



# Memorandum

To: Mayor Biss and Members of the City Council  
From: Luke Stowe, City Manager  
Subject: Weekly City Manager's Update  
Date: April 21, 2023

## **STAFF REPORTS BY DEPARTMENT**

Weekly Report for April 17, 2023 – April 21, 2023

**City Manager's Office**  
Weekly Bids Advertised

**Community Development**  
Weekly Zoning Report  
Weekly Inspection Report

**Health Department**  
Weekly Food Establishment Application Report

**Law Department**  
Weekly Liquor License Application Report

**Legislative Reading**  
NWMC Weekly Briefing

**STANDING COMMITTEES OF THE COUNCIL &  
MAYORAL APPOINTED BOARDS, COMMISSIONS & COMMITTEES**

**Monday, April 24, 2023**

12:30 PM: [Liquor Control Review Board](#)

5:00 PM: [Administration & Public Works Committee](#)

5:45 PM: [Planning & Development Committee](#)

7:00 PM: [City Council](#)

**Tuesday, April 25, 2023**

5:00 PM: [Planning & Development Housing Subcommittee](#)

7:00 PM: [Redistricting Committee Meeting \(Hybrid\)](#)

**Wednesday, April 26, 2023**

6:00 PM: [Economic Development Committee](#)

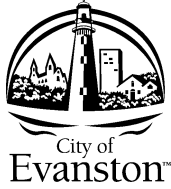
7:00 PM: [Land Use Commission](#)

**Thursday, April 27, 2023**

No Meetings

**Friday, April 28, 2023**

No Meetings



# Memorandum

To: Luke Stowe, City Manager

From: Hitesh Desai, CFO/ City Treasurer  
 Tammi Nunez, Purchasing Manager

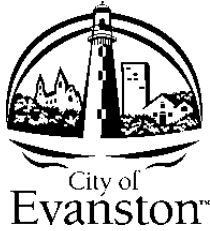
Subject: Bids/RFPs/RFQs Advertised during the Week April 17, 2023

Date: April 21, 2023

The following is a list of projects that have been advertised and the anticipated date each will be presented to Council or Library Board.

**Bids/RFPs/RFQs sent during the Week of April 17, 2023**

Bid/RFP/RFQ Number/Name	Requesting Dept.	Description of Project	Budgeted Amount	Bid/RFP/RFQ Opening Date	Anticipated Council/ Library Board Date
Window and Door Reglazing	Public Works	Work on this project includes: Reglazing existing windows and doors at selected locations, and the replacement of one window.	\$100,000	05/23	05/22
Capacity Fee Study	Public Works	The City of Evanston's Water Production Bureau of the Evanston Department is seeking proposals from experienced firms to calculate Capacity Fees for Water to meet the demands generated by new development.	\$50,000	06/06	06/26



## Memorandum

To: Honorable Mayor and Members of the City Council  
From: Elizabeth Williams, Planning & Zoning Manager  
Subject: Weekly Zoning Report  
Date: April 21, 2023

Enclosed is the weekly report of zoning applications received and pending. The report, organized by ward, includes the property address, zoning district, the type of application submitted, a description of the project, date received, and current status.

Please contact me at (224) 296-4489 or [ewilliams@cityofevanston.org](mailto:ewilliams@cityofevanston.org) if you have any questions or need additional information.

**Cases Received and Pending, April 13, 2023 - April 19, 2023**

**Backlog (business days received until reviewed): 11**

**Volume (number of cases pending staff review): 29**

**Zoning Reviews**

<b>Ward</b>	<b>Property Address</b>	<b>Zoning</b>	<b>Type</b>	<b>Project Description</b>	<b>Received</b>	<b>Status</b>
1	1710 Sherman Avenue	D2	Building Permit	Interior renovation (Varsity Theater)	02/08/23	pending additional information from the applicant
1	1732 Sherman Avenue	D2	Building Permit	Interior remodel (Jamba Juice)	03/15/23	pending Administrative Review Use
1	1304 Forest Avenue	R1	Building Permit	Interior and exterior rebuild and repairs due to storm damage	04/05/23	pending staff review
1	2346 Sherman Avenue	R1	Building Permit	Remove/replace deck	04/11/23	pending staff review
1	227 Dempster Street	R1	Building Permit	Replace concrete steps	04/13/23	pending staff review
2	1516 Florence Avenue	R3	Building Permit	Paver patio and pergola	06/07/22	pending additional information and revisions from the applicant
2	1326 Hartrey Avenue	R4	Building Permit	Asphalt driveway	09/08/22	pending additional information from the applicant
2	1623 Crain Street	R3	Building Permit	Pergola	09/29/22	non-compliant, pending revisions from the applicant
2	1800 Greenwood Street	R3	Building Permit	New 3-car garage/coach house	11/21/22	non-compliant, pending revisions from the applicant
2	1806 Dempster Street	B1	Building Permit	Interior remodel of existing commercial space	11/23/22	pending submittal of a special use application from the applicant
2	1516 Dempster Street	R3	Building Permit	Additions, demolish existing garage, build new detached garage with ADU	03/10/23	non-compliant, pending revisions and/or variation application from the applicant
2	1613 Greenwood Street	R3	Building Permit	Interior remodel, renovate porches and garage	03/21/23	non-compliant, pending revisions from the applicant
2	1114 Florence Avenue	R3	Building Permit	New 2-story 2-bedroom ADU	03/27/23	non-compliant, pending revisions from the applicant
2	1809 Crain Street	R3	Building Permit	New 2-car garage	03/27/23	non-compliant, pending revisions and/or variation application from the applicant
2	1333 Church Street	R1	Building Permit	Remove/replace existing driveway, new brick patio, walk, reset brick border and flagstone areas	03/31/23	pending additional information from the applicant
2	1324 Pitner Avenue	R2	Building Permit	Shed	04/06/23	pending staff review
2	909 Grey Avenue	R2	Building Permit	Replace garage	04/10/23	pending staff review
2	1727 Wesley Avenue	R1	Building Permit	Flagstone path and brick paver patio	04/10/23	pending staff review
2	1626 Dempster Street	R3	Building Permit	20x20 detached garage	04/13/23	non-compliant, pending submittal of minor variation application from the applicant
2	817 Brown Avenue	R2	Building Permit	Addition	04/18/23	pending staff review
2	1628 Fowler Avenue	R2	Building Permit	Exterior and interior remodel of 2-flat	04/19/23	pending staff review
3	1032 Michigan Avenue	R1	Building Permit	Remove portion of walk, new stone patio	06/29/22	non-compliant, pending submittal of minor variation application from the applicant
3	819 Judson Avenue	R5	Building Permit	New 9-unit multi-family dwelling	07/08/22	non-compliant, pending revisions from the applicant

3	1221 Hinman Avenue	R1	Zoning Analysis	Demolish existing roofed deck, construct new roofed deck and greenhouse	02/22/23	pending additional information from the applicant
3	604 Judson Avenue	R1	Building Permit	Garage	04/04/23	pending staff review
3	1232 Judson Avenue	R1	Building Permit	Replace garage with ADU	04/06/23	pending staff review
3	470 Sheridan Road	R5	Building Permit	Remove/replace rear decks	04/11/23	pending staff review
3	1404 Judson Avenue	R1	Zoning Analysis	Addition and interior remodel to add basement ADU and 2 roomers	04/19/23	pending staff review
4	901 Maple Avenue	R5	Building Permit	Rooftop canopy	10/26/22	<b>pending additional information from the applicant, DAPR</b>
4	1015 Dempster Street	R5	Building Permit	Patio, steppers, and bluechip area	01/30/23	pending additional information from the applicant
4	1019 Dempster Street	R5	Building Permit	Remove and replace asphalt parking lot	03/24/23	pending additional information from the applicant
4	717 Main Street	B2/oDM	Building Permit	Interior remodel of existing commercial space for a massage therapy establishment	03/31/23	pending Administrative Review Use review
4	1227 Greenwood Street	R1	Building Permit	Remove/replace driveway, apron, and front sidewalk	04/12/23	pending staff review
4	1118 Elmwood Avenue	R3	Building Permit	Remove concrete walk, install paver walk and patio	04/18/23	pending staff review
4	1424 Elinor Place	R1	Zoning Analysis	Garage with ADU	04/19/23	pending staff review
4	1122 Maple Avenue	R5	Building Permit	Interior remodel	04/19/23	pending staff review
5	2201 Dewey Avenue	MXE	Building Permit	Remove brick paver walk, install concrete parking pad	05/20/22	pending additional information from the applicant
5	2216 Foster Street	R3	Building Permit	Concrete parking pad	06/25/22	pending additional information from the applicant
5	2216 Foster Street	R3	Building Permit	Pergola	06/30/22	pending additional information from the applicant
5	1819 Hovland Court	R3	Building Permit	Parking pad and driveway	08/27/22	pending additional information from the applicant
5	1920 Asbury Avenue	R5	Building Permit	Rebuild porch	09/22/22	pending additional information from the applicant
5	819 Foster Street	R5	Building Permit	Replace a/c	10/24/22	pending additional information from the applicant
5	1820 Brown Avenue	R3	Building Permit	Install pavers and shed	10/25/22	pending additional information from the applicant
5	1740 Hovland Court	R3	Building Permit	Pavers	12/30/22	pending additional information from the applicant
5	2017 Jackson Avenue	R5	Zoning Analysis	New multiple-family building with 24 dwelling units including 2 affordable units	02/27/23	non-compliant, pending revisions and additional information from the applicant
5	1739 Brown Avenue	R3	Building Permit	New single-family detached residence	03/13/23	non-compliant, pending minor variation application
5	2110 Darrow Avenue	R3	Building Permit	New single-family detached residence with detached garage	03/22/23	revisions submitted, pending staff review
5	1735 Grey Avenue	R3	Building Permit	Garage	03/28/23	non-compliant, pending revisions from the applicant
5	2124 Foster Street	R3	Building Permit	Shed	04/04/23	pending additional information from the applicant
5	2146 Asbury Avenue	R3	Zoning Analysis	Convert basement to ADU and new rear porch to existing 2-unit dwelling	04/06/23	pending staff review

5	1927 Grey Avenue	R3	Building Permit	Remove/replace rear porch and stairs	04/14/23	pending staff review
5	2020 Brown Avenue	R3	Building Permit	Foundation repair	04/17/23	pending staff review
6	2417 Thayer Street	R1	Building Permit	Patio	04/02/22	pending revisions from the applicant
6	2634 Lawndale Avenue	R1	Building Permit	Garage	06/10/22	non-compliant, pending revisions from the applicant
6	3700 Glenview Road	R1	Building Permit	Concrete slabs	08/17/22	pending additional information from the applicant
6	2146 McDaniel Avenue	R1	Building Permit	Garage, 18x20	10/07/22	non-compliant, pending minor variation application from the applicant
6	2639 Central Park Avenue	R1	Building Permit	Install generator	11/07/22	non-compliant, pending revision from the applicant
6	2632 Gross Point Road	B1a/oCS	Building Permit	Concrete patio (Skarkis)	11/17/22	non-compliant, pending revisions from the applicant
6	2210 Forestview Road	R1	Building Permit	Interior remodel, replace 3-season room with new addition	02/03/23	pending additional information/revisions from the applicant
6	2801 Central Street	B1a/oCS	Building Permit	Replace gravel with concrete to expand driveway	02/20/23	pending additional information from the applicant
6	2649 Crawford Avenue	R2	Zoning Analysis	1-car garage or carport	03/07/23	pending additional information/revisions from the applicant
6	2625 Elgin Road	R1	Building Permit	Detached garage	03/09/23	non-compliant, pending revisions from the applicant
6	3440 Thayer Street	R2	Building Permit	New detached garage	03/21/23	non-compliant, pending minor variation application from the applicant
6	2311 Prospect Avenue	R1	Building Permit	Brick patio	03/28/23	revisions submitted, pending staff review
6	3320 Harrison Street	R1	Zoning Analysis	Detached garage	03/31/23	pending additional information from the applicant
6	2010 Bennett Avenue	R1	Building Permit	Shed	04/13/23	pending additional information from the applicant
6	2722 Payne Avenue	R1	Building Permit	Remove walk, install new patio and walk	04/14/23	pending staff review
6	2221 Harrison Street	R1	Building Permit	Interior remodel	04/18/23	pending staff review
6	2617 Thayer Street	R1	Building Permit	Paver patio	04/18/23	pending staff review
7	1219 Noyes Street	R1	Building Permit	Shed	05/26/22	pending additional information from the applicant
7	1130 Colfax Street	R1	Building Permit	Kitchen remodel, convert garage to sitting room, deck	06/14/22	non-compliant, pending revisions from the applicant
7	2202 Hartrey Avenue	R1	Building Permit	Paver patio	07/09/22	pending additional information/revisions from the applicant
7	2129 Pioneer Road	R1	Building Permit	Shed	09/13/22	pending revisions from the applicant
7	2636 Green Bay Road	C2/oCSC, R4	Zoning Analysis	Planned Development, new 5-story multi-family dwelling with 51 dwellings, parking and 3 new 4-story townhomes along Prairie Avenue	10/18/22	pending additional information from the applicant
7	2653 Broadway Avenue	R1	Building Permit	Garage	11/09/22	revisions submitted, pending staff review

7	2122 Noyes street	R1	Building Permit	2nd story addition	02/17/23	non-compliant, pending minor variation application from the applicant
7	12 Milburn Park	R1	Building Permit	Expand sport court, new terraces	02/21/23	pending additional information from the applicant
7	2742 Garrison Avenue	R1	Building Permit	2-story addition, demolish existing 1-car detached garage and construct new 1-car detached garage, remove patio	03/13/23	pending revisions from the applicant
7	2214 Grant Street	R1	Building Permit	Mini split inverter system	03/28/23	pending additional information from the applicant
7	2637 Stewart Avenue	R1	Building Permit	Convert multi-family dwelling to single-family dwelling, new porch, and addition	03/30/23	pending additional information from the applicant
7	1701 Central Street	B1a/oCS	Building Permit	Interior remodel of existing commercial space for a massage therapy establishment	03/31/23	pending Administrative Review Use review
7	1225 Grant Street	R1	Building Permit	Deck and paver patio	04/13/23	pending staff review
7	1918 Noyes Street	R1	Building Permit	2 shipping container homes	04/14/23	pending staff review
7	2309 Grant Street	R1	Building Permit	Deck repair	04/17/23	pending staff review
7	2415 Pioneer Road	R1	Building Permit	Replace deck	04/18/23	pending staff review
8	1314 Brummel Street	R4	Building Permit	Concrete pad	07/28/22	pending additional information from the applicant
8	713 Case Street	R5	Building Permit	Patio	08/09/22	non-compliant, pending revisions from the applicant
8	2021 Autobarn Place, Unit C	I2	Building Permit	Interior remodel for new offices and food production (Whole and Free Foods)	11/16/22	pending revisions from the applicant
8	2102 Dobson Street	R2	Building Permit	New garage	11/21/22	non-compliant, pending revisions from the applicant
8	2201 Autobarn Place	I2	Zoning Analysis	2 signs for Autobarn Nissan	01/09/23	pending additional information from the applicant
8	100 Chicago Avenue	B3	Building Permit	Interior remodel for a cannabis dispensary and bakery with seating	04/12/23	pending special use application
8	323 Ashland Avenue	R1	Building Permit	Remove deck, install paver patio and walk	04/19/23	pending staff review
9	2224 Cleveland Street	I1	Building Permit	Pave over gravel parking lot	06/15/22	pending additional information from the applicant
9	822 Wesley Avenue	R3	Building Permit	Install 12 antennas and cabinets	06/21/22	non-compliant, pending revisions from the applicant
9	1224 Washington Street	R3	Building Permit	Replace brick patio with pavers	10/07/22	pending additional information and revisions from the applicant
9	732 Ridge Avenue	R2	Building Permit	Roof mounted solar panels	02/10/23	pending additional information from the applicant
9	822 South Boulevard	R1	Building Permit	Detached garage	03/07/23	pending revisions from the applicant
9	910 Monroe Street	R1	Building Permit	New porch, replace roof, install siding, and replace windows	03/21/23	pending additional information from the applicant
9	2105 Seward Street	R2	Building Permit	Replace garage	03/24/23	revisions submitted, pending staff review
9	2017 Seward Street	R2	Building Permit	Mudroom addition, covering deck	03/29/23	pending additional information from the applicant
9	810 Madison Street	R1	Building Permit	Porch repair, replace railings, stairs, and decking	04/14/23	pending staff review
9	609 Sherman Avenue	R3	Building Permit	Convert basement to ADU	04/14/23	pending staff review



Pending building permit and zoning analysis reviews older than 6 months where there has not been activity are periodically removed from the zoning report.

**Miscellaneous Zoning Cases**

Ward	Property Address	Zoning	Type	Project Description	Received	Status
1	1621 Chicago Avenue	D4	Planned Development	15-story mixed-use building with ground floor retail, 140 dwelling units, and 57 parking spaces in an enclosed parking garage	12/28/22	pending P&D, date to be determined
1	710 Church Street	D3	Special Use	Special use for a Resale Establishment	02/14/23	pending additional information from the applicant
2	1806 Dempster Street	B1	Special Use	Special use for a Type-2 Restaurant	04/13/23	pending additional information from the applicant, LUC 05/24/23
3	504 South Boulevard	R4	Planned Development	New 5-story multi-family mixed-income building with 60 dwelling units	04/13/23	pending LUC 05/24/23
4	620 Grove Street	D2	Special Use	Convenience Store	07/25/22	pending new application from the applicant
4	1566 Oak Street	R6	Special Use	Special Use for a Rooming House (Connections for the Homeless, Margarita Inn)	09/28/22	pending LUC 04/26/23
4	1555 Oak Avenue	R6	Special Use	Special Use with use determination to LUC for an Apartment Hotel	10/18/22	pending P&D 04/24/23
5	1801-1815 Church Street	B2/oWE	Subdivision	Plat of subdivision creating 2 lots related to the HODC and Mt. Pisgah projects approved by City Council on 04/10/23	11/15/22	pending additional information from the applicants
5	2000 Simpson Street	OS	Major Variation	Floor Area Ratio (FAR), building height, parking location, and loading in order to construct a new 3-story K-8 school with parking and athletic field (Dist. 65 5th Ward School)	03/16/23	pending P&D
5	831 Foster Avenue	B1	Special Use	Special Use for a convenience store	04/11/23	pending additional information from the applicant
5	1739 Brown Avenue	R3	Minor Variation	Interior side yard setbacks to new single-family dwelling and roof overhang	04/20/23	determination after 05/08/23
6	3434 Central Street	R2	Planned Development	New 2-story, 24,916 sf building for a Daycare center - Child (Kensington School)	02/10/22	pending LUC 05/10/23
6	2146 McDaniel Avenue	R1	Minor Variation	Building lot coverage for constructing a 18'x20' detached garage	03/31/23	determination after 04/25/23
6	3440 Thayer Street	R2	Minor Variation	Accessory building rear yard coverage and distance between accessory and principal buildings	04/12/23	determination after 05/08/23
7	1501 Central St	U2	Text Amendment	Modification to U2 uses to allow additional concerts and community events	01/27/23	pending LUC 06/14/23
8	100 Chicago Avenue	B3	Special Use	Special Use for Cannabis Dispensary and a Type-2 Restaurant, bakery with seating	03/07/23	pending P&D



To: Luke Stowe, City Manager

From: Gary Gerdes, Interim Building and Inspection Services Division Manager

Subject: Weekly Field Inspection Report

Date: April 21, 2023

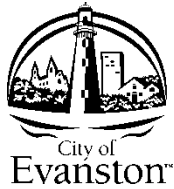
Enclosed is the weekly summary report of field inspections for construction projects under special monitoring. The report includes the ward, property address, type of construction, inspector notes, and date received.

Please contact me at [ggerdes@cityofevanston.org](mailto:ggerdes@cityofevanston.org) if you have any questions or need additional information.

## Weekly Field Inspection Report

21-Apr-23

Ward	Property Address	Construction Type	Inspector Notes	Received
2	1101 Church Street	Multi-Family Building	Construction fence remains in good condition. Street and alley were clear at the time of the inspection. Contractor was contacted and reminded that the sidewalk should remain closed for the entire length of the project during construction activity.	4/20/2023
4	1012 Church Street Northlight Theater	Assembly	No changes. Site and Northlight signage is in good condition. No construction fence at this time.	4/20/2023
2	2030 Greenwood Street	Multi-Family Building	Grading will begin early next week and all materials onsite will be stored indoors. Construction fence is scheduled to be removed next week.	4/20/2023
4	718 Main Street	Mixed Use Building Residential/Retail	Construction fence is decent condition. The crane has been moved to the east side of the property and was not in use at the time of inspection. A small amount of dirt and debris have started to accumulate on Main Street, contractor has been contacted to address.	4/20/2023
8	100 Chicago Avenue Gateway	Mixed Use Building Residential/Retail	Debris on the north end of the site has been removed and site is in good condition. Interior work continues.	4/20/2023
1	710 Clark Street	Office Building	Construction fence, fabric and silt fence are in good condition. Contractor was contacted to provide storm sewer inlet protections for silt and construction dust run-off.	4/20/2023
5	Emerson and Jackson Demolition Site	Residential	Fence contractor was contacted for fence fabric repair. Permits have been issued for sewer and water disconnections. Work is scheduled to begin next week.	4/20/2023



# Memorandum

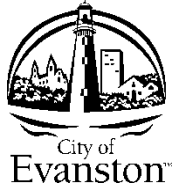
To: Honorable Mayor and Members of the City Council

From: Ike Ogbo, Director, Department of Health & Human Services

Subject: Food Establishment License Application Weekly Report

Date: April 21, 2023

Ward	Property Address	Business Name	Date Received	Current Status
4	1009 Davis St	CM Chicken	4/11/2023	Pending Building Permit Application
2	1701 Maple Ave	Egg Harbor	4/4/2023	Pending Building Permit Issuance
5	830 Foster St	Foster Food & Deli	4/3/2023	Pending Building Permit Issuance
8	100 Chicago Ave	West Town Bakery – Evanston	3/27/2023	Pending Building Permit Issuance
1	1732 Sherman Ave	Jamba Juice	3/16/2023	Pending Building Permit Issuance
8	321 Howard St	Howard Grocery & Deli	3/9/2023	Pending Building Permit Issuance
2	1707 Maple Ave	Bitter Blossom/Evanston Games and Café	1/11/2023	Pending Building Permit Issuance
4	620 Grove St	Grove Street In and Out	12/8/2022	Pending Zoning
6	3330 Central St	Subway	11/17/2022	Change of Ownership – Pending Inspections
2	1160 Dodge Ave	Buffalo Wild Wings Go	8/11/2022	Building Permit Issued – Pending Inspections
4	950 Church St	Big Wig Tacos	7/22/2022	Building Permit Issued – Pending Inspections
2	1711 Maple Ave	Sky Zone/Circus Trix	7/13/2022	Pending Building Permit Issuance
4	1500 Sherman Ave	Good Wolf	06/22/2022	Pending Building Permit Issuance
5	1831 Emerson St	La Michoacana	5/01/2022	Pending Building Permit Issuance
1	1743 Sherman Ave	Olive Mediterranean Grill	12/10/2021	Building Permit Issued – Pending Inspections
8	633 Howard St	Estacion	2/4/2020	License Issued



# Memorandum

To: Honorable Mayor and Members of the City Council

From: Brian George, Assistant City Attorney

Subject: Weekly Liquor License Application Report

Date: April 21, 2023

Enclosed is the weekly report of liquor applications received and pending. The report, organized by ward, includes the business address, the type and description of license requested, date received and current status.

Please contact me at [liquorlicense@cityofevanston.org](mailto:liquorlicense@cityofevanston.org) if you have any questions or need additional information.

### Liquor Licensing Weekly Report

Liquor Applications Received and Pending for week of April 21, 2023

<b>WARD</b>	<b>BUSINESS NAME</b>	<b>BUSINESS ADDRESS</b>	<b>LIQUOR CLASS</b>	<b>CLASS DESCRIPTION</b>	<b>PROCESSED HOURS for LIQUOR SALES</b>	<b>STATUS</b>
<b>4</b>	Bitter Blossom	1707 Maple Ave. Evanston, IL 60201	D	Restaurant	11 a.m. — 1 a.m. (Mon-Thurs); 11 a.m. — 2 a.m. (Fri-Sat); 10 a.m. — 1 a.m. (Sun)	Application will be reviewed at the Liquor Review Board on April 24th



# DIRECTOR'S WEEKLY BRIEFING

By NWMC Executive Director Mark L. Fowler



**WEEK ENDING APRIL 21, 2023**

## ***Mark Your Calendars for the NWMC Annual Gala***

We are excited to welcome our members and guests at the NWMC Annual Gala, scheduled for Wednesday, June 14 at the Hyatt Regency in *Deerfield*. The evening will serve to celebrate the year's accomplishments and inaugurate the NWMC officers for FY2023-2024. The evening begins with a reception at 6:00 p.m. followed by dinner at 7:00 p.m. Invitations will be sent soon, but in the interim, please contact Marina Durso, [mdurso@nwmc-cog.org](mailto:mdurso@nwmc-cog.org) or 847-296-9200, ext. 122 with any questions. *Staff contact: Marina Durso*

## ***Municipal Leaders Take to Springfield to Call for LGDF Restoration***

This week, the General Assembly returned to the capitol from spring break to begin the final push to approve legislation and the state budget prior to the May 19 scheduled adjournment. Thank you to all the NWMC members who traveled to Springfield this week to participate in the Illinois Municipal League's annual Lobby Day. On Tuesday, State Representative Anthony DeLuca conducted a subject matter hearing in the House Cities and Villages Committee on restoration of the Local Government Distributive Fund (LGDF). Mayors from across the state discussed the need for LGDF restoration to address local issues including public safety pension funding, infrastructure needs, increased costs and unfunded mandates. For more information, a recap of this week's activities under the Capitol dome and legislation impacting local governments still pending before lawmakers, please see today's NWMC Legislative Update. *Staff contacts: Mark Fowler, Larry Bury, Chris Staron*

## ***NWMC Spring Auction a Success!***

Thank you to *Evanston, Lincolnwood, Park Forest, Tinley Park, Willowbrook* and the Tinley Park-Park District for making the April 18 NWMC Surplus Vehicle and Equipment Auction a success! Twenty-three vehicles were sold with preliminary sales figures of \$117,850!

Upcoming live NWMC Auctions are scheduled for July 18 and October 17. In addition, America's Auto Auction hosts online sales on par with other government surplus Internet auctions. For questions or additional information, please contact staff or Berry Ellis, 312-371-5993 or [berry.ellis@americasautoauction.com](mailto:berry.ellis@americasautoauction.com). *Staff contact: Ellen Dayan*

## ***Last Call to Enroll in the NWMC Employee Assistance Program***

As previously reported, the Northwest Municipal Conference is again pleased to offer the opportunity to enroll in the NWMC Employee Assistance Program (EAP) to municipalities, townships, park districts and libraries. TELUS Health (formerly LifeWorks) is the current EAP provider and offers confidential, cost free referrals and assessment services twenty-four hours a day for employees and their families. Areas of assistance include dealing with issues such as substance abuse, mental health, family and marital problems, financial and legal matters.

As part of the contract renewal, TELUS Health requested an 8% inflationary increase. This represents the first requested increase since 2018, during which time TELUS Health/LifeWorks has made significant operational and service improvements. On March 15, the NWMC Board of Directors approved the contract renewal with the increase to be divided evenly between participating entities and the NWMC. Therefore, the fee will increase by 4% to \$24.44 per employee per year. The effective date of the agreement is May 1, 2023 to April 30, 2024.

If your community is not currently a member of the EAP program and would like to join or obtain additional information, please contact Marina Durso, 847-296-9200, ext. 122 or [mdurso@nwmc-cog.org](mailto:mdurso@nwmc-cog.org). Enrollment information and participation forms were sent to all members on March 22. *Staff contact: Marina Durso*

### ***Save the Date for the SPC Vendor Showcase!***

After a 3-year hiatus due to the pandemic, the Suburban Purchasing Cooperative (SPC) is excited to announce the return of the SPC Vendor Showcase! The event will be held on Wednesday, July 26 from 10:00 a.m. to 1:00 p.m. at Oakton College, 1600 E. Golf Road in *Des Plaines*. This is a free event for attendees and thanks to our partners at Sourcewell, anyone can attend their presentation and earn one contact hour toward Continuing Education Units (CEUs) with The Institute for Public Procurement (NIGP).

The Vendor Showcase will be held in Oakton's Performing Arts Center (PAC) with parking available in Lot A, just outside the PAC. The SPC Vendor Showcase schedule is as follows:

10:00 a.m. – noon: Vendor Fair in the PAC Lobby, vehicle demonstrations in Parking Lot A  
Noon – 1:00 p.m.: Sourcewell Presentation in the Footlik Theater  
1:00 p.m.: Box lunch provided by Sourcewell

The SPC Vendor Showcase presents a unique opportunity for local government officials from the SPC's participating councils of government and others to meet one-on-one with SPC vendors at one time. Northwest Municipal Conference (NWMC), DuPage Mayors and Managers Conference (DMMC), South Suburban Mayors and Managers Association (SSMMA), and Will County Governmental League (WCGL) members and staff will be onsite to learn about the products, services and solutions offered by the SPC to help you better serve your communities. Vendors will have individual display areas where you can discuss all of your joint purchasing needs.

Additional information and registration forms will be sent soon. In the interim, please contact NWMC Purchasing Director Ellen Dayan, 847-296-9203 or [edayan@nwmc-cog.org](mailto:edayan@nwmc-cog.org) with any questions. *Staff contact: Ellen Dayan*

### ***NWMC Members Receive ITEP Funding***

The Illinois Department of Transportation (IDOT) recently announced recipients of Illinois Transportation Enhancement Program (ITEP) funding. Approximately \$19.9 million was awarded for projects in the following NWMC member communities: *Arlington Heights; Des Plaines; Evanston; Glenview; Lincolnwood; Mount Prospect; Schaumburg; Skokie; and, Streamwood*. A full list of all ITEP recipients can be found [here](#). *Staff contact: Eric Czarnota*

### ***Last Call to Apply for Lead Service Line Inventory Grants***

As a reminder, the Illinois Environmental Protection Agency (IEPA) recently announced a new funding opportunity to assist communities in meeting requirements in the [Lead Service Line Replacement and Notification Act](#). The Lead Service Line Inventory (LSLI) Grant Program offers grants to local governments ranging from \$20,000-\$50,000 to fund the creation of a complete lead service line inventory. The LSLI Notice of Funding Opportunity (NOFO) and all required forms and information can be found by visiting the [IEPA LSLI Grant Opportunity webpage](#).

Applicants must pre-qualify through the [Grant Accountability and Transparency Act \(GATA\) Grantee Portal](#) and applications are due on Tuesday, April 25 at 1:00 p.m. For assistance, please contact Lanina Clark, Project Manager of the Infrastructure Financial Assistance Section of the IEPA, 217-782-2027 or [Lanina.Clark@illinois.gov](mailto:Lanina.Clark@illinois.gov). *Staff contact: Eric Czarnota*

### ***Pace Bus "Hire on the Spot" Event Scheduled for April 25 in Des Plaines***

Pace Bus has announced another On the Spot hiring event to fill available operator, mechanic, and administrative positions. The event will take place from on Tuesday, April 25 from 9:00 a.m. to 2:00 p.m. at the Prairie Lakes Community Center, 515 E. Thacker Street in *Des Plaines*. Those interested in becoming professional bus operators or mechanics should bring their [Secretary of State driver's abstract/MVR](#) and attend a three-hour assessment session beginning at either 9:30 a.m. or 11:30 a.m. All others interested in learning more or applying for employment can stop by any time between 9:00 a.m. and 2:00 p.m. Pace provides FREE Class "B" commercial driver's license (CDL) permit courses and paid training for qualified candidates. Please visit [PaceBus.com](http://PaceBus.com) for more information. *Staff contact: Eric Czarnota*

### ***RTA to Host Transit is the Answer Open House, Coalition Meeting***

On Tuesday, April 25, the Regional Transportation Authority (RTA) will host a kick-off open house for the recently



adopted regional transit strategic plan entitled [Transit is the Answer](#). The event will be held from 8:00 a.m. to 10:00 a.m. at the RTA offices, 175 W. Jackson Boulevard, Suite 1550 in Chicago. Registration for this in-person event is required and can be found [here](#).

In addition, the first quarterly Transit is the Answer Coalition meeting will be held virtually on Tuesday, May 9 from 9:30 a.m. to 10:30 a.m. followed by an optional 30-minute networking and Q&A session. Interested stakeholders can register for the Coalition meeting [here](#). *Staff contact: Eric Czarnota*

### ***Safe Streets and Roads for All Webinars Next Week***

As a reminder, the U.S. Department of Transportation recently announced a [Notice of Funding Opportunity](#) for the Safe Streets and Roads for All (SS4A) program for Fiscal Year 2023. The SS4A program funds regional and local initiatives through grants to prevent deaths and serious injuries on our nation's roadways. Upcoming "How to Apply" webinars will occur on Wednesday, April 26, noon – 1:30 p.m. for [Action Plans](#); Thursday, April 27, 12:30 p.m. – 2:00 p.m. for [Supplemental Planning and Demonstration Activities](#) and Tuesday, May 2, 12:30 p.m. – 2:00 p.m. for [Implementation Grants](#).

The deadline for applications is 4:00 p.m. on Monday, July 10. Late applications will not be accepted. For more information, please visit the [Safe Streets and Roads for All \(SS4A\) website](#), and for any questions, please contact [SS4a@dot.gov](mailto:SS4a@dot.gov). *Staff contact: Eric Czarnota*

### ***CMAP Seeking FLIP Participants***

The Chicago Metropolitan Agency for Planning (CMAP) is now accepting applications for its 2023 [Future Leaders in Planning](#) (FLIP) program. FLIP is a free summer program for high school students to explore the field of urban planning and learn about the issues that shape our region and communities. The program will run from Monday, July 10, through Friday, July 14 at CMAP's office in downtown Chicago and additional locations around the region. FLIP is open to high school students in Cook, DuPage, Kane, Kendall, Lake, McHenry and Will counties. Students must [apply online](#) by Tuesday, May 30. To learn more please visit the [CMAP website](#). *Staff contact: Eric Czarnota*

### ***Meetings and Events***

*NWMC Legislative Committee* will meet Wednesday, April 26 at 8:30 a.m. via videoconference. **Please note date change.**

*NWMC Transportation Committee* meeting, scheduled for Thursday, April 27 at 8:30 a.m. **has been cancelled.**

*Northwest Council of Mayors Technical Committee* will meet Friday, April 28 at 8:30 a.m. at the *Barrington Village Hall*.

*NWMC Executive Board* will meet Wednesday, May 3 at 8:30 a.m. via videoconference.

### ***NWMC Staff***

Mark Fowler	Executive Director	<a href="mailto:mfowler@nwmc-cog.org">mfowler@nwmc-cog.org</a>
Larry Bury	Deputy Director	<a href="mailto:lbury@nwmc-cog.org">lbury@nwmc-cog.org</a>
Eric Czarnota	Program Associate for Transportation	<a href="mailto:eczarnota@nwmc-cog.org">eczarnota@nwmc-cog.org</a>
Ellen Dayan, CPPB	Purchasing Director	<a href="mailto:edayan@nwmc-cog.org">edayan@nwmc-cog.org</a>
Marina Durso	Executive Assistant	<a href="mailto:mdurso@nwmc-cog.org">mdurso@nwmc-cog.org</a>
Chris Staron	Policy Analyst	<a href="mailto:cstaron@nwmc-cog.org">cstaron@nwmc-cog.org</a>

Phone: 847-296-9200      [www.nwmc-cog.org](http://www.nwmc-cog.org)