



**MINORITY, WOMEN & EVANSTON BUSINESS ENTERPRISE  
(M/W/EBE)  
DEVELOPMENT COMMITTEE**

Wednesday, February 15, 2023  
6:00 P.M.  
Meeting Minutes

**MEMBERS PRESENT:** Councilmember Bobby Burns, Councilmember Kristian Harris, Jared Davis, Angela Pennisi, Ernest Noy, Kemone Hendricks, Bonaventure Fandohan, Michael McLean

**MEMBERS ABSENT:** Councilmember Devon Reid

**STAFF PRESENT:** Tammi Nunez, Purchasing Manager; John Gonzalez, Purchasing Specialist

**GUEST:**

**PRESIDING MEMBER:** Councilmember Bobby Reid

**1. Declaration of a Quorum**

With a quorum present, Councilmember Reid called the meeting to order.

**2. Approval of Minutes**

Councilmember Harris motioned to approve the January 18, 2023 minutes. Seconded by Michael McLean. All voted in favor of approving minutes unanimously.

**3. Guest Introduction**

**4. Old Business**

**A. For Action City Code 1-17-1 Amendment “adding Disadvantaged Business Enterprise”**

Committee member Ernest Noy motioned to approve, seconded by Bonaventure Fandohan. All voted in favor to move to council unanimously.

**B. MWEBE Committee Work Plan Updates**

No updates provided. Will be discussed during the next meeting on March 15, 2023.

**C. Anchor Procurement NLC Update**

Letter of intent has been signed. The first quarter cohort meeting has occurred. The next meeting will be in April, 2023. The next step will be applying for funding

between February 1<sup>st</sup> and March 31<sup>st</sup>, 2023. Registration with NLC for the funding application has been entered. Working on scheduling a one-on-one meeting with Bernard Johnson who is the subject expert for the Anchor Procurement project. Identifying the project has not been completed but the Northwestern Stadium construction project would be the project selected.

**D. Draft MWEBE Compliance/Data Form**

Discussed adding minority categories to the MWEBE vendor status form to identify the specific minority group for each vendor. Per Councilmember Burns, other agencies ask applicants to identify and if the city was to request this information, would it be a requirement or optional. This information would be used to determine which groups need to be reached out to for doing business with the city.

Committee members will discuss further during the March 15, 2023 meeting. Councilmember Harris motioned to table MWEBE Compliance/Data Form for the next meeting. Committee member Angela Pennisi seconded. All voted unanimously to table until March 15, 2023.

**5. Staff Reports**

**A. MWEBE and LEP Tracking Report**

RFP 22-53 Material Testing Services, \$200,00.00. Awarded to Interra, Inc. Currently, only Task 1 has been awarded which is for \$65,000. Interra is MBE and received full credit for the MWEBE goal.

Evanston Municipal Storage Facility Phase 1, \$717,550.00. Awarded to G.A. Johnson & Sons. This vendor is EBE and received full credit for the MWEBE goal. This project is also LEP eligible.

The Year to Date LEP Balance is \$77,596.75

**B. LEP 2022 Update**

No LEP updates.

**6. New Business**

**A. ELM Press Release Bryant O.C. Wallace**

Not discussed.

**7. Other Business**

**8. Adjournment**

Councilmember Burns motioned the meeting be adjourned, motion carried unanimously. Meeting ended at 7:24 P.M.