



Memorandum

To: Mayor Biss and Members of the City Council
From: Luke Stowe, City Manager
Subject: Weekly City Manager's Update
Date: August 16, 2024

STAFF REPORTS BY DEPARTMENT

Weekly Report for August 12, 2024 – August 16, 2024

City Manager's Office

No Weekly Bids

Community Development

Weekly Zoning Report

Weekly Field Inspection Report

Health Department

Weekly Food Establishment Application Report

Law Department

Weekly Liquor License Application Report

Legislative Reading

NWMC Weekly Briefing

**STANDING COMMITTEES OF THE COUNCIL &
MAYORAL APPOINTED BOARDS, COMMISSIONS & COMMITTEES**

Monday, August 19, 2024

5:00 PM: [Human Services Committee](#)

Tuesday, August 20, 2024

6:30 PM: [Evanston Arts Council Meeting](#)

Wednesday, August 21, 2024

5:30 PM: [NU-City Committee](#)

Thursday, August 22, 2024

No Meetings

Friday, August 23, 2024

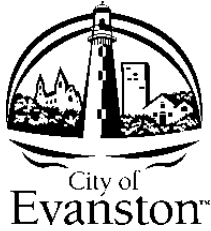
No Meetings

Check the City's Calendar for updates:

[City of Evanston - Calendar](#)

City of Evanston Committee Webpage:

[City of Evanston – Boards, Commissions and Committees](#)



Memorandum

To: Honorable Mayor and Members of the City Council
From: Elizabeth Williams, Planning & Zoning Manager
Subject: Weekly Zoning Report
Date: August 9, 2024

Enclosed is the weekly report of zoning applications received and pending. The report, organized by ward, includes the property address, zoning district, the type of application submitted, a description of the project, date received, and current status.

Please contact me at (224) 296-4489 or ewilliams@cityofevanston.org if you have any questions or need additional information.

Cases Received and Pending, August 8, 2024 - August 14, 2024

Backlog (business days received until reviewed): 2

Volume (number of cases pending initial staff review): 1

Zoning Reviews

Ward	Property Address	Zoning	Type	Project Description	Received	Status
1	144 Greenwood Street	R1	Building Permit	Install a modular ramp with handrails	04/29/24	pending additional information from the applicant
1	1621 Chicago Avenue	D4	Zoning Analysis	Planned Development for a new 12 story mixed-use building with approx. 6,800 sf ground floor retail, 110 dwelling units (includes 8 affordable units), and 48 enclosed parking spaces	05/01/24	non-compliant, pending Planned Development application submittal
1	909 Colfax Street	R1	Building Permit	Addition, screened-in deck, interior remodel	07/10/24	pending additional information from the applicant, Preservation
1	1710 Sherman Avenue	D2	Building Permit	Interior tenant build out for a restaurant (Guzman Y Gomez)	08/12/24	pending Administrative Review Use application from the applicant for a Type-2 restaurant
2	2118 Lake Street	R2	Building Permit	Patio and retaining wall	05/01/24	pending additional information from the applicant
2	1812 Lake Street	R3	Building Permit	Garage	06/25/24	revisions submitted by applicant, pending staff review
2	900 Clark Street	RP	Zoning Analysis	Demolish north end of Church Street Plaza movie theater building, construct new 25-story multi-family dwelling building with 333 dwelling units and 20% Inclusionary Housing dwelling units	07/03/24	non-compliant, pending Planned Development application submittal by applicant
2	1823 Wesley Avenue	R1	Building Permit	2-story coach house/ADU	07/10/24	revisions submitted by applicant, pending staff review
2	1147 Florence Avenue	R3	Building Permit	Roof mounted solar panels	07/16/24	pending additional information from the applicant
2	1245 Hartrey Avenue	I2	Building Permit	Interior tenant build out	07/24/24	pending additional information from the applicant
2	1018 Florence Avenue	R3	Building Permit	Extend dormer at 2nd story, new deck, and interior remodel	07/25/24	pending additional information from the applicant
2	746 Dewey Avenue	R3	Building Permit	Remove existing deck, construct new deck	08/02/24	revisions submitted by applicant, pending staff review
2	1617 Church Street	R4	Building Permit	Patio	08/08/24	non-compliant
2	1117 Darrow Avenue	R3	Building Permit	2nd story addition and new front porch	08/13/24	pending staff review
3	819 Judson Avenue	R5	Building Permit	New 4-story multi-family dwelling building with 4 dwelling units and detached garage for 8 vehicles	04/16/24	non-compliant, pending revisions from the applicant
3	1300 Chicago Avenue (1300-1306 Chicago Avenue), 601-615 Dempster Street, 1307 Sherman Place	B1/oDM	Zoning Analysis	Planned Development for a new 7-story mixed-use building with ground floor retail, enclosed parking on ground floor, 65 dwelling units, and modification of the existing 2-story retail building with 2 dwelling units above	06/24/24	non-compliant, pending additional information/revisions from the applicant
3	829 Michigan Avenue	R5	Building Permit	Attic addition and interior remodel	07/31/24	pending additional information from the applicant

4	910 Custer Avenue	MXE	Zoning Analysis	New 5-story multi-family dwelling building with 230 dwelling units (23 affordable units) and 48 surface parking spaces	04/23/24	non-compliant, pending Planned Development application from the applicant
4	1118 Elmwood Avenue	R3	Building Permit	Motorized aluminum pergola	07/30/24	pending additional information from the applicant
5	1811 Church Street	B2/oWE	Building Permit	New 4-story mixed-use building with ground floor retail and 33 dwelling units (HODC)	08/18/23	pending revisions and additional information from the applicant
5	2209 Emerson Street	R3	Building Permit	Deck	03/25/24	pending additional information from the applicant
5	2027 Brown Avenue	R3	Building Permit	Concrete parking pad behind garage	05/09/24	non-compliant, pending revisions and/or variation application from the applicant
5	2112 Asbury Avenue	R3	Building Permit	Remove deck, replace with paver patio	05/16/24	pending additional information from the applicant
5	1825 Dodge Avenue	R4	Building Permit	Addition (Lake Regional Conference 7th Day Adventists)	06/13/24	revisions submitted by applicant, pending staff review
5	1623 Simpson Street	B1	Building Permit	Interior build out (Free Flow Kitchen)	07/15/24	pending additional information from the applicant
5	1238 Simpson Street	R4	Building Permit	Remove/replace patio	07/15/24	pending additional information/revisions from the applicant
5	1420 Leonard Place	R3	Zoning Analysis	New efficiency home	07/23/24	pending revisions and additional information from the applicant
5	2311 Emerson Street	R3	Building Permit	3-season room addition and rear porch	08/09/24	pending additional information from the applicant
6	2703 Hartzell Street	R1	Building Permit	Carport and concrete slab	05/01/24	pending additional information/revisions from the applicant
6	2915 Colfax Street	R1	Building Permit	Replace patio	05/22/24	pending revisions from the applicant
6	2757 Lincolnwood Drive	R1	Building Permit	Replace paver patio, repair seat wall, walk, landing and stoop	07/29/24	pending additional information from the applicant
6	2409 Thayer Street	R1	Building Permit	Front and rear walks	08/01/24	revisions submitted by applicant, pending staff review
7	1806 Chancellor Street	R1	Building Permit	Remove patio, re-install patio, stepping stones, grill pad, and patio maintenance	06/20/24	pending additional information from the applicant
7	2433 Simpson Street	R1	Building Permit	1-story addition	06/24/24	pending additional information from the applicant
7	2518 Jackson Avenue	R1	Building Permit	Garage with ADU	06/27/24	pending additional information from the applicant
7	1404 Rosalie Street	R1	Building Permit	Addition plus interior renovation	06/28/24	non-compliant, pending revisions from the applicant
7	625 Clinton Place	R1	Building Permit	Remove and replace brick paver parking pad	07/01/24	pending additional information from the applicant
7	1501 Central Street	U2	Building Permit	Parking lots, plaza, and landscaping for Ryan Stadium (NU)	07/08/24	pending additional information from the applicant
7	2169 Campus Drive	U3	Zoning Analysis	Demolish the Allen Center, construct new Kellogg Education Center, a 6-story educational building with 10 classrooms and 160 guest dorm rooms (NU)	07/29/24	pending additional information from the applicant

7	2169 Campus Drive	U3	Building Permit	New building (NU - new Kellogg Education Center)	08/05/24	pending additional information from the applicant
8	1901 Howard Street	C1	Building Permit	Wrought iron fence and motorized gates	07/17/24	pending additional information and revisions from the applicant
9	2131 Keeney Street	R2	Building Permit	Driveway and walk	06/25/24	pending additional information from the applicant

Pending building permit and zoning analysis reviews older than 6 months where there has not been activity are periodically removed from the zoning report.

Miscellaneous Zoning Cases

Ward	Property Address	Zoning	Type	Project Description	Received	Status
1	1525 Judson Avenue	R1	Appeal	Appeal of yard determinations by Zoning Administrator	07/15/24	pending LUC 08/28/24
2	1630 Ashland Avenue	R1	Major Variation	Interior side and rear yard setbacks in order to construct an attached garage	06/11/24	pending LUC 08/28/24
6	3434 Central Street	R2	Planned Development	New 2-story, 19,952 sf building for a Daycare center - Child (Kensington School)	02/10/22	pending P&D



To: Luke Stowe, City Manager
From: David Wilson, HVAC Building Inspector
Subject: Weekly Field Inspection Report
Date: August, 16 2024

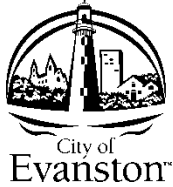
Enclosed is the weekly summary report of field inspections for construction projects under special monitoring. The report includes the ward, property address, type of construction, inspector notes, and date received.

Please contact me at davidwilson@cityofevanston.org if you have any questions or need additional information.

Weekly Field Inspection Report

Friday, August 16, 2024

Ward	Property Address	Construction Type	Inspector Notes	Received
2	1101 Church Street	Multi-Family Building	No changes.	8/15/2024
4	1012 Church Street Northlight Theater	Assembly	No changes. Site and Northlight signage are in good condition. No construction fence at this time.	8/15/2024
1	1710 Sherman Avenue	Mixed Use Building Residential/Retail	Final Certificate of Occupancy is processing.	8/15/2024
4	Main Street	Resurfacing	No changes. Installation continues on the south side of Main Street with proper signage and closures in place.	8/15/2024
7	1501 Central Street	Demolition	No changes. Excavation continues. Street sweepers continue to address roadway dust and debris. All trucks continue to pass through truck washing station with manual washing of trucks and street. Construction fence is in place and in good condition.	8/15/2024
1	710 Clark Street	Office Building	No changes. Final exterior work has been completed. Roadways are clean and clear surrounding site. Final Certificate of Occupancy is processing.	8/15/2024
*	*	*	*	*



Memorandum

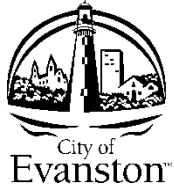
To: Honorable Mayor and Members of the City Council

From: Ike Ogbo, Director, Department of Health & Human Services

Subject: Food Establishment License Application Weekly Report

Date: August 16, 2024

Ward	Property Address	Business Name	Date Received	Current Status
4	1018 Davis St	Dozika (Relocating)	7/1/2024	Pending Inspections
7	2022 Central St	The Celtic Knot	6/13/2024	Pending inspections
3	1310 ½ Chicago Ave	Peeled Juice Bar	5/9/2024	Pending Permit Issuance
2	2223 Washington St	The Laundry Café (in The Aux)	4/23/2024	Pending Review and Inspections
7	1995 Campus Dr	NU Center East Lawn Redevelopment	4/5/2024	Pending Permit Issuance
5	914 Noyes St	Inspired Indian	3/27/2024	Permit Issued – Pending Inspections
5	1623 Simpson St	Free Flow Kitchen	3/21/2024	Pending Permit Issuance
1	1618 Sherman Ave	Life Time (Smoothie Bar)	3/19/2024	Pending Inspections
1	1737 Sherman Ave	Taco Bell	10/5/2023	Pending Inspections
1	521 Davis St	La Cocinita (Relocating)	7/11/2023	Building Permit Issued – Pending Inspections
1	1743 Sherman Ave	Olive Mediterranean Grill	12/10/2021	Building Permit Issued – Pending Inspections



Memorandum

To: Honorable Mayor and Members of the City Council

From: Brian George, Assistant City Attorney

Subject: Weekly Liquor License Application Report

Date: August 16, 2024

There are no pending liquor license applications to report for this week.



DIRECTOR'S WEEKLY BRIEFING

By NWMC Executive Director Mark L. Fowler



WEEK ENDING AUGUST 16, 2024

Senate Committee Holds Third Hearing on the State of Public Transit

The Senate Transportation Committee held the third of six subject matter hearings on possible legislative actions to reform public transit on August 9 in Naperville. The subject of the hearing was how transit supports community quality of life. Representatives of the DuPage Mayors and Managers Conference and the Will County Governmental League along with leaders from DuPage, Kendall and Will counties provided testimony that highlighted the value of transit to their communities as well as the importance of maintaining local representation in governance.

Hearings will continue through the summer and fall, with the remaining schedule and topics as follows (locations to be determined):

- Subject: Transit is crucial for public health
Wednesday, August 28, 10:00 a.m. – Kane County and McHenry County
- Subject: Transit mitigates climate impact
Wednesday, September 18, 10:00 a.m. – Northwest Suburbs of Cook County and Lake County
- Subject: Funding transit is a statewide priority
Wednesday, October 16, 10:00 a.m. – Springfield

It is anticipated that, with the transit service boards facing a \$730 million shortfall beginning in 2025, legislation will be considered during either the General Assembly's fall veto session or the spring session. *Staff contacts: Larry Bury, Eric Czarnota, Brian Larson*

Apply Today for ITEP Funding

If your community is looking to construct new pedestrian/bicycle facilities, sidewalk connections or convert abandoned railroad corridors to trails, the Illinois Transportation Enhancement Program (ITEP) is your go-to for funding. ITEP is now open for applications through Monday, September 30. ITEP awards a maximum of \$3 million, with awards announced in Spring 2025. To learn more, please visit the [Illinois Department of Transportation \(IDOT\) NOFO](#). *Staff contacts: Eric Czarnota, Brian Larson*

Today is the First Reconnecting Communities Pilot Program Application Clinic

As previously reported, the United States Department of Transportation (USDOT) has announced the third round of funding for the Reconnecting Communities Pilot (RCP) Program, funded by the Bipartisan Infrastructure Law. Projects will reconnect communities by addressing transportation facilities that currently create barriers to community connectivity.

Interested applicants can learn more about how to submit strong proposals for the RCP Program with upcoming Reconnecting Communities Institute (RCI) virtual grant writing clinics. The clinics will be held TODAY, Friday August 16 (11:00 a.m. - 4:00 p.m.; [register here](#)) and Friday, September 13 (11:00 p.m. - 4:00 p.m.; [register here](#)), with RCI office hours on Thursday, August 22 (10:00 a.m. - 5:00 p.m.; [register here](#)), and Monday, September 16 (10:00 a.m. - 5:00 p.m.; [register here](#)). Technical assistance with the grant application is also available through the [Reconnecting Communities Institute](#) website. Applications are due by Monday, September 30. Please visit the [USDOT NOFO](#) for more details on the RCP Program. *Staff contacts: Eric Czarnota, Brian Larson*

Make Train Delays a Thing of the Past with a Railroad Crossing Elimination Grant

The Federal Railroad Administration (FRA) has announced over \$1.1 billion in funding to address railroad crossing safety and efficiency through its Railroad Crossing Elimination (RCE) Grant Program. These funds can be used to

build a grade separation or close off an at-grade crossing in addition to other safety enhancements. Applications are due Monday, September 30. To learn more about the RCE Program, please [visit the NOFO](#). *Staff contacts: Eric Czarnota, Brian Larson*

Congratulations to NWMC Member Invest in Cook Grant Recipients!

The [2024 recipients of the Invest in Cook grant program have been announced](#), and NWMC member communities received over \$1.4 of the nearly \$8 million dollars awarded by Cook County. Congratulations to *Elk Grove Village, Evanston, Glencoe, Morton Grove, Northbrook, Northfield, Prospect Heights and Streamwood* for their winning transit, pedestrian, bicycle, and road projects. Many thanks as well to the Maine Township Highway Department for their work on the Church Street Sidewalk and Bike Project, a key component of the [NWMC Multimodal Transportation Plan's Priority Bike Corridors](#). To read the full list of recipients and details about the projects, please see the [Invest in Cook 2024 Award Summary](#). *Staff contacts: Eric Czarnota, Brian Larson*

Wintrust to Host HSA for Public Sector Employees Seminar

On Wednesday, September 25 from 8:30 a.m. to 9:30 a.m., Wintrust Government Funds will hold a virtual seminar entitled, "Unlocking the Benefits of Health Savings Accounts for Public Sector Employees." Discussion topics will include: How HSAs work; the benefits of HSAs in retirement; contribution strategies; investing HAS dollars; tax considerations; and, spending strategies.

The seminar will be led by Wintrust Workplace Solutions Vice President Jim Kloss and will be held via Teams. The link will be sent to registrants the day before the event. To register, please visit the [Eventbrite page](#). *Staff contact: Mark Fowler*

RSVP Today for the Metropolitan Mayors Caucus Gala

On Saturday, October 26 at 6:00 p.m., the Metropolitan Mayors Caucus will host its Annual Gala at Wrigley Field. This is the first Mayors Caucus Gala since the pandemic and is a unique opportunity to gather and celebrate the work of the organization. Attendees will be able to enjoy tours of the ballpark and the batting tunnel will be open! For tickets and additional information, please visit the Gala [Eventbrite](#) page. *Staff contact: Mark Fowler*

Apply Today for ComEd's Powering the Holidays Grant Program

From the desk of Metropolitan Mayors Caucus Executive Director Neil James:

The Metropolitan Mayors Caucus is proud to partner with ComEd to administer the Powering the Holidays program, which provides grants for community-based holiday lighting events.

Don't miss out on this wonderful opportunity to receive funding for your Holiday Lighting Events! The application period is open until 11:59 p.m. CDT on August 23rd, 2024. To learn more or apply, visit the [Powering the Holidays Program](#).

Municipalities, townships, counties and local governments in ComEd's service territory are eligible to apply for competitive grants up to \$2,500. Not-for-profit organizations may also be eligible if they partner with at least one municipality or government institution. Grant recipients may use their funds for any holiday lighting between November 1st, 2024 – February 13th, 2025.

This marks the 4th year of the Powering the Holidays Program. To learn more about how grants have been utilized by communities throughout the program's history, please visit the [Powering the Holidays Program](#).

Please feel welcome to contact Ben Schnelle at bschnelle@mayorscaucus.org if you have any questions about the program. *Staff contact: Mark Fowler*

Free Lead Service Lines Replacement for Childcare Providers in Cook County

If your community has childcare providers that are potentially affected by lead service lines, Cook County has a program to cover all costs with replacement. LeadCare Cook County is providing free lead service line identification and replacement for up to five hundred childcare providers in suburban Cook County. The program is open to home, group and center-based childcare providers (either licensed through DCFS or license-exempt). Replacement costs will be covered for the entire lead service line, including interior and exterior restoration, for both the public and private

side.

LeadCare Cook County utilizes funding through the American Rescue Plan Act is administered by Elevate Energy (Elevate) in partnership with Cook County Government. Please visit <https://leadcareillinois.org/cookcounty/about/> or contact Program Manager Bethany Olson, 773-299-7653 or Bethany.Olson@ElevateNP.org for more information.
Staff contact: Larry Bury

Newsy Items of the Week

Route Fifty: [Congress could ease rules for small cities seeking transportation money, experts say](#)

Politico: [The dark side of the EV revolution: Road taxes](#)

Governing: [Funding Local Roads in an Era of EVs and Shrinking Fuel Taxes](#)

Daily Herald: [Demolition begins on mammoth Sears complex in Hoffman Estates](#)

Bloomberg: [In DNC, Chicago's Embattled Transit System Faces a High-Profile Test](#)

Evanston Now: [Increasing density: Lessons from ADUs](#)

Meetings and Events

NWMC Executive Board will meet on Wednesday, September 4 at 8:30 a.m. via videoconference.

NWMC Managers Committee will meet on Friday, September 6 at 8:30 a.m. at *Wheeling Village Hall*.

NWMC Staff

Mark Fowler	Executive Director	mfowler@nwmc-cog.org
Larry Bury	Deputy Director	lbury@nwmc-cog.org
Eric Czarnota	Program Associate for Transportation	eczarnota@nwmc-cog.org
Ellen Dayan, CPPB	Purchasing Director	edayan@nwmc-cog.org
Marina Durso	Executive Assistant	mdurso@nwmc-cog.org
Brian Larson	Program Associate for Transportation	blarson@nwmc-cog.org
Chris Staron	Policy Analyst	cstaron@nwmc-cog.org

Phone: 847-296-9200 www.nwmc-cog.org