

# Memorandum

To: Mayor Biss and Members of the City Council  
From: Luke Stowe, City Manager  
Subject: Weekly City Manager's Update  
Date: May 19, 2023

## **STAFF REPORTS BY DEPARTMENT**

Weekly Report for May 15, 2023 – May 19, 2023

**City Manager's Office**  
Weekly Bids Advertised

**Community Development**  
Weekly Zoning Report  
Weekly Inspection Report

**Health Department**  
Weekly Food Establishment Application Report

**Law Department**  
Weekly Liquor License Application Report

**Legislative Reading**  
NWMC Weekly Briefing

**STANDING COMMITTEES OF THE COUNCIL &  
MAYORAL APPOINTED BOARDS, COMMISSIONS & COMMITTEES**

**Monday, May 22, 2023**

5:00 PM: [Administration & Public Works Committee](#)

5:30 PM: [Planning & Development Committee - CANCELLED](#)

6:15 PM: [City Council](#)

**Tuesday, May 23, 2023**

5:00 PM: [Planning and Development Housing Subcommittee](#)

7:00 PM: [Redistricting Committee](#)

**Wednesday, May 24, 2023**

6:00 PM: [Economic Development Committee](#)

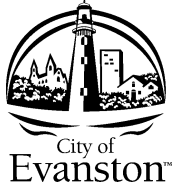
7:00 PM: [Land Use Commission](#)

**Thursday, May 25, 2023**

None

**Friday, May 26, 2023**

None



# Memorandum

To: Luke Stowe, City Manager

From: Hitesh Desai, CFO/ City Treasurer  
 Tammi Nunez, Purchasing Manager

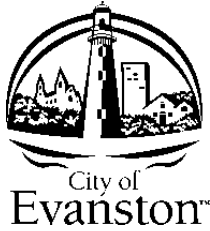
Subject: Bids/RFPs/RFQs Advertised during the Week May 8, 2023

Date: May 12, 2023

The following is a list of projects that have been advertised and the anticipated date each will be presented to Council or Library Board.

**Bids/RFPs/RFQs sent during the Week of May 8, 2023**

Bid/RFP/RFQ Number/Name	Requesting Dept.	Description of Project	Budgeted Amount	Bid/RFP/RFQ Opening Date	Anticipated Council/ Library Board Date
Insurance Broker Services	Law	The City of Evanston's Finance and Law Departments seek proposals from licensed Insurance Brokers and/or Agents for the purpose of providing independent, professional insurance brokerage services for the City's Property, Casualty and Workers Compensation Insurance Program.	\$50,000	06/13	08/28



## Memorandum

To: Honorable Mayor and Members of the City Council  
From: Elizabeth Williams, Planning & Zoning Manager  
Subject: Weekly Zoning Report  
Date: May 12, 2023

Enclosed is the weekly report of zoning applications received and pending. The report, organized by ward, includes the property address, zoning district, the type of application submitted, a description of the project, date received, and current status.

Please contact me at (224) 296-4489 or [ewilliams@cityofevanston.org](mailto:ewilliams@cityofevanston.org) if you have any questions or need additional information.

**Cases Received and Pending, May 4, 2023 - May 10, 2023**

**Backlog (business days received until reviewed): 7**

**Volume (number of cases pending staff review): 8**

**Zoning Reviews**

<b>Ward</b>	<b>Property Address</b>	<b>Zoning</b>	<b>Type</b>	<b>Project Description</b>	<b>Received</b>	<b>Status</b>
1	2346 Sherman Avenue	R1	Building Permit	Remove/replace deck	04/11/23	pending revisions from the applicant
1	1251 Lake Shore Boulevard	OS	Building Permit	Shade structure (Cornelia Lunt Gardens, City of Evanston)	05/05/23	pending staff review
1	217 Dempster Street	R1	Building Permit	Inground pool with locking cover and paver patio	05/10/23	pending staff review
2	1516 Florence Avenue	R3	Building Permit	Paver patio and pergola	06/07/22	pending additional information and revisions from the applicant
2	1326 Hartrey Avenue	R4	Building Permit	Asphalt driveway	09/08/22	pending additional information from the applicant
2	1623 Crain Street	R3	Building Permit	Pergola	09/29/22	non-compliant, pending revisions from the applicant
2	1800 Greenwood Street	R3	Building Permit	New 3-car garage/coach house	11/21/22	non-compliant, pending revisions from the applicant
2	1806 Dempster Street	B1	Building Permit	Interior remodel of existing commercial space	11/23/22	pending submittal of a special use application from the applicant
2	1516 Dempster Street	R3	Building Permit	Additions, demolish existing garage, build new detached garage with ADU	03/10/23	non-compliant, pending revisions and/or variation application from the applicant
2	1114 Florence Avenue	R3	Building Permit	New 2-story 2-bedroom ADU	03/27/23	non-compliant, pending revisions from the applicant
2	1809 Crain Street	R3	Building Permit	New 2-car garage	03/27/23	non-compliant, pending revisions and/or variation application from the applicant
2	1333 Church Street	R1	Building Permit	Remove/replace existing driveway, new brick patio, walk, reset brick border and flagstone areas	03/31/23	pending additional information from the applicant
2	1324 Pitner Avenue	R2	Building Permit	Shed	04/06/23	pending additional information from the applicant
2	909 Grey Avenue	R2	Building Permit	Replace garage	04/10/23	non-compliant, pending revisions from the applicant
2	1626 Dempster Street	R3	Building Permit	20x20 detached garage	04/13/23	non-compliant, pending minor variation application from the applicant
2	817 Brown Avenue	R2	Building Permit	Addition	04/18/23	non-compliant, pending additions from the applicant
2	1628 Fowler Avenue	R2	Building Permit	Exterior and interior remodel of 2-flat	04/19/23	pending additional information from the applicant
2	1219 Dewey Avenue	R3	Building Permit	Convert to single-family dwelling	05/09/23	pending staff review
3	1032 Michigan Avenue	R1	Building Permit	Remove portion of walk, new stone patio	06/29/22	non-compliant, pending submittal of minor variation application from the applicant
3	819 Judson Avenue	R5	Building Permit	New 9-unit multi-family dwelling	07/08/22	non-compliant, pending revisions from the applicant

3	1232 Judson Avenue	R1	Building Permit	Replace garage with ADU	04/06/23	pending additional information from the applicant
3	1404 Judson Avenue	R1	Zoning Analysis	Addition and interior remodel to add basement ADU and 2 roomers	04/19/23	pending additional information from the applicant
3	1232 Judson Avenue	R1	Zoning Analysis	Demolish garage and construct new garage with ADU	05/01/23	pending additional information from the applicant
4	901 Maple Avenue	R5	Building Permit	Rooftop canopy	10/26/22	pending additional information from the applicant
4	1015 Dempster Street	R5	Building Permit	Patio, steppers, and bluechip area	01/30/23	pending additional information from the applicant
4	1019 Dempster Street	R5	Building Permit	Remove and replace asphalt parking lot	03/24/23	revisions submitted, pending staff review
4	717 Main Street	B2/oDM	Building Permit	Interior remodel of existing commercial space for a massage therapy establishment	03/31/23	pending Administrative Review Use review
4	1424 Elinor Place	R1	Zoning Analysis	Garage with ADU	04/19/23	pending additional information from the applicant
5	2201 Dewey Avenue	MXE	Building Permit	Remove brick paver walk, install concrete parking pad	05/20/22	pending additional information from the applicant
5	2216 Foster Street	R3	Building Permit	Pergola	06/30/22	pending additional information from the applicant
5	2216 Foster Street	R3	Building Permit	Concrete parking pad	06/25/22	pending additional information from the applicant
5	1819 Hovland Court	R3	Building Permit	Parking pad and driveway	08/27/22	pending additional information from the applicant
5	1920 Asbury Avenue	R5	Building Permit	Rebuild porch	09/22/22	pending additional information from the applicant
5	819 Foster Street	R5	Building Permit	Replace a/c	10/24/22	pending additional information from the applicant
5	1820 Brown Avenue	R3	Building Permit	Install pavers and shed	10/25/22	pending additional information from the applicant
5	1740 Hovland Court	R3	Building Permit	Pavers	12/30/22	pending additional information from the applicant
5	2017 Jackson Avenue	R5	Zoning Analysis	New multiple-family building with 24 dwelling units including 2 affordable units	02/27/23	non-compliant, pending revisions and additional information from the applicant
5	1735 Grey Avenue	R3	Building Permit	Garage	03/28/23	non-compliant, pending revisions from the applicant
5	2124 Foster Street	R3	Building Permit	Shed	04/04/23	pending additional information from the applicant
5	2146 Asbury Avenue	R3	Zoning Analysis	Convert basement to ADU and new rear porch to existing 2-unit dwelling	04/06/23	pending additional information from the applicant
5	1715 McDaniel Avenue	R2	Building Permit	Enlarge porch/deck	04/26/23	pending revisions from the applicant
5	2036 Pratt Court	R4a	Building Permit	Remove concrete walk, install paver patio	05/11/23	revisions submitted, pending staff review
6	2417 Thayer Street	R1	Building Permit	Patio	04/02/22	pending revisions from the applicant
6	2634 Lawndale Avenue	R1	Building Permit	Garage	06/10/22	non-compliant, pending revisions from the applicant

6	3700 Glenview Road	R1	Building Permit	Concrete slabs	08/17/22	pending additional information from the applicant
6	2639 Central Park Avenue	R1	Building Permit	Install generator	11/07/22	non-compliant, pending revision from the applicant
6	2632 Gross Point Road	B1a/oCS	Building Permit	Concrete patio (Skarkis)	11/17/22	non-compliant, pending revisions from the applicant
6	2210 Forestview Road	R1	Building Permit	Interior remodel, replace 3-season room with new addition	02/03/23	pending additional information/revisions from the applicant
6	2801 Central Street	B1a/oCS	Building Permit	Replace gravel with concrete to expand driveway	02/20/23	pending additional information from the applicant
6	2649 Crawford Avenue	R2	Zoning Analysis	1-car garage or carport	03/07/23	pending additional information/revisions from the applicant
6	2625 Elgin Road	R1	Building Permit	Detached garage	03/09/23	pending revisions from the applicant
6	2311 Prospect Avenue	R1	Building Permit	Brick patio	03/28/23	pending additional information from the applicant
6	2010 Bennett Avenue	R1	Building Permit	Shed	04/13/23	pending additional information from the applicant
6	2440 Prospect Avenue	R1	Zoning Analysis	2-car attached garage	04/24/23	pending additional information from the applicant
6	2223 Central Park Avenue	R1	Building Permit	Inground pool with automatic cover	05/05/23	pending additional information from the applicant
6	3039 Hartzell Street	R1	Building Permit	Front porch and interior remodel	05/08/23	pending minor variation application from the applicant
6	2337 Ridgeway Avenue	R1	Building Permit	Remodel and new 2-story detached garage	05/10/23	pending staff review
6	3015 Park Place	R1	Building Permit	Garage	05/10/23	pending staff review
7	1219 Noyes Street	R1	Building Permit	Shed	05/26/22	pending additional information from the applicant
7	1130 Colfax Street	R1	Building Permit	Kitchen remodel, convert garage to sitting room, deck	06/14/22	non-compliant, pending revisions from the applicant
7	2202 Hartrey Avenue	R1	Building Permit	Paver patio	07/09/22	pending additional information/revisions from the applicant
7	2129 Pioneer Road	R1	Building Permit	Shed	09/13/22	pending revisions from the applicant
7	2636 Green Bay Road	C2/oCSC, R4	Zoning Analysis	Planned Development, new 5-story multi-family dwelling with 51 dwellings, parking and 3 new 4-story townhomes along Prairie Avenue	10/18/22	pending additional information from the applicant
7	12 Milburn Park	R1	Building Permit	Expand sport court, new terraces	02/21/23	pending additional information from the applicant
7	2214 Grant Street	R1	Building Permit	Mini split inverter system	03/28/23	pending additional information from the applicant
7	1701 Central Street	B1a/oCS	Building Permit	Interior remodel of existing commercial space for a massage therapy establishment	03/31/23	pending Administrative Review Use review
7	1918 Noyes Street	R1	Building Permit	2 shipping container homes	04/14/23	non-compliant, pending revisions from the applicant
7	722 Clinton Place	R1	Building Permit	Enlarge deck and replace decking	04/26/23	pending additional information from the applicant

7	2028 Lincoln Street	R1	Building Permit	Remove walk, install paver walk and patio	04/28/23	revisions submitted, pending staff review
7	2226 Payne Street	R1	Building Permit	Interior remodel	05/10/23	pending staff review
8	1314 Brummel Street	R4	Building Permit	Concrete pad	07/28/22	pending additional information from the applicant
8	713 Case Street	R5	Building Permit	Patio	08/09/22	non-compliant, pending revisions from the applicant
8	2021 Autobarn Place, Unit C	I2	Building Permit	Interior remodel for new offices and food production (Whole and Free Foods)	11/16/22	pending revisions from the applicant
8	2102 Dobson Street	R2	Building Permit	New garage	11/21/22	non-compliant, pending revisions from the applicant
8	2201 Autobarn Place	I2	Zoning Analysis	2 signs for Autobarn Nissan	01/09/23	pending additional information from the applicant
8	100 Chicago Avenue	B3	Building Permit	Interior remodel for a cannabis dispensary and bakery with seating	04/12/23	pending special use application
9	2224 Cleveland Street	I1	Building Permit	Pave over gravel parking lot	06/15/22	pending additional information from the applicant
9	822 Wesley Avenue	R3	Building Permit	Install 12 antennas and cabinets	06/21/22	non-compliant, pending revisions from the applicant
9	1224 Washington Street	R3	Building Permit	Replace brick patio with pavers	10/07/22	pending additional information and revisions from the applicant
9	732 Ridge Avenue	R2	Building Permit	Roof mounted solar panels	02/10/23	pending additional information from the applicant
9	822 South Boulevard	R1	Building Permit	Detached garage	03/07/23	pending revisions from the applicant
9	2017 Seward Street	R2	Building Permit	Mudroom addition, covering deck	03/29/23	pending additional information from the applicant
9	710 Madison Street	R2	Zoning Analysis	Front porch	04/24/23	pending additional information from the applicant
9	1210 South Boulevard	R2	Zoning Analysis	Detached garage on vacant lots behind property	05/01/23	pending staff review
9	1222 Washington Street	R3	Zoning Analysis	New single-family dwelling and detached ADU	05/01/23	pending staff review

**Pending building permit and zoning analysis reviews older than 6 months where there has not been activity are periodically removed from the zoning report.**

#### Miscellaneous Zoning Cases

Ward	Property Address	Zoning	Type	Project Description	Received	Status
1	1621 Chicago Avenue	D4	Planned Development	15-story mixed-use building with ground floor retail, 140 dwelling units, and 57 parking spaces in an enclosed parking garage	12/28/22	pending P&D, date to be determined
1	710 Church Street	D3	Special Use	Special use for a Resale Establishment	02/14/23	pending additional information from the applicant
2	1806 Dempster Street	B1	Special Use	Special use for a Type-2 Restaurant	04/13/23	pending LUC 05/24/23
2	1626 Dempster Street	R3	Minor Variation	Street side setback to a detached garage	05/01/23	determination after 05/24/23
3	504 South Boulevard	R4	Planned Development	New 5-story multi-family mixed-income building with 60 dwelling units	04/13/23	pending additional information from the applicant, LUC 06/14/23
4	620 Grove Street	D2	Special Use	Convenience Store	07/25/22	pending new application from the applicant



4	1566 Oak Street	R6	Special Use	Special Use for a Rooming House (Connections for the Homeless, Margarita Inn)	09/28/22	<b>pending CC 05/22/23</b>
4	1555 Oak Avenue	R6	Special Use	Special Use with use determination to LUC for an Apartment Hotel	10/18/22	<b>pending CC 05/22/23</b>
5	1801-1815 Church Street	B2/oWE	Subdivision	Plat of subdivision creating 2 lots related to the HODC and Mt. Pisgah projects approved by City Council on 04/10/23	11/15/22	<b>pending P&amp;D 06/26/23</b>
5	2000 Simpson Street	OS	Major Variation	Floor Area Ratio (FAR), building height, parking location, and loading in order to construct a new 3-story K-8 school with parking and athletic field (Dist. 65 5th Ward School)	03/16/23	<b>pending CC 05/22/23</b>
5	831 Foster Avenue	B1	Special Use	Special Use for a convenience store	04/11/23	<b>pending additional information from the applicant</b>
6	3434 Central Street	R2	Planned Development	New 2-story, 19,952 sf building for a Daycare center - Child (Kensington School)	02/10/22	<b>pending P&amp;D 06/12/23</b>
6	3039 Hartzell Street	R1	Minor Variation	Building lot coverage for front porch	04/25/23	determination after 05/18/23
6	3510 Hillside Road	R2	Fence Variation	8' tall fence along rear property line	05/02/23	determination after 05/23/23
7	1501 Central St	U2	Text Amendment	Modification to U2 uses to allow additional concerts and community events	01/27/23	<b>pending LUC, date to be determined</b>
7	2435 Jackson Avenue	R1	Fence Variation	Front yard fence, 4' tall wood	04/25/23	determination after 05/12/23
7	2428 Ewing Avenue	R1	Minor Variation	Street side setback to a 2-story addition to an existing detached garage	04/25/23	determination after 05/08/23
7	1501 Central Street	U2	Planned Development	Demolition of existing Ryan Field stadium and ancillary maintenance building, construct new 35,000 seat stadium with parking, plazas, and park (NU)	05/04/23	<b>pending staff review</b>



To: Luke Stowe, City Manager  
From: David Wilson, HVAC Building Inspector  
Subject: Weekly Field Inspection Report  
Date: May 12, 2023

Enclosed is the weekly summary report of field inspections for construction projects under special monitoring. The report includes the ward, property address, type of construction, inspector notes, and date received.

Please contact me at [davidwilson@cityofevanston.org](mailto: davidwilson@cityofevanston.org) if you have any questions or need additional information.

## Weekly Field Inspection Report

12-May-23

Ward	Property Address	Construction Type	Inspector Notes	Received
2	1101 Church Street	Multi-Family Building	Sewer main work has started on Church Street. All sidewalks and traffic lanes have been properly blocked and proper signage is in place. Alleyway remains clear and the construction fence is in good condition.	5/11/2023
4	1012 Church Street Northlight Theater	Assembly	No changes. Site and Northlight signage are in good condition. No construction fence at this time.	5/11/2023
2	2030 Greenwood Street	Multi-Family Building	Grading has begun on the north and west sides of the property in preparation for removal of the construction fence. Gas service upgrades have been completed. The GC has been contacted to address remaining debris on Greenwood Street.	5/11/2023
4	718 Main Street	Mixed Use Building Residential/Retail	No changes. Construction fence remains and is in good condition.	5/11/2023
8	100 Chicago Avenue Gateway	Mixed Use Building Residential/Retail	Final exterior work has been completed and the Temporary Certificate of Occupancy is in the process of being issued. Site is in good condition.	5/11/2023
1	710 Clark Street	Office Building	New construction has begun in the alleyway. Proper signage and road closures are in place and flaggers are present to direct traffic. Construction fence remains in place and is in good condition.	5/11/2023
5	Emerson and Jackson Demolition Site	Residential	The fabric on the construction fence has come down from several sections of the fence along the alleyway. United Fence will be out 5/16/23 to reattach the fabric. Site is in good condition.	5/11/2023



# Memorandum

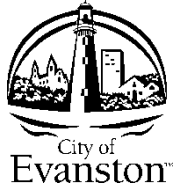
To: Honorable Mayor and Members of the City Council

From: Ike Ogbo, Director, Department of Health & Human Services

Subject: Food Establishment License Application Weekly Report

Date: May 12, 2023

Ward	Property Address	Business Name	Date Received	Current Status
3	517 Dempster St	Island Juice	5/11/2023	Pending Building Permit Issuance
2	921 Church St	Devil Dawgs	4/28/2023	Pending Building Permit Issuance
4	1009 Davis St	CM Chicken	4/11/2023	Pending Building Permit Application
2	1701 Maple Ave	Egg Harbor	4/4/2023	Pending Building Permit Issuance
5	830 Foster St	Foster Food & Deli	4/3/2023	Pending Building Permit Issuance
8	100 Chicago Ave	West Town Bakery – Evanston	3/27/2023	Pending Building Permit Issuance
1	1732 Sherman Ave	Jamba Juice	3/16/2023	Building Permit Issued – Pending Inspections
8	321 Howard St	Howard Grocery & Deli	3/9/2023	Pending Building Permit Issuance
2	1707 Maple Ave	Bitter Blossom/Evanston Games and Café	1/11/2023	Building Permit Issued – Pending Inspections
4	620 Grove St	Grove Street In and Out	12/8/2022	Pending Zoning
6	3330 Central St	Subway	11/17/2022	License Issued
2	1160 Dodge Ave	Buffalo Wild Wings Go	8/11/2022	License Issued
2	1711 Maple Ave	Sky Zone/Circus Trix	7/13/2022	Building Permit Issued – Pending Inspections
4	1500 Sherman Ave	Good Wolf	06/22/2022	Pending Building Permit Issuance
5	1831 Emerson St	La Michoacana	5/01/2022	Pending Building Permit Issuance
1	1743 Sherman Ave	Olive Mediterranean Grill	12/10/2021	Building Permit Issued – Pending Inspections



# Memorandum

To: Honorable Mayor and Members of the City Council

From: Brian George, Assistant City Attorney

Subject: Weekly Liquor License Application Report

Date: May 12, 2023

There are no pending liquor license applications to report for this week.

Please contact me at (847) 866-2937 or [liquorlicense@cityofevanston.org](mailto:liquorlicense@cityofevanston.org) if you have any questions or need additional information.



# DIRECTOR'S WEEKLY BRIEFING

By NWMC Executive Director Mark L. Fowler



WEEK ENDING MAY 12, 2023

## **HAPPY MOTHER'S DAY!!**

### ***Welcome Brian!***

On Monday, Brian Larson began his career with the Northwest Municipal Conference as our new Program Associate for Transportation. Brian is currently pursuing a Masters of Urban Planning and Policy degree at the University of Illinois at Chicago and previously received his Bachelor of Arts degree in Political Science from the University of Illinois Urbana-Champaign and Juris Doctor degree from the University of Illinois College of Law. His duties include staffing the North Shore Council of Mayors as well as the NWMC Transportation and Bicycle/Pedestrian Committees. Brian and his family reside in *Arlington Heights*. Please join us in welcoming Brian to the Conference family! *Staff contacts: Mark Fowler, Larry Bury*

### ***NWMC Elects FY2023-2024 Officers***

Thank you to the twenty-two NWMC members represented at Wednesday night's board meeting. The membership unanimously approved the following NWMC officers for FY2023-2024:

President:	<i>Tom Dailly</i> <i>Mayor, Village of Schaumburg</i>
Vice-President:	<i>Rod Craig</i> <i>Mayor, Village of Hanover Park</i>
Secretary:	<i>Donna Johnson</i> <i>Mayor, Village of Libertyville</i>
Treasurer:	<i>John Lockerby</i> <i>Manager, Village of Skokie</i>

Congratulations to our newly elected officers who will be sworn in at the June 14 NWMC Gala at the Hyatt Regency *Deerfield* (see article below).

In other business, Nicor representatives gave a presentation on the utility's latest sustainability initiatives and programs to achieve Illinois' clean energy goals, invest in innovation and support customers and communities. The Board discussed efforts to restore the Local Government Distributive Fund and other pending legislative initiatives as the General Assembly eyes its scheduled adjournment date of May 19. Finally, staff presented the fourth quarter update of the FY22-23 NWMC Work Plan and the Board unanimously approved the FY23-24 plan. *Staff contacts: Mark Fowler, Larry Bury*

### ***RSVP Today for the NWMC Annual Gala***

Invitations have been sent for the NWMC Annual Gala, scheduled for Wednesday, June 14 at the Hyatt Regency in *Deerfield*. Participants will celebrate the NWMC's 65<sup>th</sup> anniversary and inaugurate the organization's FY2023-2024 officers. The evening begins with the reception at 6:00 p.m., followed by dinner at 7:00 p.m. Please RSVP by Friday, June 2 to Marina Durso [mdurso@nwmc-cog.org](mailto:mdurso@nwmc-cog.org). *Staff contact: Marina Durso*

### ***Final Push to #InvestInCommunities and Restore the LGDF***

*From the desk of DuPage Mayors and Managers Conference Policy Analyst Kimberly White:*

The Conference has once again joined forces with the Metropolitan Mayors Caucus (MMC), Illinois State

Association of Counties (ISACo), and 9 other regional councils of government to launch the *Invest In Communities* campaign to restore the Local Government Distributive Fund (LGDF). The Illinois Municipal League is also engaged with us again on this top legislative priority. By demonstrating to our state lawmakers and Governor Pritzker the need to *Invest In Communities*, we work to achieve restoration of LGDF in the FY2024 State Budget and beyond.

Here is where we need your assistance:

Newsletter Drop-in:

We have prepared the attached draft article for use in municipal newsletters, which can also be [accessed online here](#). We ask that you consider emphasizing the importance of this revenue source in your newsletter and/or website. This is also an opportunity for you to share your individual municipal fact sheet. Examples are [available here](#). If you don't yet have one, you could utilize the [statewide fact sheet](#). Anything to connect this revenue stream to the betterment of your community would be of value.

Website:

A website has been created to engage citizens and legislators on LDGF. Please check out [InvestInCommunities.org](http://InvestInCommunities.org) and consider using social media and other outlets to direct your citizens to this data source. The website features community fact sheets, information on how to contact legislators, and social media posts that can be easily shared.

Social Media:

To keep up the momentum, we also want to establish a strong social media presence that will help educate your residents and inform lawmakers about the importance of LGDF to our communities. [Click here to access the Invest In Communities social media toolkit](#), which we encourage you to utilize on your platforms and encourage your residents to share using #InvestInCommunities.

Thank you for supporting the campaign to *Invest In Communities*. Please let us know if you have any questions and continue to share with us any feedback you receive from legislators or residents. *Staff contacts: Mark Fowler, Larry Bury, Chris Staron*

***Register Today for the SPC Vendor Showcase!***

As a reminder, the Suburban Purchasing Cooperative (SPC) will host the SPC Vendor Showcase on Wednesday, July 26 from 10:00 a.m. to 1:00 p.m. at Oakton College, 1600 E. Golf Road in *Des Plaines*. The Showcase will be held in Rooms 1608 and 1610 with parking available in Lot C. This is a free event for attendees and thanks to SPC partner Sourcewell, anyone can attend their presentation and earn one contact hour toward Continuing Education Units (CEUs) with The Institute for Public Procurement (NIGP).

The SPC Vendor Showcase schedule is as follows:

- 10:00 a.m. – noon: SPC Vendor Showcase  
Vehicle demonstrations in Parking Lot C
- Noon – 1:00 p.m.: Sourcewell Presentation and Box Lunch  
Collaboration: Bypass and Master Internal Disaster to Build Your Dream Team  
Presented by Sourcewell Client Solutions Advisor Natalie Morgan

The SPC Vendor Showcase presents a unique opportunity for local government officials from the SPC's participating councils of government and others to meet one-on-one with SPC vendors at one time. Northwest Municipal Conference (NWMC), DuPage Mayors and Managers Conference (DMMC), South Suburban Mayors and Managers Association (SSMMA), and Will County Governmental League (WCGL) members and staff will be onsite to learn about the products, services and solutions offered by the SPC to help you better serve your communities. Vendors will have individual display areas where you can discuss all of your joint purchasing needs.

Please register for the event by visiting the [SPC Vendor Showcase Attendee Registration](#) page. Please contact NWMC Purchasing Director Ellen Dayan, 847-296-9203 or [edayan@nwmc-cog.org](mailto:edayan@nwmc-cog.org) with any questions. *Staff contact: Ellen Dayan*

### ***Bicycle Path Grant Applications Due Monday***

The Illinois Department of Natural Resources (IDNR) offers a reimbursement grant program that provides financial assistance to eligible local units of government to assist in the acquisition, construction and rehabilitation of public off-road, non-motorized bicycle paths and directly related facilities (such as signs, drinking water, rest rooms, etc.). Up-to-50 percent project funding assistance is available on approved project costs, with the maximum grant award limited to \$200,000. There is no grant limit established for acquisition projects. Applications are currently open and are due electronically via [Amplifund](#) by Monday, May 15. For more information, please review the [Bike Path Program Information for Applicants](#). *Staff contacts: Eric Czarnota, Brian Larson*

### ***IDOT Announces Transit Access Grants***

The Illinois Department of Transportation (IDOT) has issued a Notice of Funding Opportunity (NOFO) for the Transit Statewide/Non-Metropolitan Transportation Planning grant program. The program has a total funding of \$2.5 million, with average awards of approximately \$200,000. The Federal Transit Administration requires a 20% non-federal match. Limited state funds are available to match, particularly if the study benefits a historically disadvantaged community.

The grants will fund studies on planning and preliminary engineering issues regarding public multimodal, intermodal and non-motorized transportation. Previously chosen projects focused on topics ranging from bus-on-shoulder travel to transit equity, trails and bikeways, transit system expansion, travel patterns of people with disabilities and transportation for veterans. Applications are currently open and are due electronically by Wednesday, May 24 via IDOT's transit grants management platform, [BlackCat](#). If you do not have access, please email Jack Cruikshank, [John.Cruikshank@Illinois.gov](mailto:John.Cruikshank@Illinois.gov) with the name and email address of those who need system access. For more information on the program, please review the [Transit and Transit Access NOFO](#). *Staff contacts: Eric Czarnota, Brian Larson*

### ***Apply Today for the Safe Streets and Roads for All Program***

The U.S. Department of Transportation (USDOT) has issued a Notice of Funding Opportunity (NOFO) for the Safe Streets and Roads for All (SS4A) discretionary grant program. Funding is available to develop or update safety action plans, conduct planning and development activities in support of a plan, or carry out projects and strategies identified in a plan. Applications are now open and are due electronically by Monday, July 10. For more information, please review the [SS4A NOFO](#). *Staff contacts: Eric Czarnota, Brian Larson*

### ***Meetings and Events***

*NWMC Bicycle and Pedestrian Committee* will meet Tuesday, May 16 at 10:30 a.m. at the NWMC offices and via videoconference.

*NWMC Health Directors Committee* will meet Tuesday, May 16 at 2:00 p.m. at the *Arlington Heights Village Hall*.

*NWMC Legislative Committee* will meet Wednesday, May 17 at 8:30 a.m. via videoconference.

*NWMC Annual Gala* will be held Wednesday, June 14 at 6:00 p.m. at the Hyatt Regency *Deerfield*.

### ***NWMC Staff***

Mark Fowler	Executive Director	<a href="mailto:mfowler@nwmc-cog.org">mfowler@nwmc-cog.org</a>
Larry Bury	Deputy Director	<a href="mailto:lbury@nwmc-cog.org">lbury@nwmc-cog.org</a>
Eric Czarnota	Program Associate for Transportation	<a href="mailto:eczarnota@nwmc-cog.org">eczarnota@nwmc-cog.org</a>
Ellen Dayan, CPPB	Purchasing Director	<a href="mailto:edayan@nwmc-cog.org">edayan@nwmc-cog.org</a>
Marina Durso	Executive Assistant	<a href="mailto:mdurso@nwmc-cog.org">mdurso@nwmc-cog.org</a>
Brian Larson	Program Associate for Transportation	<a href="mailto:blarson@nwmc-cog.org">blarson@nwmc-cog.org</a>
Chris Staron	Policy Analyst	<a href="mailto:cstaron@nwmc-cog.org">cstaron@nwmc-cog.org</a>

Phone: 847-296-9200

[www.nwmc-cog.org](http://www.nwmc-cog.org)