



AGENDA
Social Services Committee
Thursday, June 8, 2023
Lorraine H. Morton Civic Center Room 2402 7:00 PM

Those wishing to make public comments at the Social Services Committee may submit written comments in advance or sign up to provide public comment during the meeting by completing the Social Services Committee online comment form available by [clicking here](#) or visiting the [Social Services Committee webpage](#): and clicking on Public Comment Form.

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1. CALL TO ORDER/DECLARATION OF A QUORUM

2. PUBLIC COMMENT

3. APPROVAL OF MEETING MINUTES

A. [Social Service Committee April 13 2023 Minutes](#)

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4. DISCUSSION OF PUBLIC SERVICES ASSESSMENT MEASURES

5. CANCELATION OF AUGUST MEETING

6. STAFF REPORT - PROGRAM UPDATES

7. PUBLIC COMMENT

8. ADJOURNMENT



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MEETING MINUTES
SOCIAL SERVICES COMMITTEE
Thursday, April 13, 2023 7:00 PM

Social Services Committee

Members Present: S. Olds Frey, D. Ohanian, A. Ngola, K. Rolling, Councilmember Burns

Members Absent: Councilmember Reid, K. Hayes, S. Lackey

Staff Present: M. Johnson, J. Wingader

Call to Order / Declaration of Quorum

Chair Olds Frey called the meeting to order at 7:09 pm.

Suspension of the Rules

Mr. Rolling moved approval to suspend rules to allow for participation electronically or by phone, seconded by Vice Chair Ohanian; a roll call vote was taken and the motion passed 5-0.

Approval of Meeting Minutes for March 9, 2023

Vice Chair Ohanian moved approval of the meeting minutes for March 9, 2023, seconded by Mr. Rolling; a roll call vote was taken and the motion passed 5-0.

Public Comment

No public comment.

Best Practices and Assessment Measures

Staff summarized the National Association of Social Workers Standards for Social Work Case Management and explained how those standards provided the foundation of the ZoomGrants application for case management services and how information can be compiled in the Case Management Services Summary form; templates provided for application and report summaries. Staff also outlined criteria used to review safety net services and how that information, in applications and reports, could be presented for review using the template Safety Net Services Summary form. There were questions and discussion about the information agencies submit and what information staff should capture, there was also discussion about ways the process captures information about community needs. Staff also reviewed assessment questions and key performance indicators. There was additional discussion about how information could be presented in a way that is consistent and easy to follow.

Members discussed information that would be important to capture; there was discussion about what was included in the evaluation sheets. Members asked about ways to score and weight questions and staff discussed past practices. There was discussion about ways to review assessment tools. Councilmember Burns noted that extensive evaluation as outlined would be burdensome for members, and that the goal

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of the Committee would be to define criteria so staff can evaluate agency responses and provide information to the Committee. Members present discussed whether a working group or further discussion with the full committee would be more beneficial. Staff noted that the Committee could form a working group or discuss at another meeting. Councilmember Burns expressed interest in meeting with staff and there was discussion about the way community partners are involved.

Staff requested clarification about a working group; Councilmember Burns and Chair Olds Frey expressed interest in participating. Vice Chair Ohanian suggested checking in with members not present to see if others were interested in participating and staff agreed to check in with those not present.

Assessment of Third Party Ranking Organizations

Staff presented a brief review of the ranking organizations and highlighted gaps in agency representation. Vice Chair Ohanian noted that Charity Navigator did have the most complete information. There was general consensus that the input of a third party ranking organization would be beneficial, provided agencies weren't charged a fee to participate. Staff agreed to find out if Charity Navigator charged any fees and if agencies not represented could enroll.

Public Comment

No public comment.

Adjournment

The meeting was adjourned at 9:23 pm.

Respectfully submitted,
Jessica Wingader
Senior Grants and Compliance Specialist