



Actionable Pricing for Municipal Electric Energy Supply

RFP # 23-52

ADDENDUM No. 2

November 3, 2023

Any and all changes to the Request for Proposal are valid only if they are included by written addendum to all potential respondents, which will be emailed prior to the proposal due date. Each respondent must acknowledge receipt of any addenda by indicating in its proposal. Each respondent, by acknowledging receipt of addenda, is responsible for the contents of the addenda and any changes to the bid therein. Failure to acknowledge receipt of addenda may cause the submittal to be rejected. If any language or figures contained in this addendum are in conflict with the original document, this addendum shall prevail.

This addendum consists of the following:

1. Addendum Number Two (2) is attached and consists of a total of two (2) pages including this cover sheet.

Please contact me at 847-866-2971 or purchasing@cityofevanston.org with any further questions or comments.

Sincerely,

John Gonzalez
Purchasing Specialist

Actionable Pricing for Municipal Electric Energy Supply

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November 3, 2023

This addendum forms a part of RFP #23-52 and modifies these documents. This addendum consists of the following:

Questions:

1. **Question:** The accounts list appears inaccurate.

Response: The accounts list has been amended to show temporarily closed accounts and six additional accounts. An excel copy of the account list (Attachment A) can be found at:

<https://docs.google.com/spreadsheets/d/1cA-R5GA-0yg6YSQbFZgrFO0g0xHqiMk5/edit?usp=sharing&oid=106423171700114558096&rtpof=true&sd=true>

2. **Question:** Would the City of Evanston consider executing a supplier's standard supplier contract to alleviate these multiple concerns?

Response: Contract concerns should be addressed in Exhibit F.

3. **Question:** The pricing templates (page 19, 43) indicates December 2020 start dates. Should bidders just update this page accordingly, or will an addendum be sent?

Response: Bidders are asked to update this page accordingly.

4. **Question:** The contract term is starting the January 2024 and ending in December, I believe the desired term lengths would then be 11 months, 23 months and 35 months. Can you please confirm?

Response: Please refer to Page 9 for accurate term lengths.

5. **Question:** With regards to 11.0 General Terms and Conditions / I. Payment Terms or Exhibit F / D. Price, Billing and Payment / 2. Billing and Payment. What is the payment term range that works for the city?

Response: The consultant shall submit invoices detailing the services provided, project, professional staff, and hours. Payment shall be made in accordance with the Local Government Prompt Payment Act.

Note: Acknowledgment of this Addendum is required in the Submittal.