

# Memorandum

To: Mayor Biss and Members of the City Council  
From: Luke Stowe, City Manager  
Subject: Weekly City Manager's Update  
Date: February 24, 2023

## **STAFF REPORTS BY DEPARTMENT**

Weekly Report for February 20, 2023 – February 24, 2023

### **City Manager's Office**

Weekly Bids Advertised

### **Community Development**

Weekly Zoning Report

Weekly Inspection Report

### **Health Department**

Weekly Food Establishment Application Report

### **Law Department**

Weekly Liquor License Application Report

### **Legislative Reading**

NWMC Weekly Briefing

**STANDING COMMITTEES OF THE COUNCIL &  
MAYORAL APPOINTED BOARDS, COMMISSIONS & COMMITTEES**

**Monday, February 27, 2023**

[Administration & Public Works](#)

[Planning & Development Committee](#)

[City Council](#)

**Tuesday, February 28, 2023**

[Redistricting Committee](#)

**Wednesday, March 1, 2023**

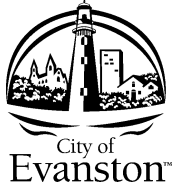
[Citizen Police Review Commission](#)

**Thursday, March 2, 2023**

[Northwestern University – City Committee](#)

**Friday, March 3, 2023**

No meetings scheduled



# Memorandum

To: Luke Stowe, City Manager

From: Hitesh Desai, CFO/ City Treasurer  
Tammi Nunez, Purchasing Manager

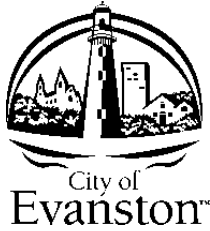
Subject: Bids/RFPs/RFQs Advertised during the Week February 20, 2023

Date: February 24, 2023

The following is a list of projects that have been advertised and the anticipated date each will be presented to Council or Library Board.

## **Bids/RFPs/RFQs sent during the Week of February 20, 2023**

<b>Bid/RFP/RFQ Number/Name</b>	<b>Requesting Dept.</b>	<b>Description of Project</b>	<b>Budgeted Amount</b>	<b>Bid/RFP/RFQ Opening Date</b>	<b>Anticipated Council/ Library Board Date</b>
Sidewalk and Bus Stop Improvement Projects	Public Works	<p>The City of Evanston's Capital Planning &amp; Engineering Bureau of the Evanston Public Works Agency is seeking Statements of Qualifications from experienced firms for professional engineering services for the following projects:</p> <ol style="list-style-type: none"> <li>1. Safe Routes to School Sidewalk Imp`rovements adjacent to District 65 Schools</li> <li>2. Transit Stop Access Improvements on CTA and Pace routes in the City</li> </ol>	\$125,000	03/21	05/08



## Memorandum

To: Honorable Mayor and Members of the City Council  
From: Elizabeth Williams, Planning & Zoning Manager  
Subject: Weekly Zoning Report  
Date: February 24, 2023

Enclosed is the weekly report of zoning applications received and pending. The report, organized by ward, includes the property address, zoning district, the type of application submitted, a description of the project, date received, and current status.

Please contact me at (224) 296-4489 or [ewilliams@cityofevanston.org](mailto:ewilliams@cityofevanston.org) if you have any questions or need additional information.

**Cases Received and Pending, February 16, 2023 - February 22, 2023**

**Backlog (business days received until reviewed): 7**

**Volume (number of cases pending staff review): 8**

**Zoning Reviews**

<b>Ward</b>	<b>Property Address</b>	<b>Zoning</b>	<b>Type</b>	<b>Project Description</b>	<b>Received</b>	<b>Status</b>
1	1940 Orrington Avenue	R4a	Building Permit	Attic remodel, dormers and roof framing	12/02/22	non-compliant, pending revisions from the applicant
1	1710 Sherman Avenue	D2	Building Permit	Interior renovation (Varsity Theater)	02/08/23	pending additional information from the applicant
2	1516 Florence Avenue	R3	Building Permit	Paver patio and pergola	06/07/22	pending additional information and revisions from the applicant
2	1326 Hartrey Avenue	R4	Building Permit	Asphalt driveway	09/08/22	pending additional information from the applicant
2	1623 Crain Street	R3	Building Permit	Pergola	09/29/22	non-compliant, pending revisions from the applicant
2	1504 Ashland Avenue	R3	Building Permit	Open porch and concrete patio	10/17/22	pending revisions from the applicant
2	1800 Greenwood Street	R3	Building Permit	New 3-car garage/coach house	11/21/22	non-compliant, pending revisions from the applicant
2	1806 Dempster Street	B1	Building Permit	Interior remodel of existing commercial space	11/23/22	pending submittal of a special use application from the applicant
2	1729 Asbury Avenue	R1	Building Permit	Inground swimming pool, pool deck, water feature, and fence	02/22/23	pending staff review
3	1032 Michigan Avenue	R1	Building Permit	Remove portion of walk, new stone patio	06/29/22	non-compliant, pending submittal of minor variation application from the applicant
3	819 Judson Avenue	R5	Building Permit	New 9-unit multi-family dwelling	07/08/22	non-compliant, pending revisions from the applicant
3	1221 Hinman Avenue	R1	Zoning Analysis	Demolish existing roofed deck, construct new roofed deck and greenhouse	02/22/23	pending additional information from the applicant
4	901 Maple Avenue	R5	Building Permit	Rooftop canopy	10/26/22	<b>pending additional information from the applicant, DAPR</b>
4	1002 Asbury Avenue	R1	Zoning Analysis	Replace carport with garage	01/09/23	pending additional information from the applicant
4	1015 Dempster Street	R5	Building Permit	Patio, steppers, and bluechip area	01/30/23	pending additional information from the applicant
5	2201 Dewey Avenue	MXE	Building Permit	Remove brick paver walk, install concrete parking pad	05/20/22	pending additional information from the applicant
5	2012 Maple Avenue	R4a	Building Permit	Garage	06/09/22	non-compliant, pending revisions from the applicant
5	2216 Foster Street	R3	Building Permit	Concrete parking pad	06/25/22	pending additional information from the applicant
5	2216 Foster Street	R3	Building Permit	Pergola	06/30/22	pending additional information from the applicant
5	1819 Hovland Court	R3	Building Permit	Parking pad and driveway	08/27/22	pending additional information from the applicant

5	1920 Asbury Avenue	R5	Building Permit	Rebuild porch	09/22/22	pending additional information from the applicant
5	819 Foster Street	R5	Building Permit	Replace a/c	10/24/22	pending additional information from the applicant
5	1820 Brown Avenue	R3	Building Permit	Install pavers and shed	10/25/22	pending additional information from the applicant
5	1740 Hovland Court	R3	Building Permit	Pavers	12/30/22	pending additional information from the applicant
5	2000 Simpson Street	OS	Zoning Analysis	New 4-story K-8 public school (Dist. 65 5th Ward school)	02/15/23	pending staff review
6	2417 Thayer Street	R1	Building Permit	Patio	04/02/22	pending revisions from the applicant
6	2634 Lawndale Avenue	R1	Building Permit	Garage	06/10/22	non-compliant, pending revisions from the applicant
6	3700 Glenview Road	R1	Building Permit	Concrete slabs	08/17/22	pending additional information from the applicant
6	2146 McDaniel Avenue	R1	Building Permit	Garage, 18x20	10/07/22	non-compliant, pending revisions from the applicant
6	3034 Hartzell Street	R1	Building Permit	Replace existing garage	10/19/22	non-compliant, pending revisions or minor variation application from the applicant
6	806 Lincoln Street	R1	Building Permit	Shed	10/21/22	pending additional information from the applicant
6	2727 Payne Street	R1	Building Permit	Walk, stoop, steps, pillars and front planter	11/02/22	revisions submitted, pending staff review
6	2639 Central Park Avenue	R1	Building Permit	Install generator	11/07/22	non-compliant, pending revision from the applicant
6	2632 Gross Point Road	B1a/oCS	Building Permit	Concrete patio (Skarkis)	11/17/22	pending revisions from the applicant
6	2709 Simpson Street	R1	Building Permit	Interior remodel, addition, deck, and detached garage	01/13/23	pending additional information/revisions from the applicant
6	3600 Hillside Road	R2	Zoning Analysis	1-story and 2nd story addition	01/24/23	revisions submitted, pending staff review
6	2307 Prospect Avenue	R1	Building Permit	Addition	02/02/23	pending additional information from the applicant
6	2210 Forestview Road	R1	Building Permit	Interior remodel, replace 3-season room with new addition	02/03/23	pending additional information/revisions from the applicant
6	2337 Ridgeway Avenue	R1	Zoning Analysis	2nd story addition and new 2-story garage	02/13/23	pending staff review
6	2801 Central Street	B1a/oCS	Building Permit	Replace gravel with concrete to expand driveway	02/20/23	pending additional information from the applicant
6	3605 Thayer Street	R2	Building Permit	Replace existing patio	02/22/23	pending staff review
7	1219 Noyes Street	R1	Building Permit	Shed	05/26/22	pending additional information from the applicant
7	1130 Colfax Street	R1	Building Permit	Kitchen remodel, convert garage to sitting room, deck	06/14/22	non-compliant, pending revisions from the applicant
7	2202 Hartrey Avenue	R1	Building Permit	Paver patio	07/09/22	pending additional information/revisions from the applicant
7	2129 Pioneer Road	R1	Building Permit	Shed	09/13/22	pending revisions from the applicant

7	2636 Green Bay Road	C2/oCSC, R4	Zoning Analysis	Planned Development, new 5-story multi-family dwelling with 51 dwellings, parking and 3 new 4-story townhomes along Prairie Avenue	10/18/22	pending additional information from the applicant
7	2653 Broadway Avenue	R1	Building Permit	Garage	11/09/22	pending additional information from the applicant
7	2122 Noyes street	R1	Building Permit	2nd story addition	02/17/23	pending staff review
7	12 Milburn Park	R1	Building Permit	Expand sport court, new terraces	02/21/23	pending additional information from the applicant
7	2744 Ridge Avenue	R1	Zoning Analysis	New detached garage and convert existing arage into a 3-season room and patio	02/21/23	pending staff review
8	1314 Brummel Street	R4	Building Permit	Concrete pad	07/28/22	pending additional information from the applicant
8	713 Case Street	R5	Building Permit	Patio	08/09/22	non-compliant, pending revisions from the applicant
8	2021 Autobarn Place, Unit C	I2	Building Permit	Interior remodel for new offices and food production (Whole and Free Foods)	11/16/22	pending revisions from the applicant
8	2102 Dobson Street	R2	Building Permit	New garage	11/21/22	non-compliant, pending revisions from the applicant
8	2201 Autobarn Place	I2	Zoning Analysis	2 signs for Autobarn Nissan	01/09/23	pending additional information from the applicant
9	2224 Cleveland Street	I1	Building Permit	Pave over gravel parking lot	06/15/22	pending additional information from the applicant
9	822 Wesley Avenue	R3	Building Permit	Install 12 antennas and cabinets	06/21/22	non-compliant, pending revisions from the applicant
9	1224 Washington Street	R3	Building Permit	Replace brick patio with pavers	10/07/22	pending additional information and revisions from the applicant
9	438 Barton Avenue	R2	Building Permit	Replace decks/porches	10/31/22	pending additional information from the applicant
9	732 Ridge Avenue	R2	Building Permit	Roof mounted solar panels	02/10/23	pending additional information from the applicant
9	1210 South Boulevard	R2	Zoning Analysis	2-story 1-car garage	02/21/23	pending staff review

**Pending building permit and zoning analysis reviews older than 6 months where there has not been activity are periodically removed from the zoning report.**

#### Miscellaneous Zoning Cases

Ward	Property Address	Zoning	Type	Project Description	Received	Status
1	1621 Chicago Avenue	D4	Planned Development	15-story mixed-use building with ground floor retail, 140 dwelling units, and 57 parking spaces in an enclosed parking garage	12/28/22	<b>pending LUC 03/08/23</b>
1	1323 Judson Avenue	R1	Minor Variation	Interior side setback at 2-story and 2nd story addition	01/31/23	determination after 02/17/23
1	710 Church Street	D3	Special Use	Special use for a Resale Establishment	02/14/23	pending staff review
2	1123 Darrow Avenue	R3	Minor Variation	Interior side setback to 2nd story addition and roof overhang	01/30/23	determination after 02/17/23
3	1243 Chicago Avenue	B1	Text Amendment, Special Use, and Major Variation	Text Amendment to add Performance Venue as a special use in the B1 district, Special Use for a Performance Venue in the B1 district, and major variation to eliminate a required loading dock (Union Pizzeria and SPACE)	01/24/23	<b>pending LUC 02/22/23</b>

4	620 Grove Street	D2	Special Use	Convenience Store	07/25/22	Pending new application from the applicant
4	1566 Oak Street	R6	Special Use	Special Use for a Rooming House (Connections for the Homeless, Margarita Inn)	09/28/22	<b>pending LUC 03/08/23</b>
4	1555 Oak Avenue	R6	Special Use	Special Use with use determination to LUC for an Apartment Hotel	10/18/22	<b>pending P&amp;D 03/13/23</b>
5	2044 Wesley Avenue	R4/R5/oWE	Planned Development	New construction of 19 townhomes, a 12-unit multi-family dwelling, new private driveway/alley to access townhomes, new pedestrian path connecting Green Bay Road, Wesley and Jackson Avenues, removal of railroad infrastructure and environmental clean-up of site	02/03/22	<b>pending updated plans from the applicant</b>
5	1801-1805 Church Street	B2/oWE	Subdivision, Special Use, and Major Variation	Special Use for a religious institution, new 3-story building with off-site leased parking spaces	11/15/22	<b>pending P&amp;D 03/13/23</b>
5	1811-1815 Church Street	B2/oWE	Subdivision and Major Variation	New 5-story mixed-use building with ground floor retail and 44 dwelling units above, enclosed ground floor and underground parking with 46 spaces	11/15/22	<b>pending P&amp;D 03/13/23</b>
5	2117 Dewey Avenue	MXE	Major Variation	Front yard and north interior side yard setbacks for a new 3-story building with live-work units	02/22/23	<b>DAPR 02/28/23, LUC 03/22/23</b>
6	3434 Central Street	R2	Planned Development	New 2-story, 24,916 sf building for a Daycare center - Child (Kensington School)	02/10/22	<b>pending updated plans from the applicant, DAPR 03/07/23, LUC 04/10/23</b>
6	2110 Forestview Road	R1	Minor Variation	Building lot coverage for an addition and new garage	01/20/23	determination after 02/10/23
6	2901 Central Street	B1a/oCS	Administrative Review Use	Administrative Review Use for a Type-2 Restaurant (Famous Tacoburger)	02/21/23	<b>DAPR 02/28/23</b>
7	1501 Central St	U2	Text Amendment	Modification to U2 uses to allow additional concerts and community events	01/27/23	<b>pending LUC</b>
9	2201 Oakton Street	I1	Special Use/Major Variation	Special Use and major variation for outdoor storage in front yard (Home Depot)	11/09/22	<b>pending P&amp;D 02/27/23</b>





To: Luke Stowe, City Manager

From: Gary Gerdes, Interim Building and Inspection Services Division Manager

Subject: Weekly Field Inspection Report

Date: February 24, 2023

Enclosed is the weekly summary report of field inspections for construction projects under special monitoring. The report includes the ward, property address, type of construction, inspector notes, and date received.

Please contact me at [ggerdes@cityofevanston.org](mailto:ggerdes@cityofevanston.org) if you have any questions or need additional information.

## Weekly Field Inspection Report

24-Feb-23

Ward	Property Address	Construction Type	Inspector Notes	Received
2	1101 Church Street	Multi-Family Building	Construction fence and fabric are in good condition. The west portion of the fence was in the process of being reconstructed for better stability at the time of the inspector's visit. Site is in good clean condition.	2/23/2023
4	1012 Church Street Northlight Theater	Assembly	No changes. Site and Northlight signage is in good condition. No construction fence at this time.	2/23/2023
2	2030 Greenwood Street	Multi-Family Building	Site is in good clean condition. Construction fence on the east side has been repaired and fabric has been reattached around the site. The silt fence is good condition.	2/23/2023
4	718 Main Street	Mixed Use Building Residential/Retail	Construction fence is in good shape around the entire site. A small presence of protesters were onsite. One protester's vehicle was observed parked on Main St. Work continues onsite. Site grounds look clean and well managed.	2/23/2023
8	100 Chicago Avenue Gateway	Mixed Use Building Residential/Retail	Construction fence is very good condition around the entire site. Siding work is being completed on the southeast end of the property. Interior work continues.	2/23/2023
1	710 Clark Street	Office Building	Contractor was notified that the construction fence on the west section of the property had blown over. Site, street and alleyway are all clean and clear of construction debris. Roads to and from construction site are clear and clean.	2/23/2023
5	Emerson and Jackson Demolition Site	Residential	Construction fence and fabric are in good condition.	2/23/2023



# Memorandum

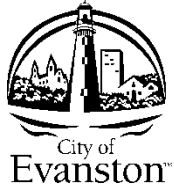
To: Honorable Mayor and Members of the City Council

From: Ike Ogbo, Director, Department of Health & Human Services

Subject: Food Establishment License Application Weekly Report

Date: February 24, 2023

Ward	Property Address	Business Name	Date Received	Current Status
2	1707 Maple Ave	Bitter Blossom/Evanston Games and Café	1/11/2023	Pending Building Permit Issuance
6	2901 Central St	Famous Tacoburger	1/4/2023	Pending Zoning
4	620 Grove St	Grove Street In and Out	12/8/2022	Pending Zoning
6	3330 Central St	Subway	11/17/2022	Change of Ownership – Pending Inspections
2	1160 Dodge Ave	Buffalo Wild Wings Go	8/11/2022	Building Permit Issued – Pending Inspections
4	950 Church St	Big Wig Tacos	7/22/2022	Building Permit Issued – Pending Inspections
2	1715 Maple Ave	AMC Evanston 12	7/21/2022	License Approved – Pending Issuance
2	1711 Maple Ave	Sky Zone/Circus Trix	7/13/2022	Pending Building Permit Issuance
1	720 Clark St	Mas Salud	7/7/2022	Building Permit Issued – Pending Inspections
4	1500 Sherman Ave	Good Wolf	06/22/2022	Pending Building Permit Issuance
5	1831 Emerson St	La Michoacana	5/01/2022	Pending Building Permit Issuance
1	1743 Sherman Ave	Olive Mediterranean Grill	12/10/2021	Building Permit Issued – Pending Inspections
8	633 Howard St	Estacion	2/4/2020	License Approved – Pending Issuance



# Memorandum

To: Honorable Mayor and Members of the City Council

From: Brian George, Assistant City Attorney

Subject: Weekly Liquor License Application Report

Date: February 24, 2023

Enclosed is the weekly report of liquor applications received and pending. The report, organized by ward, includes the business address, the type and description of license requested, date received and current status.

Please contact me at [liquorlicense@cityofevanston.org](mailto:liquorlicense@cityofevanston.org) if you have any questions or need additional information.

### Liquor Licensing Weekly Report

Liquor Applications Received and Pending for week of February 24, 2023

<b>WARD</b>	<b>BUSINESS NAME</b>	<b>BUSINESS ADDRESS</b>	<b>LIQUOR CLASS</b>	<b>CLASS DESCRIPTION</b>	<b>PROCESSED HOURS for LIQUOR SALES</b>	<b>STATUS</b>
5	Soul & Smoke	1601 Payne St. Evanston, IL 60201	D	Resturant	11 a.m. — 1 a.m. (Mon-Thurs); 11 a.m. — 2 a.m. (Fri-Sat); 10 a.m. — 1 a.m. (Sun)	Application be voted on at the Liquor Review Board Meeting on March 7



# DIRECTOR'S WEEKLY BRIEFING

By NWMC Executive Director Mark L. Fowler



**WEEK ENDING FEBRUARY 24, 2023**

## ***Today's the Day to Register for NWMC Legislative Days in Springfield***

As we reported last week, this is shaping up to be a busy legislative session for local governments. With that in mind, it is critically important for the Conference to have a presence in the Capitol to inform legislators on the impacts on communities and taxpayers.

There is no better way to help influence the legislative process than to attend the NWMC Legislative Days in Springfield from Tuesday, March 7 through Thursday, March 9. Being in the Capitol the same week as the deadline to advance bills out of committee in both chambers gives attendees the opportunity to provide legislators with a firsthand perspective before the votes are taken.

Legislative Days will begin with a briefing for attendees followed by meetings with legislative leaders and key legislators, committee hearing participation and a reception with legislators at the Sangamo Club on Tuesday evening. Please RSVP by TODAY, Friday, February 24 by visiting the NWMC Legislative Days [registration page](#) and contact Larry Bury, [lbury@nwmc-cog.org](mailto:lbury@nwmc-cog.org) for additional information. *Staff contacts: Larry Bury, Mark Fowler*

## ***Time to Submit FY 2023-2024 NWMC Officer Nominations***

The annual process to identify future Conference leadership has begun. The NWMC Officer Nomination Form was emailed on Friday to Mayors, Presidents and Supervisors. Members are encouraged to submit the names of those active members to fulfill the roles of NWMC President, Vice-President, Secretary and Treasurer. The cover letter to the form contains more information regarding eligibility and the selection process. Nomination forms are to be returned to NWMC Executive Director Mark Fowler, [mfowler@nwmc-cog.org](mailto:mfowler@nwmc-cog.org) by Friday, March 17.

The Nominating Committee will review the nominations and present its recommended slate at the April 12 NWMC Board Meeting. According to the NWMC By-Laws, other nominations may be made at the April meeting or by mail if received prior to that meeting date. Election shall be by a majority of those present and voting at the May 10 Board meeting. Officers will be sworn in at the NWMC Annual Gala on June 14. *Staff contacts: Mark Fowler, Larry Bury*

## ***SPC Approves Short-Term Ambulance Contract Extension***

The Suburban Purchasing Cooperative (SPC) Governing Board has approved a short-term contract extension on the Type I Additional Duty Ambulance (Contract #174) with Foster Coach Sales, Inc. The contract extension runs through May 31, after which the new program RFP will be issued by the SPC Fire Core Cost Containment Committee. For questions or additional information, please contact staff or PJ Foster, [pj@fosterccoach.com](mailto:pj@fosterccoach.com), 630-470-5687 (cell) or 815-625-3276, ext. 7 (office). *Staff contact: Ellen Dayan*

## ***NWMC Transportation, Bike/Ped Committees Discuss CMAP Greenhouse Gas Inventory***

The NWMC Transportation and Bicycle and Pedestrian Committees this month received presentations from Chicago Metropolitan Agency for Planning (CMAP) Senior Planner Jared Patton on the agency's work to support and assist communities in climate action planning efforts. CMAP recently updated its [Greenhouse Gas Inventory](#), which provides county and municipal level analysis on emissions so that communities can make informed decisions in planning for resiliency and reducing carbon footprints. To receive a briefing on the data at a board/council meeting or at a staff level, please contact [jpatton@cmapp.illinois.gov](mailto:jpatton@cmapp.illinois.gov). *Staff contacts: Kendra Johnson, Eric Czarnota*

## ***Time to Apply for CMAQ/CRP, STP Shared and TAP-L Funding***

As a reminder, the Chicago Metropolitan Agency for Planning (CMAP) is accepting applications for projects to be funded in FFYs 2024 – 2028 using Congestion Mitigation and Air Quality Improvement Program (CMAQ), Carbon Reduction Program (CRP), Surface Transportation Program (STP) Shared Fund, and Local Transportation Alternatives Program (TAP-L) funding. Information and application materials are available by visiting

[cmap.is/2023callforprojects](http://cmap.is/2023callforprojects). Applications must be submitted through CMAP's [eTIP database](#) by Friday, March 10.  
*Staff contacts: Kendra Johnson, Eric Czarnota*

### ***IDOT Launches Bicycle Facility Inventory System***

The Illinois Department of Transportation (IDOT) recently announced the soft launch of the new statewide Bicycle and Facility Inventory System (BFIS). BFIS is an online, interactive map database that includes helpful information about bicycle lanes, paths, trails and associated characteristics. The system allows individuals to search, collect, share, edit and analyze data for project planning and visualization of bicycle facilities. In the current soft launch phase, IDOT is requesting local bicycle facility owners to contact [DOT.Bikeped@illinois.gov](mailto:DOT.Bikeped@illinois.gov) for access to the system. The BFIS will officially launch on Wednesday, April 5 with a [webinar](#) from 1:30 p.m. to 3:30 p.m. The webinar is open to anyone who wishes to learn how to use the system. *Staff contacts: Kendra Johnson, Eric Czarnota*

### ***IDOT Announces Engineering Agreement Salary Cap Change***

With the issuance of the Professional Transportation Bulletin (PTB) 207, the Illinois Department of Transportation (IDOT) has increased the salary cap for Engineering Agreements from \$78/hr to \$86/hr. BLR forms 05513 and BLR 05514 have been revised to reflect this change. For fully executed and existing Engineering Agreements, no changes will be made to the salary cap, which includes existing and future supplements on the same agreement, irrespective of the date fully executed and will continue with the \$78/hr. cap. New engineering agreements, and agreements not fully executed by February 7, 2023, can use the new cap of \$86/hr. For additional questions, please contact IDOT Local Project Implementation Engineer Greg Lupton, [greg.lupton@illinois.gov](mailto:greg.lupton@illinois.gov) or 217-785-1670. *Staff contacts: Kendra Johnson, Eric Czarnota*

### ***AARP Accepting 2023 Community Challenge Applications***

The American Association of Retired Persons (AARP) is accepting applications for its Community Challenge program, which provides small grants to fund quick-action projects that can help communities become more livable for people of all ages. Applications across three different grant opportunities are being accepted which include Flagship Grants, Capacity-Building Microgrants, and Demonstration Grants. For a full list of potential projects and eligibility requirements, please visit the [AARP Community Challenge website](#). Applications must be submitted through the [online application form](#) with all pertinent information by Wednesday, March 15. For any questions regarding this program, please contact [communitychallenge@AARP.org](mailto:communitychallenge@AARP.org). *Staff contacts: Kendra Johnson, Eric Czarnota*

### ***Meetings and Events***

*NWMC Executive Board* will meet on Wednesday, March 1 at 8:30 a.m. via videoconference.

*NWMC Legislative Committee* will meet on Wednesday, March 15 at 8:30 a.m. via videoconference.

*NWMC Finance Committee* will meet on Wednesday, March 15 at noon via videoconference. **Please note date change.**

*NWMC Board of Directors* will meet on Wednesday, March 15 at 7:00 p.m. at the NWMC Office and via videoconference. **Please note date change.**

### ***NWMC Staff***

Mark Fowler	Executive Director	<a href="mailto:mfowler@nwmc-cog.org">mfowler@nwmc-cog.org</a>
Larry Bury	Deputy Director	<a href="mailto:lbury@nwmc-cog.org">lbury@nwmc-cog.org</a>
Eric Czarnota	Program Associate for Transportation	<a href="mailto:eczarnota@nwmc-cog.org">eczarnota@nwmc-cog.org</a>
Ellen Dayan, CPPB	Purchasing Director	<a href="mailto:edayan@nwmc-cog.org">edayan@nwmc-cog.org</a>
Marina Durso	Executive Assistant	<a href="mailto:mdurso@nwmc-cog.org">mdurso@nwmc-cog.org</a>
Kendra Johnson	Program Manager for Transportation	<a href="mailto:kjohnson@nwmc-cog.org">kjohnson@nwmc-cog.org</a>
Chris Staron	Policy Analyst	<a href="mailto:cstaron@nwmc-cog.org">cstaron@nwmc-cog.org</a>

Phone: 847-296-9200

[www.nwmc-cog.org](http://www.nwmc-cog.org)