



Memorandum

To: Mayor Biss and Members of the City Council
From: Luke Stowe, City Manager
Subject: Weekly City Manager's Update
Date: August 9, 2024

STAFF REPORTS BY DEPARTMENT

Weekly Report for August 5, 2024 – August 9, 2024

City Manager's Office

Weekly Bids Advertised

Community Development

Weekly Zoning Report

Weekly Inspection Report

Monthly CV/Permit Fee Report

Health Department

Weekly Food Establishment Application Report

Law Department

Weekly Liquor License Application Report

**STANDING COMMITTEES OF THE COUNCIL &
MAYORAL APPOINTED BOARDS, COMMISSIONS & COMMITTEES**

Monday, August 12, 2024

No Meetings

Tuesday, August 13, 2024

No Meetings

Wednesday, August 14, 2024

6:30 PM: [Citizen Police Review Commission](#)

7:00 PM: [Land Use Commission](#)

Thursday, August 15, 2024

6:00 PM: [Equity and Empowerment Commission Meeting](#)

Friday, August 16, 2024

7:15 AM: [Utilities Commission](#)

Check the City's Calendar for updates:

[City of Evanston - Calendar](#)

City of Evanston Committee Webpage:

[City of Evanston – Boards, Commissions and Committees](#)



Memorandum

To: Luke Stowe, City Manager

From: Hitesh Desai, CFO/ City Treasurer
Tammi Nunez, Purchasing Manager

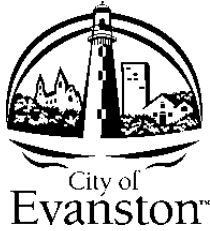
Subject: Bids/RFPs/RFQs Advertised during the Week of August 5, 2024

Date: August 8, 2024

The following is a list of projects that have been advertised and the anticipated date each will be presented to the Council or Library Board.

Bids/RFPs/RFQs sent during the Week of August 5, 2024

Bid/RFP/RFQ Number/Name	Requesting Dept.	Description of Project	Budgeted Amount	Bid/RFP/RFQ Opening Date	Anticipated Council/ Library Board Date
2024 Small Diameter Sewer Cleaning	Public Works	Work on this project includes light cleaning of approximately 76,400 feet of combined sewer main, 8-inch to 24-inch in diameter.	\$250,000	8/27	9/9



Memorandum

To: Honorable Mayor and Members of the City Council
From: Elizabeth Williams, Planning & Zoning Manager
Subject: Weekly Zoning Report
Date: August 9, 2024

Enclosed is the weekly report of zoning applications received and pending. The report, organized by ward, includes the property address, zoning district, the type of application submitted, a description of the project, date received, and current status.

Please contact me at (224) 296-4489 or ewilliams@cityofevanston.org if you have any questions or need additional information.

Cases Received and Pending, August 1, 2024 - August 7, 2024

Backlog (business days received until reviewed): 4

Volume (number of cases pending initial staff review): 10

Zoning Reviews

Ward	Property Address	Zoning	Type	Project Description	Received	Status
1	144 Greenwood Street	R1	Building Permit	Install a modular ramp with handrails	04/29/24	pending additional information from the applicant
1	1621 Chicago Avenue	D4	Zoning Analysis	Planned Development for a new 12 story mixed-use building with approx. 6,800 sf ground floor retail, 110 dwelling units (includes 8 affordable units), and 48 enclosed parking spaces	05/01/24	non-compliant, pending Planned Development application submittal
1	909 Colfax Street	R1	Building Permit	Addition, screened-in deck, interior remodel	07/10/24	pending additional information from the applicant, Preservation
2	2118 Lake Street	R2	Building Permit	Patio and retaining wall	05/01/24	pending additional information from the applicant
2	2127 Washington Street	R2	Building Permit	Remove and replace walks and patio, construct new walks	06/18/24	revisions submitted by applicant, pending staff review
2	1812 Lake Street	R3	Building Permit	Garage	06/25/24	non-compliant, pending revisions from the applicant
2	900 Clark Street	RP	Zoning Analysis	Demolish north end of Church Street Plaza movie theater building, construct new 25-story multi-family dwelling building with 333 dwelling units and 20% Inclusionary Housing dwelling units	07/03/24	non-compliant, pending Planned Development application submittal by applicant
2	1823 Wesley Avenue	R1	Building Permit	2-story coach house/ADU	07/10/24	pending revisions from the applicant
2	1147 Florence Avenue	R3	Building Permit	Roof mounted solar panels	07/16/24	pending additional information from the applicant
2	1245 Hartrey Avenue	I2	Building Permit	Interior tenant build out	07/24/24	pending additional information from the applicant
2	1018 Florence Avenue	R3	Building Permit	Extend dormer at 2nd story, new deck, and interior remodel	07/25/24	pending additional information from the applicant
2	746 Dewey Avenue	R3	Building Permit	Remove existing deck, construct new deck	08/02/24	pending additional information from the applicant
3	1300 Chicago Avenue (1300-1306 Chicago Avenue), 601-615 Dempster Street, 1307 Sherman Place	B1/oDM	Zoning Analysis	Planned Development for a new 7-story mixed-use building with ground floor retail, enclosed parking on ground floor, 65 dwelling units, and modification of the existing 2-story retail building with 2 dwelling units above	06/24/24	non-compliant, pending additional information/revisions from the applicant
3	829 Michigan Avenue	R5	Building Permit	Attic addition and interior remodel	07/31/24	pending staff review
3	640 Michigan Avenue	R1	Building Permit	Solar panels	08/05/24	pending staff review
4	910 Custer Avenue	MXE	Zoning Analysis	New 5-story multi-family dwelling building with 230 dwelling units (23 affordable units) and 48 surface parking spaces	04/23/24	non-compliant, pending Planned Development application from the applicant
4	1118 Elmwood Avenue	R3	Building Permit	Motorized aluminum pergola	07/30/24	revisions submitted by applicant, pending staff review
4	818 Crain Street	R3	Building Permit	Repair deck, construct patio	08/06/24	pending staff review

5	1811 Church Street	B2/oWE	Building Permit	New 4-story mixed-use building with ground floor retail and 33 dwelling units (HODC)	08/18/23	pending revisions and additional information from the applicant
5	2209 Emerson Street	R3	Building Permit	Deck	03/25/24	pending additional information from the applicant
5	2027 Brown Avenue	R3	Building Permit	Concrete parking pad behind garage	05/09/24	non-compliant, pending revisions and/or variation application from the applicant
5	2112 Asbury Avenue	R3	Building Permit	Remove deck, replace with paver patio	05/16/24	pending additional information from the applicant
5	1825 Dodge Avenue	R4	Building Permit	Addition (Lake Regional Conference 7th Day Adventists)	06/13/24	pending additional information from the applicant
5	1817 Simpson Street	R3	Building Permit	Garage and concrete pad	06/17/24	revisions submitted by applicant, pending staff review
5	1623 Simpson Street	B1	Building Permit	Interior build out (Free Flow Kitchen)	07/15/24	pending additional information from the applicant
5	1238 Simpson Street	R4	Building Permit	Remove/replace patio	07/15/24	pending additional information/revisions from the applicant
5	1420 Leonard Place	R3	Zoning Analysis	New efficiency home	07/23/24	pending revisions and additional information from the applicant
6	2703 Hartzell Street	R1	Building Permit	Carport and concrete slab	05/01/24	pending additional information/revisions from the applicant
6	2915 Colfax Street	R1	Building Permit	Replace patio	05/22/24	pending additional information from the applicant
6	2757 Lincolnwood Drive	R1	Building Permit	Replace paver patio, repair seat wall, walk, landing and stoop	07/29/24	pending additional information from the applicant
6	2409 Thayer Street	R1	Building Permit	Front and rear walks	08/01/24	pending additional information from the applicant
6	2517 Thayer Street	R1	Building Permit	Detached garage	08/05/24	pending staff review
6	2333 Central Park Avenue	R1	Building Permit	Shed	08/06/24	pending staff review
7	2775 Prairie Avenue	R3	Building Permit	Remove and replace front walk, stoop, and steps, construct brick pillars	06/18/24	revisions submitted by applicant, pending staff review
7	1806 Chancellor Street	R1	Building Permit	Remove patio, re-install patio, stepping stones, grill pad, and patio maintenance	06/20/24	pending additional information from the applicant
7	2433 Simpson Street	R1	Building Permit	1-story addition	06/24/24	pending additional information from the applicant
7	2518 Jackson Avenue	R1	Building Permit	Garage with ADU	06/27/24	pending additional information from the applicant
7	1404 Rosalie Street	R1	Building Permit	Addition plus interior renovation	06/28/24	non-compliant, pending revisions from the applicant
7	625 Clinton Place	R1	Building Permit	Remove and replace brick paver parking pad	07/01/24	pending additional information from the applicant
7	2041 Hawthorne Lane	R1	Building Permit	New single-family dwelling	07/03/24	revisions submitted by applicant, pending staff review
7	1501 Central Street	U2	Building Permit	Parking lots, plaza, and landscaping for Ryan Stadium (NU)	07/08/24	pending additional information from the applicant
7	2683 Stewart Avenue	R1	Building Permit	Addition	07/11/24	pending additional information from the applicant

7	2169 Campus Drive	U3	Zoning Analysis	Demolish the Allen Center, construct new Kellogg Education Center, a 6-story educational building with 10 classrooms and 160 guest hotel rooms (NU)	07/29/24	pending additional information from the applicant
7	2235 Campus Drive	U3	Building Permit	Generator (NU)	08/01/24	pending staff review
7	2169 Campus Drive	U3	Building Permit	New building (NU - new Kellogg Education Center)	08/05/24	pending staff review
7	1731 Jenks Street	R1	Building Permit	Deck and interior remodel	08/06/24	pending staff review
8	342 Dewey Avenue	R1	Building Permit	Demolish an old addition, construct new addition and interior renovation	06/17/24	revisions submitted by applicant, pending staff review
8	1901 Howard Street	C1	Building Permit	Wrought iron fence and motorized gates	07/17/24	revisions submitted by applicant, pending staff review
9	2131 Keeney Street	R2	Building Permit	Driveway and walk	06/25/24	pending additional information from the applicant
9	801 Asbury Avenue	R3	Building Permit	Remove and replace front walk	07/31/24	pending staff review
9	1202 Main Street	R1	Building Permit	Remove and replace staircase	07/31/24	pending staff review

Pending building permit and zoning analysis reviews older than 6 months where there has not been activity are periodically removed from the zoning report.

Miscellaneous Zoning Cases

Ward	Property Address	Zoning	Type	Project Description	Received	Status
1	1525 Judson Avenue	R1	Appeal	Appeal of yard determinations by Zoning Administrator	07/15/24	pending LUC 08/28/24
2	1630 Ashland Avenue	R1	Major Variation	Interior side and rear yard setbacks in order to construct an attached garage	06/11/24	pending LUC 08/14/24
2	1518 Grove Street	R3	Minor Variation	Impervious surface coverage, front and west interior side yard setbacks, and porch depth in order to construct a roofed open front porch	07/22/24	determination after 08/14/24
6	3434 Central Street	R2	Planned Development	New 2-story, 19,952 sf building for a Daycare center - Child (Kensington School)	02/10/22	pending P&D



To: Luke Stowe, City Manager
From: David Wilson, HVAC Building Inspector
Subject: Weekly Field Inspection Report
Date: August, 9 2024

Enclosed is the weekly summary report of field inspections for construction projects under special monitoring. The report includes the ward, property address, type of construction, inspector notes, and date received.

Please contact me at davidwilson@cityofevanston.org if you have any questions or need additional information.

Weekly Field Inspection Report

Friday, August 9, 2024

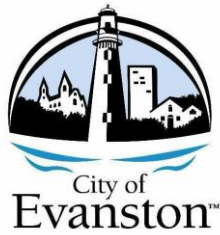
Ward	Property Address	Construction Type	Inspector Notes	Received
2	1101 Church Street	Multi-Family Building	No changes.	8/8/2024
4	1012 Church Street Northlight Theater	Assembly	No changes. Site and Northlight signage are in good condition. No construction fence at this time.	8/8/2024
1	1710 Sherman Avenue	Mixed Use Building Residential/Retail	Final exterior work has begun. A temporary certificate of occupation has been issued for common areas and units. Final inspections continue.	8/8/2024
4	Main Street	Resurfacing	No changes. Installation continues on the south side of Main Street with proper signage and closures in place.	8/8/2024
7	1501 Central Street	Demolition	No changes. A second street sweeper has been added to address roadway dust and debris. All trucks continue to pass through truck washing station with manual washing. Construction fence is in place and in good condition.	8/8/2024
1	710 Clark Street	Office Building	No changes. Final exterior work has been completed. Roadways are clean and clear surrounding site. Final Certificate of Occupancy is processing.	8/8/2024
*	*	*	*	*



To: Luke Stowe, City Manager
From: Angela Butler, Permit Services Supervisor
Subject: Monthly Construction Valuation and Permit Fee Report
Date: August 9, 2024

Enclosed is the monthly construction valuation and permit fee report. The report compares current month and year-to-date totals with those from 2023.

Please contact me at abutler@cityofevanston.org if you have any questions or need additional information.



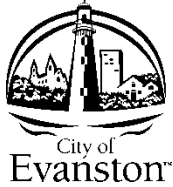
DATE: August 9, 2024
 TO: Luke Stowe, City Manager
 FROM: Angela Butler, Permit Services Supervisor
 SUBJECT: Construction Valuation and Permit Fee Report for July 2024

BUILDING PERMIT FEES

Total Permit Fees Collected for the Month of July 2024	\$3,061,084.79
Total Permit Fees Collected Fiscal Year 2024	\$7,135,093.22
Total Permit fees Collected for the Month of July 2023	\$466,324.00
Total Permit Fees Collected Fiscal Year 2023	\$2,545,523.00

CONSTRUCTION VALUES

TOTAL CONSTRUCTION VALUE FOR JULY 2024	\$181,330,754.00
TOTAL CONSTRUCTION VALUE FISCAL YEAR 2024	\$372,974,081.00
TOTAL CONSTRUCTION VALUE FOR JULY 2023	\$22,414,363
TOTAL CONSTRUCTION VALUE FISCAL YEAR 2023	\$130,965,980



Memorandum

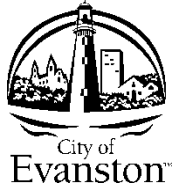
To: Honorable Mayor and Members of the City Council

From: Ike Ogbo, Director, Department of Health & Human Services

Subject: Food Establishment License Application Weekly Report

Date: August 9, 2024

Ward	Property Address	Business Name	Date Received	Current Status
4	1018 Davis St	Dozika (Relocating)	7/1/2024	Pending Inspections
7	2022 Central St	The Celtic Knot	6/13/2024	Pending inspections
3	1310 ½ Chicago Ave	Peeled Juice Bar	5/9/2024	Pending Permit Issuance
2	2223 Washington St	The Laundry Café (in The Aux)	4/23/2024	Pending Review and Inspections
7	1995 Campus Dr	NU Center East Lawn Redevelopment	4/5/2024	Pending Permit Issuance
5	914 Noyes St	Inspired Indian	3/27/2024	Permit Issued – Pending Inspections
5	1623 Simpson St	Free Flow Kitchen	3/21/2024	Pending Permit Issuance
1	1618 Sherman Ave	Life Time (Smoothie Bar)	3/19/2024	Pending Inspections
1	1737 Sherman Ave	Taco Bell	10/5/2023	Pending Permit Issuance
1	521 Davis St	La Cocinita (Relocating)	7/11/2023	Building Permit Issued – Pending Inspections
1	1743 Sherman Ave	Olive Mediterranean Grill	12/10/2021	Building Permit Issued – Pending Inspections



Memorandum

To: Honorable Mayor and Members of the City Council

From: Brian George, Assistant City Attorney

Subject: Weekly Liquor License Application Report

Date: August 9, 2024

There are no pending liquor license applications to report for this week.