

**MINORITY, WOMEN, DISADVANTAGED & EVANSTON BUSINESS ENTERPRISE
(M/W/D/EBE)**

DEVELOPMENT COMMITTEE

Wednesday, March 20, 2024

6:00 P.M.

Meeting Minutes

MEMBERS PRESENT: Councilmember Kristian Harris, Angela Pennisi, Ernest Noy, Bonaventure Fandohan, Michael McLean, Rachel Williams

MEMBERS ABSENT: Councilmember Bobby Burns, Councilmember Devon Reid, Jared Davis, Kemone Hendricks

STAFF PRESENT: Tammi Nunez, Purchasing Manager; John Gonzalez, Purchasing Specialist; Jessica Cooper, Interim Workforce Development Manager; Genaro Hernandez, Career Development Coordinator

GUEST:

PRESIDING MEMBER: Councilmember Kristian Harris

1. Declaration of a Quorum

With a quorum present, Councilmember (CM) Harris called the meeting to order.

2. Approval of Minutes

Committee member Angela Pennisi motioned to approve the minutes for October 18, 2023. Seconded by Bonaventure Fandohan. All voted in favor of approving the minutes unanimously.

Discussion notes for December 20, 2023 and February 21, 2024 were also reviewed and placed on file; as no quorum was established on the respective dates.

3. Guest Introduction

4. Staff Reports

A. M/W/D/EBE Waiver Request

Waiver request from bidder Kovilic Construction Company, Inc. for BID 24-01 Mechanical Dredging at the Church Street Boat Ramp. Per the bidder, the process of dredging in an environment such as Lake Michigan requires the knowledge and experience of operating an excavator in water of varying depths and currents.

Committee member Ernest Noy motioned to approve the M/W/D/EBE waiver request. Seconded by Michael McLean. All voted in favor of approving M/W/D/EBE waiver request unanimously.

B. LEP Projects

2023 LEP Project Summary

BID 22-70 Evanston Animal Shelter Renovations, awarded to CCC Holdings, Inc. Currently not compliant and has requested a waiver. The bidder does currently have a city resident employed in a supervisory role but the current role does not meet LEP requirements. The bidder attended and discussed the project during the October 2023 MWDEBE meeting.

BID 23-26 Watermain Improvements and Street Resurfacing, awarded to Bolder Contractors, Inc. LEP compliance is under evaluation. Currently utilizing an Evanston resident in other non-city related projects to meet requirements. Resident is a full-time employee of the company.

Water Treatment Plant - Roof Improvements. Awarded to Garland/DBS, Inc. Bidder was non-compliant. Project is complete. Committee member Angela Pennisi motioned to approve the collection of the \$9,972.05 penalty. Seconded by Rachel Williams. All voted in favor unanimously.

5. New Business

A. 2024 Committee Meeting Calendar

Committee member Ernest Noy motioned to approve the 2024 Committee Meeting Calendar. Seconded by Michael McLean. All voted in favor of approving the 2024 Committee Meeting Calendar unanimously.

6. Old Business

A. M/W/D/EBE Committee Work Plan Updates:

Working Group 1: Business Survey Discussion:

Add "Non-Applicable" box/option to question number 5.

Committee member Michael McLean motioned to approve the release of the Business Survey and send to registered Evanston Business's before the April 17, 2024 (M/W/D/EBE) Development Committee. Seconded by Bonaventure Fandohan. All voted in favor of approving the 2024 Committee Meeting Calendar unanimously.

Working Group 2: No discussion.

Working Group 3: No discussion.

7. Other Business

8. Adjournment

Councilmember Harris ended the meeting at 7:23 P.M