

Memorandum

To: Mayor Biss and Members of the City Council
From: Luke Stowe, City Manager
Subject: Weekly City Manager's Update
Date: June 21, 2024

STAFF REPORTS BY DEPARTMENT

Weekly Report for June 17, 2024 – June 21, 2024

City Manager's Office

No Weekly Bids Advertised

Community Development

No Weekly Zoning Report

Weekly Inspection Report

Health Department

Weekly Food Establishment Application Report

Law Department

Weekly Liquor License Application Report

Legislative Reading

NWMC Weekly Briefing

**STANDING COMMITTEES OF THE COUNCIL &
MAYORAL APPOINTED BOARDS, COMMISSIONS & COMMITTEES**

Monday, June 24, 2024

4:30 PM: [Referrals Committee](#)

5:00 PM: [Administration & Public Works Committee](#)

5:15 PM: [Planning & Development Committee](#)

5:30 PM: [City Council](#)

Tuesday, June 25, 2024

7:00 PM: [Special Meeting – Housing and Community Development Committee](#)

Wednesday, June 26, 2024

6:00 PM: [Economic Development Committee](#)

6:00 PM: [Compensation Committee](#)

7:00 PM: [Land Use Commission](#)

Thursday, June 27, 2024

No Meetings

Friday, June 28, 2024

No Meetings

Check the City's Calendar for updates:

[City of Evanston - Calendar](#)

City of Evanston Committee Webpage:

[City of Evanston – Boards, Commissions and Committees](#)



To: Luke Stowe, City Manager
From: David Wilson, HVAC Building Inspector
Subject: Weekly Field Inspection Report
Date: June, 21 2024

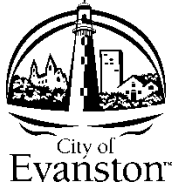
Enclosed is the weekly summary report of field inspections for construction projects under special monitoring. The report includes the ward, property address, type of construction, inspector notes, and date received.

Please contact me at [davidwilson@cityofevanston.org](mailto: davidwilson@cityofevanston.org) if you have any questions or need additional information.

Weekly Field Inspection Report

Friday, June 21, 2024

Ward	Property Address	Construction Type	Inspector Notes	Received
2	1101 Church Street	Multi-Family Building	No changes.	6/19/2024
4	1012 Church Street Northlight Theater	Assembly	No changes. Site and Northlight signage are in good condition. No construction fence at this time.	6/19/2024
1	1710 Sherman Avenue	Mixed Use Building Residential/Retail	No changes. Construction fence and protection remain in place. Rough inspections and interior work continues.	6/19/2024
4	Main Street	Resurfacing	No changes. Installation of new sidewalks and pavers continues on the north side of Main Street with proper signage and closures in place.	6/19/2024
7	1501 Central Street	Demolition	Water has begun to be sprayed onto Central Street. All trucks continue pass through the truck washing station. Street sweepers continue to sweep entire truck route. Construction fence is in place and in good condition.	6/19/2024
1	710 Clark Street	Office Building	No changes. Roadways are clean and clear surrounding site. Final Certificate of Occupancy is processing.	6/19/2024
*	*	*	*	*



Memorandum

To: Honorable Mayor and Members of the City Council

From: Ike Ogbo, Director, Department of Health & Human Services

Subject: Food Establishment License Application Weekly Report

Date: June 21, 2024

Ward	Property Address	Business Name	Date Received	Current Status
7	2022 Central St	The Celtic Knot	6/13/2024	Pending Permit Issuance
7	1921 Central St	Skull & Bones	5/28/2024	Pending Building Permit Application
8	329 Howard St	So Soulful Evanston	5/17/2024	Pending Inspections
3	1310 ½ Chicago Ave	Peeled Juice Bar	5/9/2024	Pending Permit Issuance
5	1115 Emerson St	Lao Tian Dumplings House	5/9/2024	Pending Inspections
2	2223 Washington St	The Laundry Café (in The Aux)	4/23/2024	Pending Review and Inspections
7	1995 Campus Dr	NU Center East Lawn Redevelopment	4/5/2024	Pending Permit Issuance
5	914 Noyes St	Inspired Indian	3/27/2024	Permit Issued – Pending Inspections
5	1623 Simpson St	Free Flow Kitchen	3/21/2024	Pending Permit Application
1	1618 Sherman Ave	Life Time (Smoothie Bar)	3/19/2024	Pending Permit Issuance
4	1555 Oak St	Museum Inn & Suites Restaurant	2/28/2024	Pending TCO
3	827 Chicago Ave	Lefty's Righteous Bagels	12/13/2023	Building Permit Issued – Pending Inspections
4	1608 Chicago Ave	Mensch's Deli	11/29/2023	Building Permit Issued – Pending Inspections
1	1737 Sherman Ave	Taco Bell	10/5/2023	Pending Permit Issuance
1	521 Davis St	La Cocinita (Relocating)	7/11/2023	Building Permit Issued – Pending Inspections
1	1743 Sherman Ave	Olive Mediterranean Grill	12/10/2021	Building Permit Issued – Pending Inspections



Memorandum

To: Honorable Mayor and Members of the City Council

From: Brian George, Assistant City Attorney

Subject: Weekly Liquor License Report

Date: June 21, 2024

Enclosed is the weekly report of liquor applications received and pending. The report, organized by ward, includes the business address, the class type and description of license requested, and current status.

Please contact me at liquorlicense@cityofevanston.org if you have any questions or need additional information.

Liquor Licensing Weekly Report

Liquor Applications Received and Pending for week of June 21, 2024

WARD	BUSINESS NAME	BUSINESS ADDRESS	LIQUOR CLASS	CLASS DESCRIPTION	HOURS FOR LIQUOR SALES	STATUS
4	Museum Inn & Suites	1555 Oak Ave. Evanston, IL 60201	C	Restaurant	11 a.m. — 1 a.m. (Mon-Wed); 11 a.m. — 2 a.m. (Thurs-Sat); 10 a.m. — 1 a.m. (Sun)11 a.m. — 2 a.m	Application will be voted on at the Liquor Control Review Board 6.24.24
1	La Cocinita	1625 Chicago Ave. Evanston, IL 60201	D	Restaurant	7 a.m. — 1 a.m. (Mon-Thurs); 7 a.m. — 2 a.m. (Fri- Sat); 7 a.m. — 1 a.m. (Sun)	Application will be voted on at the Liquor Control Review Board 6.24.24
8	GIIG	709-711 Howard Evanston, IL 60202	D	Restaurant	7 a.m. — 1 a.m. (Mon-Thurs); 7 a.m. — 2 a.m. (Fri- Sat); 7 a.m. — 1 a.m. (Sun)	Application will be voted on at the Liquor Control Review Board 6.24.24
3	Shinsen	1322 Chicago Ave. Evanston, IL 60201	D	Restaurant	7 a.m. — 1 a.m. (Mon-Thurs); 7 a.m. — 2 a.m. (Fri- Sat); 7 a.m. — 1 a.m. (Sun)	Application will be voted on at the Liquor Control Review Board 6.24.24



DIRECTOR'S WEEKLY BRIEFING

By NWMC Executive Director Mark L. Fowler



WEEK ENDING JUNE 21, 2024

Come Kick the Tires at the SPC Supplier Showcase

The [registration link](#) is open for the Suburban Purchasing Cooperative (SPC) Supplier Showcase, scheduled for Wednesday, July 31 from 10:00 a.m. to 1:00 p.m. at Oakton College, 1600 E. Golf Road in *Des Plaines*. This is a free event for attendees and thanks to SPC partner Sourcewell, anyone can attend their presentation and earn one contact hour toward Continuing Education Units (CEUs) with The Institute for Public Procurement (NIGP). Please note that a box lunch will also be served.

The SPC Supplier Showcase offers a flexible, open house format, so attendees have two hours, from 10:00 a.m. until noon, to stop by when convenient. Suppliers will have individual display areas where you can discuss your joint purchasing needs. The schedule is as follows:

10:00 a.m. – noon: Supplier Showcase – Rooms 1608 and 1610
Vehicle demonstration in Parking Lot C

Noon – 1:00 p.m.: Box lunch and Sourcewell Presentation:
“Co-llaboration (it’s not a typo). When you see “co” in any word, it means you can’t do it alone” – Aaron Peterson, Sourcewell Government Account Representative

The SPC Supplier Showcase presents a unique opportunity for local government officials from the SPC’s participating councils of government and others to meet one-on-one with SPC suppliers at one time. For additional information, please contact NWMC Purchasing Director Ellen Dayan, 847-296-9203 or edayan@nwmc-cog.org. *Staff contact: Ellen Dayan*

Summer is a Hot Time to Sell Unwanted Vehicles & Equipment at the NWMC Auction

The live summer NWMC Surplus Vehicle and Equipment Auction will be held on Tuesday, July 23 at America’s Auto Auction (America’s AA) in Crestwood. Today’s a good day to identify and register vehicles and equipment for sale before the summer vacation season goes into full swing.

America’s AA offers a wide variety of convenient services to prep vehicles and garner the highest possible price. Please note that vehicles and equipment can be listed for disposal right up to the morning of the auction day. Sell them now to get a fresh start and please keep in mind that a portion of the proceeds helps support the operations of the Conference.

The last live auction for the year will be held on Tuesday, October 22. In addition, America’s AA hosts online sales on par with other government surplus Internet auctions. For more information, please contact staff or America’s AA Account Executive Berry Ellis, 312-371-5993 or berry.ellis@americasautoauction.com. *Staff contact: Ellen Dayan*

State Opens Funding for Downtown and Economic Recovery Grants

The Illinois Department of Commerce and Economic Opportunity (DCEO) has announced \$20 million in funding under the Rebuild Downtowns & Main Streets (RDMS) program and \$10 million in funding for Research in Illinois to Spur Economic Recovery (RISE) Implementation Grants. RDMS money will support construction, repair, and modernization of infrastructure in downtown or commercial center areas of economic disinvestment. These projects can include roads, parking, public space enhancements, park investments, sustainability upgrades, structural repairs and mixed-use or transit-oriented development. RISE will support water and sewer infrastructure, affordable housing, local workforce development, broadband, site preparation and other programs. Only one application is permitted. Awards will range from \$250,000 to \$2,000,000 with a local government 25% match required. Applications are due by Monday, July 22. Interested parties can contact CEO.GrantHelp@illinois.gov. To learn more, please visit the

[NOFO on the DCEO website](#). Staff contacts: Eric Czarnota, Brian Larson

Considering ITEP Funding? Attend a Webinar This Summer

With the Illinois Transportation Enhancement Program (ITEP) application period opening from August through September, Active Transportation Alliance and the Illinois Department of Transportation (IDOT) are partnering to host a webinar series to help you prepare for the upcoming funding opportunity. These grants will provide \$140 million in state and federal funding for walking, biking and trail projects throughout the state. Webinars include:

Webinar 1: *ITEP basics, eligibility criteria, what's new, and best practices*

Wednesday, July 10, 11:30 a.m. to 1 p.m.

Registration Link: https://us06web.zoom.us/webinar/register/WN_8qij6TRZQZaJAKncYZS5Ow

Webinar 2: *Scoring, application walk through, Q&A with IDOT staff*

Wednesday, August 21, 11:30 a.m. to 1 p.m.

Registration Link: https://us06web.zoom.us/webinar/register/WN_bSo7mvq2R8y5rpGQgS-K0w

Webinar 3: *Q&A with IDOT staff*

Wednesday, September 11, 11:30 a.m. to 1 p.m.

Registration Link: https://us06web.zoom.us/webinar/register/WN_rTzit2wSS4i7HfiWaWzvpA

Staff contacts: Eric Czarnota, Brian Larson

USDOT Now Accepting Applications for SMART Grants

The U.S. Department of Transportation (USDOT) is now accepting grant applications for Strengthening Mobility and Revolutionizing Transportation (SMART) Stage 1 Planning and Prototyping projects for FY2024. Transportation projects that use advanced data, technology, and applications to improve safety and reliability, resiliency, equity and access, climate impacts, public-private partnerships and system integration are eligible for these funds. Specifically, USDOT is looking for innovative projects in Coordinated Automation, Connected Vehicles, Intelligent, Sensor-Based Infrastructure, Systems Integration, Commerce Delivery and Logistics, Leveraging Use of Innovative Aviation Technology, Smart Grid and Smart Technology Traffic Signals. Applications must be submitted by 5:00 p.m. on Friday, July 12. To learn more, read the [press release](#) or the [NOFO](#). Staff contacts: Eric Czarnota, Brian Larson

Juice Up Your EV Stations With Charging and Fueling Infrastructure Grants

If you're seeking grant funding to deploy public electric vehicle charging and alternative fueling infrastructure, you're in luck. The Federal Highway Administration (FHWA) is now accepting applications for \$1.3 billion in funding through Round 2 of the Charging and Fueling Infrastructure (CFI) grant program. Community grants, focused on eliminating gaps in public EV charging infrastructure, will range from \$500,000 to \$15 million, with projects serving low- and moderate-income neighborhoods, communities with low ratio of private parking spaces to households, or high ratio of multiunit dwellings to single family homes will receive prioritization. Corridor grants, with a focus on EV and alternative fueling infrastructure along designated corridors, will range from \$1 million with no maximum limit. Projects must demonstrate benefits to Justice40 communities and accessible and usable by individuals with disabilities. To learn more, visit the [Grants.gov grant page](#) or read the [NOFO](#). Applications are due Wednesday, August 28. Staff contacts: Eric Czarnota, Brian Larson

Final Call to Be a Bicycle-Friendly Community

As a final reminder, if your community is interested in Bicycle Friendly Community (BFC) status, the League of American Bicyclists is currently accepting BFC applications through Tuesday, June 25. The League of American Bicyclists provides a roadmap, hands-on assistance and recognition for communities seeking to build places more welcoming to people who bike. Past and present NWMC member communities with BFC status include Silver-ranked *Evanston* and Bronze-ranked *Glenview*, *Highland Park*, *Schaumburg*, and *Wilmette*. To learn more about the BFC program, [visit the League of American Bicyclists website](#). Staff contacts: Eric Czarnota, Brian Larson

Illinois Public Health Institute to Host Aging and Public Health Webinar Series

Forwarded from the desk of Metropolitan Mayors Caucus Project Manager Crispina Ojeda Simmons:

Please join us for a three-part virtual webinar series on how the public health and aging sectors can work together to improve social connectedness to advance health and quality of life! Details are in this [flyer](#) and below. Be sure to

register for each webinar separately.

Webinar 1: Connecting the Dots: Why Public Health and Aging Should Work Together to Improve Social Connectedness

Monday, June 24, 10:30am-12:00pm CT. [Register to join.](#)

Featured Speakers:

- Dr. Crystal P. Tyler, CEO, Illinois Public Health Institute
- Abigail Barth, Associate Program Director, Foundation for Social Connection
- Sharon Dornberg-Lee, LCSW, Clinical Director of Community Services, CJE SeniorLife
- Alizandra Medina, Health and Aging Organizer, Health & Medicine Policy Research Group

Webinar 2: Multi-Sector Collaboration in Illinois to Address Social Connection: Highlights of Aging and Public Health Partnerships that Work

Wednesday, July 31, 10am-11:30am CT. [Register to join.](#)

Featured Speakers:

- Becky Salazar, Executive Director, Egyptian Area Agency on Aging
- Chris Fulton, Home and Community Based Services Manager, AgeSmart Community Resources
- Dr. Sandra Martell, RN, DNP, Public Health Administrator, Winnebago County Health Department
- Nancy Hill, Community Development Director, Village of South Elgin

Webinar 3: A Connected Future: Recommendations for Public Health and Aging Partnerships in Illinois to Address Social Connectedness

August 26, 2:00pm- 3:30pm CT. [Register Here.](#)

Featured Speakers:

- Marla Fronczak, CEO, AgeGuide
- Susan Real, CEO, East Central Illinois Area Agency on Aging
- Local public health leaders
- Breakout discussions on how to best work together in the future

For more information on the Illinois Public Health Institute, please visit <https://iphionline.org/>. *Staff contact: Mark Fowler*

Newsy Items of the Week

Daily Herald: [Officials decry census' population loss estimate in Northwest suburbs](#)

Crain's Chicago Business: [What will become of Aon's massive Lincolnshire office complex?](#)

Governing: [What Agencies Should Know About the New Accessibility Rule](#)

Regional Transportation Authority: [Four months into the Access Pilot Program, over 3,000 Metra riders experiencing low incomes enrolled for more affordable fares](#)

Meetings and Events

NWMC Annual Gala will be held on Wednesday, June 26 at 6:00 p.m. at the Renaissance *Schaumburg*.

NWMC Surplus Vehicle & Equipment Auction will be held on Tuesday, July 23 at noon at America's Auto Auction, 14001 Karlov Avenue, Crestwood

Suburban Purchasing Cooperative Supplier Showcase will be held on Wednesday, July 31 from 10:00 a.m. to 1:00 p.m. at Oakton College in *Des Plaines*.

NWMC Staff

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