



**SPECIAL  
Finance and Budget Committee  
Tuesday, March 21, 2023  
Virtual 5:00 PM  
Join Zoom Meeting**

<https://us06web.zoom.us/j/89619735307?pwd=dXVuY1EzRmZ5aHpLZmVmbEttcU9UUT09>

Meeting ID: 896 1973 5307

Passcode: 991132

**AGENDA**

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**1. CALL TO ORDER/DECLARATION OF A QUORUM**

**2. PUBLIC COMMENT**

**3. APPROVAL OF MINUTES**

- A. **Approval of the February 14, 2023 Finance & Budget Committee Meeting minutes** 3 - 4  
[Finance and Budget Committee - Feb 14 2023 - Minutes - Pdf](#)

**4. DISCUSSION**

- A. **Resolution 19-R-23, Authorizing Payments Relating to the FY 2023 Capital Improvement Plan (CIP) Projects are reimbursed by the Subsequent 2023 General Obligation (GO) Bond Issuance** 5 - 10

Staff recommends that the Finance and Budget Committee review Resolution 19-R-23, authorizing payments relating to FY 2023 Capital Improvement Plan (CIP) project expenditures up to \$17,706,000 be

reimbursed by the subsequent 2023 General Obligation (GO) bond issuance, and recommend adoption of the resolution to the City Council.

**For Action**

[Resolution 19-R-23, Authorizing Payments Relating to the FY 2023 Capital Improvement Plan \(CIP\) Projects are reimbursed by the Subsequent 2023 General - Pdf](#)

**5. ADJOURNMENT**



City of  
**Evanston™**  
**MINUTES**

**Finance and Budget Committee**

**Tuesday, February 14, 2023 @ 5:00 PM**

Lorraine H. Morton Civic Center

**COMMITTEE MEMBER  
PRESENT:**

Shari Reiches, Resident, David Livingston, Resident, Melissa Wynne, Councilmember, Clare Kelly, Councilmember, Jonathan Nieuwsma, Councilmember, and Bobby Burns, Councilmember

**COMMITTEE MEMBER  
ABSENT:**

Leslie McMillan, Resident and Devon Reid, Councilmember

**STAFF PRESENT:**

Jessica Tapia, Finance Analyst, Hitesh Desai, Chief Financial Officer/Treasurer, and Clayton Black, Budget Manager

**1. CALL TO ORDER/DECLARATION OF A QUORUM**

Chair David Livingston called the meeting to order at 5:06 PM

**2. PUBLIC COMMENT**

Dave Ellis asks the City follow the Blue Ribbon Committee recommendations.

Jack Mortell highlights a few points on the pension reports issued by the auditors.

Trisha Connolly encourages the committee to have a pension funding plan.

**3. APPROVAL OF MINUTES**

A. Approval of the January 10, 2023 Finance & Budget Committee Meeting Minutes

Minutes approved.

**4. DISCUSSION**

A. Ameya Pawar Presentation on Financial Inclusion

Ameya Pawar, a professor at the University of Chicago, gave a presentation on financial inclusion and how to build a more equitable city. He highlights the racial wealth gap that exists in the US and presents on the history that has contributed to it. Pawar touches on several points that could help close this gap including: having public banks, establishing a Evanston Financial Inclusion Taskforce, check cashing at City Clerk's Office, and establishing a Revolving Loan Fund with Northwestern University.

**Draft**

Finance and Budget Committee  
February 14, 2023

**B. Focus Area Updates from Chair**

**i. Multi Year Financial Model**

Chair Livingston commends the Finance staff on establishing a Financial Model and would like to see staff present the model at the next Finance & Budget Committee meeting.

**ii. Pension Contribution Study**

Chair Livingston would like the committee to develop a plan on pension funding that factors in a 5 year projection model.

**iii. Debt Planning**

Chair Livingston mentions there was no bond issuance in 2022 and the committee would have to consider debt issuance in the subsequent months.

**5. ADJOURNMENT**

Meeting was adjourned by Chair David Livingston at 6:31 PM.



# Memorandum

To: Members of the Finance and Budget Committee  
 From: Hitesh Desai, Chief Financial Officer/Treasurer  
 CC: Lara Biggs, City Engineer  
 Subject: Resolution 19-R-23, Authorizing Payments Relating to the FY 2023 Capital Improvement Plan (CIP) Projects are reimbursed by the Subsequent 2023 General Obligation (GO) Bond Issuance  
 Date: March 21, 2023

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Recommended Action:

Staff recommends that the Finance and Budget Committee review Resolution 19-R-23, authorizing payments relating to FY 2023 Capital Improvement Plan (CIP) project expenditures up to \$17,706,000 be reimbursed by the subsequent 2023 General Obligation (GO) bond issuance, and recommend adoption of the resolution to the City Council.

Committee Action:

For Action

Summary:

The 2023 Budget and Capital Improvements Plan included the issuance of \$17,706,000 in GO bonds in the CIP Fund, Library Fund, and Water Fund, which includes the following amounts:

SUMMARY	FY 2023 GO Bond
Street Resurfacing, Water Main, and Sewer	\$3,600,000
Other Transportation	\$1,675,000
Parks	\$2,208,000
Facilities	\$5,025,000
Miscellaneous	\$300,000
Sustainability	\$450,000
<b>Capital Improvement Fund</b>	<b>\$13,258,000</b>
Library Fund	\$950,000
Water Fund	\$3,498,000
<b>TOTAL</b>	<b>\$17,706,000</b>

Resolution 19-R-23 would allow the City to pay necessary CIP costs and reimburse itself from the GO bond proceeds. Any payments that need to be made before the date of bond proceeds

will be made from the appropriate City fund and then reimbursed from bond proceeds. As approved in the FY 2023 Adopted Budget on December 12, 2022, the attached resolution includes CIP projects that will be funded through bond proceeds.

While the adopted budget proposed using bond proceeds to pay for these projects, an alternative would be using available General Fund reserves to either delay or reduce the amount of this bond issuance. The 2023 Adopted Budget projected a FY2022 General Fund surplus of **\$14.1 million**. This projection was compiled in October 2022 using revenue and expense information that was available at the time. In compiling the projection, staff was conservative in considering the impacts of inflation on major revenues as well as the fact that Cook County had not yet sent out 2021 second installment property tax bills.

As staff has begun the year-end closeout, several factors have pushed the preliminary 2022 General Fund surplus closer to **\$24 - \$25 million** as of the end of February. This surplus is subject to further changes, review, and revision as the year-end process continues through the presentation of the 2022 audit report in summer 2023. In March, the Finance and Budget Committee will be discussing this surplus and potential uses towards (1) reducing or delaying the bond for CIP projects, (2) covering higher than budgeted wage increases for Police and Fire, (3) covering incremental pension increases, (4) potential transfers to funds that have a negative fund balance like the Insurance Fund, and (5) covering the overage on the animal shelter.

Legislative History:

Referred to the Finance and Budget Committee at the February 27, 2023 Administration and Public Works Committee meeting.

Item was discussed at the March 14, 2023 Finance and Budget Committee meeting but there was no quorum. Special meeting scheduled for March 21, 2023.

Attachments:

[19-R-23 - GO Bond Reimbursement Resolution](#)

**19-R-23**

**A RESOLUTION**

**Expressing Official Intent Regarding Expenditures from the Funds of the City of Evanston, Cook County, Illinois, to be Reimbursed from Proceeds of Obligations to be Issued by the City of Evanston, Cook County, Illinois**

**WHEREAS**, the City of Evanston, Cook County, Illinois (the “City”) has financed and further intends to finance projects (attached as Exhibit “A”) consisting of various capital improvements at various locations throughout the City, including certain capital expenditures as detailed for the year 2023 in the City’s Capital Improvement Plan, as adopted by the City Council of the City (the “Projects”) on December 12, 2022; and

**WHEREAS**, all or a portion of the expenditures as proposed to be reimbursed and relating to such Projects (the “Expenditures”): (i) have been paid within (60) days prior to the passage of this Resolution; or (ii) will be paid on or after the passage of this Resolution; and

**WHEREAS**, the City reasonably expects to reimburse itself or pay for the Expenditures with proceeds of an obligation.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF EVANSTON, COOK COUNTY, ILLINOIS:**

**SECTION 1:** Incorporation of Preambles. The City Council hereby finds and determines that all of the recitals contained in the preambles to this resolution are full, true and correct and does hereby incorporate them into this Resolution by this reference.

**SECTION 2:** Reimbursement. The City reasonably expects to reimburse or pay the Expenditures with the proceeds of an obligation.

**SECTION 3:** Maximum Principal Amount. The maximum principal amount of the obligations expected to be issued for the Projects is seventeen million seven hundred and six thousand dollars (\$17,706,000).

**SECTION 4:** Actions. All actions of the officers, agents and employees of the City that are in conformity with the purposes and intent of this Resolution, whether taken before or after the adoption hereof, are hereby ratified, confirmed and adopted.

**SECTION 5:** Severability. If any section, paragraph, or provision of this Resolution shall be held to be invalid or unenforceable for any reason, the invalidity or unenforceability of such section, paragraph, or provision shall not affect any of the remaining provisions of this Resolution.

**SECTION 6:** This Resolution 19-R-23 shall be in full force and effect from and after its passage and approval in the manner provided by law.

\_\_\_\_\_  
Daniel Biss, Mayor

Attest:

\_\_\_\_\_  
Stephanie Mendoza, City Clerk

Adopted: \_\_\_\_\_, 2023



**EXHIBIT A**  
**List of Capital Improvement Plan Projects - Funded Through Bond Proceeds**

Street Resurfacing, Water Main, and Sewer		
Major Projects		
1	Chicago Ave, Howard to Davis	\$450,000
2	Oakton Corridor Traffic Calming Improvements	\$3,150,000
<b>Total Street Resurfacing, Water Main, and Sewer Projects</b>		<b>\$3,600,000</b>
Other Transportation		
Major Projects		
3	Bus Stop ADA Improvements	\$75,000
4	Lincoln Street Bridge	\$70,000
5	Ridge Avenue Signal Retiming	\$70,000
6	Traffic Signal, Central and Central Park	\$50,000
Annual Projects		
7	Alley Paving - Special Assessment - N. of Chancellor, E. of Asbury	\$375,000
8	Bridge Inspection	\$10,000
9	General Phase I Engineering	\$30,000
10	Streetlight Pole and Fixture Replacement	\$120,000
11	Traffic Calming, Bicycle & Ped Improvements	\$225,000
Sidewalk Projects		
12	Sidewalk Gap Infill	\$300,000
13	Sidewalk Improvement Program	\$300,000
14	Sidewalk - Safe Routes to School	\$50,000
<b>Total Other Transportation Projects</b>		<b>\$1,675,000</b>
Parks		
15	Arrington Lagoon - Retaining Wall	\$200,000
16	Beck Park Expansion/Shore School	\$160,000
17	Cartwright Park Drainage Improvements	\$100,000
18	Fitzsimons Park Renovations	\$125,000
19	James Park - Athletic Lighting North Fields	\$1,033,000
20	James Park - Pathway Lighting	\$50,000
21	James Park - Pathway Reconstruction	\$300,000
22	Mulford Viaduct Art Park	\$100,000
23	Parks Contingency	\$100,000
24	Public Canoe Launch (incl. Eco Cntr Parking Lot) - Phase II Consulting Svcs	\$40,000
<b>Total Parks Projects</b>		<b>\$2,208,000</b>

<b>Facilities</b>		
25	Animal Shelter Renovations	\$2,360,000
26	Ecology Center - Renovation	\$1,195,000
27	Facilities Contingency	\$600,000
28	Police Fire HQ Elevator Modernization	\$120,000
29	Roof Replacement (Ackerman, Baker, Dempster, Fire 5, Police Station)	\$350,000
30	Service Center - North Island Fuel System Replacement	\$200,000
31	Service Center - Renovations	\$200,000
<b>Total Facilities Projects</b>		<b>\$5,025,000</b>
<b>Miscellaneous</b>		
32	ADA Improvements	\$300,000
<b>Total Miscellaneous Projects</b>		<b>\$300,000</b>
<b>Sustainability</b>		
33	Lighting Modernization at City Facilities and Parks	\$50,000
34	City Fleet Charging Infrastructure	\$100,000
35	Public Vehicle Charging Stations	\$100,000
36	City Solar Infrastructure	\$200,000
<b>Total Sustainability Projects</b>		<b>\$450,000</b>
<b>Library Fund</b>		
37	Boiler Replacement	\$700,000
38	Building LED Lighting Upgrade	\$250,000
<b>Total Library Fund Projects</b>		<b>\$950,000</b>
<b>Water Fund (Abated by Water Fund)</b>		
1	2023 Water Main Replacement	\$2,988,000
2	Green Bay Road Water Main (Central to Lincoln)	\$510,000
<b>Total Water Fund Projects</b>		<b>\$4,098,000</b>