Shore School, Construction	2,300,000	-	-	-	-	-	-	-	-	-	-	-	1,000,000	3,300,000
Dog Beach ADA Accessibility, Construction	750,000	-	-	-	-	-	-	-	-	-	-	-	-	750,000
Public Canoe Launch (incl. Eco Cntr Parking Lot), Construct	500,000	-	-	-	-	-	-	-	-	-	-	-	1,000,000	1,500,000
<i>Neighborhood Parks</i>	-	-	-	-	-	500,000	-	-	-	-	-	-	-	500,000
Mason Park/Davis St Extension, Consulting	-	-	-	-	-	500,000	-	-	-	-	-	-	-	500,000
<b>Facilities</b>	<b>250,000</b>	-	-	-	-	-	-	-	-	-	-	-	-	<b>250,000</b>
<i>Facilities - Non-Legacy</i>	250,000	-	-	-	-	-	-	-	-	-	-	-	-	250,000
Citywide Building Automation Systems Upgrade, Constructi	250,000	-	-	-	-	-	-	-	-	-	-	-	-	250,000
<b>Miscellaneous</b>	<b>300,000</b>	-	-	-	-	-	-	-	-	-	-	-	<b>150,000</b>	<b>450,000</b>
Divvy Expansion Grant, Construction	150,000	-	-	-	-	-	-	-	-	-	-	-	150,000	300,000
Environmental Justice Initiative Study, Study	150,000	-	-	-	-	-	-	-	-	-	-	-	-	150,000
<b>Water Treatment, Billing and Storage</b>	-	<b>2,525,000</b>	-	<b>8,213,085</b>	-	-	-	-	-	-	<b>11,001,000</b>	-	-	<b>21,739,085</b>
36"/42" Intake Replacement, Construction	-	-	-	4,913,085	-	-	-	-	-	-	10,601,000	-	-	15,514,085
36"/42" Intake Replacement, Consulting	-	-	-	-	-	-	-	-	-	-	400,000	-	-	400,000
4160V Electrical System Reliability, Construction	-	-	-	3,000,000	-	-	-	-	-	-	-	-	-	3,000,000
4160V Electrical System Reliability, Consulting	-	-	-	300,000	-	-	-	-	-	-	-	-	-	300,000
Corrosion Control Improvements, Consulting	-	200,000	-	-	-	-	-	-	-	-	-	-	-	200,000
Pump Station Dehumidification, Construction	-	300,000	-	-	-	-	-	-	-	-	-	-	-	300,000
Shoreline Improvements, Construction	-	1,000,000	-	-	-	-	-	-	-	-	-	-	-	1,000,000
Shoreline Improvements, Consulting	-	200,000	-	-	-	-	-	-	-	-	-	-	-	200,000
Standpipe Water Quality, Construction	-	750,000	-	-	-	-	-	-	-	-	-	-	-	750,000
Standpipe Water Quality, Consulting	-	75,000	-	-	-	-	-	-	-	-	-	-	-	75,000
<b>Grand Total</b>	<b>7,159,000</b>	<b>7,095,000</b>	<b>965,820</b>	<b>10,513,085</b>	<b>830,000</b>	<b>560,790</b>	<b>40,520</b>	<b>400,000</b>	<b>2,557,185</b>	<b>650,000</b>	<b>11,001,000</b>	<b>250,000</b>	<b>3,722,000</b>	<b>45,744,400</b>

### Projects Beginning in 2025

	2025 GO Bonds	Water Fund- Abated Bonds	Library Fund- Abated Bonds	Water Fund Reserves	Sewer Fund Reserves	West Evanston TIF	CDBG	MFT	Parking	Other Non-Bond Capital	Grand Total
<b>Street Resurfacing, Water Main, and Sewer</b>	<b>450,000</b>	<b>7,156,000</b>	<b>-</b>	<b>1,975,000</b>	<b>1,910,000</b>	<b>1,000,000</b>	<b>-</b>	<b>1,500,000</b>	<b>-</b>	<b>-</b>	<b>13,991,000</b>
<i>Major Projects</i>	450,000	-	-	-	-	-	-	-	-	-	450,000
Lincoln Street, Sheridan to Green Bay Rd, Ped and Bike Impr, Phase I	450,000	-	-	-	-	-	-	-	-	-	450,000
<i>Sewer Rehabilitation</i>	-	-	-	-	1,910,000	-	-	-	-	-	1,910,000
CIPP Rehabilitation, Construction	-	-	-	-	795,000	-	-	-	-	-	795,000
CSO Outlet Rehab, Phase II	-	-	-	-	200,000	-	-	-	-	-	200,000
Drainage Structure Lining, Construction	-	-	-	-	200,000	-	-	-	-	-	200,000
Emergency Sewer Repairs, Construction	-	-	-	-	100,000	-	-	-	-	-	100,000
Sewer Repairs on WM/Street Projects, Construction	-	-	-	-	215,000	-	-	-	-	-	215,000
Stormwater Improvements, Construction	-	-	-	-	400,000	-	-	-	-	-	400,000
<i>Street Resurfacing</i>	-	-	-	-	-	-	-	1,500,000	-	-	1,500,000
Street Resurfacing Annual Program, Construction	-	-	-	-	-	-	-	1,500,000	-	-	1,500,000
<i>Water Main</i>	-	7,156,000	-	1,975,000	-	1,000,000	-	-	-	-	10,131,000
Annual Water Main Replacement, Construction	-	5,233,000	-	1,775,000	-	1,000,000	-	-	-	-	8,008,000
Emergency Water Main Repair, Construction	-	-	-	100,000	-	-	-	-	-	-	100,000
Hydrant Painting, Construction	-	-	-	100,000	-	-	-	-	-	-	100,000
LSLR for Annual Water Main Replacement, Construction	-	1,593,000	-	-	-	-	-	-	-	-	1,593,000
LSLR for Annual Water Main Replacement, Consulting	-	330,000	-	-	-	-	-	-	-	-	330,000
<b>Other Transportation</b>	<b>2,370,000</b>	<b>40,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>310,000</b>	<b>60,000</b>	<b>-</b>	<b>155,000</b>	<b>2,935,000</b>
<i>Major Projects</i>	230,000	-	-	-	-	-	-	-	-	155,000	385,000
Divvy Bike Expansion, Construction	230,000	-	-	-	-	-	-	-	-	155,000	385,000
<i>Annual Projects</i>	690,000	40,000	-	-	-	-	10,000	60,000	-	-	800,000
General Phase I Engineering, Phase I	30,000	40,000	-	-	-	-	10,000	10,000	-	-	90,000
Streetlight LED Conversion, Construction	-	-	-	-	-	-	-	50,000	-	-	50,000
Streetlight Pole and Fixture Replacement, Construction	300,000	-	-	-	-	-	-	-	-	-	300,000
Traffic Calming, Bicycle & Ped Improvements, Construction	360,000	-	-	-	-	-	-	-	-	-	360,000
<i>Sidewalk Projects</i>	1,450,000	-	-	-	-	-	300,000	-	-	-	1,750,000
Sidewalk Gap Infill, Construction	300,000	-	-	-	-	-	150,000	-	-	-	450,000
Sidewalk Grinding Program, Construction	50,000	-	-	-	-	-	-	-	-	-	50,000
Sidewalk Improvement Program, Construction	350,000	-	-	-	-	-	150,000	-	-	-	500,000
Sidewalks, Benson from Davis to Clark, Construction	500,000	-	-	-	-	-	-	-	-	-	500,000
Sidewalks, Clark from Benson to Sherman, Construction	250,000	-	-	-	-	-	-	-	-	-	250,000
<b>Parks</b>	<b>4,630,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>450,000</b>	<b>-</b>	<b>-</b>	<b>800,000</b>	<b>5,880,000</b>
<i>Community Parks</i>	2,350,000	-	-	-	-	-	-	-	-	800,000	3,150,000
Fountain Square Improvements, Construction	1,700,000	-	-	-	-	-	-	-	-	800,000	2,500,000
Pickleball Court Improvements, Construction	650,000	-	-	-	-	-	-	-	-	-	650,000
<i>Investment and Modernization</i>	1,730,000	-	-	-	-	-	450,000	-	-	-	2,180,000
ADA Improvements in Parks, Construction	110,000	-	-	-	-	-	-	-	-	-	110,000
Court Rehabilitation, Construction	200,000	-	-	-	-	-	-	-	-	-	200,000
Fence Replacement (Various Parks), Construction	110,000	-	-	-	-	-	-	-	-	-	110,000
Parks Contingency, Construction	110,000	-	-	-	-	-	-	-	-	-	110,000
Parks Lighting Modernization, Construction	300,000	-	-	-	-	-	-	-	-	-	300,000
Pathway improvements, Construction	300,000	-	-	-	-	-	-	-	-	-	300,000
Playground Equipment Replacement, Construction	600,000	-	-	-	-	-	450,000	-	-	-	1,050,000

	2025 GO Bonds	Water Fund- Abated Bonds	Library Fund- Abated Bonds	Water Fund Reserves	Sewer Fund Reserves	West Evanston TIF	CDBG	MFT	Parking	Other Non-Bond Capital	Grand Total
<i>Neighborhood Parks</i>	300,000	-	-	-	-	-	-	-	-	-	300,000
Grey Park - Dog Park Installation, Construction	300,000	-	-	-	-	-	-	-	-	-	300,000
<i>Neighborhood Parks - Legacy</i>	250,000	-	-	-	-	-	-	-	-	-	250,000
Cartright Park Renovations, Consulting	150,000	-	-	-	-	-	-	-	-	-	150,000
Fitzsimons Park Renovations, Consulting	100,000	-	-	-	-	-	-	-	-	-	100,000
<b>Facilities</b>	<b>7,605,000</b>	-	-	-	-	-	-	-	<b>2,600,000</b>	-	<b>10,205,000</b>
<i>Facilities - Legacy</i>	2,800,000	-	-	-	-	-	-	-	-	-	2,800,000
Police/Fire HQ Improvements, Consulting	400,000	-	-	-	-	-	-	-	-	-	400,000
Service Center - Electrical, HVAC, domestic water Improvements, Consulting	800,000	-	-	-	-	-	-	-	-	-	800,000
Service Center - Various Roofs, Construction	1,600,000	-	-	-	-	-	-	-	-	-	1,600,000
<i>Facilities - Non-Legacy</i>	3,005,000	-	-	-	-	-	-	-	2,400,000	-	5,405,000
Chandler - Building Envelope and Drainage Improvements, Construction	400,000	-	-	-	-	-	-	-	-	-	400,000
Crown Kiln Room/SW Hallways HVAC Improvements, Construction	200,000	-	-	-	-	-	-	-	-	-	200,000
Crown Kiln Room/SW Hallways HVAC Improvements, Consulting	75,000	-	-	-	-	-	-	-	-	-	75,000
Fire Station 3 - Interior Renovations (Kitchen, Finishes), Construction	400,000	-	-	-	-	-	-	-	-	-	400,000
Fire Stations 1 & 3 Locker Room Improvements, Construction	400,000	-	-	-	-	-	-	-	-	-	400,000
Fleetwood - East/North Site Improvements, Construction	400,000	-	-	-	-	-	-	-	-	-	400,000
Levy Center - Kitchen Upgrade, Construction	300,000	-	-	-	-	-	-	-	-	-	300,000
Levy Center - Kitchen Upgrade, Consulting	30,000	-	-	-	-	-	-	-	-	-	30,000
Municipal Storage Center - Renovation, Consulting	100,000	-	-	-	-	-	-	-	-	-	100,000
Park Fieldhouses Restrooms (Baker, Leahy), Construction	500,000	-	-	-	-	-	-	-	-	-	500,000
Parking Garages - Church Elevators, Construction	-	-	-	-	-	-	-	-	175,000	-	175,000
Parking Garages - Gate Controls, Construction	-	-	-	-	-	-	-	-	1,500,000	-	1,500,000
Parking Garages - Maple - HVAC/Electrical Evaluation, Consulting	-	-	-	-	-	-	-	-	175,000	-	175,000
Parking Garages - Sherman - Structural Inspection, Construction	-	-	-	-	-	-	-	-	200,000	-	200,000
Parking Garages - Sherman Fire Panel/System Upgrade, Construction	-	-	-	-	-	-	-	-	350,000	-	350,000
South End - HVAC Electrification, Consulting	200,000	-	-	-	-	-	-	-	-	-	200,000
<i>Investment and Modernization</i>	1,800,000	-	-	-	-	-	-	-	200,000	-	2,000,000
ADA Improvements, Construction	300,000	-	-	-	-	-	-	-	-	-	300,000
Citywide Roof Repairs (locations to be determined), Construction	600,000	-	-	-	-	-	-	-	200,000	-	800,000
Facilities Contingency, Construction	600,000	-	-	-	-	-	-	-	-	-	600,000
Facilities Lighting Modernization, Construction	300,000	-	-	-	-	-	-	-	-	-	300,000
<b>Miscellaneous</b>	<b>1,380,000</b>	-	-	-	-	-	-	-	-	<b>150,000</b>	<b>1,530,000</b>
City Fleet Charging Infrastructure, Construction	150,000	-	-	-	-	-	-	-	-	-	150,000
City Network Disaster Recovery Infrastructure, Construction	300,000	-	-	-	-	-	-	-	-	-	300,000
City Solar Infrastructure, Construction	200,000	-	-	-	-	-	-	-	-	-	200,000

	2025 GO Bonds	Water Fund- Abated Bonds	Library Fund- Abated Bonds	Water Fund Reserves	Sewer Fund Reserves	West Evanston TIF	CDBG	MFT	Parking	Other Non-Bond Capital	Grand Total
Fiber Optic System Upgrades, Construction	500,000	-	-	-	-	-	-	-	-	-	500,000
Public Art, Construction	30,000	-	-	-	-	-	-	-	-	-	30,000
Public Vehicle Charging Stations, Construction	200,000	-	-	-	-	-	-	-	-	150,000	350,000
<b>Water Treatment, Billing and Storage</b>	<b>-</b>	<b>3,100,000</b>	<b>-</b>	<b>125,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>3,225,000</b>
CL to Hypo Conversion, Consulting	-	100,000	-	-	-	-	-	-	-	-	100,000
Filter Plant Reliability, Consulting	-	800,000	-	-	-	-	-	-	-	-	800,000
Fire Sprinkler System Study, Consulting	-	-	-	75,000	-	-	-	-	-	-	75,000
Pumping Locker Room Improvements, Consulting	-	-	-	50,000	-	-	-	-	-	-	50,000
Retail Water Meter Replacement Program Phase 2 & MIU, Construction	-	2,000,000	-	-	-	-	-	-	-	-	2,000,000
Security Fence, Consulting	-	200,000	-	-	-	-	-	-	-	-	200,000
<b>Library</b>	<b>-</b>	<b>-</b>	<b>1,900,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>1,900,000</b>
Library Roof Replacement, Construction	-	-	1,900,000	-	-	-	-	-	-	-	1,900,000
<b>Grand Total</b>	<b>16,435,000</b>	<b>10,296,000</b>	<b>1,900,000</b>	<b>2,100,000</b>	<b>1,910,000</b>	<b>1,000,000</b>	<b>760,000</b>	<b>1,560,000</b>	<b>2,600,000</b>	<b>1,105,000</b>	<b>39,666,000</b>



## Memorandum

To: Members of the Finance and Budget Committee  
CC: Members of the Finance and Budget Committee  
From: Michael Rivera, Interim Administrative Services Director  
CC: Christian Salvador, Lukasz Tatara  
Subject: Discussion Regarding FY 2025 Needs in the Parking Fund  
Date: September 10, 2024

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Recommended Action:  
Discussion Only.

Committee Action:  
For Discussion

Summary:

Introduction

Going into FY 2025, there are a handful of infrastructure needs for City parking facilities. The proposed FY 2025 CIP includes \$2.6 million in the Parking Fund for the following projects:

- PARC System Gate Control Improvements - \$1.5 million
- Sherman Fire Panel/System Upgrade - \$350,000
- Sherman Structural Inspection - \$200,000
- Roof Repairs at Parking Garages - \$200,000
- Church Elevators - \$175,000
- Maple HVAC/Electrical Evaluation - \$175,000

Since 2021, the Parking Fund has received \$4.35 million in ARPA Funds to account for lost revenue during the pandemic. Were it not for the use of these federal relief funds, the Parking Fund would be in a deficit position. The Parking Fund has an unaudited fund balance of \$2.8 million as of July 31, 2024. The Parking Fund Fund Balance Policy is 16.66% of expenses, which is \$1.57 million in FY 2024. Finance Staff projects the Parking Fund will end FY 2024 with at least \$1.0 million in excess reserves that could be used towards these capital projects.

Parking Staff will present more details on the specific needs and goals of these projects. Staff is also seeking direction from the Finance and Budget Committee on how best to fund these capital projects in the 2025 budget.

PARC System Gate Control Improvements

The existing PARC System has reached its useful life and is in dire need of replacement. The current equipment is no longer under warranty, and the city has paid for all its service calls since January 2023. The City pays

more than \$100,000 annually in service calls alone. In addition to the increasing number of service calls due to our archaic equipment, we are seeking an RFP to replace such equipment for approximately \$1.5 million.

We no longer feel that the current vendor, Skidata, is a viable option for servicing the current equipment. Skidata now has a very limited footprint in the Chicago metro area as the number of Skidata sites continues to decrease steadily. In addition to the increased need for service calls due to the aging equipment, Skidata has caused us longer lead times to repair our current equipment in place. Furthermore, Skidata has not pushed any upgrades to its hardware or software platforms unless the actual components fail. The equipment also lacks functionality and upgrade options, which is counter to what the City of Evanston strives to achieve with its sustainability goals and future vision of parking.

The equipment currently in use will endure higher demands as we continue to increase traffic into the city garages. With the relocation of 909 Davis Street and the LifeTime Fitness contract in place, we foresee an increase in volume at our Maple and Sherman Garages. With the continued revitalization of the downtown area, we want to be prepared for the increase in traffic in the garages.

Our goal is to ensure a positive experience for our residents and businesses in the downtown core. This can only be achieved by replacing the current archaic system while focusing on downtown business growth, sustainability, and any type of campaign, such as free holiday parking that requires QR codes for validation.

#### **Other Parking Improvements**

##### *Parking Garage – Sherman Fire Panel/System Upgrade (\$350,000)*

Per evaluation, the system is obsolete. It needs to be upgraded to match the system currently in place. The two current systems do not work in conjunction with each other, and this will streamline the system.

##### *Parking Garages – Church Elevators (\$175,000)*

The elevators are now 20+ years old. They require maintenance per the elevator vendor's and manufacturer's recommendations.

##### *Parking Garages – Maple/Electrical Evaluation (\$175,000)*

Given the increased need for public electric car chargers, Engineering will be required to hire a consultant to evaluate future power needs.

##### *Parking Garages – Sherman – Structural Inspection (\$200,000)*

Structural analysis is required every 3-5 years to inspect integrity. These funds will be transferred to the engineering to hire a consultant.

##### *Citywide Roof Repairs (Sherman and Maple Garages) (\$200,000)*

Differences were discovered during the citywide roof evaluation. These funds will be transferred to engineering for repairs.

#### **Financing Strategy**

Staff recommends using \$1 million from excess Parking Fund reserves to pay for a significant portion of these projects. Staff would also suggest as well as some combination of the below revenue suggestions or GO Bonds to pay for these and future projects.

- Increased Various Parking Citation Fines (i.e., expired meters): Staff issued 20,000 expired meter citations in 2022 and 32,000 in 2023. The current fine is \$25, whereas Skokie and Chicago charge \$50. A \$10 increase in this would result in approximately \$200,000 to \$300,000 in new revenue.
- Increase Surface Lot and On-Street Residential Parking Permits: Surface Lot Permits are currently \$90/month and have not been increased in at least six years. A total of 500-550 permits are issued monthly. Residential permits are currently \$30/year and have not been increased in at least ten years. A total of 3,000-4,000 residential permits are issued annually. Increases to these permits could generate an additional \$100,000.



- Issue Live Street Cleaning Tickets instead of Warnings in March: The City averages 3,000 to 3,500 warning tickets each March. If citations were issued, they would cost \$75 each or \$200,000.
- Pass-through credit card fees on parking: As discussed earlier, the Parking Fund currently pays \$500,000 in parking-related credit card fees that can be passed along to the users
- Increase Meter Rates on the Lakefront: Evanston residents with paid wheel taxes would not pay for these increases.

These revenue ideas could be implemented in lieu of issuing GO Bonds for these projects. Staff would like to discuss these ideas with the Committee to assist in showing these projects in the FY 2025 budget.



## Memorandum

To: Members of the Finance and Budget Committee  
From: Darrell King, Water Production Bureau Chief  
CC: Edgar Cano, Public Works Agency Director; Paul Moyano, Sr. Project Manager  
Subject: Discussion Regarding Water and Sewer Fund Rates and Capital Needs  
Date: September 10, 2024

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Recommended Action:

Staff requests that the Finance and Budget Committee provide direction on the next steps related to maintaining an appropriate fund balance in the Water Fund.

CARP:

Municipal Operations, Emergency Preparedness & Management, Vulnerable Populations

Committee Action:

For Discussion

Summary:

On September 18, 2023, a water fund update was presented to the City Council supporting the need for a series of water rate increases shown in the following table due to:

- The need to replace the aging water mains.
- The need to replace lead service lines as part of the water main projects.
- The need to replace all 11,000+ lead service lines between 2027 and 2047.
- The increased cost of water main construction.

This rate increase also provides funding to hire additional employees needed to support the additional water main construction and lead service line replacements.

Year	Bond Amount	LSLR Proposed Water Rate Increase	Previously Scheduled Rate Increases	Total Rate Increase	%Debt to Revenue (Dist. System)
2024	\$18.1M	13.5%	4.0% <sup>1</sup>	17.5%	28.8%
2025	\$13.5M	13.5%	9.8% <sup>2</sup>	23.3%	41.4%
2026	\$19.8M	13.5%	0.0%	13.5%	40.6%
2027	\$21.4M	13.5%	0.0%	13.5%	39.1%
2028	\$22.1M	13.5%	0.0%	13.5%	35.4%
2029	\$17.3M	13.5%	0.0%	13.5%	30.5%
2030	\$17.6M	3.5%	0.0%	3.5%	29.4%
2031	\$18.9M	3.5%	0.0%	3.5%	27.4%
2032	\$20.2M	3.5%	0.0%	3.5%	26.0%
2033	\$21.5M	3.5%	0.0%	3.5%	24.0%
2034	\$23.2M	3.5%	0.0%	3.5%	22.5%

NOTES:

1. Rate increase was previously approved for LSLR Workforce Development
2. Part of this rate increase (9.8%) is offset by an equivalent decrease in the sewer rate, resulting in zero impact on the overall utility bill for this portion of the water rate increase.

Both the water and sewer fund cost-of-service models were updated and reviewed to re-evaluate the proposed 2025 rate increases. The anticipated 23.3% water rate increase remains necessary. However, the sewer rate reduction can be increased from 10% anticipated last year to 13.5%, which offsets a greater part of the water rate increase. This results in a net increase to the combined water and sewer rate of 7.15%, as shown in the table below.

Year	Proposed Water Rate Increase	Water Rate (per ccf) (per kgal)	Sewer Rate Decrease	Sewer Rate (per ccf) (per kgal)	Total Rate (per ccf) (per kgal)	Total Rate Increase	Avg Annual Bill	Bi-Monthly Bill	Annual Increase
2024		\$3.91 \$5.23		\$3.08 \$4.12	\$6.99 \$9.35		\$838.80	\$139.80	
2025	23.3%	\$4.83 \$6.46	-13.50%	\$2.66 \$3.56	\$7.49 \$10.02	7.15%	\$898.80	\$149.80	\$60.00

It should be noted that future rate increases are anticipated to follow the same amounts proposed in 2024 and will continue to be re-evaluated annually.

This rate adjustment reflects a continuation of annual transfers from the Water Fund to the General Fund of \$4,129,000. A \$2,000,000 reduction of the annual transfer in 2025 and beyond would allow the proposed water rate to decrease to 10.54%, which would be completely offset by the sewer rate decrease of 13.5%, resulting in a net zero change in the typical residential combined water and sewer utility bill.



## Memorandum

To: Members of the Finance and Budget Committee  
From: Sarah Flax, Director of Community Development  
CC: Erika Tejada, Federal Grants Manager  
Subject: Update on the American Rescue Program Act (ARPA) Fund  
Date: September 10, 2024

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Recommended Action:  
Discussion Only.

Committee Action:  
For Discussion

Summary:

This updates the Finance and Budget Committee on ARPA allocations to date and the status of the various projects and programs receiving ARPA funding. Since the last update to this committee on April 9, 2024, significant progress has been made to ensure that funds allocated to external organizations for programs and projects by the City Council are also obligated by a sub-recipient agreement or contract in compliance with U.S. Treasury's requirements. All funds must be obligated or expended by December 31, 2024, to avoid recapture. In addition, the City must submit a plan to Treasury that outlines the planned uses and estimated timing of expenditures for activities and programs being implemented by the City, including for ARPA Administration. Only \$161,974.63 remains unallocated to a program or project at this time.

**Completed Activities**

A total of \$17,491,408.37 of ARPA funding was obligated for 15 different projects, programs, and expenses that have been completed, as shown in the chart below.

City Council Approval	ARPA Project/Program/Expense	Allocated to Date	Expended to Date	Balance
8/9/2021	Water Main Replacement	\$3,000,000.00	\$3,000,000.00	\$0.00
2/14/2022	ASPIRE Healthcare Workforce Development	\$400,000.00	\$400,000.00	\$0.00
4/11/2022	The Aux - Assistance to Small Bus/Rehab of Commercial Property	\$1,000,000.00	\$1,000,000.00	\$0.00
5/9/2022	Business Dist Improve Plan & Implement/Aid to Other Impacted Industries	\$122,500.00	\$122,500.03	-\$0.03
6/27/2022	Single-Source Agreement with NU for PB Process	\$100,000.00	\$100,000.00	\$0.00
7/25/2022	Childcare Workers/Private and Public Sector	\$497,500.00	\$497,500.00	\$0.00
4/29/2024	Lead Service Line Replacement-public	\$1,500,000.00	\$1,500,000.00	\$0.00
9/19/2022	One-time payment to the Evanston Firefighters, IAFF employees	\$405,481.62	\$405,481.62	\$0.00
11/14/2022	RPS Analyst (contract position) – Re-imaging Public Safety Committee	\$27,298.00	\$27,298.00	\$0.00
11/14/2022	LEAP contract	\$15,000.00	\$15,000.00	\$0.00
2/27/2023	Small/Medium Landlord Program	\$124,011.75	\$124,011.75	\$0.00
4/10/2023	Meridian Barricades	\$299,617.00	\$299,616.54	\$0.46
2021, 2022 & 2023 Budgets	Parking Fund Projects and Operations	\$4,350,000.00	\$4,350,000.00	\$0.00
2021, 2022 & 2023 Budgets	Equipment Fund - vehicle replacement	\$3,950,000.00	\$3,950,000.00	\$0.00
2022 Budget	Public Sector Workforce: Rehiring Public Sector Staff	\$1,700,000.00	\$1,700,000.00	\$0.00
		<b>Totals: \$17,491,408.37</b>	<b>\$17,491,407.94</b>	<b>\$0.43</b>

### Activities Obligated or Expected to be Complete by December 2024

A total of \$24,020,301 of ARPA funds are obligated or will be obligated following Treasury's requirements or completed by December 31, 2024. Three large capital projects, Family Focus, McGaw YMCA, and Northlight Theatre, discussed at the Committee's meeting in April, are no longer at risk of recapture. Eligible expenses such as architectural services, construction drawings, plan reviews and permit fees, and demolition costs have been submitted for payment. Additional costs will be under contract by yearend 2024. All funds will be expended by December 31, 2026, in compliance with Treasury's requirement. These funds are not at risk of recapture.

City Council Approval	ARPA Project/Program/Expense	Allocated to Date	Expended to Date	Balance
8/9/2021	Guaranteed Income Program	\$1,600,000.00	\$721,563.94	\$878,436.06
11/8/2021	Grant Management, Compliance & Reporting	\$900,000.00	\$502,425.16	\$397,574.84
1/10/2022	Youth Violence Interventions	\$552,500.00	\$521,946.10	\$30,553.90
3/14/2022	Participatory Budgeting	\$3,000,000.00	\$162,500.00	\$2,837,500.00
3/28/2022	Mental Health Living Room Program	\$900,000.00	\$91,665.39	\$900,000.00
03/14/2022	Direct costs for PB planning that are ineligible under other categories	\$500,000.00	\$94,059.10	\$405,940.90
4/11/2022	Northlight Theatre/Assistance to Disproportionately Impacted NPO	\$2,000,000.00	\$688,600.64	\$1,311,399.36
5/9/2022	Vehicles & supplies for Lead Service Line Replacement	\$1,000,000.00	\$310,349.00	\$689,651.00
6/13/2022	McGaw YMCA Men's Residence Renovation/Long-term Housing Security	\$3,000,000.00	\$134,875.00	\$2,865,125.00
7/11/2022	Family Focus Rehab/Assistance to Disproportionately Impacted NPO	\$3,000,000.00	\$352,322.47	\$2,647,677.53
7/11/2022	One-Stop Shop Housing Retrofit/Other Housing Assistance	\$500,000.00	\$125,000.00	\$375,000.00
7/11/2022	One-Stop Shop/Non-federal match for \$500K Solar "earmark" grant	\$500,000.00	\$0.00	\$500,000.00
9/12/2022	Lead Service Line Replacement-private property	\$500,000.00	\$379,529.00	\$120,471.00
9/12/2022	StreetPlus Business District Cleaning/Aid to Other Impacted Industries	\$509,701.00	\$507,458.00	\$2,243.00
10/10/2022	Family Focus Welcoming Center/Strong Healthy Communities	\$500,000.00	\$212,306.68	\$287,693.32
2/13/2023	Mather workforce development	\$58,100.00	\$14,506.94	\$43,593.06
4/23/2023	Crosswalk Improvements	\$300,000.00	\$91,719.28	\$208,280.72
5/8/2023	Evanston Thrives	\$3,000,000.00	\$459,464.27	\$2,540,535.73
2022 Budget	Comprehensive Plan / Permit & Property Maintenance software upgrades	\$1,700,000.00	\$505,629.87	\$1,194,370.13
		<b>Totals: \$24,020,301.00</b>	<b>\$5,875,920.84</b>	<b>\$18,236,045.55</b>

### Participatory Budgeting Programs & Projects

The status of seven programs and projects to which City Council allocated ARPA Participatory Budgeting funding in the chart above is detailed in the chart below. Four are obligated and three will be brought to City Council for approval in October or November and obligated by December 31, 2024. These funds are not at risk of recapture.

### **Projects With Obligation Plans Underway & Unallocated Funds**

The 33-unit housing project at Church and Darrow, for which \$1,500,000 of ARPA is allocated, remains on hold pending the outcome of a lawsuit filed by a neighbor to block its construction. Building plans have been submitted and are on hold pending the case's outcome. In addition, \$161,974.63 of ARPA is unallocated at this time. Both are shown in the chart below.

### **Contingency Plan to Reallocate Funds at Risk for Recapture**

To prevent the recapture of funds that do not comply with either the December 2024 obligation requirements or the December 2026 expenditure requirements, staff has identified two large capital projects that are funded in part with ARPA that any funds at risk of recapture can be reallocated to before December 31, 2024. Any ARPA funds at risk can be reallocated to these projects to meet both the obligation and expenditure deadlines as needed to avoid recapture.

- Water Main Replacement Project \$5,000,000 total budget; \$3,500,000 for reallocation contingency under eligible category 5.12 Drinking Water in the Infrastructure category
- Independence Park Project \$1,500,000 total budget; \$1,000,000 for reallocation contingency under 6.1 Provision of Government Services in the Revenue Replacement category

The attached spreadsheet shows Evanston's ARPA allocations and disbursements as of August 31, 2024.

#### Attachments:

[CITY OF EVANSTON ARPA FUND ALLOCATIONS AND DISBURSEMENTS 08.31.24](#)

City Council Approval	ARPA Project/Program/Expense	Allocated to Date	Expended to Date	Balance
11/01/21	COVID-19 Contact Tracing – Sustain the Public Health Response	575,000.00	Canceled	\$0.00
8/9/2021	Guaranteed Income Program	\$1,600,000.00	\$721,563.94	\$878,436.06
8/9/2021	Water Main Replacement	\$3,000,000.00	\$3,000,000.00	\$0.00
11/8/2021	Grant Management, Compliance & Reporting	\$900,000.00	\$502,425.16	\$397,574.84
1/10/2022	Youth Violence Interventions	\$552,500.00	\$521,946.10	\$30,553.90
2/14/2022	ASPIRE Healthcare Workforce Development	\$400,000.00	\$400,000.00	\$0.00
3/14/2022	Participatory Budgeting	\$3,000,000.00	\$162,500.00	\$2,837,500.00
3/28/2022	Mental Health Living Room Program	\$900,000.00	\$91,665.39	\$900,000.00
03/14/2022	Direct costs for PB planning that are ineligible under other categories	\$500,000.00	\$94,059.10	\$405,940.90
4/11/2022	The Aux - Assistance to Small Bus/Rehab of Commercial Property	\$1,000,000.00	\$1,000,000.00	\$0.00
4/11/2022	Northlight Theatre/Assistance to Disproportionately Impacted NPO	\$2,000,000.00	\$688,600.64	\$1,311,399.36
5/9/2022	Vehicles & supplies for Lead Service Line Replacement	\$1,000,000.00	\$310,349.00	\$689,651.00
5/9/2022	Business Dist Improve Plan & Implement/Aid to Other Impacted Industries	\$122,500.00	\$122,500.03	-\$0.03
6/13/2022	McGaw YMCA Men's Residence Renovation/Long-term Housing Security	\$3,000,000.00	\$134,875.00	\$2,865,125.00
6/27/2022	Single-Source Agreement with NU for PB Process	\$100,000.00	\$100,000.00	\$0.00
7/11/2022	Family Focus Rehab/Assistance to Disproportionately Impacted NPO	\$3,000,000.00	\$352,322.47	\$2,647,677.53
7/11/2022	One-Stop Shop Housing Retrofit/Other Housing Assistance	\$500,000.00	\$125,000.00	\$375,000.00
7/11/2022	One-Stop Shop/Non-federal match for \$500K Solar "earmark" grant	\$500,000.00	\$0.00	\$500,000.00
7/25/2022	Childcare Workers/Private and Public Sector	\$497,500.00	\$497,500.00	\$0.00
9/12/2022	Lead Service Line Replacement-private property	\$500,000.00	\$379,529.00	\$120,471.00
4/29/2024	Lead Service Line Replacement-public	\$1,500,000.00	\$1,500,000.00	\$0.00
9/12/2022	StreetPlus Business District Cleaning/Aid to Other Impacted Industries	\$509,701.00	\$507,458.00	\$2,243.00
9/19/2022	One-time payment to the Evanston Firefighters, IAFF employees	\$405,481.62	\$405,481.62	\$0.00
10/10/2022	Family Focus Welcoming Center/Strong Healthy Communities	\$500,000.00	\$212,306.68	\$287,693.32
11/14/2022	RPS Analyst (contract position) – Re-imaging Public Safety Committee	\$27,298.00	\$27,298.00	\$0.00
11/14/2022	LEAP contract	\$15,000.00	\$15,000.00	\$0.00
2/13/2023	Mather workforce development	\$58,100.00	\$14,506.94	\$43,593.06
2/27/2023	Small/Medium Landlord Program	\$124,011.75	\$124,011.75	\$0.00
4/10/2023	Meridian Barricades	\$299,617.00	\$299,616.54	\$0.46
4/23/2023	Crosswalk Improvements	\$300,000.00	\$91,719.28	\$208,280.72
5/8/2023	Evanston Thrives	\$3,000,000.00	\$459,464.27	\$2,540,535.73
6/26/2023	New Affordable Housing - 33-Unit Project	\$1,500,000.00	\$0.00	\$1,500,000.00
2021, 2022 & 2023 Budgets	Parking Fund Projects and Operations	\$4,350,000.00	\$4,350,000.00	\$0.00
2021, 2022 & 2023 Budgets	Equipment Fund - vehicle replacement	\$3,950,000.00	\$3,950,000.00	\$0.00
2022 Budget	Public Sector Workforce: Rehiring Public Sector Staff	\$1,700,000.00	\$1,700,000.00	\$0.00
2022 Budget	Comprehensive Plan / Permit & Property Maintenance software upgrades	\$1,700,000.00	\$505,629.87	\$1,194,370.13
	Unallocated Grant Funds	\$161,974.63	\$0.00	\$161,974.63
		<b>\$43,173,684.00</b>	<b>\$23,367,328.78</b>	<b>\$19,898,020.61</b>





## Memorandum

To: Members of the Finance and Budget Committee  
From: Bobby Burns, Councilmember  
Subject: Discussion Regarding Participatory Budgeting  
Date: September 10, 2024

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Recommended Action:  
Discussion Only.

Committee Action:  
For Discussion

Summary:  
Staff have been asked to include an item on this agenda for the Finance & Budget Committee to discuss Participatory Budgeting.