



**MEETING MINUTES**  
**SOCIAL SERVICES COMMITTEE**  
Thursday, July 13, 2023 7:00 PM

**Social Services Committee**

Members Present: S. Olds Frey, D. Ohanian, A. Ngola, K. Rolling, K. Hayes, S. Lackey, Councilmember Burns

Members Absent: Councilmember Reid, R. Phillips

Staff Present: M. Johnson, J. Wingader

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**Call to Order / Declaration of Quorum**

Chair Olds Frey called the meeting to order at 7:02 pm.

**Approval of Meeting Minutes for April 13, 2023**

Mr. Rolling moved approval of the meeting minutes for April 13, 2023, seconded by Vice Chair Ohanian; a roll call vote was taken and the motion passed 6-0.

**Public Comment**

No public comment.

**Approval of Public Services Assessment Measures**

Staff summarized the report measures for case management and safety net services and reviewed the template Operational Performance Report used to capture these measures. Members discussed additional information that would be important to capture including past award information, equity measures, and demographic information for participants served during the report period. Staff agreed to include the additional information. Vice Chair Ohanian moved approval of the Operation Performance Review sheet with the identified additions, seconded by Ms. Ngola; a roll call vote was taken and the motion was approved 6-0.

**2023 Emergency Solutions Grant Allocation Recommendations**

Staff presented an overview of the proposed 2023 Emergency Solutions Grant allocations including federally mandated fund categories and allocation recommendations for each. There was discussion about the possibility of recruiting additional subrecipients. Staff confirmed that Connections for the Homeless is the only agency within the boundary of Evanston's service area that has the capacity to administer grant funds in accordance with HUD requirements and adhere to federally mandated recordkeeping and reporting requirements. Staff also outlined the agency's role with the Alliance to End Homelessness in Suburban Cook County, the federally recognized Continuum of Care partner and ways ESG subsidies for housing and utility costs are distributed to community members experiencing homelessness or at risk of experiencing homelessness. After no further discussion, Ms. Ngola moved approval of the allocation recommendations, seconded by Ms. Lackey; a roll call vote was taken and the motion was approved 7-0.

**Cancelation of August Meeting**

In accordance with City Council, all Boards, Commissions and Committees will be canceled in August. Ms. Hayes moved approval to cancel the August meeting of the Social Services Committee, seconded by Vice Chair Ohanian; the motion was approved 7-0.

**Staff Report**

Staff provided an update about the status of agreements between Family Focus and the Housing Authority of Cook County, agenda items for the September meeting, and the site visit schedule for August.

**Adjournment**

The meeting was adjourned at 7:44 pm.

Respectfully submitted,  
Jessica Wingader  
Senior Grants and Compliance Specialist