

# **PARKS AND RECREATION BOARD**

**Thursday, April 18, 2024**

**6:00 P.M.**

**Robert Crown Center, 1801 Main St.**

## **UPDATED AGENDA**

- 1. CALL TO ORDER / DECLARATION OF QUORUM**
- 2. PUBLIC COMMENTS**
- 3. APPROVAL OF MEETING MINUTES**
- 4. ITEMS FOR CONSIDERATION**
  - a. Sports Affiliate Organization Approval Recommendations
  - b. Board Office Election
- 6. STAFF REPORT / UPDATES**
  - a. New Lakefront Safety Initiatives
  - b. South End Community Center
  - c. Capital Improvement Projects
- 7. COMMENTS FROM BOARD MEMBERS**
- 8. ADJOURNMENT**

**Order & Agenda Items are subject to change.** Information about the Parks and Recreation Board is available at: [www.cityofevanston.org/government/boards-commissions](http://www.cityofevanston.org/government/boards-commissions). Questions can be directed to 847-866-2914. The City of Evanston is committed to making all public meetings accessible to persons with disabilities. Any citizen needing mobility or communications access assistance should contact 847-866-2919 (Voice) or 847-866-5095 (TTY). Requests for access assistance must be made 48 hours (two working days) in advance. Requests received with less than 48 hours (two working days) advance notice will be attempted using best efforts, but cannot be guaranteed.



## **MEETING MINUTES**

### **PARKS AND RECREATION BOARD**

Levy Senior Center, 300 Dodge Ave.

6:00pm on Thursday, March 21, 2024

Members Present: M. Rosinski, J. Totch, E. Shevick, R. Bush, K Terrell,  
N. Muboyayi, D. Bregman

Members Absent: K. Machut, D. Michelin

Staff Present: A. Thompson, M. Callahan, M. Poole, T. Carter, K. Grundin,  
K. Cherry, L. Biggs

Other Present: I. Miller, L. Rockwell, K. Routcliffe, M. Weflen, N. Pinchar, C. Smith,  
S. Stolz, M. Koons, I. Lourinovic, J. Blickenstaff, C. Teske,  
M. Papport

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### **DECLARATION OF QUORUM**

With a quorum present the meeting was called to order.

### **APPROVAL OF MEETING MINUTES**

**Action:** Motion Passed: To approve the February 15 meeting minutes.

### **PUBLIC COMMENTS**

None.

### **WELCOME NEW BOARD MEMBERS**

R. Bush thanked the three new members for volunteering to participate on the Board and contribute to the City of Evanston and asked each of them to introduce themselves.

### **PUBLIC WORKS REPORT**

#### **Noyes Cultural Arts Center Feasibility**

L. Biggs presented a summary of the Noyes Cultural Arts Center Building Feasibility Report for discussion and feedback by the Board before taking it to City Council on April 29.

#### **Capital Improvement Projects Update**

The city received two bids for the Independence and Larimer Park renovations projects. All-Bry Construction Company was the lowest bid at \$3,384,000.00.

## ITEMS FOR CONSIDERATION

### Honorary Street Name Sign Application – Oliver A. Ruff Way

**Action:** Motion Passed: To recommend to the Human Services Committee, approval of the honorary street name sign designating Dobson St. between Grey Ave. and Hartrey Ave., with the honorary street name sign “Oliver A. Ruff Way”.

### Community Affiliate Program Applications

**Action:** Motion Passed: To approve as affiliates, the groups that meet all of the stated criteria for the Community Affiliate Program (Childcare Network of Evanston, Evanston Grows, Garden Club of Evanston, NorthShore Village Network, and Shorefront Legacy Center).

The following organizations did not meet all of the stated criteria. Staff requests the Board’s review and consideration of approval.

#### Evanston Bicycle Club, Inc.

Criteria Not Met: At least 75% Evanston residents served.

A representative stated anyone who wants to ride a bicycle is welcome to join them. There is no residency or age requirement. They’ve been around for decades promoting exercise and safe bicycling. Currently they have about 530 members and each year they host a bicycling fundraising event (North Shore Century) where they give majority of the money as grants to different local organizations.

**Action:** Motion Passed: To accept the Evanston Bicycle Club as a community affiliate to the City of Evanston.

#### North Shore Senior Center

Criteria Not Met: Evanston based organization and at least 75% Evanston residents served.

A representative explain they don’t meet the Evanston based criteria because North Shore Senior Center is a designated aging and disability center, through the Illinois Dept on Aging and they must serve all persons in an assigned region which is Evanston to Lake County and from the lake to Des Plaines. In fiscal year 2023 they served 2,278 Evanston residents.

**Action:** Motion Passed: To approve the North Shore Senior Center as a community affiliate to the City of Evanston.

#### Evanston North Shore Bird Club

Criteria Not Met: At least 75% Evanston residents served.

A representative explained this was an error on their application and most of their members are actually from Evanston. They provide monthly programs from Sept – April and they just celebrated their 100<sup>th</sup> anniversary.

**Action:** Motion Passed: To approve the Evanston North Shore Bird Club as a community affiliate to the City of Evanston.

### Lincolnwood Garden Club of Evanston

Criteria Not Met: Non-profit organization registered 501c

A representative explained the club is part of the Evanston Garden Council (a registered nonprofit) and that is the designation under which they would be a nonprofit as they understand it. The Evanston Garden Council was approved for community affiliate status.

**Action:** Motion Passed: To approve the Lincolnwood Garden Club of Evanston as a community affiliate to the City of Evanston.

### Beach Chair, Umbrella and Bike Rentals at the Lakefront

Staff is seeking direction on a proposal to provide e-bike, beach chairs and umbrellas rentals with a vendor, Chicago Bike and Roll as a pilot program for this summer. Then negotiate to extend the contract for a 2 or 3 year term. The beach chair and umbrella rentals would be a Clark St and Lee St Beaches, and the self-service recreational e-bike rentals would be a Clark St. beach. This would be at no cost to the city and the city would negotiate the contract terms on what the rent would be and then a percentage of sales after a threshold is met. Staff reached out to four Evanston-based bike businesses. Two businesses responded they would not be able to provide beach bike rental services. The two other businesses were unresponsive

**Action:** Motion Passed 4-3: To recommend that City Council moves forward with negotiating a contract for beach chair/umbrella rental on a trial basis for the summer of 2024. Staff will provide City Council with a diagram showing the beach chair/umbrella set up on the beaches.

M. Rosinski's motion to reconsider the vote was seconded.

**Action:** Motion Failed 3-4: To recommend that City Council moves forward with negotiating a contract for beach chair/umbrella rental on a trial basis for the summer of 2024. Staff will provide City Council with a diagram showing the beach chair/umbrella set up on the beaches.

### Balloon Release at City Parks and Beaches

Staff is seeking direction on the possibility of prohibiting balloon releases in City of Evanston owned parks, beaches, and property. The purpose of this proposed Ordinance is to protect the wildlife and ecosystems of the City of Evanston and Lake Michigan, the enjoyment of nature, and the health and safety of Evanston's community members and visitors by regulating the use of balloon releases in the City.

**Action:** Motion Passed: To recommend some formal resolution or ordinance be drafted to prohibit the release of large numbers of inflatable balloons at city parks and beaches be prepared and adopted.

## ITEMS FOR DISCUSSION

### Parks and Recreation Board Authority

The Board received a memo from the city's Interim Corporation Counsel explaining powers of the Parks and Recreation Board.

The Park and Recreation Board shall possess the powers and perform the duties prescribed by ILCS 5/11-95-1 et seq., as amended. Specifically, the Board shall:

- (1) Provide direction for the planning, design and maintenance of all playgrounds and recreational facilities owned and/or leased by the City of Evanston; and
- (2) Provide direction for the development, supervision, and operation of all recreational programs and activities operated by the City of Evanston and/or its authorized affiliates.

The Board is tasked with providing direction to the City Council on these matters.

R. Bush said Now that we know what the City thinks our direction is, we will observe that direction and meet our responsibility.

## **STAFF REPORT**

### South End Community Center: TimeLine and Operations update

Staff came up with a preliminary programming plan focusing initially on special recreation, gymnastics and the Ecology center use of the space. The goal is to start some programming in the facility by early April focusing initially on special rec bocce in the gymnasium space and opening up for the rest of the programming groups after May 1.

### Summer Camp Procedures and programming for Spanish-speaking community members

At last month's meeting there was public comment about there being long lines at Robert Crown on summer camp online registration day; in person registration taking place; and a comment made that people were selling camp spots. This prompted staff to investigate the claims and review video. We found there were no lines at Robert Crown and there were 6 individual registered by phone based on issues with the Rectrac registration system.

Next year we plan to have a summer camp fair prior to summer camp registration, where folks can learn about the different summer camps and also learn about the registration process – step by step. We also plan to do our best to have all material translated to Spanish.

Additional concerns have been voiced by community members regarding the Department's recreation management software (Rec/Trac). A Request for Proposal was released. If Board members would like to be a part of the demos provided by the companies providing proposals, please inform one of the Directors.

### Food Service Update

Staff met with Facilities Management to discuss and identify the renovation needs and updating of current facilities for concessions and food service. Staff identified the following sites for future food service: Robert Crown Center, South End Center, Clarke St and Dempster St beach offices, Arrington Lagoon shelter, and the James Park

fieldhouse. Alcohol sales will be offered at select locations and for special events after the department completes the state and city licensing process.

#### Dredging update

Request for Bids went out for mechanical dredging of the Church St. boat ramp. Two bids were received, one was incomplete. The other bidder was Kovilic Construction, Inc. The department has contracted with Kovilic Construction, Inc. for the last four years to provide dredging service to the Church Street Harbor.

#### **COMMENTS FROM BOARD MEMBERS**

S. Bregman is thankful for the opportunity to serve on the Board and looks forward to working with everyone. E. Shevick asked if the city offers out of town hiking programs. M. Poole said the city does not offer any type of excursion based recreation. K. Terrell thanked the Board for having her. M. Rosinski thank staff for all the information presented tonight. J. Totsch welcomed the new Board members.

#### **ADJOURNMENT**

The meeting ended at 8:20pm. The next scheduled meeting is 6pm, April 18, 2024 at the Robert Crown Center, 1801 Main St.



# MEMORANDUM

**To:** Members of the Parks and Recreation Board

**CC:** Audrey Thompson, Director of Parks and Recreation  
 Michael Callahan, Deputy Director of Parks and Recreation  
 Matt Poole, Deputy Director of Parks and Recreation

**From:** Margaret Isaacson, Conservation and Outdoors Division Manager

**Subject:** Sports Affiliate Organization Approval Recommendations

**Date:** Thursday, April 18, 2024

Recommended Action:

Staff requests that the Parks and Recreation Board review the recommendations to approve or engage in a board discussion. Staff requests the board decide if the organization listed for discussion will receive Sports Affiliate status. The chart summarizes the Sports Affiliate Organization applications.

Summary:

Staff used the Sports Affiliate Organization program criteria for recommendations. If an applying organization did not report in the affirmative for the three foundational requirements, we have moved that organization to the board discussion. The individual applications have been included in the board packet.

Analysis:

Organization Name	Applicant Name	Evanston based organization?	At least 75% Evanston residents served?	Non-profit organization registered as 501(c)(3)?	Staff Approval
Tennis Evolution Evanston	Nichole Converse-Humphrey	Yes	Yes	Yes	Yes
Evanston Community Tennis Association, Inc.	Richard Bell	Yes	Yes	Yes	Yes

Form Name:	Evanston Sports Affiliate Organizations Application
Submission Time:	March 11, 2024 1:26 pm
Browser:	Chrome 121.0.0.0 / Windows
IP Address:	76.222.213.75
Unique ID:	1203508600
Location:	42.176, -87.809

## Organizational Contact Information

Organization Name	Tennis Evolution Evanston
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Are you a Prospective Organization or a Returning Organization?	Prospective Organization
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Applicant Name	nichole converse-humphrey
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Submission Date/Time	Mar 11, 2024 12:18 PM
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## Main Organizational Liaison Contact Information

Name	nichole converse-humphrey
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Address	848 Dodge Ave Box 345 Evanston, IL 60202
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Home or Office Phone Number	(917) 685-3362
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Cell Phone Number	(917) 685-3362
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Email	tennisevolutionevanston@gmail.com
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## Backup Organizational Liaison Contact Information

Name	Leanne Baker
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Address	848 Dodge Ave Box 345 Evanston, IL 60202
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Home or Office Phone Number	(773) 691-7734
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Cell Phone Number	(773) 691-7734
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Email	causearacquet@gmail.com
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## Additional Organization Contact Information

Name	Don Walton
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Address	9235 Lorel Ave Skokie, IL 60077
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Cell Phone Number	(847) 650-3586
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Email	donpie1@att.net
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## Additional Organization Contact Information

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### Membership Profile

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Is your organization based in Evanston? Yes

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Is your organization a non-profit that is registered as a 501 c(3) with the State of Illinois? Yes

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501 c(3) documentation <https://www.formstack.com/admin/download/file/16049063032>

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What is the approximate percentage of your participants/members that reside in Evanston? More than 90%

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### Risk Management

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Certificate of Insurnace - Copy <https://www.formstack.com/admin/download/file/16049063034>

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Please describe who is included in the background checks that are conducted by your organization as well as the types and frequency of the background checks. Background checks are done on our staff through ETHS and D65 as well as through the USTA for some of our staff

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Do you currently have any written organizational safety policies or systems? Yes

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Do you conduct any safety trainings for any of your board members/officers, volunteers, members or other representatives? Yes

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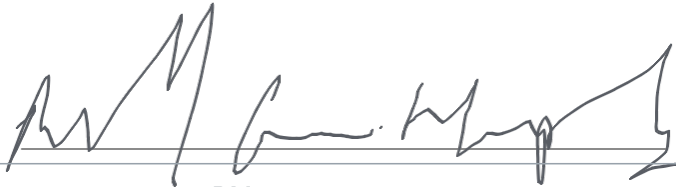
### Liability Waiver

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Name nichole converse-humphrey

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Signature



Date/Time Mar 11, 2024 12:25 PM

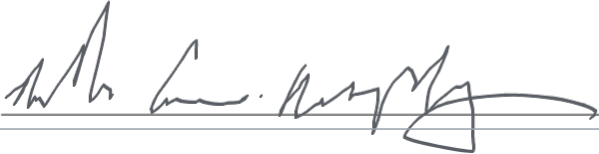
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### Field Permit Agreement

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I agree to the information above.

**Signature**

A handwritten signature in black ink, appearing to read "W. C. [unclear]", written on a horizontal line.

**Lightning Policy**

Our organization agrees to adhere to this policy.

**Signature**

A handwritten signature in black ink, appearing to read "W. C. [unclear]", written on a horizontal line.

**Anti-Discrimination Agreement**

Form Name: Evanston Sports Affiliate Organizations Application  
Submission Time: March 28, 2024 10:28 pm  
Browser: Chrome 122.0.0.0 / Windows  
IP Address: 108.252.131.95  
Unique ID: 1209686312  
Location:

## Organizational Contact Information

**Organization Name** Evanston Community Tennis Association, Inc.

**Are you a Prospective Organization or a Returning Organization?** Prospective Organization

**Applicant Name** Richard Bell

**Submission Date/Time** Mar 28, 2024 10:00 PM

## Main Organizational Liaison Contact Information

**Name** Richard Bell

**Address** 912 Hinman Avenue Apt 1W  
Evanston, IL 60202

**Home or Office Phone Number** (847) 475-5095

**Cell Phone Number** (847) 475-5095

**Email** rsbell@ameritech.net

## Backup Organizational Liaison Contact Information

**Name** Chuck Friedl

**Address** 1313 Cleveland Street  
Evanston, IL 60202

**Home or Office Phone Number** (847) 328-2248

**Cell Phone Number** (847) 328-2248

**Email** charlesfriedl@aol.com

## Additional Organization Contact Information

**Name** Debbie Cassell

**Address** 1406 Elmwood Avenue Apt 2E  
Evanston, IL 60201

**Home or Office Phone Number** (847) 924-6224

**Cell Phone Number** (847) 924-6224

Email

debbiecassell@yahoo.com

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## Additional Organization Contact Information

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<b>Name</b>	Romil Sood
<b>Address</b>	8937 Ewing Avenue Evanston, IL 60203
<b>Home or Office Phone Number</b>	(847) 983-8600
<b>Cell Phone Number</b>	(847) 983-8600
<b>Email</b>	sports8937@yahoo.com

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## Membership Profile

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**Is your organization based in Evanston?** Yes

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**Is your organization a non-profit that is registered as a 501 c(3) with the State of Illinois?** Yes

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**501 c(3) documentation** <https://www.formstack.com/admin/download/file/16136813402>

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**What is the approximate percentage of your participants/members that reside in Evanston?** 76%-90%

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## Risk Management

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**Certificate of Insurnace - Copy** <https://www.formstack.com/admin/download/file/16136813404>

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**Please describe who is included in the background checks that are conducted by your organization as well as the types and frequency of the background checks.** Not applicable.

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**Do you currently have any written organizational safety policies or systems?** No

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**Do you conduct any safety trainings for any of your board members/officers, volunteers, members or other representatives?** No

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## Liability Waiver

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Name Richard Bell

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Signature 

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Date/Time Mar 28, 2024 09:25 PM

---

**Field Permit Agreement**

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I agree to the information above.

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Signature 

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**Lightning Policy**

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Our organization agrees to adhere to this policy.

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Signature 

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**Anti-Discrimination Agreement**

---

Our organization agrees to adhere to this policy.

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Signature 

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# Memorandum

To: Parks and Recreation Board Members  
From: Audrey Thompson, Parks and Recreation Director  
Re: Board Office Election – President and Vice President  
Date: April 18, 2024

The Park and Recreation Board by-laws state that Board offices shall be by election of the Board members and held at the first meeting in March.

### **III. BOARD OFFICES and RESPONSIBILITIES**

#### A. General

##### 1. Assignment of Offices

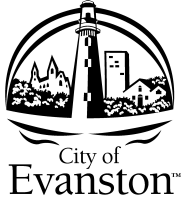
- a. Board offices shall be by election of the Board member in the following manner:
  - i. At the first meeting in March of each year, Board office elections shall be held.
  - ii. Any Board member may be nominated by another member (members may not nominate themselves) for Board President. To be voted upon, the nomination must be seconded. After the closing of nominations for President, a roll call vote shall be taken. The nominated member receiving a majority of votes shall be President. In the result of a tie, voting shall continue until one nominee receives a majority of votes.
  - iii. Selection of the Vice President shall follow the same procedure.
  - iv. There are no limit to the number of terms the President and Vice President my serve.

#### B. President

1. The President shall preside at all meetings, shall establish committees as necessary, shall present an annual mid-year report to the Human Services Committee of the City Council, shall be the Board's representative in press relations, shall give a bi-monthly report to the Board on the status of the parks and recreation programs, and be responsible for seeing that members of the public who attend or who wish to speak before the Board are allowed to do so in the proper manner.

#### C. Vice President

The Vice President shall act at meetings in the absence of the President and assume all the responsibilities of the President if required to do so.



## MEMORANDUM

To: Members of the Parks and Recreation Board

From: Tim Carter, Division Manager - Lakefront and Athletics

CC: Audrey Thompson, Director of Parks and Recreation  
Michael Callahan, Deputy Director of Parks and Recreation

Subject: Lakefront Update - New Safety Initiatives

Date: Thursday, April 18, 2024

### Summary:

The Lakefront and Athletics Division is excited to announce two new initiatives aimed at promoting water safety and ensuring the well-being of beachgoers. Beginning Memorial Day weekend, a limited number of life jackets will be available to borrow daily at all swimming beaches, free of charge.

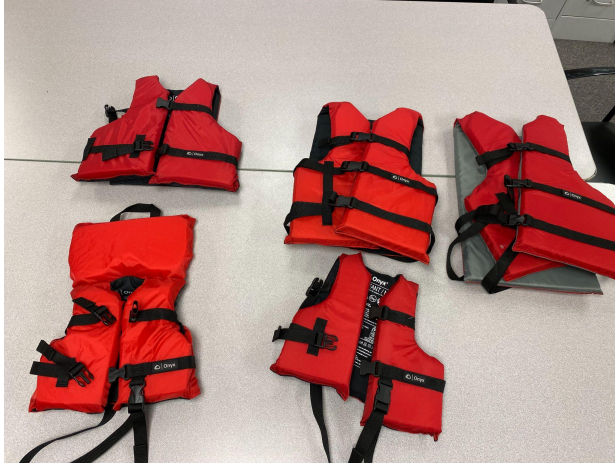
Water safety is of paramount importance, and our Department believes that making life jackets available for anyone to enjoy our beaches is a crucial step towards preventing accidents and promoting responsible water recreation.

Sizes ranging from infant to adult XL will be available at the following locations:

- Lighthouse Beach
- Clark St. Beach
- Greenwood St. Beach
- Lee St. Beach
- South Blvd. Beach

Life jackets will be available to borrow only during permitted swimming hours when lifeguards are on duty. Lakefront staff members at beach entrances will be able to assist community members seeking to borrow the life jacket. Life jackets should be returned after each use. All personal floatation devices that the City purchases and lends are US Coast Guard approved.

Today's life jackets are more comfortable, lightweight, and stylish than the bulky orange style of the past. By making life jackets easily accessible and free, the City hopes to foster a culture of safety and responsibility among swimmers.



Sizes: Infant 33 lbs. and under, Child 33 to 55 lbs., Youth 55 to 89 lbs., Adult and Adult XL 90+ lbs.

### **Swim Flag Warning System**

Additionally, new to summer 2024, the Parks and Recreation Department and Evanston Fire Department will be implementing a new flag warning system to give beachgoers a better idea of current swimming conditions. The idea is rather simple and straightforward. Lakefront staff will use three different colors to signify the risk of swimming. Each flag will feature printed lettering to aid individuals with visual impairments. Flags will be attached to the center lifeguard chair at each swimming beach. Flags will be placed so as not to block or divert the lifeguard's attention.

The new program was intentionally designed to align with the Chicago Park District's program. This ensures that swimmers who frequent both Evanston and Chicago beaches receive consistent guidance.

Please note, this is not a replacement for the online beach status website, but rather an additional communication tool for our community members. Lakefront staff will continue to update the City's beach status website daily.

Below is an example of the sign. Signage will be installed at each beach entrance this spring.



# DANGER

Lake Michigan is a dangerous body of water.  
Participation in activities on or near the water,  
involves risk that may cause serious injury or death.  
Be aware of changing weather and water conditions.

## FLAG WARNING SYSTEM

The absence of flags does not assure safe waters. Swim bans and advisories may be implemented based on weather conditions such as lightning or high winds, surf conditions such as high waves, or poor water quality. Please be aware of the current swim status when you go to the beach, and follow all instructions from lifeguards. Swim status may change throughout the day as water and weather conditions change.

**GREEN**

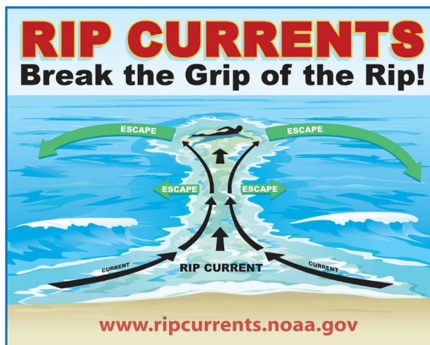
Swimming is permitted.  
No restrictions.

**YELLOW**

Swim Advisory in place.  
Use caution when in water.

**NO  
SWIMMING**

Swim Ban.  
No swimming due to  
hazardous conditions.



### IF TRAPPED IN A DANGEROUS CURRENT:

- DON'T FIGHT THE CURRENT
- SWIM OUT OF THE CURRENT, THEN TO SHORE
- IF YOU CAN'T ESCAPE, FLOAT AND TREAD WATER
- SWIM PARALLEL TO SHORE
- CALL OR WAVE FOR HELP

### REMEMBER:

- ONLY SWIM WHEN LIFEGUARDS ARE ON DUTY
- NEVER SWIM ALONE
- WHEN IN DOUBT, DON'T GO OUT!

Emergency: Call 911 Questions? Call 311





## MEMORANDUM

To: Members of the Parks and Recreation Board

CC: Audrey Thompson, Director of Parks and Recreation  
Michael Callahan, Deputy Director of Parks and Recreation

From: Matt Poole, Deputy Director of Parks and Recreation

Subject: South End Community Center Programming Plan

Date: Thursday, April 18, 2024

### Summary:

With the acquisition of the South End Community Center staff has developed a programming plan through the end of August. The primary programming focus will be around the use of the Ecology Center, Accessible Recreation and Gymnastics. The timing of the implementation of this programming plan will be based on building improvements and various inspection approvals.

Our intention is to start the programming at the beginning of May. The initial program offerings will be Ecology Center birthday parties on Saturdays and Sundays. We will start the Gymnastics based birthday parties on the same days once that area of the facility is available for that activity.

Once the facility is available for staff to occupy a majority of the ecology center staff will relocate to run the operations. We have started recruiting to fill out the operational staff of this new community center. Our initial hiring focus will be for staff to facilitate the drop in play operations, custodial and facility supervision. Once appropriately staffed the initial building hours will be Monday- Friday 8a-9p, Saturday and Sunday from 8a-5p. As staffing allows we will also make the building available for larger rentals of the space for private use outside of normal program hours.

Starting at the beginning of June we will expand the use of the building to regular programming for accessible recreation and gymnastics. Currently accessible recreation intends to have their adapted bocce program on Fridays and will have reserved space for future programs on Mondays and Wednesday evenings. Gymnastics intends to hold programs on Friday and Monday evenings along with continuing birthday parties on Saturday and Sundays.

Additionally, at the end of May and early June the ecology center staff will use the facility to lead their summer camp training sessions. Vendor operated summer camps managed by the

Athletics and Lakefront Division will start using the space on June 10<sup>th</sup>. The South End Community Center may also be the home of the shared post camp care program if we do not receive the facility permit from District 65 to use Washington Elementary school.

Starting the week of July 19<sup>th</sup> camp REAL, overseen by accessible recreation, will take overuse of all summer camp spaces through August 8. During this time period, if necessary, the shared post camp care program will use available space after the end of the camp REAL day.

We are also currently working with DCFS to get the proposed preschool program at that facility certified. Initial meetings with our DCFS representative have taken place and our official application has been submitted. We are on track to start that program in the fall at the start of the 24-25 school year.

The primary programming staff will reconvene in early June to lay out the programming plan for the remainder of the calendar year.



City of  
Evanston™ MEMORANDUM

To: Members of the Parks and Recreation Board

From: Michael Callahan, Deputy Director of Parks and Recreation

CC: Audrey Thompson, Director of Parks and Recreation  
Matt Poole, Deputy Director of Parks and Recreation

Subject: Capital Improvement Plan (CIP) Updates

Date: Thursday, April 18, 2024

Summary:

Several CIP projects are in varying stages of development or construction. Below is a status report on those projects.

James Park

Tennis court lighting is wrapping up. Contractor is dismantling their construction pathway. April 29 is the date for substantial completion.

South side pathway along the cloverleaf ball diamonds will be replaced with work starting after the Memorial Day weekend.

Pickleball courts are planned on the west side of the parking lot by the baseball diamond complex. Four courts are being planned and there is a preliminary design. Structural engineering is being pursued and then there will need to be geotechnical work completed. A 16" diameter water main in the area prevents expanding the project to include more courts.

Bent Park Field House

Finalizing drawings at this time. The desire is to have a four season facility with heating and cooling. This is a repair and rebuild of the current facility. Desire is for construction this summer.

#### Independence and Larimer Parks

Delay due to no quorum for the April 8, 2024 City Council meeting. Will be presented for approval at the Apr 29, 2024 meeting. Unknown scheduling impacts.

#### Centennial Park

Two ADA compliant picnic pads with accommodations to be installed. Time to be determined.

#### Beck Park

Waiting for the 30% plans to be provided.

#### Dog Beach ADA Ramp

Bid paperwork filed with due date of May 14, 2024.

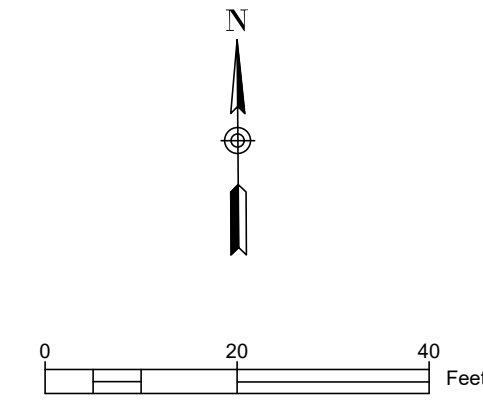
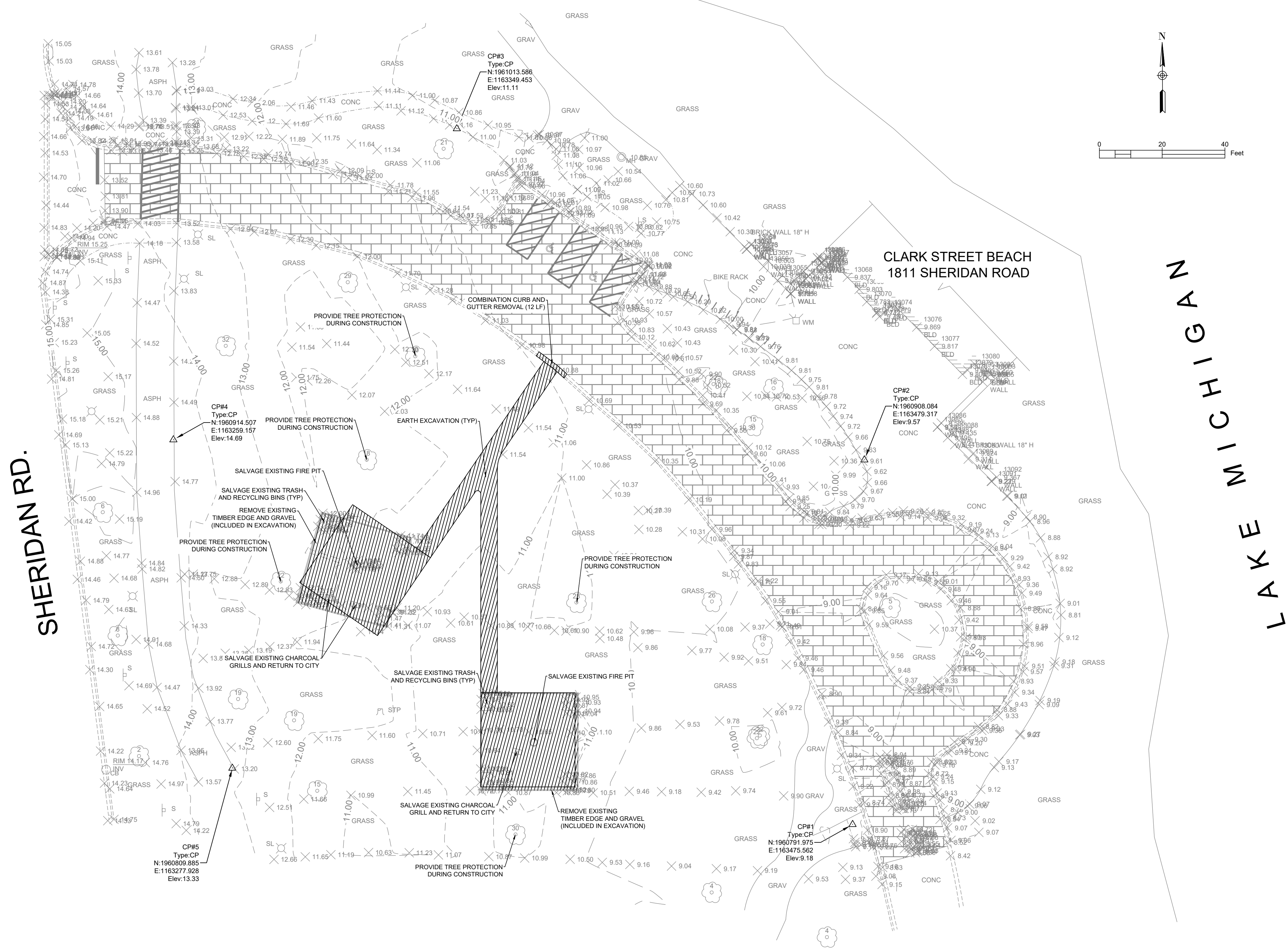
#### Mason Park

First public meeting was completed. Second meeting scheduled for July 9, 2024 at Evanston Township High School.

**PRD Project Status Report**  
**April 11, 2024**

<b>Project Name</b>	<b>Description</b>	<b>Current Status</b>	<b>Next Steps</b>
ADA Improvements in Parks	Implement ADA improvements at various locations	Not started yet.	Determine specific list of improvements.
Alexander Park - Minor Repairs	Minor Repairs to playground	Not started yet.	Determine specific list of improvements.
Beck Park Expansion	Expand park south to Church Street, incorporating former Shore School site.	Construction documents production in progress.	Complete construction documents and bid project.
Bent Park Fieldhouse Repairs	Repair damage from fire.	Staff is preparing construction documents to bid repairs/renovations.	Complete construction documents and bid project.
Cartwright Park Improvements	Renovate park and playground	Not started yet.	Prepare RFP for consultant services.
Dog Beach ADA Accessibility	Provide an ADA access to the dog beach.	Project is out to bid.	Complete construction documents and bid project.
Ecology Center Renovation	Relocate and/or modify plumbing lines in crawl space. Renovate restrooms. Improve building security.	Construction is in progress	Complete construction.
Evanston Skate Park at Twiggs Park	Install a new temporary and permanent skate park	Punch list work being performed	Close out project.
Fitzsimmons Park Renovations	Renovate park and playground	Not started yet.	Prepare RFP for consultant services.
Fleetwood - Envelope Repairs	Implement repairs to the building envelope.	Not started yet.	Determine specific list of improvements.
Grey Park - Dog Park Installation	Install dog park.	Not started yet.	Conduct public engagement and conceptual design.
Independence Park Renovations	Renovate park and playground	Bids received.	Council award recommendation scheduled 4/29
James Park - Pickleball Courts	Install pickleball courts at James Park	Staff is preparing construction documents to bid this project.	Complete construction documents and bid project.
James Park Athletic Lighting	Install athletic lighting at north baseball/soccer field and tennis courts	Construction of this project is in progress and nearing substantial completion.	Complete construction.
James Park Pathway Reconstruction	Repair the southern section of the James Park multiuse trail	The construction of this project has been awarded to a contractor. Construction is anticipated to begin after Memorial Day	Begin construction.
Ladd Canoe Launch	Design a new public canoe launch	A consultant is currently finalizing a conceptual design for this project including reviewing the design with the MWRD and the Army Corp of Engineers.	Finalize design and begin construction document production.

Project Name	Description	Current Status	Next Steps
Lakefront Shoreline Stabilization	Design stabilization for several park locations	A consultant is currently finalizing preliminary engineering drawings for this project as well as reviewing potential grant programs.	Complete preliminary engineering drawings and begin efforts to obtain grants.
Larimer Park Renovations	Renovate park and playground	Bids received.	Council award recommendation scheduled 4/29
Mason Park / Davis Street Extension	Study potential park expansion and extension of Davis Street across former Mayfair right-of-way	Public engagement in progress.	Public meeting #2 to review concept design is scheduled for 7/9
Noyes Center HVAC Study	Evaluate existing HVAC systems at the facility	The study for this building has been finalized.	Present study findings to Boards/Council.
Parks Strategic Master Plan	Develop strategic master plan for the park system	Public engagement activities for this project are complete. The consultant has submitted a draft strategic plan for staff's initial review.	Work with the consultant to develop a draft strategic plan for public review.
Playground Equipment Replacement	Implement playground replacements at various locations	Not started yet.	Determine specific list of improvements.
Pooch Park Capital Investment	Working with Skokie, provide capital investments to Pooch Park	Skokie is pricing these improvements	Skokie to construct the improvements.
Twiggs Park Playgrounds	Replace playground equipment at both Twiggs Park playgrounds	Not started yet.	Develop concept design options with play equipment vendor and present ideas to the public.



**NOTES:**

1. THE EXACT LOCATION OF ALL UTILITIES SHALL BE VERIFIED BY THE CONTRACTOR. CONTACT J.U.L.I.E. AT 1-800-892-0123 FOR UTILITY LOCATES PRIOR TO CONSTRUCTION.
2. CONTRACTOR SHALL REMOVE EVERYTHING NECESSARY TO COMPLETE CONSTRUCTION, INCLUDING ALL NECESSARY CLEARING AND GRUBBING. LABELS ARE FOR CONVENIENCE ONLY. THE CONTRACTOR SHALL VERIFY REMOVALS PRIOR TO SUBMITTING A BID FOR WORK ON THIS PROJECT. THIS WORK WILL NOT BE PAID FOR SEPARATELY BUT SHALL BE INCLUDED IN THE COST FOR "EARTH EXCAVATION."
3. EXACT LIMITS OF REMOVALS SHALL BE FIELD VERIFIED WITH THE RESIDENT ENGINEER PRIOR TO CONSTRUCTION.
4. SAWCUT ALL PAVEMENTS AND/OR CURB AND GUTTERS AT EDGES OF AREAS SCHEDULED FOR REMOVAL. COST FOR SAWCUTTING SHALL BE INCIDENTAL TO THE CONTRACT.

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DATE	NO.
	REVISION

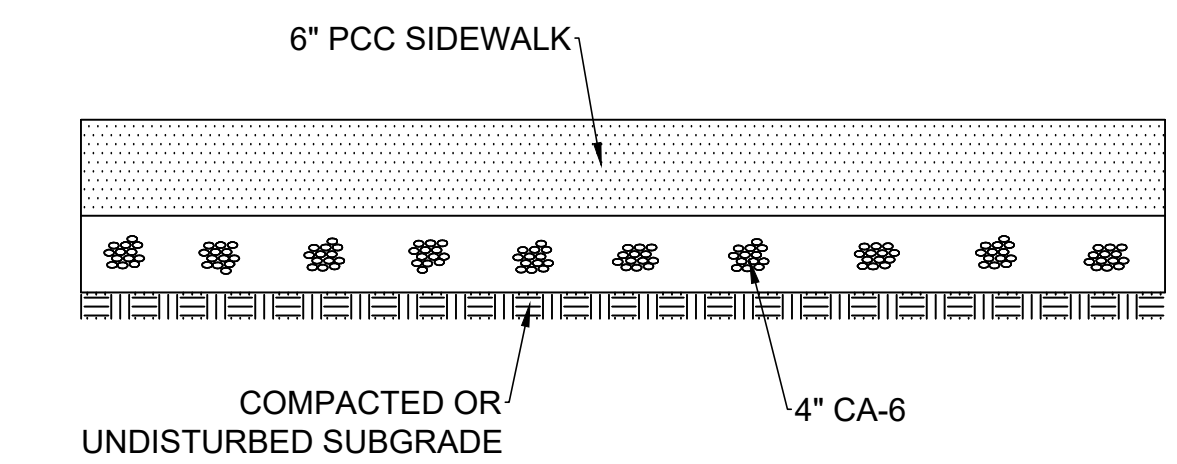
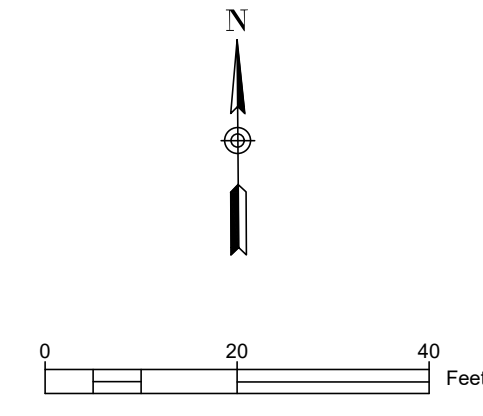
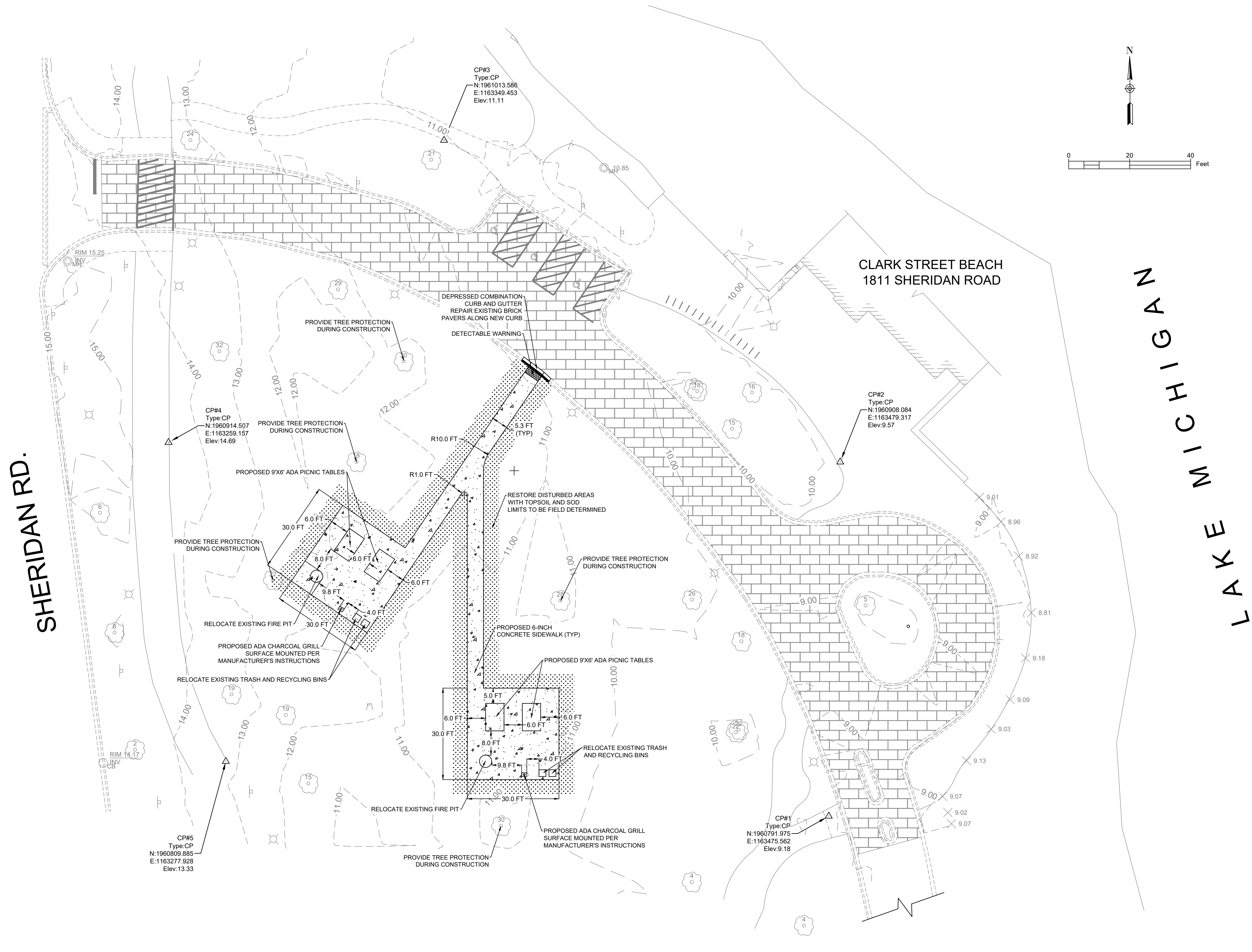
## CENTENNIAL PARK PICNIC PADS EXISTING CONDITIONS AND DEMO PLAN

SCALE	PROJECT NUMBER:	ISSUED FOR: CONSTRUCTION	DESIGNED BY: BN
HORIZONTAL 1" = 20'	BID NUMBER: 24-XX	DATE: 02/14/2024	DRAWN BY: BN
VERTICAL N/A			CHECKED BY: BN

SHEET  
**XX OF XX**



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**NOTES:**

1. MAXIMUM GRADE ON ALL PAVED SURFACES SHALL BE 5.0% WITH A MAXIMUM CROSS SLOPE OF 1.5% . MINIMUM GRADE ON ALL PAVED SURFACES IS SHALL BE 0.5%.
2. SET 1/2" EXPANSION JOINTS AT POINTS ABUTTING CURB OR PAVEMENT AND AT 45' MAX. INTERVALS.
3. CONTROL JOINTS SHALL BE 1/8" TO 1/4" WIDE AND 1/4 OF THE SIDEWALK THICKNESS DEEP. THE EDGE OF THE CONTROL JOINTS SHALL BE GIVEN A 1/4" RADIUS.

**CONCRETE SIDEWALK TYPICAL SECTION**  
NOT TO SCALE

## CENTENNIAL PARK PICNIC PADS SITE PLAN



DATE	NO.	REVISION
	4	
	3	
	2	
	1	

SCALE	PROJECT NUMBER:	ISSUED FOR: CONSTRUCTION	DESIGNED BY: BN
HORIZONTAL 1" = 20'	BID NUMBER: 24-XX	DATE: 02/14/2024	DRAWN BY: BN
VERTICAL N/A			CHECKED BY: BN

SHEET  
**XX OF XX**

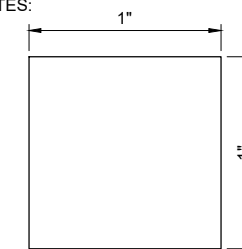
**LAYOUT NOTES**

1. ALL WORK AND OPERATIONS SHALL COMPLY WITH ALL APPLICABLE FEDERAL, STATE AND LOCAL CODES AND ORDINANCES.
2. LAYOUT OF ALL NEW PAVING AND CURBING SHALL BE SMOOTH AND CONTINUOUS. KINKY ALIGNMENT OR ABRUPT CHANGES WILL NOT BE ACCEPTED. OWNER WILL REVIEW STAKED LAYOUT AND FORMWORK BEFORE CONSTRUCTION CONTINUES.
3. THE CONTRACTOR SHALL AT ALL TIMES KEEP THE PREMISES ON WHICH THE WORK IS BEING DONE CLEAR OF RUBBISH AND DEBRIS.
4. DO NOT INTERFERE WITH USE OF ADJACENT BUILDINGS, PARKING LOTS, STREETS OR ALLEYS.
5. SEED AND HYDROMULCH ALL LAWN AREAS DISTURBED BY CONSTRUCTION.

PROJECT NAME:

**JAMES PARK  
2024 PICKLEBALL  
COURTS**

NOTES:



DO NOT SCALE DRAWINGS. WHEN PRINTED TO THE CORRECT SCALE, THE BOX ABOVE MEASURES 1" x 1".

DRAWING SCALE: 1"= 30'-0"

REVISIONS:

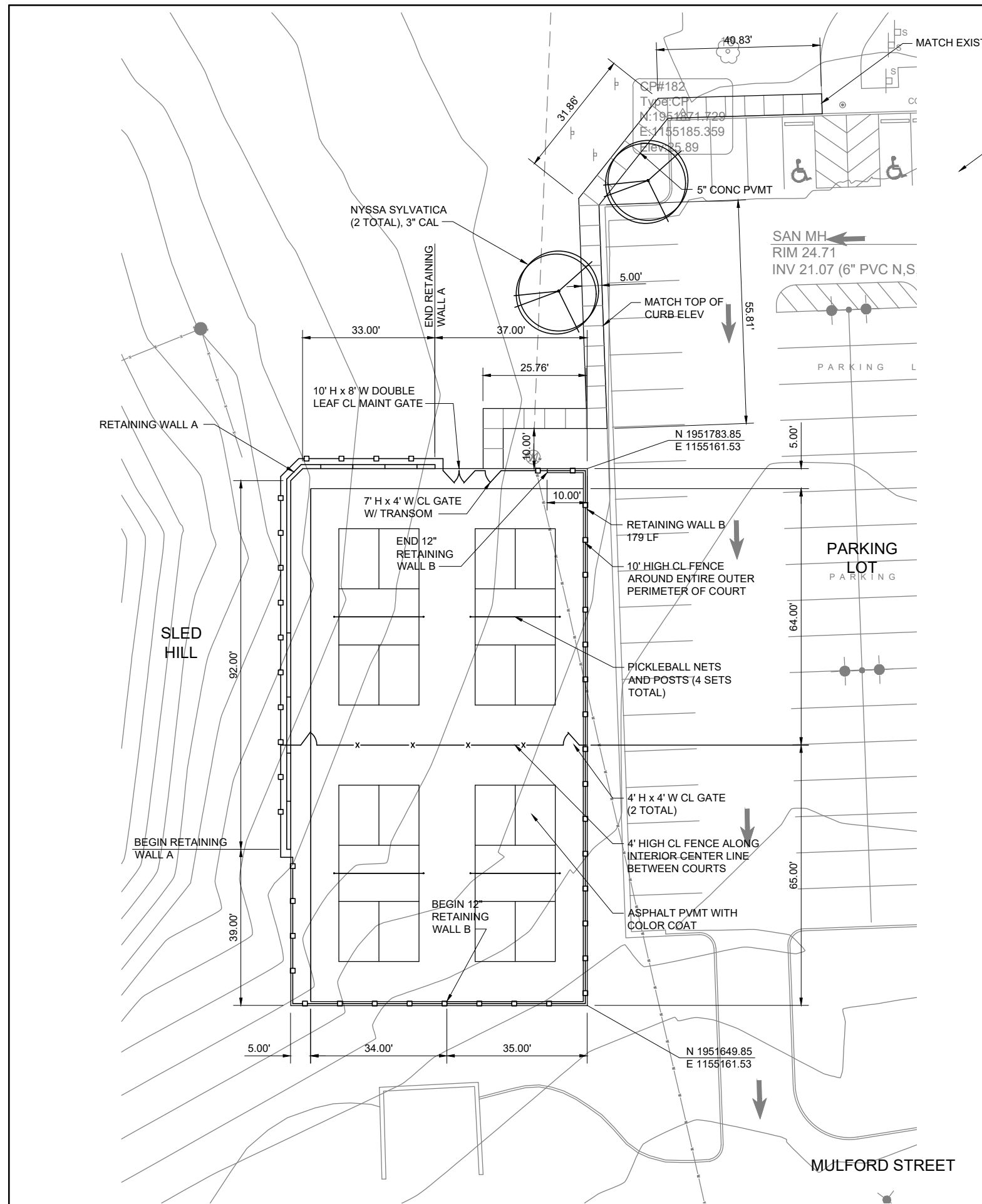
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SHEET TITLE

**PROPOSED  
SITE PLAN**

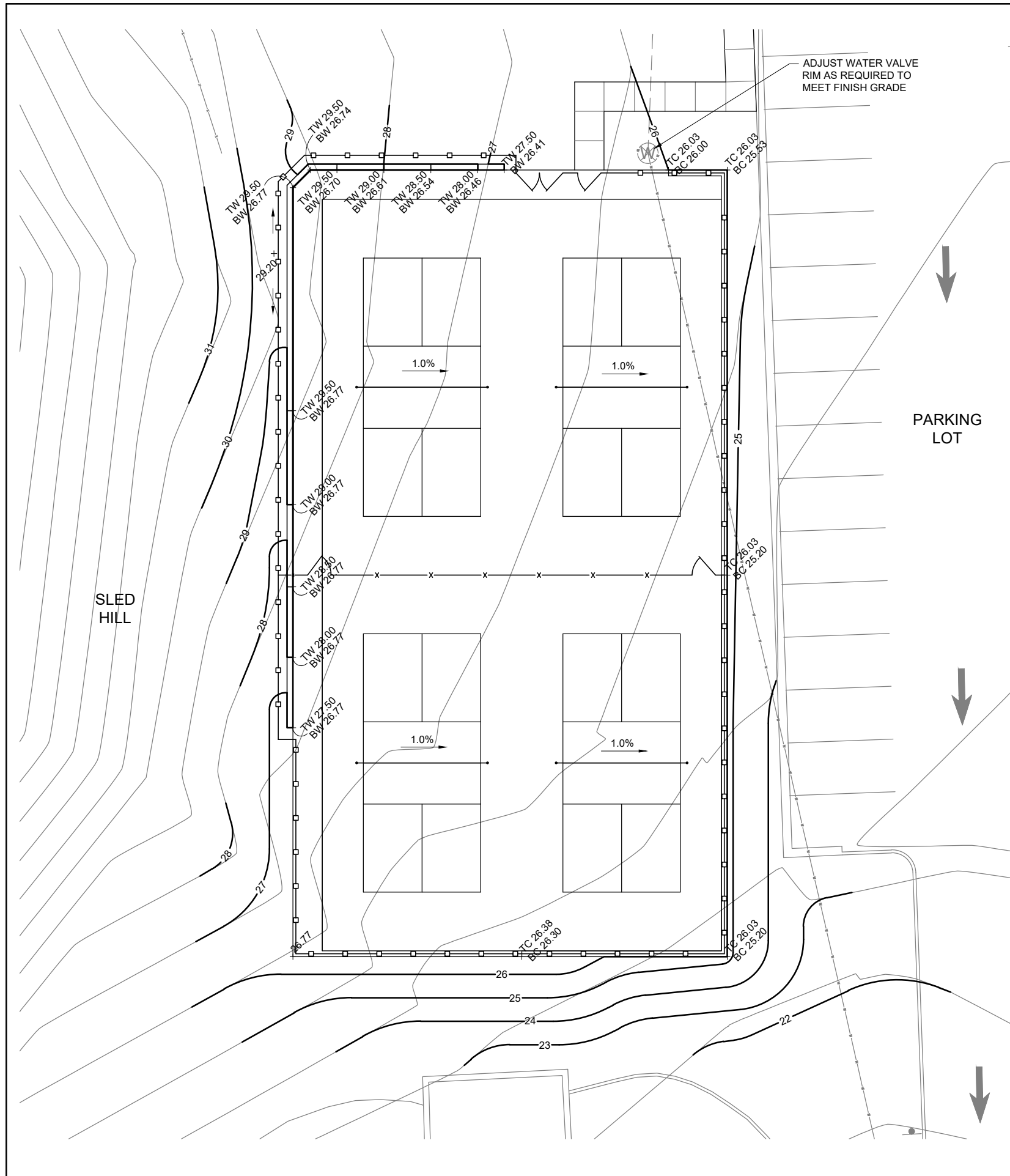
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**C-01**



RELOCATED SIGNS???

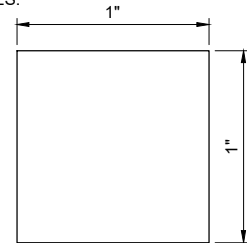




**GRADING NOTES**

1. MATCH LINE AND GRADE OF EXISTING PAVEMENT, LAWN AND PLANTING AREAS WHERE THEY MEET NEW PAVEMENT, LAWN AND PLANTING AREAS. SLOPE IN LAWN AND PLANTING AREAS SHALL BE A MAXIMUM OF 6:1 UNLESS OTHERWISE INDICATED.
2. TRANSITIONS BETWEEN SLOPES SHALL BE SMOOTH. ABRUPT CHANGES IN SLOPE WILL NOT BE ACCEPTED.
3. MAXIMUM GRADE ON ALL SIDEWALK SURFACES SHALL BE 4.5% WITH A MAXIMUM CROSS SLOPE OF 1.5% UNLESS NOTED OTHERWISE. MINIMUM GRADE ON ALL PAVED SURFACES SHALL BE 0.5%.
4. CONTRACTOR TO ADJUST UTILITY STRUCTURES AS REQUIRED TO MEET PROPOSED GRADE.
5. CAREFULLY MAINTAIN PRESENT GRADE AT BASE OF ALL EXISTING TREES TO REMAIN. PREVENT ANY DISTURBANCE OF EXISTING TREES. USE TREE PROTECTION BARRICADES WHERE INDICATED. PROTECT EXISTING TREES TO REMAIN IN PLACE AGAINST UNNECESSARY CUTTING, BREAKING OR SKINNING OF ROOTS, BRUISING OF BARK OR SMOTHERING OF TREES BY STOCKPILING EXCAVATION AND CONSTRUCTION MATERIALS WITHIN DRIP LINE.

PROJECT NAME:  
**JAMES PARK  
2024 PICKLEBALL  
COURTS**

NOTES:  
  
DO NOT SCALE DRAWINGS. WHEN PRINTED TO THE CORRECT SCALE, THE BOX ABOVE MEASURES 1" x 1".

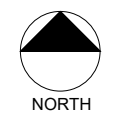
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REVISIONS:

NO.	DATE / DESCRIPTION

SHEET TITLE  
**PROPOSED  
GRADING PLAN**

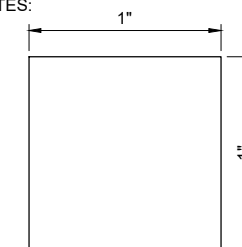
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**C-02**



PROJECT NAME:

**JAMES PARK  
2024 PICKLEBALL  
COURTS**

NOTES:



DO NOT SCALE DRAWINGS.  
WHEN PRINTED TO THE  
CORRECT SCALE, THE BOX  
ABOVE MEASURES 1" x 1".

DRAWING SCALE: 1"= 20'-0"

REVISIONS:

NO.	DATE / DESCRIPTION

SHEET TITLE

**PROPOSED  
STRIPING PLAN**

SHEET NO.

**C-03**

