



Memorandum

To: Mayor Biss and Members of the City Council
From: Luke Stowe, City Manager
Subject: Weekly City Manager's Update
Date: March 3, 2023

STAFF REPORTS BY DEPARTMENT

Weekly Report for February 27, 2023 – March 3, 2023

City Manager's Office

Weekly Bids Advertised
Monthly Financial Report – January 2023

Community Development

Weekly Zoning Report
Weekly Inspection Report
Monthly Construction Valuation & Permit Report – February 2023

Health Department

Weekly Food Establishment Application Report

Law Department

Weekly Liquor License Application Report

Legislative Reading

NWMC Weekly Briefing

**STANDING COMMITTEES OF THE COUNCIL &
MAYORAL APPOINTED BOARDS, COMMISSIONS & COMMITTEES**

Monday, March 6, 2023

[Human Services Committee](#)

Tuesday, March 7, 2023

[Liquor Control Review Board](#)

Wednesday, March 8, 2023

[Land Use Commission](#)

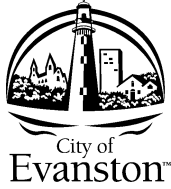
Thursday, March 9, 2023

[Referrals Committee](#)

[Social Services Committee](#)

Friday, March 10, 2023

[Utilities Commission](#)



Memorandum

To: Luke Stowe, City Manager

From: Hitesh Desai, CFO/ City Treasurer
Tammi Nunez, Purchasing Manager

Subject: Bids/RFPs/RFQs Advertised during the Week February 27, 2023

Date: March 3, 2023

The following is a list of projects that have been advertised and the anticipated date each will be presented to Council or Library Board.

Bids/RFPs/RFQs sent during the Week of February 27, 2023

Bid/RFP/RFQ Number/Name	Requesting Dept.	Description of Project	Budgeted Amount	Bid/RFP/RFQ Opening Date	Anticipated Council/ Library Board Date
Ryan Field Rebuild Independent Economic Impact Study	CMO	The City of Evanston's Economic Development Division is seeking proposals from experienced firms for Economic Impact Study for Ryan Field Stadium Rebuild.	\$150,000	04/04	04/24
Ryan Field Rebuild - Community Engagement Services	CMO	The City of Evanston's Economic Development Division is seeking proposals from experienced firms for Community Engagement Services for Ryan Field Stadium Rebuild.	\$150,000	04/04	04/24



Memorandum

To: Luke Stowe, City Manager
 From: Hitesh Desai, CFO/City Treasurer
 Subject: January 2023 Monthly Financial Report
 Date: March 3, 2023

Note that these are unaudited numbers and are subject to change through the audit process. Please find attached the unaudited financial statements as of January 31, 2023. A summary by fund for revenues, expenditures, fund and cash balances is as follows:

City of Evanston Cash & Investment Summary by Fund January 31, 2023

Fund #	Fund	Revenue	Expense	Net	Fund Balance	Cash Balance
100	General	7,797,047	6,368,099	1,428,948	57,861,894	56,202,749
170	American Rescue Plan	117,353	61,143	56,209	14,361,228	31,149,737
175	General Assistance	2,051	76,591	(74,540)	899,385	899,385
176	Human Services	12,257	129,223	(116,966)	2,752,089	2,752,089
177	Reparations	210,757	219	210,539	459,074	459,074
178	Sustainability	26,386	7	26,379	410,972	426,328
180	Good Neighbor	1,288	75,013	(73,725)	659,688	659,688
185	Library	56,674	497,345	(440,670)	3,553,015	3,439,611
186	Library Debt Service	-	-	-	2,782	2,782
187	Library Capital Improvement FD	-	-	-	704,389	704,389
200	MFT	322,179	28,405	293,774	5,771,762	5,530,678
205	E911	1,976	70,347	(68,371)	1,534,263	1,168,674
210	Special Service Area (SSA) #9	47	-	47	69,687	69,687
215	CDBG	-	40,628	(40,628)	(62,665)	(273,888)
220	CD Loan	6,234	-	6,234	390,426	390,426
235	Neighborhood Improvement	39	0	39	22,326	22,326
240	Home	2,371	2,639	(268)	6,585	34,601
250	Affordable Housing	40,874	5,460	35,414	2,637,778	2,791,492
320	Debt Service	200,229	(5,925)	206,154	2,180,470	2,038,844
330	Howard Ridge	7,794	42,995	(35,201)	2,160,308	2,160,412
335	West Evanston	5,655	6,253	(598)	2,452,318	2,526,492
340	Dempster-Dodge-TIF	925	14,540	(13,615)	359,397	359,397
345	Chicago Main-TIF	3,266	22,615	(19,348)	1,673,439	1,673,439
350	Special Service Area (SSA) #6	476	-	476	225,925	225,925
355	Special Service Area (SSA) #7	163	-	163	79,256	79,256
360	Special Service Area (SSA) #8	57	-	57	34,016	34,016
365	Five-Fifth TIF	-	-	-	(135,901)	(51,709)
415	Capital Improvements	12,180	26,560	(14,380)	1,670,006	9,146,326
416	Crown Construction	20,849	78,755	(57,906)	5,247,425	5,260,225
417	Crown Community CTR Maintenance	14,583	-	14,583	504,628	504,628
420	Special Assessment	78,269	37,951	40,318	1,483,169	1,570,931
505	Parking	629,471	612,968	16,502	1,197,458	864,623
510-513	Water	4,448,053	952,140	3,495,913	9,004,005	8,627,711
515	Sewer	581,526	120,524	461,001	5,572,036	4,275,286
520	Solid Waste	294,395	219,687	74,708	2,029,636	1,088,824
600	Fleet	270,369	109,026	161,343	465,827	(1,031,991)
601	Equipment Replacement	64,767	19	64,748	1,017,100	1,017,100
605	Insurance	1,665,322	2,710,074	(1,044,752)	(6,626,864)	(3,343,332)

Please note that the attached supporting documents have been updated to show further fund and department analysis.

Included above are ending fund and cash balances as of January 31, 2023. Cash balance represents liquid cash and/or invested assets which can be used (or easily sold) to support and fund current operations.

Fund balance includes illiquid assets or future cash receipts or disbursements such as receivables (including property tax) due to the City and accounts payable/accrued expenses. All fund balances are unaudited.

General Fund

The unaudited financial statements show the General Fund as of January 31, 2023, with a fund balance of \$57,861,894 and cash balance of \$56,202,749. The attached financials show General Fund revenues at 6% of budget and expenses at 5% of budget. Revenues are slightly behind target for January because the City has not received any property tax revenues in 2023, which account for a large portion of General Fund revenues.

Top General Fund Revenues YTD						
Revenue	2019 YTD	2020 YTD	2021 YTD	2022 YTD	2023 YTD	2023 Budget
STATE INCOME TAX	743,504	702,285	834,959	1,327,041	1,149,445	11,500,000
SALES TAX - BASIC	770,000	776,000	822,000	821,000	916,667	11,000,000
SALES TAX - HOME RULE	453,000	452,000	577,000	575,000	666,667	8,000,000
BUILDING PERMITS	165,616	298,475	298,636	480,598	466,161	4,225,100
LIQUOR TAX	101,927	319,610	325,756	395,613	382,634	3,000,000
TICKET FINES-PARKING	260,797	252,562	141,726	292,421	376,406	3,000,000
NATURAL GAS UTILITY TAX	111,714	118,314	113,300	177,540	356,634	1,400,000
RECREATION PROGRAM FEES	268,295	285,484	197,090	206,535	356,226	5,371,375
GEMT SERVICE REVENUE			49,923	193,655	312,625	2,000,000
ELECTRIC UTILITY TAX	250,949	248,096	234,507	516,059	245,613	2,900,000
MUNICIPAL HOTEL TAX	843	193,437	18,710	73,174	244,846	1,300,000

State Income Tax has shown growth since 2019 largely due to high levels of inflation, increases in the amount the State shares with municipalities, and increases in Evanston's population. While significant private sector layoffs have been announced in late 2022 and 2023, new unemployment claims have not risen, so those being laid off appear to be finding new positions quickly. Income tax has remained consistent with January 2022 YTD.

Like income tax, Sales Taxes have increased in recent years due to higher inflation. At the end of the 4th quarter in 2022, inflation rate fell to 6.5%, down from 7.1% in November.

Natural Gas Utility Tax has been on the rise because of inflation in natural gas prices.

The GEMT Service Revenue is a Federal Grant program that allows for the reimbursement of a portion of uncompensated costs for Medicaid ambulance services. The City started collecting GEMT payments in 2021 and has seen an increase in payments and estimates it will collect \$2 million by the end of the year.

General Fund Expenses by Category

General Fund	2022 YTD Actual	2022 Budget	% of Budget	2023 YTD Actual	2023 Budget	% of Budget
Expenses						
Salary and Benefits	5,570,034	74,503,722	7%	5,582,977	75,558,278	7%
Insurance and Other Chargebacks	367,362	24,383,062	2%	326,389	28,934,436	1%
Services and Supplies	358,958	15,131,213	2%	260,489	16,965,457	2%
Interfund Transfers	216,250	2,595,000	8%	280,999	4,248,750	7%
Miscellaneous	6,736	590,390	1%	(82,755)	617,822	-13%
Community Sponsored Organizations	1,125	434,500	0%	-	694,500	0%
Capital Outlay	-	183,500	0%	-	598,372	0%
Contingencies	-	69,600	0%	-	120,000	0%
Expenses Total	6,520,465	117,890,987	6%	6,368,099	127,737,614	5%

Salary and Benefits is coming in slightly below target in January as there are still several vacancies across all departments. However, with Police's contract recently finalized and continued negotiations on Fire's contract, staff is expecting higher than budgeted salary increases for 2023.

Through January 31, 2023, Police spent 7% of budget for overtime, and Fire spent 9% of the annual budget.

Overtime Expenses	2022 Actual	2023 Budget	2023 YTD	% Budget
Police	\$1,570,628	\$ 1,566,349	102,652	7%
Fire	\$950,226	\$ 959,956	\$81,788	9%

Enterprise Funds

Parking Fund revenues through January 31, 2023, are at 6% of budget and expenses are at 5%.

Through January 31, 2023, overall the Water Fund operating revenues and expenses are in line with the budget. Capital projects funded by IEPA loans have begun. These projects are budgeted in Other Revenue and expenses in Capital Outlay. One concern is the fact that 2023 GO Bonds have not been issued for projects planned in this fund. These projects have been drawing on the existing fund balance until these bonds are issued.

Through January 31, 2023, the Sewer & Solid Waste Funds operating revenues and expenses came in below budget.

Other Funds

Through January 31, 2023, the SSA #9 Fund is showing a fund and cash balance of \$69,687.

Through January 31, 2023, the Capital Improvements Fund is showing a fund balance of \$1,670,006 and a cash balance of \$9,146,326. The fund continues to spend down Series 2021 and Series 2020 bond proceeds. The fund saw a significant decrease in fund balance due to the booking of expenses for projects that have been completed, but invoices not received from IDOT

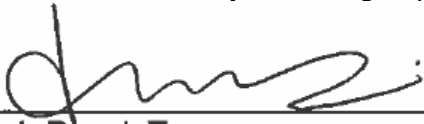
Through January 31, 2023, the Crown Construction fund is showing fund balance of \$5,247,425 and cash balance of \$5,260,225. The fund continues to spend down balances from bond proceeds and gifts from the Friends of Robert Crown.

Through January 31, 2023, the Insurance Fund is showing a negative fund balance of \$6,626,864 and a negative cash balance of \$3,343,332. Fund balance is significantly lower than cash balance due to accrued liabilities for pending litigations.

If there are any questions on the attached report, please contact me by phone at (847) 448-8082 or by email: hdesai@cityofevanston.org. Detailed fund summary reports can be found at: <http://www.cityofevanston.org/city-budget/financial-reports/>.

CERTIFICATION OF ATTACHED FINANCIAL REPORTS

As required per Illinois Statute 65 ILCS 5/3.1-35-45 I, Hitesh Desai, Treasurer of the City of Evanston, hereby affirm that I have reviewed the January 31, 2023 year-to-date financial information and reports which to the best of my knowledge appear accurate and complete.



Hitesh Desai, Treasurer

Funds	2022 Actual YTD	2022 Budget	% of Budget	2023 Actual YTD	2023 Budget	% of Budget
100 GENERAL FUND						
Revenue						
Other Taxes	5,363,392	51,925,000	10%	4,962,236	56,570,000	9%
Intergovernmental Revenue	888,041	5,961,342	15%	384,735	3,116,184	12%
Other Revenue	780,403	2,118,100	37%	78,878	11,254,054	1%
Interfund Transfers	731,309	8,775,706	8%	644,495	7,733,949	8%
Charges for Services	690,187	8,491,325	8%	598,757	8,785,075	7%
Licenses, Permits and Fees	587,879	8,085,550	7%	633,735	7,543,450	8%
Fines and Forfeitures	305,462	3,723,500	8%	386,616	3,632,500	11%
Property Taxes	85,614	28,774,164	0%	-	29,047,402	0%
Interest Income	2,441	55,000	4%	107,596	55,000	196%
Revenue Total	9,434,729	117,909,687	8%	7,797,047	127,737,614	6%
Expenses						
13 CITY COUNCIL	46,262	579,384	8%	41,676	658,324	6%
14 CITY CLERK	13,056	343,573	4%	22,027	360,108	6%
15 CITY MANAGER'S OFFICE	363,838	6,232,882	6%	278,518	8,143,075	3%
17 LAW	49,077	970,341	5%	62,416	988,558	6%
19 ADMINISTRATIVE SERVICES	528,285	11,449,183	5%	559,221	12,537,670	4%
21 COMMUNITY DEVELOPMENT	214,408	4,488,317	5%	261,507	4,183,421	6%
22 POLICE	2,165,197	29,280,598	7%	1,984,423	29,214,097	7%
23 FIRE MGMT & SUPPORT	1,530,579	16,823,272	9%	1,530,138	18,689,924	8%
24 HEALTH	130,490	1,453,836	9%	133,253	1,413,058	9%
30 PARKS AND RECREATION	503,433	12,101,740	4%	575,852	12,751,313	5%
40 PUBLIC WORKS AGENCY	975,841	13,444,799	7%	919,069	13,708,631	7%
99 NON-DEPARTMENTAL	-	20,723,062	0%	-	25,089,436	0%
Expenses Total	6,520,465	117,890,987	6%	6,368,099	127,737,614	5%

Funds	2022 Actual YTD	2022 Budget	% of Budget	2023 Actual YTD	2023 Budget	% of Budget
170 AMERICAN RESCUE PLAN						
Revenue						
Interest Income	2,142	-		117,353	-	
Intergovernmental Revenue	-	21,586,827	0%			
Revenue Total	2,142	21,586,827	0%	117,353	-	
Expenses						
Interfund Transfers	679,167	8,150,000	8%	-	2,600,000	0%
Miscellaneous	-	22,250,000	0%	61,276	18,500,000	0%
Capital Outlay				(133)	800,000	0%
Insurance and Other Chargebacks				-	850,000	0%
Expenses Total	679,167	30,400,000	2%	61,143	22,750,000	0%
175 GENERAL ASSISTANCE FUND						
Revenue						
Other Revenue	25,277	27,500	92%	-	27,500	0%
Property Taxes	3,710	1,300,000	0%	-	1,300,000	0%
Interest Income	121	1,000	12%	2,051	1,000	205%
Revenue Total	29,107	1,328,500	2%	2,051	1,328,500	0%
Expenses						
Services and Supplies	41,527	864,482	5%	38,573	864,482	4%
Salary and Benefits	36,753	469,871	8%	38,019	469,278	8%
Contingencies				-	19,460	0%
Miscellaneous	-	7,000	0%	-	7,000	0%
Expenses Total	78,280	1,341,353	6%	76,591	1,360,220	6%

Funds	2022 Actual YTD	2022 Budget	% of Budget	2023 Actual YTD	2023 Budget	% of Budget
176 HUMAN SERVICES FUND						
Revenue						
Intergovernmental Revenue	26,589	194,000	14%	10,000	114,000	9%
Interest Income	461	-		2,257	-	
Property Taxes	-	3,110,000	0%	-	3,110,000	0%
Other Revenue	-	2,000	0%	-	2,000	0%
Revenue Total	27,050	3,306,000	1%	12,257	3,226,000	0%
Expenses						
Salary and Benefits	105,233	1,705,820	6%	128,048	2,296,809	6%
Miscellaneous	13,200	258,000	5%	-	213,000	0%
Services and Supplies	231	1,761,183	0%	1,175	1,804,973	0%
Community Sponsored Organizations	-	143,333	0%	-	60,000	0%
Contingencies	-	-		-	76,476	0%
Expenses Total	118,664	3,868,336	3%	129,223	4,451,258	3%
177 REPARATIONS FUND						
Revenue						
Other Revenue	2,500	-		257	-	
Interest Income	43	-		1,023	-	
Other Taxes	-	400,000	0%	209,477	3,400,000	6%
Revenue Total	2,543	400,000	1%	210,757	3,400,000	6%
Expenses						
Services and Supplies	255	-		219	-	
Miscellaneous	-	400,000	0%	-	3,400,000	0%
Expenses Total	255	400,000	0%	219	3,400,000	0%

Funds	2022 Actual YTD	2022 Budget	% of Budget	2023 Actual YTD	2023 Budget	% of Budget
178 SUSTAINABILITY FUND						
Revenue						
Interest Income				662	-	
Licenses, Permits and Fees				42,391	500,000	8%
Interfund Transfers				(16,667)	700,000	-2%
Revenue Total				26,386	1,200,000	2%
Expenses						
Services and Supplies				7	546,000	0%
Salary and Benefits				-	256,893	0%
Expenses Total				7	802,893	0%
180 GOOD NEIGHBOR FUND						
Revenue						
Interest Income	162	-		1,288	-	
Revenue Total	162	-		1,288	-	
Expenses						
Services and Supplies	66	-		13	-	
Miscellaneous	-	1,000,000	0%			
Capital Outlay				75,000	-	
Interfund Transfers	-	-		-	85,000	0%
Expenses Total	66	1,000,000	0%	75,013	85,000	88%

Funds	2022 Actual YTD	2022 Budget	% of Budget	2023 Actual YTD	2023 Budget	% of Budget
185 LIBRARY FUND						
Revenue						
Property Taxes	19,251	7,252,000	0%	-	7,535,472	0%
Library Revenue	4,241	174,800	2%	3,309	155,394	2%
Other Revenue	3,613	410,000	1%	43,548	405,000	11%
Interest Income	515	15,000	3%	9,793	21,600	45%
Charges for Services	35	-		25	400	6%
Interfund Transfers	-	217,911	0%	-	250,000	0%
Licenses, Permits and Fees	-	115,767	0%			
Intergovernmental Revenue	-	472,866	0%	-	209,866	0%
Revenue Total	27,655	8,658,344	0%	56,674	8,577,732	1%
Expenses						
Salary and Benefits	267,022	6,132,692	4%	420,841	6,116,078	7%
Interfund Transfers	31,638	379,653	8%	25,443	305,325	8%
Miscellaneous	13,406	-				
Services and Supplies	3,875	2,136,767	0%	51,061	2,247,673	2%
Capital Outlay	-	8,500	0%	-	1,500	0%
Contingencies				-	277,466	0%
Expenses Total	315,940	8,657,612	4%	497,345	8,948,042	6%
186 LIBRARY DEBT SERVICE FUND						
Revenue						
Property Taxes	-	506,625	0%	-	507,913	0%
Revenue Total	-	506,625	0%	-	507,913	0%
Expenses						
Debt Service	-	506,625	0%	-	507,913	0%
Expenses Total	-	506,625	0%	-	507,913	0%
187 LIBRARY CAPITAL IMPROVEMENT FD						
Revenue						
Other Revenue	-	480,000	0%	-	950,000	0%
Revenue Total	-	480,000	0%	-	950,000	0%
Expenses						
Capital Outlay	-	680,000	0%	-	950,000	0%
Expenses Total	-	680,000	0%	-	950,000	0%

Funds	2022 Actual YTD	2022 Budget	% of Budget	2023 Actual YTD	2023 Budget	% of Budget
200 MOTOR FUEL TAX FUND						
Revenue						
Intergovernmental Revenue	276,988	3,656,700	8%	304,867	2,700,000	11%
Interest Income	595	12,000	5%	17,312	12,000	144%
Revenue Total	277,583	3,668,700	8%	322,179	2,712,000	12%
Expenses						
Interfund Transfers	87,082	1,044,987	8%			
Capital Outlay	-	3,261,000	0%	-	2,778,600	0%
Services and Supplies	-	1,038,000	0%	28,405	1,038,000	3%
Salary and Benefits				-	325,000	0%
Expenses Total	87,082	5,343,987	2%	28,405	4,141,600	1%
205 EMERGENCY TELEPHONE (E911) FUND						
Revenue						
Interest Income	178	7,000	3%	1,976	7,000	28%
Other Taxes	-	1,400,000	0%	-	1,400,000	0%
Revenue Total	178	1,407,000	0%	1,976	1,407,000	0%
Expenses						
Salary and Benefits	56,598	768,616	7%	48,338	726,389	7%
Services and Supplies	13,691	393,700	3%	12,914	355,000	4%
Interfund Transfers	7,500	90,000	8%	7,500	90,000	8%
Insurance and Other Chargebacks	1,519	18,230	8%	1,595	19,142	8%
Contingencies				-	31,669	0%
Capital Outlay	-	450,000	0%	-	450,000	0%
Expenses Total	79,308	1,720,546	5%	70,347	1,672,200	4%
210 SPECIAL SERVICE AREA (SSA) #9						
Revenue						
Property Taxes	193	595,000	0%	-	595,000	0%
Interest Income				47	-	
Interfund Transfers				-	206,750	0%
Revenue Total	193	595,000	0%	47	801,750	0%
Expenses						
Services and Supplies	-	575,000	0%	-	575,000	0%
Expenses Total	-	575,000	0%	-	575,000	0%

Funds	2022 Actual YTD	2022 Budget	% of Budget	2023 Actual YTD	2023 Budget	% of Budget
215 CDBG FUND						
Revenue						
Intergovernmental Revenue	-	3,684,820	0%	-	3,629,000	0%
Revenue Total	-	3,684,820	0%	-	3,629,000	0%
Expenses						
Salary and Benefits	28,659	589,422	5%	33,781	676,384	5%
Services and Supplies	6	506,200	0%	-	307,200	0%
Miscellaneous	-	2,515,000	0%	-	2,576,376	0%
Community Sponsored Organizations	-	75,000	0%	-	75,000	0%
Capital Outlay				6,847	-	
Contingencies				-	26,075	0%
Expenses Total	28,666	3,685,622	1%	40,628	3,661,035	1%
220 CDBG LOAN FUND						
Revenue						
Other Revenue	3,569	100,000	4%	3,401	100,000	3%
Interest Income	81	-		2,834	-	
Revenue Total	3,650	100,000	4%	6,234	100,000	6%
Expenses						
Services and Supplies	-	175,000	0%	-	325,000	0%
Expenses Total	-	175,000	0%	-	325,000	0%
235 NEIGHBORHOOD IMPROVEMENT						
Revenue						
Interest Income	4	-		39	-	
Revenue Total	4	-		39	-	
Expenses						
Services and Supplies	2	-		0	-	
Expenses Total	2	-		0	-	

Funds	2022 Actual YTD	2022 Budget	% of Budget	2023 Actual YTD	2023 Budget	% of Budget
240 HOME FUND						
Revenue						
Other Revenue	125	25,000	1%	2,282	25,000	9%
Interest Income	7	150	4%	89	150	59%
Intergovernmental Revenue	-	540,453	0%	-	650,000	0%
Revenue Total	132	565,603	0%	2,371	675,150	0%
Expenses						
Salary and Benefits	4,885	70,681	7%	2,634	65,798	4%
Services and Supplies	5	500,565	0%	5	582,266	0%
Contingencies	-	-	-	-	4,774	0%
Miscellaneous	-	500	0%	-	2,000	0%
Expenses Total	4,890	571,746	1%	2,639	654,838	0%
250 AFFORDABLE HOUSING FUND						
Revenue						
Interest Income	433	5,700	8%	9,207	4,500	205%
Other Revenue	-	140,600	0%	31,667	130,600	24%
Other Taxes	-	75,000	0%	-	50,000	0%
Intergovernmental Revenue	-	658,000	0%	-	145,000	0%
Revenue Total	433	879,300	0%	40,874	330,100	12%
Expenses						
Salary and Benefits	13,711	180,075	8%	5,455	130,126	4%
Miscellaneous	1,183	67,500	2%	-	53,500	0%
Services and Supplies	5	2,065,050	0%	5	1,565,000	0%
Community Sponsored Organizations	-	166,000	0%	-	166,000	0%
Capital Outlay	-	10,000	0%	-	-	0%
Insurance and Other Chargebacks	-	17,000	0%	-	12,000	0%
Expenses Total	14,898	2,505,625	1%	5,460	1,926,626	0%

Funds	2022 Actual YTD	2022 Budget	% of Budget	2023 Actual YTD	2023 Budget	% of Budget
320 DEBT SERVICE FUND						
Revenue						
Interfund Transfers	188,920	2,267,041	8%	193,248	2,918,969	7%
Property Taxes	40,752	13,436,256	0%	-	12,878,258	0%
Interest Income	727	1,500	48%	6,981	10,000	70%
Other Revenue	-	-				
Revenue Total	230,399	15,704,797	1%	200,229	15,807,227	1%
Expenses						
Miscellaneous	3,467	-		(5,929)	-	
Services and Supplies				3	6,600	0%
Debt Service	-	15,690,075	0%	-	15,797,123	0%
Expenses Total	3,467	15,690,075	0%	(5,925)	15,803,723	0%
330 HOWARD-RIDGE TIF FUND						
Revenue						
Other Revenue	3,947	5,366	74%	3,500	5,000	70%
Interest Income	349	400	87%	4,294	10,000	43%
Property Taxes	-	1,100,000	0%	-	1,100,000	0%
Revenue Total	4,296	1,105,766	0%	7,794	1,115,000	1%
Expenses						
Interfund Transfers	33,176	398,113	8%	32,993	395,913	8%
Services and Supplies	1	265,000	0%	2	250,000	0%
Capital Outlay	-	785,000	0%	10,000	785,000	1%
Expenses Total	33,177	1,448,113	2%	42,995	1,430,913	3%
335 WEST EVANSTON TIF FUND						
Revenue						
Property Taxes	4,363	1,450,000	0%	-	1,450,000	0%
Interest Income	134	4,000	3%	5,655	5,000	113%
Other Revenue	-	11,000	0%	-	10,000	0%
Revenue Total	4,497	1,465,000	0%	5,655	1,465,000	0%
Expenses						
Interfund Transfers	6,250	75,000	8%	6,250	75,000	8%
Services and Supplies	1,666	5,000	33%	3	5,000	0%
Capital Outlay	-	1,765,000	0%	-	3,660,000	0%
Miscellaneous	-	200,000	0%	-	200,000	0%
Expenses Total	7,916	2,045,000	0%	6,253	3,940,000	0%

Funds	2022 Actual YTD	2022 Budget	% of Budget	2023 Actual YTD	2023 Budget	% of Budget
340 DEMPSTER-DODGE TIF FUND						
Revenue						
Interest Income	13	-		925	1,000	93%
Property Taxes	-	160,000	0%	-	180,000	0%
Revenue Total	13	160,000	0%	925	181,000	1%
Expenses						
Interfund Transfers	14,319	171,833	8%	14,540	174,483	8%
Services and Supplies	0	2,000	0%	0	2,000	0%
Expenses Total	14,320	173,833	8%	14,540	176,483	8%
345 CHICAGO-MAIN TIF						
Revenue						
Property Taxes	7,825	1,000,000	1%	-	1,000,000	0%
Interest Income	40	-		3,266	2,500	131%
Other Revenue				-	1,880,000	0%
Revenue Total	7,865	1,000,000	1%	3,266	2,882,500	0%
Expenses						
Interfund Transfers	22,064	264,763	8%	22,613	271,355	8%
Services and Supplies	1	5,000	0%	2	5,000	0%
Capital Outlay	-	1,090,000	0%	-	2,469,000	0%
Miscellaneous	-	250,000	0%	-	250,000	0%
Expenses Total	22,065	1,609,763	1%	22,615	2,995,355	1%
350 SPECIAL SERVICE AREA (SSA) #6						
Revenue						
Property Taxes	1,453	221,000	1%	-	221,000	0%
Interest Income	0	-		476	250	190%
Revenue Total	1,453	221,000	1%	476	221,250	0%
Expenses						
Services and Supplies	-	221,000	0%	-	220,000	0%
Expenses Total	-	221,000	0%	-	220,000	0%

Funds	2022 Actual YTD	2022 Budget	% of Budget	2023 Actual YTD	2023 Budget	% of Budget
355 SPECIAL SERVICE AREA (SSA) #7						
Revenue						
Property Taxes	2,149	142,000	2%	-	142,000	0%
Interest Income	3	-		163	200	82%
Revenue Total	2,153	142,000	2%	163	142,200	0%
Expenses						
Services and Supplies	0	140,000	0%	-	140,000	0%
Expenses Total	0	140,000	0%	-	140,000	0%
360 SPECIAL SERVICE AREA (SSA) #8						
Revenue						
Interest Income	0	-		57	-	
Property Taxes	-	60,200	0%	-	60,200	0%
Revenue Total	0	60,200	0%	57	60,200	0%
Expenses						
Services and Supplies	-	60,200	0%	-	60,200	0%
Expenses Total	-	60,200	0%	-	60,200	0%
365 FIVE FIFTH TIF FUND						
Expenses						
Services and Supplies				-	100,000	0%
Expenses Total				-	100,000	0%
415 CAPITAL IMPROVEMENTS FUND						
Revenue						
Interest Income	1,975	-		12,180	-	
Other Revenue	-	12,253,000	0%	-	17,350,000	0%
Intergovernmental Revenue				-	4,592,500	0%
Charges for Services	-	-				
Interfund Transfers				-	85,000	0%
Revenue Total	1,975	12,253,000	0%	12,180	22,027,500	0%
Expenses						
Miscellaneous	10,969	-		(23,049)	-	
Services and Supplies	5	-		5	-	
Capital Outlay	-	16,455,000	0%	49,605	22,492,500	0%
Salary and Benefits	-	-				
Expenses Total	10,974	16,455,000	0%	26,560	22,492,500	0%

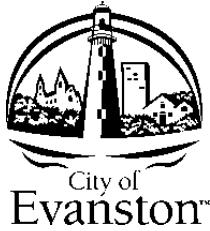
Funds	2022 Actual YTD	2022 Budget	% of Budget	2023 Actual YTD	2023 Budget	% of Budget
416 CROWN CONSTRUCTION FUND						
Revenue						
Interest Income	1,055	-		20,849	10,000	208%
Other Revenue	-	1,000,000	0%	-	1,000,000	0%
Revenue Total	1,055	1,000,000	0%	20,849	1,010,000	2%
Expenses						
Interfund Transfers	75,000	900,000	8%	78,750	945,000	8%
Services and Supplies	5	-		5	-	
Capital Outlay	-	800,000	0%	-	200,000	0%
Expenses Total	75,005	1,700,000	4%	78,755	1,145,000	7%
417 CROWN COMMUNITY CTR MAINTENANCE						
Revenue						
Interfund Transfers	14,583	175,000	8%	14,583	175,000	8%
Revenue Total	14,583	175,000	8%	14,583	175,000	8%
Expenses						
Capital Outlay				-	175,000	0%
Expenses Total				-	175,000	0%
420 SPECIAL ASSESSMENT FUND						
Revenue						
Other Taxes	42,126	125,000	34%	72,735	125,000	58%
Interest Income	4,332	30,000	14%	5,534	30,000	18%
Revenue Total	46,458	155,000	30%	78,269	155,000	50%
Expenses						
Interfund Transfers	38,745	464,938	8%	37,946	455,360	8%
Services and Supplies	5	-		5	-	
Capital Outlay	-	650,000	0%	-	375,000	0%
Expenses Total	38,750	1,114,938	3%	37,951	830,360	5%

Funds	2022 Actual YTD	2022 Budget	% of Budget	2023 Actual YTD	2023 Budget	% of Budget
505 PARKING SYSTEM FUND						
Revenue						
Charges for Services	436,423	8,873,975	5%	594,868	8,308,975	7%
Intergovernmental Revenue	191,667	2,300,000	8%	-	1,100,000	0%
Other Revenue	16,490	486,700	3%	29,352	486,700	6%
Interest Income	422	20,000	2%	5,251	20,000	26%
Revenue Total	645,001	11,680,675	6%	629,471	9,915,675	6%
Expenses						
Interfund Transfers	261,033	3,132,390	8%	261,032	3,132,390	8%
Services and Supplies	214,857	4,550,316	5%	213,856	4,340,316	5%
Salary and Benefits	109,736	1,637,273	7%	109,611	1,649,107	7%
Insurance and Other Chargebacks	29,292	351,502	8%	30,756	369,077	8%
Capital Outlay	-	2,025,000	0%	-	1,600,000	0%
Debt Service	-	72,900	0%	-	76,150	0%
Contingencies	-	-	-	-	67,432	0%
Miscellaneous	-	50,000	0%	(2,286)	50,000	-5%
Expenses Total	614,918	11,819,381	5%	612,968	11,284,472	5%

Funds	2022 Actual YTD	2022 Budget	% of Budget	2023 Actual YTD	2023 Budget	% of Budget
510 WATER FUND						
Revenue						
Charges for Services	1,623,950	23,443,200	7%	1,627,741	24,378,734	7%
Interest Income	17,443	70,000	25%	41,397	70,000	59%
Licenses, Permits and Fees	200	50,000	0%	-	50,000	0%
Other Revenue	93	29,834,150	0%	2,778,915	51,039,150	5%
Revenue Total	1,641,686	53,397,350	3%	4,448,053	75,537,884	6%
Expenses						
Interfund Transfers	1,463,386	4,229,559	35%	352,464	4,229,559	8%
Salary and Benefits	449,218	6,004,605	7%	463,428	6,835,566	7%
Insurance and Other Chargebacks	132,154	1,585,843	8%	138,761	1,665,135	8%
Miscellaneous	37,379	15,000	249%	(24,202)	15,000	-161%
Services and Supplies	8,927	5,347,760	0%	15,410	5,908,008	0%
Debt Service	-	3,596,365	0%	-	4,072,486	0%
Contingencies	-	1,000	0%	-	275,576	0%
Capital Outlay	-	164,400	0%	-	388,400	0%
Expenses Total	2,091,063	20,944,532	10%	945,860	23,389,730	4%
513 WATER DEPR IMPRV & EXTENSION FUND						
Expenses						
Services and Supplies	34,100	3,465,000	1%	-	11,700	0%
Capital Outlay	-	33,036,000	0%	6,280	57,780,500	0%
Interfund Transfers	(1,110,923)	-				
Expenses Total	(1,076,823)	36,501,000	-3%	6,280	57,792,200	0%

Funds	2022 Actual YTD	2022 Budget	% of Budget	2023 Actual YTD	2023 Budget	% of Budget
515 SEWER FUND						
Revenue						
Charges for Services	604,057	10,113,594	6%	575,518	10,240,424	6%
Interest Income	294	25,000	1%	6,008	25,000	24%
Other Revenue	-	2,001,000	0%	-	1,000	0%
Revenue Total	604,351	12,139,594	5%	581,526	10,266,424	6%
Expenses						
Salary and Benefits	103,702	1,383,914	7%	97,132	1,330,068	7%
Interfund Transfers	72,597	871,164	8%	73,655	883,858	8%
Insurance and Other Chargebacks	29,349	352,190	8%	30,817	369,800	8%
Debt Service	19,461	3,772,691	1%	19,461	3,809,232	1%
Miscellaneous	8,828	1,500	589%	(15,098)	1,500	-1007%
Services and Supplies	436	1,471,800	0%	(85,443)	1,750,300	-5%
Capital Outlay	-	3,538,100	0%	-	3,050,700	0%
Contingencies	-	-	-	-	56,511	0%
Expenses Total	234,373	11,391,359	2%	120,524	11,251,969	1%
520 SOLID WASTE FUND						
Revenue						
Charges for Services	332,252	4,516,450	7%	279,146	4,669,000	6%
Other Revenue	91,732	122,000	75%	1,197	122,000	1%
Licenses, Permits and Fees	16,965	297,000	6%	14,052	389,000	4%
Property Taxes	-	1,332,500	0%	-	1,332,500	0%
Revenue Total	440,949	6,267,950	7%	294,395	6,512,500	5%
Expenses						
Services and Supplies	186,214	3,786,776	5%	75,435	3,935,115	2%
Salary and Benefits	113,877	1,492,909	8%	117,419	1,582,205	7%
Interfund Transfers	25,167	302,000	8%	26,833	322,000	8%
Capital Outlay	2,165	525,000	0%	-	525,000	0%
Miscellaneous	-	15,000	0%	-	15,000	0%
Contingencies	-	-	-	-	69,205	0%
Expenses Total	327,422	6,121,685	5%	219,687	6,448,525	3%

Funds	2022 Actual YTD	2022 Budget	% of Budget	2023 Actual YTD	2023 Budget	% of Budget
600 FLEET SERVICES FUND						
Revenue						
Charges for Services	258,953	3,127,440	8%	270,369	3,244,440	8%
Other Revenue	-	69,000	0%	-	69,000	0%
Interest Income	-	1,000	0%	-	1,000	0%
Revenue Total	258,953	3,197,440	8%	270,369	3,314,440	8%
Expenses						
Salary and Benefits	98,516	1,276,621	8%	105,896	1,364,942	8%
Services and Supplies	24,006	2,034,507	1%	3,130	2,044,557	0%
Insurance and Other Chargebacks	900	-		-	-	
Contingencies				-	52,480	0%
Expenses Total	123,422	3,311,128	4%	109,026	3,461,979	3%
601 EQUIPMENT REPLACEMENT FUND						
Revenue						
Intergovernmental Revenue	133,333	1,600,000	8%	-	1,500,000	0%
Charges for Services	18,740	224,885	8%	62,907	754,885	8%
Other Revenue	-	960,217	0%	-	25,000	0%
Interest Income				1,860	-	
Revenue Total	152,074	2,785,102	5%	64,767	2,279,885	3%
Expenses						
Services and Supplies				19	-	
Capital Outlay	-	2,750,000	0%	-	2,700,000	0%
Expenses Total	-	2,750,000	0%	19	2,700,000	0%
605 INSURANCE FUND						
Revenue						
Other Revenue	863,557	11,248,243	8%	868,988	11,448,112	8%
Insurance	543,063	8,827,914	6%	730,709	9,444,453	8%
Workers Compensation and Liability	62,500	825,000	8%	65,625	862,500	8%
Revenue Total	1,469,120	20,901,157	7%	1,665,322	21,755,065	8%
Expenses						
Insurance and Other Chargebacks	1,340,780	16,957,400	8%	1,335,840	16,765,000	8%
Services and Supplies	1,090,289	2,994,200	36%	1,365,823	3,244,200	42%
Salary and Benefits	22,998	4,751	484%	8,411	4,287	196%
Expenses Total	2,454,067	19,956,351	12%	2,710,074	20,013,487	14%



Memorandum

To: Honorable Mayor and Members of the City Council
From: Elizabeth Williams, Planning & Zoning Manager
Subject: Weekly Zoning Report
Date: March 3, 2023

Enclosed is the weekly report of zoning applications received and pending. The report, organized by ward, includes the property address, zoning district, the type of application submitted, a description of the project, date received, and current status.

Please contact me at (224) 296-4489 or ewilliams@cityofevanston.org if you have any questions or need additional information.

Cases Received and Pending, February 23, 2023 - March 1, 2023

Backlog (business days received until reviewed): 6

Volume (number of cases pending staff review): 8

Zoning Reviews

Ward	Property Address	Zoning	Type	Project Description	Received	Status
1	1940 Orrington Avenue	R4a	Building Permit	Attic remodel, dormers and roof framing	12/02/22	non-compliant, pending revisions from the applicant
1	1710 Sherman Avenue	D2	Building Permit	Interior renovation (Varsity Theater)	02/08/23	pending additional information from the applicant
2	1516 Florence Avenue	R3	Building Permit	Paver patio and pergola	06/07/22	pending additional information and revisions from the applicant
2	1326 Hartrey Avenue	R4	Building Permit	Asphalt driveway	09/08/22	pending additional information from the applicant
2	1623 Crain Street	R3	Building Permit	Pergola	09/29/22	non-compliant, pending revisions from the applicant
2	1504 Ashland Avenue	R3	Building Permit	Open porch and concrete patio	10/17/22	pending revisions from the applicant
2	1800 Greenwood Street	R3	Building Permit	New 3-car garage/coach house	11/21/22	non-compliant, pending revisions from the applicant
2	1806 Dempster Street	B1	Building Permit	Interior remodel of existing commercial space	11/23/22	pending submittal of a special use application from the applicant
2	1729 Asbury Avenue	R1	Building Permit	Inground swimming pool, pool deck, water feature, and fence	02/22/23	pending staff review
2	1710 Maple Avenue	RP	Zoning Analysis	Determination of use for retail store, meeting space, and children's room	02/27/23	pending staff review
2	821 Dodge Avenue	R4	Building Permit	Rooftop mounted solar panels	03/01/23	pending staff review
3	1032 Michigan Avenue	R1	Building Permit	Remove portion of walk, new stone patio	06/29/22	non-compliant, pending submittal of minor variation application from the applicant
3	819 Judson Avenue	R5	Building Permit	New 9-unit multi-family dwelling	07/08/22	non-compliant, pending revisions from the applicant
3	1221 Hinman Avenue	R1	Zoning Analysis	Demolish existing roofed deck, construct new roofed deck and greenhouse	02/22/23	pending additional information from the applicant
4	901 Maple Avenue	R5	Building Permit	Rooftop canopy	10/26/22	pending additional information from the applicant, DAPR
4	1002 Asbury Avenue	R1	Zoning Analysis	Replace carport with garage	01/09/23	pending additional information from the applicant
4	1015 Dempster Street	R5	Building Permit	Patio, steppers, and bluechip area	01/30/23	pending additional information from the applicant
5	2201 Dewey Avenue	MXE	Building Permit	Remove brick paver walk, install concrete parking pad	05/20/22	pending additional information from the applicant
5	2012 Maple Avenue	R4a	Building Permit	Garage	06/09/22	non-compliant, pending revisions from the applicant
5	2216 Foster Street	R3	Building Permit	Concrete parking pad	06/25/22	pending additional information from the applicant
5	2216 Foster Street	R3	Building Permit	Pergola	06/30/22	pending additional information from the applicant

5	1819 Hovland Court	R3	Building Permit	Parking pad and driveway	08/27/22	pending additional information from the applicant
5	1920 Asbury Avenue	R5	Building Permit	Rebuild porch	09/22/22	pending additional information from the applicant
5	819 Foster Street	R5	Building Permit	Replace a/c	10/24/22	pending additional information from the applicant
5	1820 Brown Avenue	R3	Building Permit	Install pavers and shed	10/25/22	pending additional information from the applicant
5	1740 Hovland Court	R3	Building Permit	Pavers	12/30/22	pending additional information from the applicant
5	2000 Simpson Street	OS	Zoning Analysis	New 4-story K-8 public school (Dist. 65 5th Ward school)	02/15/23	non-compliant, pending revisions and additional information from the applicant
5	1238 Simpson Street	R4	Building Permit	Detached garage, 12x15.5	02/23/23	pending staff review
5	2017 Jackson Avenue	R5	Zoning Analysis	New multiple-family building with 24 dwelling units including 2 affordable units	02/27/23	pending staff review
5	2307 Foster Avenue	R3	Building Permit	Concrete pad under front porch	03/01/23	pending staff review
6	2417 Thayer Street	R1	Building Permit	Patio	04/02/22	pending revisions from the applicant
6	2634 Lawndale Avenue	R1	Building Permit	Garage	06/10/22	non-compliant, pending revisions from the applicant
6	3700 Glenview Road	R1	Building Permit	Concrete slabs	08/17/22	pending additional information from the applicant
6	2146 McDaniel Avenue	R1	Building Permit	Garage, 18x20	10/07/22	non-compliant, pending revisions from the applicant
6	3034 Hartzell Street	R1	Building Permit	Replace existing garage	10/19/22	non-compliant, pending revisions or minor variation application from the applicant
6	806 Lincoln Street	R1	Building Permit	Shed	10/21/22	pending additional information from the applicant
6	2639 Central Park Avenue	R1	Building Permit	Install generator	11/07/22	non-compliant, pending revision from the applicant
6	2632 Gross Point Road	B1a/oCS	Building Permit	Concrete patio (Skarkis)	11/17/22	pending revisions from the applicant
6	2709 Simpson Street	R1	Building Permit	Interior remodel, addition, deck, and detached garage	01/13/23	pending additional information/revisions from the applicant
6	2307 Prospect Avenue	R1	Building Permit	Addition	02/02/23	pending additional information from the applicant
6	2210 Forestview Road	R1	Building Permit	Interior remodel, replace 3-season room with new addition	02/03/23	pending additional information/revisions from the applicant
6	2801 Central Street	B1a/oCS	Building Permit	Replace gravel with concrete to expand driveway	02/20/23	pending additional information from the applicant
6	3605 Thayer Street	R2	Building Permit	Replace existing patio	02/22/23	pending staff review
6	3530 Hillside Road	R2	Building Permit	Convert crawl space into unfinished basement, addition of mud room and pantry	02/23/23	pending staff review
6	2428 Ewing Avenue	R1	Zoning Analysis	Addition to existing garage for an ADU	02/27/23	pending staff review
6	3600 Hillside Road	R2	Building Permit	Addition	02/28/23	pending staff review
7	1219 Noyes Street	R1	Building Permit	Shed	05/26/22	pending additional information from the applicant

7	1130 Colfax Street	R1	Building Permit	Kitchen remodel, convert garage to sitting room, deck	06/14/22	non-compliant, pending revisions from the applicant
7	2202 Hartrey Avenue	R1	Building Permit	Paver patio	07/09/22	pending additional information/revisions from the applicant
7	2129 Pioneer Road	R1	Building Permit	Shed	09/13/22	pending revisions from the applicant
7	2636 Green Bay Road	C2/oCSC, R4	Zoning Analysis	Planned Development, new 5-story multi-family dwelling with 51 dwellings, parking and 3 new 4-story townhomes along Prairie Avenue	10/18/22	pending additional information from the applicant
7	2653 Broadway Avenue	R1	Building Permit	Garage	11/09/22	pending additional information from the applicant
7	2122 Noyes street	R1	Building Permit	2nd story addition	02/17/23	non-compliant, pending revisions from the applicant
7	12 Milburn Park	R1	Building Permit	Expand sport court, new terraces	02/21/23	pending additional information from the applicant
7	2744 Ridge Avenue	R1	Zoning Analysis	New detached garage and convert existing garage into a 3-season room and patio	02/21/23	pending staff review
7	2679 Stewart Avenue	R1	Building Permit	2nd story addition and internal remodel	02/23/23	pending staff review
8	1314 Brummel Street	R4	Building Permit	Concrete pad	07/28/22	pending additional information from the applicant
8	713 Case Street	R5	Building Permit	Patio	08/09/22	non-compliant, pending revisions from the applicant
8	2021 Autobarn Place, Unit C	I2	Building Permit	Interior remodel for new offices and food production (Whole and Free Foods)	11/16/22	pending revisions from the applicant
8	2102 Dobson Street	R2	Building Permit	New garage	11/21/22	non-compliant, pending revisions from the applicant
8	2201 Autobarn Place	I2	Zoning Analysis	2 signs for Autobarn Nissan	01/09/23	pending additional information from the applicant
9	2224 Cleveland Street	I1	Building Permit	Pave over gravel parking lot	06/15/22	pending additional information from the applicant
9	822 Wesley Avenue	R3	Building Permit	Install 12 antennas and cabinets	06/21/22	non-compliant, pending revisions from the applicant
9	1224 Washington Street	R3	Building Permit	Replace brick patio with pavers	10/07/22	pending additional information and revisions from the applicant
9	438 Barton Avenue	R2	Building Permit	Replace decks/porches	10/31/22	pending additional information from the applicant
9	732 Ridge Avenue	R2	Building Permit	Roof mounted solar panels	02/10/23	pending additional information from the applicant
9	1210 South Boulevard	R2	Zoning Analysis	2-story 1-car garage	02/21/23	pending staff review

Pending building permit and zoning analysis reviews older than 6 months where there has not been activity are periodically removed from the zoning report.

Miscellaneous Zoning Cases

Ward	Property Address	Zoning	Type	Project Description	Received	Status
1	1621 Chicago Avenue	D4	Planned Development	15-story mixed-use building with ground floor retail, 140 dwelling units, and 57 parking spaces in an enclosed parking garage	12/28/22	pending LUC 03/08/23

1	710 Church Street	D3	Special Use	Special use for a Resale Establishment	02/14/23	pending staff review
3	1243 Chicago Avenue	B1	Text Amendment, Special Use, and Major Variation	Text Amendment to add Performance Venue as a special use in the B1 district, Special Use for a Performance Venue in the B1 district, and major variation to eliminate a required loading dock (Union Pizzeria and SPACE)	01/24/23	pending P&D 03/27/23
4	620 Grove Street	D2	Special Use	Convenience Store	07/25/22	Pending new application from the applicant
4	1566 Oak Street	R6	Special Use	Special Use for a Rooming House (Connections for the Homeless, Margarita Inn)	09/28/22	pending LUC 04/26/23
4	1555 Oak Avenue	R6	Special Use	Special Use with use determination to LUC for an Apartment Hotel	10/18/22	pending P&D 03/13/23
5	2044 Wesley Avenue	R4/R5/oWE	Planned Development	New construction of 19 townhomes, a 12-unit multi-family dwelling, new private driveway/alley to access townhomes, new pedestrian path connecting Green Bay Road, Wesley and Jackson Avenues, removal of railroad infrastructure and environmental clean-up of site	02/03/22	pending updated plans from the applicant
5	1801-1805 Church Street	B2/oWE	Subdivision, Special Use, and Major Variation	Special Use for a religious institution, new 3-story building with off-site leased parking spaces	11/15/22	pending P&D 03/13/23
5	1811-1815 Church Street	B2/oWE	Subdivision and Major Variation	New 5-story mixed-use building with ground floor retail and 44 dwelling units above, enclosed ground floor and underground parking with 46 spaces	11/15/22	pending P&D 03/13/23
5	2117 Dewey Avenue	MXE	Major Variation	Front yard and north interior side yard setbacks for a new 3-story building with live-work units	02/22/23	pending LUC 03/22/23
5	1738 Darrow Avenue	R4	Fence Variation	Front yard fence	02/28/23	determination after 03/21/23
6	3434 Central Street	R2	Planned Development	New 2-story, 24,916 sf building for a Daycare center - Child (Kensington School)	02/10/22	pending DAPR 03/07/23, LUC 04/12/23
7	1501 Central St	U2	Text Amendment	Modification to U2 uses to allow additional concerts and community events	01/27/23	pending LUC
9	2201 Oakton Street	I1	Special Use/Major Variation	Special Use and major variation for outdoor storage in front yard (Home Depot)	11/09/22	pending CC 03/27/23



To: Luke Stowe, City Manager

From: Gary Gerdes, Interim Building and Inspection Services Division Manager

Subject: Weekly Field Inspection Report

Date: March 3, 2023

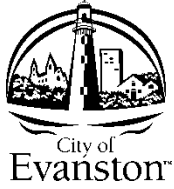
Enclosed is the weekly summary report of field inspections for construction projects under special monitoring. The report includes the ward, property address, type of construction, inspector notes, and date received.

Please contact me at ggerdes@cityofevanston.org if you have any questions or need additional information.

Weekly Field Inspection Report

3-Mar-23

Ward	Property Address	Construction Type	Inspector Notes	Received
2	1101 Church Street	Multi-Family Building	Construction fence is in good condition, fabric is good condition and left open as instructed on the northeast corner of the project. Construction site is in good condition.	3/2/2023
4	1012 Church Street Northlight Theater	Assembly	No changes. Site and Northlight signage is in good condition. No construction fence at this time.	3/2/2023
2	2030 Greenwood Street	Multi-Family Building	Site is in good clean condition. Sections of the construction fence are starting to show wear but are still working. Site is in good condition.	3/2/2023
4	718 Main Street	Mixed Use Building Residential/Retail	Construction fence and fabric are in good condition. ROW permit has been issued for construction site to expand to include the parking lane on Main.	3/2/2023
8	100 Chicago Avenue Gateway	Mixed Use Building Residential/Retail	Construction fence is good condition around the entire site. Interior work continues.	3/2/2023
1	710 Clark Street	Office Building	Construction fence and fabric are in good condition. Silt fence is good condition and the streets around the project are clean and clear. Alleyway is also clear and unobstructed.	3/2/2023
5	Emerson and Jackson Demolition Site	Residential	Fence contractor has been contacted to repair the fabric on the northwest corner of the property. A public meeting was held on March 1st to discuss the pending demolitions.	3/2/2023



To: Luke Stowe, City Manager

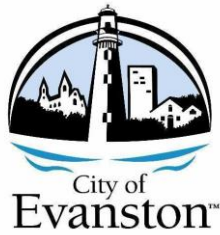
From: Gary Gerdes, Interim Building and Inspection Services Manager

Subject: Monthly Construction Valuation and Permit Fee Report

Date: March 3, 2023

Enclosed is the monthly construction valuation and permit fee report. The report compares current month and year-to-date totals with those from 2022.

Please contact me at ggerdes@cityofevanston.org if you have any questions or need additional information.



DATE: March 3, 2023
 TO: Luke Stowe, City Manager
 FROM: Gary Gerdes, Interim Building and Inspection Services Division Manager
 SUBJECT: Construction Valuation and Permit Fee Report for February, 2023

BUILDING PERMIT FEES

Total Permit Fees Collected for the Month of February 2023	\$ 141,798
Total Permit Fees Collected Fiscal Year 2023	\$ 408,792
Total Permit fees Collected for the Month of February 2022	\$ 253,152
Total Permit Fees Collected Fiscal Year 2022	\$ 520,101

CONSTRUCTION VALUES

TOTAL CONSTRUCTION VALUE FOR FEBRUARY 2023	\$ 6,329,421
TOTAL CONSTRUCTION VALUE FISCAL YEAR 2023	\$ 16,337,794
TOTAL CONSTRUCTION VALUE FOR FEBRUARY 2022	\$ 11,099,046
TOTAL CONSTRUCTION VALUE FISCAL YEAR 2022	\$ 24,725,105



Memorandum

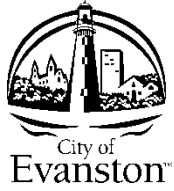
To: Honorable Mayor and Members of the City Council

From: Ike Ogbo, Director, Department of Health & Human Services

Subject: Food Establishment License Application Weekly Report

Date: March 3, 2023

Ward	Property Address	Business Name	Date Received	Current Status
2	1707 Maple Ave	Bitter Blossom/Evanston Games and Café	1/11/2023	Pending Building Permit Issuance
6	2901 Central St	Famous Tacoburger	1/4/2023	License Issued
4	620 Grove St	Grove Street In and Out	12/8/2022	Pending Zoning
6	3330 Central St	Subway	11/17/2022	Change of Ownership – Pending Inspections
2	1160 Dodge Ave	Buffalo Wild Wings Go	8/11/2022	Building Permit Issued – Pending Inspections
4	950 Church St	Big Wig Tacos	7/22/2022	Building Permit Issued – Pending Inspections
2	1715 Maple Ave	AMC Evanston 12	7/21/2022	License Issued
2	1711 Maple Ave	Sky Zone/Circus Trix	7/13/2022	Pending Building Permit Issuance
1	720 Clark St	Mas Salud	7/7/2022	Building Permit Issued – Pending Inspections
4	1500 Sherman Ave	Good Wolf	06/22/2022	Pending Building Permit Issuance
5	1831 Emerson St	La Michoacana	5/01/2022	Pending Building Permit Issuance
1	1743 Sherman Ave	Olive Mediterranean Grill	12/10/2021	Building Permit Issued – Pending Inspections
8	633 Howard St	Estacion	2/4/2020	License Approved – Pending Issuance



Memorandum

To: Honorable Mayor and Members of the City Council

From: Brian George, Assistant City Attorney

Subject: Weekly Liquor License Application Report

Date: March 3, 2023

Enclosed is the weekly report of liquor applications received and pending. The report, organized by ward, includes the business address, the type and description of license requested, date received and current status.

Please contact me at liquorlicense@cityofevanston.org if you have any questions or need additional information.

Liquor Licensing Weekly Report

Liquor Applications Received and Pending for week of March 3, 2023

WARD	BUSINESS NAME	BUSINESS ADDRESS	LIQUOR CLASS	CLASS DESCRIPTION	PROCESSED HOURS for LIQUOR SALES	STATUS
5	Soul & Smoke	1601 Payne St. Evanston, IL 60201	D	Restaurant	11 a.m. — 1 a.m. (Mon-Thurs); 11 a.m. — 2 a.m. (Fri-Sat); 10 a.m. — 1 a.m. (Sun)	Application will be reviewed at the Liquor Board meeting on March 7th
1	Bookends & Beginnings	1620 Orrington Ave. Evanston, IL 60201	F-3	Retail	8 a.m. — 12 a.m. (Mon-Sun)	Application will be reviewed at the Liquor Board meeting on March 7th



DIRECTOR'S WEEKLY BRIEFING

By NWMC Executive Director Mark L. Fowler



WEEK ENDING MARCH 3, 2023

Thank You Kendra!

Today is NWMC Program Manager for Transportation Kendra Johnson's last day with the Conference. Kendra joined our staff in 2019 and is leaving to serve the Regional Transportation Authority (RTA) as an Associate for Intergovernmental Affairs. We thank Kendra for her service to the organization and wish her all the best at the RTA!

Staff contacts: Mark Fowler, Larry Bury

Executive Board Sets March 15 Membership Meeting Agenda

The NWMC Executive Board met Wednesday to approve items for consideration by the full membership at the March NWMC Board meeting. Please note that, due to the NWMC Legislative Days occurring during our regularly scheduled meeting date, the NWMC Board will meet a week later on Wednesday, March 15. The Board will meet at 7:00 p.m. at the NWMC office and via videoconference.

Highlighting the agenda will be a report on the start of the spring session of the General Assembly and consideration of positions on introduced legislation. The Legislative Committee will present recommended positions on over two hundred bills impacting local governments, with more to come (see article below). The committee will also recommend approval of the Metropolitan Mayors Caucus' 2023 legislative priorities. The Finance Committee will present recommendations to approve contract extensions for the NWMC Employee Assistance Program and Surplus Vehicle and Equipment Auction as well as changes to the organization's records retention guide. We look forward to seeing you all on March 15! *Staff contacts: Mark Fowler, Larry Bury*

General Assembly's Committee Deadline Looms as NWMC Heads to Springfield

On Tuesday, NWMC members will head to Springfield for the Conference's Legislative Days. Members will be in the Capitol during what is expected to be an especially busy week. Friday, March 10 is the deadline for bills to advance out of committee in both the House and the Senate. With relatively light committee action up to this point and a higher than typical volume of bills introduced, legislators may be scrambling to keep their bills moving forward in the legislative process.

After next week, the Conference will have a better picture of legislation likely to advance during the spring session. Final adjournment of the General Assembly is scheduled for May 19, which means that Senators will have seven scheduled session weeks and Representatives will have eight weeks after the committee deadline to conclude their business. *Staff contacts: Mark Fowler, Larry Bury, Chris Staron*

Reminder: Time to Submit FY 2023-2024 NWMC Officer Nominations

Thank you to those members who have returned the FY23-24 NWMC officer nomination form. As a reminder, NWMC Mayors, Presidents and Supervisors are encouraged to submit the names of those active members to fulfill the roles of NWMC President, Vice-President, Secretary and Treasurer. Nomination forms are to be returned to NWMC Executive Director Mark Fowler, mfowler@nwmc-cog.org by Friday, March 17.

The Nominating Committee will review the nominations and present its recommended slate at the April 12 NWMC Board Meeting. According to the NWMC By-Laws, other nominations may be made at the April meeting or by mail if received prior to that meeting date. Election shall be by a majority of those present and voting at the May 10 Board meeting. Officers will be sworn in at the NWMC Annual Gala on June 14. *Staff contacts: Mark Fowler, Larry Bury*

SPC Extends Ambulance Contract Through May 31

As we reported last week, the Suburban Purchasing Cooperative (SPC) Governing Board has approved a short-term contract extension on the Type I Additional Duty Ambulance (Contract #174) with Foster Coach Sales, Inc. The contract extension runs through May 31, after which the new program RFP will be issued by the SPC Fire Core Cost

Containment Committee. For questions or additional information, please contact staff or PJ Foster, pj@fostercoach.com, 630-470-5687 (cell) or 815-625-3276, ext. 7 (office). *Staff contact: Ellen Dayan*

Final Reminder: Apply for CMAQ/CRP, STP Shared and TAP-L Funding

Friday, March 10 is the deadline to apply with the Chicago Metropolitan Agency for Planning (CMAP) for projects to be funded in FFYs 2024 – 2028 using Congestion Mitigation and Air Quality Improvement Program (CMAQ), Carbon Reduction Program (CRP), Surface Transportation Program (STP) Shared Fund, and Local Transportation Alternatives Program (TAP-L) funding. Information and application materials are available by visiting cmap.is/2023callforprojects. Applications must be submitted through CMAP's [eTIP database](#). *Staff contact: Eric Czarnota*

IDOT Opens Statewide Planning and Research Call for Projects

The Illinois Department of Transportation is accepting applications for the [Statewide Planning and Research Program \(SPR\)](#), which provides federal funds to establish a cooperative, continuous and comprehensive framework for making transportation investment decisions and to carry out transportation research activities throughout the state. Approximately \$7 million is available to fund projects related to studying or implementing a goal, strategy or objective within the state's Long-Range Transportation Plan (LRTP) or one of its associated plans.

An informational [webinar](#) will be held on Wednesday, March 15 from 10:00 a.m. to 12:00 p.m. The Call is open until March 30, and updates or changes to the schedule will be officially announced via the Notice of Funding Opportunity. More information is available on the program's website or by contacting Michael Vanderhoof, 217-782-8080 or Michael.Vanderhoof@illinois.gov. *Staff contacts: Kendra Johnson, Eric Czarnota*

IDOT Launches Bicycle Facility Inventory System

As a reminder, the Illinois Department of Transportation (IDOT) recently announced the soft launch of the new statewide Bicycle and Facility Inventory System (BFIS). BFIS is an online, interactive map database that includes helpful information about bicycle lanes, paths, trails and associated characteristics. The system allows individuals to search, collect, share, edit and analyze data for project planning and visualization of bicycle facilities. In the current soft launch phase, IDOT is requesting local bicycle facility owners to contact DOT.Bikeped@illinois.gov for access to the system. The BFIS will officially launch on Wednesday, April 5 with a [webinar](#) from 1:30 p.m. to 3:30 p.m. The webinar is open to anyone who wishes to learn how to use the system. *Staff contacts: Kendra Johnson, Eric Czarnota*

Governor Pritzker Announces Grants for Local Parks and Recreation Projects

On Thursday, Governor Pritzker and the Illinois Department of Natural Resources (IDNR) announced nearly \$60 million in state grants to help communities acquire land and develop recreational opportunities through the Open Space Land Acquisition and Development (OSLAD) grant program. Over \$9.3 million was awarded to park districts in seventeen NWMC communities, including: *Antioch; Arlington Heights; Buffalo Grove; Deerfield; Hanover Park; Highland Park; Libertyville; Morton Grove; Mount Prospect; Niles; Northbrook; Palatine; Park Ridge; Rolling Meadows; Skokie; Streamwood; and, Vernon Hills*. For more information, including a full list of recipients, please see [IDNR's press release](#). *Staff contacts: Kendra Johnson, Eric Czarnota*

MMC to Offer Free Aging in a Changing Region Workshop Assistance

From the desk of Metropolitan Mayors Caucus (MMC) Housing + Community Development Project Manager Crispina Ojeda Simmons:

The Metropolitan Mayors Caucus and Planning/Aging are proud to announce a third cohort of the [Aging in a Changing Region Program](#). This program will provide tailored workshops to support selected municipalities in taking steps towards becoming an age-friendly community. Assistance is FREE.

Regionally and nationally, our residents are growing older, and many communities are experiencing issues like:

- Homeowners aging in homes that don't meet their needs, falling behind on repairs, and few available options to right-size.
- Residents lacking transportation options to run errands, get groceries, or go to the doctor.
- Residents that are homebound with no broadband or other options to connect to their community.
- Services and facilities not designed for the growing share of older residents.

Now Accepting Applications for the 2023 Cohort

Led by Planning/Aging, assistance will be customized to each participating community. An initial workshop will provide an overview of general age-friendly issues, challenges, and opportunities in the municipal context and assess local age-friendly conditions and needs. Subsequent workshops will provide support for locally-based solutions on the identified priorities.

We will design the engagement to meet your needs, at no cost. Interested communities may be exploring actions on aging-in-community for the first time or already be designated as an age-friendly or dementia-friendly community. We ask for your staff time and enthusiasm to maximize the assistance.

Please fill out the [Aging in a Changing Region Workshop Application](#) by Friday, March 17th to be considered for this free workshop-based assistance. Depending on demand, we anticipate all workshops to be scheduled in calendar year 2023.

The Aging in a Changing Region initiative is generously supported by the RRF Foundation for Aging. For more information about how your community can get involved, please contact Crispina Ojeda Simmons, cojeda@mayorscaucus.org. *Staff contact: Mark Fowler*

Meetings and Events

NWMC Legislative Committee will meet on Wednesday, March 15 at 8:30 a.m. via videoconference.

NWMC Finance Committee will meet on Wednesday, March 15 at noon via videoconference. **Please note date change.**

NWMC Board of Directors will meet on Wednesday, March 15 at 7:00 p.m. at the NWMC Office and via videoconference. **Please note date change.**

NWMC Bicycle and Pedestrian Committee will meet on Tuesday, March 21 at 10:30 a.m. at the NWMC office and via videoconference.

NWMC Transportation Committee will meet on Thursday, March 23 at 8:30 a.m. at the NWMC office and via videoconference.

NWMC Staff

Mark Fowler	Executive Director	mfowler@nwmc-cog.org
Larry Bury	Deputy Director	lbury@nwmc-cog.org
Eric Czarnota	Program Associate for Transportation	eczarnota@nwmc-cog.org
Ellen Dayan, CPPB	Purchasing Director	edayan@nwmc-cog.org
Marina Durso	Executive Assistant	mdurso@nwmc-cog.org
Kendra Johnson	Program Manager for Transportation	kjohnson@nwmc-cog.org
Chris Staron	Policy Analyst	cstaron@nwmc-cog.org

Phone: 847-296-9200

www.nwmc-cog.org