



Memorandum

To: Mayor Biss and Members of the City Council
From: Luke Stowe, City Manager
Subject: Weekly City Manager's Update
Date: February 3, 2023

STAFF REPORTS BY DEPARTMENT

Weekly Report for January 30, 2023 – February 3, 2023

City Manager's Office

Weekly Bids Advertised

Community Development

Weekly Zoning Report

Weekly Inspection Report

Monthly Permit Construction Fee Report – January 2023

Health Department

Weekly Food Establishment Application Report

Law Department

Weekly Liquor License Application Report

Legislative Reading

NWMC Weekly Briefing

**STANDING COMMITTEES OF THE COUNCIL &
MAYORAL APPOINTED BOARDS, COMMISSIONS & COMMITTEES**

Monday, February 6, 2023

[Rules Committee](#) – CANCELED

[Human Services](#)

Tuesday, February 7, 2023

No meetings scheduled

Wednesday, February 8, 2023

[Land Use Commission](#)

Thursday, February 9, 2023

[Referrals Committee](#)

[Environment Board](#)

[Social Services Committee](#)

Friday, February 10, 2023

[Utilities Commission](#)



Memorandum

To: Luke Stowe, City Manager

From: Hitesh Desai, CFO/ City Treasurer
 Tammi Nunez, Purchasing Manager

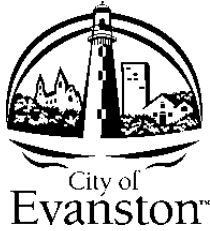
Subject: Bids/RFPs/RFQs Advertised during the Week January 30, 2023

Date: February 3, 2023

The following is a list of projects that have been advertised and the anticipated date each will be presented to Council or Library Board.

Bids/RFPs/RFQs sent during the Week of January 30, 2023

Bid/RFP/RFQ Number/Name	Requesting Dept.	Description of Project	Budgeted Amount	Bid/RFP/RFQ Opening Date	Anticipated Council/ Library Board Date
2023 Great Merchant Grant Planters and Landscape Maintenance	CMO	The City of Evanston's Economic Development Division of the City Manager's Office is seeking proposals from experienced firms for: changing of seasonal plantings and general maintenance of specified business district planters, and maintenance of commercial streetscapes along Howard Street, Main Street, Chicago Ave., and Sherman Ave.	\$150,000	03/07	04/10



Memorandum

To: Honorable Mayor and Members of the City Council
From: Elizabeth Williams, Planning & Zoning Manager
Subject: Weekly Zoning Report
Date: February 3, 2023

Enclosed is the weekly report of zoning applications received and pending. The report, organized by ward, includes the property address, zoning district, the type of application submitted, a description of the project, date received, and current status.

Please contact me at (224) 296-4489 or ewilliams@cityofevanston.org if you have any questions or need additional information.

Cases Received and Pending, January 26, 2023 - February 1, 2023

Backlog (business days received until reviewed): 6

Volume (number of cases pending staff review): 8

Zoning Reviews

Ward	Property Address	Zoning	Type	Project Description	Received	Status
1	1940 Orrington Avenue	R4a	Building Permit	Attic remodel, dormers and roof framing	12/02/22	non-compliant, pending revisions from the applicant
1	827 Lincoln Street	R1	Building Permit	Enlarge existing patio, new gravel patio	02/01/23	pending staff review
2	1516 Florence Avenue	R3	Building Permit	Paver patio and pergola	06/07/22	pending additional information and revisions from the applicant
2	1326 Hartrey Avenue	R4	Building Permit	Asphalt driveway	09/08/22	pending additional information from the applicant
2	1623 Crain Street	R3	Building Permit	Pergola	09/29/22	non-compliant, pending revisions from the applicant
2	1504 Ashland Avenue	R3	Building Permit	Open porch and concrete patio	10/17/22	pending revisions from the applicant
2	1800 Greenwood Street	R3	Building Permit	New 3-car garage/coach house	11/21/22	non-compliant, pending revisions from the applicant
2	1806 Dempster Street	B1	Building Permit	Interior remodel of existing commercial space	11/23/22	pending submittal of a special use application from the applicant
2	1132 Pitner Avenue	R3	Building Permit	New single-family dwelling with detached garage	01/27/23	pending staff review
2	1736 Wesley Avenue	R1	Building Permit	Shed	02/01/23	pending staff review
3	1032 Michigan Avenue	R1	Building Permit	Remove portion of walk, new stone patio	06/29/22	non-compliant, pending submittal of minor variation application from the applicant
3	819 Judson Avenue	R5	Building Permit	New 9-unit multi-family dwelling	07/08/22	non-compliant, pending revisions from the applicant
3	1218 Forest Avenue	R1	Building Permit	Addition to detached coach house	11/30/22	revisions submitted, pending staff review
3	300-310 Main Street, 830-888 Forest Avenue	R5	Building Permit	Parking lot improvements	01/24/23	pending additional information from the applicant
4	1234 Wesley Avenue	R3	Building Permit	Convert existing garage into coach house	10/19/22	revisions submitted, pending staff review
4	901 Maple Avenue	R5	Building Permit	Rooftop canopy	10/26/22	pending additional information from the applicant, DAPR
4	1030 Dempster Avenue	R3	Building Permit	Interior alteration converting a 2-family dwelling to single-family dwelling	01/05/23	revisions submitted, pending staff review
4	1002 Asbury Avenue	R1	Zoning Analysis	Replace carport with garage	01/09/23	pending additional information from the applicant
4	1236 Oak Avenue	R3	Zoning Analysis	Construct roofed deck in rear, demolish detached garage and construct new detached garage	01/24/23	pending staff review
4	1015 Dempster Street	R5	Building Permit	Patio, steppers, and bluechip area	01/30/23	pending staff review
5	2201 Dewey Avenue	MXE	Building Permit	Remove brick paver walk, install concrete parking pad	05/20/22	pending additional information from the applicant
5	2012 Maple Avenue	R4a	Building Permit	Garage	06/09/22	non-compliant, pending revisions from the applicant

5	2216 Foster Street	R3	Building Permit	Concrete parking pad	06/25/22	pending additional information from the applicant
5	2216 Foster Street	R3	Building Permit	Pergola	06/30/22	pending additional information from the applicant
5	1819 Hovland Court	R3	Building Permit	Parking pad and driveway	08/27/22	pending additional information from the applicant
5	1920 Asbury Avenue	R5	Building Permit	Rebuild porch	09/22/22	pending additional information from the applicant
5	819 Foster Street	R5	Building Permit	Replace a/c	10/24/22	pending additional information from the applicant
5	2117 Dewey Avenue	MXE	Zoning Analysis	Demolish existing structure, construct 2-unit live/work building	10/24/22	pending additional information/revisions from the applicant
5	1820 Brown Avenue	R3	Building Permit	Install pavers and shed	10/25/22	pending additional information from the applicant
5	2110 Maple Avenue	R4a	Building Permit	Driveway	11/30/22	non-compliant, pending revisions from the applicant
5	1740 Hovland Court	R3	Building Permit	Pavers	12/30/22	pending additional information from the applicant
5	1937 Wesley Avenue	R5	Zoning Analysis	Establishing a legal ADU in basement	01/24/23	pending staff review
5	1238 Simpson Street	R4	Zoning Analysis	Construct a 1-car detached garage	01/30/23	pending staff review
6	2417 Thayer Street	R1	Building Permit	Patio	04/02/22	pending revisions from the applicant
6	2634 Lawndale Avenue	R1	Building Permit	Garage	06/10/22	non-compliant, pending revisions from the applicant
6	3700 Glenview Road	R1	Building Permit	Concrete slabs	08/17/22	pending additional information from the applicant
6	2435 Cowper Avenue	R1	Building Permit	2.5-story addition, deck, and 2-story 3-car garage/coach house	09/27/22	revisions submitted, pending staff review
6	2146 McDaniel Avenue	R1	Building Permit	Garage, 18x20	10/07/22	non-compliant, pending revisions from the applicant
6	2522 Isabella Street	R1	Building Permit	Addition and interior renovation	10/10/22	non-compliant, pending revisions and a minor variation application from the applicant
6	3034 Hartzell Street	R1	Building Permit	Replace existing garage	10/19/22	non-compliant, pending revisions or minor variation application from the applicant
6	806 Lincoln Street	R1	Building Permit	Shed	10/21/22	pending additional information from the applicant
6	2208 Lincolnwood Drive	R1	Building Permit	Addition and interior renovation	10/31/22	pending revisions from the applicant based on minor variation approval
6	2727 Payne Street	R1	Building Permit	Walk, stoop, steps, pillars and front planter	11/02/22	pending additional information from the applicant
6	2639 Central Park Avenue	R1	Building Permit	Install generator	11/07/22	non-compliant, pending revision from the applicant
6	2632 Gross Point Road	B1a/oCS	Building Permit	Concrete patio (Skarkis)	11/17/22	pending revisions from the applicant
6	2709 Simpson Street	R1	Building Permit	Interior remodel, addition, deck, and detached garage	01/13/23	pending revisions from the applicant
6	3600 Hillside Road	R2	Zoning Analysis	1-story and 2nd story addition	01/24/23	pending additional information from the applicant

7	1219 Noyes Street	R1	Building Permit	Shed	05/26/22	pending additional information from the applicant
7	1130 Colfax Street	R1	Building Permit	Kitchen remodel, convert garage to sitting room, deck	06/14/22	non-compliant, pending revisions from the applicant
7	2202 Hartrey Avenue	R1	Building Permit	Paver patio	07/09/22	pending additional information/revisions from the applicant
7	2129 Pioneer Road	R1	Building Permit	Shed	09/13/22	pending revisions from the applicant
7	2636 Green Bay Road	C2/oCS, R4	Zoning Analysis	Planned Development, new 5-story multi-family dwelling with 51 dwellings, parking and 3 new 4-story townhomes along Prairie Avenue	10/18/22	pending additional information from the applicant
7	2653 Broadway Avenue	R1	Building Permit	Garage	11/09/22	pending additional information from the applicant
7	716 Ingleside Place	R1	Zoning Analysis	Expand dormer	01/31/23	pending staff review
8	1314 Brummel Street	R4	Building Permit	Concrete pad	07/28/22	pending additional information from the applicant
8	713 Case Street	R5	Building Permit	Patio	08/09/22	non-compliant, pending revisions from the applicant
8	1720 Kirk Street	R1	Building Permit	Replace decking	11/04/22	non-compliant, pending revisions from the applicant
8	2021 Autobarn Place, Unit C	I2	Building Permit	Interior remodel for new offices and food production (Whole and Free Foods)	11/16/22	pending revisions from the applicant
8	2102 Dobson Street	R2	Building Permit	New garage	11/21/22	non-compliant, pending revisions from the applicant
8	2201 Autobarn Place	I2	Zoning Analysis	2 signs for Autobarn Nissan	01/09/23	pending additional information from the applicant
9	2224 Cleveland Street	I1	Building Permit	Pave over gravel parking lot	06/15/22	pending additional information from the applicant
9	822 Wesley Avenue	R3	Building Permit	Install 12 antennas and cabinets	06/21/22	non-compliant, pending revisions from the applicant
9	1224 Washington Street	R3	Building Permit	Replace brick patio with pavers	10/07/22	pending additional information and revisions from the applicant
9	438 Barton Avenue	R2	Building Permit	Replace decks/porches	10/31/22	pending additional information from the applicant

Pending building permit and zoning analysis reviews older than 6 months where there has not been activity are periodically removed from the zoning report.

Miscellaneous Zoning Cases

Ward	Property Address	Zoning	Type	Project Description	Received	Status
1	1621 Chicago Avenue	D4	Planned Development	15-story mixed-use building with ground floor retail, 140 dwelling units, and 57 parking spaces in an enclosed parking garage	12/28/22	pending DAPR 02/21/23, LUC 03/08/23
1	1323 Judson Avenue	R1	Minor Variation	Interior side setback at 2-story and 2nd story addition	01/31/23	determination after 02/17/23
1	710 Church Street	D3	Zoning Analysis	Convenience store	01/31/23	pending staff review
2	1123 Darrow Avenue	R3	Minor Variation	Interior side setback to 2nd story addition and roof overhang	01/30/23	determination after 02/17/23

3	1243 Chicago Avenue	B1	Text Amendment, Special Use, and Major Variation	Text Amendment to add Performance Venue as a special use in the B1 district, Special Use for a Performance Venue in the B1 district, and major variation to eliminate a required loading dock (Union Pizzeria and SPACE)	01/24/23	pending DAPR, LUC
4	620 Grove Street	D2	Special Use	Type-2 Restaurant - Boba Tea Bar	07/25/22	pending additional information from the applicant before a final determination is made
4	1566 Oak Street	R6	Special Use	Special Use for a Rooming House (Connections for the Homeless, Margarita Inn)	09/28/22	pending P&D
4	1555 Oak Avenue	R6	Special Use	Special Use with use determination to LUC for an Apartment Hotel	10/18/22	pending P&D
5	2044 Wesley Avenue	R4/R5/oWE	Planned Development	New construction of 19 townhomes, a 12-unit multi-family dwelling, new private driveway/alley to access townhomes, new pedestrian path connecting Green Bay Road, Wesley and Jackson Avenues, removal of railroad infrastructure and environmental clean-up of site	02/03/22	pending updated plans from the applicant
5	1801-1805 Church Street	B2/oWE	Subdivision, Special Use, and Major Variation	Special Use for a religious institution, new 3-story building with off-site leased parking spaces	11/15/22	pending LUC 02/08/23
5	1811-1815 Church Street	B2/oWE	Subdivision and Major Variation	New 5-story mixed-use building with ground floor retail and 44 dwelling units above, enclosed ground floor and underground parking with 46 spaces	11/15/22	pending LUC 02/08/23
5	1420 Leonard Place	R3	Major Variation	Front yard and interior side yard setbacks, and setback to roof overhang for construction of a new single-family residence	01/10/23	pending LUC 2/08/23
5	1818 Brown Avenue	R3	Fence Variation	Front yard fence	01/13/23	determination after 02/03/23
5	1717 McDaniel Avenue, Unit A	R2	Fence Variation	Front yard fence	01/17/23	determination after 02/03/23
6	3434 Central Street	R2	Planned Development	New 2-story, 24,916 sf building for a Daycare center - Child (Kensington School)	02/10/22	pending additional details from the applicant, LUC
6	2522 Isabella Street	R1	Minor Variation	Front yard setback to an open front porch	01/13/23	determination after 02/03/23
6	2110 Forestview Road	R1	Minor Variation	Building lot coverage for an addition and new garage	01/20/23	determination after 02/10/23
7	2524 Asbury Avenue	R1	Major Variation	Building lot coverage and rear yard setback for addition, porch, and deck	01/09/23	pending LUC 02/08/23
9	2201 Oakton Street	I1	Special Use/Major Variation	Special Use and major variation for outdoor storage in front yard (Home Depot)	11/09/22	pending P&D



To: Luke Stowe, City Manager

From: Gary Gerdes, Interim Building and Inspection Services Division Manager

Subject: Weekly Field Inspection Report

Date: February 3, 2023

Enclosed is the weekly summary report of field inspections for construction projects under special monitoring. The report includes the ward, property address, type of construction, inspector notes, and date received.

Please contact me at ggerdes@cityofevanston.org if you have any questions or need additional information.

Weekly Field Inspection Report

3-Feb-23

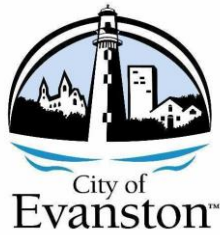
Ward	Property Address	Construction Type	Inspector Notes	Received
2	1101 Church Street	Multi-Family Building	No changes. The construction fence is in fair condition. Work continues on the addition and existing structure.	2/2/2023
4	1012 Church Street Northlight Theater	Assembly	No changes. The site remains clean and open with no construction fence.	2/2/2023
2	2030 Greenwood Street	Multi-Family Building	No changes. Construction fence and street around the site are in good order.	2/2/2023
4	718 Main Street	Mixed Use Building Residential/Retail	The construction site has been expanded to include the adjacent sidewalks. Signage to direct pedestrian traffic has been installed.	2/2/2023
8	100 Chicago Avenue Gateway	Mixed Use Building Residential/Retail	No changes. The construction fence is in good order. Interior build-out continues on all levels.	2/2/2023
1	710 Clark Street	Office Building	The construction site has been expanded to include Clark Street. The tower crane has been installed.	2/2/2023
5	Emerson and Jackson Demolition Site	Residential	No changes. Construction fence is in good order.	2/2/2023



To: Luke Stowe, City Manager
From: Gary Gerdes, Interim Building and Inspection Services Manager
Subject: Monthly Construction Valuation and Permit Fee Report
Date: February 3, 2023

Enclosed is the monthly construction valuation and permit fee report. The report compares current month and year-to-date totals with those from 2022.

Please contact me at ggerdes@cityofevanston.org if you have any questions or need additional information.



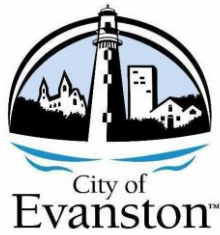
DATE: February 3, 2023
 TO: Luke Stowe, City Manager
 FROM: Gary Gerdes, Interim Building and Inspection Services Division Manager
 SUBJECT: Construction Valuation and Permit Fee Report for January, 2023

BUILDING PERMIT FEES

Total Permit Fees Collected for the Month of January 2023	\$ 266,994
Total Permit Fees Collected Fiscal Year 2023	\$ 266,994
Total Permit fees Collected for the Month of January 2022	\$ 266,949
Total Permit Fees Collected Fiscal Year 2022	\$ 266,949

CONSTRUCTION VALUES

TOTAL CONSTRUCTION VALUE FOR JANUARY 2023	\$ 10,008,373
TOTAL CONSTRUCTION VALUE FISCAL YEAR 2023	\$ 10,008,373
TOTAL CONSTRUCTION VALUE FOR JANUARY 2022	\$ 13,626,059
TOTAL CONSTRUCTION VALUE FISCAL YEAR 2022	\$ 13,626,059



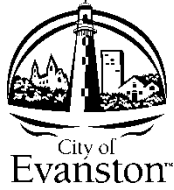
DATE: February 3, 2023
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 FROM: Gary Gerdes, Interim Building and Inspection Services Division Manager
 SUBJECT: Construction Valuation and Permit Fee Report for January, 2023

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Memorandum

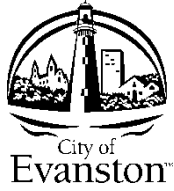
To: Honorable Mayor and Members of the City Council

From: Ike Ogbo, Director, Department of Health & Human Services

Subject: Food Establishment License Application Weekly Report

Date: February 3, 2023

Ward	Property Address	Business Name	Date Received	Current Status
1	809 Church St	Teabar Boba	1/18/2023	Pending Inspections
2	1715 Maple Ave	Bitter Blossom/Evanston Games and Café	1/11/2023	Pending Building Permit Issuance
6	2901 Central St	Famous Tacoburger	1/4/2023	Pending Inspections
1	809 Church	Teabar Boba	1/5/2023	Pending Inspections
4	620 Grove St	Grove Street In and Out	12/8/2022	Pending Inspections & Zoning Approval
6	3330 Central St	Subway	11/17/2022	Change of Ownership – Pending Inspections
2	1160 Dodge Ave	Buffalo Wild Wings Go	8/11/2022	Building Permit Issued – Pending Inspections
5	1608 Emerson St	Fat Zee's	8/11/2022	Change of Ownership – Pending Inspections
4	950 Church St	Big Wig Tacos	7/22/2022	Building Permit Issued – Pending Inspections
2	1715 Maple Ave	AMC Evanston 12	7/21/2022	Building Permit Issued – Pending Inspections (License Issued for Temporary Concession)
2	1715 Maple Ave	Sky Zone/Circus Trix	7/13/2022	Pending Building Permit Issuance
1	720 Clark St	Mas Salud	7/7/2022	Building Permit Issued – Pending Inspections
4	1500 Sherman Ave	Good Wolf	06/22/2022	Pending Building Permit Issuance
5	1831 Emerson St	La Michoacana	5/01/2022	Pending Building Permit Issuance
1	1743 Sherman Ave	Olive Mediterranean Grill	12/10/2021	Building Permit Issued – Pending Inspections
8	633 Howard St	Estacion	2/4/2020	License Approved – Pending Issuance



Memorandum

To: Honorable Mayor and Members of the City Council

From: Brian George, Assistant City Attorney

Subject: Weekly Liquor License Application Report

Date: February 4, 2023

There are no pending liquor license applications to report for this week.

Please contact me at (847) 866-2937 or liquorlicense@cityofevanston.org if you have any questions or need additional information.



DIRECTOR'S WEEKLY BRIEFING

By NWMC Executive Director Mark L. Fowler



WEEK ENDING FEBRUARY 3, 2023

Do You Miss Springfield? Register Today for NWMC Legislative Days!

Last Friday, staff sent registration materials for the NWMC Legislative Days in Springfield. After a lengthy hiatus due to the pandemic, we will return to the capitol city from Tuesday, March 7 through Thursday, March 9. This particular week coincides with the deadline to advance bills out of committee in both chambers, so we expect it to be a busy time in the Capitol. The schedule of events will include a briefing for attendees, meetings with legislative leaders/key legislators, committee hearing participation and a reception with legislators at the Sangamo Club on Tuesday evening. Please RSVP by Friday, February 24 and contact staff for additional information. *Staff contacts: Larry Bury, Mark Fowler*

Register Today for the Granite Guardian Webinar

As a reminder, on Friday, February 24 at 10:30 a.m., Suburban Purchasing Cooperative (SPC) Telecommunications Vendor Granite Government Solutions (Contract #205) will host a knowledge session on Granite Guardian. This program allows customers to monitor and view the health of the entire network in one portal, including circuits and equipment even if Granite is not providing the circuit. The program can also generate analytics on packet loss, latency, site availability, utilization, CPU utilization and more. Granite will provide a demonstration of the portal and the type of information that can be accessed. This free webinar will be led by Granite Senior Sales Executive Frank Ventrella.

Invitations were sent to NWMC Assistant Managers, Finance Directors, IT Directors and Purchasing Agents. If others would like to attend, please have them contact NWMC Purchasing Director Ellen Dayan, edayan@nwmc-cog.org. For more information on the webinar or to review the complete lineup of services offered by Granite, please contact Frank Ventrella, 630-649-0823 or fventrella@granitenet.com. *Staff contact: Ellen Dayan*

Reminder: Apply Today for CMAQ/CRP, STP Shared and TAP-L Funding

As previously reported, the Chicago Metropolitan Agency for Planning (CMAP) has opened the call for projects to be funded in FFYs 2024 – 2028 using Congestion Mitigation and Air Quality Improvement Program (CMAQ), Carbon Reduction Program (CRP), Surface Transportation Program (STP) Shared Fund, and Local Transportation Alternatives Program (TAP-L) funding. Information and application materials are available by visiting cmap.is/2023callforprojects. Applications must be submitted through CMAP's [eTIP database](#) by Friday, March 10. *Staff contacts: Kendra Johnson, Eric Czarnota*

Northwest Council Technical Committee Discusses CMAP Updates, STP Changes

The Northwest Council of Mayors Technical Committee met last Friday to receive reports from agency partners and staff on local projects and initiatives. Staff provided an update on the Chicago Metropolitan Agency for Planning's (CMAP) call for regional transportation projects, including new changes to the Surface Transportation Program (STP) scoring methodology and project readiness requirements applicable to all projects. Staff summarized proposed changes to the region's Active Program Management requirements which will be considered for approval at CMAP's February 9 STP Project Selection Committee meeting. Finally, staff provided an update on the status of the council's STP Working Group, including several preliminary recommendations for changes to the council's STP methodology. The Technical Committee requested further discussion of changes in light of overall goals for the STP program and refined recommendations will be presented to the Technical Committee at the April 27 meeting. *Staff contact: Kendra Johnson*

North Shore Technical Committee Receives Program Updates, Discusses New Guidelines

The North Shore Council of Mayors Technical Committee met Thursday and received an update on approved changes to the Chicago Metropolitan Agency for Planning's (CMAP) Surface Transportation Program (STP) methodology scoring and Active Program Management guidelines. Staff also provided an update on the status of

projects in the council's 5-year local Surface Transportation Program (STP). The Technical Committee agreed to create a STP Methodology Working Group to explore alternatives to collecting pavement condition data and scoring. A final recommendation will be provided at the April 20 Technical Committee meeting. *Staff contact: Eric Czarnota*

Applications Open for ComEd Community-Oriented Project Grants

Commonwealth Edison (ComEd) has announced that municipal and community organizations in northern Illinois can now apply for the 2023 Powering Communities Grant Programs which advance environmental initiatives, enhance public safety and increase access to arts programs in communities served by ComEd. Organizations are encouraged to apply for one of the three annual grant programs: Green Region; Powering Safe Communities; and, Powering the Arts.

Qualifying proposals are eligible for grants of up to \$10,000 each. Organizations interested in applying for the Powering Communities Grants Program should visit [ComEd.com/Grants](https://www.comed.com/grants) for more information, including how to apply for funding. Applications will be accepted through Friday, March 24. *Staff contacts: Kendra Johnson, Eric Czarnota*

FHWA Announces Road Safety Improvement Efforts

The U.S. Department of Transportation's Federal Highway Administration (FHWA) has [announced new efforts](#) to help states, cities, and local governments improve road safety. Included in the announcement is a [Request for Information](#) (RFI) seeking input on ways to improve safety and design standards for roads to facilitate the development of Complete Streets improvements as well as a new [waiver](#) to remove financial barriers and ensure that states and Metropolitan Planning Organizations (MPOs) can afford certain Complete Streets activities. Comments in response to the RFI can be submitted at [regulations.gov](https://www.regulations.gov) and must be received on or before Monday, March 20.

The Department also released an updated timeline for the Reconnecting Communities Pilot Program, noting that fiscal year 2022 awards will be announced in the next few weeks, and fiscal year 2023 applications will open this spring/summer. Finally, USDOT will host a [webinar](#) on Wednesday, February 8 from 2:00 p.m. to 3:00 p.m. to help applicants prepare for the federal funding opportunities. *Staff contacts: Kendra Johnson, Eric Czarnota*

CMAP to Host Climate Action Planning Webinar

On Wednesday, February 15 at 10:00 a.m., the Chicago Metropolitan Agency for Planning (CMAP) will hold a webinar to discuss "the tips, tricks, and challenges to climate action planning, including data and resources you can use in your community and lessons learned from ongoing initiatives throughout the region." Panelists include *Highland Park Councilmember Kim Stone* and Metropolitan Mayors Caucus Director of Environmental Initiatives Edith Makra. For more information, please visit CMAP's [webinar registration page](#). *Staff contacts: Kendra Johnson, Eric Czarnota*

Apply Today for 2023 Invest in Cook Grants

The Cook County Department of Transportation and Highways is accepting applications for the Invest in Cook 2023 grant program. This program seeks projects consistent with the five priorities of [Connecting Cook County](#), as well as the recommendations of more specialized county transportation plans. Eligible applicants include local governments, regional transportation authorities, transit agencies, natural resource or public land agencies as well as any other local or regional governmental entity with responsibility for transportation or recreational trails within Cook County. Applications can include proposals for transit, bicycle, pedestrian, freight, roadway modes of transportation, bridge improvement projects and other transportation improvements. For more information please visit the [Invest in Cook website](#). The call for applications ends on Friday, March 17. *Staff contacts: Kendra Johnson, Eric Czarnota*

Applications Open for Mayors Institute on Pedestrian Safety

The Mayors Innovation Project, American Association of Retired Persons (AARP) Livable Communities, and Smart Growth America have created the Mayors Institute on Pedestrian Safety (MIPS) to help mayors create communities that are safe, vibrant, and equitable for people of all ages. Participating mayors will receive access to new ideas and solutions over the course of 2023, a support network from peer mayors, hands-on learning and one-on-one coaching.

The time commitment includes attending five, 1.5-hour virtual workshops taking place monthly between May and September 2023 that will cover a variety of topics. There is also a final in-person, day-long meeting in October and

mayors will be required (with support) to create a brief implementation plan. Applications must be submitted by Friday, February 24. Selected applicants will be notified no later than Monday, March 27 and cohort members will be announced on Wednesday, April 5. For more information and to [apply](#), please visit the [Mayor's Innovation Project](#) website. *Staff contacts: Kendra Johnson, Eric Czarnota*

IDOT Releases New Edition of Road, Bridge and Other Related Laws of Illinois

The Illinois Department of Transportation (IDOT) Bureau of Local Roads and Streets has published an updated [2022 edition of Road, Bridge, and Other Related Laws of Illinois](#), which contains Illinois law relating to highway and bridge construction. All statutes are current as of October 1, 2022 and include the enactments of the 102nd General Assembly through Public Act 102–1102.

A limited number of free print versions of the publication are available to Local Public Agencies through IDOT's Manual Sales Office. The order form is available by visiting the [Manual Sales website](#) which also has the latest IDOT Standard Specification publications. Please contact IDOT Local Policy and Technology Engineer Tim Peters, DOT.LocalPolicy@illinois.gov for more information. *Staff contacts: Kendra Johnson, Eric Czarnota*

CMAP Releases Updated Land Use Inventory

The Chicago Metropolitan Agency for Planning (CMAP) has released the [2018 Land Use Inventory](#), which identifies up to fifty different land categories in the region. The Inventory “is an essential input into CMAP’s land use and transportation research” and serves as a resource for federal, state and local agencies and others to understand existing land uses when creating a comprehensive plan and track progress toward goals. GIS files and documentation for the 2018 and earlier inventories are available by visiting the [CMAP Data Hub](#). *Staff contacts: Kendra Johnson, Eric Czarnota*

Wintrust to Host Public Sector Merchant Processing Presentation

On Tuesday, February 28, Wintrust Government Funds will host an in-person and virtual presentation entitled “Understanding the Landscape of Public Sector Merchant Processing.” Elavon Community and Regional Bank Group Sales Director Patrick Higgins will lead a “conversation designed to help local governments navigate the complicated world of credit card processing. Topics include: Payment Acceptance 101; Service Fees vs. Convenience Fees; In-Person, Online and Mobile Solutions; and, Best Practices for Processing Cost Effective and Secure Payments.

The session will run from 8:00 a.m. to 10:00 a.m. and will be held at the Naperville Municipal Center, 400 S. Eagle Street (breakfast will be served). Those who cannot attend in person will be able to view a live stream of the event. Please visit the [registration page](#) for more information and to indicate in-person or virtual attendance. Staff contact: Mark Fowler

Meetings and Events

NWMC Finance Committee will meet on Wednesday, February 8 at noon via videoconference.

NWMC Board of Directors will meet on Wednesday, February 8 at 7:00 p.m. at the NWMC office and via videoconference.

NWMC Bicycle and Pedestrian Committee will meet on Tuesday, February 21 at 10:30 a.m. at the NWMC office and via videoconference.

NWMC Health Directors Committee will meet on Tuesday, February 21 at 2:00 p.m. at the *Arlington Heights Village Hall*.

NWMC Legislative Committee will meet on Wednesday, February 22 at 8:30 a.m. via videoconference. **Please note date change.**

NWMC Transportation Committee will meet on Thursday, February 23 at 8:30 a.m. at the NWMC office and via videoconference.

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