



## **Computerized Maintenance Management System (CMMS) Procurement**

**RFP # 23-29**

### **ADDENDUM No. 2**

**May 12, 2023**

Any and all changes to the Request for Proposal are valid only if they are included by written addendum to all potential respondents, which will be emailed prior to the proposal due date. Each respondent must acknowledge receipt of any addenda by indicating in its proposal. Each respondent, by acknowledging receipt of addenda, is responsible for the contents of the addenda and any changes to the bid therein. Failure to acknowledge receipt of addenda may cause the submittal to be rejected. If any language or figures contained in this addendum are in conflict with the original document, this addendum shall prevail.

This addendum consists of the following:

1. Addendum Number Two (2) is attached and consists of a total of three (3) pages including this cover sheet.

Please contact me at 847-866-2971 or [johngonzalez@cityofevanston.org](mailto:johngonzalez@cityofevanston.org) with any further questions or comments.

Sincerely,

John Gonzalez  
Purchasing Specialist

# Computerized Maintenance Management System (CMMS) Procurement

RFP # 23-29

## ADDENDUM No. 2

May 12, 2023

This addendum forms a part of RFP #23-29 and modifies these documents. This addendum consists of the following:

### Questions:

- 1. Question:** Can you provide a count of users with some breakdown of role (administrative, field worker, etc.) Provide this information separately for Proposal 1 and Proposal 2 listed on page 16 of the RFP document.

### Response:

#### Proposal 1

Department	Total Number of Users	Administrative Users	Supervisor Users	Field Users
Distribution & Sewer	23	4	2	17
Greenways	22	2	2	18
Forestry	18	2	2	14
Streets	19	2	4	13
Traffic	8	2	1	5
Recycling & Environmental Maintenance	22	2	2	18

#### Proposal 2

Department	Total Number of Users	Administrative Users	Supervisor Users	Field Users
Filtration	11	2	2	7
Pumping	12	2	2	8
Facilities	28	3	3	22

- 2. Question:** Would the City consider responses that satisfy requirements for only Proposal #1 - GIS/Spatial Assets (Horizontal) or only Proposal #2 - Non-Spatial Assets (Vertical)?

**Response:** Yes.

**3. Question:** Has the City seen any demos of potential solutions prior to the release of the RFP?

**Response:** Yes.

**4. Question:** Is the City working with a consultant to create and evaluate the RFP? If so who?

**Response:** No.

**5. Question:** How did the City create the Additional Submittal requirements listed in Attachment D: was it created internally by City staff or developed with the help of a vendor or consultant?

**Response:** Internal with assistance from a vendor.

**6. Question:** What is the City's anticipated budget for this project?

**Response:** 2023 budget is \$200,000. Budgetary information for 2024 is not available.

**Note: Acknowledgment of this Addendum is required in the Submittal.**