



**CONSTRUCTION ENGINEERING, DESIGN & SURVEYING SERVICES
VARIOUS MUNICIPAL CIVIL ENGINEERING SERVICES**

RFQ # 23-10

ADDENDUM No. 1

February 7, 2023

Any and all changes to the Bidding Document are valid only if they are included by written addendum to all potential respondents, which will be mailed, emailed and/or faxed prior to the bid due date to all who are known to have received a complete Bidding document. Each respondent must acknowledge receipt of any addenda by indicating it in their bid submittal. Each respondent, by acknowledging receipt of any addenda, is responsible for the contents of the addenda and any changes to the bidding document therein. Failure to acknowledge receipt of any addenda may cause the bid to be rejected. If any language or figures contained in this addendum are in conflict with the original document, this addendum shall prevail.

This addendum consists of the following:

1. Addendum Number One (1) is attached and consists of a total of three (3) pages including this cover sheet.

Please feel free to call (847-866-2910) or email (lithomas@cityofevanston.org) with any questions or comments.

Sincerely,

Linda Thomas
Purchasing Specialist

Addendum Number One (1)

February 7, 2023

This addendum forms a part of bidding document to RFQ #23-10 and modifies these documents. This addendum consists of the following:

1. The RFQ calls out “multifaceted Civil Engineering firms” however the City asks for a minimum 25% MWEBE involvement. So, it would seem a Prime Consultant is allowed to have teammates to supply the potential multifaceted services?

Yes, complete the MWEBE Forms with sub consultants information. Cost/percentage to be determined.

2. Is there an existing “Pool” of Consultants supplying these services? Can you tell us the firms?

No

3. Does the City have a Geotechnical Engineering firm under retainer (the RFQ indicates the City has a “testing” firm under retainer for Construction Engineering testing) that could help a Consultant with geotechnical investigations and recommendations for infrastructure design? IF not, may a Consultant show a Geotechnical Consultant as part of their team?

The consultant should select its own Geotechnical Consultant as part of the team.

4. Similarly, does the City have a Professional Land Surveyor or Surveying Firm under retainer that could be asked to help with Survey tasks? IF not, may a Consultant show a Survey firm as part of their team?

No, the consultant should select a survey firm as part of the team.

5. Similarly, does the City have an Environmental Engineering firm under retainer that could be asked to help with CCDD materials, wetlands and/or other environmental issues that may require analysis for infrastructure design? IF not, may a Consultant show an Environmental Engineering firm as part of their team?

No, the consultant should select an environmental engineering firm as part of the team.

6. Will the anticipated infrastructure improvements generally occur within City rights-of-way and/or will some of the improvements require right-of-way modification?

Expected improvements generally occur within the City rights-of-way.

7. We usually review workload vs Client's Project needs. What is the dollar amount budgeted, or estimated, for this Civil Engineering work per year? This will help us understand the workload and help us better define potential staffing we would describe in our SOQ.

The estimated budget for 2023 is \$350,000 and we do not have an estimate for the future years.

8. Does the City have an estimated volume of work in each of the RFQ categories? I.e., • Roadway • Signals • Sidewalk replacement, ADA work anticipated to be 50 % of the volume or traffic signals only 10 % or is this subject to City varying needs over next 3 + years?

We do not have the estimated volume of work by the category.

Note: Acknowledgment of this Addendum is required in the bidding document.