



## **Request for Qualifications**

**Number 24-22**

**for**

**CITYWIDE PAYMENT SOLUTION**

### **ADDENDUM No. 1**

**AUGUST 1, 2024**

Any and all changes to the Request for Qualifications are valid only if they are included by written addendum to all potential respondents, which will be emailed prior to the proposal due date. Each respondent must acknowledge receipt of any addenda by indicating in its proposal. Each respondent, by acknowledging receipt of addenda, is responsible for the contents of the addenda and any changes to the bid therein. Failure to acknowledge receipt of addenda may cause the submittal to be rejected. If any language or figures contained in this addendum are in conflict with the original document, this addendum shall prevail.

This addendum consists of the following:

1. Addendum No. 1 is attached and consists of a total two (2) pages including this cover sheet.

Please contact me at 847-866-2935 or [lithomas@cityofevanston.org](mailto:lithomas@cityofevanston.org) with any further questions or comments.

Sincerely,

Linda Thomas  
Purchasing Specialist

**REQUEST FOR QUALIFICATIONS**

**NUMBER: 24-22**

**CITYWIDE PAYMENT SOLUTION**

**Addendum No. 1**

**AUGUST 1, 2024**

This addendum forms a part of the RFQ Documents for RFQ 24-22 and modifies these documents. This addendum consists of the following updates to the proposed schedule:

**The updated schedule for this RFQ is as follows:**

1.RFQ issued.....	<u>July 25, 2024</u>
2.Last Day to submit questions.....	<u>August 1, 2024</u>
3.Final Addendum Issued.....	<b><u>August 19, 2024</u></b>
4.RFQ Submission Due Date.....	<b><u>August 27, 2024</u></b>
5.City Council Award of Contract.....	<u>TBD</u>
6.Contract Effective.....	<u>TBD</u>

**Clarification:**

The document you received is a Request for Qualifications (RFQ). We will not be answering questions unrelated to qualifications. Vendor proposals should be geared towards educating us about your business capabilities.

**Note: Acknowledgment of this Addendum is required in the Submittal.**