



AGENDA

City Council

Monday, January 23, 2023

Lorraine H. Morton Civic Center, James C. Lytle City Council Chambers, Room 2800

6:30 PM

Administration & Public Works Committee begins at 5:00pm

Planning & Development Committee begins at 6:00pm

City Council convenes at 6:30pm or the conclusion of Planning & Development Committee

Join Zoom Meeting:

<https://us06web.zoom.us/j/89166852721?pwd=WG1WV2xsMm51bINhNTJsSTdPTGdDUT09>

Meeting ID: 891 6685 2721

Passcode: 775240

Those wishing to make public comments at the Administrative & Public Works Committee, Planning & Development Committee or City Council meetings may submit written comments in advance or sign up to provide public comment by phone or video during the meeting by completing the City Clerk's Office's online form at www.cityofevanston.org/government/city-clerk/public-comment-sign-up or by calling/texting 847-448-4311.

Community members may watch the City Council meeting online at www.cityofevanston.org/channel16 or on Cable Channel 16.

Page

(I) ROLL CALL - COUNCILMEMBER SUFFREDIN

(II) MAYOR PUBLIC ANNOUNCEMENTS AND PROCLAMATIONS

(III) CITY MANAGER PUBLIC ANNOUNCEMENTS

Economic Development Update

(IV) COMMUNICATIONS: CITY CLERK

(V) PUBLIC COMMENT

Members of the public are welcome to speak at City Council meetings. As part of the Council agenda, a period for public comments shall be offered at the commencement of each regular Council meeting. Public comments will be noted in the City Council Minutes and become part of the official record. Those wishing to speak should sign their name and the agenda item or non-agenda topic to be addressed on a designated participation sheet. If there are five or fewer speakers, fifteen minutes shall be provided for Public Comment. If there are more than five speakers, a period of forty-five minutes shall be provided for all comment, and no individual shall speak longer than three minutes. The Mayor will allocate time among the speakers to ensure that Public Comment does not exceed forty-five minutes. The business of the City Council shall commence forty-five minutes after the beginning of Public Comment. Councilmembers do not respond during Public Comment. Public Comment is intended to foster dialogue in a respectful and civil manner. Any person who makes such remarks, or who utters loud, threatening, personal or abusive language, or engages in any other disorderly conduct which disrupts, disturbs or otherwise impedes the orderly conduct of a meeting shall, at the discretion of the mayor or presiding officer, be barred from further participation during that meeting. Public comments are requested to be made with these guidelines in mind.

(VI) SPECIAL ORDERS OF BUSINESS

- SP1. **Ordinance 13-O-23, (formerly Ordinance 110-O-22) Amending Portions of Title 9, Chapter 5, "General Offenses" of the City Code** 12 - 18

Councilmember Reid requests adoption of Ordinance 13-O-23, Amending Title 9, Chapter 5 "General Offenses" of the City Code.

For Introduction

[Ordinance 13-O-23, \(formerly Ordinance 110-O-22\) Amending Portions of Title 9, Chapter 5, "General Offenses" of the City Code](#)

- SP2. **ARPA Update - Funding Commitments & Unallocated Balance** 19 - 24

For Discussion

American Rescue Plan Act (ARPA) funds, account 170.99.1700.55251

For Discussion

[ARPA Update - Funding Commitments & Unallocated Balance](#)

(VII) CONSENT AGENDA - CITY COUNCIL MINUTES

- CM1. **Approval of the Minutes of the Regular City Council meeting of January 9, 2023** 25 - 43

Staff recommends the approval of the Minutes of the Regular City Council meeting of January 9, 2023

For Action

[Approval of the Minutes of the Regular City Council meeting of January 9, 2023](#)

(VIII) CONSENT AGENDA - ADMINISTRATION & PUBLIC WORKS COMMITTEE

- A1. **Approval of the City of Evanston Payroll and Bills List** 44 - 88

Staff recommends City Council approval of the City of Evanston Payroll for the period of December 19, 2022, through January 1, 2023, in the amount of \$2,930,468.70 and the Bills List for January 24, 2023, FY 2022, in the amount of \$1,695,709.34, and the Bills List January 24, 2023, FY 2023 in the amount of \$1,560,682.27.

For Action

[Approval of the City of Evanston Payroll and Bills List](#)

- A2. **Approval of a Purchase of Six Electric Vehicles for Various City Departments for FY 2023** 89 - 107

Staff recommends the City Council authorize the City Manager to enter into a purchase agreement with Currie Motors (10125 W. Laraway Rd, Frankfort, IL 60423) for six (6) Chevrolet Bolt EVs in the amount of \$183,678.60. The six vehicles will be utilized by various City departments, including Community Development, Health & Human Services, and the Public Works Agency.

Funding for the six (6) vehicles will be from the Automotive Equipment Fund (Account 601.19.7780.65550) in the amount of \$183,678.60 which has a FY 2023 budgeted amount of \$2,700,000.00. This expenditure represents 6.8% of this budgeted amount.

For Action

[Approval of a Purchase of Six Electric Vehicles for Various City Departments for FY 2023](#)

- A3. **Approval of Sole Source Purchase for Self-Contained Breathing Apparatus Equipment from Municipal Emergency Services.** 108 - 114

Staff recommends approval of Sole-Source purchase of Self-Contained Breathing Apparatus equipment from Municipal Emergency Services (75 Remittance Drive, Suite 3135, Chicago, IL 60675) for \$472,635.00 out of Fund 100.23.2315.65090. *A sole-source purchase requires 2/3 vote of the Councilmembers.*

Fire Department General Fund 100.23.2315.65090 which has \$473,000 budgeted in FY23 with \$473,000 remaining YTD.

For Action

[Approval of Sole Source Purchase for Self-Contained Breathing Apparatus Equipment from Municipal Emergency Services.](#)

- A4. **Approval of Contract Award with Interra, Inc. for Material Testing Services (RFP 22-53)** 115 - 118

Staff recommends the City Council authorize the City Manager to execute an agreement with Interra, Inc. (600 Territorial Drive, Suite G, Bolingbrook, IL 60440) for Material Testing Services (RFP 22-53) in the amount of \$200,000. This agreement is for a term of one year with two additional one-year options to renew.

This agreement is a multiple-task order agreement. Additional tasks will be authorized by staff on an as-needed basis. Funding will be provided from the budgets for individual capital projects but will not exceed \$200,000 for the initial 12-month contract term. A detailed summary of Task Order 1 is included in the memo below.

For Action

[Approval of Contract Award with Interra, Inc. for Material Testing Services \(RFP 22-53\)](#)

- A5. **Approval of a Construction Contract for the Rehabilitation of the Evanston Municipal Storage Facility Phase 1** 119 - 135

Staff recommends the City Council authorize the City Manager to execute a contract with G.A. Johnson & Sons (828 Foster Street, Evanston, Illinois 60201) to provide architectural and engineering services for Evanston Municipal Storage Facility Phase 1 in the amount of \$717,550. *Award of a contract without advertising for bids requires two-thirds (2/3) vote of the City Council.*

This project will be funded from the sale of the City-owned building at 2026 Central Street, Evanston (Account No. 415.40.4219.62145-620016) in the amount of \$554,077.33, and from the 2023 General Obligation Bonds (Account No. 415.40.4123.62145-620016) in the amount of \$163,472.87. A detailed summary is included in the memo below.

For Action

[Approval of a Construction Contract for the Rehabilitation of the Evanston Municipal Storage Facility Phase 1](#)

- A6. **Approval of FY 2023 Estimated Annual User Charge with the Metropolitan Water Reclamation District of Greater Chicago (MWRDGC) for Disposal of Sludge Generated as Part of the Water Treatment Process** 136 - 139

Staff recommends City Council approve payment of the estimated annual user charge for 2023 with the Metropolitan Water Reclamation District of Greater Chicago (MWRDGC) for disposal of sludge generated as part of the water treatment process in the amount of \$201,167.43. Four payments of \$50,291.86 will be made beginning in February 2023 and ending in November 2023.

Funding is provided by the Water Fund Filtration Business Unit (Account 510.40.4220.62420), which has an approved FY 2023 budget of \$352,000.00 and a YTD balance of \$352,000.00.

For Action

[Estimated Annual User Charge for 2020 with the Metropolitan Water Reclamation District of Greater Chicago for Disposal of Sludge](#)

- A7. **Approval of Contract Award to Wreckon Specs, LLC for Property Demolition Services** 140 - 236
- Staff recommends the City Council authorize the City Manager to execute an agreement with Wreckon Specs LLC (2115 Wesley Avenue, Evanston, IL 60201) in the amount of \$214,500 for Demolition or Deconstruction Services of the Emerson/Jackson Site (Bid No. 22-63)
- West Evanston Tax Increment Financing (TIF) 335.99.5870.65515 (Other Improvements). The subject property is within the Five Fifths TIF. Staff recommends porting funds from the West Evanston TIF to the Five Fifths TIF. Staff recommends porting the funds back to the West Evanston TIF when increment is collected into the Five Fifths TIF in 2023.
- For Action**
- [Approval of Contract Award to Wreckon Specs, LLC for Property Demolition Services](#)
- A8. **Approval of Sole Source Contract with Hunden Strategic Partners to Provide a Ryan Field Economic Impact Study** 237 - 279
- Staff recommends City Council authorize the City Manager to execute a sole-source contract with Hunden Strategic Partners to complete a Ryan Field Rebuild Economic Impact Study. Hunden will seek a full waiver of the MWEBE participation goal requirement. *A sole-source purchase requires 2/3 vote of the Councilmembers.*
- The fee, in an amount not to exceed \$68,000, would be paid from contingency account in the City Manager's budget, 100.15.1525.68205 which has a budget allocation of \$150,000, all of which is remaining.
- For Action**
- [Approval of Sole Source Contract with Hunden Strategic Partners to Provide a Ryan Field Economic Impact Study](#)
- A9. **Approval of Proposed Lease Language as Provided by the Jens Jensen Gardens in Evanston, Inc.** 280 - 291
- Councilmember Kelly recommends City Council approval of the language contained in the Lease Agreement provided by the Jens Jensen Gardens in Evanston, Inc. for the exclusive right to the coach house and connected greenhouse and portions of the land (collectively, the "Premises") located at the Harley Clarke property.
- For Action**
- [Approval of Proposed Lease Language as Provided by the Jens Jensen Gardens in Evanston, Inc.](#)

- A10. **Approval of a One-Year Extension to the Contract with Backflow Solutions Incorporated for Cross-Connection Control Management Program Services (RFP 19-61)** 292 - 294

Staff recommends the City Council authorize the City Manager to execute a one-year extension to the contract with Backflow Solutions Incorporated (12609 South Laramie Ave, Alsip, Illinois 60803) for the period of February 28, 2023, to February 28, 2024, to provide Cross-Connection Control Management Program services in the not-to-exceed amount of \$47,700.00.

Funding is provided by the Water Fund, Water Other Operations Business Unit (Account 510.40.4225.62185), which has an approved FY 2023 budget of \$130,000.00, all of which is remaining.

For Action

[Approval of a One-Year Extension to the Contract with Backflow Solutions Incorporated for Cross-Connection Control Management Program Services](#)

- A11. **Approval of Change Order No. 1 to the Agreement with McGuire Igleski & Associates, Inc. for the Water Treatment Plant First Floor Window Hardening Design** 295 - 299

Staff recommends the City Council authorize the City Manager to execute Change Order No. 1 to the agreement with McGuire Igleski & Associates, Inc. (1330 Sherman Avenue, Evanston, IL 60201) for the Water Treatment Plant (WTP) First Floor Window Hardening Design in the amount of \$7,500.00. This will increase the overall contract amount from \$17,500.00 to \$25,000.00. This Change Order includes a time extension of 323 days, extending the contract completion date from December 15, 2022, to November 3, 2023.

Funding for this work will be from the Water Fund (Account 513.71.7330.62145-722007), which has an approved FY 2023 budget of \$3,762,000.00, all of which is remaining.

For Action

[Approval of Change Order No. 1 to the Agreement with McGuire Igleski & Associates, Inc. for the Water Treatment Plant First Floor Window Hardening Design](#)

- A12. **Resolution 3-R-23, Authorizing the City Manager to Enter Into A Parking Lease Agreement with Zoe Life Evanston Labs Owner, LLC at the City Garage Located at 525 Church Street** 300 - 314
- Staff recommends that the City Council adopt Resolution 3-R-23 authorizing the City Manager to enter into a multi-year parking lease with Zoe Life Evanston Labs Owner, LLC, for 100 parking spaces in the City-owned parking garage located at 525 Church Street.
- For Action**
- [Resolution 3-R-23, Authorizing the City Manager to Enter Into A Parking Lease Agreement with Zoe Life Evanston Labs Owner, LLC at the City Garage Located at 525 Church Street](#)
- A13. **Resolution 6-R-23, Authorizing the City Manager to Execute the Collective Bargaining Agreement Between the City of Evanston and Evanston Police Sergeants Association Affiliated with Illinois Fraternal Order of Police Labor Council** 315 - 324
- Staff recommends City Council adoption of Resolution 6-R-23, ratifying the collective bargaining agreement with the City and the Evanston Police Sergeants Association affiliated with the Illinois Fraternal Order of Police Labor Council (hereafter referred to as "FOP Sergeants").
- For Action**
- [Resolution 6-R-23, Authorizing the City Manager to Execute the Collective Bargaining Agreement Between the City and Evanston Police Sergeants](#)
- A14. **Resolution 7-R-23, Authorizing the City Manager to Execute the Collective Bargaining Agreement Between the City of Evanston and Illinois Fraternal Order of Police** 325 - 334
- Staff recommends the adoption of Resolution 7-R-23, ratifying the collective bargaining agreement with the City and the Illinois Fraternal Order of Police (hereafter referred to as "FOP Patrol").
- For Action**
- [Resolution 7-R-23, Authorizing the City Manager to Execute the Collective Bargaining Agreement Between the City of Evanston and IL FOP Patrol](#)

- A15. **Resolution 8-R-23, Authorizing the City Clerk to Sign an Illinois Department of Transportation Resolution for Improvement under the Illinois Highway Code for Resurfacing Various Evanston Streets** 335 - 342

Staff recommends City Council adoption of Resolution 8-R-23, Authorizing the City Clerk to Sign an Illinois Department of Transportation Resolution for Improvement under the Illinois Highway Code for Resurfacing Various Evanston Streets. This will allow the use of Motor Fuel Tax (MFT) funds in the amount of \$1,444,000 for street resurfacing.

Funding will be provided from Motor Fuel Tax Funds (MFT) in the amount of \$1,444,000 (Account 200.40.5100.65515 – 423002), which has a total FY 2023 budget of \$4,141,600.

For Action

[Resolution 8-R-23, Authorizing the City Clerk to Sign an Illinois Department of Transportation Resolution for Improvement under the Illinois Highway Code for Resurfacing Various Streets](#)

- A16. **Resolution 9-R-23, Amending the Intergovernmental Agreement for Reciprocal Reporting and School Resource Officers Between the City of Evanston and Evanston Township High School District 202** 343 - 349

Staff recommends City Council adoption of Resolution 9-R-23, authorizing the City Manager to execute an amendment to the Intergovernmental Agreement for Reciprocal Reporting and School Resource Officers Between the City of Evanston and Evanston Township High School District 202.

For Action

[Resolution 9-R-23, Amending the Intergovernmental Agreement for Reciprocal Reporting Between the City of Evanston and ETHS](#)

(IX) CONSENT AGENDA - PLANNING & DEVELOPMENT COMMITTEE

- P1. **Resolution 1-R-23, Authorizing the Acquisition of Real Property at 2404 Ridge Avenue Through Eminent Domain** 350 - 357

City staff recommends City Council adoption of Resolution 1-R-23, authorizing the acquisition of real property at 2404 Ridge Avenue through eminent domain.

For Action

[Resolution 1-R-23, Authorizing the Acquisition of Real Property at 2404 Ridge Avenue Through Eminent Domain](#)

(X) CONSENT AGENDA - HUMAN SERVICES COMMITTEE

- H1. **Ordinance 2-O-23, Amending the City Code, "Creating Title 12 "Consumer Protections" Chapter 1, Cashless Establishments Prohibited.** 358 - 363

The Human Services Committee requests City Council adoption of Ordinance 2-O-23, Amending the City Code, "Creating Title 12 "Consumer Protections" Chapter 1, "Cashless Establishments Prohibited."

For Action

[Ordinance 2-O-23, Amending the City Code, "Creating Title 12 "Consumer Protections" Chapter 1, Cashless Establishments Prohibited"](#)

(XI) APPOINTMENTS

- AP1. **Approval of Appointment to Boards, Commissions, and Committees**

The Mayor recommends City Council approval of the appointments of Yancey Hughes to the Arts Council and Christopher Swanson to the Animal Welfare Board.

For Action

(XII) CALL OF THE WARDS

(Councilmembers shall be called upon by the Mayor to announce or provide information about any Ward or City matter which a Councilmember desires to bring before the Council.) {Council Rule 2.1(10)}

(XIII) EXECUTIVE SESSION

(XIV) ADJOURNMENT

(XV) UPCOMING COMMITTEE MEETINGS

<u>DATE</u>	<u>TIME</u>	<u>BOARD/COMMITTEE/COMMISSION</u>
1/25/2023	6:00PM	Economic Development Committee
1/25/2023	7:00PM	Land Use Commission
1/26/2023	5:30PM	Emergency Telephone System Board
2/1/2023	6:00PM	Citizen Police Review Commission
2/6/2023	5:00PM	Rules Committee
2/6/2023	6:00PM	Human Services Committee
2/8/2023	7:00PM	Land Use Commission
2/9/2023	6:30PM	Environment Board
2/9/2023	7:00PM	Social Services Committee
2/10/2023	7:15AM	Utilities Commission (Virtual)



Memorandum

To: Honorable Mayor and Members of the City Council
From: Schenita Stewart, Police Chief
CC: Scott Sophier, Police Sergeant
Subject: Ordinance 13-O-23, (formerly Ordinance 110-O-22) Amending Portions of Title 9, Chapter 5, "General Offenses" of the City Code
Date: January 23, 2023

Recommended Action:

Councilmember Reid requests adoption of Ordinance 13-O-23, Amending Title 9, Chapter 5 "General Offenses" of the City Code.

Council Action:

For Introduction

Summary:

The Evanston Police Department (EPD) has been working collaboratively with Councilmembers Reid and Burns, in addition to input from the Law Department, on updating local ordinances regarding the possession and consumption of alcoholic beverages and cannabis. Several commendable proposed actions have come from discussions that started at the November 28, 2022, City Council meeting and have evolved through smaller working meetings on December 1, 2022, and January 9, 2023. These proposals include:

- Separating alcohol and cannabis violations in the City Code in order to provide clear definitions and remove ambiguous language.
- Possession of alcohol in vehicles: The language 'upon a public way' would be added to the ordinance, so the ordinance language matches the Illinois Vehicle Code. EPD still has the ability to investigate all instances of impaired driving, regardless of whether the alleged violation takes place on private property or the public way, in-line with State Law.
- Possession of cannabis: Language prohibiting possession of lawful amounts of 'open' adult-use cannabis in public would be eliminated. Police can still take enforcement action for the consumption of cannabis in public places, and possession/consumption of cannabis in a motor vehicle is covered by State Law and local ordinance.

One point remains unresolved. With regards to possession of open alcoholic beverages in public, Evanston's current ordinance [9-5-10(c)1] states that no person may consume or

possess open alcoholic beverages in all public places, including public buildings, parks, beaches, highways, streets, alleys, sidewalks, parkways, and public parking lots.

The proposed language would still prohibit consumption in all of these areas. However, the update submitted to Council would only prohibit the possession of open containers of alcoholic beverages in public buildings, parks, or beaches. Other public spaces, as described above, would be removed from the ordinance.

It is the position of the Evanston Police Department that this suggested change would impact the quality of life of Evanston residents, visitors, and business owners. Sound reasoning affirms that some individuals walking around in public spaces with open containers of alcoholic beverages will consume those beverages. This often leads to an undesirable optic that impacts Evanston stakeholders, as well as disorderly and unlawful behaviors. Removing this language forces the police department to wait and observe someone actually consuming the open beverage, something most people won't do upon seeing a police officer in the immediate area. They will, however, continue the behavior immediately upon our departure if the issue is not addressed.

The most prudent decision regarding this final matter would be to leave the language regarding open alcoholic beverages as it currently stands under ordinance [9-5-10(c)1] and entrusts that the Evanston Police Department will continue to use appropriate discretion to gain compliance with these matters. Chief Stewart has and will continue to convey her preference for cooperative engagement and equitable practices with low-level violators. However, there are times when compliance cannot be gained, despite our best efforts. Enforcement must remain an option in these moments in order to provide professional police services to the community.

EPD has worked on long-term issues with many members of this Council for many years. Acts of disorderly conduct involving individuals or groups of individuals who are consuming alcoholic beverages have been a concern in our downtown area and other public spaces throughout the city. Changing the statutory language in this specific area will only serve to make our job more difficult. We look forward to continuing our work in solidarity with other city departments and Evanston stakeholders to protect the rights and interests of all involved, including future proposals to improve equity in policing. Thank you, Mayor Biss, for suggesting the Council meets with the Evanston Police Department to discuss these important issues prior to today's meeting. These collaborations are a vital part of how we provide high-quality service to the City of Evanston.

Legislative History:

On November 14, 2022, Councilmember Reid referred and the City Council approved, a special order of business calling for the removal of possession of cannabis in the City of Evanston as an offense in the City Code.

Attachments:

[Ordinance 13-O-23 Amending 9-5-10 Alcoholic Beverages and Cannabis Consumption Possession Public Property](#)

11/28/2022
12/14/2022
1/23/2023

13-O-23

AN ORDINANCE

Amending Portions of Title 9, Chapter 5, “General Offenses” of the City Code

WHEREAS, the State of Illinois legalized the recreational use of cannabis in 2020 with the passage of the Illinois Cannabis Regulation and Tax Act, 410 ILCS 705/ *et. seq.*; and

WHEREAS, the Illinois Cannabis Regulation and Tax Act regulates consumption of cannabis in public and therefore the regulation on use in the City Code shall comply with the above-mentioned act.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF EVANSTON, COOK COUNTY, ILLINOIS:

SECTION 1: City Code 9-5-10, “Alcoholic Beverages and Cannabis; Consumption/Possession Public Property” of the Evanston City Code of 2012, as amended, is hereby amended to read as follows:

**9-5-10. ALCOHOLIC BEVERAGES AND CANNABIS;
~~CONSUMPTION/POSSESSION/CONSUMPTION IN MOTOR VEHICLES OR~~
PUBLIC PROPERTY.**

Except as otherwise provided below, no person shall within the corporate limits of the City.

(A) ~~Transport: Transport any alcoholic beverage or cannabis products within the passenger area of any motor vehicle except in the original container and with the seal unbroken.~~ Possession and consumption of alcoholic liquor.

(1) Possession of alcoholic liquor in a motor vehicle

(a) Except as provided in 9-5-10(A)(1)(c) of this Code, 625 ILCS 5/11-501 and Sections 6-6.5 and 6-33 of the Liquor Control Act of 1934, no driver may transport, carry, possess or have any alcoholic liquor within the passenger area of any motor vehicle upon any public

roadway except in the original container and with the seal unbroken.

- (b) Except as provided in in 9-5-10(A)(1)(c) of this Code and Sections 6-6.5 and 6-33 of the Liquor Control Act of 1934, no passenger may carry, possess or have any alcoholic liquor within any passenger area of any motor vehicle upon a public roadway except in the original container and with the seal unbroken.
- (c) This Section shall not apply to the passengers in a limousine when it is being used for purposes for which a limousine is ordinarily used, the passengers on a chartered bus when it is being used for purposes for which chartered buses are ordinarily used or on a motor home or mini motor home. However, the driver of any such vehicle is prohibited from consuming or having any alcoholic liquor in or about the driver's area. Any evidence of alcoholic consumption by the driver shall be prima facie evidence of such driver's failure to obey this Section.

(2) Consumption and possession of alcoholic liquor on public property

- a. Except as provided in in 9-5-10(A)(2)(c) of this Code and Sections 6-6.5 and 6-33 of the Liquor Control Act of 1934, no person shall consume alcoholic beverages in public buildings, parks, beaches, highways, streets, alleys, sidewalks, parkways, and public parking lots. Notwithstanding any of the foregoing, service of alcoholic beverages at a sidewalk cafe authorized for such service pursuant to Subsection 7-2-6(D) of this Code and possession and consumption of alcoholic beverages by patrons at such cafes shall be permitted.
- b. Except as provided in in 9-5-10(A)(2)(c) of this Code and Sections 6-6.5 and 6-33 of the Liquor Control Act of 1934, no person shall have on his/her person or in or about personal property open containers of alcoholic beverages in public buildings, parks, or beaches.
- c. Except for patrons of the Canal Shores Golf Course or individuals attending a special event on the golf course, persons cannot consume or have on his/her person or in or about personal property containers of alcoholic beverages on the Canal Shores Community Golf Course. This Section shall not be construed to prohibit the consumption or possession of alcoholic beverages within an area bounded by the north wall and the east wall of the American Legion building at 1030 Central Street and by the intersection of a line one hundred (100) feet west of the American Legion building and a line one hundred (100) feet south of said building, provided that appropriate State and City liquor licenses are in effect for the American Legion building premises.
- d. This Section shall not be construed to prohibit the possession or consumption of alcoholic beverages within public buildings, on

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streets, alleys, sidewalks, parkways and public parking lots in conjunction with an authorized event where such event and use of said alcoholic beverages has been disclosed in writing to and authorized by the City Manager or his/her designee.

(3) Violation: Any person found violating any of the provisions of this Section shall be fined not less than five hundred dollars (\$500.00), nor more than seven hundred and fifty dollars (\$750.00) for each offense. It shall not be a defense to any citation written for any violation of any provision of this Section that the containers of alcoholic beverages were empty at the time the citation was issued.

(B) ~~Consumption In Vehicles:~~ Consume or have on his/her person open containers of alcoholic beverages or cannabis products in or on any part of any motor vehicle. Possession and consumption of adult use cannabis.

(1) Possession of adult use cannabis in a motor vehicle

- a. No driver may possess cannabis within any area of any motor vehicle upon a public roadway except in a secured, sealed or resealable, odor-proof, child-resistant cannabis container that is inaccessible.
- b. No passenger may possess cannabis within any passenger area of any motor vehicle upon a public roadway in a secured, sealed or resealable, odor-proof, child-resistant cannabis container that is inaccessible.

(2) Consumption of adult use cannabis on in motor vehicles and public property

- a. Except as provided in 625 ILCS 5/11-501, no driver may use cannabis within the passenger area of any motor vehicle upon a public roadway.
- b. No person may use cannabis in public buildings, parks, beaches, highways, streets, alleys, sidewalks, parkways, and public parking lots.

(3) Violation: Any person found violating any of the provisions of this Section shall be fined not less than five hundred dollars (\$500.00), nor more than seven hundred and fifty dollars (\$750.00) for each offense.

(C) ~~Consumption In Public:~~

- 1. ~~Consume or have on his/her person or in or about personal property open containers of alcoholic beverages or cannabis products in public buildings, parks, beaches, highways, streets, alleys, sidewalks, parkways, and public parking lots. Notwithstanding any of the foregoing, service of alcoholic beverages at a sidewalk cafe authorized for such service pursuant to~~

~~Subsection 7-2-6(D) of this Code and possession and consumption of alcoholic beverages by patrons at such cafes shall be permitted.~~

- ~~2. Have on his/her person or in or about personal property containers of alcoholic beverages or cannabis products in public buildings, parks, or beaches.~~
- ~~3. Except for patrons of the Canal Shores Golf Course or individuals attending a special event on the golf course, persons cannot consume or have on his/her person or in or about personal property containers of alcoholic beverages on the Canal Shores Community Golf Course. This Section shall not be construed to prohibit the consumption or possession of alcoholic beverages within an area bounded by the north wall and the east wall of the American Legion building at 1030 Central Street and by the intersection of a line one hundred (100) feet west of the American Legion building and a line one hundred (100) feet south of said building, provided that appropriate State and City liquor licenses are in effect for the American Legion building premises.~~

~~(D) Violation: Any person found violating any of the provisions of this Section shall be fined not less than five hundred dollars (\$500.00), nor more than seven hundred and fifty dollars (\$750.00) for each offense. It shall not be a defense to any citation written for any violation of any provision of this Section that the containers of alcoholic beverages were empty at the time the citation was issued.~~

~~This Section shall not be construed to prohibit the possession or consumption of alcoholic beverages within public buildings, on streets, alleys, sidewalks, parkways and public parking lots in conjunction with an authorized event where such event and use of said alcoholic beverages has been disclosed in writing to and authorized by the City Manager or his/her designee.~~

~~This Chapter shall not be construed as conflicting with or limiting enforcement of the Illinois Cannabis Control Act, 720 ILCS 550/, the Compassionate Use of Medical Cannabis Program Act, 410 ILCS 130/1, or the Illinois Cannabis Regulation and Tax Act 410 ILCS 705/, as amended from time to time.~~

SECTION 2: All ordinances or parts of ordinances in conflict herewith are hereby repealed.

SECTION 3: If any provision of this ordinance or application thereof to any person or circumstance is ruled unconstitutional or otherwise invalid, such invalidity shall not affect other provisions or applications of this ordinance that can be given effect

without the invalid application or provision, and each invalid provision or invalid application of this ordinance is severable.

SECTION 4: The findings and recitals contained herein are declared to be prima facie evidence of the law of the City and shall be received in evidence as provided by the Illinois Compiled Statutes and the courts of the State of Illinois.

SECTION 5: This ordinance shall be in full force and effect from and after its passage, approval, and publication in the manner provided by law.

Introduced: _____, 2022

Approved:

Adopted: _____, 2022

_____, 2022

Daniel Biss, Mayor

Attest:

Approved as to form:

Stephanie Mendoza, City Clerk

Nicholas E. Cummings, Corporation
Counsel



Memorandum

To: Honorable Mayor and Members of the City Council
From: Sarah Flax, Interim Director of Community Development
CC: Luke Stowe, City Manager; David Stoneback, Deputy City Manager
Subject: ARPA Update - Funding Commitments & Unallocated Balance
Date: January 23, 2023

Recommended Action:
For Discussion

Funding Source:
American Rescue Plan Act (ARPA) funds, account 170.99.1700.55251

CARP:
Vulnerable Populations

Council Action:
For Discussion

Summary:
The City Council approved an ARPA Plan that prioritizes Evanston's State and Local Fiscal Recovery Fund (SLFRF) allocation of \$43,173,654 based on input from our community on March 14, 2022. To date, \$37,422,261 has been allocated, leaving a balance of \$5,751,423. Consideration of additional ARPA requests that exceeded the unallocated fund balance was put on hold in December 2022 to give City Council time to review the allocations to date and prioritize the use(s) of the remaining funds.

The combined funding requests for five projects and programs under consideration at the time totaled \$6,720,822. The largest, a \$5,000,000 from the Reparations Committee for economic development uses in Qualified Census Tracts, was withdrawn. The remaining four requests totaling \$1,720,822 are described below:

- \$550,000 for Whole and Free Foods to open a manufacturing facility in Evanston for foods free from the top 14 allergens and corn. People with food allergies and other medically-mandated diets were disproportionately impacted during the pandemic due to supply chain shortages of "free from" foods. The facility would employ 50+ low-income workers. The recommendation is from the Economic Development Committee.

- \$500,000 for a Small/Medium Landlord Assistance program that would provide grants of up to \$15,000 to small-to-medium sized rental property owners in census tracts 8092, 8102, and 8101.1 that suffered income loss in 2021. This need was first identified at Townhall meetings in 2021; additional detail was provided to City Council in December 2021. The recommendation is from the Housing and Community Development Committee.
- \$58,000 for the Mather workforce development program to develop career pathways in medical care, facilities management, and other fields at the Mather's facilities. The program would be similar to NorthShore University HealthSystem's ASPIRE program and will be reviewed by the Economic Development Committee.
- \$612,822 to purchase Meridian Barriers for the Parks and Recreation Department. These anti-vehicle barriers can be installed without heavy equipment and would provide enhanced safety at outdoor events.

Three of the requests fall under the Negative Economic Impacts category. Meridian Barriers would fall under the Revenue Replacement category because Treasury will not approve capital equipment purchases in advance, as required by 2 CFR Part 200 Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards, therefore the cost could be disallowed under other categories.

ARPA Final Rule Expenditure Category	Category Funding	Allocated to Date	Balance to Allocate	Pending Request
1. Public Health	\$1,452,500	\$1,452,500	\$0	\$
2. Negative Economic Impacts	\$17,521,184	\$12,730,701	\$4,790,483	\$1,108,000
Reparations for businesses in QCTs				\$
Small Landlord Program				\$500,000
Mather workforce development				\$58,000
Whole & Free Foods Manufacturing Facility (Jobs)				\$550,000
3. Public Health-Negative Economic Impact: Public Sector Capacity	\$1,700,000	\$1,700,000	\$0	\$
4. Premium Pay	\$500,000	\$994,060	-\$494,060	\$
5. Infrastructure	\$5,000,000	\$5,000,000	\$0	\$
6. Revenue Replacement	\$13,000,000	\$11,545,000	\$1,455,000	\$612,822
Meridian Barriers for Outdoor Events				\$612,822
7. Administrative and Other	\$1,000,000	\$1,000,000	\$0	\$
Participatory Budgeting	\$3,000,000	\$3,000,000	\$0	\$
Totals:	\$43,173,684	\$37,422,261	\$5,751,423	\$1,720,822

Considerations for Funding

Affordable Housing Development

Staff recommends consideration of using up to \$1,500,000 of ARPA for HODC's mixed-use project with 44 affordable housing units at 1815 Church Street. Affordable housing was one of the highest priorities based on community input, but the restrictions for ARPA funding made it difficult to layer in with other sources including Low Income Housing Tax Credits (LIHTC). Treasury released updated guidance in July 2022 on how SLFRF can be effectively used for

affordable housing by defining projects as presumptively eligible if they meet the requirements of other federal housing programs such as LIHTC, including providing funds using long-term loans (20-year minimum term). SLFRF funds are considered to be expended when disbursed to the borrower, and any loan repayments are not considered to be program income.

The Housing and Community Development Committee voted to recommend a total of \$2,500,000 for the housing component of this project, with \$1,000,000 from the Affordable Housing Fund and \$1,500,000 from the West Evanston TIF. \$1,500,000 of TIF is also recommended for the retail/commercial space and underground parking. This use of ARPA addresses a high need and would meet ARPA obligation and expenditure requirements and reduce the use of TIF, which can be used for other priorities that are not eligible for ARPA.

Business District Improvements

Staff recommends consideration of ARPA for business district improvements in census tracts 8092 and 8102 in qualified census tracts that are presumed to be impacted / disparately impacted by COVID-19. This would directly address the need for investment in these areas by implementing recommendations from the Evanston Business District Strategy and Implementation Plan (RFP 22-22) in the following business districts:

- Hill Arts
- Church / Dodge / Emerson
- Howard Street east of Asbury

Staff recommends City Council consider ARPA for downtown improvements recommended in the Evanston Business District Strategy and Implementation Plan. COVID-19 has impacted the way we work. Downtown Evanston office workers remain in a hybrid working model, working on-site a maximum of three days per week. This represents a minimum of a 40% reduction in foot traffic, resulting in a negative impact on small businesses, particularly restaurants who depend on lunch time traffic.

The business district strategy consultant plans to present final recommendations to the City Council at the second meeting in February or first in March. Staff will work with Council Members to prioritize the recommendations and identify funding sources, including ARPA. Ideally, a minimum of \$1 million will be reserved to help seed the consultant's recommendations amongst these four districts. It is anticipated that the cost of implementing the recommendations will far exceed our remaining ARPA balance.

Additional Considerations

The City may use up to \$21,122,178 as Replacement Revenue based on the revenue losses in 2020 and 2021 that have been reported to Treasury and is approximately \$8.1 million more than currently allocated for this category. This provides the City greater flexibility to use the remaining ARPA funds for projects or programs that may not qualify for funding under other ARPA categories, such as the Meridian Barriers. It could also enable funding of programs and projects being developed by our community through Participatory Budgeting that have not yet been determined.

The attached spreadsheet shows allocations and pending requests to date.

Attachments:

[ARPA Budget Status](#)

ARPA Final Rule Expenditure Category	Category Funding	Allocated to Date	Balance to Allocate	Pending Requests	Balance
1. Public Health	\$1,452,500	\$1,452,500	\$0	\$0	\$0
1.11 Youth Violence Interventions	\$552,500	\$552,500			
1.12 Mental Health Living Room Program	\$900,000	\$900,000			
2. Negative Economic Impacts	\$17,521,184	\$12,730,701	\$4,790,483	\$1,108,000	\$3,682,483
2.3 Guaranteed Income Program	\$700,000	\$700,000			
2.10 ASPIRE Healthcare Workforce Development	\$200,000	\$200,000			
2.15 McGaw YMCA Men's Residence Renovation/Long-term Housing Security	\$3,000,000	\$3,000,000			
2.18 One-Stop Shop Housing Retrofit/Other Housing Assistance	\$500,000	\$500,000			
2.22 Family Focus Welcoming Center/Strong Healthy Communities	\$500,000	\$500,000			
2.31 The Aux - Assistance to Small Bus/Rehab of Commercial Property	\$1,000,000	\$1,000,000			
2.34 Northlight Theatre/Assistance to Impacted or Disproportionately Impacted Industry/NPO	\$2,000,000	\$2,000,000			
2.34 Family Focus Rehab/Assistance to Disproportionately Impacted NPO	\$3,000,000	\$3,000,000			
2.36 Business Dist Improve Plan & Implement/Aid to Other Impacted Industries	\$122,500	\$122,500			
2.36 StreetPlus Business District Cleaning/Aid to Other Impacted Industries	\$508,201	\$508,201			
Rebuilding Warehouse		\$1,200,000			
Reparations for businesses in QCTs				\$0	
Small Landlord Program				\$500,000	
Mather workforce development				\$58,000	
Whole & Free Foods Manufacturing Facility (Jobs)				\$550,000	
3. Public Health-Negative Economic Impact: Public Sector Capacity	\$1,700,000	\$1,700,000	\$0	\$0	\$0
3.2 Public Sector Workforce: Rehiring Public Sector Staff	\$1,700,000	\$1,700,000		\$0	\$0
4. Premium Pay	\$500,000	\$994,060	-\$494,060	\$0	-\$494,060
Childcare Workers/Private Sector: Grants to Other Employers	\$500,000	\$500,000			

ARPA Final Rule Expenditure Category	Category Funding	Allocated to Date	Balance to Allocate	Pending Requests	Balance
One-time payment to the Evanston Firefighters, IAFF employees		\$494,060			
5. Infrastructure	\$5,000,000	\$5,000,000	\$0	\$0	\$0
5.12 Water Main Replacement/Drinking Water Transmission & Distribution	\$3,000,000	\$3,000,000			
Lead Service Line Replace-private property/Drinking Water Transmission & Distribution	\$2,000,000	\$2,000,000			
6. Revenue Replacement	\$13,000,000	\$11,545,000	\$1,455,000	\$612,822	\$842,178
Equipment Fund - vehicle replacement	\$2,450,000	\$3,950,000			
Parking Fund Projects and Operations	\$3,250,000	\$2,821,453			
Structural Repairs to Parking Facilities		\$1,028,547			
Vehicles & supplies for Lead Service Line Replacement	\$1,000,000	\$1,000,000			
Budget Balancing - Comprehensive Plan & Zoning		\$800,000			
Budget Balancing - Permit & Property Maintenance Software		\$900,000			
RPS Analyst (contract position)		\$30,000			
LEAP contract		\$15,000			
One-Stop Shop/Non-federal match for \$500K Solar Installation "earmark" grant	\$500,000	\$500,000			
Direct costs for PB planning & funding allocation	\$500,000	\$500,000			
Meridian Barriers for Outdoor Events				\$612,822	
7. Administrative and Other	\$1,000,000	\$1,000,000	\$0	\$0	\$0
Grant Management, Compliance & Reporting	\$900,000	\$900,000			
Participatory Budgeting staff (contract)					
Single-Source Agreement with NU for PB Process	\$100,000	\$100,000			
Participatory Budgeting	\$3,000,000	\$3,000,000	\$0	\$0	\$0
ARPA categories TBD based on the projects or programs	\$3,500,000	\$3,000,000			
Totals:	\$43,173,684	\$37,422,261	\$5,751,423	\$1,720,822	\$4,030,602



Memorandum

To: Honorable Mayor and Members of the City Council
From: Omar Sheikh, Deputy City Clerk
Subject: Approval of the Minutes of the Regular City Council meeting of January 9, 2023
Date: January 23, 2023

Recommended Action:

Staff recommends the approval of the Minutes of the Regular City Council meeting of January 9, 2023

Council Action:

For Action

Summary:

N/A

Attachments:

[City Council Meeting Minutes - January 9, 2023](#)



REGULAR CITY COUNCIL MEETING

**CITY OF EVANSTON, ILLINOIS
LORRAINE H. MORTON CIVIC CENTER
JAMES C. LYTTLE COUNCIL CHAMBERS
Monday, January 9th, 2023**

Present:	Councilmember Kelly	Councilmember Burns
	Councilmember Harris	Councilmember Sufferdin
	Councilmember Wynne (virtual)	Councilmember Revelle
	Councilmember Nieuwsma	Councilmember Reid
		Councilmember Geracaris
		(9)
Absent:	None	
Presiding:	Mayor Daniel Biss	

**Stephanie Mendoza
City Clerk**

(II) MAYOR PUBLIC ANNOUNCEMENTS & PROCLAMATIONS[Mayor Daniel Biss](#)**(III) CITY MANAGER PUBLIC ANNOUNCEMENTS**[City Manager Luke Stowe](#)**(IV) COMMUNICATIONS: CITY CLERK**

City Clerk Stephanie Mendoza

None

(V) PUBLIC COMMENT

Name	Agenda Item
<u>Ellen King</u>	H1
<u>Aina Gutierrez</u>	A4
<u>Eric Paset</u>	H1
<u>Susanne Ali</u>	H1
<u>Katherine Gotsick</u>	H1
<u>Darlene Cannon</u>	"Black employees"
<u>Kelsey Bednar</u>	H1
<u>Lesley Williams</u>	H2

(VII) SPECIAL ORDERS OF BUSINESS**SP1. [5th Ward School/Community Center Update](#)**

An update on the 5th Ward School/Community Center will be provided.

Motion: Councilmember Nieuwsma

Second: Councilmember Reid

For Discussion

CONSENT AGENDA

[Items A2, A4, A6, A11, A12, A13, A14, A15, A16, A17, H1, and H2 were removed from the Consent Agenda](#)

Motion: Councilmember Reid

Second: Councilmember Harris

For Action

Items Approved 8 - 0

Yes Vote: Kelly, Harris, Wynne, Nieuwsma, Suffredin, Revelle, Reid, Geracaris

No Vote: None

Absent: Burns

(VII) CONSENT AGENDA - CITY COUNCIL MINUTES

CM1. The Minutes of the Regular City Council meeting of December 12, 2022 and the Special City Council meeting of December 10, 2022 was

Staff recommended the approval of the Minutes of the Regular City Council meeting of December 12, 2022 and the Special City Council meeting of December 10, 2022.

For Action

Approved on Consent Agenda

(VIII) CONSENT AGENDA - ADMINISTRATION & PUBLIC WORKS COMMITTEE

A1. City of Evanston Payroll, Bills List, and Credit Card Activity was approved

Staff recommended City Council approval of the City of Evanston Payroll for the period of November 21, 2022, through December 04, 2022, in the amount of \$2,856,636.75 and December 05, 2022, through December 18, 2022, in the amount of \$3,546,917.60. Bills List for January 10, 2023, FY 2022, in the amount of \$3,787,892.31, and Bills List January 10, 2023, FY 2023 in the amount of \$1,388,300.46, and credit card activity for the period ending November 26, 2022, in the amount of \$259,069.60.

For Action

Approved on Consent Agenda

(VIII) CONSENT AGENDA - ADMINISTRATION & PUBLIC WORKS COMMITTEE**A2. BMO Harris Amazon Credit Card Activity was approved**

Staff recommended approval of the City of Evanston's BMO Harris Amazon Credit Card Activity for the period ending November 26, 2022, in the amount of \$9,061.79.

Motion: Councilmember Kelly

Second: Councilmember Nieuwsma

For Action

Item Approved 7 - 0 - 1

Yes Vote: Kelly, Harris, Wynne, Nieuwsma, Revelle, Reid, Geracaris

No Vote: None

Abstain: Suffredin

Absent: Burns

A3. Contract With Bodala, LLC, DBA Central Rug and Carpet for Interior Renovations at Lovelace Park Field House (Bid 22-67) was approved

Staff recommends City Council authorize the City Manager to execute a contract with Bodala, LLC, DBA Central Rug and Carpet (3006 Central Street, Evanston, Illinois 60201) for the Interior Renovations at Lovelace Park Field House in the amount of \$221,905.00.

Funding will be provided through the Capital Improvement Program's 2022 General Obligation Bond Fund (Account 415.40.4122.65515 - 622005) which has an available budget of \$300,000.

For Action

Approved on Consent Agenda

(VIII) CONSENT AGENDA - ADMINISTRATION & PUBLIC WORKS COMMITTEE**A4. Contract Award to Wreckon Specs, LLC for Property Demolition Services was referred back to the Administration & Public Works Committee**

Staff recommended the City Council authorize the City Manager to execute an agreement with Wreckon Specs LLC (2115 Wesley Avenue, Evanston, IL 60201) in the amount of \$214,500 for Demolition or Deconstruction Services of the Emerson/Jackson Site (Bid No. 22-63).

West Evanston Tax Increment Financing (TIF) 335.99.5870.65515 (Other Improvements). The subject property is within the Five Fifths TIF. Staff recommends porting funds from the West Evanston TIF to the Five Fifths TIF. Staff recommends porting the funds back to the West Evanston TIF when increment is collected into the Five Fifths TIF in 2023.

Motion: Councilmember Kelly

Second: Councilmember Harris

Councilmember Nieuwsma moved to refer this item back to the Administration & Public Works Committee

Motion: Councilmember Nieuwsma

Second: Councilmember Revelle

Motion Passed 9 - 0

Yes Vote: Kelly, Harris, Wynne, Nieuwsma, Burns, Suffredin, Revelle, Reid, Geracaris

No Vote: None

Absent: None

For Action

Referred Back to the Administration & Public Works Committee

A5. Contract Award with Stantec Consulting Services Inc. for the Standpipe Water Quality Study (RFP 22-60) was approved

Staff recommended the City Council authorize the City Manager to execute an agreement with Stantec Consulting Services Inc. (350 North Orleans Street, Suite 1301 Chicago, IL 60654) for the Standpipe Water Quality Study (RFP 22-60) in the amount of \$129,590.00. Stantec is proposing MVEBE Utilization of 20.5% instead of the 25% goal.

Funding for this project is from the Water Fund (Account 513.71.7330.65515 - 722004), which has a proposed FY 2023 budget of \$150,000, all of which is remaining.

For Action

Approved on Consent Agenda

(VIII) CONSENT AGENDA - ADMINISTRATION & PUBLIC WORKS COMMITTEE**A6. Contract Award with Teska Associates, Inc. for the Study and Designation of Howard Street Special Service Area (RFP 22-65) was approved**

Staff recommended the City Council authorize the City Manager to execute an agreement with Teska Associates, Inc. (627 Grove Street #2, Evanston, IL 60201) to provide Special Service Area designation services for Howard Street in the amount of \$37,120.

Funding is provided by the Howard Ridge TIF Account #330.99.5860.62185 Consulting Services. The current balance in the TIF is \$2.6 million.

Motion: Councilmember Kelly

Second: Councilmember Harris

For Action

Item passed 8 - 0

Yes Vote: Kelly, Harris, Wynne, Nieuwsma, Suffredin, Revelle, Reid, Geracaris

No Vote: None

Absent: Burns

A7. A One-Year Contract with G & L Contractors for FY 2023 Debris Hauling was approved

Staff recommends that City Council authorize the City Manager to execute a one (1) year contract for debris hauling with G & L Contractors (7401 N St. Louis Ave., Skokie, IL) in the amount of \$80,000. This contract award is part of a bid led by the Municipal Partnering Initiative (MPI).

Funding for this contract is provided by two (2) separate funds: \$40,000 from the Water Fund (Account No. 510.40.4540.62415), which has an FY 2023 budget of \$45,000, and \$40,000 from the Sewer Fund (Account No. 515.40.4530.62415), which has an FY 2022 budget of \$45,000.

For Action

Approved on Consent Agenda

(VIII) CONSENT AGENDA - ADMINISTRATION & PUBLIC WORKS COMMITTEE**A8. Approval of Pre-Qualification of Contractors for Cured-In-Place Pipe Sewer Rehabilitation – 2023 to 2025 (RFQ 22-61) was approved**

Staff recommended that City Council approve the following seven contractors as pre-qualified to perform Cured-In-Place Pipe (CIPP) rehabilitation in the City's sewer system for a three-year period (2023, 2024, and 2025): Benchmark Construction Co., Inc. (2260 Southwind Boulevard, Bartlett, IL 60103); Hoerr Construction, Inc. (1416 County Road 200N, PO Box 65, Goodfield, IL 61742); Inliner Solutions, LLC (5301 W 66th Street, Bedford Park, IL 60638); Insituform Technologies, USA, Inc. (580 Goddard Avenue, Chesterfield, MO 63005); National Power Rodding Corp. (2500 W Arthington Street, Chicago, IL 60612); SAK Construction, LLC (864 Hoff Road, O'Fallon, MO 63366); Visu Sewer, Inc. (W230N4855 Betker Drive, Pewaukee, WI 53072).

No funding is required at this time. Bids for specific CIPP sewer rehabilitation contracts will only be opened from the list of pre-qualified contractors. When these projects are awarded, they will be funded from the Sewer Fund (Account 515.40.4535.62461).

For Action

Approved on Consent Agenda

A9. Contract Renewal 1 of 2 with Sports for Life, for instruction of tennis and pickle ball classes and camps. (RFP 19- 23) was approved

Staff recommended City Council authorize the City Manager to execute an agreement renewal with Sports for Life (424 Ashland Place, HighlandPark, IL 60035) for the instruction of tennis and pickleball classes and camps for both youth and adults. The agreement period will run from January 1, 2023, through December 31, 2023, and will be the first of two optional one-year renewal terms.

Revenue from program registrations is deposited into the General Fund Account, Chandler-Newberger Center Business Unit 100.30.3035.53565, and instructional expenses are paid from Chandler- Newberger Business Unit 100.30.3035.62505, which has a \$215,000 budgeted allocation. Revenues are split 70% to the vendor and 30% to the City.

For Action

Approved on Consent Agenda

(VIII) CONSENT AGENDA - ADMINISTRATION & PUBLIC WORKS COMMITTEE

A10. Contract Renewal 2 of 2 with Connelly's Academy Inc. was for Martial Arts Instruction at the Levy Senior Center. (RFP 18-42) was approved

Staff recommended the City Council authorize the City Manager to execute a one (1) year professional services contract renewal with Connelly's Academy Inc. (211 Golf Terrace, Wilmette, IL 60091), for martial arts instruction at the Levy Senior Center. This is the second renewal of the two one-year optional renewals. This agreement renewal period will run from January 1, 2023 through December 31, 2023.

Revenue from program registrations are deposited into the General Fund Account, Levy Senior Center 100.30.3055.53565 and expenses for instruction are paid from the Instructor Services account 100.30.3055.62505. Revenues are split 60% to the vendor and 40% to the City.

For Action

Approved on Consent Agenda

A11. Approval of Change Order No. 4 with Bolder Contractor Inc. for the 30-Inch Transmission Main Project Construction (Bid 21-36) was approved

Staff recommended City Council authorize the City Manager to execute Change Order No. 4 to the contract with Bolder Contractors, Inc. (316 Cary Point Drive, Cary, IL 60013) for the 30-Inch Transmission Main Project Construction (Bid 21-36) in the amount of \$166,430. This will increase the total contract amount from \$11,897,432 to \$12,063,862.

The City has a loan agreement in place with the IEPA for funding from the State Revolving Fund in the amount of \$10,141,285 for the engineering and construction of this project. Staff will seek a Loan Amendment to increase the loan amount to cover all eligible costs if the construction cost exceeds the loan amount. The loan is currently set to be repaid over 20 years at 1.1% interest. IEPA loan funding for this work is being routed through the Water Fund, Capital Improvement (Account 513.71.7330.65515-417006).

Motion: Councilmember Kelly

Second: Councilmember Harris

For Action

Item passed 8 - 0

Yes Vote: Kelly, Harris, Wynne, Nieuwsma, Suffredin, Revelle, Reid, Geracaris

No Vote: None

Absent: Burns

(VIII) CONSENT AGENDA - ADMINISTRATION & PUBLIC WORKS COMMITTEE**A12. [Resolution 5-R-23 Authorizing the City Manager to Execute a Contract for the Purchase of Real Property at 729-39 Howard Street was approved](#)**

Councilmember Reid recommended adoption of Resolution 5-R-23, Authorizing the City Manager to Execute a Contract for the Purchase of Real Property Located at 729-739 Howard Street \$950,000.

Howard Ridge Tax Increment Finance (TIF) account # 330.99.5860.65507. Approximately \$1,584,867 remains in the TIF for economic development purposes.

Motion: Councilmember Kelly

Second: Councilmember Harris

For Action

Item Passed 7 - 2

Yes Vote: Harris, Wynne, Nieuwsma, Burns, Revelle, Reid, Geracaris

No Vote: Kelly, Suffredin

Absent: None

(VIII) CONSENT AGENDA - ADMINISTRATION & PUBLIC WORKS COMMITTEE**A13. Ordinance 5-O-23, Amending City Code Section 3-4-6(D) to Increase the Number of Class D Liquor Licenses from Sixty Seven to Sixty Eight for Hokkaido Ramen Evanston, Inc. d/b/a Hokkaido Ramen, 812 Church Street, #18 was adopted**

The Liquor Control Review Board recommended City Council approval of Ordinance 5-O-23, amending City Code Section 3-4-6(D) to increase the number of Class D liquor licenses from sixty seven to sixty eight. *Councilmember Kelly recommended a suspension of the City Council rules for introduction and action at the January 9, 2023 City Council Meeting.*

Councilmember Nieuwsma moved to suspend the City Council rules for introduction and action

Motion: Councilmember Nieuwsma

Second: Councilmember Wynne

Motion Passed 8 - 0

Yes Vote: Kelly, Harris, Wynne, Nieuwsma, Suffredin, Revelle, Reid, Geracaris

No Vote: None

Absent: Burns

Councilmember Reid moved for introduction and action

Motion: Councilmember Reid

Second: Councilmember Harris

Motion Passed 8 - 0

Yes Vote: Kelly, Harris, Wynne, Nieuwsma, Suffredin, Revelle, Reid, Geracaris

No Vote: None

Absent: Burns

For Introduction and Action**Item Adopted 8 - 0**

Yes Vote: Kelly, Harris, Wynne, Nieuwsma, Suffredin, Revelle, Reid, Geracaris

No Vote: None

Absent: Burns

(VIII) CONSENT AGENDA - ADMINISTRATION & PUBLIC WORKS COMMITTEE**A14. Ordinance 6-O-23, Amending City Code Section 3-4-6(D) to Increase the Number of Class D Liquor Licenses from Sixty Eight to Sixty Nine for STFTFR, LLC d/b/a Fonda, 1735 Benson Avenue was adopted**

The Liquor Control Review Board recommended City Council approval of Ordinance 6-O-23, amending City Code Section 3-4-6(D) to increase the number of Class D liquor licenses from sixty eight to sixty nine. *Councilmember Kelly recommended a suspension of the City Council rules for introduction and action at the January 9, 2023 City Council Meeting.*

Councilmember Nieuwsma moved to suspend the City Council rules for introduction and action

Motion: Councilmember Nieuwsma

Second: Councilmember Wynne

Motion Passed 8 - 0

Yes Vote: Kelly, Harris, Wynne, Nieuwsma, Suffredin, Revelle, Reid, Geracaris

No Vote: None

Absent: Burns

Councilmember Reid moved for introduction and action

Motion: Councilmember Reid

Second: Councilmember Harris

Motion Passed 8 - 0

Yes Vote: Kelly, Harris, Wynne, Nieuwsma, Suffredin, Revelle, Reid, Geracaris

No Vote: None

Absent: Burns

For Introduction and Action

Item Adopted 8 - 0

Yes Vote: Kelly, Harris, Wynne, Nieuwsma, Suffredin, Revelle, Reid, Geracaris

No Vote: None

Absent: Burns

(VIII) CONSENT AGENDA - ADMINISTRATION & PUBLIC WORKS COMMITTEE**A15. Ordinance 7-O-23, Amending City Code Section 3-4-6(C-1) to Increase the Number of Class C-1 Liquor Licenses from Zero to One for Hilton Management, LLC d/b/a Hotel Orrington, 1710 Orrington Avenue was adopted**

The Liquor Control Review Board recommended City Council approval of Ordinance 7-O-23, amending City Code Section 3-4-6(C-1) to increase the number of Class C-1 liquor licenses from zero to one. *Councilmember Kelly recommended a suspension of the City Council rules for introduction and action at the January 9, 2023 City Council Meeting.*

Councilmember Nieuwsma moved to suspend the City Council rules for introduction and action

Motion: Councilmember Nieuwsma

Second: Councilmember Wynne

Motion Passed 8 - 0

Yes Vote: Kelly, Harris, Wynne, Nieuwsma, Suffredin, Revelle, Reid, Geracaris

No Vote: None

Absent: Burns

Councilmember Reid moved for introduction and action

Motion: Councilmember Reid

Second: Councilmember Harris

Motion Passed 8 - 0

Yes Vote: Kelly, Harris, Wynne, Nieuwsma, Suffredin, Revelle, Reid, Geracaris

No Vote: None

Absent: Burns

For Introduction and Action**Item Adopted 8 - 0**

Yes Vote: Kelly, Harris, Wynne, Nieuwsma, Suffredin, Revelle, Reid, Geracaris

No Vote: None

Absent: Burns

(VIII) CONSENT AGENDA - ADMINISTRATION & PUBLIC WORKS COMMITTEE**A16. Ordinance 8-O-23, Amending Section 3-4-6 of the City Code, "Classification and New Fees," to Add Subsection (F-3), "Retailer Liquor License" was adopted**

The Liquor Control Review Board recommended City Council adoption of Ordinance 8-O-23, Amending Section 3-4-6 of the City Code, "Classification and New Fees," to Add Subsection (F-3), "Retailer Liquor License." *Councilmember Kelly requested suspension of the rules for introduction and action at the January 9, 2023 City Council meeting.*

Councilmember Nieuwsma moved to suspend the City Council rules for introduction and action

Motion: Councilmember Nieuwsma

Second: Councilmember Wynne

Motion Passed 8 - 0

Yes Vote: Kelly, Harris, Wynne, Nieuwsma, Suffredin, Revelle, Reid, Geracaris

No Vote: None

Absent: Burns

Councilmember Reid moved for introduction and action

Motion: Councilmember Reid

Second: Councilmember Harris

Motion Passed 8 - 0

Yes Vote: Kelly, Harris, Wynne, Nieuwsma, Suffredin, Revelle, Reid, Geracaris

No Vote: None

Absent: Burns

For Introduction and Action**Item Adopted 8 - 0**

Yes Vote: Kelly, Harris, Wynne, Nieuwsma, Suffredin, Revelle, Reid, Geracaris

No Vote: None

Absent: Burns

(VIII) CONSENT AGENDA - ADMINISTRATION & PUBLIC WORKS COMMITTEE**A17. Ordinance 10-O-23, Authorizing the City to Borrow Funds from the Illinois Environmental Protection Agency Public Water Supply Loan Program was adopted**

Staff recommended City Council adoption of Ordinance 10-O-23 authorizing the City to borrow funds from the Illinois Environmental Protection Agency (IEPA) Public Water Supply Loan Program for the 30- inch Transmission Main Rehabilitation. *City Manager Stowe recommended a suspension of the City Council rules for introduction and action at the January 9, 2023, City Council meeting.*

This ordinance authorizes the City to borrow up to \$12,500,000. The debt service will be provided from the Water Fund (Account 513.71.7330.65515). A copy of the 5-year water fund analysis is attached, which includes this loan and the debt service for repayment.

Councilmember Nieuwsma moved to suspend the City Council rules for introduction and action

Motion: Councilmember Nieuwsma

Second: Councilmember Wynne

Motion Passed 8 - 0

Yes Vote: Kelly, Harris, Wynne, Nieuwsma, Suffredin, Revelle, Reid, Geracaris

No Vote: None

Absent: Burns

Councilmember Reid moved for introduction and action

Motion: Councilmember Reid

Second: Councilmember Harris

Motion Passed 8 - 0

Yes Vote: Kelly, Harris, Wynne, Nieuwsma, Suffredin, Revelle, Reid, Geracaris

No Vote: None

Absent: Burns

For Introduction and Action

Item Adopted 8 - 0

Yes Vote: Kelly, Harris, Wynne, Nieuwsma, Suffredin, Revelle, Reid, Geracaris

No Vote: None

Absent: Burns

(VIII) CONSENT AGENDA - ADMINISTRATION & PUBLIC WORKS COMMITTEE**A18. Ordinance 134-O-22, Vacating the North-South Alley East of Central Park Avenue and South of Grant Street was adopted**

Staff recommended City Council adoption of Ordinance 134-O-22, Vacating the North-South Alley East of Central Park Avenue and South of Grant Street.

For Action

Adopted on Consent Agenda

A19. Ordinance 129-O-22, Selling a Vacated Portion of Public Land East of Central Park Avenue, South of Grant Street, to an Abutting Owner at 2229 Central Park Avenue was adopted

Staff recommended City Council adoption of Ordinance 129-O-22, Selling a Vacated Portion of Public Land East of Central Park Avenue, South of Grant Street, to an Abutting Owner at 2229 Central Park Avenue. *Requires two-thirds (2/3) vote of the Council members.*

For Action

Adopted on Consent Agenda

A20. Ordinance 131-O-22, Selling a Vacated Portion of Public Land East of Central Park Avenue, South of Grant Street, to an Abutting Owner at 2235 Central Park Avenue was adopted

Staff recommended City Council adoption of Ordinance 131-O-22, Selling a Vacated Portion of Public Land East of Central Park Avenue, South of Grant Street, to an Abutting Owner at 2235 Central Park Avenue. *Requires two-thirds (2/3) vote of the Council members.*

For Action

Adopted on Consent Agenda

A21. Ordinance 132-O-22, Selling a Vacated Portion of Public Land East of Central Park Avenue, South of Grant Street, to an Abutting Owner at 2245 Central Park Avenue was adopted

Staff recommended City Council adoption of Ordinance 132-O-22, Selling a Vacated Portion of Public Land East of Central Park Avenue, South of Grant Street, to an Abutting Owner at 2245 Central Park Avenue. *Requires two-thirds (2/3) vote of the Council members.*

For Action

Adopted on Consent Agenda

(VIII) CONSENT AGENDA - ADMINISTRATION & PUBLIC WORKS COMMITTEE

- A22. Ordinance 133-O-22, Selling a Vacated Portion of Public Land East of Central Park Avenue, South of Grant Street, to an Abutting Owner at 2944 Grant Street was adopted**

Staff recommended City Council adoption of Ordinance 133-O-22, Selling a Vacated Portion of Public Land East of Central Park Avenue, South of Grant Street, to an Abutting Owner at 2944 Grant Street. *Requires two-thirds (2/3) vote of the Council members.*

For Action

Adopted on Consent Agenda

(IX) CONSENT AGENDA - PLANNING & DEVELOPMENT COMMITTEE

- P1. Ordinance 125-O-22, Major Zoning Relief to Eliminate an Existing Condition for Termination of Use upon Change in Ownership at 3101 Central Street, Lakeside Auto Repair was adopted**

The Land Use Commission and staff recommend the adoption of Ordinance 125-O-22, Major zoning relief to eliminate an existing condition that requires termination of the legally nonconforming use, Automobile Repair and Auto Body Repair, upon termination of the current ownership. The proposed modification to eliminate the termination of use condition from existing Major Variation Ordinance 105-O-19 meets the Standards for Approval for Major Variations.

For Action

Adopted on Consent Agenda

- P2. Ordinance 126-O-22 approving Major Variations pursuant to City Code Section 6-3-8-10 (D) for the property located at 1453 Maple Avenue was adopted**

The Community Development Department recommended adoption of Ordinance 126-O-22 to grant the following Major Variations from the Evanston Zoning Ordinance to allow adaptive use to multi-family residential in the R6 General Residential District.

For Action

Adopted on Consent Agenda

- P3. Ordinance 128-O-22 Granting a Special Use Permit for a Convenience Store at 321 Howard Street in the B3 Business District was adopted**

The Land Use Commission recommended the adoption of Ordinance 128-O-22 granting a Special Use Permit for a Convenience Store at 321 Howard Street in the B3 Business District. The applicant has complied with all zoning requirements and meets all of the Standards for Special Use for this district.

For Action

Adopted on Consent Agenda

(X) CONSENT AGENDA - HUMAN SERVICES COMMITTEE**H1. Ordinance 1-O-23, Amending the City Code and Creating Section 3- 2-22 “Retail Single Use Bag Tax” was referred back to the Human Services Committee**

The Human Services Committee recommended adoption of Ordinance 1-O-23, Amending the City Code and Creating Section 3-2-22 “Retail Single Use Bag Tax.”

Motion: Councilmember Reid

Second: Councilmember Geracaris

Councilmember Nieuwsma moved to referred this item back to the Human Services Committee

Motion: Councilmember Nieuwsma

Second: Councilmember Revelle

Motion Passed 8 - 1

Yes Vote: Kelly, Harris, Wynne, Nieuwsma, Burns, Revelle, Reid, Geracaris

No Vote: Suffredin

Absent: None

For Introduction

Referred Back to the Human Services Committee

H2. Ordinance 2-O-23, Amending the City Code, “Creating Title 12 “Consumer Protections” Chapter 1, Cashless Establishments Prohibited was approved for introduction

The Human Services Committee requests City Council adoption of Ordinance 2-O-23, Amending the City Code, “Creating Title 12 “Consumer Protections” Chapter 1, "Cashless Establishments Prohibited."

Motion: Councilmember Reid

Second: Councilmember Revelle

For Introduction

Item Passed for Introduction 8 - 1

Yes Vote: Kelly, Harris, Wynne, Nieuwsma, Burns, Revelle, Reid, Geracaris

No Vote: Suffredin

Absent: None

(XIII) CALL OF THE WARDS

Ward 1: No Report

[Ward 2:](#) 2nd Ward Meeting January 24 (virtual)

Ward 3: No Report

[Ward 4:](#) 4th Ward Meeting rescheduled to January 12 7:00 p.m. - 9:00 p.m. Robert Crown;
No office hours due to Special City Council Meeting January 14

Ward 5: No Report

Ward 6: No Report

[Ward 7:](#) January 10 6:00 p.m. - 8:00 p.m. Meeting Chandler Community Center: Reimagined
Independence Park

[Ward 8:](#) 8th Ward Meeting January 26 6:00 p.m. (virtual)

Ward 9: No Report

(XIV) EXECUTIVE SESSION

[Councilmember Nieuwsma led City Council into Executive Session pursuant to 5 ILCS 120/2\(a\) to discuss agenda items regarding collective bargaining, the purchase or lease of real property for the use of the public body and litigation. The agenda items are permitted subjects to be considered in Executive Session and are enumerated exceptions under the Open Meetings Act, with the exceptions being 5 ILCS 120/2\(a\) \(c\)\(2\),\(c\)\(5\), and \(c\)11.](#)

Motion: Councilmember Nieuwsma

Second: Councilmember Harris

Convene into Executive Session 9:46 p.m.

Motion Passed 8 - 0

Yes Vote: Kelly, Harris, Wynne, Nieuwsma, Burns, Revelle, Reid, Geracaris

No Vote: None

Absent: Suffredin

(XV) ADJOURNMENT

Mayor Biss called a voice vote to adjourn the City Council meeting, and by unanimous vote, the meeting was adjourned at 12:18 a.m, Tuesday, January 10.



Memorandum

To: Honorable Mayor and Members of the City Council
CC: Members of Administration and Public Works Committee
From: Tera Davis, Accounts Payable Coordinator
CC: Hitesh Desai, Chief Financial Officer/Treasurer
Subject: Approval of the City of Evanston Payroll and Bills List
Date: January 23, 2023

Recommended Action:

Staff recommends City Council approval of the City of Evanston Payroll for the period of December 19, 2022, through January 1, 2023, in the amount of \$2,930,468.70. Bills List for January 24, 2023, FY 2022, in the amount of \$1,695,709.34, and Bills List January 24, 2023, FY 2023 in the amount of \$1,560,682.27.

Council Action:

For Action

Summary:

Payroll – December 19, 2022, through January 1, 2023, (Payroll includes employer portion of IMRF, FICA, and Medicare)	\$ 2,930,468.70
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Bills List – January 24, 2023 FY22,	\$ 1,695,709.34
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General Fund Amount – Bills list	\$ 359,653.78
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Advanced checks-General Fund	\$ 5,500.00
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	\$ 365,153.78
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Bills List – January 24, 2023 FY23,	\$ 1,560,682.27
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General Fund Amount – Bills list	\$ 111,555.81
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TOTAL AMOUNT OF BILLS LIST & PAYROLL	\$ 6,186,860.31
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*Advanced checks are issued prior to submission of the Bills List to the City Council for emergency purposes, to avoid a penalty, or to take advantage of early payment discounts.

Attachments:

[01.24.2023 BILLS LIST FY2023](#)

[01.24.2023 BILLS LIST FY2022](#)

CITY OF EVANSTON
BILLS LIST
PERIOD ENDING 01.24.2023 FY23

100 GENERAL FUND

Accounts Payable by G/L Distribution Report
G/L Date Range 01/24/23 - 01/24/23

Vendor	Invoice Description	G/L Date	Payment Date	Invoice Amount
Fund 100 - GENERAL FUND				
Account 21640 - DENTAL INSURANCE	METLIFE MONTHLY INVOICE	01/24/2023	01/24/2023	18,232.24
106088 - METLIFE SMALL BUSINESS CENTER	Account 21640 - DENTAL INSURANCE Totals			18,232.24
Account 21650 - LIFE INSURANCE-UNIVERSAL				
103624 - NATIONAL GUARDIAN LIFE INSURANCE CO.	NGL MONTHLY INVOICE	01/24/2023	01/24/2023	34.67
	Account 21650 - LIFE INSURANCE-UNIVERSAL Totals			34.67
Department 14 - CITY CLERK				
Business Unit 1400 - CITY CLERK	BIRTH CERTIFICATE NOT AVAILABLE	01/24/2023	01/24/2023	35.00
Account 53215 - BIRTH CERTIFICATE	Account 53215 - BIRTH CERTIFICATE Totals			35.00
19430 - PETRI, LEE	Business Unit 1400 - CITY CLERK Totals			35.00
	Department 14 - CITY CLERK Totals			35.00
Department 15 - CITY MANAGER'S OFFICE				
Business Unit 1510 - PUBLIC INFORMATION				
Account 62490 - OTHER PROGRAM COSTS	JANUARY 5 CITY ENEWS TRANSLATION	01/24/2023	01/24/2023	175.00
12151 - MULTILINGUAL CONNECTIONS LLC	JANUARY 12 CITY ENEWS TRANSLATION	01/24/2023	01/24/2023	175.00
12151 - MULTILINGUAL CONNECTIONS LLC	Account 62490 - OTHER PROGRAM COSTS Totals			\$350.00
	Business Unit 1510 - PUBLIC INFORMATION Totals			\$350.00
Business Unit 1560 - REVENUE & COLLECTIONS				
Account 51620 - REAL ESTATE TRANSFER TAX	TRANSFER STAMP - SALE CANCELLED	01/24/2023	01/24/2023	560.00
19431 - REAL PROPERTY LAW GROUP	TRANSFER STAMP - OVERPAID	01/24/2023	01/24/2023	983.00
19432 - WILLIAM RYAN HOMES	Account 51620 - REAL ESTATE TRANSFER TAX Totals			\$1,543.00
Account 61060 - SEASONAL EMPLOYEES	TEMPORARY ADMINISTRATIVE ASSISTANT	01/24/2023	01/24/2023	191.40
303856 - ROBERT HALF INTERNATIONAL	Account 61060 - SEASONAL EMPLOYEES Totals			\$191.40
Account 64545 - PERSONAL COMPUTER SOFTWARE	MONTHLY CASHIERING SERVICES	01/24/2023	01/24/2023	5,000.00
16914 - ALACRITI PAYMENTS LLC	Account 64545 - PERSONAL COMPUTER SOFTWARE Totals			\$5,000.00
Account 65095 - OFFICE SUPPLIES	OFFICE SUPPLIES	01/24/2023	01/24/2023	30.63
103883 - ODP BUSINESS SOLUTIONS, LLC	OFFICE SUPPLIES	01/24/2023	01/24/2023	19.99
103883 - ODP BUSINESS SOLUTIONS, LLC	Account 65095 - OFFICE SUPPLIES Totals			\$50.62
	Business Unit 1560 - REVENUE & COLLECTIONS Totals			\$6,785.02
	Department 15 - CITY MANAGER'S OFFICE Totals			\$7,135.02
Department 17 - LAW				
Business Unit 1705 - LEGAL ADMINISTRATION				
Account 65010 - BOOKS, PUBLICATIONS, MAPS	ONLINE/SOFTWARE SUBSCRIPTION - JANUARY 2023	01/24/2023	01/24/2023	2,381.97
106332 - WEST PUBLISHING DBA THOMSON REUTERS - WEST	SUBSCRIPTION PRODUCT CHARGES	01/24/2023	01/24/2023	832.00
106332 - WEST PUBLISHING DBA THOMSON REUTERS - WEST	Account 65010 - BOOKS, PUBLICATIONS, MAPS Totals			\$3,213.97
	Business Unit 1705 - LEGAL ADMINISTRATION Totals			\$3,213.97
	Department 17 - LAW Totals			\$3,213.97
Department 19 - ADMINISTRATIVE SERVICES				
Business Unit 1929 - HUMAN RESOURCE DIVISION				
Account 62160 - EMPLOYMENT TESTING SERVICES	EMPLOYMENT TESTING-THEODORE POLYGRAPH SERVICE	01/24/2023	01/24/2023	200.00
326463 - THEODORE POLYGRAPH SERVICE, INC.	Account 62160 - EMPLOYMENT TESTING SERVICES Totals			\$200.00
Account 62185 - CONSULTING SERVICES	EMPLOYEE CONSULTING SERVICES-EAP	01/24/2023	01/24/2023	713.70
255280 - ESPYR	Account 62185 - CONSULTING SERVICES Totals			\$713.70
Account 62512 - RECRUITMENT	RECRUITMENT ADVERTISEMENT-ILLINOIS CITY/MANAGEMENT ASSOC	01/24/2023	01/24/2023	50.00
102478 - ILLINOIS CITY/COUNTY MANAGEMENT ASSOC.	Account 62512 - RECRUITMENT Totals			\$50.00
	Business Unit 1929 - HUMAN RESOURCE DIVISION Totals			\$963.70
Business Unit 1932 - INFORMATION TECHNOLOGY DIVL				
Account 61060 - SEASONAL EMPLOYEES	IT CONSULTING SERVICES	01/24/2023	01/24/2023	1,606.25
19297 - ELM ASSOCIATES, INC.	Account 61060 - SEASONAL EMPLOYEES Totals			\$1,606.25
Account 62185 - CONSULTING SERVICES	IT SERVICE CALL	01/24/2023	01/24/2023	512.00
18836 - NANO TECH COMPUTER SERVICES LLC	Account 62185 - CONSULTING SERVICES Totals			\$512.00
Account 64505 - TELECOMMUNICATIONS	COMPUTER SEAT LICENSES	01/24/2023	01/24/2023	30,568.92
154298 - PEERLESS NETWORK, INC.	Account 64505 - TELECOMMUNICATIONS Totals			\$30,568.92
	Business Unit 1932 - INFORMATION TECHNOLOGY DIVL Totals			\$32,687.17
Business Unit 1950 - FACILITIES				
Account 62225 - BLDG MAINTENANCE SERVICES	PEST CONTROL AT CIVIC CENTER	01/24/2023	01/24/2023	459.00
100310 - ANDERSON PEST SOLUTIONS	PEST CONTROL BENT PARK	01/24/2023	01/24/2023	74.58
100310 - ANDERSON PEST SOLUTIONS	UTILITIES COMCAST 2100 RIDGE JAN 23	01/24/2023	01/24/2023	190.20
100401 - COMCAST CABLE	CONSOLIDATED INVOICE FOR MULTIPLE BUILDINGS	01/24/2023	01/24/2023	4,413.92
10796 - JOHNSON CONTROLS SECURITY SOLUTIONS				
104672 - SERVICE SANITATION INC	PORTABLE TOILET 1500 LAKE STREET	01/24/2023	01/24/2023	407.44
	Account 62225 - BLDG MAINTENANCE SERVICES Totals			\$5,545.14
Account 62509 - SERVICE AGREEMENTS/ CONTRACTS	AVL TRACKERS	01/24/2023	01/24/2023	1,193.95
18489 - VERIZON CONNECT	Account 62509 - SERVICE AGREEMENTS/ CONTRACTS Totals			\$1,193.95
Account 65050 - BLDG MAINTENANCE MATERIAL	MAINTENANCE AND FIRE 5	01/24/2023	01/24/2023	661.02
105150 - TK ELEVATOR	MAINTENANCE FOR ROBERT CROWN	01/24/2023	01/24/2023	942.64
105150 - TK ELEVATOR	Account 65050 - BLDG MAINTENANCE MATERIAL Totals			\$1,603.66
	Business Unit 1950 - FACILITIES Totals			\$8,342.75
	Department 19 - ADMINISTRATIVE SERVICES Totals			\$41,993.62
Department 22 - POLICE				
Business Unit 2205 - POLICE ADMINISTRATION				
Account 62490 - OTHER PROGRAM COSTS	RETIREMENT PLAQUES / NAMEPLATES	01/24/2023	01/24/2023	134.00
103617 - NATIONAL AWARDS & FINE GIFTS	Account 62490 - OTHER PROGRAM COSTS Totals			\$134.00
Account 62509 - SERVICE AGREEMENTS/ CONTRACTS	RANGE MAINTENANCE	01/24/2023	01/24/2023	4,987.50
148565 - BEST TECHNOLOGY SYSTEMS, INC.	Account 62509 - SERVICE AGREEMENTS/ CONTRACTS Totals			\$4,987.50
	Business Unit 2205 - POLICE ADMINISTRATION Totals			\$5,121.50
Business Unit 2210 - PATROL OPERATIONS				
Account 65020 - CLOTHING	UNIFORM	01/24/2023	01/24/2023	144.55
102667 - J. G. UNIFORMS, INC	UNIFORM (RECRUIT)	01/24/2023	01/24/2023	195.40
102667 - J. G. UNIFORMS, INC	UNIFORM (RECRUIT)	01/24/2023	01/24/2023	1,068.03
102667 - J. G. UNIFORMS, INC	UNIFORM (RECRUIT)	01/24/2023	01/24/2023	914.03
102667 - J. G. UNIFORMS, INC	UNIFORM (RECRUIT)	01/24/2023	01/24/2023	189.47
19427 - RED THE UNIFORM TAILOR	UNIFORM (HONOR GUARD)	01/24/2023	01/24/2023	595.00
19427 - RED THE UNIFORM TAILOR	UNIFORM (HONOR GUARD)	01/24/2023	01/24/2023	265.00
19427 - RED THE UNIFORM TAILOR	UNIFORM (HONOR GUARD)	01/24/2023	01/24/2023	265.00
19427 - RED THE UNIFORM TAILOR	UNIFORM (HONOR GUARD)	01/24/2023	01/24/2023	595.00
16782 - VELOCITY SYSTEMS	UNIFORM - VEST (RECRUIT)	01/24/2023	01/24/2023	949.16
16782 - VELOCITY SYSTEMS	UNIFORM - VEST (RECRUIT)	01/24/2023	01/24/2023	826.37
	Account 65020 - CLOTHING Totals			\$6,007.01
	Business Unit 2210 - PATROL OPERATIONS Totals			\$6,007.01

Run by Tera Davis on 01/18/2023 10:30:45 AM

CITY OF EVANSTON
BILLS LIST
PERIOD ENDING 01.24.2023 FY23

100 GENERAL FUND

Accounts Payable by G/L Distribution Report
G/L Date Range 01/24/23 - 01/24/23

Vendor	Invoice Description	G/L Date	Payment Date	Invoice Amount
Business Unit 2240 - POLICE RECORDS				
Account 62645 - DIGITAL ARCHIVING	DIGITAL ARCHIVING SYSTEM	01/24/2023	01/24/2023	599.17
103382 - MICROSYSTEMS INC.	Account 62645 - DIGITAL ARCHIVING Totals			599.17
	Business Unit 2240 - POLICE RECORDS Totals			599.17
Business Unit 2260 - OFFICE OF ADMINISTRATION				
Account 62295 - TRAINING & TRAVEL	MEAL ALLOWANCE - TRAINING MANAGER SPECIALIST	01/24/2023	01/24/2023	60.00
128871 - ERVIN DE LEON	FORCE SCIENCE CERTIFICATION COURSE	01/24/2023	01/24/2023	1,650.00
14262 - FORCE SCIENCE INSTITUTE, LTD	Account 62295 - TRAINING & TRAVEL Totals			1,710.00
	Business Unit 2260 - OFFICE OF ADMINISTRATION Totals			1,710.00
Business Unit 2270 - TRAFFIC BUREAU				
Account 62451 - TOWING AND BOOTING CONTRACTS	TOW & HOOK	01/24/2023	01/24/2023	75.00
103795 - NORTH SHORE TOWING	TOW & HOOK	01/24/2023	01/24/2023	75.00
103795 - NORTH SHORE TOWING	TOW & HOOK	01/24/2023	01/24/2023	75.00
103795 - NORTH SHORE TOWING	TOW & HOOK	01/24/2023	01/24/2023	75.00
	Account 62451 - TOWING AND BOOTING CONTRACTS Totals			300.00
	Business Unit 2270 - TRAFFIC BUREAU Totals			300.00
Business Unit 2280 - ANIMAL CONTROL				
Account 62225 - BLDG MAINTENANCE SERVICES	PEST CONTROL - ANIMAL SHELTER	01/24/2023	01/24/2023	62.87
100310 - ANDERSON PEST SOLUTIONS	Account 62225 - BLDG MAINTENANCE SERVICES Totals			62.87
	Business Unit 2280 - ANIMAL CONTROL Totals			62.87
Business Unit 2295 - BUILDING MANAGEMENT				
Account 62225 - BLDG MAINTENANCE SERVICES	ELEVATOR INSPECTION	01/24/2023	01/24/2023	215.00
101134 - COLLEY ELEVATOR CO.	Account 62225 - BLDG MAINTENANCE SERVICES Totals			215.00
Account 65125 - OTHER COMMODITIES	FLOOR MATS	01/24/2023	01/24/2023	70.70
101062 - CINTAS	Account 65125 - OTHER COMMODITIES Totals			70.70
	Business Unit 2295 - BUILDING MANAGEMENT Totals			285.70
	Department 22 - POLICE Totals			14,086.25
Department 23 - FIRE MGMT & SUPPORT				
Business Unit 2305 - FIRE MGT & SUPPORT				
Account 65020 - CLOTHING	FIRE UNIFORMS	01/24/2023	01/24/2023	413.65
11435 - TODAY'S UNIFORMS INC.	FIRE UNIFORMS	01/24/2023	01/24/2023	509.45
11435 - TODAY'S UNIFORMS INC.	FIRE UNIFORMS	01/24/2023	01/24/2023	33.90
11435 - TODAY'S UNIFORMS INC.	FIRE UNIFORMS	01/24/2023	01/24/2023	20.00
11435 - TODAY'S UNIFORMS INC.	FIRE UNIFORMS	01/24/2023	01/24/2023	116.85
11435 - TODAY'S UNIFORMS INC.	FIRE UNIFORMS	01/24/2023	01/24/2023	670.00
	Account 65020 - CLOTHING Totals			1,763.85
Account 65040 - JANITORIAL SUPPLIES	JANITORIAL SUPPLIES	01/24/2023	01/24/2023	325.38
10546 - SUPERIOR INDUSTRIAL SUPPLY	Account 65040 - JANITORIAL SUPPLIES Totals			325.38
	Business Unit 2305 - FIRE MGT & SUPPORT Totals			2,089.23
Business Unit 2315 - FIRE SUPPRESSION				
Account 62295 - TRAINING & TRAVEL	FIREFIGHTER TRAINING	01/24/2023	01/24/2023	4,795.00
120288 - NORTHEASTERN ILLINOIS PUBLIC SAFETY	FIREFIGHTER TRAINING	01/24/2023	01/24/2023	4,795.00
120288 - NORTHEASTERN ILLINOIS PUBLIC SAFETY	Account 62295 - TRAINING & TRAVEL Totals			9,590.00
Account 65040 - JANITORIAL SUPPLIES	JANITORIAL SUPPLIES	01/24/2023	01/24/2023	98.52
10546 - SUPERIOR INDUSTRIAL SUPPLY	JANITORIAL SUPPLIES	01/24/2023	01/24/2023	257.56
10546 - SUPERIOR INDUSTRIAL SUPPLY	JANITORIAL SUPPLIES	01/24/2023	01/24/2023	282.60
	Account 65040 - JANITORIAL SUPPLIES Totals			638.68
Account 65085 - MINOR EQUIPMENT & TOOLS	FIRE EQUIPMENT	01/24/2023	01/24/2023	420.00
100158 - AIR ONE EQUIPMENT	FIRE NOZZLES	01/24/2023	01/24/2023	440.00
100158 - AIR ONE EQUIPMENT	Account 65085 - MINOR EQUIPMENT & TOOLS Totals			860.00
Account 65090 - SAFETY EQUIPMENT	TURNOUT GEAR	01/24/2023	01/24/2023	2,863.00
100158 - AIR ONE EQUIPMENT	TURNOUT GEAR	01/24/2023	01/24/2023	5,114.00
100158 - AIR ONE EQUIPMENT	TURNOUT GEAR	01/24/2023	01/24/2023	2,557.00
	Account 65090 - SAFETY EQUIPMENT Totals			10,534.00
	Business Unit 2315 - FIRE SUPPRESSION Totals			21,622.68
	Department 23 - FIRE MGMT & SUPPORT Totals			23,711.91
Department 30 - PARKS AND RECREATION				
Business Unit 3030 - CROWN COMMUNITY CENTER				
Account 62245 - OTHER EQMT MAINTENANCE	ICE SCRAPER KNIVES SHARPENED & HONED	01/24/2023	01/24/2023	91.00
102755 - JORSON & CARLSON	Account 62245 - OTHER EQMT MAINTENANCE Totals			91.00
Account 62490 - OTHER PROGRAM COSTS	PUBLIC SKATE DJ	01/24/2023	01/24/2023	350.00
14991 - D.I.M.E.	Account 62490 - OTHER PROGRAM COSTS Totals			350.00
Account 62495 - LICENSED PEST CONTROL SERVICES	MONTHLY PEST MAINTENANCE	01/24/2023	01/24/2023	81.37
100310 - ANDERSON PEST SOLUTIONS	Account 62495 - LICENSED PEST CONTROL SERVICES Totals			81.37
Account 65040 - JANITORIAL SUPPLIES	JANITORIAL SUPPLY	01/24/2023	01/24/2023	12.27
10546 - SUPERIOR INDUSTRIAL SUPPLY	JANITORIAL SUPPLY	01/24/2023	01/24/2023	22.95
10546 - SUPERIOR INDUSTRIAL SUPPLY	JANITORIAL SUPPLY	01/24/2023	01/24/2023	136.44
10546 - SUPERIOR INDUSTRIAL SUPPLY	JANITORIAL SUPPLY	01/24/2023	01/24/2023	59.14
	Account 65040 - JANITORIAL SUPPLIES Totals			230.80
	Business Unit 3030 - CROWN COMMUNITY CENTER Totals			753.17
Business Unit 3040 - FLEETWOOD JOURDAIN COM CT				
Account 62495 - LICENSED PEST CONTROL SERVICES	MONTHLY PEST CONTROL (JAN. 2023)	01/24/2023	01/24/2023	82.80
100310 - ANDERSON PEST SOLUTIONS	Account 62495 - LICENSED PEST CONTROL SERVICES Totals			82.80
Account 62507 - FIELD TRIPS	FIELD TRIP BUSING	01/24/2023	01/24/2023	340.00
16681 - COMPASS TRANSPORTATION	Account 62507 - FIELD TRIPS Totals			340.00
	Business Unit 3040 - FLEETWOOD JOURDAIN COM CT Totals			422.80
Business Unit 3055 - LEVY CENTER SENIOR SERVICES				
Account 62495 - LICENSED PEST CONTROL SERVICES	PEST CONTROL SERVICES	01/24/2023	01/24/2023	57.81
100310 - ANDERSON PEST SOLUTIONS	Account 62495 - LICENSED PEST CONTROL SERVICES Totals			57.81
Account 62511 - ENTERTAIN/PERFORMER SERV	CABLE SERVICE LEVY	01/24/2023	01/24/2023	45.08
100401 - COMCAST CABLE	Account 62511 - ENTERTAIN/PERFORMER SERV Totals			45.08
	Business Unit 3055 - LEVY CENTER SENIOR SERVICES Totals			102.89
Business Unit 3100 - SPORTS LEAGUES				
Account 62495 - LICENSED PEST CONTROL SERVICES	PEST CONTROL SERVICES	01/24/2023	01/24/2023	57.87
100310 - ANDERSON PEST SOLUTIONS	PEST CONTROL SERVICES	01/24/2023	01/24/2023	88.35
100310 - ANDERSON PEST SOLUTIONS	Account 62495 - LICENSED PEST CONTROL SERVICES Totals			146.22
	Business Unit 3100 - SPORTS LEAGUES Totals			146.22
Business Unit 3225 - GIBBS-MORRISON CULTURAL CENTER				
Account 53565 - RECREATION PROGRAM FEES	PEST CONTROL SERVICES	01/24/2023	01/24/2023	68.10
100310 - ANDERSON PEST SOLUTIONS	Account 53565 - RECREATION PROGRAM FEES Totals			68.10
	Business Unit 3225 - GIBBS-MORRISON CULTURAL CENTER Totals			68.10

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CITY OF EVANSTON
BILLS LIST
PERIOD ENDING 01.24.2023 FY23

100 GENERAL FUND

Accounts Payable by G/L Distribution Report
G/L Date Range 01/24/23 - 01/24/23

Vendor	Invoice Description	G/L Date	Payment Date	Invoice Amount
Business Unit 3605 - ECOLOGY CENTER				
Account 62495 - LICENSED PEST CONTROL SERVICES	PEST CONTROL SERVICES	01/24/2023	01/24/2023	121.15
100310 - ANDERSON PEST SOLUTIONS	Account 62495 - LICENSED PEST CONTROL SERVICES Totals		Invoice Transactions 1	\$121.15
	Business Unit 3605 - ECOLOGY CENTER Totals		Invoice Transactions 1	\$121.15
Business Unit 3710 - NOYES CULTURAL ARTS CENTER				
Account 62518 - SECURITY ALARM CONTRACTS	QUARTERLY ALARM CHARGES	01/24/2023	01/24/2023	304.50
100162 - ALARM DETECTION SYSTEMS, INC.	Account 62518 - SECURITY ALARM CONTRACTS Totals		Invoice Transactions 1	\$304.50
	Business Unit 3710 - NOYES CULTURAL ARTS CENTER Totals		Invoice Transactions 1	\$304.50
	Department 30 - PARKS AND RECREATION Totals		Invoice Transactions 16	\$1,918.83
Department 40 - PUBLIC WORKS AGENCY				
Business Unit 4105 - PUBLIC WORKS AGENCY ADMIN	AVL TRACKERS	01/24/2023	01/24/2023	1,194.30
Account 64540 - TELECOMMUNICATIONS - WIRELESS	Account 64540 - TELECOMMUNICATIONS - WIRELESS Totals		Invoice Transactions 1	\$1,194.30
18489 - VERIZON CONNECT	Business Unit 4105 - PUBLIC WORKS AGENCY ADMIN Totals		Invoice Transactions 1	\$1,194.30
	Department 40 - PUBLIC WORKS AGENCY Totals		Invoice Transactions 1	\$1,194.30
	Fund 100 - GENERAL FUND Totals		Invoice Transactions 84	\$111,655.81

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CITY OF EVANSTON
BILLS LIST
PERIOD ENDING 01.24.2023 FY23

200 MOTOR FUEL TAX FUND

Accounts Payable by G/L Distribution Report
G/L Date Range 01/24/23 - 01/24/23

Vendor	Invoice Description	G/L Date	Payment Date	Invoice Amount
Fund 200 - MOTOR FUEL TAX FUND				
Department 40 - PUBLIC WORKS AGENCY				
Business Unit 5100 - MOTOR FUEL TAX - ADMINISTRATION				
Account 65015 - CHEMICALS/ SALT				
125211 - MORTON SALT	PURCHASE OF ROCK SALT FOR 2022-23 WINTER SEASON	01/24/2023	01/24/2023	28,404.64
	Account 65015 - CHEMICALS/ SALT Totals		Invoice Transactions 1	\$28,404.64
	Business Unit 5100 - MOTOR FUEL TAX - ADMINISTRATION Totals		Invoice Transactions 1	\$28,404.64
	Department 40 - PUBLIC WORKS AGENCY Totals		Invoice Transactions 1	\$28,404.64
	Fund 200 - MOTOR FUEL TAX FUND Totals		Invoice Transactions 1	\$28,404.64

CITY OF EVANSTON
BILLS LIST
PERIOD ENDING 01.24.2023 FY23

205 EMERGENCY TELEPHONE (E911)

Accounts Payable by G/L Distribution Report
G/L Date Range 01/24/23 - 01/24/23

Vendor	Invoice Description	G/L Date	Payment Date	Invoice Amount
Fund 205 - EMERGENCY TELEPHONE (E911) FUND				
Department 22 - POLICE				
Business Unit 5150 - EMERGENCY TELEPHONE SYSTM				
Account 62509 - SERVICE AGREEMENTS/ CONTRACTS				
100987 - CHICAGO COMMUNICATIONS, LLC.				
103536 - MOTOROLA SOLUTIONS, INC.				
	MOBILE RADIO MAINTENANCE (FEB 23)	01/24/2023	01/24/2023	691.00
	STARCOM AIRTIME - JAN 2023	01/24/2023	01/24/2023	5,728.00
	Account 62509 - SERVICE AGREEMENTS/ CONTRACTS Totals		Invoice Transactions 2	\$6,419.00
	Business Unit 5150 - EMERGENCY TELEPHONE SYSTM Totals		Invoice Transactions 2	\$6,419.00
	Department 22 - POLICE Totals		Invoice Transactions 2	\$6,419.00
	Fund 205 - EMERGENCY TELEPHONE (E911) FUND Totals		Invoice Transactions 2	\$6,419.00

CITY OF EVANSTON
BILLS LIST
PERIOD ENDING 01.24.2023 FY23

505 PARKING SYSTEM FUND

Accounts Payable by G/L Distribution Report
G/L Date Range 01/24/23 - 01/24/23

Vendor	Invoice Description	G/L Date	Payment Date	Invoice Amount
Fund 505 - PARKING SYSTEM FUND				
Department 19 - ADMINISTRATIVE SERVICES				
Business Unit 7037 - MAPLE GARAGE				
Account 62509 - SERVICE AGREEMENTS/ CONTRACTS				
18749 - SKIDATA, INC.	MAPLE GARAGE SERVICE CALL 1/3	01/24/2023	01/24/2023	357.50
18749 - SKIDATA, INC.	MAPLE GARAGE VALIDATION MACHINES FOR AMC THEATRE	01/24/2023	01/24/2023	4,957.59
	Account 62509 - SERVICE AGREEMENTS/ CONTRACTS Totals		Invoice Transactions 2	\$5,315.09
	Business Unit 7037 - MAPLE GARAGE Totals		Invoice Transactions 2	\$5,315.09
	Department 19 - ADMINISTRATIVE SERVICES Totals		Invoice Transactions 2	\$5,315.09
	Fund 505 - PARKING SYSTEM FUND Totals		Invoice Transactions 2	\$5,315.09

CITY OF EVANSTON
BILLS LIST
PERIOD ENDING 01.24.2023 FY23

510 WATER FUND

Accounts Payable by G/L Distribution Report
G/L Date Range 01/24/23 - 01/24/23

Vendor	Invoice Description	G/L Date	Payment Date	Invoice Amount
Fund 510 - WATER FUND				
Department 40 - PUBLIC WORKS AGENCY				
Business Unit 4225 - WATER OTHER OPERATIONS				
Account 62340 - IT COMPUTER SOFTWARE				
18017 - BIRKSCO				
	2023 WINFLUID SOFTWARE SUBSCRIPTION (ANNUAL FEE)	01/24/2023	01/24/2023	2,720.00
	Account 62340 - IT COMPUTER SOFTWARE Totals		Invoice Transactions 1	\$2,720.00
	Business Unit 4225 - WATER OTHER OPERATIONS Totals		Invoice Transactions 1	\$2,720.00
	Department 40 - PUBLIC WORKS AGENCY Totals		Invoice Transactions 1	\$2,720.00
	Fund 510 - WATER FUND Totals		Invoice Transactions 1	\$2,720.00

CITY OF EVANSTON
BILLS LIST
PERIOD ENDING 01.24.2023 FY23

513 WATER DEPR IMPRV & EXT FUND

Accounts Payable by G/L Distribution Report
G/L Date Range 01/24/23 - 01/24/23

Vendor	Invoice Description	G/L Date	Payment Date	Invoice Amount
Fund 513 - WATER DEPR IMPRV & EXTENSION FUND				
Department 99 - NON-DEPARTMENTAL				
Business Unit 9902 - LEAD SERVICE LINE REPLACEMENT				
Account 65515 - OTHER IMPROVEMENTS				
100631 - BILL'S PLUMBING & SEWER, INC.				
	INSTALL 1.5" COPPER WATER SERVICE AT 2321 CENTRAL ST	01/24/2023	01/24/2023	6,280.00
	Account 65515 - OTHER IMPROVEMENTS Totals		Invoice Transactions 1	\$6,280.00
	Business Unit 9902 - LEAD SERVICE LINE REPLACEMENT Totals		Invoice Transactions 1	\$6,280.00
	Department 99 - NON-DEPARTMENTAL Totals		Invoice Transactions 1	\$6,280.00
	Fund 513 - WATER DEPR IMPRV & EXTENSION FUND Totals		Invoice Transactions 1	\$6,280.00

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CITY OF EVANSTON
BILLS LIST
PERIOD ENDING 01.24.2023 FY23

520 SOLID WASTE FUND

Accounts Payable by G/L Distribution Report
G/L Date Range 01/24/23 - 01/24/23

Vendor	Invoice Description	G/L Date	Payment Date	Invoice Amount
Fund 520 - SOLID WASTE FUND				
Department 40 - PUBLIC WORKS AGENCY				
Business Unit 4310 - RECYCLING AND ENVIRONMENTAL MAIN				
Account 62405 - SWANCC DISPOSAL FEES				
100496 - SOLID WASTE AGENCY NORTHERN COOK				
	FY2023 REFUSE DISPOSAL FEES - SWANCC	01/24/2023	01/24/2023	63,362.29
	Account 62405 - SWANCC DISPOSAL FEES Totals		Invoice Transactions 1	\$63,362.29
Account 62509 - SERVICE AGREEMENTS/ CONTRACTS				
11992 - COLLECTIVE RESOURCE INC.				
	FY23 FOOD SCRAP FRANCHISE RFP 17-47	01/24/2023	01/24/2023	9,768.32
	Account 62509 - SERVICE AGREEMENTS/ CONTRACTS Totals		Invoice Transactions 1	\$9,768.32
	Business Unit 4310 - RECYCLING AND ENVIRONMENTAL MAIN Totals		Invoice Transactions 2	\$73,130.61
	Department 40 - PUBLIC WORKS AGENCY Totals		Invoice Transactions 2	\$73,130.61
	Fund 520 - SOLID WASTE FUND Totals		Invoice Transactions 2	\$73,130.61

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CITY OF EVANSTON
BILLS LIST
PERIOD ENDING 01.24.2023 FY23

600 FLEET SERVICES FUND

Accounts Payable by G/L Distribution Report
G/L Date Range 01/24/23 - 01/24/23

Vendor	Invoice Description	G/L Date	Payment Date	Invoice Amount
Fund 600 - FLEET SERVICES FUND				
Department 19 - ADMINISTRATIVE SERVICES				
Business Unit 7710 - FLEET MAINTENANCE				
Account 62225 - BLDG MAINTENANCE SERVICES				
12792 - UNIFIRST CORPORATION	MAT CLEANING SERVICE CENTER	01/24/2023	01/24/2023	86.11
	Account 62225 - BLDG MAINTENANCE SERVICES Totals	Invoice Transactions 1		\$86.11
Account 64540 - TELECOMMUNICATIONS - WIRELESS				
18489 - VERIZON CONNECT	AVL TRACKERS	01/24/2023	01/24/2023	1,193.95
	Account 64540 - TELECOMMUNICATIONS - WIRELESS Totals	Invoice Transactions 1		\$1,193.95
Account 65060 - MATER. TO MAINT. AUTOS				
101300 - CUMBERLAND SERVICENTER	MULTIPLE REPAIRS FOR #705	01/24/2023	01/24/2023	676.47
102614 - INTERSTATE BATTERY OF NORTHERN CHICAGO	STOCK FOR FLEET	01/24/2023	01/24/2023	373.34
	Account 65060 - MATER. TO MAINT. AUTOS Totals	Invoice Transactions 2		\$1,049.81
Account 65085 - MINOR EQUIPMENT & TOOLS				
108005 - DENNIS R LAWRENCE	DENNIS LAWRENCE 2023 TOOL ALLOWANCE	01/24/2023	01/24/2023	800.00
	Account 65085 - MINOR EQUIPMENT & TOOLS Totals	Invoice Transactions 1		\$800.00
	Business Unit 7710 - FLEET MAINTENANCE Totals	Invoice Transactions 5		\$3,129.87
	Department 19 - ADMINISTRATIVE SERVICES Totals	Invoice Transactions 5		\$3,129.87
	Fund 600 - FLEET SERVICES FUND Totals	Invoice Transactions 5		\$3,129.87

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CITY OF EVANSTON
BILLS LIST
PERIOD ENDING 01.24.2023 FY23

605 INSURANCE FUND

Accounts Payable by G/L Distribution Report
G/L Date Range 01/24/23 - 01/24/23

Vendor	Invoice Description	G/L Date	Payment Date	Invoice Amount
Fund 605 - INSURANCE FUND				
Department 99 - NON-DEPARTMENTAL				
Business Unit 7801 - EMPLOYEE BENEFITS				
Account 57230 - RETIREE HEALTH INSURANCE CONTRIBUTIONS				
19429 - SANDRA POSTWEILER				
	REFUND-MEDICAL OVERPAYMENT	01/24/2023	01/24/2023	450.57
	Account 57230 - RETIREE HEALTH INSURANCE CONTRIBUTIONS Totals		Invoice Transactions 1	\$450.57
Account 66054 - SENIOR RETIREE HEALTH INSURANCE				
17978 - BENISTAR ADMIN SERVICE INC.				
	BENISTAR MONTHLY INVOICE	01/24/2023	01/24/2023	69,030.10
	Account 66054 - SENIOR RETIREE HEALTH INSURANCE Totals		Invoice Transactions 1	\$69,030.10
	Business Unit 7801 - EMPLOYEE BENEFITS Totals		Invoice Transactions 2	\$69,480.67
	Department 99 - NON-DEPARTMENTAL Totals		Invoice Transactions 7	\$69,480.67
	Fund 605 - INSURANCE FUND Totals		Invoice Transactions 7	\$69,480.67
			Invoice Transactions 105	\$306,435.69
* = Prior Fiscal Year Activity				

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CITY OF EVANSTON
BILLS LIST
PERIOD ENDING 01.24.2023 FY22

Accounts Payable by G/L Distribution Report
*ADVANCED CHECKS FOR PAY PERIOD ENDING 01.24.2023 FY23

Vendor	Invoice Description	G/L Date	Payment Date	Invoice Amount
Fund 415 - CAPITAL IMPROVEMENTS FUND				
Department 40 - PUBLIC WORKS AGENCY				
Business Unit 4122 - 2022 GO BOND CAPITAL				
Account 65515 - OTHER IMPROVEMENTS				
105150 - TK ELEVATOR				
	*EMERGENCY REPAIR OF THE ELEVATORS AT SHERMAN PLAZA	01/12/2023	01/12/2023	27,831.50
	Account 65515 - OTHER IMPROVEMENTS Totals	Invoice Transactions 1		\$27,831.50
	Business Unit 4122 - 2022 GO BOND CAPITAL Totals	Invoice Transactions 1		\$27,831.50
	Department 40 - PUBLIC WORKS AGENCY Totals	Invoice Transactions 1		\$27,831.50
	Fund 415 - CAPITAL IMPROVEMENTS FUND Totals	Invoice Transactions 1		\$27,831.50
Fund 605 - INSURANCE FUND				
Department 99 - NON-DEPARTMENTAL				
Business Unit 7800 - RISK MANAGEMENT				
Account 62615 - INSURANCE PREMIUM				
14118 - ARTHUR J. GALLAGHER RISK MANAGEMENT SERVICES INC.				
	*BIND FORMS	01/12/2023	01/12/2023	1,193,115.00
	Account 62615 - INSURANCE PREMIUM Totals	Invoice Transactions 1		\$1,193,115.00
	Business Unit 7800 - RISK MANAGEMENT Totals	Invoice Transactions 1		\$1,193,115.00
	Department 99 - NON-DEPARTMENTAL Totals	Invoice Transactions 1		\$1,193,115.00
	Fund 605 - INSURANCE FUND Totals	Invoice Transactions 1		\$1,193,115.00
* = Prior Fiscal Year Activity				Invoice Transactions 2
				\$1,220,946.50

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**CITY OF EVANSTON
BILLS LIST
PERIOD ENDING 01.10.2023 FY23**

**SUPPLEMENTAL LIST
ACH AND WIRE TRANSFERS**

ACCOUNT NUMBER	SUPPLIER NAME	DESCRIPTION	AMOUNT
INSURANCE	VARIOUS	WORKERS COMP	2,692.23
	VARIOUS	WORKERS COMP	<u>11,147.06</u>
			13,839.29
SEWER			
7579.68305	IEPA	LOAN DISBURSEMENT SEWER FUND	<u>19,460.79</u>
			19,460.79
			<u>33,300.08</u>

Grand Total 1,560,682.27

PREPARED BY _____

DATE _____

REVIEWED BY _____

DATE _____

APPROVED BY _____

DATE _____

CITY OF EVANSTON
BILLS LIST
PERIOD ENDING 01.24.2023 FY22

100 GENERAL FUND

Accounts Payable by G/L Distribution Report
G/L Date Range 12/24/22 - 12/24/22

Vendor	Invoice Description	G/L Date	Payment Date	Invoice Amount
Fund 100 - GENERAL FUND				
Account 13040 - INVENTORY OF SUPPLIES				
102520 - ILLINOIS PAPER DBA IMPACT NETWORKING LLC	COPIER PAPER 20# 8.5 X 11 GOLDENROD	12/24/2022	01/24/2023	432.00
	Account 13040 - INVENTORY OF SUPPLIES Totals		Invoice Transactions 1	\$432.00
Account 22725 - CELL PHONE BILLS PAYABLE				
105394 - VERIZON WIRELESS	COMMUNICATION CHARGES DEC 2022	12/24/2022	01/24/2023	25,531.71
	Account 22725 - CELL PHONE BILLS PAYABLE Totals		Invoice Transactions 1	\$25,531.71
Department 14 - CITY CLERK				
Business Unit 1400 - CITY CLERK				
Account 53215 - BIRTH CERTIFICATE				
18865 - INTERNATIONAL SECURITY PRODUCTS	PAPER AND PAPER PRODUCTS	12/24/2022	01/24/2023	2,570.36
	Account 53215 - BIRTH CERTIFICATE Totals		Invoice Transactions 1	\$2,570.36
Account 65095 - OFFICE SUPPLIES				
103883 - ODP BUSINESS SOLUTIONS, LLC	DECALS AND STAMPS	12/24/2022	01/24/2023	2.59
	Account 65095 - OFFICE SUPPLIES Totals		Invoice Transactions 1	\$2.59
	Business Unit 1400 - CITY CLERK Totals		Invoice Transactions 2	\$2,572.95
	Department 14 - CITY CLERK Totals		Invoice Transactions 2	\$2,572.95
Department 15 - CITY MANAGER'S OFFICE				
Business Unit 1505 - CITY MANAGER				
Account 62210 - PRINTING				
100177 - ALLEGRA PRINT & IMAGING	BUSINESS CARDS FOR STOWE	12/24/2022	01/24/2023	39.00
	Account 62210 - PRINTING Totals		Invoice Transactions 1	\$39.00
Account 62360 - MEMBERSHIP DUES				
103672 - NATIONAL LEAGUE OF CITIES	MEMBERSHIP DUES	12/24/2022	01/24/2023	6,602.00
	Account 62360 - MEMBERSHIP DUES Totals		Invoice Transactions 1	\$6,602.00
Account 65095 - OFFICE SUPPLIES				
103883 - ODP BUSINESS SOLUTIONS, LLC	OFFICE SUPPLIES	12/24/2022	01/24/2023	238.35
103883 - ODP BUSINESS SOLUTIONS, LLC	OFFICE SUPPLIES	12/24/2022	01/24/2023	45.92
	Account 65095 - OFFICE SUPPLIES Totals		Invoice Transactions 2	\$284.27
	Business Unit 1505 - CITY MANAGER Totals		Invoice Transactions 4	\$6,925.27
Business Unit 1560 - REVENUE & COLLECTIONS				
Account 62431 - ARMORED CAR SERVICES				
17306 - DAVIS BANCORP, INC.	ARMORED CAR SERVICES - PARKING AND COLLECTORS OFFICE	12/24/2022	01/24/2023	3,144.23
	Account 62431 - ARMORED CAR SERVICES Totals		Invoice Transactions 1	\$3,144.23
Account 65045 - LICENSING/REGULATORY SUPP				
10643 - PASSPORT LABS, INC	ANNUAL ACTIVE PERMIT FEE DECEMBER 2022	12/24/2022	12/24/2022	1,497.84
	Account 65045 - LICENSING/REGULATORY SUPP Totals		Invoice Transactions 1	\$1,497.84
Account 65095 - OFFICE SUPPLIES				
103883 - ODP BUSINESS SOLUTIONS, LLC	OFFICE SUPPLIES	12/24/2022	01/24/2023	19.99
	Account 65095 - OFFICE SUPPLIES Totals		Invoice Transactions 1	\$19.99
	Business Unit 1560 - REVENUE & COLLECTIONS Totals		Invoice Transactions 3	\$4,662.06
Business Unit 1575 - PURCHASING				
Account 65095 - OFFICE SUPPLIES				
103883 - ODP BUSINESS SOLUTIONS, LLC	OFFICE SUPPLIES	12/24/2022	01/24/2023	196.69
103883 - ODP BUSINESS SOLUTIONS, LLC	OFFICE SUPPLIES	12/24/2022	01/24/2023	15.99
	Account 65095 - OFFICE SUPPLIES Totals		Invoice Transactions 2	\$212.68
	Business Unit 1575 - PURCHASING Totals		Invoice Transactions 2	\$212.68
Business Unit 1585 - ADMINISTRATIVE HEARINGS				
Account 62509 - SERVICE AGREEMENTS/ CONTRACTS				
268935 - JEFFREY D. GREENSPAN	HEARING OFFICER	12/24/2022	01/24/2023	4,810.00
19066 - JOHNSON, JOHNSON & ASSOCIATES, LLC C/O ELI JOHNSON	HEARING OFFICER	12/24/2022	01/24/2023	3,468.75
	Account 62509 - SERVICE AGREEMENTS/ CONTRACTS Totals		Invoice Transactions 2	\$8,278.75
Account 65095 - OFFICE SUPPLIES				
103883 - ODP BUSINESS SOLUTIONS, LLC	OFFICE SUPPLIES	12/24/2022	01/24/2023	404.40
103883 - ODP BUSINESS SOLUTIONS, LLC	OFFICE SUPPLIES	12/24/2022	01/24/2023	18.99
	Account 65095 - OFFICE SUPPLIES Totals		Invoice Transactions 2	\$423.39
	Business Unit 1585 - ADMINISTRATIVE HEARINGS Totals		Invoice Transactions 4	\$8,702.14
Business Unit 5300 - ECON. DEVELOPMENT				
Account 62664 - ENTREPRENEURSHIP SUPPORT				
207660 - SARKIS CAFE	ENTREPRENEURSHIP SUPPORT PROGRAM GRANT	12/24/2022	01/24/2023	2,500.00
	Account 62664 - ENTREPRENEURSHIP SUPPORT Totals		Invoice Transactions 1	\$2,500.00
	Business Unit 5300 - ECON. DEVELOPMENT Totals		Invoice Transactions 1	\$2,500.00
	Department 15 - CITY MANAGER'S OFFICE Totals		Invoice Transactions 14	\$23,002.15
Department 17 - LAW				
Business Unit 1705 - LEGAL ADMINISTRATION				
Account 62130 - LEGAL SERVICES-GENERAL				
10460 - ANCEL GLINK DIAMOND BUSH, DICIANNI & KRAFTHEFER, P.	SPECIAL ASSISTANT CITY COUNSEL	12/24/2022	01/24/2023	185.00
16209 - DENZIN SOLTANZADEH LLC	1917 GREENWOOD	12/24/2022	01/24/2023	19.50
16209 - DENZIN SOLTANZADEH LLC	LEGAL SERVICES	12/24/2022	01/24/2023	156.00
	Account 62130 - LEGAL SERVICES-GENERAL Totals		Invoice Transactions 3	\$360.50
Account 65010 - BOOKS, PUBLICATIONS, MAPS				
122375 - LAW BULLETIN PUBLISHING COMPANY	LEGAL RESEARCH PACKAGE	12/24/2022	01/24/2023	155.00
	Account 65010 - BOOKS, PUBLICATIONS, MAPS Totals		Invoice Transactions 1	\$155.00
	Business Unit 1705 - LEGAL ADMINISTRATION Totals		Invoice Transactions 4	\$515.50
	Department 17 - LAW Totals		Invoice Transactions 4	\$515.50
Department 19 - ADMINISTRATIVE SERVICES				
Business Unit 1929 - HUMAN RESOURCE DIVISION				
Account 62160 - EMPLOYMENT TESTING SERVICES				
15876 - ACCURATE BIOMETRICS	EMPLOYMENT TESTING - FINGERPRINTING SERVICES	12/24/2022	01/24/2023	994.50
205874 - CLS BACKGROUND INVESTIGATIONS	EMPLOYMENT BACKGROUND CHECKS-CLS BACKGROUND	12/24/2022	01/24/2023	688.70
18754 - GMP INVESTIGATIONS INC. DBA GMP SUPPORT & SERVICES	EMPLOYMENT BACKGROUND CHECKS-GMP INVESTIGATIONS INC.	12/24/2022	01/24/2023	1,500.00
	Account 62160 - EMPLOYMENT TESTING SERVICES Totals		Invoice Transactions 3	\$3,183.20
Account 62210 - PRINTING				
100177 - ALLEGRA PRINT & IMAGING	BUSINESS CARDS - DANKWA	12/24/2022	01/24/2023	39.00
	Account 62210 - PRINTING Totals		Invoice Transactions 1	\$39.00
Account 62270 - MEDICAL/HOSPITAL SERVICES				
101665 - NORTH SHORE ENH OMEGA	EMPLOYEE TESTING-NORTHSHORE OMEGA	12/24/2022	01/24/2023	19,067.00
	Account 62270 - MEDICAL/HOSPITAL SERVICES Totals		Invoice Transactions 1	\$19,067.00
	Business Unit 1929 - HUMAN RESOURCE DIVISION Totals		Invoice Transactions 5	\$22,289.20
Business Unit 1932 - INFORMATION TECHNOLOGY DIVI.				
Account 62340 - IT COMPUTER SOFTWARE				
17430 - DACRA AJUDICATION SYSTEMS LLC DBA DACRA TECH LLC	SOFTWARE SERVICE	12/24/2022	01/24/2023	2,000.00
	Account 62340 - IT COMPUTER SOFTWARE Totals		Invoice Transactions 1	\$2,000.00
	Business Unit 1932 - INFORMATION TECHNOLOGY DIVI. Totals		Invoice Transactions 1	\$2,000.00
Business Unit 1941 - PARKING ENFORCEMENT & TICKETS				
Account 62451 - TOWING AND BOOTING CONTRACTS				
15491 - BARNACLE PARKING ENFORCEMENT	BARNACLE RELEASE FEES DECEMBER 2022	12/24/2022	01/24/2023	1,145.45
	Account 62451 - TOWING AND BOOTING CONTRACTS Totals		Invoice Transactions 1	\$1,145.45
Account 62509 - SERVICE AGREEMENTS/ CONTRACTS				
17777 - DATA EQUIPMENT SERVICES, LLC	CELLULAR CHARGES FOR SMARKING SIGNS OCT-DEC 2022	12/24/2022	01/24/2023	285.00
15492 - MINUTEMAN SECURITY TECHNOLOGIES	LPR SERVICE CALL 10/26	12/24/2022	01/24/2023	518.00
15492 - MINUTEMAN SECURITY TECHNOLOGIES	LPR SERVICE CALL 11/16	12/24/2022	01/24/2023	888.00
10643 - Passport Labs, Inc	CITATION MANAGEMENT & SCOFFLAW LETTERS DECEMBER 2022	12/24/2022	12/24/2022	40,916.25
	Account 62509 - SERVICE AGREEMENTS/ CONTRACTS Totals		Invoice Transactions 4	\$42,607.25
Account 65095 - OFFICE SUPPLIES				
103883 - ODP BUSINESS SOLUTIONS, LLC	OFFICE SUPPLIES	12/24/2022	01/24/2023	35.67
103883 - ODP BUSINESS SOLUTIONS, LLC	OFFICE SUPPLIES	12/24/2022	01/24/2023	48.17
103883 - ODP BUSINESS SOLUTIONS, LLC	OFFICE SUPPLIES	12/24/2022	01/24/2023	55.25
103883 - ODP BUSINESS SOLUTIONS, LLC	OFFICE SUPPLIES FOR PARKING DIVISION	12/24/2022	01/24/2023	35.67
	Account 65095 - OFFICE SUPPLIES Totals		Invoice Transactions 4	\$174.76

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Vendor	Invoice Description	G/L Date	Payment Date	Invoice Amount
Business Unit 1950 - FACILITIES	Business Unit 1941 - PARKING ENFORCEMENT & TICKETS Totals	Invoice Transactions 9		\$43,927.46
Account 62225 - BLDG MAINTENANCE SERVICES				
106599 - CHEMSEARCH	FREEFLOW 25 AGREEMENT LEVY CENTER	12/24/2022	01/24/2023	135.00
10727 - GENERAL MEDICAL DEVICES dba AED PROFESSIONALS	TWO YEAR SERVICE CONTRACT ON EXISTING CITY AED UNITS	12/24/2022	01/24/2023	8,961.00
12792 - UNIFIRST CORPORATION	CIVIC CENTER ENTRY MAT SERVICE 2022	12/24/2022	01/24/2023	194.22
12792 - UNIFIRST CORPORATION	CIVIC CENTER ENTRY MAT SERVICE 2022	12/24/2022	01/24/2023	194.22
12792 - UNIFIRST CORPORATION	MAT SERVICE FOR SERVICE CENTER	12/24/2022	01/24/2023	109.61
12792 - UNIFIRST CORPORATION	MAT SERVICE FOR SERVICE CENTER	12/24/2022	01/24/2023	109.61
12792 - UNIFIRST CORPORATION	MAT SERVICE FOR SERVICE CENTER	12/24/2022	01/24/2023	109.61
12792 - UNIFIRST CORPORATION	CIVIC CENTER ENTRY MAT SERVICE 2022	12/24/2022	01/24/2023	21.93
12792 - UNIFIRST CORPORATION	CIVIC CENTER ENTRY MAT SERVICE 2022	12/24/2022	01/24/2023	194.22
	Account 62225 - BLDG MAINTENANCE SERVICES Totals	Invoice Transactions 10		\$10,223.64
Account 62509 - SERVICE AGREEMENTS/ CONTRACTS				
322695 - ECO-CLEAN MAINTENANCE	JANITORIAL SERVICES AT VARIOUS CITY FACILITIES	12/24/2022	01/24/2023	15,433.00
101788 - SCHNEIDER ELECTRIC BUILDINGS AMERICA	BUILDING AUTOMATION SYSTEMS - HVAC FOR VARIOUS FACILITIES	12/24/2022	01/24/2023	3,250.50
	Account 62509 - SERVICE AGREEMENTS/ CONTRACTS Totals	Invoice Transactions 2		\$18,683.50
Account 64005 - ELECTRICITY				
10730 - MC SQUARED ENERGY	ELECTRICITY SERVICE	12/24/2022	01/24/2023	182.18
10730 - MC SQUARED ENERGY	ELECTRICITY SERVICE	12/24/2022	01/24/2023	46.91
10730 - MC SQUARED ENERGY	ELECTRICITY SERVICE	12/24/2022	01/24/2023	110.44
	Account 64005 - ELECTRICITY Totals	Invoice Transactions 3		\$339.53
Account 64015 - NATURAL GAS				
103744 - NICOR	UTILITIES NICOR 2128 RIDGE DEC 22	12/24/2022	01/24/2023	207.15
103744 - NICOR	UTILITIES NICOR 2603 SHERIDAN DEC 22	12/24/2022	01/24/2023	979.94
	Account 64015 - NATURAL GAS Totals	Invoice Transactions 2		\$1,187.09
Account 65025 - FOOD				
103195 - MARK VEND COMPANY	SHOP SUPPLIES	12/24/2022	01/24/2023	10.34
103195 - MARK VEND COMPANY	SHOP SUPPLIES	12/24/2022	01/24/2023	85.22
	Account 65025 - FOOD Totals	Invoice Transactions 2		\$95.56
Account 65040 - JANITORIAL SUPPLIES				
17268 - HOME DEPOT U.S.A., INC. DBA THE HOME DEPOT PRO	JANITORIAL SUPPLIES	12/24/2022	01/24/2023	147.78
17268 - HOME DEPOT U.S.A., INC. DBA THE HOME DEPOT PRO	JANITORIAL SUPPLIES	12/24/2022	01/24/2023	1,120.14
17268 - HOME DEPOT U.S.A., INC. DBA THE HOME DEPOT PRO	JANITORIAL SUPPLIES	12/24/2022	01/24/2023	81.75
	Account 65040 - JANITORIAL SUPPLIES Totals	Invoice Transactions 3		\$1,349.67
Account 65050 - BLDG MAINTENANCE MATERIAL				
106599 - CHEMSEARCH	FREEFLOW 25 AGREEMENT LEVY CENTER	12/24/2022	01/24/2023	135.00
106599 - CHEMSEARCH	FREEFLOW 25 AGREEMENT 2020 ASBURY	12/24/2022	01/24/2023	144.50
18991 - FILTER SERVICES, INC.	SCREENS FOR COTTONWOOD AT ROBERT CROWN	12/24/2022	01/24/2023	3,905.00
105097 - TEMPERATURE EQUIPMENT	ASSEMBLY TXV BOX	12/24/2022	01/24/2023	373.38
	Account 65050 - BLDG MAINTENANCE MATERIAL Totals	Invoice Transactions 4		\$4,557.88
Account 65090 - SAFETY EQUIPMENT				
101063 - CINTAS FIRST AID & SUPPLY	FIRST AID CABINET REFILL	12/24/2022	01/24/2023	77.79
	Account 65090 - SAFETY EQUIPMENT Totals	Invoice Transactions 1		\$77.79
	Business Unit 1950 - FACILITIES Totals	Invoice Transactions 27		\$36,514.66
	Department 19 - ADMINISTRATIVE SERVICES Totals	Invoice Transactions 42		\$104,731.32
Department 21 - COMMUNITY DEVELOPMENT				
Business Unit 2101 - COMMUNITY DEVELOPMENT ADMIN				
Account 62210 - PRINTING				
100177 - ALLEGRA PRINT & IMAGING	CD BUSINESS CARDS	12/24/2022	01/24/2023	234.00
	Account 62210 - PRINTING Totals	Invoice Transactions 1		\$234.00
Account 65095 - OFFICE SUPPLIES				
103883 - ODP BUSINESS SOLUTIONS, LLC	OFFICE SUPPLIES	12/24/2022	01/24/2023	70.84
	Account 65095 - OFFICE SUPPLIES Totals	Invoice Transactions 1		\$70.84
	Business Unit 2101 - COMMUNITY DEVELOPMENT ADMIN Totals	Invoice Transactions 2		\$304.84
Business Unit 2115 - PROPERTY STANDARDS				
Account 62210 - PRINTING				
103947 - MSF GRAPHICS, INC.	WINDOW ENVELOPES	12/24/2022	01/24/2023	186.90
	Account 62210 - PRINTING Totals	Invoice Transactions 1		\$186.90
	Business Unit 2115 - PROPERTY STANDARDS Totals	Invoice Transactions 1		\$186.90
Business Unit 2126 - BUILDING INSPECTION SERVICES				
Account 62236 - SOFTWARE MAINTENANCE				
19024 - BYRNE SOFTWARE TECHNOLOGIES	CIVIC PLATFORM CONFIGURATION	12/24/2022	01/24/2023	797.50
19024 - BYRNE SOFTWARE TECHNOLOGIES	CIVIC PLATFORM CONFIGURATION	12/24/2022	01/24/2023	4,930.00
	Account 62236 - SOFTWARE MAINTENANCE Totals	Invoice Transactions 2		\$5,727.50
Account 62464 - PLUMB, ELEC, PLAN REVIEW SERV				
316000 - SAFEBUILD LLC, LOCKBOX # 88135	INSPECTION/EXAMINATION SERVICE - INSPECTION AND PLAN REVIEW	12/24/2022	01/24/2023	79.92
316000 - SAFEBUILD LLC, LOCKBOX # 88135	INSPECTION/EXAMINATION SERVICE - INSPECTION AND PLAN REVIEW	12/24/2022	01/24/2023	5,608.48
	Account 62464 - PLUMB, ELEC, PLAN REVIEW SERV Totals	Invoice Transactions 2		\$5,688.40
Account 62645 - DIGITAL ARCHIVING				
103382 - MICROSYSTEMS INC.	SCANNING PREP SERVICE	12/24/2022	01/24/2023	508.75
103382 - MICROSYSTEMS INC.	STORAGE	12/24/2022	01/24/2023	1,093.07
	Account 62645 - DIGITAL ARCHIVING Totals	Invoice Transactions 2		\$1,601.82
	Business Unit 2126 - BUILDING INSPECTION SERVICES Totals	Invoice Transactions 6		\$13,017.72
	Department 21 - COMMUNITY DEVELOPMENT Totals	Invoice Transactions 9		\$13,509.46
Department 22 - POLICE				
Business Unit 2205 - POLICE ADMINISTRATION				
Account 62210 - PRINTING				
103460 - MINUTEMAN PRESS	PRINTING SERVICES (INCIDENT CARDS)	12/24/2022	01/24/2023	408.46
103460 - MINUTEMAN PRESS	PRINTING SERVICES	12/24/2022	01/24/2023	268.80
	Account 62210 - PRINTING Totals	Invoice Transactions 2		\$677.26
Account 62272 - OTHER PROFESSIONAL SERVICES				
18181 - GUARDIAN ALLIANCE TECHNOLOGIES	PROFESSIONAL SERVICES	12/24/2022	01/24/2023	322.00
106332 - WEST PUBLISHING DBA THOMSON REUTERS - WEST	INFORMATION CHARGES - DEC	12/24/2022	01/24/2023	628.01
	Account 62272 - OTHER PROFESSIONAL SERVICES Totals	Invoice Transactions 2		\$950.01
Account 62490 - OTHER PROGRAM COSTS				
104182 - PRESTONS FLOWERS & GIFTS	FUNERAL FLOWERS	12/24/2022	01/24/2023	60.00
	Account 62490 - OTHER PROGRAM COSTS Totals	Invoice Transactions 1		\$60.00
Account 64005 - ELECTRICITY				
101143 - COMED	UTILITY - CAMERAS (10/27 - 11/29)	12/24/2022	01/24/2023	2.26
101143 - COMED	ELECTRICITY - CAMERAS (11/29 - 12/30)	12/24/2022	01/24/2023	15.66
101143 - COMED	ELECTRICITY - CAMERAS (11/29 - 12/30)	12/24/2022	01/24/2023	9.76
101143 - COMED	ELECTRICITY - CAMERAS (11/29 - 12/30)	12/24/2022	01/24/2023	23.31
	Account 64005 - ELECTRICITY Totals	Invoice Transactions 4		\$50.99
	Business Unit 2205 - POLICE ADMINISTRATION Totals	Invoice Transactions 9		\$1,738.26
Business Unit 2210 - PATROL OPERATIONS				
Account 62490 - OTHER PROGRAM COSTS				
101718 - EVANSTON CAR WASH & DETAIL CENTER	CAR WASH SERVICES	12/24/2022	01/24/2023	360.00
101729 - EVANSTON FUNERAL & CREMATION	BODY REMOVAL	12/24/2022	01/24/2023	1,800.00
	Account 62490 - OTHER PROGRAM COSTS Totals	Invoice Transactions 2		\$2,160.00
Account 65020 - CLOTHING				
102667 - J. G. UNIFORMS, INC	UNIFORM - VEST	12/24/2022	01/24/2023	1,140.00
102667 - J. G. UNIFORMS, INC	UNIFORM	12/24/2022	01/24/2023	367.55
102667 - J. G. UNIFORMS, INC	UNIFORM - RECRUIT	12/24/2022	01/24/2023	913.48
102667 - J. G. UNIFORMS, INC	UNIFORM - RECRUIT	12/24/2022	01/24/2023	586.81
	Account 65020 - CLOTHING Totals	Invoice Transactions 4		\$3,007.84
Account 65125 - OTHER COMMODITIES				
102091 - GLOCK INC	PATROL SUPPLIES	12/24/2022	01/24/2023	79.69
	Account 65125 - OTHER COMMODITIES Totals	Invoice Transactions 1		\$79.69

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Vendor	Invoice Description	G/L Date	Payment Date	Invoice Amount
Business Unit 2260 - OFFICE OF ADMINISTRATION		Business Unit 2210 - PATROL OPERATIONS Totals		Invoice Transactions 7 \$5,247.53
Account 65095 - OFFICE SUPPLIES				
103883 - ODP BUSINESS SOLUTIONS, LLC	OFFICE SUPPLIES	12/24/2022	01/24/2023	124.95
103883 - ODP BUSINESS SOLUTIONS, LLC	OFFICE SUPPLIES	12/24/2022	01/24/2023	181.87
103883 - ODP BUSINESS SOLUTIONS, LLC	OFFICE SUPPLIES	12/24/2022	01/24/2023	48.42
103883 - ODP BUSINESS SOLUTIONS, LLC	OFFICE SUPPLIES	12/24/2022	01/24/2023	28.20
103883 - ODP BUSINESS SOLUTIONS, LLC	OFFICE SUPPLIES	12/24/2022	01/24/2023	49.63
103883 - ODP BUSINESS SOLUTIONS, LLC	OFFICE SUPPLIES	12/24/2022	01/24/2023	177.99
103883 - ODP BUSINESS SOLUTIONS, LLC	OFFICE SUPPLIES	12/24/2022	01/24/2023	40.19
103883 - ODP BUSINESS SOLUTIONS, LLC	OFFICE SUPPLIES	12/24/2022	01/24/2023	124.95
103883 - ODP BUSINESS SOLUTIONS, LLC	OFFICE SUPPLIES	12/24/2022	01/24/2023	29.70
Account 65095 - OFFICE SUPPLIES Totals			Invoice Transactions 9	\$805.90
Business Unit 2260 - OFFICE OF ADMINISTRATION Totals			Invoice Transactions 9	\$805.90
Business Unit 2270 - TRAFFIC BUREAU				
Account 62451 - TOWING AND BOOTING CONTRACTS				
103795 - NORTH SHORE TOWING	STORAGE COSTS - DECEMBER INVENTORY	12/24/2022	01/24/2023	8,690.00
103795 - NORTH SHORE TOWING	STORAGE COSTS - NOVEMBER 2022	12/24/2022	01/24/2023	11,740.00
103795 - NORTH SHORE TOWING	STORAGE COSTS - SEP 2022	12/24/2022	01/24/2023	14,460.00
103795 - NORTH SHORE TOWING	STORAGE COSTS	12/24/2022	01/24/2023	2,324.46
Account 62451 - TOWING AND BOOTING CONTRACTS Totals			Invoice Transactions 4	\$37,214.46
Business Unit 2270 - TRAFFIC BUREAU Totals			Invoice Transactions 4	\$37,214.46
Business Unit 2280 - ANIMAL CONTROL				
Account 64015 - NATURAL GAS				
103744 - NICOR	UTILITY - ANIMAL SHELTER (12/02 - 1/02)	12/24/2022	01/24/2023	925.62
Account 64015 - NATURAL GAS Totals			Invoice Transactions 1	\$925.62
Business Unit 2280 - ANIMAL CONTROL Totals			Invoice Transactions 1	\$925.62
Business Unit 2295 - BUILDING MANAGEMENT				
Account 65125 - OTHER COMMODITIES				
101062 - CINTAS	FLOOR MATS	12/24/2022	01/24/2023	70.70
Account 65125 - OTHER COMMODITIES Totals			Invoice Transactions 1	\$70.70
Account 65625 - FURNITURE & FIXTURES				
19437 - AFFORDABLE PORTABLES	BREAK ROOM FURNITURE	12/24/2022	01/24/2023	4,501.53
Account 65625 - FURNITURE & FIXTURES Totals			Invoice Transactions 1	\$4,501.53
Business Unit 2295 - BUILDING MANAGEMENT Totals			Invoice Transactions 2	\$4,572.23
Department 22 - POLICE Totals			Invoice Transactions 32	\$50,504.00
Department 23 - FIRE MGMT & SUPPORT				
Business Unit 2305 - FIRE MGT & SUPPORT				
Account 62210 - PRINTING				
100177 - ALLEGRA PRINT & IMAGING	PRINTING MATERIALS	12/24/2022	01/24/2023	25.00
100177 - ALLEGRA PRINT & IMAGING	PRINTING MATERIALS	12/24/2022	01/24/2023	57.00
Account 62210 - PRINTING Totals			Invoice Transactions 2	\$82.00
Account 65020 - CLOTHING				
11435 - TODAY'S UNIFORMS INC.	FIRE UNIFORMS	12/24/2022	01/24/2023	34.80
11435 - TODAY'S UNIFORMS INC.	FIRE UNIFORMS	12/24/2022	01/24/2023	190.00
11435 - TODAY'S UNIFORMS INC.	FIRE UNIFORMS	12/24/2022	01/24/2023	18.95
11435 - TODAY'S UNIFORMS INC.	FIRE UNIFORMS	12/24/2022	01/24/2023	94.75
11435 - TODAY'S UNIFORMS INC.	FIRE UNIFORMS	12/24/2022	01/24/2023	24.95
11435 - TODAY'S UNIFORMS INC.	FIRE UNIFORMS	12/24/2022	01/24/2023	74.75
11435 - TODAY'S UNIFORMS INC.	FIRE UNIFORMS	12/24/2022	01/24/2023	14.95
11435 - TODAY'S UNIFORMS INC.	FIRE UNIFORMS	12/24/2022	01/24/2023	61.95
11435 - TODAY'S UNIFORMS INC.	FIRE UNIFORMS	12/24/2022	01/24/2023	125.95
11435 - TODAY'S UNIFORMS INC.	FIRE UNIFORMS	12/24/2022	01/24/2023	87.46
11435 - TODAY'S UNIFORMS INC.	FIRE UNIFORMS	12/24/2022	01/24/2023	149.95
11435 - TODAY'S UNIFORMS INC.	FIRE UNIFORMS	12/24/2022	01/24/2023	160.00
11435 - TODAY'S UNIFORMS INC.	FIRE UNIFORMS	12/24/2022	01/24/2023	78.95
11435 - TODAY'S UNIFORMS INC.	FIRE UNIFORMS	12/24/2022	01/24/2023	59.95
11435 - TODAY'S UNIFORMS INC.	FIRE UNIFORMS	12/24/2022	01/24/2023	78.95
11435 - TODAY'S UNIFORMS INC.	FIRE UNIFORMS	12/24/2022	01/24/2023	78.95
11435 - TODAY'S UNIFORMS INC.	FIRE UNIFORMS	12/24/2022	01/24/2023	59.95
11435 - TODAY'S UNIFORMS INC.	FIRE UNIFORMS	12/24/2022	01/24/2023	64.95
11435 - TODAY'S UNIFORMS INC.	FIRE UNIFORMS	12/24/2022	01/24/2023	90.95
11435 - TODAY'S UNIFORMS INC.	FIRE UNIFORMS	12/24/2022	01/24/2023	53.95
11435 - TODAY'S UNIFORMS INC.	FIRE UNIFORMS	12/24/2022	01/24/2023	25.95
11435 - TODAY'S UNIFORMS INC.	FIRE UNIFORMS	12/24/2022	01/24/2023	25.95
11435 - TODAY'S UNIFORMS INC.	FIRE UNIFORMS	12/24/2022	01/24/2023	78.95
11435 - TODAY'S UNIFORMS INC.	FIRE UNIFORMS	12/24/2022	01/24/2023	30.00
Account 65020 - CLOTHING Totals			Invoice Transactions 24	\$1,765.91
Business Unit 2305 - FIRE MGT & SUPPORT Totals			Invoice Transactions 26	\$1,847.91
Business Unit 2315 - FIRE SUPPRESSION				
Account 62295 - TRAINING & TRAVEL				
19435 - ZAREMBA, KYLE	FIREFIGHTER REIMBURSEMENT	12/24/2022	01/24/2023	944.25
Account 62295 - TRAINING & TRAVEL Totals			Invoice Transactions 1	\$944.25
Account 62360 - MEMBERSHIP DUES				
18995 - ENRIQUE GONZALEZ	FIREFIGHTER REIMBURSEMENT	12/24/2022	01/24/2023	46.01
19436 - HASANOV, BRYAN	FIREFIGHTER REIMBURSEMENT	12/24/2022	01/24/2023	152.00
Account 62360 - MEMBERSHIP DUES Totals			Invoice Transactions 2	\$198.01
Account 65015 - CHEMICALS/ SALT				
18327 - US GAS	AMBULANCE OXYGEN P.O.	12/24/2022	01/24/2023	70.44
18327 - US GAS	AMBULANCE OXYGEN P.O.	12/24/2022	01/24/2023	187.84
18327 - US GAS	AMBULANCE OXYGEN P.O.	12/24/2022	01/24/2023	70.44
18327 - US GAS	AMBULANCE OXYGEN P.O.	12/24/2022	01/24/2023	299.44
Account 65015 - CHEMICALS/ SALT Totals			Invoice Transactions 4	\$628.16
Account 65125 - OTHER COMMODITIES				
100987 - CHICAGO COMMUNICATIONS, LLC.	RADIO HEADSETS	12/24/2022	01/24/2023	2,817.00
Account 65125 - OTHER COMMODITIES Totals			Invoice Transactions 1	\$2,817.00
Business Unit 2315 - FIRE SUPPRESSION Totals			Invoice Transactions 8	\$4,587.42
Business Unit 2320 - EMERGENCY PREPAREDNESS				
Account 62210 - PRINTING				
100177 - ALLEGRA PRINT & IMAGING	PRINTING MATERIALS	12/24/2022	01/24/2023	6,283.00
Account 62210 - PRINTING Totals			Invoice Transactions 1	\$6,283.00
Business Unit 2320 - EMERGENCY PREPAREDNESS Totals			Invoice Transactions 1	\$6,283.00
Department 23 - FIRE MGMT & SUPPORT Totals			Invoice Transactions 35	\$12,718.33
Department 24 - HEALTH				
Business Unit 2407 - HEALTH SERVICES ADMIN				
Account 65095 - OFFICE SUPPLIES				
103883 - ODP BUSINESS SOLUTIONS, LLC	OFFICE SUPPLIES	12/24/2022	01/24/2023	7.74
103883 - ODP BUSINESS SOLUTIONS, LLC	OFFICE SUPPLIES	12/24/2022	01/24/2023	22.66
Account 65095 - OFFICE SUPPLIES Totals			Invoice Transactions 2	\$30.40
Business Unit 2407 - HEALTH SERVICES ADMIN Totals			Invoice Transactions 2	\$30.40
Business Unit 2435 - PUBLIC HEALTH DIVISION				
Account 62210 - PRINTING				
100177 - ALLEGRA PRINT & IMAGING	PRINTING OF ENVELOPES	12/24/2022	01/24/2023	238.00
Account 62210 - PRINTING Totals			Invoice Transactions 1	\$238.00
Account 62467 - ASPIRE GRANT- EXPENSE				
103883 - ODP BUSINESS SOLUTIONS, LLC	OFFICE SUPPLIES	12/24/2022	01/24/2023	37.59
103883 - ODP BUSINESS SOLUTIONS, LLC	OFFICE SUPPLIES	12/24/2022	01/24/2023	8.04
Account 62467 - ASPIRE GRANT- EXPENSE Totals			Invoice Transactions 2	\$45.63
Account 65075 - MEDICAL & LAB SUPPLIES				
12458 - FINEST COURIER LOGISTICS	COURIER TO IDPH	12/24/2022	01/24/2023	45.00

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Vendor	Invoice Description	G/L Date	Payment Date	Invoice Amount
12458 - FINEST COURIER LOGISTICS	COURIER TO IDPH	12/24/2022	01/24/2023	45.00
12458 - FINEST COURIER LOGISTICS	COURIER TO IDPH	12/24/2022	01/24/2023	45.00
Account 65075 - MEDICAL & LAB SUPPLIES Totals		Invoice Transactions 3		\$135.00
Account 65095 - OFFICE SUPPLIES				
103883 - ODP BUSINESS SOLUTIONS, LLC	OFFICE SUPPLIES	12/24/2022	01/24/2023	97.60
103883 - ODP BUSINESS SOLUTIONS, LLC	OFFICE SUPPLIES	12/24/2022	01/24/2023	(2.70)
103883 - ODP BUSINESS SOLUTIONS, LLC	OFFICE SUPPLIES	12/24/2022	01/24/2023	37.59
103883 - ODP BUSINESS SOLUTIONS, LLC	OFFICE SUPPLIES	12/24/2022	01/24/2023	32.57
103883 - ODP BUSINESS SOLUTIONS, LLC	OFFICE SUPPLIES	12/24/2022	01/24/2023	85.00
Account 65095 - OFFICE SUPPLIES Totals		Invoice Transactions 5		\$250.06
Business Unit 2435 - PUBLIC HEALTH DIVISION Totals		Invoice Transactions 11		\$668.69
Business Unit 2445 - HUMAN SERVICES				
Account 65095 - OFFICE SUPPLIES				
103883 - ODP BUSINESS SOLUTIONS, LLC	OFFICE SUPPLIES	12/24/2022	01/24/2023	64.85
Account 65095 - OFFICE SUPPLIES Totals		Invoice Transactions 1		\$64.85
Business Unit 2445 - HUMAN SERVICES Totals		Invoice Transactions 1		\$64.85
Business Unit 2499 - GENERAL ASSISTANCE				
Account 65095 - OFFICE SUPPLIES				
103883 - ODP BUSINESS SOLUTIONS, LLC	OFFICE SUPPLIES	12/24/2022	01/24/2023	34.38
Account 65095 - OFFICE SUPPLIES Totals		Invoice Transactions 1		\$34.38
Business Unit 2499 - GENERAL ASSISTANCE Totals		Invoice Transactions 1		\$34.38
Department 24 - HEALTH Totals		Invoice Transactions 15		\$798.32
Department 30 - PARKS AND RECREATION				
Business Unit 3005 - REC. MGMT. & GENERAL SUPPORT				
Account 62490 - OTHER PROGRAM COSTS				
103472 - MITY-LITE INC.	CHAIRS AND TABLES FOR ECOLOGY CENTER	12/24/2022	01/24/2023	16,743.63
206940 - ULINE	FOLDING CHAIRS	12/24/2022	01/24/2023	3,144.20
Account 62490 - OTHER PROGRAM COSTS Totals		Invoice Transactions 2		\$19,887.83
Account 65095 - OFFICE SUPPLIES				
103883 - ODP BUSINESS SOLUTIONS, LLC	OFFICE SUPPLIES	12/24/2022	01/24/2023	10.99
103883 - ODP BUSINESS SOLUTIONS, LLC	OFFICE SUPPLIES	12/24/2022	01/24/2023	98.26
103883 - ODP BUSINESS SOLUTIONS, LLC	OFFICE SUPPLIES	12/24/2022	01/24/2023	27.57
103883 - ODP BUSINESS SOLUTIONS, LLC	OFFICE SUPPLIES	12/24/2022	01/24/2023	73.42
103883 - ODP BUSINESS SOLUTIONS, LLC	OFFICE SUPPLIES	12/24/2022	01/24/2023	13.87
Account 65095 - OFFICE SUPPLIES Totals		Invoice Transactions 5		\$224.11
Business Unit 3005 - REC. MGMT. & GENERAL SUPPORT Totals		Invoice Transactions 7		\$20,111.94
Business Unit 3025 - PARK UTILITIES				
Account 64005 - ELECTRICITY				
101143 - COMED	UTILITIES: NICOR	12/24/2022	01/24/2023	10.49
10730 - MC SQUARED ENERGY	ELECTRICITY SERVICE	12/24/2022	01/24/2023	36.83
10730 - MC SQUARED ENERGY	ELECTRICITY SERVICE	12/24/2022	01/24/2023	210.20
10730 - MC SQUARED ENERGY	ELECTRICITY SERVICE	12/24/2022	01/24/2023	22.45
10730 - MC SQUARED ENERGY	ELECTRICITY SERVICE	12/24/2022	01/24/2023	185.67
10730 - MC SQUARED ENERGY	ELECTRICITY SERVICE	12/24/2022	01/24/2023	131.51
10730 - MC SQUARED ENERGY	ELECTRICITY SERVICE	12/24/2022	01/24/2023	26.79
10730 - MC SQUARED ENERGY	ELECTRICITY SERVICE	12/24/2022	01/24/2023	767.80
10730 - MC SQUARED ENERGY	ELECTRICITY SERVICE	12/24/2022	01/24/2023	10.05
10730 - MC SQUARED ENERGY	ELECTRICITY SERVICE	12/24/2022	01/24/2023	742.34
10730 - MC SQUARED ENERGY	ELECTRICITY SERVICE	12/24/2022	01/24/2023	27.70
10730 - MC SQUARED ENERGY	ELECTRICITY SERVICE	12/24/2022	01/24/2023	186.73
10730 - MC SQUARED ENERGY	ELECTRICITY SERVICE	12/24/2022	01/24/2023	224.35
10730 - MC SQUARED ENERGY	ELECTRICITY SERVICE	12/24/2022	01/24/2023	71.28
10730 - MC SQUARED ENERGY	ELECTRICITY SERVICE	12/24/2022	01/24/2023	150.24
10730 - MC SQUARED ENERGY	ELECTRICITY SERVICE	12/24/2022	01/24/2023	22.39
10730 - MC SQUARED ENERGY	ELECTRICITY SERVICE	12/24/2022	01/24/2023	33.07
10730 - MC SQUARED ENERGY	ELECTRICITY SERVICE	12/24/2022	01/24/2023	23.74
10730 - MC SQUARED ENERGY	ELECTRICITY SERVICE	12/24/2022	01/24/2023	183.44
10730 - MC SQUARED ENERGY	ELECTRICITY SERVICE	12/24/2022	01/24/2023	20.21
10730 - MC SQUARED ENERGY	ELECTRICITY SERVICE	12/24/2022	01/24/2023	188.42
10730 - MC SQUARED ENERGY	ELECTRICITY SERVICE	12/24/2022	01/24/2023	36.49
10730 - MC SQUARED ENERGY	ELECTRICITY SERVICE	12/24/2022	01/24/2023	32.31
10730 - MC SQUARED ENERGY	ELECTRICITY SERVICE	12/24/2022	01/24/2023	29.20
10730 - MC SQUARED ENERGY	ELECTRICITY SERVICE	12/24/2022	01/24/2023	19.81
10730 - MC SQUARED ENERGY	ELECTRICITY SERVICE	12/24/2022	01/24/2023	34.43
10730 - MC SQUARED ENERGY	ELECTRICITY SERVICE	12/24/2022	01/24/2023	28.71
10730 - MC SQUARED ENERGY	ELECTRICITY SERVICE	12/24/2022	01/24/2023	151.75
10730 - MC SQUARED ENERGY	ELECTRICITY SERVICE	12/24/2022	01/24/2023	102.48
10730 - MC SQUARED ENERGY	ELECTRICITY SERVICE	12/24/2022	01/24/2023	28.71
10730 - MC SQUARED ENERGY	ELECTRICITY SERVICE	12/24/2022	01/24/2023	86.64
10730 - MC SQUARED ENERGY	ELECTRICITY SERVICE	12/24/2022	01/24/2023	173.92
10730 - MC SQUARED ENERGY	ELECTRICITY SERVICE	12/24/2022	01/24/2023	37.46
10730 - MC SQUARED ENERGY	ELECTRICITY SERVICE	12/24/2022	01/24/2023	26.04
10730 - MC SQUARED ENERGY	ELECTRICITY SERVICE	12/24/2022	01/24/2023	4.84
10730 - MC SQUARED ENERGY	ELECTRICITY SERVICE	12/24/2022	01/24/2023	86.99
10730 - MC SQUARED ENERGY	ELECTRICITY SERVICE	12/24/2022	01/24/2023	75.88
10730 - MC SQUARED ENERGY	ELECTRICITY SERVICE	12/24/2022	01/24/2023	27.04
Account 64005 - ELECTRICITY Totals		Invoice Transactions 38		\$4,258.40
Account 64015 - NATURAL GAS				
103744 - NICOR	UTILITIES: NICOR NOV 22	12/24/2022	01/24/2023	141.64
103744 - NICOR	UTILITIES: NICOR NOV 22	12/24/2022	01/24/2023	434.46
103744 - NICOR	UTILITIES: NICOR DEC 22	12/24/2022	01/24/2023	389.62
103744 - NICOR	UTILITIES: NICOR NOV 22	12/24/2022	01/24/2023	380.94
103744 - NICOR	UTILITIES: NICOR DEC 22	12/24/2022	01/24/2023	435.12
103744 - NICOR	UTILITIES: NICOR NOV 22	12/24/2022	01/24/2023	386.47
103744 - NICOR	UTILITIES: NICOR DEC 22	12/24/2022	01/24/2023	505.98
103744 - NICOR	UTILITIES: NICOR NOV 22	12/24/2022	01/24/2023	140.41
103744 - NICOR	UTILITIES: NICOR DEC 22	12/24/2022	01/24/2023	196.77
103744 - NICOR	UTILITIES: NICOR DEC 22	12/24/2022	01/24/2023	239.34
103744 - NICOR	UTILITIES: NICOR NOV 22	12/24/2022	01/24/2023	159.44
103744 - NICOR	UTILITIES: NICOR NOV 22	12/24/2022	01/24/2023	187.58
103744 - NICOR	UTILITIES: NICOR DEC 22	12/24/2022	01/24/2023	272.41
Account 64015 - NATURAL GAS Totals		Invoice Transactions 13		\$3,870.18
Business Unit 3025 - PARK UTILITIES Totals		Invoice Transactions 51		\$8,128.58
Business Unit 3030 - CROWN COMMUNITY CENTER				
Account 62210 - PRINTING				
100177 - ALLEGRA PRINT & IMAGING	NUTCRACKER PROGRAM 2021	12/24/2022	01/24/2023	754.00
Account 62210 - PRINTING Totals		Invoice Transactions 1		\$754.00
Account 62505 - INSTRUCTOR SERVICES				
18776 - JILL RENAE BAKER ODA	POTTERY INSTRUCTOR	12/24/2022	01/24/2023	2,353.40
17443 - KATE WILLIAMSON	HOLIDAY CRAFT	12/24/2022	01/24/2023	49.00
16722 - WE GOT GAME, LLC	SUMMER BASKETBALL CAMP	12/24/2022	01/24/2023	1,764.00
Account 62505 - INSTRUCTOR SERVICES Totals		Invoice Transactions 3		\$4,166.40
Account 64005 - ELECTRICITY				
10730 - MC SQUARED ENERGY	ELECTRICITY SERVICE	12/24/2022	01/24/2023	15,137.55
Account 64005 - ELECTRICITY Totals		Invoice Transactions 1		\$15,137.55
Account 64015 - NATURAL GAS				
103744 - NICOR	UTILITIES: NICOR NOV 22	12/24/2022	01/24/2023	11,349.93
Account 64015 - NATURAL GAS Totals		Invoice Transactions 1		\$11,349.93
Account 65040 - JANITORIAL SUPPLIES				
18599 - STATE CHEMICAL SOLUTIONS	JANITORIAL SUPPLY	12/24/2022	01/24/2023	152.95

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Business Unit 3035 - CHANDLER COMMUNITY CENTER Account 62495 - LICENSED PEST CONTROL SERVICES 100310 - ANDERSON PEST SOLUTIONS	Account 65040 - JANITORIAL SUPPLIES Totals	Invoice Transactions 1		\$152.95
	Business Unit 3030 - CROWN COMMUNITY CENTER Totals	Invoice Transactions 7		\$31,560.83
Account 62505 - INSTRUCTOR SERVICES 18086 - CHICAGO ARCHERY COACHES L3C 16722 - WE GOT GAME, LLC	MONTHLY PEST CONTROL	12/24/2022	01/24/2023	39.64
	Account 62495 - LICENSED PEST CONTROL SERVICES Totals	Invoice Transactions 1		\$39.64
Account 62506 - WORK- STUDY 10407 - NORTHWESTERN UNIVERSITY	ARCHERY INSTRUCTOR FOR CAMPS AND CLASSES	12/24/2022	01/24/2023	991.20
	BASKETBALL VENDOR	12/24/2022	01/24/2023	2,212.00
Account 62508 - SPORTS OFFICIALS 18667 - OFFICIAL FINDERS, LLC	Account 62505 - INSTRUCTOR SERVICES Totals	Invoice Transactions 2		\$3,203.20
	NU WORK STUDY	12/24/2022	01/24/2023	292.40
Account 64005 - ELECTRICITY 10730 - MC SQUARED ENERGY	Account 62506 - WORK- STUDY Totals	Invoice Transactions 1		\$292.40
	CONTRACTED REFEREES	12/24/2022	01/24/2023	600.00
Account 65040 - JANITORIAL SUPPLIES 10546 - SUPERIOR INDUSTRIAL SUPPLY	Account 62508 - SPORTS OFFICIALS Totals	Invoice Transactions 1		\$600.00
	ELECTRICITY SERVICE	12/24/2022	01/24/2023	585.42
Account 65095 - OFFICE SUPPLIES 103883 - ODP BUSINESS SOLUTIONS, LLC	Account 64005 - ELECTRICITY Totals	Invoice Transactions 1		\$585.42
	CUSTODIAL SUPPLIES	12/24/2022	01/24/2023	40.00
Business Unit 3040 - FLEETWOOD JOURDAIN COM CT Account 62225 - BLDG MAINTENANCE SERVICES 104914 - STA-KLEEN INC.	Account 65040 - JANITORIAL SUPPLIES Totals	Invoice Transactions 1		\$40.00
	OFFICE SUPPLIES	12/24/2022	01/24/2023	54.99
Account 62511 - ENTERTAIN/PERFORMER SERV 100401 - COMCAST CABLE	Account 65095 - OFFICE SUPPLIES Totals	Invoice Transactions 1		\$54.99
	HOOD DUCT , EQUIPMENT CLEANING	12/24/2022	01/24/2023	56.00
Account 64005 - ELECTRICITY 10730 - MC SQUARED ENERGY	Account 62225 - BLDG MAINTENANCE SERVICES Totals	Invoice Transactions 1		\$56.00
	FJCC COMCAST BILL	12/24/2022	01/24/2023	238.08
Account 65095 - OFFICE SUPPLIES 103883 - ODP BUSINESS SOLUTIONS, LLC	Account 62511 - ENTERTAIN/PERFORMER SERV Totals	Invoice Transactions 1		\$238.08
	ELECTRICITY SERVICE	12/24/2022	01/24/2023	1,317.69
Account 65110 - RECREATION SUPPLIES 13549 - EVANSTON IMPRINTABLES	Account 64005 - ELECTRICITY Totals	Invoice Transactions 1		\$1,317.69
	OFFICE SUPPLIES	12/24/2022	01/24/2023	100.91
Business Unit 3055 - LEVY CENTER SENIOR SERVICES Account 62495 - LICENSED PEST CONTROL SERVICES 100310 - ANDERSON PEST SOLUTIONS	Account 65095 - OFFICE SUPPLIES Totals	Invoice Transactions 1		\$100.91
	STAFF SHIRTS	12/24/2022	01/24/2023	1,337.98
Account 62695 - COUPON PMTS-CAB SUBSIDY 313314 - 303 TAXI	Account 65110 - RECREATION SUPPLIES Totals	Invoice Transactions 1		\$1,337.98
	Business Unit 3040 - FLEETWOOD JOURDAIN COM CT Totals	Invoice Transactions 5		\$3,050.66
Account 64005 - ELECTRICITY 10730 - MC SQUARED ENERGY	PEST CONTROL SERVICES	12/24/2022	01/24/2023	57.81
	Account 62495 - LICENSED PEST CONTROL SERVICES Totals	Invoice Transactions 1		\$57.81
Account 65040 - JANITORIAL SUPPLIES 17268 - HOME DEPOT U.S.A., INC. DBA THE HOME DEPOT PRO	FITNESS CLASS FALL 2 2022	12/24/2022	01/24/2023	899.55
	DANCE FITNESS CLASS FALL 2 2022	12/24/2022	01/24/2023	500.00
Account 65110 - RECREATION SUPPLIES 14810 - NEIL ESTRICK GALLERY, LLC	Account 62505 - INSTRUCTOR SERVICES Totals	Invoice Transactions 2		\$1,399.55
	TAXI REIMBURSEMENT 2022	12/24/2022	01/24/2023	1,690.00
Business Unit 3080 - BEACHES Account 64015 - NATURAL GAS 103744 - NICOR	Account 62695 - COUPON PMTS-CAB SUBSIDY Totals	Invoice Transactions 1		\$1,690.00
	ELECTRICITY SERVICE	12/24/2022	01/24/2023	2,668.58
Account 62495 - LICENSED PEST CONTROL SERVICES 100310 - ANDERSON PEST SOLUTIONS	Account 64005 - ELECTRICITY Totals	Invoice Transactions 1		\$2,668.58
	JANITORIAL SUPPLIES	12/24/2022	01/24/2023	37.39
Account 65110 - RECREATION SUPPLIES 16071 - REACH MEDIA NETWORK	Account 65040 - JANITORIAL SUPPLIES Totals	Invoice Transactions 1		\$37.39
	KILN REPAIR	12/24/2022	01/24/2023	221.21
Business Unit 3100 - SPORTS LEAGUES Account 62495 - LICENSED PEST CONTROL SERVICES 100310 - ANDERSON PEST SOLUTIONS	Account 65110 - RECREATION SUPPLIES Totals	Invoice Transactions 1		\$221.21
	Business Unit 3055 - LEVY CENTER SENIOR SERVICES Totals	Invoice Transactions 7		\$6,074.54
Account 64015 - NATURAL GAS 103744 - NICOR	UTILITIES: NICOR NOV 22	12/24/2022	01/24/2023	343.81
	UTILITIES: NICOR DEC 22	12/24/2022	01/24/2023	347.60
Account 62495 - LICENSED PEST CONTROL SERVICES 100310 - ANDERSON PEST SOLUTIONS	Account 64015 - NATURAL GAS Totals	Invoice Transactions 2		\$691.41
	Business Unit 3080 - BEACHES Totals	Invoice Transactions 2		\$691.41
Account 65110 - RECREATION SUPPLIES 16071 - REACH MEDIA NETWORK	PEST CONTROL SERVICES	12/24/2022	01/24/2023	57.87
	PEST CONTROL SERVICES	12/24/2022	01/24/2023	121.15
Business Unit 3130 - SPECIAL RECREATION Account 62185 - CONSULTING SERVICES 315470 - GOV TEMPS USA, LLC	Account 62495 - LICENSED PEST CONTROL SERVICES Totals	Invoice Transactions 2		\$179.02
	DIGITAL SIGN SERVICE	12/24/2022	01/24/2023	4,200.00
Business Unit 3225 - GIBBS-MORRISON CULTURAL CENTER Account 62495 - LICENSED PEST CONTROL SERVICES 100310 - ANDERSON PEST SOLUTIONS	Account 65110 - RECREATION SUPPLIES Totals	Invoice Transactions 1		\$4,200.00
	Business Unit 3100 - SPORTS LEAGUES Totals	Invoice Transactions 3		\$4,379.02
Account 64005 - ELECTRICITY 10730 - MC SQUARED ENERGY	CONSULTING SERVICES SPECIAL REC	12/24/2022	01/24/2023	252.00
	Account 62185 - CONSULTING SERVICES Totals	Invoice Transactions 1		\$252.00
Account 64015 - NATURAL GAS 103744 - NICOR	Business Unit 3130 - SPECIAL RECREATION Totals	Invoice Transactions 1		\$252.00
	PEST CONTROL SERVICES	12/24/2022	01/24/2023	68.10
Account 65110 - RECREATION SUPPLIES 16071 - REACH MEDIA NETWORK	Account 62495 - LICENSED PEST CONTROL SERVICES Totals	Invoice Transactions 1		\$68.10
	ELECTRICITY SERVICE	12/24/2022	01/24/2023	152.18
Business Unit 3605 - ECOLOGY CENTER Account 62520 - OTHER CONTRACTUAL SERVICES 11992 - COLLECTIVE RESOURCE INC.	Account 64005 - ELECTRICITY Totals	Invoice Transactions 1		\$152.18
	UTILITIES: NICOR NOV 22	12/24/2022	01/24/2023	267.96
Account 64005 - ELECTRICITY 10730 - MC SQUARED ENERGY	UTILITIES: NICOR DEC 22	12/24/2022	01/24/2023	448.92
	Account 64015 - NATURAL GAS Totals	Invoice Transactions 2		\$716.88
Account 64015 - NATURAL GAS 103744 - NICOR	Business Unit 3225 - GIBBS-MORRISON CULTURAL CENTER Totals	Invoice Transactions 4		\$937.16
	COMPOSTING SERVICE-ZERO WASTE EVENT	12/24/2022	01/24/2023	48.00
Account 64005 - ELECTRICITY 10730 - MC SQUARED ENERGY	Account 62520 - OTHER CONTRACTUAL SERVICES Totals	Invoice Transactions 1		\$48.00
	ELECTRICITY SERVICE	12/24/2022	01/24/2023	342.83
Account 64015 - NATURAL GAS 103744 - NICOR	Account 64005 - ELECTRICITY Totals	Invoice Transactions 1		\$342.83
	GAS SERVICE	12/24/2022	01/24/2023	654.56
Business Unit 3710 - NOYES CULTURAL ARTS CENTER Account 64005 - ELECTRICITY 10730 - MC SQUARED ENERGY	Account 64015 - NATURAL GAS Totals	Invoice Transactions 1		\$654.56
	Business Unit 3605 - ECOLOGY CENTER Totals	Invoice Transactions 3		\$1,045.39
Account 64005 - ELECTRICITY 10730 - MC SQUARED ENERGY	ELECTRICITY SERVICE	12/24/2022	01/24/2023	737.88

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Business Unit 3720 - CULTURAL ARTS PROGRAMS Account 62505 - INSTRUCTOR SERVICES 18474 - AIYANNA WADE 317729 - MAX DINERSTEIN	Account 64005 - ELECTRICITY Totals	Invoice Transactions 1		\$737.88
	Business Unit 3710 - NOYES CULTURAL ARTS CENTER Totals	Invoice Transactions 1		\$737.88
Account 62506 - WORK- STUDY 10407 - NORTHWESTERN UNIVERSITY	WINTER CAMP PROGRAM RPG AND LARP TEACHING ARTSIEST	12/24/2022	01/24/2023	1,000.00
	Account 62505 - INSTRUCTOR SERVICES Totals	Invoice Transactions 2		\$2,000.00
Department 40 - PUBLIC WORKS AGENCY Business Unit 4105 - PUBLIC WORKS AGENCY ADMIN Account 62210 - PRINTING 100177 - ALLEGRA PRINT & IMAGING 100177 - ALLEGRA PRINT & IMAGING	WORK-STUDY PROGRAM FALL 2022	12/24/2022	01/24/2023	840.58
	Account 62506 - WORK- STUDY Totals	Invoice Transactions 1		\$840.58
Business Unit 3720 - CULTURAL ARTS PROGRAMS Totals Department 30 - PARKS AND RECREATION Totals	Business Unit 3720 - CULTURAL ARTS PROGRAMS Totals	Invoice Transactions 3		\$2,840.58
	Department 30 - PARKS AND RECREATION Totals	Invoice Transactions 102		\$84,625.64
Account 65095 - OFFICE SUPPLIES 103883 - ODP BUSINESS SOLUTIONS, LLC	PRINTING - SNOW POSTCARDS BUSINESS CARDS - N. RODRIGUEZ	12/24/2022	01/24/2023	314.00
	Account 62210 - PRINTING Totals	Invoice Transactions 2		\$353.00
Business Unit 4300 - ENVIRONMENTAL SERVICES Account 65095 - OFFICE SUPPLIES 103883 - ODP BUSINESS SOLUTIONS, LLC	OFFICE SUPPLIES - PWA: ADMIN AND CP & ENGINEERING	12/24/2022	01/24/2023	22.35
	Account 65095 - OFFICE SUPPLIES Totals	Invoice Transactions 1		\$22.35
Business Unit 4105 - PUBLIC WORKS AGENCY ADMIN Totals	Business Unit 4105 - PUBLIC WORKS AGENCY ADMIN Totals	Invoice Transactions 3		\$375.35
	OFFICE SUPPLIES	12/24/2022	01/24/2023	209.97
Business Unit 4400 - CAPITAL PLANNING & ENGINEERING Account 62210 - PRINTING 100177 - ALLEGRA PRINT & IMAGING	Account 65095 - OFFICE SUPPLIES Totals	Invoice Transactions 1		\$209.97
	Business Unit 4300 - ENVIRONMENTAL SERVICES Totals	Invoice Transactions 1		\$209.97
Account 62464 - PLUMB, ELEC, PLAN REVEIW SERV 171019 - CHRISTOPHER B. BURKE ENGINEERING, LTD.	ENVELOPES	12/24/2022	01/24/2023	305.00
	Account 62210 - PRINTING Totals	Invoice Transactions 1		\$305.00
Account 65010 - BOOKS, PUBLICATIONS, MAPS 103382 - MICROSYSTEMS INC.	PROFESSIONAL ENGINEERING SERVICES - ROW PERMIT ENGINEER	12/24/2022	12/24/2022	9,285.00
	Account 62464 - PLUMB, ELEC, PLAN REVEIW SERV Totals	Invoice Transactions 1		\$9,285.00
Account 65095 - OFFICE SUPPLIES 103883 - ODP BUSINESS SOLUTIONS, LLC	ENGINEERING DOCUMENT SCANNING SYSTEMS	12/24/2022	01/24/2023	350.00
	Account 65010 - BOOKS, PUBLICATIONS, MAPS Totals	Invoice Transactions 1		\$350.00
Business Unit 4510 - STREET MAINTENANCE Account 62509 - SERVICE AGREEMENTS/ CONTRACTS 19369 - BESPOKE FENCE	OFFICE SUPPLIES - PWA: ADMIN AND CP & ENGINEERING	12/24/2022	01/24/2023	28.20
	Account 65095 - OFFICE SUPPLIES Totals	Invoice Transactions 1		\$28.20
Account 65055 - MATER. TO MAINT. IMP. 13666 - BUILDERS ASPHALT, LLC	Business Unit 4400 - CAPITAL PLANNING & ENGINEERING Totals	Invoice Transactions 4		\$9,968.20
	SAFETY RAILING REPAIR GREEN BAY & CENTRAL	12/24/2022	01/24/2023	8,700.00
Business Unit 4520 - TRAF. SIG. & ST LIGHT MAINT Account 65055 - MATER. TO MAINT. IMP. 102137 - GRAINGER, INC., W.W.	Account 62509 - SERVICE AGREEMENTS/ CONTRACTS Totals	Invoice Transactions 1		\$8,700.00
	FY2022 SINGLE SOURCE PURCHASE OF ASPHALT	12/24/2022	01/24/2023	65.28
Account 65070 - OFFICE/OTHER EQT MTN MATL 100747 - MOBO TREX 100747 - MOBO TREX	Account 65055 - MATER. TO MAINT. IMP. Totals	Invoice Transactions 1		\$65.28
	Business Unit 4510 - STREET MAINTENANCE Totals	Invoice Transactions 2		\$8,765.28
Account 65070 - OFFICE/OTHER EQT MTN MATL 100747 - MOBO TREX 100747 - MOBO TREX	TRAFFIC SUPPLIES - THREADED ROD	12/24/2022	01/24/2023	218.60
	Account 65055 - MATER. TO MAINT. IMP. Totals	Invoice Transactions 1		\$218.60
Business Unit 4520 - TRAF. SIG. & ST LIGHT MAINT Totals Department 40 - PUBLIC WORKS AGENCY Totals	SOLE SOURCE - TRAFFIC SIGNAL CONTROLLER & HOUSING CABINET FY2022 SINGLE SOURCE PURCHASE OF TRAFFIC SIGNS	12/24/2022	01/24/2023	17,495.00
	Account 65070 - OFFICE/OTHER EQT MTN MATL Totals	Invoice Transactions 2		\$21,175.00
Fund 100 - GENERAL FUND Totals	Business Unit 4520 - TRAF. SIG. & ST LIGHT MAINT Totals	Invoice Transactions 3		\$21,393.60
	Department 40 - PUBLIC WORKS AGENCY Totals	Invoice Transactions 13		\$40,712.40
Fund 100 - GENERAL FUND Totals		Invoice Transactions 270		\$359,653.78

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200 MOTOR FUEL TAX FUND

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Fund 200 - MOTOR FUEL TAX FUND				
Department 40 - PUBLIC WORKS AGENCY				
Business Unit 5100 - MOTOR FUEL TAX - ADMINISTRATION				
Account 65015 - CHEMICALS/ SALT				
125211 - MORTON SALT	FY2022 ROCK SALT CONTRACT	12/24/2022	01/24/2023	24,882.73
125211 - MORTON SALT	FY2022 ROCK SALT CONTRACT	12/24/2022	01/24/2023	30,872.43
	Account 65015 - CHEMICALS/ SALT Totals		Invoice Transactions 2	\$55,755.16
Account 65515 - OTHER IMPROVEMENTS				
153783 - INTERRA, INC.	MATERIAL TESTING TASK ORDER 2-2023 PROJECTS	12/24/2022	01/24/2023	26,395.00
	Account 65515 - OTHER IMPROVEMENTS Totals		Invoice Transactions 1	\$26,395.00
	Business Unit 5100 - MOTOR FUEL TAX - ADMINISTRATION Totals		Invoice Transactions 3	\$82,150.16
	Department 40 - PUBLIC WORKS AGENCY Totals		Invoice Transactions 3	\$82,150.16
	Fund 200 - MOTOR FUEL TAX FUND Totals		Invoice Transactions 3	\$82,150.16

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205 EMERGENCY TELE (E911) FUND

Accounts Payable by G/L Distribution Report
G/L Date Range 12/24/22 - 12/24/22

Vendor	Invoice Description	G/L Date	Payment Date	Invoice Amount
Fund 205 - EMERGENCY TELEPHONE (E911) FUND				
Department 22 - POLICE				
Business Unit 5150 - EMERGENCY TELEPHONE SYSTM				
Account 62295 - TRAINING & TRAVEL				
127587 - CARL HASTEN				
19206 - EILEEN ALLEN				
Account 62509 - SERVICE AGREEMENTS/ CONTRACTS				
18668 - LILLY COUNSELING AND CONSULTATION				
Account 64505 - TELECOMMUNICATIONS				
149416 - AT & T				
Account 65515 - OTHER IMPROVEMENTS				
17941 - MOTOROLA SOLUTIONS CREDIT COMPANY LLC				
	REIMBURSEMENT - HOTEL ACCOMODATIONS	12/24/2022	01/24/2023	117.78
	REIMBURSEMENT - HOTEL ACCOMODATIONS	12/24/2022	01/24/2023	305.73
	Account 62295 - TRAINING & TRAVEL Totals		Invoice Transactions 2	\$423.51
	PROFESSIONAL SERVICES - DEC	12/24/2022	01/24/2023	250.00
	Account 62509 - SERVICE AGREEMENTS/ CONTRACTS Totals		Invoice Transactions 1	\$250.00
	COMMUNICATION CHARGES - DEC	12/24/2022	01/24/2023	89.19
	Account 64505 - TELECOMMUNICATIONS Totals		Invoice Transactions 1	\$89.19
	STARCOM LEASE PAYMENT	12/24/2022	01/24/2023	109,898.96
	Account 65515 - OTHER IMPROVEMENTS Totals		Invoice Transactions 1	\$109,898.96
	Business Unit 5150 - EMERGENCY TELEPHONE SYSTM Totals		Invoice Transactions 5	\$110,661.66
	Department 22 - POLICE Totals		Invoice Transactions 5	\$110,661.66
	Fund 205 - EMERGENCY TELEPHONE (E911) FUND Totals		Invoice Transactions 5	\$110,661.66

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225 ECONOMIC DEVELOPMENT FUND

Accounts Payable by G/L Distribution Report
 G/L Date Range 12/24/22 - 12/24/22

Vendor	Invoice Description	G/L Date	Payment Date	Invoice Amount
Fund 225 - ECONOMIC DEVELOPMENT FUND				
Department 15 - CITY MANAGER'S OFFICE				
Business Unit 5300 - ECON. DEVELOPMENT				
Account 62659 - ECONOMIC DEVELOPMENT PARTNERSHIP CONTRIBUTIONS				
103744 - NICOR				
	UTILITIES: NICOR	12/24/2022	01/24/2023	173.14
	Account 62659 - ECONOMIC DEVELOPMENT PARTNERSHIP CONTRIBUTIONS Totals	Invoice Transactions 1		\$173.14
	Business Unit 5300 - ECON. DEVELOPMENT Totals	Invoice Transactions 1		\$173.14
	Department 15 - CITY MANAGER'S OFFICE Totals	Invoice Transactions 1		\$173.14
	Fund 225 - ECONOMIC DEVELOPMENT FUND Totals	Invoice Transactions 1		\$173.14

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335 WEST EVANSTON TIF FUND

Accounts Payable by G/L Distribution Report
G/L Date Range 12/24/22 - 12/24/22

Vendor	Invoice Description	G/L Date	Payment Date	Invoice Amount
Fund 335 - WEST EVANSTON TIF FUND				
Department 99 - NON-DEPARTMENTAL				
Business Unit 5870 - WEST EVANSTON TIF				
Account 65515 - OTHER IMPROVEMENTS				
188404 - SINGH & ASSOCIATES, INC.				
188404 - SINGH & ASSOCIATES, INC.	CHURCH STREET AND DODGE AVENUE LIGHTING IMPROVEMENTS	* 12/24/2022	01/24/2023	20,300.00
	CHURCH STREET AND DODGE AVENUE LIGHTING IMPROVEMENTS	* 12/24/2022	01/24/2023	2,235.00
	Account 65515 - OTHER IMPROVEMENTS Totals		Invoice Transactions 2	\$22,535.00
	Business Unit 5870 - WEST EVANSTON TIF Totals		Invoice Transactions 2	\$22,535.00
	Department 99 - NON-DEPARTMENTAL Totals		Invoice Transactions 2	\$22,535.00
	Fund 335 - WEST EVANSTON TIF FUND Totals		Invoice Transactions 2	\$22,535.00

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345 CHICAGO-MAIN TIF

Accounts Payable by G/L Distribution Report
G/L Date Range 12/24/22 - 12/24/22

Vendor	Invoice Description	G/L Date	Payment Date	Invoice Amount
Fund 345 - CHICAGO-MAIN TIF				
Department 99 - NON-DEPARTMENTAL				
Business Unit 3400 - CHICAGO-MAIN TIF				
Account 65515 - OTHER IMPROVEMENTS				
153783 - INTERRA, INC.	MATERIAL TESTING RFP 20-10 TASK ORDER 2-2023 PROJECTS	12/24/2022	01/24/2023	4,747.50
16073 - PATRICK ENGINEERING, INC.	MAIN ST IMPROVEMENT PROJECT PHASE I & II ENGINEERING	* 12/24/2022	12/24/2022	6,355.48
16073 - PATRICK ENGINEERING, INC.	MAIN ST IMPROVEMENT PROJECT PHASE I & II ENGINEERING	* 12/24/2022	12/24/2022	4,190.38
16073 - PATRICK ENGINEERING, INC.	MAIN ST IMPROVEMENT PROJECT PHASE I & II ENGINEERING	* 12/24/2022	12/24/2022	18,419.15
16073 - PATRICK ENGINEERING, INC.	MAIN ST IMPROVEMENT PROJECT PHASE I & II ENGINEERING	* 12/24/2022	12/24/2022	25,886.11
	Account 65515 - OTHER IMPROVEMENTS Totals		Invoice Transactions 5	\$59,598.62
	Business Unit 3400 - CHICAGO-MAIN TIF Totals		Invoice Transactions 5	\$59,598.62
	Department 99 - NON-DEPARTMENTAL Totals		Invoice Transactions 5	\$59,598.62
	Fund 345 - CHICAGO-MAIN TIF Totals		Invoice Transactions 5	\$59,598.62

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415 CAPITAL IMPROVEMENTS FUND

Accounts Payable by G/L Distribution Report
G/L Date Range 12/24/22 - 12/24/22

Vendor	Invoice Description	G/L Date	Payment Date	Invoice Amount
Fund 415 - CAPITAL IMPROVEMENTS FUND				
Department 40 - PUBLIC WORKS AGENCY				
Business Unit 4120 - 2020 GO BOND CAPITAL				
Account 62145 - ENGINEERING SERVICES				
101683 - EPSTEIN & SONS INTL, INC.				
	CHICAGO AVE CORRIDOR IMPROMENTS PHASE I ENGINEERING SERVICES	* 12/24/2022	01/24/2023	12,357.31
	Account 62145 - ENGINEERING SERVICES Totals	Invoice Transactions 1		\$12,357.31
	Business Unit 4120 - 2020 GO BOND CAPITAL Totals	Invoice Transactions 1		\$12,357.31
Business Unit 4121 - 2021 GO BOND CAPITAL				
Account 62145 - ENGINEERING SERVICES				
244419 - KIMLEY-HORN AND ASSOCIATES, INC.				
104804 - SMITHGROUP, INC.				
	GREENBAY RD CORRIDOR PHASE II	12/24/2022	01/24/2023	37,769.44
	EVANSTON SHORELINE REPAIRS	12/24/2022	01/24/2023	6,381.00
	Account 62145 - ENGINEERING SERVICES Totals	Invoice Transactions 2		\$44,150.44
Account 65515 - OTHER IMPROVEMENTS				
169835 - MCGUIRE IGLESKI & ASSOCIATES, INC.				
	CIVIC CENTER MASONRY & STRUCTURAL STABILIZATION	12/24/2022	01/24/2023	4,298.25
	Account 65515 - OTHER IMPROVEMENTS Totals	Invoice Transactions 1		\$4,298.25
	Business Unit 4121 - 2021 GO BOND CAPITAL Totals	Invoice Transactions 3		\$48,448.69
Business Unit 4122 - 2022 GO BOND CAPITAL				
Account 62145 - ENGINEERING SERVICES				
19105 - MKSK, INC.				
19105 - MKSK, INC.				
	INDEPENDENCE PARK & LARIMER PARK IMPROVEMENTS PROJECT	12/24/2022	01/24/2023	1,166.00
	INDEPENDENCE PARK & LARIMER PARK IMPROVEMENTS PROJECT	12/24/2022	01/24/2023	1,170.20
	Account 62145 - ENGINEERING SERVICES Totals	Invoice Transactions 2		\$2,336.20
Account 65515 - OTHER IMPROVEMENTS				
19195 - MACKIE CONSULTANTS, LLC				
	2023 ALLEY PROJECTS SURVERY SERVICES	12/24/2022	01/24/2023	5,325.00
	Account 65515 - OTHER IMPROVEMENTS Totals	Invoice Transactions 1		\$5,325.00
	Business Unit 4122 - 2022 GO BOND CAPITAL Totals	Invoice Transactions 3		\$7,661.20
Business Unit 4219 - NON-BOND CAPITAL				
Account 62145 - ENGINEERING SERVICES				
153783 - INTERRA, INC.				
244419 - KIMLEY-HORN AND ASSOCIATES, INC.				
	MATERIAL TESTING TASK ORDER 2-2023 PROJECTS	12/24/2022	01/24/2023	5,907.50
	GREENBAY RD CORRIDOR PHASE II	12/24/2022	01/24/2023	21,833.19
	Account 62145 - ENGINEERING SERVICES Totals	Invoice Transactions 2		\$27,740.69
	Business Unit 4219 - NON-BOND CAPITAL Totals	Invoice Transactions 2		\$27,740.69
Business Unit 4319 - CIP CDBG Funds				
Account 65515 - OTHER IMPROVEMENTS				
153783 - INTERRA, INC.				
	MATERIAL TESTING RFP 20-10 TASK ORDER 2-2023 PROJECTS	12/24/2022	01/24/2023	5,907.50
	Account 65515 - OTHER IMPROVEMENTS Totals	Invoice Transactions 1		\$5,907.50
	Business Unit 4319 - CIP CDBG Funds Totals	Invoice Transactions 1		\$5,907.50
	Department 40 - PUBLIC WORKS AGENCY Totals	Invoice Transactions 10		\$102,115.39
Fund 415 - CAPITAL IMPROVEMENTS FUND Totals		Invoice Transactions 10		\$102,115.39

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420 SPECIAL ASSESSMENT FUND

Accounts Payable by G/L Distribution Report
 G/L Date Range 12/24/22 - 12/24/22

Vendor	Invoice Description	G/L Date	Payment Date	Invoice Amount
Fund 420 - SPECIAL ASSESSMENT FUND				
Department 40 - PUBLIC WORKS AGENCY				
Business Unit 6000 - SPECIAL ASSESSMENT				
Account 65515 - OTHER IMPROVEMENTS				
153783 - INTERRA, INC.				
	MATERIAL TESTING TASK ORDER 2-2023 PROJECTS	12/24/2022	01/24/2023	5,907.50
	Account 65515 - OTHER IMPROVEMENTS Totals		Invoice Transactions 1	\$5,907.50
	Business Unit 6000 - SPECIAL ASSESSMENT Totals		Invoice Transactions 1	\$5,907.50
	Department 40 - PUBLIC WORKS AGENCY Totals		Invoice Transactions 1	\$5,907.50
	Fund 420 - SPECIAL ASSESSMENT FUND Totals		Invoice Transactions 1	\$5,907.50

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505 PARKING SYSTEM FUND

Accounts Payable by G/L Distribution Report
G/L Date Range 12/24/22 - 12/24/22

Vendor	Invoice Description	G/L Date	Payment Date	Invoice Amount
Fund 505 - PARKING SYSTEM FUND				
Department 19 - ADMINISTRATIVE SERVICES				
Business Unit 7005 - PARKING SYSTEM MGT				
Account 62431 - ARMORED CAR SERVICES				
17306 - DAVIS BANCORP, INC.	ARMORED CAR SERVICES - PARKING AND COLLECTORS OFFICE	12/24/2022	01/24/2023	3,733.77
	Account 62431 - ARMORED CAR SERVICES Totals	Invoice Transactions 1		\$3,733.77
Account 65095 - OFFICE SUPPLIES				
103883 - ODP BUSINESS SOLUTIONS, LLC	OFFICE SUPPLIES	12/24/2022	01/24/2023	31.63
103883 - ODP BUSINESS SOLUTIONS, LLC	OFFICE SUPPLIES	12/24/2022	01/24/2023	42.72
103883 - ODP BUSINESS SOLUTIONS, LLC	OFFICE SUPPLIES	12/24/2022	01/24/2023	48.99
103883 - ODP BUSINESS SOLUTIONS, LLC	OFFICE SUPPLIES	12/24/2022	01/24/2023	31.63
	Account 65095 - OFFICE SUPPLIES Totals	Invoice Transactions 4		\$154.97
	Business Unit 7005 - PARKING SYSTEM MGT Totals	Invoice Transactions 5		\$3,888.74
Business Unit 7015 - PARKING LOTS & METERS				
Account 62230 - IMPROVEMENT MAINT SERVICE				
203703 - FASTSIGNS LINCOLNWOOD	25 PARKING SIGN PATCHES	12/24/2022	01/24/2023	60.00
	Account 62230 - IMPROVEMENT MAINT SERVICE Totals	Invoice Transactions 1		\$60.00
Account 62347 - PARKING TAX PAYMENTS TO COUNTY				
101215 - COOK COUNTY COLLECTOR	*PARKING COUNTY TAX DEC 2022	12/24/2022	12/24/2022	1,333.85
	Account 62347 - PARKING TAX PAYMENTS TO COUNTY Totals	Invoice Transactions 1		\$1,333.85
Account 62509 - SERVICE AGREEMENTS/ CONTRACTS				
101143 - COMED	UTILITIES: COMED	12/24/2022	01/24/2023	425.24
101143 - COMED	UTILITIES: COMED	12/24/2022	01/24/2023	375.65
10643 - PASSPORT LABS, INC	PERMIT SERVICE DECEMBER 2022	12/24/2022	12/24/2022	579.00
	Account 62509 - SERVICE AGREEMENTS/ CONTRACTS Totals	Invoice Transactions 3		\$1,379.89
Account 62519 - PASSPORT MOBILE PARKING APP FEES				
10643 - PASSPORT LABS, INC	MOBILE PAY DECEMBER 2022	12/24/2022	12/24/2022	23,129.04
	Account 62519 - PASSPORT MOBILE PARKING APP FEES Totals	Invoice Transactions 1		\$23,129.04
	Business Unit 7015 - PARKING LOTS & METERS Totals	Invoice Transactions 6		\$25,902.78
Business Unit 7025 - CHURCH STREET GARAGE				
Account 62347 - PARKING TAX PAYMENTS TO COUNTY				
101215 - COOK COUNTY COLLECTOR	*PARKING COUNTY TAX DEC 2022	12/24/2022	12/24/2022	806.83
	Account 62347 - PARKING TAX PAYMENTS TO COUNTY Totals	Invoice Transactions 1		\$806.83
Account 62509 - SERVICE AGREEMENTS/ CONTRACTS				
13583 - 3C PAYMENT (USA) CORP	CREDIT & DEBIT CARD PROCESSING FEES-DECEMBER 2022	12/24/2022	01/24/2023	123.84
18749 - SKIDATA, INC.	CHURCH GARAGE SERVICE CALL 11/15	12/24/2022	01/24/2023	313.75
18749 - SKIDATA, INC.	CHURCH GARAGE IT SERVICE 11/23	12/24/2022	01/24/2023	200.00
	Account 62509 - SERVICE AGREEMENTS/ CONTRACTS Totals	Invoice Transactions 3		\$637.59
	Business Unit 7025 - CHURCH STREET GARAGE Totals	Invoice Transactions 4		\$1,444.42
Business Unit 7036 - SHERMAN GARAGE				
Account 62347 - PARKING TAX PAYMENTS TO COUNTY				
101215 - COOK COUNTY COLLECTOR	*PARKING COUNTY TAX DEC 2022	12/24/2022	12/24/2022	2,789.87
	Account 62347 - PARKING TAX PAYMENTS TO COUNTY Totals	Invoice Transactions 1		\$2,789.87
Account 62400 - CONTRACT SVC-PARKING GARAGE				
215899 - MB EVANSTON SHERMAN, L.L.C.	SHERMAN GARAGE JANITORIAL SERVICES DECEMBER 2022	12/24/2022	01/24/2023	1,310.00
	Account 62400 - CONTRACT SVC-PARKING GARAGE Totals	Invoice Transactions 1		\$1,310.00
Account 62509 - SERVICE AGREEMENTS/ CONTRACTS				
18749 - SKIDATA, INC.	SHERMAN GARAGE IT SERVICE 12/22	12/24/2022	01/24/2023	200.00
18749 - SKIDATA, INC.	SHERMAN GARAGE IT SERVICE 11/23	12/24/2022	01/24/2023	200.00
	Account 62509 - SERVICE AGREEMENTS/ CONTRACTS Totals	Invoice Transactions 2		\$400.00
Account 62705 - BANK SERVICE CHARGES				
13583 - 3C PAYMENT (USA) CORP	CREDIT & DEBIT CARD PROCESSING FEES-DECEMBER 2022	12/24/2022	01/24/2023	418.86
	Account 62705 - BANK SERVICE CHARGES Totals	Invoice Transactions 1		\$418.86
	Business Unit 7036 - SHERMAN GARAGE Totals	Invoice Transactions 5		\$4,918.73
Business Unit 7037 - MAPLE GARAGE				
Account 62347 - PARKING TAX PAYMENTS TO COUNTY				
101215 - COOK COUNTY COLLECTOR	*PARKING COUNTY TAX DEC 2022	12/24/2022	12/24/2022	1,088.24
	Account 62347 - PARKING TAX PAYMENTS TO COUNTY Totals	Invoice Transactions 1		\$1,088.24
Account 62509 - SERVICE AGREEMENTS/ CONTRACTS				
18749 - SKIDATA, INC.	MAPLE GARAGE SERVICE CALL 12/22	12/24/2022	01/24/2023	313.75
18749 - SKIDATA, INC.	MAPLE GARAGE IT SERVICE 11/23	12/24/2022	01/24/2023	200.00
	Account 62509 - SERVICE AGREEMENTS/ CONTRACTS Totals	Invoice Transactions 2		\$513.75
Account 62705 - BANK SERVICE CHARGES				
13583 - 3C PAYMENT (USA) CORP	CREDIT & DEBIT CARD PROCESSING FEES-DECEMBER 2022	12/24/2022	01/24/2023	365.64
	Account 62705 - BANK SERVICE CHARGES Totals	Invoice Transactions 1		\$365.64
Account 64015 - NATURAL GAS				
103744 - NICOR	UTILITIES: NICOR	12/24/2022	01/24/2023	188.99
	Account 64015 - NATURAL GAS Totals	Invoice Transactions 1		\$188.99
	Business Unit 7037 - MAPLE GARAGE Totals	Invoice Transactions 5		\$2,156.62
	Department 19 - ADMINISTRATIVE SERVICES Totals	Invoice Transactions 25		\$38,311.29
	Fund 505 - PARKING SYSTEM FUND Totals	Invoice Transactions 25		\$38,311.29

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510 WATER FUND

Accounts Payable by G/L Distribution Report
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Vendor	Invoice Description	G/L Date	Payment Date	Invoice Amount
Fund 510 - WATER FUND				
Department 40 - PUBLIC WORKS AGENCY				
Business Unit 4200 - WATER PRODUCTION				
Account 56140 - FEES AND MERCHANDISE SALE				
102499 - ILLINOIS DEPT OF REVENUE	*SALES TAX DEC 22	12/24/2022	12/24/2022	55.00
	Account 56140 - FEES AND MERCHANDISE SALE Totals	Invoice Transactions 1		\$55.00
Account 56145 - FEES AND OUTSIDE WORK				
17268 - HOME DEPOT U.S.A., INC. DBA THE HOME DEPOT PRO	FIRE HYDRANT DEPOSIT REFUND	12/24/2022	01/24/2023	2,500.00
103632 - NATIONAL POWER RODDING CORP.	FIRE HYDRANT DEPOSIT REFUND	12/24/2022	01/24/2023	1,500.00
19423 - NORTHBROOK SWIM SCHOOL, LLC	FIRE HYDRANT DEPOSIT REFUND	12/24/2022	01/24/2023	1,280.80
19425 - VECTOR SERVICES	FIRE HYDRANT DEPOSIT REFUND	12/24/2022	01/24/2023	1,650.00
	Account 56145 - FEES AND OUTSIDE WORK Totals	Invoice Transactions 4		\$6,930.80
Account 62180 - STUDIES				
104927 - STANLEY CONSULTANTS INC.	ARC FLASH UPDATE	12/24/2022	01/24/2023	1,053.14
	Account 62180 - STUDIES Totals	Invoice Transactions 1		\$1,053.14
Account 62315 - POSTAGE				
101832 - FEDERAL EXPRESS CORP.	SHIPPING	12/24/2022	01/24/2023	63.90
101832 - FEDERAL EXPRESS CORP.	SHIPPING	12/24/2022	01/24/2023	59.40
	Account 62315 - POSTAGE Totals	Invoice Transactions 2		\$123.30
Account 65095 - OFFICE SUPPLIES				
103883 - ODP BUSINESS SOLUTIONS, LLC	OFFICE SUPPLIES	12/24/2022	01/24/2023	(21.70)
103883 - ODP BUSINESS SOLUTIONS, LLC	OFFICE SUPPLIES	12/24/2022	01/24/2023	(21.39)
	Account 65095 - OFFICE SUPPLIES Totals	Invoice Transactions 2		(\$43.09)
	Business Unit 4200 - WATER PRODUCTION Totals	Invoice Transactions 10		\$8,119.15
Business Unit 4208 - WATER BILLING				
Account 65070 - OFFICE/OTHER EQT MTN MATL				
105481 - WATER RESOURCES	NEPTUNE R900 DATA COLLECTOR REPLACEMENT	12/24/2022	01/24/2023	9,950.00
	Account 65070 - OFFICE/OTHER EQT MTN MATL Totals	Invoice Transactions 1		\$9,950.00
	Business Unit 4208 - WATER BILLING Totals	Invoice Transactions 1		\$9,950.00
Business Unit 4220 - FILTRATION				
Account 65015 - CHEMICALS/ SALT				
217862 - ALEXANDER CHEMICAL CORPORATION	LIQUID ALUMINUM SULFATE (PER SPEC)	12/24/2022	01/24/2023	3,762.57
217862 - ALEXANDER CHEMICAL CORPORATION	LIQUID ALUMINUM SULFATE (PER SPEC)	12/24/2022	01/24/2023	3,749.69
150171 - POLYDYNE, INC.	LIQUID CATIONIC POLYMER (PER SPEC)	12/24/2022	01/24/2023	31,500.00
	Account 65015 - CHEMICALS/ SALT Totals	Invoice Transactions 3		\$39,012.26
	Business Unit 4220 - FILTRATION Totals	Invoice Transactions 3		\$39,012.26
Business Unit 4225 - WATER OTHER OPERATIONS				
Account 62180 - STUDIES				
106588 - CDM SMITH, INC.	HIGH LIFT BACKWASH FEED FEASIBILITY STUDY	12/24/2022	01/24/2023	16,116.53
	Account 62180 - STUDIES Totals	Invoice Transactions 1		\$16,116.53
Account 62185 - CONSULTING SERVICES				
17270 - BACKFLOW SOLUTIONS, INC	2022 CROSS CONNECTION CONTROL MANAGEMENT PROGRAM	12/24/2022	01/24/2023	2,338.25
311629 - CAROLLO ENGINEERS, INC	HYDRAULIC MODELING SERVICES RFP 20-32 FY2022	12/24/2022	01/24/2023	5,839.21
	Account 62185 - CONSULTING SERVICES Totals	Invoice Transactions 2		\$8,177.46
	Business Unit 4225 - WATER OTHER OPERATIONS Totals	Invoice Transactions 3		\$24,293.99
Business Unit 4540 - DISTRIBUTION MAINTENANCE				
Account 62415 - RESIDENTIAL DEBRIS/REMOVAL CONTRACTUAL COSTS				
200552 - G & L CONTRACTORS, INC	FY2022 DEBRIS HAULING CONTRACT	12/24/2022	01/24/2023	1,123.20
	Account 62415 - RESIDENTIAL DEBRIS/REMOVAL CONTRACTUAL COSTS Totals	Invoice Transactions 1		\$1,123.20
Account 65090 - SAFETY EQUIPMENT				
103901 - O'LEARY'S CONTRACTORS	SOLAR POWERED ARROW BOARD	12/24/2022	01/24/2023	4,750.00
	Account 65090 - SAFETY EQUIPMENT Totals	Invoice Transactions 1		\$4,750.00
	Business Unit 4540 - DISTRIBUTION MAINTENANCE Totals	Invoice Transactions 2		\$5,873.20
	Department 40 - PUBLIC WORKS AGENCY Totals	Invoice Transactions 19		\$87,248.60
	Fund 510 - WATER FUND Totals	Invoice Transactions 19		\$87,248.60

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513 WATER DEPR IMPRV&EXT FUND

Accounts Payable by G/L Distribution Report
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Vendor	Invoice Description	G/L Date	Payment Date	Invoice Amount
Fund 513 - WATER DEPR IMPRV & EXTENSION FUND				
Department 71 - UTILITIES				
Business Unit 7330 - WATER FUND DEP, IMP, EXT				
Account 62145 - ENGINEERING SERVICES				
106588 - CDM SMITH, INC.	CORROSION CONTROL STUDY RFP 21-26	* 12/24/2022	01/24/2023	39,147.45
153783 - INTERRA, INC.	MATERIAL TESTING RFP 20-10 TASK ORDER 2-2023 PROJECTS	12/24/2022	01/24/2023	35,965.00
104804 - SMITHGROUP, INC.	EVANSTON SHORELINE REPAIRS RFQ 21-45	12/24/2022	01/24/2023	709.00
16600 - STANTEC CONSULTING SERVICES, INC.	1909 RAW WATER INTAKE REPLACEMENT RFP 19-02	* 12/24/2022	01/24/2023	24,120.66
	Account 62145 - ENGINEERING SERVICES Totals		Invoice Transactions 4	\$99,942.11
Account 65515 - OTHER IMPROVEMENTS				
13463 - GARLAND /DBS, INC.	WATER PLANT HEADHOUSE ROOF & MASONRY IMPROVEMENTS	12/24/2022	01/24/2023	220,616.12
13463 - GARLAND /DBS, INC.	WATER PLANT HEADHOUSE ROOF & MASONRY IMPROVEMENTS	12/24/2022	01/24/2023	16,898.54
	Account 65515 - OTHER IMPROVEMENTS Totals		Invoice Transactions 2	\$237,514.66
	Business Unit 7330 - WATER FUND DEP, IMP, EXT Totals		Invoice Transactions 6	\$337,456.77
	Department 71 - UTILITIES Totals		Invoice Transactions 6	\$337,456.77
	Fund 513 - WATER DEPR IMPRV & EXTENSION FUND Totals		Invoice Transactions 6	\$337,456.77

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CITY OF EVANSTON
BILLS LIST
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515 SEWER FUND

Accounts Payable by G/L Distribution Report
G/L Date Range 12/24/22 - 12/24/22

Vendor	Invoice Description	G/L Date	Payment Date	Invoice Amount
Fund 515 - SEWER FUND				
Department 40 - PUBLIC WORKS AGENCY				
Business Unit 4530 - SEWER MAINTENANCE				
Account 65051 - MATERIALS - STREETS DIVISION				
100780 - OZINGA CHICAGO RMC, INC.				
	FY2022 CONCRETE PURCHASE	12/24/2022	01/24/2023	875.25
	Account 65051 - MATERIALS - STREETS DIVISION Totals	Invoice Transactions 1		\$875.25
Account 65090 - SAFETY EQUIPMENT				
103901 - O'LEARY'S CONTRACTORS				
	SOLAR POWERED ARROW BOARD	12/24/2022	01/24/2023	4,750.00
	Account 65090 - SAFETY EQUIPMENT Totals	Invoice Transactions 1		\$4,750.00
	Business Unit 4530 - SEWER MAINTENANCE Totals	Invoice Transactions 2		\$5,625.25
	Department 40 - PUBLIC WORKS AGENCY Totals	Invoice Transactions 2		\$5,625.25
	Fund 515 - SEWER FUND Totals	Invoice Transactions 2		\$5,625.25

CITY OF EVANSTON
BILLS LIST
PERIOD ENDING 01.24.2023 FY22

520 SOLID WASTE FUND

Accounts Payable by G/L Distribution Report
 G/L Date Range 12/24/22 - 12/24/22

Vendor	Invoice Description	G/L Date	Payment Date	Invoice Amount
Fund 520 - SOLID WASTE FUND				
Department 40 - PUBLIC WORKS AGENCY				
Business Unit 4310 - RECYCLING AND ENVIRONMENTAL MAIN				
Account 62509 - SERVICE AGREEMENTS/ CONTRACTS				
102184 - GROOT RECYCLING & WASTE SERVICES				
104720 - SHRED ALL TRANSFER				
	APARTMENT RECEIVER BOX - COMMERCIAL FRANCHISE	12/24/2022	01/24/2023	14,000.00
	TIRE RECYCLING	12/24/2022	01/24/2023	548.72
	Account 62509 - SERVICE AGREEMENTS/ CONTRACTS Totals		Invoice Transactions 2	\$14,548.72
	Business Unit 4310 - RECYCLING AND ENVIRONMENTAL MAIN Totals		Invoice Transactions 2	\$14,548.72
	Department 40 - PUBLIC WORKS AGENCY Totals		Invoice Transactions 2	\$14,548.72
	Fund 520 - SOLID WASTE FUND Totals		Invoice Transactions 2	\$14,548.72

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CITY OF EVANSTON
BILLS LIST
PERIOD ENDING 01.24.2023 FY22

415 CAPITAL IMPROVEMENTS FUND

Accounts Payable by G/L Distribution Report
G/L Date Range 12/24/22 - 12/24/22

Vendor	Invoice Description	G/L Date	Payment Date	Invoice Amount
Fund 415 - CAPITAL IMPROVEMENTS FUND				
Department 40 - PUBLIC WORKS AGENCY				
Business Unit 4120 - 2020 GO BOND CAPITAL				
Account 62145 - ENGINEERING SERVICES				
101683 - EPSTEIN & SONS INTL, INC.				
	CHICAGO AVE CORRIDOR IMPROMENTS PHASE I ENGINEERING SERVICES	* 12/24/2022	01/24/2023	12,357.31
	Account 62145 - ENGINEERING SERVICES Totals	Invoice Transactions 1		\$12,357.31
	Business Unit 4120 - 2020 GO BOND CAPITAL Totals	Invoice Transactions 1		\$12,357.31
Business Unit 4121 - 2021 GO BOND CAPITAL				
Account 62145 - ENGINEERING SERVICES				
244419 - KIMLEY-HORN AND ASSOCIATES, INC.				
104804 - SMITHGROUP, INC.				
	GREENBAY RD CORRIDOR PHASE II	12/24/2022	01/24/2023	37,769.44
	EVANSTON SHORELINE REPAIRS	12/24/2022	01/24/2023	6,381.00
	Account 62145 - ENGINEERING SERVICES Totals	Invoice Transactions 2		\$44,150.44
Account 65515 - OTHER IMPROVEMENTS				
169835 - MCGUIRE IGLESKI & ASSOCIATES, INC.				
	CIVIC CENTER MASONRY & STRUCTURAL STABILIZATION	12/24/2022	01/24/2023	4,298.25
	Account 65515 - OTHER IMPROVEMENTS Totals	Invoice Transactions 1		\$4,298.25
	Business Unit 4121 - 2021 GO BOND CAPITAL Totals	Invoice Transactions 3		\$48,448.69
Business Unit 4122 - 2022 GO BOND CAPITAL				
Account 62145 - ENGINEERING SERVICES				
19105 - MKSK, INC.				
19105 - MKSK, INC.				
	INDEPENDENCE PARK & LARIMER PARK IMPROVEMENTS PROJECT	12/24/2022	01/24/2023	1,166.00
	INDEPENDENCE PARK & LARIMER PARK IMPROVEMENTS PROJECT	12/24/2022	01/24/2023	1,170.20
	Account 62145 - ENGINEERING SERVICES Totals	Invoice Transactions 2		\$2,336.20
Account 65515 - OTHER IMPROVEMENTS				
19195 - MACKIE CONSULTANTS, LLC				
	2023 ALLEY PROJECTS SURVERY SERVICES	12/24/2022	01/24/2023	5,325.00
	Account 65515 - OTHER IMPROVEMENTS Totals	Invoice Transactions 1		\$5,325.00
	Business Unit 4122 - 2022 GO BOND CAPITAL Totals	Invoice Transactions 3		\$7,661.20
Business Unit 4219 - NON-BOND CAPITAL				
Account 62145 - ENGINEERING SERVICES				
153783 - INTERRA, INC.				
244419 - KIMLEY-HORN AND ASSOCIATES, INC.				
	MATERIAL TESTING TASK ORDER 2-2023 PROJECTS	12/24/2022	01/24/2023	5,907.50
	GREENBAY RD CORRIDOR PHASE II	12/24/2022	01/24/2023	21,833.19
	Account 62145 - ENGINEERING SERVICES Totals	Invoice Transactions 2		\$27,740.69
	Business Unit 4219 - NON-BOND CAPITAL Totals	Invoice Transactions 2		\$27,740.69
Business Unit 4319 - CIP CDBG Funds				
Account 65515 - OTHER IMPROVEMENTS				
153783 - INTERRA, INC.				
	MATERIAL TESTING RFP 20-10 TASK ORDER 2-2023 PROJECTS	12/24/2022	01/24/2023	5,907.50
	Account 65515 - OTHER IMPROVEMENTS Totals	Invoice Transactions 1		\$5,907.50
	Business Unit 4319 - CIP CDBG Funds Totals	Invoice Transactions 1		\$5,907.50
	Department 40 - PUBLIC WORKS AGENCY Totals	Invoice Transactions 10		\$102,115.39
Fund 415 - CAPITAL IMPROVEMENTS FUND Totals		Invoice Transactions 10		\$102,115.39

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420 SPECIAL ASSESSMENT FUND

Accounts Payable by G/L Distribution Report
G/L Date Range 12/24/22 - 12/24/22

Vendor	Invoice Description	G/L Date	Payment Date	Invoice Amount
Fund 420 - SPECIAL ASSESSMENT FUND				
Department 40 - PUBLIC WORKS AGENCY				
Business Unit 6000 - SPECIAL ASSESSMENT				
Account 65515 - OTHER IMPROVEMENTS				
153783 - INTERRA, INC.	MATERIAL TESTING TASK ORDER 2-2023 PROJECTS	12/24/2022	01/24/2023	5,907.50
	Account 65515 - OTHER IMPROVEMENTS Totals	Invoice Transactions 1		\$5,907.50
	Business Unit 6000 - SPECIAL ASSESSMENT Totals	Invoice Transactions 1		\$5,907.50
	Department 40 - PUBLIC WORKS AGENCY Totals	Invoice Transactions 1		\$5,907.50
	Fund 420 - SPECIAL ASSESSMENT FUND Totals	Invoice Transactions 1		\$5,907.50

CITY OF EVANSTON
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505 PARKING SYSTEM FUND

Accounts Payable by G/L Distribution Report
G/L Date Range 12/24/22 - 12/24/22

Vendor	Invoice Description	G/L Date	Payment Date	Invoice Amount
Fund 505 - PARKING SYSTEM FUND				
Department 19 - ADMINISTRATIVE SERVICES				
Business Unit 7005 - PARKING SYSTEM MGT				
Account 62431 - ARMORED CAR SERVICES				
17306 - DAVIS BANCORP, INC.				
	ARMORED CAR SERVICES - PARKING AND COLLECTORS OFFICE	12/24/2022	01/24/2023	3,733.77
	Account 62431 - ARMORED CAR SERVICES Totals	Invoice Transactions 1		\$3,733.77
Account 65095 - OFFICE SUPPLIES				
103883 - ODP BUSINESS SOLUTIONS, LLC				
103883 - ODP BUSINESS SOLUTIONS, LLC				
103883 - ODP BUSINESS SOLUTIONS, LLC				
103883 - ODP BUSINESS SOLUTIONS, LLC				
	OFFICE SUPPLIES	12/24/2022	01/24/2023	31.63
	OFFICE SUPPLIES	12/24/2022	01/24/2023	42.72
	OFFICE SUPPLIES	12/24/2022	01/24/2023	48.99
	OFFICE SUPPLIES	12/24/2022	01/24/2023	31.63
	Account 65095 - OFFICE SUPPLIES Totals	Invoice Transactions 4		\$154.97
	Business Unit 7005 - PARKING SYSTEM MGT Totals	Invoice Transactions 5		\$3,888.74
Business Unit 7015 - PARKING LOTS & METERS				
Account 62230 - IMPROVEMENT MAINT SERVICE				
203703 - FASTSIGNS LINCOLNWOOD				
	25 PARKING SIGN PATCHES	12/24/2022	01/24/2023	60.00
	Account 62230 - IMPROVEMENT MAINT SERVICE Totals	Invoice Transactions 1		\$60.00
Account 62347 - PARKING TAX PAYMENTS TO COUNTY				
101215 - COOK COUNTY COLLECTOR				
	*PARKING COUNTY TAX DEC 2022	12/24/2022	12/24/2022	1,333.85
	Account 62347 - PARKING TAX PAYMENTS TO COUNTY Totals	Invoice Transactions 1		\$1,333.85
Account 62509 - SERVICE AGREEMENTS/ CONTRACTS				
101143 - COMED				
101143 - COMED				
10643 - PASSPORT LABS, INC				
	UTILITIES: COMED	12/24/2022	01/24/2023	425.24
	UTILITIES: COMED	12/24/2022	01/24/2023	375.65
	PERMIT SERVICE DECEMBER 2022	12/24/2022	12/24/2022	579.00
	Account 62509 - SERVICE AGREEMENTS/ CONTRACTS Totals	Invoice Transactions 3		\$1,379.89
Account 62519 - PASSPORT MOBILE PARKING APP FEES				
10643 - PASSPORT LABS, INC				
	MOBILE PAY DECEMBER 2022	12/24/2022	12/24/2022	23,129.04
	Account 62519 - PASSPORT MOBILE PARKING APP FEES Totals	Invoice Transactions 1		\$23,129.04
	Business Unit 7015 - PARKING LOTS & METERS Totals	Invoice Transactions 6		\$25,902.78
Business Unit 7025 - CHURCH STREET GARAGE				
Account 62347 - PARKING TAX PAYMENTS TO COUNTY				
101215 - COOK COUNTY COLLECTOR				
	*PARKING COUNTY TAX DEC 2022	12/24/2022	12/24/2022	806.83
	Account 62347 - PARKING TAX PAYMENTS TO COUNTY Totals	Invoice Transactions 1		\$806.83
Account 62509 - SERVICE AGREEMENTS/ CONTRACTS				
13583 - 3C PAYMENT (USA) CORP				
18749 - SKIDATA, INC.				
18749 - SKIDATA, INC.				
	CREDIT & DEBIT CARD PROCESSING FEES-DECEMBER 2022	12/24/2022	01/24/2023	123.84
	CHURCH GARAGE SERVICE CALL 11/15	12/24/2022	01/24/2023	313.75
	CHURCH GARAGE IT SERVICE 11/23	12/24/2022	01/24/2023	200.00
	Account 62509 - SERVICE AGREEMENTS/ CONTRACTS Totals	Invoice Transactions 3		\$637.59
	Business Unit 7025 - CHURCH STREET GARAGE Totals	Invoice Transactions 4		\$1,444.42
Business Unit 7036 - SHERMAN GARAGE				
Account 62347 - PARKING TAX PAYMENTS TO COUNTY				
101215 - COOK COUNTY COLLECTOR				
	*PARKING COUNTY TAX DEC 2022	12/24/2022	12/24/2022	2,789.87
	Account 62347 - PARKING TAX PAYMENTS TO COUNTY Totals	Invoice Transactions 1		\$2,789.87
Account 62400 - CONTRACT SVC-PARKING GARAGE				
215899 - MB EVANSTON SHERMAN, L.L.C.				
	SHERMAN GARAGE JANITORIAL SERVICES DECEMBER 2022	12/24/2022	01/24/2023	1,310.00
	Account 62400 - CONTRACT SVC-PARKING GARAGE Totals	Invoice Transactions 1		\$1,310.00
Account 62509 - SERVICE AGREEMENTS/ CONTRACTS				
18749 - SKIDATA, INC.				
18749 - SKIDATA, INC.				
	SHERMAN GARAGE IT SERVICE 12/22	12/24/2022	01/24/2023	200.00
	SHERMAN GARAGE IT SERVICE 11/23	12/24/2022	01/24/2023	200.00
	Account 62509 - SERVICE AGREEMENTS/ CONTRACTS Totals	Invoice Transactions 2		\$400.00
Account 62705 - BANK SERVICE CHARGES				
13583 - 3C PAYMENT (USA) CORP				
	CREDIT & DEBIT CARD PROCESSING FEES-DECEMBER 2022	12/24/2022	01/24/2023	418.86
	Account 62705 - BANK SERVICE CHARGES Totals	Invoice Transactions 1		\$418.86
	Business Unit 7036 - SHERMAN GARAGE Totals	Invoice Transactions 5		\$4,918.73
Business Unit 7037 - MAPLE GARAGE				
Account 62347 - PARKING TAX PAYMENTS TO COUNTY				
101215 - COOK COUNTY COLLECTOR				
	*PARKING COUNTY TAX DEC 2022	12/24/2022	12/24/2022	1,088.24
	Account 62347 - PARKING TAX PAYMENTS TO COUNTY Totals	Invoice Transactions 1		\$1,088.24
Account 62509 - SERVICE AGREEMENTS/ CONTRACTS				
18749 - SKIDATA, INC.				
18749 - SKIDATA, INC.				
	MAPLE GARAGE SERVICE CALL 12/22	12/24/2022	01/24/2023	313.75
	MAPLE GARAGE IT SERVICE 11/23	12/24/2022	01/24/2023	200.00
	Account 62509 - SERVICE AGREEMENTS/ CONTRACTS Totals	Invoice Transactions 2		\$513.75
Account 62705 - BANK SERVICE CHARGES				
13583 - 3C PAYMENT (USA) CORP				
	CREDIT & DEBIT CARD PROCESSING FEES-DECEMBER 2022	12/24/2022	01/24/2023	365.64
	Account 62705 - BANK SERVICE CHARGES Totals	Invoice Transactions 1		\$365.64
Account 64015 - NATURAL GAS				
103744 - NICOR				
	UTILITIES: NICOR	12/24/2022	01/24/2023	188.99
	Account 64015 - NATURAL GAS Totals	Invoice Transactions 1		\$188.99
	Business Unit 7037 - MAPLE GARAGE Totals	Invoice Transactions 5		\$2,156.62
	Department 19 - ADMINISTRATIVE SERVICES Totals	Invoice Transactions 25		\$38,311.29
Fund 505 - PARKING SYSTEM FUND Totals		Invoice Transactions 25		\$38,311.29

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CITY OF EVANSTON
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510 WATER FUND

Accounts Payable by G/L Distribution Report
G/L Date Range 12/24/22 - 12/24/22

Vendor	Invoice Description	G/L Date	Payment Date	Invoice Amount
Fund 510 - WATER FUND				
Department 40 - PUBLIC WORKS AGENCY				
Business Unit 4200 - WATER PRODUCTION				
Account 56140 - FEES AND MERCHANDISE SALE				
102499 - ILLINOIS DEPT OF REVENUE	*SALES TAX DEC 22	12/24/2022	12/24/2022	55.00
	Account 56140 - FEES AND MERCHANDISE SALE Totals	Invoice Transactions 1		\$55.00
Account 56145 - FEES AND OUTSIDE WORK				
17268 - HOME DEPOT U.S.A., INC. DBA THE HOME DEPOT PRO	FIRE HYDRANT DEPOSIT REFUND	12/24/2022	01/24/2023	2,500.00
103632 - NATIONAL POWER RODDING CORP.	FIRE HYDRANT DEPOSIT REFUND	12/24/2022	01/24/2023	1,500.00
19423 - NORTHBROOK SWIM SCHOOL, LLC	FIRE HYDRANT DEPOSIT REFUND	12/24/2022	01/24/2023	1,280.80
19425 - VECTOR SERVICES	FIRE HYDRANT DEPOSIT REFUND	12/24/2022	01/24/2023	1,650.00
	Account 56145 - FEES AND OUTSIDE WORK Totals	Invoice Transactions 4		\$6,930.80
Account 62180 - STUDIES				
104927 - STANLEY CONSULTANTS INC.	ARC FLASH UPDATE	12/24/2022	01/24/2023	1,053.14
	Account 62180 - STUDIES Totals	Invoice Transactions 1		\$1,053.14
Account 62315 - POSTAGE				
101832 - FEDERAL EXPRESS CORP.	SHIPPING	12/24/2022	01/24/2023	63.90
101832 - FEDERAL EXPRESS CORP.	SHIPPING	12/24/2022	01/24/2023	59.40
	Account 62315 - POSTAGE Totals	Invoice Transactions 2		\$123.30
Account 65095 - OFFICE SUPPLIES				
103883 - ODP BUSINESS SOLUTIONS, LLC	OFFICE SUPPLIES	12/24/2022	01/24/2023	(21.70)
103883 - ODP BUSINESS SOLUTIONS, LLC	OFFICE SUPPLIES	12/24/2022	01/24/2023	(21.39)
	Account 65095 - OFFICE SUPPLIES Totals	Invoice Transactions 2		(\$43.09)
	Business Unit 4200 - WATER PRODUCTION Totals	Invoice Transactions 10		\$8,119.15
Business Unit 4208 - WATER BILLING				
Account 65070 - OFFICE/OTHER EQT MTN MATL				
105481 - WATER RESOURCES	NEPTUNE R900 DATA COLLECTOR REPLACEMENT	12/24/2022	01/24/2023	9,950.00
	Account 65070 - OFFICE/OTHER EQT MTN MATL Totals	Invoice Transactions 1		\$9,950.00
	Business Unit 4208 - WATER BILLING Totals	Invoice Transactions 1		\$9,950.00
Business Unit 4220 - FILTRATION				
Account 65015 - CHEMICALS/ SALT				
217862 - ALEXANDER CHEMICAL CORPORATION	LIQUID ALUMINUM SULFATE (PER SPEC)	12/24/2022	01/24/2023	3,762.57
217862 - ALEXANDER CHEMICAL CORPORATION	LIQUID ALUMINUM SULFATE (PER SPEC)	12/24/2022	01/24/2023	3,749.69
150171 - POLYDYNE, INC.	LIQUID CATIONIC POLYMER (PER SPEC)	12/24/2022	01/24/2023	31,500.00
	Account 65015 - CHEMICALS/ SALT Totals	Invoice Transactions 3		\$39,012.26
	Business Unit 4220 - FILTRATION Totals	Invoice Transactions 3		\$39,012.26
Business Unit 4225 - WATER OTHER OPERATIONS				
Account 62180 - STUDIES				
106588 - CDM SMITH, INC.	HIGH LIFT BACKWASH FEED FEASIBILITY STUDY	12/24/2022	01/24/2023	16,116.53
	Account 62180 - STUDIES Totals	Invoice Transactions 1		\$16,116.53
Account 62185 - CONSULTING SERVICES				
17270 - BACKFLOW SOLUTIONS, INC	2022 CROSS CONNECTION CONTROL MANAGEMENT PROGRAM	12/24/2022	01/24/2023	2,338.25
311629 - CAROLLO ENGINEERS, INC	HYDRAULIC MODELING SERVICES RFP 20-32 FY2022	12/24/2022	01/24/2023	5,839.21
	Account 62185 - CONSULTING SERVICES Totals	Invoice Transactions 2		\$8,177.46
	Business Unit 4225 - WATER OTHER OPERATIONS Totals	Invoice Transactions 3		\$24,293.99
Business Unit 4540 - DISTRIBUTION MAINTENANCE				
Account 62415 - RESIDENTIAL DEBRIS/REMOVAL CONTRACTUAL COSTS				
200552 - G & L CONTRACTORS, INC	FY2022 DEBRIS HAULING CONTRACT	12/24/2022	01/24/2023	1,123.20
	Account 62415 - RESIDENTIAL DEBRIS/REMOVAL CONTRACTUAL COSTS Totals	Invoice Transactions 1		\$1,123.20
Account 65090 - SAFETY EQUIPMENT				
103901 - O'LEARY'S CONTRACTORS	SOLAR POWERED ARROW BOARD	12/24/2022	01/24/2023	4,750.00
	Account 65090 - SAFETY EQUIPMENT Totals	Invoice Transactions 1		\$4,750.00
	Business Unit 4540 - DISTRIBUTION MAINTENANCE Totals	Invoice Transactions 2		\$5,873.20
	Department 40 - PUBLIC WORKS AGENCY Totals	Invoice Transactions 19		\$87,248.60
	Fund 510 - WATER FUND Totals	Invoice Transactions 19		\$87,248.60

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513 WATER DEPR IMPRV&EXT FUND

Accounts Payable by G/L Distribution Report
G/L Date Range 12/24/22 - 12/24/22

Vendor	Invoice Description	G/L Date	Payment Date	Invoice Amount
Fund 513 - WATER DEPR IMPRV & EXTENSION FUND				
Department 71 - UTILITIES				
Business Unit 7330 - WATER FUND DEP, IMP, EXT				
Account 62145 - ENGINEERING SERVICES				
106588 - CDM SMITH, INC.	CORROSION CONTROL STUDY RFP 21-26	* 12/24/2022	01/24/2023	39,147.45
153783 - INTERRA, INC.	MATERIAL TESTING RFP 20-10 TASK ORDER 2-2023 PROJECTS	12/24/2022	01/24/2023	35,965.00
104804 - SMITHGROUP, INC.	EVANSTON SHORELINE REPAIRS RFQ 21-45	12/24/2022	01/24/2023	709.00
16600 - STANTEC CONSULTING SERVICES, INC.	1909 RAW WATER INTAKE REPLACEMENT RFP 19-02	* 12/24/2022	01/24/2023	24,120.66
	Account 62145 - ENGINEERING SERVICES Totals		Invoice Transactions 4	\$99,942.11
Account 65515 - OTHER IMPROVEMENTS				
13463 - GARLAND /DBS, INC.	WATER PLANT HEADHOUSE ROOF & MASONRY IMPROVEMENTS	12/24/2022	01/24/2023	220,616.12
13463 - GARLAND /DBS, INC.	WATER PLANT HEADHOUSE ROOF & MASONRY IMPROVEMENTS	12/24/2022	01/24/2023	16,898.54
	Account 65515 - OTHER IMPROVEMENTS Totals		Invoice Transactions 2	\$237,514.66
	Business Unit 7330 - WATER FUND DEP, IMP, EXT Totals		Invoice Transactions 6	\$337,456.77
	Department 71 - UTILITIES Totals		Invoice Transactions 6	\$337,456.77
	Fund 513 - WATER DEPR IMPRV & EXTENSION FUND Totals		Invoice Transactions 6	\$337,456.77

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CITY OF EVANSTON
BILLS LIST
PERIOD ENDING 01.24.2023 FY22

515 SEWER FUND

Accounts Payable by G/L Distribution Report
G/L Date Range 12/24/22 - 12/24/22

Vendor	Invoice Description	G/L Date	Payment Date	Invoice Amount
Fund 515 - SEWER FUND				
Department 40 - PUBLIC WORKS AGENCY				
Business Unit 4530 - SEWER MAINTENANCE				
Account 65051 - MATERIALS - STREETS DIVISION				
100780 - OZINGA CHICAGO RMC, INC.				
	FY2022 CONCRETE PURCHASE	12/24/2022	01/24/2023	875.25
	Account 65051 - MATERIALS - STREETS DIVISION Totals	Invoice Transactions 1		\$875.25
Account 65090 - SAFETY EQUIPMENT				
103901 - O'LEARY'S CONTRACTORS				
	SOLAR POWERED ARROW BOARD	12/24/2022	01/24/2023	4,750.00
	Account 65090 - SAFETY EQUIPMENT Totals	Invoice Transactions 1		\$4,750.00
	Business Unit 4530 - SEWER MAINTENANCE Totals	Invoice Transactions 2		\$5,625.25
	Department 40 - PUBLIC WORKS AGENCY Totals	Invoice Transactions 2		\$5,625.25
	Fund 515 - SEWER FUND Totals	Invoice Transactions 2		\$5,625.25

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CITY OF EVANSTON
BILLS LIST
PERIOD ENDING 01.24.2023 FY22

520 SOLID WASTE FUND

Accounts Payable by G/L Distribution Report
 G/L Date Range 12/24/22 - 12/24/22

Vendor	Invoice Description	G/L Date	Payment Date	Invoice Amount
Fund 520 - SOLID WASTE FUND				
Department 40 - PUBLIC WORKS AGENCY				
Business Unit 4310 - RECYCLING AND ENVIRONMENTAL MAIN				
Account 62509 - SERVICE AGREEMENTS/ CONTRACTS				
102184 - GROOT RECYCLING & WASTE SERVICES				
104720 - SHRED ALL TRANSFER				
	APARTMENT RECEIVER BOX - COMMERCIAL FRANCHISE	12/24/2022	01/24/2023	14,000.00
	TIRE RECYCLING	12/24/2022	01/24/2023	548.72
	Account 62509 - SERVICE AGREEMENTS/ CONTRACTS Totals		Invoice Transactions 2	\$14,548.72
	Business Unit 4310 - RECYCLING AND ENVIRONMENTAL MAIN Totals		Invoice Transactions 2	\$14,548.72
	Department 40 - PUBLIC WORKS AGENCY Totals		Invoice Transactions 2	\$14,548.72
	Fund 520 - SOLID WASTE FUND Totals		Invoice Transactions 2	\$14,548.72

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CITY OF EVANSTON
BILLS LIST
PERIOD ENDING 01.24.2023 FY22

600 FLEET SERVICES FUND

Accounts Payable by G/L Distribution Report
G/L Date Range 12/24/22 - 12/24/22

Vendor	Invoice Description	G/L Date	Payment Date	Invoice Amount
Fund 600 - FLEET SERVICES FUND				
Department 19 - ADMINISTRATIVE SERVICES				
Business Unit 7710 - FLEET MAINTENANCE				
Account 62245 - OTHER EQMT MAINTENANCE				
102281 - HAVEY COMMUNICATIONS INC.	RIFLE RACK INSTALL #19	12/24/2022	01/24/2023	492.90
108472 - WILMETTE TRUCK & BUS SALES & SERVICE	SAFETY LANE INSPECTIONS MULTIPLE VEHICLES	12/24/2022	01/24/2023	673.50
Account 62245 - OTHER EQMT MAINTENANCE Totals				Invoice Transactions 2
				\$1,166.40
Account 62355 - LAUNDRY/OTHER CLEANING				
101064 - CINTAS #22	UNIFORM CLEANING	12/24/2022	01/24/2023	81.85
101064 - CINTAS #22	UNIFORM CLEANING	12/24/2022	01/24/2023	81.85
101064 - CINTAS #22	UNIFORM CLEANING	12/24/2022	01/24/2023	81.85
Account 62355 - LAUNDRY/OTHER CLEANING Totals				Invoice Transactions 3
				\$245.55
Account 65035 - PETROLEUM PRODUCTS				
17511 - AL WARREN OIL COMPANY, INC.	FUEL FOR FLEET VEHICLES (8574) 10% REG UNLEADED 87 OCT	12/24/2022	01/24/2023	20,028.86
17511 - AL WARREN OIL COMPANY, INC.	FUEL FOR FLEET VEHICLES (7558) ULSD UNDYED WINTER BLEND	12/24/2022	01/24/2023	27,195.95
Account 65035 - PETROLEUM PRODUCTS Totals				Invoice Transactions 2
				\$47,224.81
Account 65060 - MATER. TO MAINT. AUTOS				
15228 - ADVANCE AUTO PARTS	STOCK FOR FLEET	12/24/2022	01/24/2023	336.58
15228 - ADVANCE AUTO PARTS	SNOW BLOWER PARTS	12/24/2022	01/24/2023	8.63
322967 - APC STORES, INC., DBA BUMPER TO BUMPER	STOCK FOR FLEET	12/24/2022	01/24/2023	1,250.00
322967 - APC STORES, INC., DBA BUMPER TO BUMPER	STOCK FOR FLEET	12/24/2022	01/24/2023	17.90
322967 - APC STORES, INC., DBA BUMPER TO BUMPER	SHOP SUPPLIES	12/24/2022	01/24/2023	292.49
322967 - APC STORES, INC., DBA BUMPER TO BUMPER	STOCK FOR FLEET	12/24/2022	01/24/2023	804.90
322967 - APC STORES, INC., DBA BUMPER TO BUMPER	PARTS FOR #311R	12/24/2022	01/24/2023	102.35
322967 - APC STORES, INC., DBA BUMPER TO BUMPER	FILTER	12/24/2022	01/24/2023	37.53
322967 - APC STORES, INC., DBA BUMPER TO BUMPER	PARTS FOR #311	12/24/2022	01/24/2023	102.61
322967 - APC STORES, INC., DBA BUMPER TO BUMPER	PARTS FOR PARKING #117	12/24/2022	01/24/2023	306.88
322967 - APC STORES, INC., DBA BUMPER TO BUMPER	STOCK FOR FLEET	12/24/2022	01/24/2023	13.20
322967 - APC STORES, INC., DBA BUMPER TO BUMPER	STOCK FOR FLEET	12/24/2022	01/24/2023	388.90
322967 - APC STORES, INC., DBA BUMPER TO BUMPER	STOCK FOR FLEET	12/24/2022	01/24/2023	240.04
322967 - APC STORES, INC., DBA BUMPER TO BUMPER	PARTS FOR #741	12/24/2022	01/24/2023	37.60
322967 - APC STORES, INC., DBA BUMPER TO BUMPER	STOCK FOR FLEET	12/24/2022	01/24/2023	19.47
322967 - APC STORES, INC., DBA BUMPER TO BUMPER	SHOP SUPPLIES	12/24/2022	01/24/2023	25.08
322967 - APC STORES, INC., DBA BUMPER TO BUMPER	STOCK FOR FLEET	12/24/2022	01/24/2023	41.58
322967 - APC STORES, INC., DBA BUMPER TO BUMPER	STOCK FOR FLEET	12/24/2022	01/24/2023	390.75
322967 - APC STORES, INC., DBA BUMPER TO BUMPER	STOCK FOR FLEET	12/24/2022	01/24/2023	83.16
322967 - APC STORES, INC., DBA BUMPER TO BUMPER	STOCK FOR FLEET	12/24/2022	01/24/2023	6.64
322967 - APC STORES, INC., DBA BUMPER TO BUMPER	STOCK FOR FLEET	12/24/2022	01/24/2023	216.45
322967 - APC STORES, INC., DBA BUMPER TO BUMPER	STOCK FOR FLEET	12/24/2022	01/24/2023	231.90
322967 - APC STORES, INC., DBA BUMPER TO BUMPER	STOCK FOR FLEET	12/24/2022	01/24/2023	25.56
322967 - APC STORES, INC., DBA BUMPER TO BUMPER	STOCK FOR FLEET	12/24/2022	01/24/2023	128.10
322967 - APC STORES, INC., DBA BUMPER TO BUMPER	STOCK FOR FLEET	12/24/2022	01/24/2023	64.05
322967 - APC STORES, INC., DBA BUMPER TO BUMPER	STOCK FOR FLEET	12/24/2022	01/24/2023	128.00
322967 - APC STORES, INC., DBA BUMPER TO BUMPER	STOCK FOR FLEET	12/24/2022	01/24/2023	24.86
322967 - APC STORES, INC., DBA BUMPER TO BUMPER	STOCK FOR FLEET	12/24/2022	01/24/2023	95.15
322967 - APC STORES, INC., DBA BUMPER TO BUMPER	STOCK FOR FLEET	12/24/2022	01/24/2023	86.28
322967 - APC STORES, INC., DBA BUMPER TO BUMPER	STOCK FOR FLEET	12/24/2022	01/24/2023	147.94
322967 - APC STORES, INC., DBA BUMPER TO BUMPER	STOCK FOR FLEET	12/24/2022	01/24/2023	108.56
322967 - APC STORES, INC., DBA BUMPER TO BUMPER	STOCK FOR FLEET	12/24/2022	01/24/2023	42.28
322967 - APC STORES, INC., DBA BUMPER TO BUMPER	STOCK FOR FLEET	12/24/2022	01/24/2023	60.18
322967 - APC STORES, INC., DBA BUMPER TO BUMPER	BRAKE SYSTEM #823	12/24/2022	01/24/2023	16.98
322967 - APC STORES, INC., DBA BUMPER TO BUMPER	STOCK FOR FLEET	12/24/2022	01/24/2023	99.39
322967 - APC STORES, INC., DBA BUMPER TO BUMPER	STOCK FOR FLEET	12/24/2022	01/24/2023	25.56
322967 - APC STORES, INC., DBA BUMPER TO BUMPER	STOCK FOR FLEET	12/24/2022	01/24/2023	75.56
322967 - APC STORES, INC., DBA BUMPER TO BUMPER	STOCK FOR FLEET	12/24/2022	01/24/2023	105.74
18598 - ARLINGTON HEIGHTS FORD	REPAIRS TO #701	12/24/2022	01/24/2023	347.30
18598 - ARLINGTON HEIGHTS FORD	STOCK FOR FLEET	12/24/2022	01/24/2023	933.80
18598 - ARLINGTON HEIGHTS FORD	STOCK FOR FLEET	12/24/2022	01/24/2023	24.16
18598 - ARLINGTON HEIGHTS FORD	REPAIRS TO PD #47	12/24/2022	01/24/2023	101.71
18598 - ARLINGTON HEIGHTS FORD	REPAIRS TO FORESTRY #502	12/24/2022	01/24/2023	466.79
18598 - ARLINGTON HEIGHTS FORD	REPAIRS TO EFD #A-21	12/24/2022	01/24/2023	102.93
18598 - ARLINGTON HEIGHTS FORD	BRAKES FOR EFD A-21	12/24/2022	01/24/2023	236.90
18598 - ARLINGTON HEIGHTS FORD	PARTS FOR PRCS #425	12/24/2022	01/24/2023	6.32
18598 - ARLINGTON HEIGHTS FORD	SUSPENSION FOR #425	12/24/2022	01/24/2023	123.74
18598 - ARLINGTON HEIGHTS FORD	PARTS FOR #425	12/24/2022	01/24/2023	94.30
18598 - ARLINGTON HEIGHTS FORD	STOCK FOR FLEET	12/24/2022	01/24/2023	37.26
18598 - ARLINGTON HEIGHTS FORD	PARTS FOR #701	12/24/2022	01/24/2023	289.64
18598 - ARLINGTON HEIGHTS FORD	REPAIRS TO #914	12/24/2022	01/24/2023	63.40
18598 - ARLINGTON HEIGHTS FORD	REPAIRS TO #110	12/24/2022	01/24/2023	147.63
18598 - ARLINGTON HEIGHTS FORD	REPAIRS TO #823	12/24/2022	01/24/2023	287.87
18598 - ARLINGTON HEIGHTS FORD	BRAKE REPAIR #823	12/24/2022	01/24/2023	13.11
18598 - ARLINGTON HEIGHTS FORD	REPAIRS TO #823	12/24/2022	01/24/2023	48.30
18598 - ARLINGTON HEIGHTS FORD	REPAIRS TO #914	12/24/2022	01/24/2023	207.13
18598 - ARLINGTON HEIGHTS FORD	REPAIRS TO #823	12/24/2022	01/24/2023	165.62
18598 - ARLINGTON HEIGHTS FORD	RETURN	12/24/2022	01/24/2023	(123.74)
18598 - ARLINGTON HEIGHTS FORD	STOCK FOR FLEET	12/24/2022	01/24/2023	933.80
100412 - ATLAS BOBCAT, INC.	CREDIT	12/24/2022	01/24/2023	(178.43)
100412 - ATLAS BOBCAT, INC.	PARTS FOR #508	12/24/2022	01/24/2023	261.22
100412 - ATLAS BOBCAT, INC.	PARTS FOR #510	12/24/2022	01/24/2023	2,208.82
100412 - ATLAS BOBCAT, INC.	CREDIT	12/24/2022	01/24/2023	(57.77)
100412 - ATLAS BOBCAT, INC.	PARTS FOR #510	12/24/2022	01/24/2023	30.02
100412 - ATLAS BOBCAT, INC.	PARTS FOR #510	12/24/2022	01/24/2023	20.36
100412 - ATLAS BOBCAT, INC.	COMPUTER PROGRAMMING FOR #510	12/24/2022	01/24/2023	784.00
106984 - BURRIS EQUIPMENT CO.	REPAIRS TO #504	12/24/2022	01/24/2023	82.22
285052 - CHICAGO PARTS & SOUND, LLC	BRAKES FOR A-21	12/24/2022	01/24/2023	394.64
285052 - CHICAGO PARTS & SOUND, LLC	STOCK FOR FLEET	12/24/2022	01/24/2023	178.44
285052 - CHICAGO PARTS & SOUND, LLC	STOCK FOR FLEET	12/24/2022	01/24/2023	148.56
285052 - CHICAGO PARTS & SOUND, LLC	STOCK FOR FLEET	12/24/2022	01/24/2023	56.72
285052 - CHICAGO PARTS & SOUND, LLC	STOCK FOR FLEET	12/24/2022	01/24/2023	53.34
285052 - CHICAGO PARTS & SOUND, LLC	STOCK FOR FLEET	12/24/2022	01/24/2023	217.46
285052 - CHICAGO PARTS & SOUND, LLC	CREDIT FOR RETURN	12/24/2022	01/24/2023	(217.46)
285052 - CHICAGO PARTS & SOUND, LLC	CREDIT	12/24/2022	01/24/2023	(456.54)
285052 - CHICAGO PARTS & SOUND, LLC	CREDIT	12/24/2022	01/24/2023	(100.00)
285052 - CHICAGO PARTS & SOUND, LLC	CREDIT	12/24/2022	01/24/2023	(170.10)
285052 - CHICAGO PARTS & SOUND, LLC	CREDIT	12/24/2022	01/24/2023	(88.38)
101081 - CITY WELDING SALES & SERVICE INC.	SHOP SUPPLIES	12/24/2022	01/24/2023	107.87
101300 - CUMBERLAND SERVICENTER	PARTS FOR #725	12/24/2022	01/24/2023	29.52
101300 - CUMBERLAND SERVICENTER	DEF SYSTEM #716	12/24/2022	01/24/2023	571.03
101300 - CUMBERLAND SERVICENTER	COOLANT SYSTEM FOR #725	12/24/2022	01/24/2023	201.47
101300 - CUMBERLAND SERVICENTER	REPAIRS TO #716	12/24/2022	01/24/2023	460.53
101300 - CUMBERLAND SERVICENTER	REPAIRS TO #714	12/24/2022	01/24/2023	550.76
101300 - CUMBERLAND SERVICENTER	STOCK FOR FLEET	12/24/2022	01/24/2023	1,879.59
101300 - CUMBERLAND SERVICENTER	STOCK FOR FLEET	12/24/2022	01/24/2023	1,867.59
101300 - CUMBERLAND SERVICENTER	STOCK FOR FLEET	12/24/2022	01/24/2023	1,867.59
101300 - CUMBERLAND SERVICENTER	REPAIRS TO #714	12/24/2022	01/24/2023	1,886.59
101300 - CUMBERLAND SERVICENTER	REPAIRS TO #705	12/24/2022	01/24/2023	339.65
101300 - CUMBERLAND SERVICENTER	REPAIRS TO #723	12/24/2022	01/24/2023	199.47
101303 - CUMMINS SALES AND SERVICE	TURBO SYSTEM FOR #716	12/24/2022	01/24/2023	1,302.47
101511 - DOUGLAS TRUCK PARTS	PARTS FOR #524	12/24/2022	01/24/2023	398.40
120361 - EJ EQUIPMENT	REPAIRS TO #543	12/24/2022	01/24/2023	179.55

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600 FLEET SERVICES FUND

Accounts Payable by G/L Distribution Report
G/L Date Range 12/24/22 - 12/24/22

Vendor	Invoice Description	G/L Date	Payment Date	Invoice Amount
107308 - GENERAL TRUCK PARTS & EQT	PTO REPAIR #615	12/24/2022	01/24/2023	1,972.58
227800 - GOLF MILL FORD	EGR FOR #914	12/24/2022	01/24/2023	140.57
227800 - GOLF MILL FORD	MIRROR FOR #68	12/24/2022	01/24/2023	216.24
227800 - GOLF MILL FORD	REPAIRS TO #914	12/24/2022	01/24/2023	101.27
227800 - GOLF MILL FORD	CREDIT	12/24/2022	01/24/2023	(116.45)
102137 - GRAINGER, INC., W.W.	SHOP SUPPLIES	12/24/2022	01/24/2023	12.78
102137 - GRAINGER, INC., W.W.	SHOP SUPPLIES	12/24/2022	01/24/2023	25.00
102137 - GRAINGER, INC., W.W.	SHOP SUPPLIES	12/24/2022	01/24/2023	10.52
101556 - HEART CERTIFIED AUTO CARE	PARTS FOR #502	12/24/2022	01/24/2023	89.00
122397 - HERITAGE CRYSTAL CLEAN	STOCK FOR FLEET	12/24/2022	01/24/2023	854.68
16406 - IMPERIAL SUPPLIES, LLC	SHOP SUPPLIES	12/24/2022	01/24/2023	136.79
16406 - IMPERIAL SUPPLIES, LLC	STOCK FOR FLEET	12/24/2022	01/24/2023	206.91
16406 - IMPERIAL SUPPLIES, LLC	SHOP SUPPLIES	12/24/2022	01/24/2023	132.80
102614 - INTERSTATE BATTERY OF NORTHERN CHICAGO	STOCK FOR FLEET	12/24/2022	01/24/2023	578.62
102614 - INTERSTATE BATTERY OF NORTHERN CHICAGO	STOCK FOR FLEET	12/24/2022	01/24/2023	125.65
15512 - LAKESIDE INTERNATIONAL, LLC	REPAIRS TO EFD #315R	12/24/2022	01/24/2023	736.45
15512 - LAKESIDE INTERNATIONAL, LLC	PARTS FOR #636	12/24/2022	01/24/2023	278.59
15512 - LAKESIDE INTERNATIONAL, LLC	PARTS FOR #737	12/24/2022	01/24/2023	122.43
15512 - LAKESIDE INTERNATIONAL, LLC	PARTS FOR #624	12/24/2022	01/24/2023	98.46
15512 - LAKESIDE INTERNATIONAL, LLC	REPAIRS TO EFD #A-23	12/24/2022	01/24/2023	1,959.78
15512 - LAKESIDE INTERNATIONAL, LLC	PARTS FOR #627	12/24/2022	01/24/2023	76.38
15512 - LAKESIDE INTERNATIONAL, LLC	REPAIRS TO A-23	12/24/2022	01/24/2023	56.57
102994 - LEACH ENTERPRISES, INC.	SHOP SUPPLIES	12/24/2022	01/24/2023	230.00
254692 - LINDCO EQUIPMENT SALES, INC.	STOCK FOR FLEET	12/24/2022	01/24/2023	141.04
105080 - MACQUEEN EQUIPMENT DBA MACQUEEN EMERGENCY GROUP	PARTS FOR EFD #E-25	12/24/2022	01/24/2023	240.07
105080 - MACQUEEN EQUIPMENT DBA MACQUEEN EMERGENCY GROUP	STOCK FOR FLEET	12/24/2022	01/24/2023	228.27
105080 - MACQUEEN EQUIPMENT DBA MACQUEEN EMERGENCY GROUP	PARTS FOR EFD #T-23	12/24/2022	01/24/2023	1,119.40
105080 - MACQUEEN EQUIPMENT DBA MACQUEEN EMERGENCY GROUP	TILLER UGHTS NEEDED FOR EFD #T-22	12/24/2022	01/24/2023	5,846.56
322710 - MID-TOWN PETROLEUM ACQUISITION LLC DBA:	STOCK FOR FLEET	12/24/2022	01/24/2023	477.63
103490 - MONROE TRUCK EQUIPMENT	PARTS FOR STREETS #622	12/24/2022	01/24/2023	683.35
103490 - MONROE TRUCK EQUIPMENT	PARTS FOR #615	12/24/2022	01/24/2023	801.06
103490 - MONROE TRUCK EQUIPMENT	PARTS FOR GREENWAYS #572	12/24/2022	01/24/2023	874.00
103490 - MONROE TRUCK EQUIPMENT	PARTS FOR #627	12/24/2022	01/24/2023	804.55
103795 - NORTH SHORE TOWING	LANDROLL TRAILER #R-315	12/24/2022	01/24/2023	437.50
252920 - ORLANDO AUTO TOP	STOCK FOR FLEET	12/24/2022	01/24/2023	295.00
252920 - ORLANDO AUTO TOP	REPAIRS TO #625	12/24/2022	01/24/2023	250.00
252920 - ORLANDO AUTO TOP	WINDSHIELD REPLACEMENT #69	12/24/2022	01/24/2023	685.00
17289 - PAGCO INCORPORATED	SHOP SUPPLIES	12/24/2022	01/24/2023	194.00
17289 - PAGCO INCORPORATED	SHOP SUPPLIES	12/24/2022	01/24/2023	1,380.58
11319 - RAYES BOILER & WELDING, LTD	REPAIRS TO #923	12/24/2022	01/24/2023	2,475.00
11319 - RAYES BOILER & WELDING, LTD	BODYWORK FOR #328R	12/24/2022	01/24/2023	600.00
324612 - RUSH TRUCK CENTERS OF ILLINOIS, INC	EGR SYSTEM FOR #R-315	12/24/2022	01/24/2023	950.00
104918 - STANDARD EQUIPMENT COMPANY	PARTS FOR #741	12/24/2022	01/24/2023	2,110.89
104918 - STANDARD EQUIPMENT COMPANY	CREDIT	12/24/2022	01/24/2023	(29.24)
104918 - STANDARD EQUIPMENT COMPANY	BRAKE PARTS FOR #741	12/24/2022	01/24/2023	79.64
104918 - STANDARD EQUIPMENT COMPANY	BRAKES FOR #741	12/24/2022	01/24/2023	2,141.65
104918 - STANDARD EQUIPMENT COMPANY	BRAKES FOR #741	12/24/2022	01/24/2023	2,198.29
104918 - STANDARD EQUIPMENT COMPANY	REPAIRS TO #741	12/24/2022	01/24/2023	153.86
104918 - STANDARD EQUIPMENT COMPANY	PARTS FOR #925	12/24/2022	01/24/2023	377.26
104918 - STANDARD EQUIPMENT COMPANY	PARTS FOR #741	12/24/2022	01/24/2023	608.81
104918 - STANDARD EQUIPMENT COMPANY	PARTS FOR #954	12/24/2022	01/24/2023	1,141.39
104918 - STANDARD EQUIPMENT COMPANY	REPAIRS TO #741	12/24/2022	01/24/2023	466.17
104918 - STANDARD EQUIPMENT COMPANY	REPAIRS TO #742	12/24/2022	01/24/2023	402.53
104918 - STANDARD EQUIPMENT COMPANY	PARTS FOR #743	12/24/2022	01/24/2023	1,950.96
104918 - STANDARD EQUIPMENT COMPANY	TOW FOR REM #743	12/24/2022	01/24/2023	1,680.00
104918 - STANDARD EQUIPMENT COMPANY	REPAIRS TO REM #743	12/24/2022	01/24/2023	1,504.59
104918 - STANDARD EQUIPMENT COMPANY	PARTS FOR REM #743	12/24/2022	01/24/2023	1,566.86
104918 - STANDARD EQUIPMENT COMPANY	WHEEL REBUILD	12/24/2022	01/24/2023	3,225.43
104918 - STANDARD EQUIPMENT COMPANY	SHOP SUPPLIES	12/24/2022	01/24/2023	399.16
324441 - THE CHEVROLET EXCHANGE	COOLANT SYSTEM FOR #43	12/24/2022	01/24/2023	9.17
324441 - THE CHEVROLET EXCHANGE	COOLING SYSTEM #43	12/24/2022	01/24/2023	551.31
252904 - U-HAUL	FUEL FOR PRCS #453	12/24/2022	01/24/2023	171.57
106333 - WEST SIDE TRACTOR SALES	PARTS FOR #744	12/24/2022	01/24/2023	523.98
106333 - WEST SIDE TRACTOR SALES	STOCK FOR FLEET	12/24/2022	01/24/2023	1,425.02
106333 - WEST SIDE TRACTOR SALES	STOCK FOR FLEET	12/24/2022	01/24/2023	1,425.02
106333 - WEST SIDE TRACTOR SALES	PARTS FOR #680	12/24/2022	01/24/2023	1,530.79
106333 - WEST SIDE TRACTOR SALES	PARTS FOR #680	12/24/2022	01/24/2023	194.45
106333 - WEST SIDE TRACTOR SALES	PURCHASE OF FRONT END LOADER FOR PWA #681	12/24/2022	01/24/2023	17,207.41
105553 - WHOLESALE DIRECT INC	LIGHTS FOR #636	12/24/2022	01/24/2023	412.96
17186 - WOLTER GROUP	REPAIRS TO #267	12/24/2022	01/24/2023	862.13
Account 65060 - MATER. TO MAINT. AUTOS Totals		Invoice Transactions 163		\$96,526.89
Account 65065 - TIRES & TUBES				
140718 - FOSTER COACH SALES, INC.	TIRE REPAIR FOR A-21	12/24/2022	01/24/2023	89.79
245860 - WENTWORTH TIRE SERVICE	TIRES FOR MULTIPLE VEHICLES	12/24/2022	01/24/2023	608.50
245860 - WENTWORTH TIRE SERVICE	STOCK FOR FLEET	12/24/2022	01/24/2023	750.92
245860 - WENTWORTH TIRE SERVICE	STOCK FOR FLEET	12/24/2022	01/24/2023	2,002.48
245860 - WENTWORTH TIRE SERVICE	TIRES FOR #425	12/24/2022	01/24/2023	579.88
245860 - WENTWORTH TIRE SERVICE	STOCK FOR FLEET	12/24/2022	01/24/2023	589.88
245860 - WENTWORTH TIRE SERVICE	TIRE REPAIR MULTIPLE VEHICLES	12/24/2022	01/24/2023	412.50
Account 65065 - TIRES & TUBES Totals		Invoice Transactions 7		\$5,033.95
Account 65090 - SAFETY EQUIPMENT				
101062 - CINTAS	FIRST AID CABINET REFILL	12/24/2022	01/24/2023	121.03
Account 65090 - SAFETY EQUIPMENT Totals		Invoice Transactions 1		\$121.03
Business Unit 7710 - FLEET MAINTENANCE Totals		Invoice Transactions 178		\$150,318.63
Department 19 - ADMINISTRATIVE SERVICES Totals		Invoice Transactions 178		\$150,318.63
Fund 600 - FLEET SERVICES FUND Totals		Invoice Transactions 178		\$150,318.63

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CITY OF EVANSTON
BILLS LIST
PERIOD ENDING 01.24.2023 FY22

601 EQUIPMENT REPLACEMENT FUND

Accounts Payable by G/L Distribution Report
G/L Date Range 12/24/22 - 12/24/22

Vendor	Invoice Description	G/L Date	Payment Date	Invoice Amount
Fund 601 - EQUIPMENT REPLACEMENT FUND				
Department 19 - ADMINISTRATIVE SERVICES				
Business Unit 7780 - VEHICLE REPLACEMENTS				
Account 65550 - AUTOMOTIVE EQUIPMENT				
106333 - WEST SIDE TRACTOR SALES	PURCHASE OF FRONT END LOADER FOR PWA #681 SOURCEWELL	12/24/2022	01/24/2023	228,612.79
	Account 65550 - AUTOMOTIVE EQUIPMENT Totals		Invoice Transactions 1	\$228,612.79
	Business Unit 7780 - VEHICLE REPLACEMENTS Totals		Invoice Transactions 1	\$228,612.79
	Department 19 - ADMINISTRATIVE SERVICES Totals		Invoice Transactions 1	\$228,612.79
	Fund 601 - EQUIPMENT REPLACEMENT FUND Totals		Invoice Transactions 1	\$228,612.79

CITY OF EVANSTON
BILLS LIST
PERIOD ENDING 01.24.2023 FY22

605 INSURANCE FUND

Accounts Payable by G/L Distribution Report
G/L Date Range 12/24/22 - 12/24/22

Vendor	Invoice Description	G/L Date	Payment Date	Invoice Amount
Fund 605 - INSURANCE FUND				
Department 99 - NON-DEPARTMENTAL				
Business Unit 7800 - RISK MANAGEMENT				
Account 62130 - LEGAL SERVICES-GENERAL				
17424 - ROCK FUSCO & CONNELLY, LLC	SANCHEZ V THE VILLAGE OF WHEELING #19 C2437	12/24/2022	12/24/2022	3,925.00
10460 - ANCEL, GLINK, DIAMOND, BUSH, DICIANNI & KRAFTHEFER, P.	LEGAL SERVICES- BALLARD MARINE CONSTRUCTION	12/24/2022	01/24/2023	2,441.75
19283 - FILIPPINI LAW FIRM LLP	LEGAL SERVICES -PAL	12/24/2022	01/24/2023	11,354.00
15930 - ICE MILLER LEGAL COUNSEL	LEGAL SERVICES - COPENHAVER CONSTRUCTION	12/24/2022	01/24/2023	13,609.56
12974 - KLEIN, THORPE AND JENKINS, LTD	KELLY V COE - FOIA	12/24/2022	01/24/2023	487.50
12974 - KLEIN, THORPE AND JENKINS, LTD	CHECK CU V COE	12/24/2022	01/24/2023	767.09
Account 62130 - LEGAL SERVICES-GENERAL Totals			Invoice Transactions 1	\$3,925.00
Business Unit 7800 - RISK MANAGEMENT Totals			Invoice Transactions 1	\$3,925.00
Department 99 - NON-DEPARTMENTAL Totals			Invoice Transactions 1	\$3,925.00
Fund 605 - INSURANCE FUND Totals			Invoice Transactions 1	\$3,925.00
* = Prior Fiscal Year Activity			Invoice Transactions 540	\$1,675,487.84

Run by Tera Davis on 01/18/2023 10:57:53 AM

CITY OF EVANSTON
BILLS LIST
PERIOD ENDING 01.24.2023 FY22

Accounts Payable by G/L Distribution Report
*ADVANCED CHECKS FOR PAY PERIOD ENDING 01.24.2023 FY22

Vendor	Invoice Description	G/L Date	Payment Date	Invoice Amount
Fund 100 - GENERAL FUND				
Department 13 - CITY COUNCIL				
Business Unit 1300 - CITY COUNCIL				
Account 62360 - MEMBERSHIP DUES				
102515 - ILLINOIS MUNICIPAL LEAGUE	*SELF EVALUATION SERVICES	12/25/2022	01/05/2023	500.00
	Account 62360 - MEMBERSHIP DUES Totals		Invoice Transactions 1	\$500.00
	Business Unit 1300 - CITY COUNCIL Totals		Invoice Transactions 1	\$500.00
	Department 13 - CITY COUNCIL Totals		Invoice Transactions 1	\$500.00
Department 15 - CITY MANAGER'S OFFICE				
Business Unit 5300 - ECON. DEVELOPMENT				
Account 62664 - ENTREPRENEURSHIP SUPPORT				
265511 - GREENWISE ORGANIC LAWN CARE	*ENTREPRENEURSHIP SUPPORT PROGRAM	12/25/2022	01/05/2023	2,500.00
19404 - OVO FRITO CAFE CORP	*ENTREPRENEURSHIP SUPPORT PROGRAM	12/25/2022	01/05/2023	2,500.00
	Account 62664 - ENTREPRENEURSHIP SUPPORT Totals		Invoice Transactions 2	\$5,000.00
	Business Unit 5300 - ECON. DEVELOPMENT Totals		Invoice Transactions 2	\$5,000.00
	Department 15 - CITY MANAGER'S OFFICE Totals		Invoice Transactions 2	\$5,000.00
	Fund 100 - GENERAL FUND Totals		Invoice Transactions 3	\$5,500.00
* = Prior Fiscal Year Activity			Invoice Transactions 3	\$5,500.00

**CITY OF EVANSTON
BILLS LIST
PERIOD ENDING 01.24.2023 FY22**

**SUPPLEMENTAL LIST
ACH AND WIRE TRANSFERS**

ACCOUNT NUMBER	SUPPLIER NAME	DESCRIPTION	AMOUNT
VARIOUS	VARIOUS	TWIN EAGLE	NATURAL GAS DECEMBER, 2022
			14,721.50
			14,721.50
			14,721.50
		Grand Total	1,695,709.34

PREPARED BY _____ DATE _____

REVIEWED BY _____ DATE _____

APPROVED BY _____ DATE _____



Memorandum

To: Honorable Mayor and Members of the City Council
CC: Members of Administration and Public Works Committee
From: Sean Ciolek, Facilities & Fleet Management Div. Manager
CC: Michael Rivera, Interim Administrative Services Director
Subject: Approval of a Purchase of Six Electric Vehicles for Various City Departments for FY 2023
Date: January 23, 2023

Recommended Action:

Staff recommends the City Council authorize the City Manager to enter into a purchase agreement with Currie Motors (10125 W. Laraway Rd, Frankfort, IL 60423) for six (6) Chevrolet Bolt EVs in the amount of \$183,678.60. The six vehicles will be utilized by various City departments, including Community Development, Health & Human Services, and the Public Works Agency.

Funding Source:

Funding for the six (6) vehicles will be from the Automotive Equipment Fund (Account 601.19.7780.65550) in the amount of \$183,678.60 which has a FY 2023 budgeted amount of \$2,700,000.00. This expenditure represents 6.8% of this budgeted amount.

CARP:

Municipal Operations, Transportation & Mobility

Council Action:

For Action

Summary:

Facilities & Fleet Management (FFM) staff carefully weigh multiple variables to replace and repurpose vehicles accordingly. In an effort to not allow the fleet's overall age to become imbalanced, the staff focuses on a steady plan of bringing in newer and less worn equipment as needed rather than holding onto older, antiquated vehicles, which will absorb more time and more funds to repair and maintain over time. The current replacement strategy focuses on mileage, engine time, age, reliability, maintenance cost, and the operational environment the equipment is subjected to. In addition, as the City continues with the implementation of the City's Climate Action Resilience Plan, the staff is striving when applicable and available to

replace existing vehicles with Electric vehicles, Hybrid powered vehicles or other environmentally friendly options that will reduce CO emissions, especially while driving or idling. All of these variables are considered when determining which vehicles should be replaced and when.

All of the vehicles being replaced at this time will either be auctioned or will be repurposed to the Motor Pool. Staff determines which vehicles are surplus as a result of new vehicle replacements being placed into service or vehicles that had to be taken out of service for safety reasons with the intention of eventual replacement. The staff works hard to ensure vehicles are only sold when they are determined they are not in usable condition or when they would bring in peak revenue at auction, bringing in additional revenue for future purchases.

Two 2023 Chevrolet Bolt EVs will be new additions (assigned #473 and #475) to the Fleet and placed into service with Health & Human Services to accommodate a recent increase in staffing. The four existing City vehicles noted below will also be replaced with 2023 Chevrolet Bolt EVs:

- Existing vehicle #201 is a 2013 Ford Escape used by the Engineering & Capital Planning Bureau of the Public Works Agency. The vehicle was purchased in 2013 for \$23,380. The vehicle has had 27 repairs with costs totaling approximately \$10,742, inclusive of maintenance and in-house/outside vendor repairs. This existing vehicle will be rotated to the Motor Pool, and the new vehicle will be assigned #203
- Existing vehicle #208 is a 2013 Ford Escape used by the Engineering & Capital Planning Bureau of the Public Works Agency. The vehicle was purchased in 2013 for \$23,380. The vehicle has had 39 repairs with costs totaling approximately \$11,097, inclusive of maintenance and in-house/outside vendor repairs. The existing vehicle will be rotated to the Motor Pool, and the new vehicle will be assigned #204.
- Existing vehicle #403 is a 2013 Ford Focus used by Community Development. The vehicle was purchased in 2012 for \$14,030.14. The vehicle has had 60 repairs with costs totaling approximately \$20,608, inclusive of maintenance and in-house/outside vendor repairs. The existing vehicle has excessive rust penetration at the frame and will be auctioned. The new vehicle will be assigned #411.
- Existing vehicle #404 is a 2011 Ford Focus used by Community Development. The vehicle was purchased in 2011 for \$13,782.50. The vehicle has had 32 repairs with costs totaling approximately \$16,983, inclusive of maintenance and in-house/outside vendor repairs. The existing vehicle will be auctioned, and the new vehicle will be assigned #412.

Currie Motors is the Northwest Municipal Conference - Suburban Purchasing Cooperative (SPC) bid winner for the Chevrolet Bolt EV. The vendor has been a responsive and responsible bid winner for many years and, as such, has provided efficient turn-around to ordering and timely delivery needs. There are no Evanston-based businesses that can provide these types of vehicles.

In addition, it is essential to note that with the continued shipping delays/supply chain issues and rise in costs, it would be advantageous for the City to move forward with this purchase at this time. Staff was able to locate these vehicles from the vendor because another organization canceled their order. The requested Chevrolet vehicles are readily available for delivery upon

approval as noted. The vehicles will come with dual charge cable for either a 110 or 220-volt hook-up, and a logistical plan for energizing them is still to be developed.

Attachments:

[2023 Chevrolet Bolt Quote](#)

[Vehicle 201](#)

[Vehicle 208](#)

[Vehicle 403](#)

[Vehicle 404](#)

Vehicle: [Retail] 2022 Chevrolet Bolt EV (1FB48) 5dr Wgn 1LT



Currie Motors
Dealership Information

Currie Motors Commercial Center
10125 W. Laraway Rd.
Frankfort, IL 60423

Prepared By:

Tom Sullivan
Currie Motors
815-412-3227
tsullivan@curriemotors.com

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Vehicle: [Retail] 2022 Chevrolet Bolt EV (1FB48) 5dr Wgn 1LT ( Complete)

Standard Equipment

Package

Chevrolet Safety Assist includes (UHY) Automatic Emergency Braking, (UKJ) Front Pedestrian Braking, (UHX) Lane Keep Assist with Lane Departure Warning, (UE4) Following Distance Indicator, (UEU) Forward Collision Alert and (TQ5) IntelliBeam

Mechanical

Engine, none

Electric drive unit, (200 hp [150 kW] 266 lb-ft of torque [360 N-m])

Final drive ratio, 7.05:1

Front wheel drive

Suspension, Performance ride and Handling

Suspension, front independent

Suspension, rear, semi-independent, compound crank

Battery, Propulsion, Lithium-ion, Rechargeable Energy Storage System

Electric Propulsion

Electronic Precision Shift, button and trigger based drive unit interface includes One Pedal Driving button

Steering wheel controls, Regen on Demand, steering wheel paddle, regenerative braking

DC fast charging

Charging module, 11.5 kW high-voltage

Battery, 12-volt with rundown protection

Steering, power, non-variable ratio, electric

Brakes, 4-wheel antilock, 4-wheel disc

Keyless start, push button

Brake, electronic parking

Exterior

Wheels, 17" (43.2 cm) Silver painted aluminum (STD)

Tires, P215/50R17 all-season blackwall, Michelin Selfseal puncture-sealing

Recovery hook, front

Recovery hook, rear

Headlamp control, automatic on and off

Headlamps, LED

IntelliBeam, auto high beam

Lamp, center high-mounted stop/brake (CHMSL), LED

Lamps, stop and tail, LED

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Vehicle: [Retail] 2022 Chevrolet Bolt EV (1FB48) 5dr Wgn 1LT ( Complete)

Exterior

Mirrors, outside heated power-adjustable, Black, manual-folding

Glass, solar absorbing

Wipers, front intermittent, variable with washers

Wiper, rear intermittent with washer

Door handles, body-color

Liftgate handle

Entertainment

Chevrolet Infotainment 3 Plus system 10.2" diagonal HD color touchscreen, AM/FM stereo, Bluetooth audio streaming for 2 active devices, Apple CarPlay and Android Auto capable, enhanced voice recognition, in-vehicle apps, cloud connected personalization for select infotainment and vehicle settings. Subscription required for enhanced and connected services after trial period. (STD)

Audio system feature, 6-speaker system

Audio system feature, SD card receptacle

Wireless Apple CarPlay/Wireless Android Auto capability

SiriusXM Radio with 360L Equipped with SiriusXM with 360L. Enjoy a trial subscription of the Platinum Plan for the full 360L experience, with a greater variety of SiriusXM content, a more personalized experience and easier navigation. With the Platinum Plan, you can also enjoy your favorites everywhere you go, with the SiriusXM app, online and at home on compatible connected devices. (IMPORTANT: The SiriusXM radio trial package is not provided on vehicles that are ordered for Fleet Daily Rental ("FDR") use. If you decide to continue service after your trial, the subscription plan you choose will automatically renew thereafter and you will be charged according to your chosen payment method at then-current rates. Fees and taxes apply. See the SiriusXM Customer Agreement at www.siriusxm.com for complete terms and how to cancel. All fees, content, features, and availability are subject to change.)

Wi-Fi Hotspot capable (Terms and limitations apply. See onstar.com or dealer for details.)

Antenna, roof-mounted, shark-fin, body-color

Interior

Seats, front bucket

Charge cord, 120-volt, portable, NEMA 5 plug with SAE J1772 vehicle connection (Deleted when (K1T) Rear Seat Delete Package is ordered.)

Seat trim, cloth

Seat adjuster, driver 6-way manual

Seat adjuster, front passenger 6-way manual

Head restraints, front, adjustable (up/down)

Seat, rear 60/40 split-folding (Deleted when (K1T) Rear Seat Delete Package is ordered.)

Head restraints, rear, outboard seats, articulating

Console, floor with armrest

Power outlet, auxiliary, located forward of the front storage bin

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Vehicle: [Retail] 2022 Chevrolet Bolt EV (1FB48) 5dr Wgn 1LT ( Complete)

Interior

Floor mats, carpeted front (Deleted when LPO floor mats or LPO floor liners are ordered.)
Floor mat, carpeted rear (Deleted when (K1T) Rear Seat Delete Package is ordered or when LPO floor mats or LPO floor liners are ordered.)
Steering column, tilt and telescopic
Steering wheel, deluxe, flat-bottom
Steering wheel controls, mounted audio, phone and cruise control
Driver Information Center 8" diagonal enhanced multi-color configurable graphic display with 2 themes and energy-use monitors
Outside temperature display located in the infotainment display
Display, vehicle efficiency with programmable charge times
Drive mode control switch (Normal and Sport)
Charge control, location based, selectable GPS enabled with programmable "home" charging setting
Charge control, programmable time of day with charging status indicator light on instrument panel
Windows, power with driver Express-Up and Down
Windows, power with front passenger Express-Down
Windows, power with rear Express-Down
Door locks, power programmable with lockout protection
Lock control, liftgate, power remote lock/unlock
Keyless Open, passive unlock and lock on all doors and liftgate
Remote Keyless Entry, extended range with remote start, panic button and door lock/unlock functions
Remote vehicle starter system includes Remote Keyless Entry
Cruise control, electronic with set and resume speed
Theft-deterrent system, electrical, unauthorized entry
Theft-deterrent system, immobilizer
Remote panic alarm
Air conditioning, single-zone automatic climate control
Air filter, cabin
Sensor, cabin humidity
Defogger, rear-window electric
Heat ducts, rear (Deleted when (K1T) Rear Seat Delete Package is ordered.)
Glovebox, passenger-side
Mirror, inside rearview manual day/night
Visors, driver and front passenger sliding vanity mirrors, covered

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Vehicle: [Retail] 2022 Chevrolet Bolt EV (1FB48) 5dr Wgn 1LT ( Complete)

Interior

Assist handle, front passenger

Door handles, inside, chrome

Lighting, rear cargo compartment lamp

Cargo cover

Storage, rear cargo, double floor (Deleted when (K1T) Rear Seat Delete Package is ordered.)

Storage, rear cargo area, intended for charging cord, covered

Chevrolet Connected Access capable (Subject to terms. See onstar.com or dealer for details.)

Safety-Mechanical

StabiliTrak, stability control system with Traction Control

Pedestrian safety signal, automated external sound generator at low speeds alerts pedestrians of vehicle presence

Safety-Interior

Automatic Emergency Braking

Following distance Indicator

Airbags, driver and front passenger dual-stage frontal includes Passenger Sensing System; roof-rail side-impact and thorax side-impact seat-mounted for front and rear outboard seating positions; driver and front passenger knee (Deleted when (K1T) Rear Seat Delete Package is ordered, replaced with (AYG) airbags. (Always use seat belts and child restraints. Children are safer when properly secured in a rear seat in the appropriate child restraint. See the Owner's Manual for more information.)

OnStar and Chevrolet connected services capable (Terms and limitations apply. See onstar.com or dealer for details.)

HD Rear Vision Camera

Forward Collision Alert

Lane Keep Assist with Lane Departure Warning

Front Pedestrian braking

Seat belts, 3-point, driver and front passenger includes pretensioners and load limiters

Seat belts, 3-point, rear outboard and center position

Restraint provisions, child, Isofix 2 point only, point/latch, includes 3 top tether points (Deleted when (K1T) Rear Seat Delete Package is ordered.

Seat belt indicator, driver

Seat belt indicator, front passenger

Door locks, rear child security

Teen Driver a configurable feature that lets you activate customizable vehicle settings associated with a key fob, to encourage safe driving behavior. It can limit certain vehicle features, and it prevents certain safety systems from being turned off. An in-vehicle report card gives you information on driving habits and helps you to continue to coach your new driver

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Vehicle: [Retail] 2022 Chevrolet Bolt EV (1FB48) 5dr Wgn 1LT ( Complete)

Safety-Interior

Tire Pressure Monitor System, manual learn

Tire Fill Alert

Safety-Exterior

Daytime Running Lamps, LED with signature lighting

WARRANTY

Warranty Note: <<< Preliminary 2022 Warranty >>>

Basic Years: 3

Basic Miles/km: 36,000

Drivetrain Years: 5

Drivetrain Miles/km: 60,000

Drivetrain Note: Qualified Fleet Purchases: 5 Years/100,000 Miles

Corrosion Years (Rust-Through): 6

Corrosion Years: 3

Corrosion Miles/km (Rust-Through): 100,000

Corrosion Miles/km: 36,000

Hybrid/Electric Components Years: 8

Hybrid/Electric Components Miles/km: 100,000

Roadside Assistance Years: 5

Roadside Assistance Miles/km: 60,000

Roadside Assistance Note: Qualified Fleet Purchases: 5 Years/100,000 Miles

Maintenance Note: 1 Year/1 Visit

Selected Model and Options

MODEL

CODE	MODEL	MSRP
1FB48	2022 Chevrolet Bolt EV 5dr Wgn 1LT	\$31,500.00

COLORS

CODE	DESCRIPTION
GAZ	Summit White

EMISSIONS

CODE	DESCRIPTION	MSRP
FE9	Emissions, Federal requirements	\$0.00

ENGINE

CODE	DESCRIPTION	MSRP
EN0	Engine, none	\$0.00

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Vehicle: [Retail] 2022 Chevrolet Bolt EV (1FB48) 5dr Wgn 1LT ( Complete)

TRANSMISSION

CODE	DESCRIPTION	MSRP
MMF	Electric drive unit, (200 hp [150 kW] 266 lb-ft of torque [360 N-m])	\$0.00

PREFERRED EQUIPMENT GROUP

CODE	DESCRIPTION	MSRP
1LT	1LT Preferred Equipment Group includes Standard Equipment	\$0.00

WHEELS

CODE	DESCRIPTION	MSRP
RGA	Wheels, 17" (43.2 cm) Silver painted aluminum (STD)	\$0.00

TIRES

CODE	DESCRIPTION	MSRP
QBM	Tires, P215/50R17 all-season blackwall, Michelin Selfseal puncture-sealing	\$0.00

PAINT

CODE	DESCRIPTION	MSRP
GAZ	Summit White	\$0.00

SEAT TYPE

CODE	DESCRIPTION	MSRP
AR7	Seats, front bucket	\$0.00

SEAT TRIM

CODE	DESCRIPTION	MSRP
HVX	Jet Black, Cloth seat trim	\$0.00

RADIO

CODE	DESCRIPTION	MSRP
IOS	Chevrolet Infotainment 3 Plus system 10.2" diagonal HD color touchscreen, AM/FM stereo, Bluetooth audio streaming for 2 active devices, Apple CarPlay and Android Auto capable, enhanced voice recognition, in-vehicle apps, cloud connected personalization for select infotainment and vehicle settings. Subscription required for enhanced and connected services after trial period. (STD)	\$0.00

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Vehicle: [Retail] 2022 Chevrolet Bolt EV (1FB48) 5dr Wgn 1LT ( Complete)

ADDITIONAL EQUIPMENT - PACKAGE

CODE	DESCRIPTION	MSRP
WPU	Comfort and Convenience Package includes (A2X) driver 8-way power seat adjuster, (AL9) driver 2-way power lumbar, (KA1) heated driver and front passenger seats, (KI3) automatic heated steering wheel, (N34) leather-wrapped flat-bottom steering wheel and (DD8) auto-dimming inside rearview mirror (Requires (WPR) Driver Confidence Package.)	\$945.00
WPR	Driver Confidence Package includes (UKC) Lane Change Alert with Side Blind Zone Alert, (UFG) Rear Cross-Traffic Alert and (UD7) Rear Park Assist	\$495.00

ADDITIONAL EQUIPMENT - MECHANICAL

CODE	DESCRIPTION	MSRP
EKT	Charge cord, dual-level 120-volt and 240-volt capability, changeable NEMA 5-15 and NEMA 14-50 plugs with SAE J1772 vehicle connection (Replaces (EJK) 120-volt charge cord.)	\$295.00

ADDITIONAL EQUIPMENT - EXTERIOR

CODE	DESCRIPTION	MSRP
VKD	License plate bracket, front mounting (Included on orders with ship-to states that require a front license plate.)	\$0.00

ADDITIONAL EQUIPMENT - INTERIOR

CODE	DESCRIPTION	MSRP
KA1	Seats, heated driver and front passenger (Included and only available with (WPU) Comfort and Convenience Package.)	Inc.
A2X	Seat adjuster, driver 8-way power (Included and only available with (WPU) Comfort and Convenience Package or (5W4) Fleet Special Service Vehicle.)	Inc.
AL9	Seat adjuster, driver 2-way power lumbar (Included and only available with (WPU) Comfort and Convenience Package or (5W4) Fleet Special Service Vehicle.)	Inc.
N34	Steering wheel, leather-wrapped, flat-bottom (Included and only available with (WPU) Comfort and Convenience Package.)	Inc.
KI3	Steering wheel, heated includes AUTO heated steering wheel (selectable automatic activation) (Included and only available with (WPU) Comfort and Convenience Package.)	Inc.
DD8	Mirror, inside rearview auto-dimming (Included and only available with (WPU) Comfort and Convenience Package.)	Inc.

ADDITIONAL EQUIPMENT - SAFETY-INTERIOR

CODE	DESCRIPTION	MSRP
UD7	Rear Parking Assist (Included and only available with (WPR) Driver Confidence Package.)	Inc.
UFG	Rear Cross-Traffic Alert (Included and only available with (WPR) Driver Confidence Package.)	Inc.
UKC	Lane Change Alert with Side Blind Zone Alert (Included and only available with (WPR) Driver Confidence Package.)	Inc.

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Vehicle: [Retail] 2022 Chevrolet Bolt EV (1FB48) 5dr Wgn 1LT ( Complete)

ADDITIONAL EQUIPMENT - LPO

CODE	DESCRIPTION	MSRP
VAV	LPO, All-weather floor mats, front and rear (Late availability. Included with (PDH) Interior Protection Package, LPO or (PCN) Winter/Summer Floor Mat Package, LPO. Not available with (K1T) Rear Seat Delete Package, (VYW) premium carpeted floor mats, LPO, or to order separately with (PDH) or (PCN).)	\$175.00
Options Total		\$1,910.00

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Vehicle: [Retail] 2022 Chevrolet Bolt EV (1FB48) 5dr Wgn 1LT ( Complete)

Price Summary

PRICE SUMMARY	
	MSRP
Base Price	\$31,500.00
Total Options	\$1,910.00
Vehicle Subtotal	\$33,410.00
Destination Charge	\$995.00
Grand Total	\$34,405.00

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Vehicle: [Retail] 2022 Chevrolet Bolt EV (1FB48) 5dr Wgn 1LT ( Complete)

Quote Worksheet

	MSRP
Base Price	\$31,500.00
Dest Charge	\$995.00
Total Options	\$1,910.00
Subtotal	\$34,405.00
Subtotal Pre-Tax Adjustments	\$0.00
Less Customer Discount	(\$3,791.90)
Subtotal Discount	(\$3,791.90)
Trade-In	\$0.00
Subtotal Trade-In	\$0.00
Taxable Price	\$30,613.10
Sales Tax	\$0.00
Subtotal Taxes	\$0.00
Subtotal Post-Tax Adjustments	\$0.00
Total Sales Price	\$30,613.10

Dealer Signature / Date

Customer Signature / Date

Prices reflective of the 2022 NWMC Contract for Chevrolet Bolt

Units will be 2023 Models Subject to Plant Constraints

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Memorandum

To: Honorable Mayor and Members of the City Council
From: Paul Polep, Fire Chief
Subject: Approval of Sole Source Purchase for Self-Contained Breathing Apparatus Equipment from Municipal Emergency Services.
Date: January 23, 2023

Recommended Action:

Staff recommends approval of Sole-Source purchase of Self-Contained Breathing Apparatus equipment from Municipal Emergency Services (75 Remittance Drive, Suite 3135, Chicago, IL 60675) for \$472,635.00 out of Fund 100.23.2315.65090. *A sole-source purchase requires 2/3 vote of the Councilmembers.*

Funding Source:

Fire Department General Fund 100.23.2315.65090 which has \$473,000 budgeted in FY23 with \$473,000 remaining YTD.

Council Action:

For Action

Summary:

The Evanston Fire Department is seeking approval to move forward with three purchases of Self-Contained Breathing Apparatus (SCBA) equipment from Municipal Emergency Services (Vendor ID 103561) for a total of \$472,635.00. These purchases will be allocated to General Fund Account 100.23.2315.65090 which has a budget of \$473,000.00 in FY23 with \$473,000 remaining YTD.

As part of the 2023 budgeting process, City Council approved a \$440,000 increase to the Fire Department budget to purchase SCBA equipment. This is a capital purchase for the department, with the additional revenue coming from the Ground Emergency Medical Transportation (GEMT) Program within Medicaid.

The Evanston Fire Department has exclusively used 3M-Scott brand SCBA equipment for over a decade. Municipal Emergency Services (MES) is the sole source supplier for 3M-Scott brand SCBA equipment in the Chicagoland area. One of the pieces of equipment in this purchase is a Revolverair brand air compressor, used to replenish the oxygen bottles for 3M-Scott SCBAs. MES is also the sole source supplier for Revolveair brand air compressors.

We are seeking approval from City Council to move forward with the purchases of three quotes from MES which total \$472,635.00.

- The purchase of 39 AirPak X3 Pro SCBAs, 88 oxygen bottles for the AirPaks, 130 face masks, 2 RitPak III, and 3 oxygen bottles for the Rit-Paks for a total of \$363,396.00
- The purchase of one Revolveair air compressor and related parts for a total of \$80,407.00
- The purchase of 4 AirPak X3 Pro SCBAs and 4 oxygen bottles for a total of \$28,832. This third quote is to outfit the new Fire Engine that was purchased with the \$800,000 gift in 2022 from Northwestern University.

Attachments:

[MES Quote QT1620444 - Compressor](#)

[MES Quote QT1620444 - SCBA](#)

[MES Quote QT1631665 - Northwestern](#)

[MES Sole Source Letter](#)

[RevolveAir Systems Sole Source Letter](#)



124 East First Street
Deer Creek, IL 61733

Quote

Quote # QT1620444 - Compressor
Date 12/14/2022
Expires 12/23/2022
Sales Rep Fetzer, Michael
PO # SCBA - compressor purchase
Shipping Method Ground
Customer EVANSTON FD (IL)
Customer # C32092

Bill To
EVANSTON FD
909 Lake Street
Evanston IL 60201

Ship To
Jeff Gonzalez
EVANSTON FD
909 Lake Street
Evanston IL 60201
United States

Item	Alt. Item #	Units	Description	QTY	Unit Price	Amount
RSF-3321A411			RevolveairWAttachedStorage, StationaryWAutoCascade, with Auxillary High Pressure, 4 bank auto cascade with attached storage, SCUBA adapter Revolveair & CGA	1	\$20,072.00	\$20,072.00
RSC-04035101			7000 psi 5 Stage Compressor 10 Horsepower, 208-230 Volt/ 3 Phase/ 60Hz, CO Monitor with Cal Kit, English	1	\$38,500.00	\$38,500.00
8BA711 7000			ASME 7500 with Valves and Fittings L-Forged end AB-Spun End Color Mapp Yellow	4	\$4,423.00	\$17,692.00
RSS-00A40000			No Rack, 4 Bank Auto Cascade, No HP Storage Hoses Needed, None	1	\$493.00	\$493.00
Compressor Install			Site survey, install, operate, leak test, train & perform air sample with written report.	1	\$2,500.00	\$2,500.00

Please sign here to authorize proceeding with the order.

SIGN HERE

Subtotal \$79,257.00
Shipping Cost \$1,150.00
Tax Total \$0.00
Total \$80,407.00

This Quotation is subject to any applicable sales tax and shipping & handling charges that may apply. Tax and shipping charges are considered estimated and will be recalculated at the time of shipment to ensure they take into account the most current information.

All returns must be processed within 30 days of receipt and require a return authorization number and are subject to a restocking fee.

Custom orders are not returnable. Effective tax rate will be applicable at the time of invoice.





124 East First Street
Deer Creek, IL 61733

Quote

Quote # QT1620444 - SCBA
Date 12/14/2022
Expires 01/30/2023
Sales Rep Fetzer, Michael
PO # SCBA - 5500 FedEx
Shipping Method Ground EVANSTON
Customer FD (IL) C32092
Customer #

Bill To
EVANSTON FD
909 Lake Street
Evanston IL 60201

Ship To
Jeff Gonzalez
EVANSTON FD
909 Lake Street
Evanston IL 60201
United States

Item	Alt. Item #	Units	Description	QTY	Unit Price	Amount
X8915026305304			AirPak X3 Pro SCBA (2018 Edition) with Snap-Change Cylinder Connection, 5.5 , Standard Harness w/ Parachute Buckles, Standard Belt with No Escape Rope, E Flo C Regulator with Quick Connect Host (Rectus fittings) Universal EBSS Accessory Hose, No Airline Connection, No Spare Harness Kit, Pak-Tracker, No Case, Packaged 2 SCBA per Box (black)	39	\$6,639.00	\$258,921.00
200967-01			CYL&VALV,QD,CARB,30/5500 ASSY	88	\$569.00	\$50,072.00
FP1MK0000000000			Vision C5 Facepiece (NIOSH/NFPA Approved) Medium Face Seal, Kevlar Headnet, No Spare Headnet	130	\$345.00	\$44,850.00
200954-35			RIT-PAK III,5.5,LG,C5,RECTUS	2	\$3,659.00	\$7,318.00
200972-01			CYL&VALV,CGA,CARB,60/5500 ASSY rit pack bottle	3	\$745.00	\$2,235.00

Please sign here to authorize proceeding with the order.

SIGN HERE

Subtotal \$363,396.00
Shipping Cost \$0.00
Tax Total \$0.00
Total \$363,396.00

This Quotation is subject to any applicable sales tax and shipping & handling charges that may apply. Tax and shipping charges are considered estimated and will be recalculated at the time of shipment to ensure they take into account the most current information.

All returns must be processed within 30 days of receipt and require a return authorization number and are subject to a restocking fee.

Custom orders are not returnable. Effective tax rate will be applicable at the time of invoice.





124 East First Street
Deer Creek, IL 61733

Quote

Quote # QT1631665 - Northwestern
Date 10/25/2022
Expires 01/30/2023
Sales Rep Fetzer, Michael
PO # SCBA - 5500 - Northwestern purchase
Shipping Method FedEx Ground
Customer EVANSTON FD (IL)
Customer # C32092

Bill To
EVANSTON FD
909 Lake Street
Evanston IL 60201

Ship To
Jeff Gonzalez
EVANSTON FD
909 Lake Street
Evanston IL 60201
United States

Item	Alt. Item #	Units	Description	QTY	Unit Price	Amount
X8915026305304			AirPak X3 Pro SCBA (2018 Edition) with Snap-Change Cylinder Connection, 5.5 , Standard Harness w/ Parachute Buckles, Standard Belt with No Escape Rope, E Flo C Regulator with Quick Connect Host (Rectus fittings) Universal EBSS Accessory Hose, No Airline Connection, No Spare Harness Kit, Pak-Tracker, No Case, Packaged 2 SCBA per Box (black)	4	\$6,639.00	\$26,556.00
200967-01			CYL&VALV,QD,CARB,30/5500 ASSY	4	\$569.00	\$2,276.00

Please sign here to authorize proceeding with the order.

SIGN HERE

Subtotal \$28,832.00
Shipping Cost \$0.00
Tax Total \$0.00
Total \$28,832.00

This Quotation is subject to any applicable sales tax and shipping & handling charges that may apply. Tax and shipping charges are considered estimated and will be recalculated at the time of shipment to ensure they take into account the most current information.

All returns must be processed within 30 days of receipt and require a return authorization number and are subject to a restocking fee.

Custom orders are not returnable. Effective tax rate will be applicable at the time of invoice.





1/12/2022

Evanston Fire Department
1105 Central Street
Evanston, IL. 60201

Too Whom it May Concern:

As of the date of this letter, as a result of some reorganization of our distribution structure, currently Municipal Emergency Services (MES) is the only distributor of 3M Scott Fire and Safety products serving Cook, DuPage, Kane and Will counties in Illinois that is trained and authorized to provide products and services to municipal fire service customers. If you have any further questions please contact me.

Thank you for your business.

Regards,

Ray Redell
Fire & SCBA Specialist
3M Scott Fire & Safety



RevolveAir Systems
12 Turnberry Lane
Sandy Hook, CT 06482
1-877-MES-FIRE

November 1, 2020

To whom it may concern,

Municipal Emergency Services, Incorporated (MES) recently acquired 3M/Scott Safety's RevolveAir, Smart Fill- auto cascade and Connect RFID designs, patents and trademarks. MES is now the sole manufacturer and supplier of the Revolveair fill station, Smartfill cascade technology and adjacent products. MES will be marketing and selling these products under the RevolveAir Systems brand. MES is the sole provider of these products in North America.

Regards,

David Vangelov
Vice President and General Manager Product Service

Phone: 203-304-4100

dvangelov@mesfire.com

www.revolveair.com



Memorandum

To: Honorable Mayor and Members of the City Council
CC: Members of Administration and Public Works Committee
From: Christopher Venatta, Senior Project Manager
CC: Edgar Cano, Public Works Agency Director; Lara Biggs, City Engineer
Subject: Approval of Contract Award with Interra, Inc. for Material Testing Services (RFP 22-53)
Date: January 23, 2023

Recommended Action:

Staff recommends the City Council authorize the City Manager to execute an agreement with Interra, Inc. (600 Territorial Drive, Suite G, Bolingbrook, IL 60440) for Material Testing Services (RFP 22-53) in the amount of \$200,000. This agreement is for a term of one year with two additional one-year options to renew.

Funding Source:

This agreement is a multiple-task order agreement. Additional tasks will be authorized by staff on an as-needed basis. Funding will be provided from the budgets for individual capital projects but will not exceed \$200,000 for the initial 12-month contract term. A detailed summary of Task Order 1 is included in the memo below.

CARP:

Transportation & Mobility

Council Action:

For Action

Summary:

Material testing services include construction material testing as well as geotechnical and environmental engineering services. These services are necessary to support capital infrastructure improvement projects. The results of construction material testing, subsurface geotechnical investigations, and environmental analysis will aid staff in ensuring quality construction, proper design, and environmental compliance on City projects.

Analysis:

On August 11, 2022, the City issued an RFP for consultants to provide proposals for material testing services and a cost estimate for work outlined in Task Order 1. On September 13, 2022, proposals were received from the following firms:

Firm	Address	Cost for Task Order 1
Geo Services, Inc.	805 Amherst Court Suite 204, Naperville, IL 60565	Non-Responsive
Interra, Inc.	600 Territorial Drive Suite G, Bolingbrook, IL 60440	\$65,619

Geo Services Inc. did not include the required submittal documents and was deemed non-responsive.

The selection committee consisted of the following members:

- Chris Venatta, Senior Project Manager
- Sat Nagar, Senior Project Manager
- Angeleo Alonzo, Civil Engineer
- John Gonzalez, Purchasing Specialist

The consultants were scored and ranked as follows:

Firm	Qualifications & Expertise (45%)	Organization and Completeness of Proposal (10%)	Price (25%)	Willingness to Execute Evanston's Professional Services Agreement (10%)	M/W/EBE Participation (10%)	Total Score
Geo Services	Non-Responsive					
Interra	44	10	20	10	10	94

Following scoring, the review committee selected Interra for this project based on the scoring results and the lack of additional responses. The staff has worked with Interra in the past with satisfactory outcomes.

A review of the project for compliance with the City's M/W/EBE program goals is attached.

Detailed Funding Summary:

The funding summary for Task Order 1 is as follows:

Project	Account No.	Project No.	Amount
2023 Water Main Improvements	513.71.7330.62145	423003	\$ 19,785
2023 MFT Street Resurfacing	200.40.5100.65515	423002	\$ 15,244
2023 Alley Paving Projects		423001	
Special Assessment Alley	415.40.4123.65515	423001	\$ 6,565
CDBG Alley	415.40.4319.65515	423001	\$ 6,565
Waste Transfer Settlement	415.40.4419.65515	423001	\$ 4,000
2023 Sidewalk Program	415.40.4123.65515	423013	\$ 13,460
Total Amount:			\$ 65,619

Attachments:

[MWEBE Memo RFP 22-53 Material Testing Services](#)



Memorandum

To: Edgar Cano, Public Works Agency Director
Lara Biggs, Capital Planning & Engineering Bureau Chief / City Engineer
Christopher Venatta, Senior Project Manager

From: Tammi Nunez, Purchasing Manager

Subject: Material Testing Services, RFP 22-53

Date: January 23, 2023

The goal of the Minority, Women and Evanston Business Enterprise Program (M/W/EBE) is to assist such businesses with opportunities to grow. In order to help ensure such growth, the City's goal is to have general contractors utilize M/W/EBEs to perform no less than 25% of the awarded contract.

With regard to the recommendation for the Material Testing Services, RFP 22-53, Interra, Inc., total base bid is \$65,619.00 and they are found to be in compliance with the City's goal. They will receive credit for 25% M/W/EBE participation.

Name of M/W/EBE	Scope of Work	Contract Amount	%	MBE	WBE	EBE
Interra, Inc.	Material Testing	\$65,619	25%	X		
Total M/W/EBE		\$65,619	25%			

CC: Hitesh Desai, Chief Financial Officer



Memorandum

To: Honorable Mayor and Members of the City Council
CC: Members of Administration and Public Works Committee
From: Shane Cary, Architect/Project Manager
CC: Edgar Cano - Public Works Agency Director; Lara Biggs - City Engineer
Subject: Approval of a Construction Contract for the Rehabilitation of the Evanston Municipal Storage Facility Phase 1
Date: January 23, 2023

Recommended Action:

Staff recommends the City Council authorize the City Manager to execute a contract with G.A. Johnson & Sons (828 Foster Street, Evanston, Illinois 60201) to provide architectural and engineering services for Evanston Municipal Storage Facility Phase 1 in the amount of \$717,550. *Award of a contract without advertising for bids requires two-thirds (2/3) vote of the City Council.*

Funding Source:

This project will be funded from the sale of the City-owned building at 2026 Central Street, Evanston (Account No. 415.40.4219.62145-620016) in the amount of \$554,077.33, and from the 2023 General Obligation Bonds (Account No. 415.40.4123.62145-620016) in the amount of \$163,472.87. A detailed summary is included in the memo below.

CARP:

Municipal Operations, Building Efficiency

Council Action:

For Action

Summary:

The former Recycling Center has been utilized by the City as a storage facility for the past two decades. On September 12, 2022, City Council recommended repurposing and repairing the facility and renaming it the Municipal Storage Facility. The anticipated scope of work includes roofing replacement and repairs, window repairs, exterior wall repairs, interior renovations, loading dock modifications, HVAC systems, updates for CARP compliance, and storage rack installations. The estimated cost of this work was estimated to be \$2,250,000.

When the City sold the building at 2026 Central Street in 2021 (Ord. 95-O-21), the funding was set aside to fund the construction of the new Public Works Storage Building. This building was proposed to replace the storage of heavy equipment and construction materials that were located at the former Recycling Center. Tentatively located at James Park in the Public Works storage area, the estimated cost for a new building came in higher than expected. On September 12, 2022, City Council accepted and placed on file a plan to retain the Recycling Center, renovate it, and use it for municipal storage (see attached memo). Staff is recommending utilizing the sale proceeds to now be applied to the Recycling Center. This funding was not included in the 2023 budget because this project was anticipated to be awarded in 2022. The schedule was shifted because of delays related to consultant services necessary for the structural analysis and design of the improvements.

The City of Evanston owns and maintains the animal shelter building. Constructed in 1973, this building is inadequate for current operations. The City has been awarded a \$2,000,000 grant from Cook County to support the construction of a new animal shelter. The construction of the new Animal Shelter is expected to begin in Spring, and temporary facilities are required to maintain operations during construction. The Evanston Animal Shelter Association has moved the feline portion of its operations to 611 South Boulevard.

On October 10, 2022, the City Council approved Resolution 107-R-22 (copy attached), which authorized the City Manager to waive the standard purchasing process for construction and improvements for the temporary housing of Evanston Animal Shelter Association animals. This work would prepare the building to house animals and would be the first phase of the work to repurpose the facility. The estimated cost for the first phase was \$1,150,000. The portion of this estimate that is attributed to the animal shelter was \$250,000, and the portion that is attributed to the long-term use of the Municipal Storage Facility was \$900,000. The remainder of the renovation work needed for the long-term use of the facility is proposed to be budgeted in 2024-25.

Analysis:

Three construction companies were solicited to provide a price to perform this work on December 20, 2022. On January 10, 2023, the city received two responses as follows:

Contractor	Address	Base Bid
G.A. Johnson & Sons	828 Foster Street, Evanston, Illinois 60201	\$717,550
Central Rug & Carpet	3006 Central Street, Evanston, Illinois 60201	\$1,060,000
Futurity 19, Inc.	1707 Quincy Ave #171 Naperville, IL 60540	Non-Responsive

G.A. Johnson has performed construction projects for the City of Evanston previously, and staff has found their work to be satisfactory.

Detailed Financial Summary:

The following is a detailed breakdown of the funding sources:

Project	Account	Available Budget	Project Cost
Municipal Storage Facility	415.40.4219.65515 - 620016	\$900,000	\$554,077.33
Temporary Animal Shelter	415.40.4123.65515 - 620016	\$250,000	\$163,472.67
Total		\$1,150,000	\$717,550

Legislative History:

On October 10, 2022, Resolution 107-R-22, Authorizing the City Manager to Waive the Standard Purchasing Process for Construction and Improvements for the Temporary Housing of Evanston Animal Shelter Association Animals.

On September 12, 2022, City Council accepted and placed on file the recommendation to retain the Recycling Center for long-term city operations.

On November 8, 2021, the City Council approved Amendment No.1 to the contract with Holabird & Root, which increased their budget to include preliminary and final design (including the preparation of construction contract documents), as well as architectural services during construction.

On September 27, 2021, a Presentation to the council on the costs associated with CARP's increased community-related goals and services at the shelter.

On March 22, 2021, the City Council adopted Resolution 30-R-21, which authorized the City Manager to execute a grant agreement between the Cook County Department of Animal and Rabies Control, EASA, and the City of Evanston.

Attachments:

[Sept 12, 2022 memo on Recycling Center](#)

[Resolution 107-R-22](#)

[MWEBE Memo Evanston Municipal Storage Facility](#)



Memorandum

To: Honorable Mayor and Members of the City Council
CC: Members of Administration and Public Works Committee
From: Stefanie Levine, Senior Project Manager.
CC: Edgar Cano - Public Works Agency Director; Lara Biggs - City Engineer
Subject: Future Use of the Recycling Center
Date: September 12, 2022

Recommended Action:

Staff recommends that the City Council approve the permanent re-purposing and renaming of the former Recycling Center as the Evanston Public Works Storage Center.

CARP:

Municipal Operations, Emergency Preparedness & Management

Council Action:

For Action: Accept and Place on File

Summary:

The former Recycling Center has been utilized by the City as a storage facility for the past two decades. During that time there have been a number of unsuccessful proposals to sell and repurpose it for commercial use. On July 25, 2022, staff presented a summary of findings regarding the condition of the Evanston Service Center and two consultant-identified strategies to modernize this critical operations facility. Part of the resulting discussion centered around whether the City should permanently utilize the former Recycling Center located at 2222 Oakton Street as a Public Works storage facility or sell that property and construct a new storage facility at the southwest corner of James Park's maintenance yard. At the conclusion of that presentation and discussion, staff was directed to evaluate both options and report back on findings and recommendations.

As reported at the July 25th presentation, the estimated cost to construct a new storage facility in the southwest corner of the James Park maintenance yard is \$10.5 million. This estimated cost includes a new 15,000 square foot storage building, 3,000 square feet of outdoor covered storage, and a 12,000 square foot paved maintenance yard. The estimated cost is higher than what might normally be expected for a building of this type primarily due to the very poor subsoil

conditions on this former landfill property and the need to significantly extend infrastructure systems and utilities to the project site.

Conversely, renovation of the former Recycling Center (which is comparable in size to the proposed structure above) to permanently repurpose it for use as a storage facility is estimated at \$2.25 million. The anticipated scope of work to repurpose this facility includes roofing replacement and repairs, window repairs, exterior wall repairs, interior renovations, loading dock modifications, HVAC systems updates for CARP compliance, and storage rack installations. A table summarizing the anticipated expenditures is below:

Item	Cost
Demolition	\$30,000
Exterior Envelope Repairs	\$50,000
Interior Renovations	\$230,000
Roofing	\$570,000
Mechanical, Electrical, Plumbing, and Fire Protection Improvements	\$640,000
Site Improvements	\$530,000
Architectural/Engineering Services	\$200,000
Total	\$2,250,000

According to Economic Development staff's research, sale of the former Recycling Center property is likely to generate roughly \$1 million. Annual property tax revenues are expected to be between \$35,000 and \$50,000 for an industrial use and between \$50,000 and \$80,000 for a commercial use. Since a potential tenant and their business is not yet identified, a "typical" property tax level of \$50,000 was used to calculate the total 20 year revenue. The 20-year cash flow analysis of building a new storage facility while selling the recycling center is shown in the table below.

Income Source	Revenue Calculation	Total Income	Cash Flow
Initial Cost of New Storage Facility			- \$10,500,000
One-Time Sale Revenue	$\$1,000,000 \times 1 \text{ time sale}$	\$1,000,000	
Annual Property Tax	$\$50,000 \times 20 \text{ years}$	\$1,000,000	
Sub-Total Revenue Over 20 years		\$2,000,000	+ \$ 2,000,000
Cash Flow Over 20 years			- \$ 8,500,000

Because it is difficult to predict sales tax revenues without understanding the private operation, sales tax revenue source was not included in the calculation above. Looking only at the sale price and property tax revenues, the Return on Investment for the construction of a new facility is estimated to be between 190 years as shown below:

Initial Facility Cost	\$10,500,000
Initial Sale Benefit	<u>- \$1,000,000</u>
Remaining Cost to Offset	\$9,500,000
Annual property tax benefit	<u>÷ \$50,000/year</u>
Number of years to payback (ROI)	190 years

The former Recycling Center has been utilized by the City as a storage facility for the past two decades. During that time there have been a number of unsuccessful proposals to sell and repurpose is for commercial use. Based on the financial details provided above and the critical need for this facility, staff recommends the former Recycling Center be permanently designated as the Evanston Public Works Storage Center. The facility can then be programmed into the City's Capital Improvement Program and renovated as needed to meet its intended use.

Legislative History:

On 9/13/21, the City Council approved the contract with Greeley and Hansen for the Service Center Evaluation.

On 7/25/22, a presentation was made at the City Council regarding the preliminary findings of the Service Center Evaluation.



Memorandum

To: Honorable Mayor and Members of the City Council
CC: Members of Administration and Public Works Committee
From: Lara Biggs, Capital Planning & Engineering Bureau Chief
CC: Edgar Cano, Public Works Agency Director
Subject: Resolution 107-R-22, Authorizing the City Manager to Waive the Standard Purchasing Process For Construction and Improvements for the Temporary Housing of Evanston Animal Shelter Association Animals
Date: October 10, 2022

Recommended Action:

Staff recommends City Council approval of Resolution 107-R-22, Authorizing the City Manager to Waive the Standard Purchasing Process For Construction and Improvements for the Temporary Housing of Evanston Animal Shelter Association Animals.

Funding Source:

A detailed financial analysis is provided in the attached memo.

CARP:

Municipal Operations

Council Action:

For Action

Summary:

The City of Evanston owns and maintains an animal shelter building at 2310 Oakton Street. Constructed in 1973, the animal shelter building is inadequate for current operations. The 3800-square foot building was originally intended to house a small number of dogs for a short time until they were adopted or euthanized. It does not meet the needs of a no-kill shelter.

The City contracts with the Evanston Animal Shelter Association (EASA) for the operations of the animal shelter. The City provides grants of \$100,000 annually to assist with operations costs. EASA, which operates with a total annual budget of \$300,000, fundraises the remaining amount. In return for Evanston funding, EASA accepts animals impounded by the City as well as owner relinquished animals from the community. Since taking over operations, EASA has operated the shelter as no-kill, open admission shelter with a save rate of 96-97%.

On March 22, 2021, the City Council adopted Resolution 30-R-21, which authorized the City Manager to execute a grant agreement between Cook County Department of Animal and Rabies Control, EASA and the City of Evanston. Based on a City of Evanston proposal indicating a new shelter building would be built that is fully compliant with modern animal shelter standards, the grant agreement commits the City to building the shelter, estimated at \$6,000,000, with Cook County providing \$2,000,000 in funding, EASA providing \$1,000,000 in funding and the City of Evanston providing the remaining funding of \$3,000,000. Also on March 22, 2021, the City Council awarded a contract to Holabird & Root for architectural services for the Evanston Animals Shelter Improvement.

On September 27, 2021, staff presented costs associated with CARP-related goals and increased community services capability at the shelter. In the discussion, City Council members generally indicated a willingness to increase costs to build a new animal shelter building in compliance with net zero carbon emissions and that had additional space included so that a food pantry could be operated and so that community clinics for animal healthcare (such as vaccination clinics) could be operated. This increased the estimated cost of the project to \$6,300,000, with the City paying the additional \$300,000 project cost. This increased the total estimated City cost share to \$3,300,000.

On November 8, 2021, the City Council approved Amendment No.1 to the contract with Holabird & Root that increased their budget to include preliminary and final design (including the preparation of construction contract documents), as well as architectural services during construction.

On September 27, 2022, the Animal Welfare Board approved a letter of support for Resolution 107-R-22 and the replacement of the existing Evanston Animal Shelter building. This letter is attached.

Waiver of Purchasing Process

The construction of the new animal shelter is expected to begin in late winter/early spring. At that time, the existing building will be demolished and temporary animal shelter operations will need to be in place. The planning and design for these operations is in process, but there is not enough time to go through the normal bid process and construct the temporary shelter space and still maintain the schedule commitment to Cook County for project completion. Therefore, staff is recommending the waiving of the normal purchasing process for contracts over \$25,000. Instead of a publicly advertised bid for the temporary shelter improvements (which takes approximately 2 to 2-1/2 months), staff will solicit quotes from a minimum of four reputable contractors. The revised process takes approximately 2-3 weeks. Staff would still bring the selected contractor to City Council for approval.

Temporary Animal Shelter Operations:

The new animal shelter building is proposed to be built in approximately the same location as the existing animal shelter building. Therefore, locations for temporary animal shelter facilities need to be identified and modified to house animals. EASA uses a foster system to socialize animals and minimize the number residing at the shelter, but animals need to be housed during intake while they are processed and observed and during periods when they are available for adoption. As dogs and cats have very different shelter needs, it is reasonable to separate these

in order to find the most cost-effective solutions. These costs were expected, and funding in the amount of \$500,000 was allocated in the total project budget.

Providing a temporary shelter location for dogs is challenging. Shelter dogs are noisy and bark a lot; the noise generated eliminates most locations from consideration. In addition, they need to be in a space with industrial finishes, with flooring that can be washed down and drained to a floor drain system, HVAC with a high number of air changes per hour and with adjacent outdoor space for walking and other enrichment activities. On 9/12/22, City Council approved keeping the adjacent Recycling Center Building for future City storage uses. Now referred to as the Municipal Storage Center, staff is proposing to renovate the offices and a section of the warehouse to provide temporary shelter housing for dogs as well as providing space for administration and operation of the pet food pantry. The improvements are in design, and the estimated cost of the buildout is \$1,150,000 (note that some improvements being constructed are general improvements necessary to the building renovation and would be completed regardless of the temporary shelter operations - see Detailed Financial Analysis section). However, it will be necessary to hire a contractor to make the improvements.

Providing a temporary shelter location for cats poses a different set of challenges. Cats are relatively quiet and generate very little nuisance when properly cared for in a shelter environment. However, they need to be located in a space that is quiet in order to reduce stress. In addition, they need to have the proper finishes to promote comfort as well as cleanliness. In order to assist the City staff in completing the temporary shelter facilities, EASA has offered to negotiate the rental of a space and oversee the rehabilitation. The current preferred location is located at 535 Custer Avenue. The estimated cost for the rental and buildout is \$130,000. EASA will negotiate the lease agreement with the owner, and hire a contractor for the necessary improvements; the costs incurred for this will be deducted from their \$1,000,000 fundraising contribution.

In both cases, the design for the modifications will be developed and coordinated by City staff.

Construction Cost Inflation/Value Engineering:

Since the approval of the project budget in late 2021, construction inflation has been very high. The Engineering News Record indicates an increase in the Building Construction Index between September 2021 and October 2022 to be 10.4%. Since the City would bear the additional cost, staff has worked with Holabird and Root to complete some value engineering of the design. Examples of items that have been value engineered include the following:

1. The building courtyard, anticipated to be utilized for training and outreach events as well as animal enrichment has been change from a space enclosed by the building on three sides to an area adjacent to the building enclosed by fencing.
2. The sally port is an area adjacent to the loading dock which is to be used for the operation of a food pantry as well as receiving animals surrendered by the community and Cook County. This area was originally designed to be enclosed and heated for the purpose of providing comfort as well as animal security during the stressful intake process. It has been redesigned as an open-air, fenced space with gate and canopy. While this does not have the same utilitarian value for operations and storage of supplies, EASA has indicated that it is an acceptable compromise for their operations.
3. Exterior architectural features, such as a sloped roof, the quantity of glazing, have been changed to similar, less-expensive finishes. This will decrease the exterior aesthetic of

the building, but Holabird & Root has worked to find acceptable alternates that will fit in with the surrounding environments.

4. Interior finishes have been changed to less expensive alternates that provide a similar level of maintainability, such as polished concrete flooring in lieu of epoxy flooring. This affects the interior aesthetic.
5. The overall footprint of the building has been decreased from 11,000 SF to 8,900 SF.
6. Artificial turf in dog runs is limited to the runs used by the public, and gravel has been selected for dog runs used for dogs in holding.
7. Pavers are limited to the approach to the main entrance.
8. Decorative fencing is limited to the areas easily visible from the public along Oakton Street, and chain link fencing is used where the views are typically blocked by the building.

During this process, the project team worked to change items that did not impact compliance with CARP-related goals or level of service to the community. As construction inflation continues to increase monthly and bids are not due for several months, it is not clear if these changes will be adequate to meet the project budget.

Planned Use Development:

The animal shelter site is located in a Redevelopment Overlay District. This classifies the project as a Planned Use Development. The project is currently scheduled to be reviewed at the Land Use Commission on October 12, 2022. Following the review, the PUD will move to the Planning and Development Committee and the City Council for approval.

Next Steps:

The project is moving into a critical phase where a number of legislative actions will occur in the next few months. The following list is a schedule of upcoming actions (all dates are tentative):

Entitlement Process -

- 10/12/2022 - PUD hearing at the Land Use Commission
- 10/24/2022 - PUD ordinance and special use is introduced at Planning & Development Committee
- 11/14/2022 - PUD ordinance and special use is reviewed for action at City Council

Temporary Animal Shelter Facilities -

- 12/12/2022 - City Council recommendation for award for construction of temporary dog sheltering facilities at the Municipal Storage Center

Main Animal Shelter Construction -

- 11/24/2022 - Bid Advertisement is published
- 01/03/2023 - Bid opening
- 01/23/2023 - City Council recommendation for award

Detailed Financial Analysis:

The rental for the space of the temporary sheltering of cats and any improvements needed to support the cat shelter will be paid directly by EASA and deducted from their fundraising contribution. The total estimated cost is \$130,000, which leaves a remaining balance in their contribution of \$870,000.

The improvements needed at the Municipal Storage Center are divided between long-term improvements (needed to maintain ongoing municipal field operations with a requirement that they be complete prior to the operation of the temporary dog shelter) and short-term improvements (needed to support the use of a portion of the space as a temporary dog shelter). The table below indicates those improvements to be completed to support the temporary dog shelter:

Proposed Improvements	Estimated Cost
Municipal Storage Center Improvements	
- Demolition of deteriorated interior	\$ 60,000
- New exterior doors and window replacement	\$ 20,000
- Masonry wall partition	\$ 10,000
- Interior and exterior concrete repair	\$ 40,000
- HVAC, fire protection system, lighting	\$ 410,000
- General conditions, overhead and profit, bonds, construction contingency	\$ 270,000
- Design services	\$ 80,000
Sub-total	\$ 890,000
Temporary Animal Shelter Improvements	
- Plumbing (floor drains, etc.)	\$ 45,000
- Secure animal housing	\$ 65,000
- HVAC, ductwork	\$ 75,000
- General conditions, overhead and profit, bonds, construction contingency	\$ 50,000
- Design services	\$ 25,000
Sub-total	\$ 260,000
Total	\$1,150,000

Note that additional improvements (not included here) will be necessary for the long-term operation of the Municipal Storage Facility. Currently the estimated cost for the additional improvements beyond the immediate need is \$1,000,000.

The table below describes the funding for the different types of improvements:

Funding Purpose	Funding Source	Account No.	Available Budget	Estimated Project Cost
Municipal Storage Center Improvements	Proceeds from Sale of City Property at 2022 – 2026 Central Street	415.40.4219.65515 - 622001	\$900,000	\$890,000
Temporary Animal Shelter	2023 G.O. Bonds – Animal Shelter	415.40.4123.65515 - 620016	\$500,000	\$260,000
Total				\$1,150,000

Note that it will be necessary for the City Council to approve funding for the temporary animal shelter improvements as part of the 2023 budget process.

Attachments:

[Resolution 107-R-22](#)

[Letter to City Council from Animal Welfare Board](#)

10/10/2022

107-R-22

A RESOLUTION

Authorizing the City Manager to Waive the Standard Purchasing Process For Construction and Improvements for the Temporary Housing of Evanston Animal Shelter Association Animals

WHEREAS, the City of Evanston owns and maintains an animal shelter in Evanston operated by the Evanston Animal Shelter Association (EASA); and

WHEREAS, the animal shelter building has been deemed to be inadequate for current animal shelter operations; and

WHEREAS, the City of Evanston has accepted a two million dollar (\$2,000,000) grant from Cook County for a proposal indicating the construction of a new animal shelter building and committing to a schedule for putting the new animal shelter into operation by November 30, 2023; and

WHEREAS, EASA has committed to providing a one million dollar (\$1,000,000) fundraising contribution to the construction of the new shelter facilities; and

WHEREAS, the total project budget predicts that temporary housing for shelter animals would be a cost incurred as part of the building construction; and

WHEREAS, the proposed shelter building is located in approximately the same location as the existing building, and it must be demolished prior to the construction of the new building; and

WHEREAS, EASA will continue operations during construction and needs temporary facilities to house animals during this time; and

WHEREAS, the City of Evanston desires to rehabilitate a portion of the Municipal Storage Center (previously known as the Recycling Center), located at 2222 Oakton Street, to accommodate temporary housing for shelter dogs and administration; and

WHEREAS, EASA desires to locate and rehabilitate a rentable space to accommodate temporary housing for shelter cats; and

WHEREAS, time is of the essence in completing the rehabilitation of the temporary housing prior by January 2023 in order to maintain the schedule commitment to Cook County,

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF EVANSTON, COOK COUNTY, STATE OF ILLINOIS:

SECTION 1: The City Council of the City of Evanston authorizes the City Manager to waive the standard purchasing process for the construction of improvements related to temporary housing for shelter dogs and will allow a competitive procurement process utilizing the solicitation of quotes from a minimum of four (4) businesses.

SECTION 2: EASA will enter into the rental agreement and construction costs for space to provide temporary housing for shelter cats and will be fiscally responsible for the costs therein, with the understanding that these costs will count towards their \$1,000,000 fundraising contribution.

SECTION 3: That this Resolution 107-R-22 shall be in full force and effect from and after its passage and approval in the manner provided by law.

~2~

Attest:

Stephanie Mendoza, City Clerk

Adopted: _____, 2022

Daniel Biss, Mayor

Approved as to form:

Nicholas E. Cummings, Corporation
Counsel

~3~

September 27, 2022

Honorable Mayor and Members of the City Council:

The Animal Welfare Board was established to set priorities and provide feedback to the Council related to issues regarding animal control and the Evanston Animal Shelter. Members of the Board have been aware of the need for a new animal shelter facility since the Board was formed. The Animal Welfare Board has been advocating for a new facility since 2018. Several members of the Board, including the current Chair, visited several Chicago area facilities with Shane Cary, Architect/ Project Manager at City of Evanston Public Works to gather information to help guide and create requirements for a new animal shelter.

The current facility is outdated and antiquated. The current building is not ADA compliant. The HVAC system is unreliable and has broken down over the hottest days of the summer posing a great risk to both the animals and humans inside. Also, there is no fire suppression system in the building. Additionally, most of the animals are housed in areas that were not originally intended for animal housing due to how the building is structured. The City of Evanston has known for many years that the building has outlived its useful life and needs to be replaced.

The Animal Welfare Board wholeheartedly supports the project that is being proposed to construct a new animal shelter on the current site, and unanimously requests the City Council pass the resolution before them to move forward with this long awaited and desperately needed project. The animals of Evanston and the Residents who love them deserve a new animal shelter.

Respectfully,

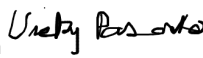
Animal Welfare Board Members

Kristi Bachmann, Chair

Jenny Grist

Anne Panek, Vice Chair

Vicky Pasenko, Evanston Animal Shelter Association





Memorandum

To: Edgar Cano, Public Works Agency Director
Lara Biggs, P.E. Bureau Chief – Capital Planning / City Engineer
Shane Cary, Project Manager

From: Tammi Nunez, Purchasing Manager

Subject: Construction Contract for the Evanston Municipal Storage Facility Phase 1

Date: January 23, 2023

The goal of the Minority, Women and Evanston Business Enterprise Program (M/W/EBE) is to assist such businesses with opportunities to grow. In order to help ensure such growth, the City's goal is to have general contractors utilize M/W/EBEs to perform no less than 25% of the awarded contract.

With regard to the Construction Contract for the Evanston Municipal Storage Facility Phase 1, total base bid is \$717,550 and they are found to be in compliance with the City's goal. They will receive a credit for 100% for M/W/EBE participation.

Name of M/W/EBE	Scope of Work	Contract Amount	%	MBE	WBE	EBE
G.A. Johnson & Sons, 828 Foster St., Evanston, IL 60201	Construction	\$717,550	100%			X
Total M/W/EBE		\$717,550	100%			

CC: Hitesh Desai, Chief Financial Officer



Memorandum

To: Honorable Mayor and Members of the City Council
CC: Members of Administration and Public Works Committee
From: Darrell King, Water Production Bureau Chief
CC: Edgar Cano, Public Works Agency Director
Subject: Approval of FY 2023 Estimated Annual User Charge with the Metropolitan Water Reclamation District of Greater Chicago (MWRDGC) for Disposal of Sludge Generated as Part of the Water Treatment Process
Date: January 23, 2023

Recommended Action:

Staff recommends City Council approve payment of the estimated annual user charge for 2023 with the Metropolitan Water Reclamation District of Greater Chicago (MWRDGC) for disposal of sludge generated as part of the water treatment process in the amount of \$201,167.43. Four payments of \$50,291.86 will be made beginning in February 2023 and ending in November 2023.

Funding Source:

Funding is provided by the Water Fund Filtration Business Unit (Account 510.40.4220.62420), which has an approved FY 2023 budget of \$352,000.00 and a YTD balance of \$352,000.00.

CARP:

Municipal Operations

Council Action:

For Action

Summary:

The initial phase of the water treatment process involves adding coagulants to raw Lake Michigan water in order to form a "floc." The floc helps to trap and solidify impurities in the water and allow them to settle out prior to filtration. This material settles out as part of the mixing, sedimentation, and settling process into basins located underground on the north side of the Water Treatment Facility. During October and April of each year, this sediment, or sludge, is removed from the basins by manually washing and rinsing it into a sewer and sending it to the MWRDGC for treatment. The makeup of this sludge varies greatly depending on the time of

the year, the turbidity (cloudiness) of the raw water, and the utilization and demand for water. The sludge is analyzed for biological oxygen demand (BOD) and suspended solids (SS) prior to pumping to the MWRDGC, and the cost for treatment is based on the levels of these parameters as well as the volume of sludge that has been produced. The MWRDGC determines an annual amount for the coming year based on the data from the previous year and bills the City on a pro-rated quarterly basis. In January of each year, a “true up” calculation is determined using the BOD, SS, and volume data. Depending on these results, there is either an additional payment if the estimate was low or a credit to the City if the estimate was high. This method of sludge disposal has been utilized at the water treatment plant for over 50 years.

The staff has researched other options for the removal and disposal of the sludge generated as part of the water treatment process. There are very few other means of removal, and all of these methods would require the dewatering and drying of the sludge to a degree where it could be trucked away. The space available at the treatment plant site prohibits the installation of drying beds, silos, or centrifuges that would be needed to dewater/ dry the sludge. It should be noted that the other water treatment facilities within the MWRDGC service area continue to discharge their sludge to the MWRDGC due to the same space and capital cost limitations that prevent Evanston from implementing a different sludge disposal methodology.

MWRDGC Annual User Charge Payment History

Table 1 below depicts historic MWRDGC Annual User Charge payments, and credits processed 2022 – 2018.

Table 1:

Year	Initial Payments Made	Final Settlement	Final Amount
2022	\$199,345.03	True-Up Pending	TBD
2021	\$189,210.99	Owed to MWRDGC \$1,935.72	\$191,146.71
2020	\$161,337.21	Owed to MWRDGC \$37,950.02	\$199,287.23
2019	\$159,289.35	Credit to COE \$8,968.36	\$150,320.99
2018	\$168,397.27	Credit to COE \$1,764.12	\$166,633.15

Column labeled “Final Settlement” indicates credits as a result of City overpayment or additional payment required.

Legislative History:

The Annual MWRDGC Sludge Removal User Fee was last approved by City Council on January 24, 2022.

Attachments:

[MWRDGC Annual Charge RD-913](#)



Metropolitan Water Reclamation District of Greater Chicago

P.O. BOX 95089
CHICAGO, IL 60694-5089

MONITORING & RESEARCH (312) 751-3000
FINANCE (312) 751-6538

RD-913 Statement

Invoice: 13840-2023-E-001

Date: 01/04/2023

Billing Address

EVANSTON FILTRATION PLANT
555 LINCOLN ST

EVANSTON, IL 60201

Facility Address

EVANSTON FILTRATION PLANT
555 LINCOLN ST

EVANSTON, IL 60201

1st Quarter

Estimated Annual User Charges	201,167.43
Balance Forward	
Previously Billed Monthly Amounts	0.00
Previously Billed Interest Amounts	0.00
	<hr/>
	0.00
Current Payment Due	50,291.86
Current Interest Due	
Less Payments Made YTD	0.00
	<hr/>
Net Due / Credit Amount	\$50,291.86

Pay your bill online at <http://mwr.org/form/user-charge-payment>

Questions? Contact Finance at UserCharge@mwr.org

PAY THIS AMOUNT: \$50,291.86

Please detach this portion and return with your payment.

EVANSTON FILTRATION PLANT
555 LINCOLN ST

EVANSTON, IL 60201

Industry ID : 13840

Invoice Number : 13840-2023-E-001

Payable To:

Metropolitan Water Reclamation District
P.O. Box 95089
Chicago, IL 60694-5089

This estimated amount is due by: 2/18/2023
PAY THIS AMOUNT: \$50,291.86

FOR DISTRICT USE ONLY

Check # _____
Pmnt Amt: _____
Post Date: _____
Dep Date: _____
Batch # _____



Memorandum

To: Honorable Mayor and Members of the City Council
CC: Members of Administration and Public Works Committee
From: Paul Zalmezak, Economic Development Manager
CC: Dave Stoneback, Deputy City Manager Tammi Nuñez, Purchasing Manager
Subject: Approval of Contract Award to Wreckon Specs, LLC for Property Demolition Services
Date: January 23, 2023

Recommended Action:

Staff recommends the City Council authorize the City Manager to execute an agreement with Wreckon Specs LLC (2115 Wesley Avenue, Evanston, IL 60201) in the amount of \$214,500 for Demolition or Deconstruction Services of the Emerson/Jackson Site (Bid No. 22-63)

Funding Source:

West Evanston Tax Increment Financing (TIF) 335.99.5870.65515 (Other Improvements). The subject property is within the Five Fifths TIF. Staff recommends porting funds from the West Evanston TIF to the Five Fifths TIF. Staff recommends porting the funds back to the West Evanston TIF when increment is collected into the Five Fifths TIF in 2023.

CARP:

N/A

Council Action:

For Action

Summary:

The City Council referred this matter back to the Administration and Public Works Committee on January 9, 2023, to consider reissuing Request for Proposals (RFP) 22-63 as exclusively a "deconstruction" project.

Staff outlined the RFP 22-63 to include requests for both demolition and deconstruction services in anticipation of receiving a wide-ranging scope/cost that, ultimately, the city council would choose. The staff planned to share the cost of the most responsive demolition bid and the most responsive deconstruction bid with the clear understanding that the demolition would

always be the cheaper option but to compare the additional incremental cost of deconstruction and the benefits thereof. Ultimately, this choice wasn't available because there was no clear, viable deconstruction option.

As outlined in the background section below, the city received six responses. One of the six includes D M Investments, including in its scope the deconstruction of a small barn structure on the property in partnership with Evanston Rebuilding Exchange. The others did not offer a deconstruction option. D M Investments' proposal was scored, deemed incomplete and non-responsive, and therefore not recommended by staff. It would have only resulted in the small barn structure being deconstructed with the six houses demolished.

The Evanston Rebuilding Exchange was given an opportunity to respond to RFP 22-63. They chose not to because they were unable to make the deconstruction of the properties financially feasible due to the State of Illinois' Prevailing Wage law. The State of Illinois requires prevailing wages for services performed on city-owned properties. Staff discussed this issue with the Procurement Division, who confirmed that the City of Evanston is bound by the State of Illinois prevailing wage laws. Therefore, Evanston Rebuilding Exchange decided not to respond to the RFP. They partnered with D M Investments instead.

The Rebuilding Exchange reports the cost of deconstructing three of the six houses and the small barn on the property to be \$750,000 because of the prevailing wage requirements. Without the requirement, it would cost an estimated \$400,000. This estimate still results in the demolition of three of the other houses on the property.

During public comment, Aina Gutierrez (Executive Director of Rebuilding Exchange) reported on the potential health risks and environmental / waste management concerns of the recommended demolition scope of services. The matters of public health, including rodent abatement and air quality/dust mitigation during demolition, are requirements of the City's Code and will be enforced accordingly (see the demolition checklist attached). Wreckon has committed to recycling as much of the material as possible. And the prevailing wage requirements render an alternative option economically infeasible. And Ms. Gutierrez's counter-deconstruction proposal still results in the demolition of three structures.

Therefore, staff recommends proceeding with Wreckon for the reasons summarized in the background section below. Staff will incorporate into the agreement the highest level of material recycling. Prior to demolition, staff recommends Rebuilding Exchange remove fixtures, doors, moldings, and other materials that could be resold at the retail location.

Background

Staff issued Request for Proposal (RFP) 22-63 on November 3, 2022, seeking proposals from experienced firms for demolition or deconstruction services. The proposal process yielded six responses prior to the November 15, 2022, closing date:

RFP 22-63 Emerson/Jackson Demolition Services Pricing		
Firm	Location	Cost
Buildmax	Villa Park, IL	\$195,000
Fowler Services Inc	Elgin, IL	\$197,200
Wreckon Specs, LLC	Evanston, IL	\$214,500
D M Investments	Evanston, IL	\$268,000
Carters Excavating	Chicago, IL	\$295,876
M B R Wrecking & Construction	Lincolnwood, IL	\$349,900

The following staff reviewed proposals:

- Paul Zalmezak, Economic Development Manager
- Neal Reeves, Economic Development Specialist
- John Gonzales, Purchasing Specialist

The table below reflects the scoring of each of the firms based on their proposals:

RFP 22-63 Emerson/Jackson Demolition Services Response Scoring						
Firm	Qualification and Expertise	Project Approach, Organization and Completeness	Price, Hours and Hourly Rate	M/W/EBE	Willingness to Execute Evanston's Pro. Services Agreement	Total Score
Possible Points	25	30	25	10	10	100
Buildmax Company	24.5	15.0	24.5	5	10	79.0
Carters Excavating	20.0	14.0	11.5	10	10	65.5
D M Investments *	22.0	17.5	20.5	0	0	60.0
M B R Wrecking & Construction	24.5	17.0	7.0	5	10	63.5
Wreckon Specs, LLC	24.0	21.0	23.5	10	10	88.5
Fowler Services Inc	23.5	14.5	24.0	10	10	82.0

* non responsive did not return all exhibits as required by the RFP, including Exhibits A,C,D,E,G,H,J and Prevailing Wage addendum. Exhibits G and H are the MWEBE exhibits resulting in 0 score

Staff recommends Wreckon Specs. LLC, for the following reasons:

- their RFP response was complete
- the response includes material recycling
- the proposed pricing is within 10% of the lowest bid
- minority-owned and Evanston-based Enterprise (EBE)

Wreckon Specs is based at 2115 Wesley Ave in Evanston and is a registered Evanston-based Enterprise. The owner, John Gipson, resides in Evanston. Mr. Gipson has experience with Evanston demolition projects, including the salt dome, Emerson Square industrial building, Robinson Rental bus terminal building, and Robert Crown.

Alternatives:

An alternative process that could result in a stronger deconstruction program for the Emerson Jackson properties is summarized as follows:

1. Issue an RFP for redevelopment of the Emerson/Jackson properties immediately
2. Deconstruction of the properties would be a requirement of the disposition
3. Chosen developer would obtain zoning approvals and negotiate likely TIF terms for the mixed income affordable housing, acquisition costs, and site prep (including deconstruction)
4. City sells the property to developer after zoning approved

Benefits

- The environmental and job training benefits of deconstruction
- The cost of deconstruction would not require prevailing wages because the property would be in private hands after the sale.

Tradeoffs

- the city would be maintaining these vacant properties and the fence surrounding it, for a **minimum of 12 months** while we move through the RFP, the selection process, zoning, and closing the sale.
- The cost of maintaining the vacant properties and the ongoing eyesore

Attachments:

[RFP 2263 Request for Demolition](#)

[Wreckon pricing](#)

[Wreckon Emerson and Jackson RFP Response](#)

[MWEBE Memo RFP 22-63 Request for Demolition or Deconstruction final](#)

[Demolition Checklist & Sign Off Sheet](#)

CITY OF EVANSTON
REQUEST FOR PROPOSAL

NUMBER: 22-63

For

**Request for Demolition or Deconstruction
Services of the Emerson/Jackson Site**

November 3, 2022



PROPOSAL DEADLINE: 2:00 P.M., November 15, 2022

ELECTRONIC BID SUBMITTAL:

Bid responses will only be accepted electronically
via E-bidding through DemandStar (WWW.DEMANDSTAR.COM)

**It is highly recommended that new DemandStar users complete the account setup
process prior to project due date/time.**

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E-BIDDING ATTACHMENTS

Emerson and Jackson Addresses and Parcel Numbers
DemandStar- E-bidding Instructions
DemandStar- How to Register
DemandStar- FAQ

CITY OF EVANSTON
NOTICE TO PROPOSERS

Proposals will be received by the Purchasing Office until 2:00 P.M. local time on **November 15, 2022**. Effective immediately, the City of Evanston will no longer accept hard copy paper submittals for any solicitation. Responses will only be accepted electronically via E-bidding through DemandStar (www.demandstar.com). Although registration is required, vendors can download solicitations and upload responses for free. Proposals shall cover the following:

Request for Demolition or Deconstruction Services of the Emerson/Jackson Site
RFP Number: 22-63

The City of Evanston's Economic Development Department is seeking proposals from experienced firms for: Demolition or Deconstruction Services.

The above item shall conform to the RFP on file in the Purchasing Office. Parties interested in submitting a proposal should contact the Purchasing Office to receive a copy of the RFP or see the City's website at: www.cityofevanston.org/business/bids-proposals/ or Demandstar at: www.demandstar.com.

The City (the City of Evanston) in accordance with the laws of the State of Illinois, hereby notifies all firms that it will affirmatively ensure that the contract(s) entered into pursuant to this notice will be awarded to the successful firm without discrimination on the grounds of race, color, religion, sex, age, sexual orientation marital status, disability, familial status or national origin. The State of Illinois requires under Public Works contracts that the general rate of wages in this locality be paid for each craft or type of worker hereunder. This requirement is in accordance with The Prevailing Wage Act (820 ILCS 130) as amended. The City of Evanston reserves the right to reject any or all submittals or to accept the submittal(s) deemed most advantageous to the City.

The Evanston City Council also reserves the right to award the contract to an Evanston firm if that firm's bid is within 5% of the low bid.

Each Proposer shall be required to submit with his/her proposal a Disclosure of Ownership Interest Statement Form in accordance with Section 1-18-1 *et seq.* of the City Code. Failure to submit such information may result in the disqualification of such proposal.

John Gonzalez
Purchasing Specialist

CITY OF EVANSTON
Request for Proposal

1.0 INTRODUCTION

The City is seeking proposals for *demolition or deconstruction services of seven(7) residential properties at the corner of Jackson and Emerson Street.*

The City of Evanston is requesting proposals for furnishing all labor, materials and equipment to enter into a contract for the demolition or deconstruction of residential structures as designated by the City as the Emerson/Jackson site.

The principle distinction between deconstruction and demolition is deconstruction's goal of diverting as much material as possible from landfills. Deconstruction may involve both reuse and recycling. Saving natural resources and energy, minimizing site disturbance and dust, and reducing landfill waste are the environmental benefits that the City of Evanston CARP goals. Preference will be given to deconstruction proposals that include Evanston based demolition subcontractors for portions of deconstruction projects that require traditional demolition methods.

The contract term desired is for a period of December 15, 2022 to March 31, 2023.

Contact with City personnel in connection with this RFP shall not be made other than as specified in this RFP. Unauthorized contact of any City personnel may be cause for rejection of a proposal.

Prior to the submittal of a proposal, Proposers are advised to carefully examine

- the contract documents
- project scope and work tasks to be accomplished
- specifications
- submittal requirements
- insurance requirements and required documentation

Proposers are advised to become thoroughly familiar with all conditions, instructions and specifications governing this RFP. Proposals shall be made in accordance with these instructions. Proposals shall be submitted on the forms provided by the City

The City will not be liable in any way for any costs incurred by respondents in replying to this Request for Proposal.

2.0 SCOPE OF SERVICES

Perform all work to complete the demolition and/or deconstruction of the proposed properties.

Summary of Work for Demolition Services

1. Dismantle, remove, and dispose of all existing manmade structures and foundations.
2. Complete structural dismantlement. Including foundations.

3. Remove all materials from project site
4. Dismantle, remove, and dispose of all debris.
5. Leave site to be broom clean and leveled.
6. Backfill voids with reusable materials onsite(if necessary)
7. Obtain all permits, fees, and procurement not included.
8. Provide all necessary insurance to perform demolition service
9. Provide electricity to the project
10. Contractor shall provide all equipment necessary to complete the work. The City assumes no liability for any equipment owned or leased by the contractor

Summary of Work for Deconstruction Services

1. Obtain permits and inspections required for deconstruction.
2. De-construct permitted structures.
3. Remove any permitted site improvements adjacent to structures.
4. Remove any curbs, streets, parking areas permitted in project.
5. Remove all foundations and/or footings to a depth 2' below finish grade.
6. Remove existing utilities from structure to property line.
7. Remove any services (electric, phone, cable) from structure.
8. Provide, install, and maintain any required tree protection for trees to remain. Remove any other permitted vegetation.
9. Remove any remaining on grade concrete or asphalt not previously covered.
10. Remove any on grade site improvements not previously covered.
11. Any remaining permitted clearing, grubbing, required for seeding.
12. Provide, install, and maintain any required erosion control for length of project.
13. Removal of any and all debris from site per waste management goals.
14. Provide and maintain any required barricading for site security for length of project.
15. The Contractor is responsible for determining local landfill policies prior to conducting a wet demolition to ensure a landfill is available which will accept the debris as construction debris. Proper disposal of all construction debris, including asbestos- containing material shall be the responsibility of the Contractor.
16. Comply with all applicable OSHA requirements.
17. Contractor shall dispose of all materials in a safe and efficient manner in accordance with all local, state, and federal regulations. Contractor is responsible for securing any required permits for demolition. All necessary precautions are to be taken and are the responsibility of the Contractor.
18. All materials removed from the building or portions of building must be removed from the site daily wherever possible. When any part of the structure must be left standing or any debris remains on the property at the conclusion of the workday, the contractor must secure the area to minimize hazards.
19. Contractor shall fill all holes or cavities with clean fill sand, so as to leave the premises in a clean, safe and sanitary condition. All disturbed areas must be raked free of debris and leveled to provide a uniform grade throughout.
20. The Contractor shall provide any/all equipment necessary to complete the work. The City assumes no liability for any equipment owned or leased by the contractor

21. Contractor shall take all necessary precautions to avoid harming any existing vegetation. Contractor is responsible for adhering to city tree removal ordinances. Failure to comply with this requirement shall result in a fine.
22. The contractor shall cap or abandon all on-site utilities. Should water or electricity be necessary to accomplish the demolition work, the Contractor must secure it from an outside source, i.e. water truck, fire hydrant, local utility agency, generator or temporary pole. The Contractor must obtain approval and permits from respective agencies and/or utility providers. All costs incurred are the responsibility of the Contractor.
23. The responsibility for installation and maintenance of adequate traffic control devices, warning devices and barrier for the protection of the traveling public and workers, as well as safeguard the work area in general rest with the Contractor.
24. Contractor is responsible for the Asbestos Survey and Report. Contractor is responsible for the Asbestos abatement and removal.
25. Call for and pass final inspection from Building Department before proceeding to next site

3.0 INSURANCE

Consultant shall carry and maintain at its own cost with such companies as are reasonably acceptable to City all necessary liability insurance (which shall include as a minimum the requirements set forth below) during the term of this Agreement, for damages caused or contributed to by Consultant, and insuring Consultant against claims which may arise out of or result from Consultant's performance or failure to perform the Services hereunder.

The consultant must provide an insurance certificate naming the City of Evanston as an additional insured and will provide a variety of insurances including:

- comprehensive general liability - \$3,000,000 combined single limit for each occurrence for bodily injury and property damage – designating the City as Additional Insured
- Workers Compensation - Statutory Limits
- Automobile Liability - \$1,000,000 per occurrence for all claims arising out of bodily injuries or death and property damages.
- errors and omissions or professional liability insurance - \$1,000,000

The surety and the insurance company must have not less than an A+ rating from the Alfred M. Best Co., Inc. and be approved by the City of Evanston.

Consultant's certificate of insurance shall contain a provision that the coverage afforded under the policy(s) will not be canceled or reduced without thirty (30) days prior written notice (hand delivered or registered mail) to City.

4.0 SUBMITTAL REQUIREMENTS

The City will no longer accept hard copy paper submittals for any solicitation. Responses will only be accepted electronically via E-bidding through DemandStar. Respondents are still required to complete all of the bid documents and provide all of the requested information in a pdf file(s). **Please refer to attached DemandStar e-bidding documents.**

ANY PROPOSALS RECEIVED AFTER THE SUBMITTAL DEADLINE, WILL BE NOT BE ACCEPTED. It is the sole responsibility of the proposer to insure that his or her proposal is delivered by the stated time. THE CITY IS NOT RESPONSIBLE FOR MISDIRECTED PACKAGES.

A. Cover Letter

The cover letter will include the following:

- introduction of firm signed by an authorized Principal of the firm
- name of firm
- address of firm
- phone number of the firm submitting the proposal
- include the name and signature of an authorized binding official who is authorized to answer questions regarding the firm's proposal

B. Qualifications and Experience of Firm and/or Team

- All respondents shall describe other contracts (at least 5, but no more than 10) similar in scope, size or discipline to the required services described herein, performed or undertaken within the past five years.
- The respondent must provide references, including name, address and telephone number of a contact person for each project identified and described.
- Indicate commencement dates, duration and type of operation.
- Provide a list of all Municipal clients in Illinois.

C. Area/Regional Manager(s)

Clearly identify the professional staff person(s) who would be assigned as your Area/Regional Manager(s) and provide resumes. The proposal should indicate the abilities, qualifications and experience of these individuals.

D. Fees

Provide a copy of your fees/prices.

E. Contract

The City has attached its standard contract in Exhibit J (see page 27–Professional Services Agreement). Identify all exceptions to the agreement that would prevent your Firm from executing it. The City shall not consider or negotiate regarding exceptions submitted at any time after the submission of the Proposer's response.

5.0 ADDITIONAL SUBMISSION REQUIREMENTS

No additional submission requirements

6.0 M/W/EBE GOALS

The City has a goal of 25% of the contract amount for the participation and utilization of Minority-Owned, Women-Owned, and Evanston-based businesses (M/W/EBEs) in completing a portion of the services required by the City. All respondents must submit a statement of the proposed involvement of M/W/EBEs in completing a portion of the required services. Provide a copy of the certification for M/W/EBEs that will assist in achieving the M/W/EBE goal with your submittal as well as the appropriate M/W/EBE forms or Request for Waiver. Any questions regarding M/W/EBE compliance should be submitted in writing to Tammi Nunez Purchasing Manager at tnunez@cityofevanston.org.

7.0 EVALUATION CRITERIA

The City will select the successful firm through an evaluation process based on the firm meeting the specifications which are outlined in this RFP. A review committee will review in detail all proposals that are received. During the evaluation process, the City may require a Proposer's representative to answer questions with regard to the proposal and/or make a formal presentation to the review committee. The review committee will make a recommendation to award the contract based on the criteria set forth below. This contract will be forwarded to the City Council for final approval.

The evaluation criteria listed below will be used in the selection of the successful Proposer.

- A. Qualifications and Expertise**
- B. Price**
- C. Organization and Completeness of Proposal**
- D. Willingness to Execute the City of Evanston's Professional Services Agreement**
- E. M/W/EBE Participation**

8.0 SELECTION PROCESS

The City will select a firm on the basis of the responsiveness of the proposal to the RFP submittal requirements, the evaluation criteria stated above and the demonstrated willingness to execute an acceptable written contract. The City reserves the right to reject any or all proposals, and to request written clarification of proposals and supporting materials from the Proposer.

While it is the intent of the City to award a single firm, the City reserves the right to award in part or in whole and to select multiple firms and/or individuals, depending on whichever decision is deemed to be most advantageous to the City.

Responses may be rejected if the firm fails to perform any of the following:

- A. Adhere to one or more of the provisions established in this Request for Proposal.
- B. Demonstrate competence, experience, and the ability to provide the services described in this Request for Proposal.
- C. Submit a response on or before the deadline and complete all required forms.
- D. To fulfill a request for an oral presentation.
- E. To respond to a written request for additional information.

Discussions and/or interviews may be conducted with responsible firms that have submitted proposals in order to clarify certain elements. All proposals shall be afforded fair and equal treatment with respect to any opportunity for clarification. In conducting discussion, there shall be no disclosure of information derived from proposals submitted by competing firms. The selection shall be done by the City's review committee and will be recommended to the City Council for final approval.

If the City is unable to reach any sort of agreement with the selected firm, the City will discontinue negotiations with the selected firm and begin negotiations with the firm ranked second and so on until agreement is reached.

The firm to be recommended to the City Council will be the one whose proposal is determined to be the most advantageous to the City in consideration of price and all other evaluation factors which are set forth in this Request for Proposal. No other factors or criteria not listed in this RFP shall be used in the evaluation.

9.0 PROPOSED SCHEDULE

The tentative schedule for this RFP and project process is as follows:

- | | |
|---|--------------------------|
| 1. RFP issued..... | <u>November 3, 2022</u> |
| 2. Last Day to submit questions | <u>November 9, 2022</u> |
| 3. Final Addendum Issued..... | <u>November 11, 2022</u> |
| 4. RFP Submission Due Date | <u>November 15, 2022</u> |
| 5. City Council Award of Contract | <u>December 12, 2022</u> |
| 6. Contract Effective..... | <u>December 13, 2022</u> |

10.0 QUESTIONS REGARDING RFP

All questions related to this RFP should be submitted in writing to John Gonzalez, Purchasing Specialist at johngonzalez@cityofevanston.org with a copy to nreeves@cityofevanston.org.

11.0 GENERAL TERMS AND CONDITIONS

A. Confidentiality

In connection with this Agreement, City may provide Consultant with information to enable Consultant to render the Services hereunder, or Consultant may develop confidential information for City. Consultant agrees (i) to treat, and to obligate Consultant's employees to treat, as secret and confidential all such information whether or not identified by City as confidential, (ii) not to disclose any such information or make available any reports, recommendations and /or conclusions which Consultant may make for City to any person, firm or corporation or use the same in any manner whatsoever without first obtaining

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City's written approval, and (iii) not to disclose to City any information obtained by Consultant on a confidential basis from any third party unless Consultant shall have first received written permission from such third party to disclose such information.

Pursuant to the Illinois Freedom of Information Act, 5 ILCS 140/7(2), records in the possession of others whom the City has contracted with to perform a governmental function are covered by the Act and subject to disclosure within limited statutory timeframes (five (5) working days with a possible five (5) working day extension). Upon notification from the City that it has received a Freedom of Information Act request that calls for records within the Consultant's control, the Consultant shall promptly provide all requested records to the City so that the City may comply with the request within the required timeframe. The City and the Consultant shall cooperate to determine what records are subject to such a request and whether or not any exemption to the disclosure of such records or part thereof is applicable.

The Purchasing Specialist will endeavor to advise the firm of any request for the disclosure of the material so marked with "TRADE SECRET", "CONFIDENTIAL", or "PROPRIETARY", and give the firm or other submitting party the opportunity to seek a court order to protect such materials from disclosure. If the requested material was submitted by a party other than the firm, then the firm shall be solely responsible for notifying the submitting party of the request. The City's sole responsibility is to notify the firm of the request for disclosure, and the City shall not be liable for any damages resulting out of such disclosure, whether such disclosure is deemed required by law, by an order of court or administrative agency, or occurs through inadvertence, mistake, negligence on the part of the City or its officers, or employees.

B. Withdrawal of Proposal

Proposals may be withdrawn prior to the submittal deadline. Withdrawal may be attained by written request; however, no offer can be withdrawn within the ninety (90) day period which occurs after the time is set for closing. Proposers who withdraw their proposals prior to the designated date and time may still submit another proposal if done in accordance with the proper time frame.

C. Exceptions to Specifications

Exceptions to these specifications shall be listed and explained on a separate page titled "Exceptions to Specifications", which shall be prepared by the Proposer. This page shall then be attached to these documents and submitted at the same time as the proposal. Each exception must refer to the page number and paragraph to which it is relevant. The nature and reasoning of each exception shall be explained in its entirety. Any exceptions to these specifications may be cause for rejection of the proposal.

D. Hold Harmless

The contractor agrees to hold harmless the City of Evanston and all of its agents, servants, and employees against any and all lawsuits, claims, demands, liabilities, losses, and/or expenses; including court costs and attorneys' fees on

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account of injury to any person, or any death resulting from such injury, or any damage to property which may have arisen from work specifically related to the contract and/or project.

E. Addenda

Any and all changes to these documents are valid only if they are included via written addendum to all respondents. Each respondent should acknowledge receipt of any addenda by indicating same in their proposal submission. Each respondent acknowledging receipt of any addenda is responsible for the contents of the addenda and any changes to the proposal therein. Failure to acknowledge any addenda may cause the proposal to be rejected. Addenda information is available over the internet at [City of Evanston Notices & Documents](#) or www.demandstar.com, or by contacting the Purchasing Office, 847-866-2935.

F. Term

The contract is for one project. The City may terminate a contract for either cause or convenience.

G. Non-Appropriation of Funds

The City of Evanston reserves the right to terminate in whole or in part of the contract in the event that insufficient funds to complete the contract are appropriated by Evanston City Council.

H. Property of the City

All discoveries and documents produced as a result of any service or project undertaken on behalf of the City of Evanston shall become the property of the City.

I. Payment Terms

The consultant shall submit invoices detailing the services provided, project, professional staff, and hours. Payment shall be made in accordance with the Local Government Prompt Payment Act. Please note that failure to provide a detailed invoice could result in delay of payment and include termination of any agreement.

J. Disclosures and Potential Conflicts of Interest

The City of Evanston's Code of Ethics prohibits public officials or employees from performing or participating in an official act or action with regard to a transaction in which he has or knows he will thereafter acquire an interest for profit, without full public disclosure of such interest. This disclosure requirement extends to the spouse, children and grandchildren, and their spouses, parents and the parents of a spouse, and brothers and sisters and their spouses.

To ensure full and fair consideration of all proposals, the City of Evanston requires all Proposers including owners or employees to investigate whether a potential or actual conflict of interest exists between the Proposer and the City of Evanston, its officials, and/or employees. If the Proposer discovers a potential or actual conflict of interest, the Proposer must disclose the conflict of

interest in its proposal, identifying the name of the City of Evanston official or employee with whom the conflict may exist, the nature of the conflict of interest, and any other relevant information. The existence of a potential or actual conflict of interest does NOT, on its own, disqualify the disclosing Proposer from consideration. Information provided by Proposers in this regard will allow the City of Evanston to take appropriate measures to ensure the fairness of the proposal process.

The City requires all Proposers to submit a certification, enclosed with this RFP, that the Proposer has conducted the appropriate investigation and disclosed all potential or actual conflicts of interest.

K. Protests

Any actual or prospective Proposer, who is aggrieved in connection with the solicitation or award of a contract, may protest to the Purchasing Office. The protest shall be submitted in writing within ten (10) calendar days after such aggrieved person knows or should have known of the facts giving rise thereto.

- The Proposer shall submit any protests or claims regarding this solicitation to the Purchasing Office.
- A pre-bid protest must be filed five (5) days before the bid opening or proposal submittal.
- A pre-award protest must be filed no later than ten (10) days after the bid opening date or proposal deadline.
- A post-award protest must be filed no later than ten (10) days after the award of the Contract.

All claims by a Proposer against the City relating to a contract shall be submitted in writing to the Purchasing Specialist. The City will only consider protests that are properly and timely submitted.

All protests or claims must set forth the name and address of the protester, the contract number, the grounds for the protest or claim, and the course of action that the protesting party desires the Purchasing Specialist to take. Statements shall be sworn and submitted under penalty of perjury.

L. Authority To Resolve Protests And Contract Claims

Protests: The Purchasing Specialist shall have the authority to consider and resolve a protest of an aggrieved Proposer, actual or prospective, concerning the solicitation or award of a contract. The City shall issue a written decision and that decision is final.

Contract Claims: The Purchasing Specialist, after consulting with Corporation Counsel, shall have the authority to resolve contract claims, subject to the approval of the City Manager or City Council, as applicable, regarding any settlement that will result in a change order or contract modification.

Each Proposer, by submitting a response to this RFP, expressly recognizes the limitations on its rights to protest provided in this Section and expressly waives

all other rights and remedies and agrees that the decision on the protest is final and conclusive. If a Proposer disregards, disputes or does not follow the exclusive protest remedies provided in this Section, it shall indemnify and hold the City and its officers, employees, agents and consultants harmless from and against all liabilities, fees and costs, including legal and consultant fees and costs, and damages incurred or suffered as a result of such Proposer's actions. Each Proposer, by submitting a response to this RFP, shall be deemed to have irrevocably and unconditionally agreed to this indemnity obligation.

M. Litigation

For purposes of this Section, the following terms are defined as follows:

"issue" means any prior or pending litigation or investigation, either civil or criminal, or any governmental agency action or proceeding (the "issue"), which may affect the performance of the services to be rendered herein. For purposes of this Section, an "issue" shall also include any criminal, civil, or administrative penalty or finding imposed against any covered individual. An issue occurring within seven (7) years of the date preceding the date of the Proposer's response shall be disclosed by the Proposer.

"covered individual" means any principal, president, managing partner, or vice-president, affiliated in anyway with the Firm, and the Firm's employees or sub-contractors.

All proposers shall identify and describe with particularity any issue. The City, and not Proposer, has the sole discretion to determine whether an issue may affect the performance of the services. Failure of any Proposer to comply with this mandatory obligation shall, at the City's sole discretion, result in the Proposer's response being deemed non-responsive and not responsible. Failure of any Proposer to comply with the obligation specified herein may result in the voiding any subsequent contract award to Proposer if the City discovers upon the exercise of its customary due diligence that Proposer failed to comply with the mandatory obligation in this Section. The City reserves all rights to take any other actions in the case of a Proposer's non-compliance with this Section.

N. Sub-contractors

If any firm submitting a proposal intends on sub-contracting out all or any portion of the engagement, that fact, and the name of the proposed sub-contracting firm(s) must be clearly disclosed in the proposal. Following the award of the contract, no additional sub-contracting will be allowed without the prior written consent of the City of Evanston.

O. Contact with City Personnel

All Proposers are prohibited from making any contact with the City Manager, City Council, or any other official or employee of the City with regard to the Project, other than in the manner and to the person(s) designated herein. The Purchasing Specialist reserves the right to disqualify any Proposer found to have contacted City Personnel in any manner with regard to the Project. Additionally, if it is determined that the contact with City Personnel was in

violation of any provision of 720 ILCS 5/33EE, the matter may be referred to the Cook County State's Attorney for review and prosecution.

P. Costs Incurred

The City of Evanston assumes no responsibility or liability for costs incurred by the Proposer prior to the execution of a contract. This includes costs incurred by the Proposer as a result of preparing a response to this RFP.

Exhibit A

DISCLOSURE OF OWNERSHIP INTERESTS

The City of Evanston Code Section 1-18-1 *et seq.* requires all persons (APPLICANT) seeking to do business with the City to provide the following information with their proposal. Every question must be answered. If the question is not applicable, answer with "NA".

APPLICANT NAME: _____

APPLICANT ADDRESS: _____

TELEPHONE NUMBER: _____

FAX NUMBER: _____

APPLICANT is (**Check One**)

- ☐ Corporation
- ☐ Partnership
- ☐ Sole Owner
- ☐ Association

Other ☐ _____

Please answer the following questions on a separate attached sheet if necessary.

SECTION I - CORPORATION

1a. Names and addresses of all Officers and Directors of Corporation.

1b. **(Answer only if corporation has 33 or more shareholders.)**

Names and addresses of all those shareholders owning shares equal to or in excess of 3% of the proportionate ownership interest and the percentage of shareholder interest. (Note: Corporations which submit S.E.C. form 10K may substitute that statement for the material required herein.)

- 1c. **(Answer only if corporation has fewer than 33 shareholders.)**
Names and addresses of all shareholders and percentage of interest of each herein.
(Note: Corporations which submit S.E.C. form 10K may substitute that statement for the material requested herein.)

SECTION 2 - PARTNERSHIP/ASSOCIATION/JOINT VENTURE

- 2a. The name, address, and percentage of interest of each partner whose interests therein, whether limited or general, is equal to or in excess of 3%.

- 2b. Associations: The name and address of all officers, directors, and other members with 3% or greater interest.

SECTION 3 - TRUSTS

- 3a. Trust number and institution.

- 3b. Name and address of trustee or estate administrator.

- 3c. Trust or estate beneficiaries: Name, address, and percentage of interest in total entity.

SECTION 4 - ALL APPLICANTS - ADDITIONAL DISCLOSURE

- 4a. Specify which, if any, interests disclosed in Section 1, 2, or 3 are being held by an agent or nominee, and give the name and address of principal.

- 4b. If any interest named in Section 1,2, or 3 is being held by a "holding" corporation or other "holding" entity not an individual, state the names and addresses of all parties holding more than a 3% interest in that "holding" corporation or entity as required in 1(a), 1(b), 1(c), 2(a), and 2(b).

- 4c. If "constructive control" of any interest named in Sections 1,2, 3, or 4 is held by another party, give name and address of party with constructive control. ("Constructive control" refers to control established through voting trusts, proxies, or special terms of venture of partnership agreements.)

I have not withheld disclosure of any interest known to me. Information provided is accurate and current.

Date

Signature of Person Preparing Statement

Title

ATTEST: _____
Notary Public

(Notary Seal)

Commission Expires: _____

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EXHIBIT B

ADDITIONAL INFORMATION SHEET

Proposal Name: _____

Proposal Number #: _____

Company Name: _____

Contact Name: _____

Address: _____

City, State, Zip: _____

Telephone/FAX: # _____

E-mail: _____

Comments: _____

Exhibit C

CONFLICT OF INTEREST FORM

_____, hereby certifies that it has conducted an investigation into whether an actual or potential conflict of interest exists between the bidder, its owners and employees and any official or employee of the City of Evanston.

Proposer further certifies that it has disclosed any such actual or potential conflict of interest and acknowledges if bidder/Proposer has not disclosed any actual or potential conflict of interest, the City of Evanston may disqualify the bid/proposal.

(Name of Bidder/Proposer if the Bidder/Proposer is an Individual)
(Name of Partner if the Bidder/Proposer is a Partnership)
(Name of Officer if the Bidder/Proposer is a Corporation)

The above statements must be subscribed and sworn to before a notary public. Subscribed and Sworn to this _____ day of _____, 20

Notary Public

Failure to complete and return this form may be considered sufficient reason for rejection of the bid / proposal.

Exhibit D

ACKNOWLEDGEMENT OF UNDERSTANDING

THE SECTION BELOW MUST BE COMPLETED IN FULL AND SIGNED

The undersigned hereby certifies that they have read and understand the contents of this solicitation and attached service agreements, and agree to furnish at the prices shown any or all of the items above, subject to all instructions, conditions, specifications and attachments hereto. Failure to have read all the provisions of this solicitation shall not be cause to alter any resulting contract or to accept any request for additional compensation. By signing this document, the Proposer hereby certifies that they are not barred from bidding on this contract as a result of bid rigging or bid rotating or any similar offense (720 ILCS S/33E-3, 33E-4).

Authorized Signature: _____	Company Name: _____
Typed/Printed Name: _____	Date: _____
Title: _____	Telephone Number: _____
Email: _____	Fax Number: _____

Exhibit E

ANTI-COLLUSION AFFIDAVIT AND PROPOSER'S CERTIFICATION

_____, being first duly sworn,
deposes and says that he is _____
(Partner, Officer, Owner, Etc.)
of _____
(Proposer)

The party making the foregoing proposal or bid, that such bid is genuine and not collusive, or sham; that said bidder has not colluded, conspired, connived or agreed, directly or indirectly, with any bidder or person, to put in a sham bid or to refrain from bidding, and has not in any manner, directly or indirectly, sought by agreement or collusion, or communication or conference with any person; to fix the bid price element of said bid, or of that of any other bidder, or to secure any advantage against any other bidder or any person interested in the proposed contract.

The undersigned certifies that he is not barred from bidding on this contract as a result of a conviction for the violation of State laws prohibiting bid-rigging or bid-rotating.

(Name of Bidder if the Bidder is an Individual)
(Name of Partner if the Bidder is a Partnership)
(Name of Officer if the Bidder is a Corporation)

The above statements must be subscribed and sworn to before a notary public.

Subscribed and Sworn to this _____ day of _____, 20

Notary Public

Commission Expires: _____

Failure to complete and return this form may be considered sufficient reason for rejection of the bid.

EXHIBIT F

CITY OF EVANSTON M/W/EBE POLICY

A City of Evanston goal is to provide contracting and sub-contracting opportunities to Minority Business Enterprises, Women Business Enterprises, and Evanston Business Enterprises. The goal of the Minority, Women and Evanston Business Enterprise Program (M/W/EBE) is to assist such businesses with opportunities to grow. To assist such growth, the City's goal is to have general contractors utilize M/W/EBEs to perform no less than 25% of the awarded contract.

Firms bidding on projects with the City must work to meet the 25% goal or request a waiver from participation. It is advised that bidders place advertisements requesting sub-contractors and that they email or contact individual firms that would be appropriate to partner in response to the project. For samples of possible advertisements, see the City of Evanston's Business Diversity Section <http://www.cityofevanston.org/business/business-diversity/> ([Sample Advertisement](#)). If you request a paper copy of the additional documents, it will be available free of charge from the Purchasing Office, 2100 Ridge Road Suite 4200, Evanston, IL 60201.

If a bidder is unable to meet the required M/W/EBE goal, the Bidder must seek a waiver or modification of the goal on the attached forms. Bidder must include:

1. A narrative describing the Bidder's efforts to secure M/W/EBE participation prior to the bid opening.
2. Documentation of each of the assist agencies that were contacted, the date and individual who was contacted, and the result of the conversation (see form)
3. A letter attesting to instances where the bidder has not received inquiries/proposals from qualified M/W/EBEs
4. Names of owners, addresses, telephone numbers, date and time and method of contact of qualified M/W/EBE who submitted a proposal but was not found acceptable.
5. Names of owners, addresses, telephone numbers, date and time of contact of at least 15 qualified M/W/EBEs the bidder solicited for proposals for work directly related to the Bid prior to the bid opening (copies must be attached).

If a bidder is selected with a Sub-contractor listed to meet the M/W/EBE goal, a "monthly utilization report" will be due to the City prior to each payment being issued to the Contractor. This report will include documentation of the name of the firm hired, the type of work that firm performed, etc. Should the M/W/EBE not be paid according to the schedule proposed in this document, the City reserves the right to cancel the contract. Examples of this monthly form can be found on the City's website: <http://www.cityofevanston.org/business/business-diversity/> ([MWEBE Monthly Utilization Report](#)).

Exhibit G

M/W/EBE PARTICIPATION COMPLIANCE FORM

I do hereby certify that

_____ (Name of firm) intends to participate as a Sub-contractor or General Contractor on the project referenced above.

This firm is a (check only one):

- _____ Minority Business Enterprise (MBE), a firm that is at least 51% managed and controlled by a minority, certified by a certifying agency within Illinois.
- _____ Women's Business Enterprise (WBE), a firm that is at least 51% managed and controlled by a woman, certified by a certifying agency within Illinois.
- _____ Evanston Based Enterprise (EBE), a firm located in Evanston for a minimum of one year and which performs a "commercially useful function".

Total proposed price of response \$ _____

Amount to be performed by a M/W/EBE \$ _____

Percentage of work to be performed by a M/W/EBE _____%

Information on the M/W/EBE Utilized:

Name _____

Address _____

Phone Number _____

Signature of firm attesting to participation _____

Title and Date _____

Please attach

1. Proper certification documentation if applying as a M/WBE and check the appropriate box below. This M/WBE will be applying with documentation from:

- | | |
|--|--|
| <input type="checkbox"/> Cook County | <input type="checkbox"/> State Certification |
| <input type="checkbox"/> Federal Certification | <input type="checkbox"/> Women's Business Enterprise National Council |
| <input type="checkbox"/> City of Chicago | <input type="checkbox"/> Chicago Minority Supplier Development Council |

2. Attach business license if applying as an EBE

Exhibit H

M/W/EBE PARTICIPATION WAIVER REQUEST

I am _____ of _____, and I have authority to
(Title) (Name of Firm)
execute this certification on behalf of the firm. I _____ do
(Name)

hereby certify that this firm seeks to waive all or part of this M/W/EBE participation goal
for the following reason(s):

(CHECK ALL THAT APPLY. SPECIFIC SUPPORTING DOCUMENTATION MUST BE ATTACHED.)

_____ 1. No M/W/EBEs responded to our invitation to bid.

_____ 2. An insufficient number of firms responded to our invitation to bid.

For #1 & 2, please provide a narrative describing the outreach efforts from your firm and proof of contacting at least 15 qualified M/W/EBEs prior to the bid opening. Also, please attach the accompanying form with notes regarding contacting the Assist Agencies.

_____ 3. No sub-contracting opportunities exist.

Please provide a written explanation of why sub-contracting is not feasible.

_____ 4. M/W/EBE participation is impracticable.

Please provide a written explanation of why M/W/EBE participation is impracticable.

Therefore, we request to waive _____ of the 25% utilization goal for a revised goal of _____%.

Signature: _____
(Signature)

Date: _____

EXHIBIT I

M/W/EBE Assistance Organizations (“Assist Agencies”) Form

AGENCY	DATE CONTACTED	CONTACT PERSON	RESULT OF CONVERSATION
Association of Asian Construction Enterprises (AACE) 5500 Touhy Ave., Unit K Skokie, IL 60077 Phone: 847-525-9693 Perry Nakachii, President			
Black Contractors United (BCU) 400 W. 76th Street Chicago, IL 60620 Phone: 773-483-4000; Fax: 773-483-4150 Email: bcunewera@ameritech.net			
Chicago Minority Business Development Council 105 West Adams Street Chicago, Illinois 60603 Phone: 312-755-8880; Fax: 312-755-8890 Email: info@chicagomsdc.org Shelia Hill, President			
Evanston Minority Business Consortium, Inc. P.O. Box 5683 Evanston, Illinois 60204 Phone: 847-492-0177 Email: embcinc@aol.com			
Federation of Women Contractors 5650 S. Archer Avenue Chicago, Illinois 60638 Phone: 312-360-1122; Fax: 312-360-0239 Email: FWCChicago@aol.com Contact Person: Beth Doria Maureen Jung, President			
Hispanic American Construction Industry (HACIA) 901 W. Jackson, Suite 205 Chicago, IL 60607 Phone: 312-666-5910; Fax: 312-666-5692 Email: info@haciaworks.org			
Women’s Business Development Ctr. 8 S. Michigan Ave, Suite 400 Chicago, Illinois 60603 Phone: 312-853-3477 x220; Fax: 312-853-0145 Email: wbdc@wbdc.org Carol Dougal, Director			

PLEASE NOTE: Use of M/W/EBE Assistance Organizations (“Assist Agencies”) Form and agencies are for use as a resource only. The agencies and or vendors listed are not referrals or recommendations by the City of Evanston.

Exhibit J

Professional Services Agreement Acknowledgement Page

The City has attached its standard professional services agreement as an exhibit to this RFP. Identify all exceptions to the agreement that would prevent your firm from executing it. **The City shall not consider or negotiate regarding exceptions submitted at any time after the submission of the Proposer's response.** *Please check one of the following statements:*

____ I have read the professional services agreement and plan on executing the agreement without any exceptions.

____ My firm cannot execute the City's standard professional service agreement unless the exceptions noted below or in the attached sample professional services agreement are made.

*****Please be aware that submitting exceptions to the contract may impact the likelihood of your firm being selected to perform this work.**

List exceptions in the area below:

Authorized Signature: _____	Company Name: _____
--	--------------------------------

Typed/Printed Name and Title: _____	Date: _____
--	--------------------

Exhibit J



**CITY OF EVANSTON
PROFESSIONAL SERVICES AGREEMENT**

The parties referenced herein desire to enter into an agreement for professional services for

Request for Demolition or Deconstruction Services of the Emerson/Jackson Site

("the Project")

RFP Number: 22-63

THIS AGREEMENT (hereinafter referred to as the "Agreement") entered into this ____ day of _____, 20____, between the City of Evanston, an Illinois municipal corporation with offices located at 2100 Ridge Avenue, Evanston Illinois 60201 (hereinafter referred to as the "City"), and *[Insert Professional Service Provider's name here]*, with offices located at *[Insert address here]*, (hereinafter referred to as the "Consultant"). Compensation for all basic Services ("the Services") provided by the Consultant pursuant to the terms of this Agreement shall not exceed *[\$[Insert fee here]]*.

I. COMMENCEMENT DATE

Consultant shall commence the Services on _____ or no later than three (3) DAYS AFTER City executes and delivers this Agreement to Consultant.

II. COMPLETION DATE

Consultant shall complete the Services by _____. If this Agreement provides for renewals after an initial term, no renewal shall begin until agreed to in writing by both parties prior to the completion date of this Agreement.

III. PAYMENTS

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City shall pay Consultant those fees as provided here: Payment shall be made upon the completion of each task for a project, as set forth in Exhibit A – Project Milestones and Deliverables. Any expenses in addition to those set forth here must be specifically approved by the City in writing in advance.

IV. DESCRIPTION OF SERVICES

Consultant shall perform the services (the “Services”) set forth here: Services are those as defined in Exhibit A, the City’s Request for Proposal No. # 22-63 (Exhibit B) and Consultant’s Response to the Proposal (Exhibit C). Services may include, if any, other documented discussions and agreements regarding scope of work and cost (Exhibit D).

V. GENERAL PROVISIONS

A. Services. Consultant shall perform the Services in a professional and workmanlike manner. All Services performed and documentation (regardless of format) provided by Consultant shall be in accordance with the standards of reasonable care and skill of the profession, free from errors or omissions, ambiguities, coordination problems, and other defects. Consultant shall take into account any and all applicable plans and/or specifications furnished by City, or by others at City’s direction or request, to Consultant during the term of this Agreement. All materials, buildings, structures, or equipment designed or selected by Consultant shall be workable and fit for the intended use thereof, and will comply with all applicable governmental requirements. Consultant shall require its employees to observe the working hours, rules, security regulations and holiday schedules of City while working and to perform its Services in a manner which does not unreasonably interfere with the City’s business and operations, or the business and operations of other tenants and occupants in the City which may be affected by the work relative to this Agreement. Consultant shall take all necessary precautions to assure the safety of its employees who are engaged in the performance of the Services, all equipment and supplies used in connection therewith, and all property of City or other parties that may be affected in connection therewith. If requested by City, Consultant shall promptly replace any employee or agent performing the Services if, in the opinion of the City, the performance of the employee or agent is unsatisfactory.

Consultant is responsible for conforming its final work product to generally accepted professional standards for all work performed pursuant to this Agreement. Nothing in this Agreement accords any third-party beneficiary rights whatsoever to any non-party to this Agreement that any non-party may seek to enforce. Consultant acknowledges and agrees that should Consultant or its sub-consultants provide false information, or fail to be or remain in compliance with this Agreement; the City may void this Agreement. The Consultant warrants and states that it has read the Contract Documents, and agrees to be bound thereby, including all performance

guarantees as respects Consultant's work and all indemnity and insurance requirements.

The Consultant shall obtain prior approval from the City prior to sub-contracting with any entity or person to perform any of the work required under this Agreement. If the Consultant sub-contracts any of the services to be performed under this Agreement, the sub-consultant agreement shall provide that the services to be performed under any such agreement shall not be sublet, sold, transferred, assigned or otherwise disposed of to another entity or person without the City's prior written consent. The Consultant shall be responsible for the accuracy and quality of any sub-consultant's work.

All sub-consultant agreements shall include verbatim or by reference the provisions in this Agreement binding upon Consultant as to all Services provided by this Agreement, such that it is binding upon each and every sub-consultant that does work or provides Services under this Agreement.

The Consultant shall cooperate fully with the City, other City contractors, other municipalities and local government officials, public utility companies, and others, as may be directed by the City. This shall include attendance at meetings, discussions and hearings as requested by the City. This cooperation shall extend to any investigation, hearings or meetings convened or instituted by the City, any of its departments, and/or OSHA relative to this Project, as necessary. Consultant shall cooperate with the City in scheduling and performing its Work to avoid conflict, delay in or interference with the work of others, if any, at the Project.

Except as otherwise provided herein, the nature and scope of Services specified in this Agreement may only be modified by a writing approved by both parties. This Agreement may be modified or amended from time to time provided, however, that no such amendment or modification shall be effective unless reduced to writing and duly authorized and signed by the authorized representatives of the parties.

B. Representation and Warranties. Consultant represents and warrants that: (1) Consultant possesses and will keep in force all required licenses to perform the Services; (2) the employees of Consultant performing the Services are fully qualified, licensed as required, and skilled to perform the Services.

C. Breach/Default. Any one of the following events shall be deemed an event of default hereunder by Consultant, subject to Consultant's right to cure:

1. Failure to perform the Services as defined in Paragraph A above and contained within Exhibit A;
2. Failure to comply with any other of the General Provisions contained within this contract.

Consultant, within thirty (30) days, shall have the right to cure any default herein listed at its own expense, including completion of Services or the

replacement or termination of any agent, employee, or sub-contractor as a result of any violation of the General Provisions contained herein.

- D. Remedy.** City does not waive any right to exercise any option to cure any breach or default on the part of contractor, including but not limited to injunctive relief, an action in law or equity or termination of this Agreement as outlined in Paragraph E of this section.
- E. Termination.** City may, at any time, with or without cause, terminate this Agreement upon seven (7) days written notice to Consultant. If the City terminates this agreement, the City will make payment to Consultant for Services performed prior to termination. Payments made by the City pursuant to this Agreement are subject to sufficient appropriations made by the City of Evanston City Council. In the event of termination resulting from non-appropriation or insufficient appropriation by the City Council, the City's obligations hereunder shall cease and there shall be no penalty or further payment required. In the event of an emergency or threat to the life, safety or welfare of the citizens of the City, the City shall have the right terminate this Agreement without prior written notice. Within thirty (30) days of termination of this Agreement, the Consultant shall turn over to the City any documents, drafts, and materials, including but not limited to, outstanding work product, data, studies, test results, source documents, AutoCAD Version 2007, PDF, ARTView, Word, Excel spreadsheets, technical specifications and calculations, and any other such items specifically identified by the City related to the Services herein.
- F. Independent Consultant.** Consultant's status shall be that of an independent Consultant and not that of a servant, agent, or employee of City. Consultant shall not hold Consultant out, nor claim to be acting, as a servant, agent or employee of City. Consultant is not authorized to, and shall not, make or undertake any agreement, understanding, waiver or representation on behalf of City. Consultant shall at its own expense comply with all applicable workers compensation, unemployment insurance, employer's liability, tax withholding, minimum wage and hour, and other federal, state, county and municipal laws, ordinances, rules, regulations and orders. Consultant shall require its employees to observe the working hours, rules, security regulations and holiday schedules of City, including but not limited to all policies and work rules applicable to City employees while on City property such as the Workplace Harassment Policy; COVID-19 Vaccination Policy; and Drug and Alcohol Policy. Consultant agrees to abide by the Occupational Safety & Health Act of 1970 (OSHA), and as the same may be amended from time to time, applicable state and municipal safety and health laws and all regulations pursuant thereto. Consultant shall certify that its agents, employees and subcontractors are in compliance with City work rules applicable to City employees while on City property. Failure to certify or violation of work rules is subject to the Default provisions of Paragraph C.

- G. Conflict of Interest.** Consultant represents and warrants that no prior or present services provided by Consultant to third parties conflict with the interests of City in respect to the Services being provided hereunder except as shall have been expressly disclosed in writing by Consultant to City and consented to in writing to City.
- H. Ownership of Documents and Other Materials.** All originals, duplicates and negatives of all plans, drawings, reports, photographs, charts, programs, models, specimens, specifications, AutoCAD Version 2007, Excel spreadsheets, PDF, and other documents or materials required to be furnished by Consultant hereunder, including drafts and reproduction copies thereof, shall be and remain the exclusive property of City, and City shall have the unlimited right to publish and use all or any part of the same without payment of any additional royalty, charge, or other compensation to Consultant. Upon the termination of this Agreement, or upon request of City, during any stage of the Services, Consultant shall promptly deliver all such materials to City. Consultant shall not publish, transfer, license or, except in connection with carrying out obligations under this Agreement, use or reuse all or any part of such reports and other documents, including working pages, without the prior written approval of City, provided, however, that Consultant may retain copies of the same for Consultant's own general reference.
- I. Payment.** Invoices for payment shall be submitted by Consultant to City at the address set forth above, together with reasonable supporting documentation, City may require such additional supporting documentation as City reasonably deems necessary or desirable. Payment shall be made in accordance with the Illinois Local Government Prompt Payment Act, after City's receipt of an invoice and all such supporting documentation.
- J. Right to Audit.** Consultant shall for a period of three years following performance of the Services, keep and make available for the inspection, examination and audit by City or City's authorized employees, agents or representatives, at all reasonable time, all records respecting the services and expenses incurred by Consultant, including without limitation, all book, accounts, memoranda, receipts, ledgers, canceled checks, and any other documents indicating, documenting, verifying or substantiating the cost and appropriateness of any and all expenses. If any invoice submitted by Consultant is found to have been overstated, Consultant shall provide City an immediate refund of the overpayment together with interest at the highest rate permitted by applicable law, and shall reimburse all of City's expenses for and in connection with the audit respecting such invoice.
- K. Indemnity.** Consultant shall defend, indemnify and hold harmless the City and its officers, elected and appointed officials, agents, and employees from any and all liability, losses, or damages as a result of claims, demands, suits, actions, or proceedings of any kind or nature, including but not limited to costs, and fees, including attorney's fees, judgments or settlements, resulting from or arising out of any negligent or willful act or omission on the part of the Consultant or Consultant's sub-contractors, employees, agents or sub-

contractors during the performance of this Agreement. Such indemnification shall not be limited by reason of the enumeration of any insurance coverage herein provided. This provision shall survive completion, expiration, or termination of this Agreement.

Nothing contained herein shall be construed as prohibiting the City, or its officers, agents, or employees, from defending through the selection and use of their own agents, attorneys, and experts, any claims, actions or suits brought against them. The Consultant shall be liable for the costs, fees, and expenses incurred in the defense of any such claims, actions, or suits. Nothing herein shall be construed as a limitation or waiver of defenses available to the City and employees and agents, including but not limited to the Illinois Local Governmental and Governmental Employees Tort Immunity Act, 745 ILCS 10/1-101 *et seq.*

At the City Corporation Counsel's option, Consultant must defend all suits brought upon all such Losses and must pay all costs and expenses incidental to them, but the City has the right, at its option, to participate, at its own cost, in the defense of any suit, without relieving Consultant of any of its obligations under this Agreement. Any settlement of any claim or suit related to this Agreement by Consultant must be made only with the prior written consent of the City Corporation Counsel, if the settlement requires any action on the part of the City.

To the extent permissible by law, Consultant waives any limits to the amount of its obligations to indemnify, defend, or contribute to any sums due under any Losses, including any claim by any employee of Consultant that may be subject to the Illinois Workers Compensation Act, 820 ILCS 305/1 *et seq.* or any other related law or judicial decision, including but not limited to, *Kotecki v. Cyclops Welding Corporation*, 146 Ill. 2d 155 (1991). The City, however, does not waive any limitations it may have on its liability under the Illinois Workers Compensation Act, the Illinois Pension Code or any other statute.

Consultant shall be responsible for any losses and costs to repair or remedy work performed under this Agreement resulting from or arising out of any act or omission, neglect, or misconduct in the performance of its Work or its sub-consultants' work. Acceptance of the work by the City will not relieve the Consultant of the responsibility for subsequent correction of any such error, omissions and/or negligent acts or of its liability for loss or damage resulting therefrom. All provisions of this Section shall survive completion, expiration, or termination of this Agreement.

- L. Insurance.** Consultant shall carry and maintain at its own cost with such companies as are reasonably acceptable to City all necessary liability insurance (which shall include as a minimum the requirements set forth below) during the term of this Agreement, for damages caused or contributed to by Consultant, and insuring Consultant against claims which may arise out of or result from Consultant's performance or failure to perform the Services hereunder: (1) worker's compensation in statutory limits and employer's

liability insurance in the amount of at least \$500,000, (2) comprehensive general liability coverage, and designating City as additional insured for not less than \$3,000,000 combined single limit for bodily injury, death and property damage, per occurrence, (3) comprehensive automobile liability insurance covering owned, non-owned and leased vehicles for not less than \$1,000,000 combined single limit for bodily injury, death or property damage, per occurrence, and (4) errors and omissions or professional liability insurance respecting any insurable professional services hereunder in the amount of at least \$1,000,000. Consultant shall give to the City certificates of insurance for all Services done pursuant to this Agreement before Consultant performs any Services, and, if requested by City, certified copies of the policies of insurance evidencing the coverage and amounts set forth in this Section. The City may also require Consultant to provide copies of the Additional Insured Endorsement to said policy (ies) which name the City as an Additional Insured for all of Consultant's Services and work under this Agreement. Any limitations or modification on the certificate of insurance issued to the City in compliance with this Section that conflict with the provisions of this Section shall have no force and effect. Consultant's certificate of insurance shall contain a provision that the coverage afforded under the policy(s) will not be canceled or reduced without thirty (30) days prior written notice (hand delivered or registered mail) to City. Consultant understands that the acceptance of certificates, policies and any other documents by the City in no way releases the Consultant and its sub-contractors from the requirements set forth herein. Consultant expressly agrees to waive its rights, benefits and entitlements under the "Other Insurance" clause of its commercial general liability insurance policy as respects the City. In the event Consultant fails to purchase or procure insurance as required above, the parties expressly agree that Consultant shall be in default under this Agreement, and that the City may recover all losses, attorney's fees and costs expended in pursuing a remedy or reimbursement, at law or in equity, against Consultant.

Consultant acknowledges and agrees that if it fails to comply with all requirements of this Section, that the City may void this Agreement.

- M. Confidentiality.** In connection with this Agreement, City may provide Consultant with information to enable Consultant to render the Services hereunder, or Consultant may develop confidential information for City. Consultant agrees (i) to treat, and to obligate Consultant's employees to treat, as secret and confidential all such information whether or not identified by City as confidential, (ii) not to disclose any such information or make available any reports, recommendations and /or conclusions which Consultant may make for City to any person, firm or corporation or use the same in any manner whatsoever without first obtaining City's written approval, and (iii) not to disclose to City any information obtained by Consultant on a confidential basis from any third party unless Consultant shall have first received written permission from such third party to disclose such information.

Pursuant to the Illinois Freedom of Information Act, 5 ILCS 140/7(2), records in the possession of others whom the City has contracted with to perform a

governmental function are covered by the Act and subject to disclosure within limited statutory timeframes (five (5) working days with a possible five (5) working day extension). Upon notification from the City that it has received a Freedom of Information Act request that calls for records within the Consultant's control, the Consultant shall promptly provide all requested records to the City so that the City may comply with the request within the required timeframe. The City and the Consultant shall cooperate to determine what records are subject to such a request and whether or not any exemption to the disclosure of such records or part thereof is applicable. Vendor shall indemnify and defend the City from and against all claims arising from the City's exceptions to disclosing certain records which Vendor may designate as proprietary or confidential. Compliance by the City with an opinion or a directive from the Illinois Public Access Counselor or the Attorney General under FOIA, or with a decision or order of Court with jurisdiction over the City, shall not be a violation of this Section.

- N. Use of City's Name or Picture of Property.** Consultant shall not in the course of performance of this Agreement or thereafter use or permit the use of City's name nor the name of any affiliate of City, nor any picture of or reference to its Services in any advertising, promotional or other materials prepared by or on behalf of Consultant, nor disclose or transmit the same to any other party.
- O. No Assignments or Sub-contracts.** Consultant shall not assign or sub-contract all or any part or its rights or obligations hereunder without City's express prior written approval. Any attempt to do so without the City's prior consent shall, at City's option, be null and void and of no force or effect whatsoever. Consultant shall not employ, contract with, or use the services of any other architect, interior designer, engineer, consultant, special contractor, or other third party in connection with the performance of the Services without the prior written consent of City.
- P. Compliance with Applicable Statutes, Ordinances and Regulations.** In performing the Services, Consultant shall comply with all applicable federal, state, county, and municipal statutes, ordinances and regulations, at Consultant's sole cost and expense, except to the extent expressly provided to the contrary herein. Whenever the City deems it reasonably necessary for security reasons, the City may conduct at its own expense, criminal and driver history background checks of Consultant's officers, employees, sub-contractors, or agents. Consultant shall immediately reassign any such individual who in the opinion of the City does not pass the background check.
- Q. Liens and Encumbrances.** Consultant, for itself, and on behalf of all sub-contractors, suppliers, materialmen and others claiming by, through or under Consultant, hereby waives and releases any and all statutory or common law mechanics' materialmen's' or other such lien claims, or rights to place a lien upon City property or any improvements thereon in connection with any Services performed under or in connection with this Agreement. Consultant further agrees, as and to the extent of payment made hereunder, to execute a

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sworn affidavit respecting the payment and lien releases of all sub-contractors, suppliers and materialmen, and a release of lien respecting the Services at such time or times and in such form as may be reasonably requested by City. Consultant shall protect City from all liens for labor performed, material supplied or used by Consultant and/or any other person in connection with the Services undertaken by consultant hereunder, and shall not at any time suffer or permit any lien or attachment or encumbrance to be imposed by any sub-consultant, supplier or materialmen, or other person, firm or corporation, upon City property or any improvements thereon, by reason or any claim or demand against Consultant or otherwise in connection with the Services.

- R. Notices.** Every notice or other communication to be given by either party to the other with respect to this Agreement, shall be in writing and shall not be effective for any purpose unless the same shall be served personally or by United States certified or registered mail, postage prepaid, addressed if to City as follows: City of Evanston, 2100 Ridge Avenue, Evanston, Illinois 60201, Attention: Purchasing Division and to Consultant at the address first above set forth, or at such other address or addresses as City or Consultant may from time to time designate by notice given as above provided.
- S. Attorney's Fees.** In the event that the City commences any action, suit, or other proceeding to remedy, prevent, or obtain relief from a breach of this Agreement by Consultant, or arising out of a breach of this Agreement by Consultant, the City shall recover from the Consultant as part of the judgment against Consultant, its attorneys' fees and costs incurred in each and every such action, suit, or other proceeding.
- T. Waiver.** Any failure or delay by City to enforce the provisions of this Agreement shall in no way constitute a waiver by City of any contractual right hereunder, unless such waiver is in writing and signed by City.
- U. Severability.** In the event that any provision of this Agreement should be held void, or unenforceable, the remaining portions hereof shall remain in full force and effect.
- V. Choice of Law.** The rights and duties arising under this Agreement shall be governed by the laws of the State of Illinois. Venue for any action arising out or due to this Agreement shall be in Cook County, Illinois. The City shall not enter into binding arbitration to resolve any dispute under this Agreement. The City does not waive tort immunity by entering into this Agreement.
- W. Time.** Consultant agrees all time limits provided in this Agreement and any Addenda or Exhibits hereto are of essence to this Agreement. Consultant shall continue to perform its obligations while any dispute concerning the Agreement is being resolved, unless otherwise directed by the City.
- X. Survival.** Except as expressly provided to the contrary herein, all provisions of this Agreement shall survive all performances hereunder including the termination of the Consultant.

VI. EQUAL EMPLOYMENT OPPORTUNITY

In the event of the Consultant's noncompliance with any provision of Section 1-12-5 of the Evanston City Code, the Illinois Human Rights Act or any other applicable law, the Consultant may be declared non-responsible and therefore ineligible for future contracts or sub-contracts with the City, and the contract may be cancelled or voided in whole or in part, and such other sanctions or penalties may be imposed or remedies invoked as provided by statute or regulation.

During the performance of the contract, the Consultant agrees as follows:

- A.** That it will not discriminate against any employee or applicant for employment because of race, color, religion, sex, sexual orientation, marital status, national origin or ancestry, or age or physical or mental disabilities that do not impair ability to work, and further that it will examine all job classifications to determine if minority persons or women are underutilized and will take appropriate affirmative action to rectify any such underutilization. Consultant shall comply with all requirements of City of Evanston Code Section 1-12-5.
- B.** That, in all solicitations or advertisements for employees placed by it on its behalf, it will state that all applicants will be afforded equal opportunity without discrimination because of race, color, religion, sex, sexual orientation, marital status, national origin, ancestry, or disability.

VII. SEXUAL HARASSMENT POLICY

The Consultant certifies pursuant to the Illinois Human Rights Act (775 ILCS 5/2105 *et. seq.*), that it has a written sexual harassment policy that includes, at a minimum, the following information:

- A.** The illegality of sexual harassment;
- B.** The definition of sexual harassment under State law;
- C.** A description of sexual harassment utilizing examples;
- D.** The Consultant's internal complaint process including penalties;
- E.** Legal recourse, investigation and complaint process available through the Illinois Department of Human Rights and the Human Rights Commission, and directions on how to contact both; and
- F.** Protection against retaliation as provided to the Department of Human Rights.

VIII. CONSULTANT CERTIFICATIONS

A. Consultant acknowledges and agrees that should Consultant or its sub-consultant provide false information, or fails to be or remain in compliance with the Agreement, the City may void this Agreement.

B. Consultant certifies that it and its employees will comply with applicable provisions of the U.S. Civil Rights Act, Section 504 of the Federal Rehabilitation Act, the Americans with Disabilities Act (42 U.S.C. Section 1201 et seq.) and applicable rules in performance under this Agreement.

C. If Consultant, or any officer, director, partner, or other managerial agent of Consultant, has been convicted of a felony under the Sarbanes-Oxley Act of 2002, or a Class 3 or Class 2 felony under the Illinois Securities Law of 1953, Consultant certifies at least five years have passed since the date of the conviction.

D. Consultant certifies that it has not been convicted of the offense of bid rigging or bid rotating or any similar offense of any State in the U.S., nor made any admission of guilt of such conduct that is a matter of record. (720 ILCS 5/33 E-3, E-4).

E. In accordance with the Steel Products Procurement Act, Consultant certifies steel products used or supplied in the performance of a contract for public works shall be manufactured or produced in the U.S. unless the City grants an exemption.

F. Consultant certifies that it is properly formed and existing legal entity, and as applicable, has obtained an assumed name certificate from the appropriate authority, or has registered to conduct business in Illinois and is in good standing with the Illinois Secretary of State.

G. If more favorable terms are granted by Consultant to any similar governmental entity in any state in a contemporaneous agreement let under the same or similar financial terms and circumstances for comparable supplies or services, the more favorable terms shall be applicable under this Agreement.

H. Consultant certifies that it is not delinquent in the payment of any fees, fines, damages, or debts to the City of Evanston.

IX. INTEGRATION

This Agreement, together with Exhibits A, B, C, and D sets forth all the covenants, conditions and promises between the parties with regard to the subject matter set forth herein. There are no covenants, promises, agreements, conditions or understandings between the parties, either oral or written, other than those contained in this Agreement. This Agreement has been negotiated and entered into by each party with the opportunity to consult with its counsel regarding the terms therein. No portion of the Agreement shall be construed against a party due to the fact that one party drafted that particular portion as the rule of *contra proferentem* shall not apply.

In the event of any inconsistency between this Agreement, and any Exhibits, this Agreement shall control over the Exhibits. In no event shall any proposal or contract

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form submitted by Consultant be part of this Agreement unless agreed to in a writing signed by both parties and attached and referred to herein as an Addendum, and in such event, only the portions of such proposal or contract form consistent with this Agreement and Exhibits hereto shall be part hereof.

IN WITNESS WHEREOF, the parties hereto have each approved and executed this Agreement on the day, month and year first above written.

CONSULTANT:

**CITY OF EVANSTON
2100 RIDGE AVENUE
EVANSTON, IL 60201**

By _____

By: _____

Luke Stowe

Its: _____

Its: City Manager

FEIN Number: _____

Date: _____

Date: _____

Approved as to form:

By: _____

Nicholas E. Cummings
Its: Corporation Counsel

Revision: April 2021

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EXHIBIT A – Project Milestones and Deliverables

This EXHIBIT A to that certain Consulting Agreement dated _____ between the City of Evanston, 2100 Ridge Avenue, Evanston, Illinois, 60201("City") and _____ ("Consultant") sets forth the Commencement and Completion Date, Services, Fees, and Reimbursable Expenses as follows:

I. COMMENCEMENT DATE: _____

II. COMPLETION DATE: _____

III. FEES:

IV. SITE DETAILS:

IV. SERVICES/SCOPE OF WORK:

As defined in RFP #22-63 (Exhibit B) and Consultants Response to Proposal
(Exhibit C)

Dated: _____

EXHIBIT K

PROPOSAL BOND SUBMITTAL LABEL (If Applicable)

SUBMITTAL NUMBER: _____

SUBMITTAL NAME: _____

SUBMITTAL DUE DATE/TIME: _____

COMPANY NAME: _____

COMPANY ADDRESS: _____

COMPANY TELEPHONE #: _____

Emerson and Jackson Addresses and Parcel Numbers

- 1917 Jackson PIN # 10-13-211-011-0000
- 1921 Jackson PIN # 10-13-211-010-0000
- 1925 Jackson PIN # 10-13-211-009-0000
- 1425 Emerson PIN # 10-13-211-023-0000
- 1421 Emerson PIN # 10-13-211-024-0000
- 1419 Emerson PIN # 10-13-211-025-0000
- 1413 Emerson PIN # 10-13-211-026-0000

Emerson & Jackson Parcel Map



Registering for DemandStar



We are pleased to announce our membership in the DemandStar network. DemandStar is an online marketplace that connects our suppliers directly to the bids, quotes and RFPs that matter to them.

DemandStar is open and accessible to all businesses and provides instant access to our solicitations. By registering for your complimentary DemandStar account, you will receive:

- **Instant** access to bids, quotes and RFPs
- **Automatic** notifications, right to your inbox, of bids that match the commodity codes you select
- The ability to **quickly view** the contractual terms and scope of work
- All the **forms and documents** you need in one place
- Access to **more government bids** in neighboring cities, counties and states

It's EASY! Get started with these 3 easy steps!

1 REGISTER

Go to:

<https://www.demandstar.com/registration>

Create an Account with DemandStar

You are one step away from picking your free government agency

Email Address

Company Name

☐ I accept the DemandStar [Terms of Use](#) and [Privacy Policy](#)

Next



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206.940.0305

2 CHOOSE YOUR FREE AGENCY

Type in the name of the government agency you'd like to add, for example "City of Metropolis" in the Search Box

← Choose Your Free Agency

Receive full access to the government agency of your choice and receive advance notifications of new opportunities.

City of Metropolis

×

Narrow down your search by selecting a state and county.

State

County

Select State ▼

Select County ▼

☐ City of Metropolis – Board of Commissioners

☐ City of Metropolis Purchasing

☒ Metropolis Technical College

3 CHECK OUT

Check out with your **FREE AGENCY** Registration by clicking "Skip for now" on the page where it gives you options to add additional counties and States

You have chosen **Metropolis Technical College** as your free agency.
Add additional government agencies below for \$25 per County,
Statewide and National subscriptions available.

My Subscriptions  [0]

Nation (0)

States (0)

Counties (0)

		Your Current Rate
Total	(0 subscriptions)	\$0/year

Proceed to Checkout

Skip for Now

SIGN UP

Visit www.demandstar.com



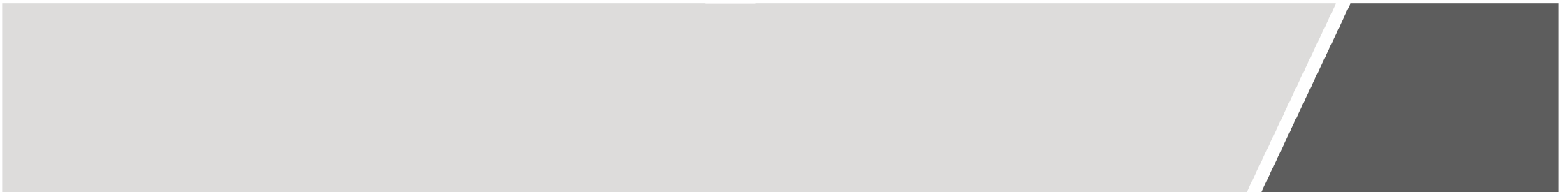
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DEMANDSTAR

B u i l d i n g C o m m u n i t i e s .

(E-bidding) Electronic Bidding Instructions



Introduction

To submit a bid electronically (e-bidding) on DemandStar

- The project **MUST** be setup for e-bidding by the government agency advertising the opportunity

Copyright 2019, DemandStar Corporation. (206)940-0305

Bid Identifier	Agency Name	Bid Status	Broadcast Date	Date Due ▼	Name	Actions
RFP-2019-01-0-2019/df	Town of Malabar	Active	5/15/2019	5/31/2019	Malabar Parks and Recreation Board Memorial Wall Project	Planholders, Download/Order, Details
EBID-20190077-0-2019/HF	City of Port St. Lucie, Procurement Management Department	Active	4/25/2019	5/31/2019	Purchase Breaching "Backpa Gas Masks and Gas Mask Cartridges for the Police Department JAG Grant Funded	E-Bidding, Planholders, Download/Order, Details



How to check if it is an e-bidding opportunity

- Not all opportunities posted on DemandStar by government are available for e-bidding
- Those that are available for you to electronically bid will list “e-bidding” as an available “ACTION” when you look at the project details

In order to do e-bidding

- 1. Click on “E-bidding” in the actions column

Bid Identifier	Agency Name	Bid Status	Broadcast Date	Date Due ▼	Name	Actions
RFP-2019-01-0-2019/df	Town of Malabar	Active	5/15/2019	5/31/2019	Malabar Parks and Recreation Board Memorial Wall Project	Planholders, Download/Order, Details
EBID-20190077-0-2019/HF	City of Port St. Lucie, Procurement Management Department	Active	4/25/2019	5/31/2019	Purchase Breaching "Backpa Gas Masks and Gas Mask Cartridges for the Police Department JAG Grant Funded	E-Bidding, Planholders, Download/Order, Details



In order to do
e-bidding

2. Enter your contact information and enter in all required fields

Note: You **MUST** put a number of the “BID AMOUNT” box. However, that number can be 0 so as to allow for a more detailed description of your bid through your uploaded documents.

Contact Information

**indicates required fields*

Company Name *

Address 1 *

Address 2

City *

State *

Postal Code *

Phone *

Fax

Country *



Bid Amount *

Alternate Bid Amount

Notes

In order to do e-bidding

- In the agency required documents section – check the documents you intend on uploading and fulfilling. By checking these boxes this is **ONLY** an acknowledgement of how you will fulfill the requirement. You still have to upload the documents.

Required Documents



The following documents are required by the agency for this project. Please select which documents you will be submitting electronically (online) and which ones you will submit directly to the agency (offline).

Agency Required Documents

Document	None	Online/ Electronic	Offline/ Manual	Not submitting
-				
<u>Bid Reply</u>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>
<u>Checklist</u>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>
<u>Subcontractor List</u>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>
<u>Current Workload, List of Projects and Completion Dates</u>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>
<u>Questionnaire</u>	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
<u>Drug Free Workplace Form</u>	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

In order to do e-bidding

Upload your response documents in an accepted file format

Make sure that you have covered and uploaded all the required documents

E-Bid Response Documents

Agency Name	City of Port St. Lucie, Procurement Management Department
Bid Number	EBID-20190077-0-2019/HF
Bid Name	Purchase Breaching "Backpack" Kits, Gas Masks and Gas Mask Cartridges for the Police Department JAG Grant Funded
Bid Due Date	5/31/2019 3:00:00 PM Eastern time
Bid Opening	14 days, 21 hours, 45 minutes, 5 seconds

No response documents uploaded

Agency Accepted File Formats



Formats

- Adobe Acrobat (*.PDF)
- Microsoft Excel (*.XLS)
- Microsoft Excel (*.XLSX)
- Microsoft PowerPoint (*.PPT)
- Microsoft Word (*.DOC)
- Microsoft Word (*.DOCX)

Upload Electronic Documents

* indicates required fields



Document Title *

Specify Upload Document *

Choose File

No file chosen

(Type the path of the document, or click the Browse button.)

Upload


In order to do e-bidding

Once you decide you’ve uploaded all your documents that you would like to submit, make sure you click the **NEXT** button at the bottom of the screen



E-Bid Response Documents

Agency Name City of Port St. Lucie, Procurement Management Department
Bid Number EBID-20180218-0-2018jer
Bid Name Sculpture on Lawn at City Hall Temporary Art Installation
Bid Due Date 1/9/2019 2:00:00 PM Eastern time
Bid Opening 100 days, 1 hour, 20 minutes, 11 seconds

	Document Title	Format	Size	Uploaded	Status	Action
1	 E-Bidding for Suppliers	Microsoft Word	12 Kb	10/1/2018 9:39:50 AM	Complete	View , Remove

Agency Accepted File Formats

Formats
Adobe Acrobat (*.PDF)
Microsoft Excel (*.XLS)
Microsoft Excel (*.XLSX)
Microsoft PowerPoint (*.PPT)
Microsoft Word (*.DOC)
Microsoft Word (*.DOCX)

Upload Electronic Documents

* Indicates required fields

Document Title *

Specify Upload Document * [Browse...](#)

(Type the path of the document, or click the Browse button.)

[Upload](#)

Your document has successfully uploaded but your response is not yet complete. You must still click 'Submit Response' on Bid Response Details page in order to complete your response and receive a confirmation

[Next >](#)

Completing your e-bid submittal

- Please **VERIFY** that you have attached **ALL** the required documents
- Click on the **Submit Response** button to complete your e-bid

Agency Required Documents

EDIT

- 1. Bid Reply (Electronic/Online) ✓
- 2. Checklist (Electronic/Online) ✓
- 3. Subcontractor List (Electronic/Online) ✓
- 4. Current Workload, List of Projects and Completion Dates (Electronic/Online) ✓
- 5. Questionnaire (Electronic/Online) ✓
- 6. Drug Free Workplace Form (Electronic/Online) ✓
- 7. Current Certificate of Insurance (Electronic/Online) ✓
- 8. License/Certification to do Described Work (Electronic/Online) ✓
- 9. Reference Check Form (Electronic/Online) ✓
- 10. E-Bid Reply Excel Spreadsheet (Electronic/Online) ✓
- 11. E-Bid Bond (Electronic/Online) ✓
- 12. Vendor Code of Ethics (Electronic/Online) ✓
- 13. W-9 form (Electronic/Online) ✓

Uploaded Documents

EDIT

- 1. test document upload to ensure ebidding active

E-Bid Confirmation

After clicking "Submit Response" the following process will begin:

- We will verify that your response is complete as entered.
- You will see a confirmation page with your confirmation number and date/time stamp of your upload.
- You will receive a confirmation e-mail indicating a successful response submittal.
- You may track your response submission under the View Responses page.

If you do not receive any of the above, please call Supplier Services at (206) 940-0305.

<< Return

Submit Response

Confirmation of Response

- When you complete you will receive a confirmation
- This is a confirmation that what you uploaded will be visible to the agency when the bid closes, **this is not** a confirmation that all your documents were fill out or submitted correctly

E-Bid Response Details

Agency Name City of Port St. Lucie, Procurement Management Department
Bid Number EBID-20180218-0-2018/jer
Bid Name **Sculpture on Lawn at City Hall Temporary Art Installation**
Bid Due Date 1/9/2019 2:00:00 PM Eastern time
Bid Opening 100 days, 1 hour, 6 minutes, 46 seconds
Response # 15104
Results Your bid response is submitted.

<< Return

Post Submission Edits

If you feel like you missed something or need to make a change you can go back to your submittal response and edit your e-bid. By clicking on “DETAILS” then “EDIT” the section you wish

Bid Identifier	Agency Name	Bid Status	Broadcast	Date Due ▼	Name	Status	Actions
EBID-20190077-0-2019/HF	City of Port St. Lucie, Procurement Management Department	Active	4/25/2019	5/31/2019	Purchase Breaching “Backpack” Kits, Gas Masks and Gas Mask Cartridges for the Police Department JAG Grant Funded	Incomplete	Details, Bid, History

Contact Information

EDIT

Company Name

Sample DBE Company

Address 1

509 Olive Way

Address 2

City

Seattle

State

Washington

Postal Code

98101

Phone

2063739233

Fax

2063739233

Country

United States of America

Bid Amount

\$0.00

Alternate Bid Amount

Notes

↑

Agency Required Documents

EDIT

1. Bid Reply (Electronic/Online) ✓

↓



DemandStar E-Bidding: Frequently Asked Questions

- Do suppliers need to be registered with DemandStar to participate in e-bidding?
Yes. But if they don't already have an account with DemandStar, they can sign up and either
 - Be a subscriber for only your agency, at no charge, and be able to download documents at no charge and then receive notifications that match their commodity codes
 - Be a "basic supplier" for free - who researches on our platform and then pays \$5 to download all documents, thus becoming a plan holder
 - Be a paid subscriber for a county, state, national and receive notifications from all included agencies
- Can suppliers respond with document uploads or do they simply fill in forms?
Yes, they may respond with document uploads that are available to you via the DemandStar platform.
- What type of E-Bidding Documents can be uploaded?
Acceptable file formats for sending back documents that the city will accept:

E-Bidding Documents

Document Types	Bidding Documents - Exhibits Pricing Bid Bond
File Formats	Adobe Acrobat (*.PDF) Microsoft Excel (*.XLS) Microsoft Excel (*.XLSX) Microsoft PowerPoint (*.PPTX) Microsoft PowerPoint (*.PPT) ZIP Compressed Archive (*.ZIP)

- Is there a maximum file size that I can upload?
Vendors can simply upload a single file or multiple documents as long as it doesn't exceed 100 MBs (single or multiple files)
- After a bid opening, what document(s) are made public by DemandStar?
None. Only the agency can see the vendor responses so you are the only ones who will determine what you want to download and make public.
- Who do I call if I have questions or problems with the DemandStar?
The City strongly encourages each respondent to setup their account and to explore the eBidding module at least a couple of days before the bid due date.

If you have questions or issues creating your account, accessing the eBidding module or submitting your bid prior to the bid due date, please contact DemandStar at 866.273.1863 or by email at hello@demandstar.com.

Wreckcon Specs. LLC

11.13.2022

Dear City of Evanston Purchasing Department,

On behalf of Wreckcon Specs. LLC, I, John Gipson, Owner, operator and manager would like to introduce myself and my firm as a competent bidder for your project on Emerson and Jackson. I have been a licensed demolition contractor in Evanston and across the major metropolitan area for over 20 years. I have been a resident since birth, Evanston hospital, and attended Montessori school, Orrington Elementary, and Haven Middle schools. I have worked in the Construction industry here in Evanston since freshman year high school.... Henry Schmidt Highland Park.... I have other family members like a father and brother who both live in Evanston. I have worked through many changes in the Evanston building department and have experienced many a City official retire.

Working side by side with the city of Evanston, as your servant, I have successfully completed all projects.

Projects that I have completed in this area include:

Evanston Municipal Salt Dome and Concrete super structure. Owned by City of Evanston.

Robert Crown recreational center. Owned by city of Evanston

Foster Complex Affordable Town home sub division. Removal of Industrial site. Owned by City of Evanston.

Robinson Bus Terminal... Owned by Robinson Rentals Lynn Robinson
847.866.1966

Multiple Homes over the years... Both directly for the city of Evanston and Brinshore Development.

Over the course of my career I have completed multiple demolition projects for other municipalities such as:

Village of Melrose Park where I built the Veterans Park and demolished the Recreation center. (Joe Ciolino 708.899.0200)

Village of Maywood were I demolished Multiple buildings and houses

Cook County Forest Preserve Multiple sites both Hazwop and structural.

Crawford Station Power Generating plant for Hilco (Project Manager Genaro Holguin Phone # 773.633.5734)

Lombard Baptist seminary (Complete campus) (Owner Hoffmann Development Johnny Terzakis 312.835.9810)

Broadview academy in Elburn. Complete campus. (Architect Taylor Stewart 630.387.5077)

I am a unified Local 150 Operator. 1st Class

I am a United States Navy Veteran AK3

I am "A" classified Masonry contractor licensed with the city of Chicago.

I am Class C General Contractor licensed with city of Chicago.

I am EBE Certified Evanston Contractor

Some of the entities I serve include:

City of Evanston (Gary Gerdes 311 Formerly both Ted Partika and Walter Murphy)

Archdiocese of Chicago (AIA Andy Fernandez and Father Mike Enright Ph# 773.847.6100)

Archdiocese of Gary (Director Michael Wick Ph # 219.769.9292)

Hilco (Senior Project Manager Genaro Holguin 773.633.5734)

Linn Mathias Construction (Senior PM Tom Dreher PH# 312.454.0200)

Bulley and Andrews (Senior PM Bob Gear Ph # 312.292.0857)

Bowa Construction (Owner Nosa Ehimwenman Ph# 312.238.9899)

MA Center Amma (Lead Architect Taylor Stewart Ph# 630.387.5077)

Skokie Building Department (Building Commissioner Nathan Kriska PH # 847.983.8383)

It would be an honor to serve again.

Sincerely,


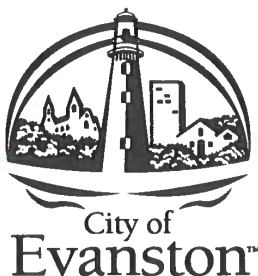

John Gipson OO
Wreckcon Specs. LLC
Owner and Manager

Exhibit J



**CITY OF EVANSTON
PROFESSIONAL SERVICES AGREEMENT**

The parties referenced herein desire to enter into an agreement for professional services for

Request for Demolition or Deconstruction Services of the Emerson/Jackson Site
("the Project")

RFP Number: 22-63

THIS AGREEMENT (hereinafter referred to as the "Agreement") entered into this 14th day of November, 2022, between the City of Evanston, an Illinois municipal corporation with offices located at 2100 Ridge Avenue, Evanston Illinois 60201 (hereinafter referred to as the "City"), and ***[Insert Professional Service Provider's name here]***, with offices located at ***[Insert address here]***, (hereinafter referred to as the "Consultant"). Compensation for all basic Services ("the Services") provided by the Consultant pursuant to the terms of this Agreement shall not exceed ***[\$[Insert fee here]]***.

I. COMMENCEMENT DATE

Consultant shall commence the Services on 12/13/22 or no later than three (3) DAYS AFTER City executes and delivers this Agreement to Consultant.

(WILL START UPON AWARD) AS PER DESIRED TERM.

II. COMPLETION DATE

Consultant shall complete the Services by 3/31/23. If this Agreement provides for renewals after an initial term, no renewal shall begin until agreed to in writing by both parties prior to the completion date of this Agreement.

III. PAYMENTS

27

Revised 10-20 (09-17)

EXHIBIT A – Project Milestones and Deliverables

This EXHIBIT A to that certain Consulting Agreement dated 11/22/22 between the City of Evanston, 2100 Ridge Avenue, Evanston, Illinois, 60201 ("City") and Wreckcon Spec LLC ("Consultant") sets forth the Commencement and Completion Date, Services, Fees, and Reimbursable Expenses as follows:

- I. COMMENCEMENT DATE: 12/15/22
- II. COMPLETION DATE: 3/31/23
- III. FEES: \$214,500.00 TWO HUNDRED FOURTEEN THOUSAND FIVE HUNDRED DOLLARS
- IV. SITE DETAILS: ALL ADDENDUM BOTH 1+2 INCLUDED
ALL Q+A CONSIDERED.
- IV. SERVICES/SCOPE OF WORK: DEMOLITION / RESTORATION

As defined in RFP #22-63 (Exhibit B) and Consultants Response to Proposal (Exhibit C)

Dated:

INCLUDED ADDENDUM 1 + 2
WITH LEVelling BACK DIRT SEED
AND EROSION CONTROL BLANKETS.

Exhibit G

M/W/EBE PARTICIPATION COMPLIANCE FORM

I do hereby certify that

Wreckcon Specs. LLC (Name of firm) intends to participate as a Sub-contractor or General Contractor on the project referenced above.

This firm is a (check only one):

☒

Minority Business Enterprise (MBE), a firm that is at least 51% managed and controlled by a minority, certified by a certifying agency within Illinois.

☐

Women's Business Enterprise (WBE), a firm that is at least 51% managed and controlled by a woman, certified by a certifying agency within Illinois.

☒

Evanston Based Enterprise (EBE), a firm located in Evanston for a minimum of one year and which performs a "commercially useful function".

Total proposed price of response

\$

\$214,500.00

Amount to be performed by a M/W/EBE

\$

100%

Percentage of work to be performed by a M/W/EBE

100% %

Information on the M/W/EBE Utilized:

Name

Wreckcon Specs. LLC

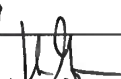
Address

215 Wesley Ave. Evanston, IL 60201

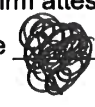
Phone Number

773/352-0719

Signature of firm attesting to participation



Title and Date

 OWNER / MANAGER

Please attach

1. Proper certification documentation if applying as a M/WBE and check the appropriate box below. This M/WBE will be applying with documentation from:

- | | |
|--|--|
| <input type="checkbox"/> Cook County | <input type="checkbox"/> State Certification |
| <input type="checkbox"/> Federal Certification | <input type="checkbox"/> Women's Business Enterprise National Council |
| <input type="checkbox"/> City of Chicago | <input type="checkbox"/> Chicago Minority Supplier Development Council |

2. Attach business license if applying as an EBE

Exhibit D

ACKNOWLEDGEMENT OF UNDERSTANDING

THE SECTION BELOW MUST BE COMPLETED IN FULL AND SIGNED

The undersigned hereby certifies that they have read and understand the contents of this solicitation and attached service agreements, and agree to furnish at the prices shown any or all of the items above, subject to all instructions, conditions, specifications and attachments hereto. Failure to have read all the provisions of this solicitation shall not be cause to alter any resulting contract or to accept any request for additional compensation. By signing this document, the Proposer hereby certifies that they are not barred from bidding on this contract as a result of bid rigging or bid rotating or any similar offense (720 ILCS S/33E-3, 33E-4).

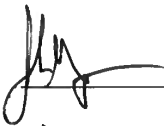
Authorized Signature:  Company Name: Wreckcon Specs. LLC.
Typed/Printed Name: John Gipson Date: 11/13/22
Title: Owner/Manager Telephone Number: 773/315-0719
Email: gip5000@yahoo.com Fax Number: _____

Exhibit A

DISCLOSURE OF OWNERSHIP INTERESTS

The City of Evanston Code Section 1-18-1 *et seq.* requires all persons (APPLICANT) seeking to do business with the City to provide the following information with their proposal. Every question must be answered. If the question is not applicable, answer with "NA".

APPLICANT NAME: Wreckon Speed LLC.
APPLICANT ADDRESS: 2115 Wesley Ave. 60201
TELEPHONE NUMBER: 773/315-0719
FAX NUMBER: _____

APPLICANT is (Check One)

- ☒ Corporation
☐ Partnership
☐ Sole Owner
☐ Association

Other () _____

Please answer the following questions on a separate attached sheet if necessary.

SECTION I - CORPORATION

1a. Names and addresses of all Officers and Directors of Corporation.

John Gipson OWNER + OPERATOR
EMMA Gipson SAFETY officer, Accountant, Secretary

1b. (Answer only if corporation has 33 or more shareholders.)

Names and addresses of all those shareholders owning shares equal to or in excess of 3% of the proportionate ownership interest and the percentage of shareholder interest. (Note: Corporations which submit S.E.C. form 10K may substitute that statement for the material required herein.)

NA

- 1c. **(Answer only if corporation has fewer than 33 shareholders.)**
Names and addresses of all shareholders and percentage of interest of each herein.
(Note: Corporations which submit S.E.C. form 10K may substitute that statement for the material requested herein.)

John Gerson 2115 Wesley Ave.
EVANSTON, IL. 60201

SECTION 2 - PARTNERSHIP/ASSOCIATION/JOINT VENTURE *N/A*

- 2a. The name, address, and percentage of interest of each partner whose interests therein, whether limited or general, is equal to or in excess of 3%.

- 2b. Associations: The name and address of all officers, directors, and other members with 3% or greater interest.

SECTION 3 - TRUSTS *N/A*

- 3a. Trust number and institution.

- 3b. Name and address of trustee or estate administrator.

- 3c. Trust or estate beneficiaries: Name, address, and percentage of interest in total entity.

Exhibit H

N/A

M/W/EBE PARTICIPATION WAIVER REQUEST

I am OWNER/MANAGER of Weekend Spec. LLC and I have authority to
(Title) (Name of Firm)

execute this certification on behalf of the firm. I John Gipson do
(Name)

hereby certify that this firm seeks to ~~waive~~ N/A all or part of this M/W/EBE participation goal
for the following reason(s):

(CHECK ALL THAT APPLY. SPECIFIC SUPPORTING DOCUMENTATION MUST BE ATTACHED.)

_____ 1. No M/W/EBEs responded to our invitation to bid.

_____ 2. An insufficient number of firms responded to our invitation to bid.

For #1 & 2, please provide a narrative describing the outreach efforts from your firm and proof of contacting at least 15 qualified M/W/EBEs prior to the bid opening. Also, please attach the accompanying form with notes regarding contacting the Assist Agencies.

_____ 3. No sub-contracting opportunities exist.

Please provide a written explanation of why sub-contracting is not feasible.

_____ 4. M/W/EBE participation is impracticable.

Please provide a written explanation of why M/W/EBE participation is impracticable.

Therefore, we request to waive _____ of the 25% utilization goal for a revised goal of _____%.

Signature: [Signature]
(Signature)

Date: 11/14/22

Exhibit J

Professional Services Agreement Acknowledgement Page

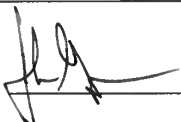
The City has attached its standard professional services agreement as an exhibit to this RFP. Identify all exceptions to the agreement that would prevent your firm from executing it. **The City shall not consider or negotiate regarding exceptions submitted at any time after the submission of the Proposer's response. Please check one of the following statements:**

☒ I have read the professional services agreement and plan on executing the agreement without any exceptions.

☐ My firm cannot execute the City's standard professional service agreement unless the exceptions noted below or in the attached sample professional services agreement are made.

*****Please be aware that submitting exceptions to the contract may impact the likelihood of your firm being selected to perform this work.**

List exceptions in the area below:

Authorized Signature:  Company Name: Wreckon Spec. LLC.

Typed/Printed Name and Title: John Gips Date: 11/13/22
Owner / Manager

form submitted by Consultant be part of this Agreement unless agreed to in a writing signed by both parties and attached and referred to herein as an Addendum, and in such event, only the portions of such proposal or contract form consistent with this Agreement and Exhibits hereto shall be part hereof.

IN WITNESS WHEREOF, the parties hereto have each approved and executed this Agreement on the day, month and year first above written.

CONSULTANT:

**CITY OF EVANSTON
2100 RIDGE AVENUE
EVANSTON, IL 60201**

By John Gibson
Its: OWNER/MANAGER
FEIN Number: 80-0240842
Date: 11/14/22

By: _____
Luke Stowe
Its: City Manager

Date: _____

Approved as to form:

By: _____

Nicholas E. Cummings
Its: Corporation Counsel

Revision: April 2021

Revised 10-20 (09-17)

38

EXHIBIT K

N/A

PROPOSAL BOND SUBMITTAL LABEL (If Applicable)

SUBMITTAL NUMBER: _____

SUBMITTAL NAME: _____

SUBMITTAL DUE DATE/TIME: _____

COMPANY NAME: _____

COMPANY ADDRESS: _____

COMPANY TELEPHONE #: _____

SECTION 4 - ALL APPLICANTS - ADDITIONAL DISCLOSURE

- 4a. Specify which, if any, interests disclosed in Section 1, 2, or 3 are being held by an agent or nominee, and give the name and address of principal.

N/A

- 4b. If any interest named in Section 1,2, or 3 is being held by a "holding" corporation or other "holding" entity not an individual, state the names and addresses of all parties holding more than a 3% interest in that "holding" corporation or entity as required in 1(a), 1(b), 1(c), 2(a), and 2(b).

N/A

- 4c. If "constructive control" of any interest named in Sections 1,2, 3, or 4 is held by another party, give name and address of party with constructive control. ("Constructive control" refers to control established through voting trusts, proxies, or special terms of venture of partnership agreements.)

N/A

I have not withheld disclosure of any interest known to me. Information provided is accurate and current.

Date 11/12/22

[Signature]
Signature of Person Preparing Statement

Owner / MANAGER
Title

ATTEST:

[Signature]
Notary Public

Commission Expires: 07-14-2024



EXHIBIT

**CERTIFICATE OF COMPLIANCE
WITH PREVAILING WAGE RATE ACT**

The undersigned, upon being first duly sworn, hereby certifies to the City of Evanston, Cook, County, Illinois, that all work under this contract shall comply with the Prevailing Wage Rate Act of the State of Illinois, 820 ILCS 130 *et seq*, and as amended by Public Acts 86-799 and 86-693 and current City of Evanston Resolution, with rates to be paid in effect at time work is performed. Contractors shall submit monthly certified payroll records to the city.

Name of Contractor: Wreckon Specs, LLC.

By: John Gipson

By: State of IL, County of Cook

Subscribed and sworn to before me this 21st day
of November, 2022.

Notary Public

M. J.

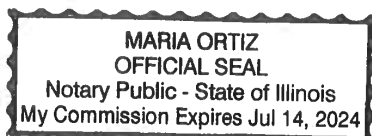


Exhibit C

CONFLICT OF INTEREST FORM

Wreckon Speed LLC., hereby certifies that it has conducted an investigation into whether an actual or potential conflict of interest exists between the bidder, its owners and employees and any official or employee of the City of Evanston.

Proposer further certifies that it has disclosed any such actual or potential conflict of interest and acknowledges if bidder/Proposer has not disclosed any actual or potential conflict of interest, the City of Evanston may disqualify the bid/proposal.

John Gibson
(Name of Bidder/Proposer if the Bidder/Proposer is an Individual)
(Name of Partner if the Bidder/Proposer is a Partnership)
(Name of Officer if the Bidder/Proposer is a Corporation)

The above statements must be subscribed and sworn to before a notary public. Subscribed and Sworn to this 21st day of November, 20 22



[Signature]
Notary Public

Failure to complete and return this form may be considered sufficient reason for rejection of the bid / proposal.

Exhibit E

ANTI-COLLUSION AFFIDAVIT AND PROPOSER'S CERTIFICATION

John Gipson being first duly sworn,
deposes and says that he is OWNER / MANAGER
(Partner, Officer, Owner, Etc.)
of Wreckcon Specs. LLC
(Proposer)

The party making the foregoing proposal or bid, that such bid is genuine and not collusive, or sham; that said bidder has not colluded, conspired, connived or agreed, directly or indirectly, with any bidder or person, to put in a sham bid or to refrain from bidding, and has not in any manner, directly or indirectly, sought by agreement or collusion, or communication or conference with any person; to fix the bid price element of said bid, or of that of any other bidder, or to secure any advantage against any other bidder or any person interested in the proposed contract.

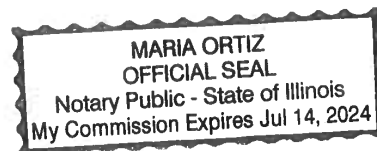
The undersigned certifies that he is not barred from bidding on this contract as a result of a conviction for the violation of State laws prohibiting bid-rigging or bid-rotating.

John Gipson
(Name of Bidder if the Bidder is an Individual)
(Name of Partner if the Bidder is a Partnership)
(Name of Officer if the Bidder is a Corporation)

The above statements must be subscribed a sworn to before a notary public.

Subscribed and Sworn to this 21st day of November, 2022

M. J.
Notary Public



Commission Expires: 07-14-2024

Failure to complete and return this form may be considered sufficient reason for rejection of the bid.

Wreckcon Specs. LLC

11.13.2022

Dear City of Evanston Purchasing Department,

On behalf of Wreckcon Specs. LLC, I, John Gipson, Owner, operator and manager would like to introduce myself and my firm as a competent bidder for your project on Emerson and Jackson. I have been a licensed demolition contractor in Evanston and across the major metropolitan area for over 20 years. I have been a resident since birth, Evanston hospital, and attended Montessori school, Orrington Elementary, and Haven Middle schools. I have worked in the Construction industry here in Evanston since freshman year high school.... Henry Schmidt Highland Park.... I have other family members like a father and brother who both live in Evanston. I have worked through many changes in the Evanston building department and have experienced many a City official retire.

Working side by side with the city of Evanston, as your servant, I have successfully completed all projects.

Projects that I have completed in this area include:

Evanston Municipal Salt Dome and Concrete super structure. Owned by City of Evanston.

Robert Crown recreational center. Owned by city of Evanston

Foster Complex Affordable Town home sub division. Removal of Industrial site. Owned by City of Evanston.

Robinson Bus Terminal... Owned by Robinson Rentals Lynn Robinson
847.866.1966

Multiple Homes over the years... Both directly for the city of Evanston and Brinshore Development.

Over the course of my career I have completed multiple demolition projects for other municipalities such as:

Village of Melrose Park where I built the Veterans Park and demolished the Recreation center. (Joe Ciolino 708.899.0200)

Village of Maywood were I demolished Multiple buildings and houses

Cook County Forest Preserve Multiple sites both Hazwop and structural.

Crawford Station Power Generating plant for Hilco (Project Manager Genaro Holguin Phone # 773.633.5734)

Lombard Baptist seminary (Complete campus) (Owner Hoffmann Development Johnny Terzakis 312.835.9810)

Broadview academy in Elburn. Complete campus. (Architect Taylor Stewart 630.387.5077)

I am a unified Local 150 Operator. 1st Class

I am a United States Navy Veteran AK3

I am "A" classified Masonry contractor licensed with the city of Chicago.

I am Class C General Contractor licensed with city of Chicago.

I am EBE Certified Evanston Contractor

Some of the entities I serve include:

City of Evanston (Gary Gerdes 311 Formerly both Ted Partika and Walter Murphy)

Archdiocese of Chicago (AIA Andy Fernandez and Father Mike Enright Ph# 773.847.6100)

Archdiocese of Gary (Director Michael Wick Ph # 219.769.9292)

Hilco (Senior Project Manager Genaro Holguin 773.633.5734)

Linn Mathias Construction (Senior PM Tom Dreher PH# 312.454.0200)

Bulley and Andrews (Senior PM Bob Gear Ph # 312.292.0857)

Bowa Construction (Owner Nosa Ehimwenman Ph# 312.238.9899)

MA Center Amma (Lead Architect Taylor Stewart Ph# 630.387.5077)

Skokie Building Department (Building Commissioner Nathan Kriska PH # 847.983.8383)

It would be an honor to serve again.

Sincerely,


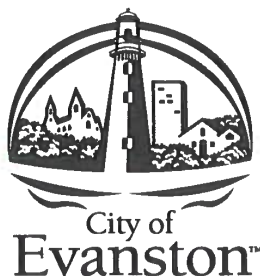

John Gipson OO
Wreckcon Specs. LLC
Owner and Manager

Exhibit J



**CITY OF EVANSTON
PROFESSIONAL SERVICES AGREEMENT**

The parties referenced herein desire to enter into an agreement for professional services for

Request for Demolition or Deconstruction Services of the Emerson/Jackson Site
("the Project")

RFP Number: 22-63

THIS AGREEMENT (hereinafter referred to as the "Agreement") entered into this 14th day of November, 2022, between the City of Evanston, an Illinois municipal corporation with offices located at 2100 Ridge Avenue, Evanston Illinois 60201 (hereinafter referred to as the "City"), and ***[Insert Professional Service Provider's name here]***, with offices located at ***[Insert address here]***, (hereinafter referred to as the "Consultant"). Compensation for all basic Services ("the Services") provided by the Consultant pursuant to the terms of this Agreement shall not exceed ***[\$[Insert fee here]]***.

I. COMMENCEMENT DATE

Consultant shall commence the Services on 12/13/22 or no later than three (3) DAYS AFTER City executes and delivers this Agreement to Consultant. -12/15/22

(WILL START UPON AWARD) AS PER DESIRED TERM.

II. COMPLETION DATE

Consultant shall complete the Services by 3/31/23. If this Agreement provides for renewals after an initial term, no renewal shall begin until agreed to in writing by both parties prior to the completion date of this Agreement.

III. PAYMENTS

27

Revised 10-20 (09-17)

EXHIBIT A – Project Milestones and Deliverables

This EXHIBIT A to that certain Consulting Agreement dated 11/22/22 between the City of Evanston, 2100 Ridge Avenue, Evanston, Illinois, 60201 ("City") and Wreckcon Spec LLC ("Consultant") sets forth the Commencement and Completion Date, Services, Fees, and Reimbursable Expenses as follows:

- I. COMMENCEMENT DATE: 12/15/22
- II. COMPLETION DATE: 3/31/23
- III. FEES: \$214,500.00 TWO HUNDRED FOURTEEN THOUSAND FIVE HUNDRED DOLLARS
- IV. SITE DETAILS: ALL ADDENDUM BOTH 1+2 INCLUDED
ALL Q+A CONSIDERED.
- IV. SERVICES/SCOPE OF WORK: DEMOLITION / RESTORATION

As defined in RFP #22-63 (Exhibit B) and Consultants Response to Proposal (Exhibit C)

Dated:

INCLUDED ADDENDUM 1 + 2
WITH LEVelling BACK DIRT SEED
AND EROSION CONTROL BLANKETS.

Exhibit G

M/W/EBE PARTICIPATION COMPLIANCE FORM

I do hereby certify that

Wreckcon Specs. LLC (Name of firm) intends to participate as a Sub-contractor or General Contractor on the project referenced above.

This firm is a (check only one):



Minority Business Enterprise (MBE), a firm that is at least 51% managed and controlled by a minority, certified by a certifying agency within Illinois.



Women's Business Enterprise (WBE), a firm that is at least 51% managed and controlled by a woman, certified by a certifying agency within Illinois.



Evanston Based Enterprise (EBE), a firm located in Evanston for a minimum of one year and which performs a "commercially useful function".

Total proposed price of response

\$

\$214,500.00

Amount to be performed by a M/W/EBE

\$

100%

Percentage of work to be performed by a M/W/EBE

100% %

Information on the M/W/EBE Utilized:

Name

Wreckcon Specs. LLC

Address

215 Wesley Ave. Evanston, IL 60201

Phone Number

773/352-0719

Signature of firm attesting to participation

Title and Date



OWNER

MANAGER

Please attach

1. Proper certification documentation if applying as a M/WBE and check the appropriate box below. This M/WBE will be applying with documentation from:

- | | |
|--|--|
| <input type="checkbox"/> Cook County | <input type="checkbox"/> State Certification |
| <input type="checkbox"/> Federal Certification | <input type="checkbox"/> Women's Business Enterprise National Council |
| <input type="checkbox"/> City of Chicago | <input type="checkbox"/> Chicago Minority Supplier Development Council |

2. Attach business license if applying as an EBE

Exhibit D

ACKNOWLEDGEMENT OF UNDERSTANDING

THE SECTION BELOW MUST BE COMPLETED IN FULL AND SIGNED

The undersigned hereby certifies that they have read and understand the contents of this solicitation and attached service agreements, and agree to furnish at the prices shown any or all of the items above, subject to all instructions, conditions, specifications and attachments hereto. Failure to have read all the provisions of this solicitation shall not be cause to alter any resulting contract or to accept any request for additional compensation. By signing this document, the Proposer hereby certifies that they are not barred from bidding on this contract as a result of bid rigging or bid rotating or any similar offense (720 ILCS S/33E-3, 33E-4).

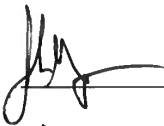
Authorized Signature:  Company Name: Wreckcon Specs. LLC.
Typed/Printed Name: John Gipson Date: 11/13/22
Title: Owner/Manager Telephone Number: 773/315-0719
Email: jip50000@yahoo.com Fax Number: _____

Exhibit A

DISCLOSURE OF OWNERSHIP INTERESTS

The City of Evanston Code Section 1-18-1 et seq. requires all persons (APPLICANT) seeking to do business with the City to provide the following information with their proposal. Every question must be answered. If the question is not applicable, answer with "NA".

APPLICANT NAME: Wreckon Speed LLC.
APPLICANT ADDRESS: 2115 Wesley Ave. 60201
TELEPHONE NUMBER: 773/315-0719
FAX NUMBER: _____

APPLICANT is (Check One)

- ☒ Corporation
☐ Partnership
☐ Sole Owner
☐ Association

Other () _____

Please answer the following questions on a separate attached sheet if necessary.

SECTION I - CORPORATION

1a. Names and addresses of all Officers and Directors of Corporation.

John Gipson OWNER + OPERATOR
EMMA Gipson SAFETY officer, Accountant, Secretary

1b. (Answer only if corporation has 33 or more shareholders.)

Names and addresses of all those shareholders owning shares equal to or in excess of 3% of the proportionate ownership interest and the percentage of shareholder interest. (Note: Corporations which submit S.E.C. form 10K may substitute that statement for the material required herein.)

NA

- 1c. **(Answer only if corporation has fewer than 33 shareholders.)**
Names and addresses of all shareholders and percentage of interest of each herein.
(Note: Corporations which submit S.E.C. form 10K may substitute that statement for the material requested herein.)

John Gupson 2115 Wesley Ave.
EVANSTON, IL. 60201

SECTION 2 - PARTNERSHIP/ASSOCIATION/JOINT VENTURE *N/A*

- 2a. The name, address, and percentage of interest of each partner whose interests therein, whether limited or general, is equal to or in excess of 3%.

- 2b. Associations: The name and address of all officers, directors, and other members with 3% or greater interest.

SECTION 3 - TRUSTS *N/A*

- 3a. Trust number and institution.

- 3b. Name and address of trustee or estate administrator.

- 3c. Trust or estate beneficiaries: Name, address, and percentage of interest in total entity.

EXHIBIT B

ADDITIONAL INFORMATION SHEET

Proposal Name: RFP # 22-63
Proposal Number #: 2
Company Name: WRECKCON SPECS. LLC.
Contact Name: John Gipson
Address: 2115 Wesley Ave.
City, State, Zip: EVANSTON, IL. 60201
Telephone/FAX: # 773/315-0719
E-mail: gip50000@yahoo.com or Wreckconspecsllc@gmail.com
Comments: Both Addendum 1+2 included.
Q+A Slope Clarification Acknowledged.

Exhibit H

N/A

M/W/EBE PARTICIPATION WAIVER REQUEST

I am OWNER/MANAGER of Weekend Spec. LLC and I have authority to
(Title) (Name of Firm)

execute this certification on behalf of the firm. I John Gipson do
(Name)

hereby certify that this firm seeks to ~~waive~~ N/A all or part of this M/W/EBE participation goal
for the following reason(s):

(CHECK ALL THAT APPLY. SPECIFIC SUPPORTING DOCUMENTATION MUST BE ATTACHED.)

_____ 1. No M/W/EBEs responded to our invitation to bid.

_____ 2. An insufficient number of firms responded to our invitation to bid.

For #1 & 2, please provide a narrative describing the outreach efforts from your firm and proof of contacting at least 15 qualified M/W/EBEs prior to the bid opening. Also, please attach the accompanying form with notes regarding contacting the Assist Agencies.

_____ 3. No sub-contracting opportunities exist.

Please provide a written explanation of why sub-contracting is not feasible.

_____ 4. M/W/EBE participation is impracticable.

Please provide a written explanation of why M/W/EBE participation is impracticable.

Therefore, we request to waive _____ of the 25% utilization goal for a revised goal of _____%.

Signature: [Signature]
(Signature)

Date: 11/14/22

Exhibit J

Professional Services Agreement Acknowledgement Page

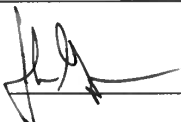
The City has attached its standard professional services agreement as an exhibit to this RFP. Identify all exceptions to the agreement that would prevent your firm from executing it. **The City shall not consider or negotiate regarding exceptions submitted at any time after the submission of the Proposer's response. Please check one of the following statements:**

☒ I have read the professional services agreement and plan on executing the agreement without any exceptions.

☐ My firm cannot execute the City's standard professional service agreement unless the exceptions noted below or in the attached sample professional services agreement are made.

*****Please be aware that submitting exceptions to the contract may impact the likelihood of your firm being selected to perform this work.**

List exceptions in the area below:

Authorized Signature:  Company Name: Wreckon Spec. LLC.

Typed/Printed Name and Title: John Gipsen Date: 11/13/22

Owner / Manager

form submitted by Consultant be part of this Agreement unless agreed to in a writing signed by both parties and attached and referred to herein as an Addendum, and in such event, only the portions of such proposal or contract form consistent with this Agreement and Exhibits hereto shall be part hereof.

IN WITNESS WHEREOF, the parties hereto have each approved and executed this Agreement on the day, month and year first above written.

CONSULTANT:

**CITY OF EVANSTON
2100 RIDGE AVENUE
EVANSTON, IL 60201**

By: John Gibson
Its: OWNER/MANAGER
FEIN Number: 80-0240842
Date: 11/14/22

By: _____
Luke Stowe
Its: City Manager

Date: _____

Approved as to form:

By: _____

Nicholas E. Cummings
Its: Corporation Counsel

Revision: April 2021

Revised 10-20 (09-17)

38

EXHIBIT K

N/A

PROPOSAL BOND SUBMITTAL LABEL (If Applicable)

SUBMITTAL NUMBER: _____

SUBMITTAL NAME: _____

SUBMITTAL DUE DATE/TIME: _____

COMPANY NAME: _____

COMPANY ADDRESS: _____

COMPANY TELEPHONE #: _____

SECTION 4 - ALL APPLICANTS - ADDITIONAL DISCLOSURE

- 4a. Specify which, if any, interests disclosed in Section 1, 2, or 3 are being held by an agent or nominee, and give the name and address of principal.

N/A

- 4b. If any interest named in Section 1,2, or 3 is being held by a "holding" corporation or other "holding" entity not an individual, state the names and addresses of all parties holding more than a 3% interest in that "holding" corporation or entity as required in 1(a), 1(b), 1(c), 2(a), and 2(b).

N/A

- 4c. If "constructive control" of any interest named in Sections 1,2, 3, or 4 is held by another party, give name and address of party with constructive control. ("Constructive control" refers to control established through voting trusts, proxies, or special terms of venture of partnership agreements.)

N/A

I have not withheld disclosure of any interest known to me. Information provided is accurate and current.

Date 11/12/22

[Signature]
Signature of Person Preparing Statement

Owner / MANAGER
Title

ATTEST:

[Signature]
Notary Public

Commission Expires: 07-14-2024



EXHIBIT

**CERTIFICATE OF COMPLIANCE
WITH PREVAILING WAGE RATE ACT**

The undersigned, upon being first duly sworn, hereby certifies to the City of Evanston, Cook, County, Illinois, that all work under this contract shall comply with the Prevailing Wage Rate Act of the State of Illinois, 820 ILCS 130 *et seq*, and as amended by Public Acts 86-799 and 86-693 and current City of Evanston Resolution, with rates to be paid in effect at time work is performed. Contractors shall submit monthly certified payroll records to the city.

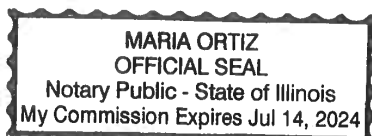
Name of Contractor: Wreckon Specs, LLC.

By: John Gipson

By: State of IL, County of Cook

Subscribed and sworn to before me this 21st day
of November, 2022.

Notary Public



A handwritten signature in dark ink, appearing to be "M. Ortiz", written over the "Notary Public" text.

Exhibit C

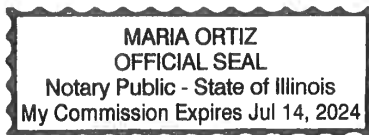
CONFLICT OF INTEREST FORM

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Proposer further certifies that it has disclosed any such actual or potential conflict of interest and acknowledges if bidder/Proposer has not disclosed any actual or potential conflict of interest, the City of Evanston may disqualify the bid/proposal.

John Gibson
(Name of Bidder/Proposer if the Bidder/Proposer is an Individual)
(Name of Partner if the Bidder/Proposer is a Partnership)
(Name of Officer if the Bidder/Proposer is a Corporation)

The above statements must be subscribed and sworn to before a notary public. Subscribed and Sworn to this 21st day of November, 20 22



[Signature]
Notary Public

Failure to complete and return this form may be considered sufficient reason for rejection of the bid / proposal.

Exhibit E

ANTI-COLLUSION AFFIDAVIT AND PROPOSER'S CERTIFICATION

John Gipson being first duly sworn,
deposes and says that he is OWNER / MANAGER
(Partner, Officer, Owner, Etc.)
of Wreckcon Specs. LLC
(Proposer)

The party making the foregoing proposal or bid, that such bid is genuine and not collusive, or sham; that said bidder has not colluded, conspired, connived or agreed, directly or indirectly, with any bidder or person, to put in a sham bid or to refrain from bidding, and has not in any manner, directly or indirectly, sought by agreement or collusion, or communication or conference with any person; to fix the bid price element of said bid, or of that of any other bidder, or to secure any advantage against any other bidder or any person interested in the proposed contract.

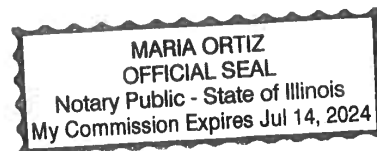
The undersigned certifies that he is not barred from bidding on this contract as a result of a conviction for the violation of State laws prohibiting bid-rigging or bid-rotating.

John Gipson
(Name of Bidder if the Bidder is an Individual)
(Name of Partner if the Bidder is a Partnership)
(Name of Officer if the Bidder is a Corporation)

The above statements must be subscribed a sworn to before a notary public.

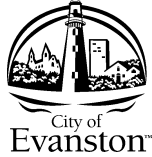
Subscribed and Sworn to this 21st day of November, 2022

M. J.
Notary Public



Commission Expires: 07-14-2024

Failure to complete and return this form may be considered sufficient reason for rejection of the bid.



Memorandum

To: David Stoneback, Deputy City Manager
Paul Zalmezak, Economic Development Manager

From: Tammi Nunez, Purchasing Manager

Subject: Request for Demolition or Deconstruction
Services of the Emerson/Jackson Site, RFP 22-63

Date: January 09, 2023

The goal of the Minority, Women and Evanston Business Enterprise Program (M/W/EBE) is to assist such businesses with opportunities to grow. In order to help ensure such growth, the City's goal is to have general contractors utilize M/W/EBEs to perform no less than 25% of the awarded contract.

With regard to the recommendation for the Request for Demolition or Deconstruction Services of the Emerson/Jackson Site, RFP 22-63, Wreckcon Specs. LLC, total base bid is \$214,500.00 and they are found to be in compliance with the City's 25% goal.

Name of M/W/EBE	Scope of Work	Contract Amount	%	MBE	WBE	EBE
Wreckcon Specs. LLC 2115 Wesley Ave. Evanston, IL 60201	Demolition or Deconstruction	\$214,500	100%			X
Total M/W/EBE		\$214,500	100%			

CC: Hitesh Desai, Chief Financial Officer



Community Development
Building and Inspection Services
2100 Ridge Avenue
Evanston, Illinois 60201-2798
T 847.448.4311
www.cityofevanston.org

DEMOLITION CHECKLIST & SIGN-OFF SHEET

The City of Evanston requires a building permit be obtained for the demolition of all structures including detached garages (see below). To obtain a permit you will be required to provide the following:

1. **Copy of the Cook County Environment and Sustainability Demolition Permit**
(Online Application Only – www.cookcountyil.gov/environment 312-603-8215)
2. **Disconnection sign-offs from all the utilities** (use SIGN-OFF SHEET on p. 2).
NOTE: Sewer and Water Service Disconnection requires a separate building permit. See Water and Sewer Demolition Worksheet.
3. **Installation AND INSPECTION of an 8-foot high construction fence** enclosing the site.
NOTE: Construction Fence requires a separate building permit. See Construction Fence Worksheet for requirements.
4. **A Soil Retention System may be required depending upon structure's distance from property lines. Contractor must have retention material on site if immediate shoring is needed.**
NOTE: If required, a Soil Retention System requires a separate building permit.
5. **Proof of notification to the adjacent properties.** Provide certified letter receipts. **Secondary notification, by mail or door hanger, required if work does not begin within 7 days of initial (or any subsequent) notification.**
6. **Photographs of front and rear of structure to be demolished.**
7. **A copy of the plat of survey of building with topographical/grading delineating existing grades of the property.**
8. **Obtain a Right of Way permit for any street/sidewalk obstruction or dumpster placement as required by Capital Planning & Engineering Bureau (847) 448-4311.**
9. **Provide storm water pollution prevention measures as directed by the Capital Planning & Engineering Bureau City Engineer.**
10. **Submittal of Rodent Control Letter from licensed pest control contractor certifying structure and premises are rodent free.**
11. **Payment of Affordable Housing Tax – Residential only. See next page for details.**

*Once a permit for demolition has been issued, the construction site and all City property must be kept clean. The site must remain protected with the **8-foot high in-ground construction fence** until the site has been graded and all equipment has been removed.*

An inspection is required after the footing/foundation has been removed to verify removal. A final inspection is required after the site has been backfilled, graded and seeded/sod. Seeding must take place within 15 days of demolition and the construction fencing must be removed within 15 days of seed/sod. Call 847-448-4311 to schedule inspections. Please refer to Title 4, Chapter 4-2-2 of the City Code for demolition procedures and requirements.

For a **Detached Garage Demolition Permit**, please submit:

1. Building permit application (include cubic footage of garage)
2. Cook County Environment and Sustainability Demolition permit

10/12/22

RESIDENTIAL AFFORDABLE HOUSING DEMOLITION TAX

A person granted a permit for demolition of a residential structure shall pay an affordable housing demolition tax of:

- (1) \$16,380 for the demolition of any single-family detached residential structure, or
- (2) The greater of \$16,380 or \$5,460 per unit for the demolition of any multi-family, single-family attached or two-family residential structures.

*For additional information regarding this tax go to website <http://www.cityofevanston.org>.
City Code – Title 4: Building Regulations – Chapter 18: Affordable Housing Demolition Tax.
See 4-18-3(B) for structures not subject to the Affordable Housing Demolition Tax.*

Note: Removal, demolition or deconstruction of 50% or more of a residential structure is deemed a demolition and subject to the Affordable Housing Tax and other new construction requirements. If performing a partial demolition, complete and submit a Demolition Calculation Worksheet with the project's building permit application and construction drawings. Tax is not applicable to projects where interior building elements only are being removed or altered.

DEMOLITION SIGN-OFF SHEET

YOU MAY PHOTOCOPY THIS SIGN-OFF SHEET TO OBTAIN THE SIGNATURES OF ONE OR ALL OF THE UTILITIES AFTER THE REQUIRED DISCONNECTS ARE PERFORMED. ALL SIGN-OFFS ARE REQUIRED PRIOR TO ISSUANCE OF DEMOLITION PERMIT.

ADDRESS OF STRUCTURE(S) TO BE DEMOLISHED _____

VOLUME (LxWxH) OF STRUCTURE IN CUBIC FEET _____

The fee for demolition permits shall be computed on the cubic volume of the building or structure to be demolished as follows: Fifty dollar (\$50.00) basic fee plus fifty dollars (\$50.00) for each one thousand (1,000) cubic feet of volume for commercial and residential structures and fifty dollar (\$50.00) basic fee plus ten dollars (\$10.00) for each additional one thousand (1,000) cubic foot of volume for accessory structures. The cubic volume shall include the basement and/or cellar.

SIGNATURE OF PROPERTY OWNER _____ **TELEPHONE** _____

<u>UTILITY</u>	<u>TELEPHONE #</u>	<u>SIGNATURE & DATE</u>
NICOR	1-800-730-6114 or 1-888-642-6748	_____
COM-ED	Residential 1-800-EDISON-1 Commercial 1-800-NEW-ELEC	_____
WATER DEPARTMENT	<u>847-448-4311*</u>	
SEWER DEPARTMENT	<u>847-448-4311**</u>	
RIGHT OF WAY IMPACT	<input type="checkbox"/> YES <input type="checkbox"/> NO <u>847-448-4311</u>	_____
COMMUNITY DEVELOPMENT	<u>847-448-4311</u>	

(Director sign-off after all requirements are met)

Per franchise agreement, Groot Industries is the City's dumpster supplier, please contact at 800 244-1977

* The City Water Department must perform the water disconnects and removal of water meters. Permit is required for use of City hydrant during demolition. Contact the Water Division.

** The City Plumbing Inspector must be present for the sewer disconnects. Please schedule a minimum of 48 hours in advance.

10/12/22

3303.4.1: Wrecking, Demolishing, or Razing of Structures:

- 1) Prior to the issuance of any permit for the wrecking, demolishing, or razing of any building or other structure, the owner of said structure shall deposit, in escrow, funds in an amount deemed sufficient by the Director of Community Development to secure the owner's obligations to grade, place topsoil, seed, sod, and/or fence any unimproved surface. Should the owner and/or owner's successor(s) in interest fail to perform said duties, the City may draw on said funds to complete them.
- 2) Prior to the start of demolition work, the owner and/or owner's successor(s) shall deliver all water meters on the property to the Utilities Department.
- 3) Demolition work shall not begin until site has been inspected by the City for placement of temporary fencing and temporary tree protection, and any related measures implemented.
- 4) Demolition work shall not begin until the owner and/or owner's successor(s) has established, either by way of a hose connected to the public water hydrant or by the use of a water truck on site, a source for wetting down the structure and resulting debris during the demolition process to minimize the creation of air-borne dust and debris.
- 5) Written notice stating the date on which work is to begin shall be given to the Director of Community Development and to owners/occupants of adjoining property at least forty-eight (48) hours before beginning the wrecking, demolishing, or razing of any building or other structure.
- 6) During demolition, any temporary structure erected adjacent to or on any public way, used as temporary storage for debris and wreckage, shall be outfitted with reflective orange material outlining every top and bottom corner of said temporary structure, which reflective material will be visible when struck by headlight beams three hundred feet (300') away at night. Said markings shall be approved by the City Engineer.
- 7) All foundations and footings associated with the demolished structure shall be removed in the course of demolition.
- 8) Debris caused from the demolition of a building or structure in excess of that required to fill openings shall be removed from the site as wrecking progresses. Salvaged material, if left on the premises, shall be stored neatly. Debris shall be kept from adjacent properties and public ways at all times.
- 9) On completion of demolition, all debris, equipment and temporary protections shall be removed from the site. In no case shall demolition debris be allowed to remain on the site longer than seven (7) days after the structure has been demolished.
- 10) On completion of demolition, owner and/or owner's successor(s) shall immediately restore the public right-of-way to its original condition upon completion of the work, including restoration of openings, broom sweeping walks and streets and raking of grassy areas.
- 11) On completion of demolition, the property owner and/or owner's successor(s) in interest shall fill with clean inorganic material with the upper eight inches (8") filled in friable topsoil and graded to the level of sidewalks, alleys, or adjoining property with allowance for settlement.
- 12) On completion of demolition, the property owner and/or owner's successor(s) in interest shall schedule and permit an inspection by the Building Official to determine compliance with the City Code.
- 13) Unless construction of a new structure on the site commences within sixty (60) days of completion of demolition, the property owner and/or owner's successor(s) shall seed the property with grass or place sod thereon no later than fifteen (15) days after completion of demolition. The temporary construction fence shall be removed no later than fifteen (15) days after such seeding or sodding.

10/12/22



Memorandum

To: Members of the Administration and Public Works Committee
From: Paul Zalmezak, Economic Development Manager
CC: Luke Stowe, City Manager David Stoneback, Deputy City Manager
Subject: Approval of Sole Source Contract with Hunden Strategic Partners to Provide a Ryan Field Economic Impact Study
Date: January 23, 2023

Recommended Action:

Staff recommends City Council authorize the City Manager to execute a sole-source contract with Hunden Strategic Partners to complete a Ryan Field Rebuild Economic Impact Study. Hunden will seek a full waiver of the MWEBE participation goal requirement. *A sole-source purchase requires 2/3 vote of the Councilmembers.*

Funding Source:

The fee, in an amount not to exceed \$68,000, would be paid from contingency account in the City Manager's budget, 100.15.1525.68205 which has a budget allocation of \$150,000, all of which is remaining.

Council Action:

For Action

Summary:

- Northwestern University will be seeking City Council approval to construct a new stadium on the site of the existing stadium
- Northwestern University has declared that without an unspecified number of concerts/events in addition to university athletics, the stadium rebuild is economically infeasible.
- The University's public relations campaign includes economic projections that have not been independently verified.
- City staff agrees with Councilmember Revelle's assessment that an **independent** economic impact study focused on the benefits accruing to Evanston is warranted.
- While Evanston has 100 years experience with college football and understands its impact on the community, the city lacks knowledge of arena concert economics including regional demand for similar facilities and concert goer's preferences/behaviors.

- The sole source contract with Hunden Strategic Partners will provide a clearer assessment of concert/event local economic impacts.
- The study will also help the city validate claims that stadium concert/event profits are required to support the \$800 million stadium rebuild.
- The anticipated economic impact study completion date aligns with the planned concert/event zoning code text amendment process anticipated to appear before the City Council as early as March 27, 2023.
- Staff informally interviewed and requested proposals from three firms: S.B. Friedman, AECOM, and Hunden.

Background

Northwestern University is in the midst of the [Ryan Field: A New Vision](#) public relations campaign to build community member support for the proposed \$800,000 million reconstruction of Ryan Field. Representatives of the university have declared that the project will not proceed without the City Council's approval of an unspecified number of concerts/events. These events would occur either in the new Ryan Field or the recently reconstructed Welsh Ryan Arena.

The community neither asked for concerts or a new stadium. Council Member Revelle has hosted numerous neighborhood meetings and reports that noise, traffic, parking, attendee behavior, and impact on property values are the neighborhood's primary concerns. The university's efforts to engage with the immediate neighbors is applauded, but has not allayed their concerns. Nor has the university convinced the community that concerts/events are required to make the stadium rebuild economically feasible.

However, there are others in the community who have expressed support for new concerts/events and understand that a new stadium and new events will result in some level of economic benefit to our community, including jobs and new tax revenues. Construction jobs during the rebuild and the experience gained by local contractors will last a lifetime.

Supporters believe the new stadium plan will likely improve the quality of life for Evanston community members as a whole by improving the appearance of the stadium and property, providing experiences through activities in new plazas outside the stadium and the concerts/events inside the stadium - close to home.

Staff nor Councilmember Revelle are comfortable relying on the university's economic impact study to make decisions for the City of Evanston. Therefore, staff sought bids from three economic development consulting firms: S.B. Friedman & Company, AECOM and Hunden. City Manager Stowe and Paul Zalmezak, Economic Development Manager, conducted informal virtual (zoom) interviews with each firm.

Staff recommends approving a contract with Hunden. Their proposal is attached. The firm has a strong reputation in the stadium economics field, is based in Chicago, and demonstrated a clear grasp of the City's desire to understand the true local impacts. The contract will require an MWEBE waiver. The field of work (stadium economic impact) is highly specialized with few firms in the marketplace regionally or nationally. MWEBE representation in the field does not

exist locally. No aspects of the proposed scope of services lend to subcontracting opportunities for MWEBE firms.

Their final report promises to help staff and the City Council assess the Ryan Field proposal in greater detail and make better informed contextual decisions. Hunden proposes completing a series of data-driven tasks within eight weeks of executing the contract including:

1. Economic, Demographic, and Tourism Analysis
2. University Stadium Market Analysis
3. Concerts and Events Market Analysis
4. Traffic, Transit and Parking Analysis (high level with a focus on shuttle system)
5. Case Studies and Lessons Learned
6. Economic, Fiscal and Employment Impact Analysis

The completion of the study near the end of March will hopefully align with the City Council concert text amendment anticipated vote as early as March 27, 2023. The Ryan Field project is on a tight timeline. The proposed six to eight week completion date does not interfere with the university's ability to move forward with the concert/event text amendment process. And will likely align nicely with the building planning approval processes.

Attachments:

[Hunden Strategic Partners Proposal - Ryan Field Rebuild Impact Study](#)



NORTHWESTERN UNIVERSITY

RYAN FIELD REBUILD IMPACT STUDY

For the City of Evanston, IL



Submitted to:

City of Evanston, IL
Attn: Paul Zalmezak, Economic Development Manager
Attn: Luke Stowe, City Manager
Sent Via email to pzalmezak@cityofevanston.org &
lstowe@cityofevanston.org

Rob Hunden, CEO
Hunden Strategic Partners
213 W Institute Place, Suite 707
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(O) 312.643.2500 (M) 312.933.3637
(F) 312.643.2501
www.hunden.com | rob@hunden.com



January 18, 2023

City of Evanston, Illinois
Attn: Paul Zalmezak, Economic Development Manager
Attn: Luke Stowe, City Manager
Sent via email to: pzalmezak@cityofevanston.org & lstowe@cityofevanston.org

Ryan Field Rebuild Market, Financial & Economic Impact Analysis Services

Hunden Strategic Partners (Hunden) is pleased to provide the City of Evanston (City or Client) with a proposal to complete an independent market, financial and economic impact analysis of the proposed Northwestern University Ryan Field Rebuild project (Project). Hunden is prepared to complete the appropriate market and due diligence research to arrive at impact projections for the Project.

Hunden Strategic Partners, led by CEO Rob Hunden, is a premier destination real estate development advisory firm with its primary offices in Chicago. Our firm offers the full range of market and financial feasibility services, as well as economic and fiscal impact analyses for transformative development projects, with a special expertise in large stadiums and the impact to surrounding districts, including large collegiate and major league stadiums. For example, we are currently engaged by the *Village of Arlington Heights* to assess the *Chicago Bears stadium* and district proposal, including impact, as well as a *new football stadium and district for the University of Kansas*. We are working on stadiums and arenas in all major leagues currently, and in nearly all cases for the public sector, who are assessing the impacts to their communities.

Mr. Hunden has worked on more than 1,000 projects or studies in the past 25 years, with more than \$20 billion in projects built and successful, or currently underway. Our clients seek to achieve economic development through critical asset growth. Hunden Strategic Partners will provide you with a strong, industry-savvy approach.

Hunden is known nationwide as the go-to advisory firm for hard-nosed, *honest* assessments of developer or private party proposals for transformative projects. We tell the truth about the development's realities. Our projections are based in deep due diligence, which is executed through targeted research, interviews, case studies, and strong modeling. Hunden's sensitivity analyses, developer solicitation and contract negotiation processes, and public sector experience (who represent 90%+ of our client base) has contributed to our success. From major league-stadium anchored mixed-use districts to residential-based districts, Hunden is your trusted guide to minimize public sector risk and maximize positive impact on the community, while providing a fair process for developer success.

Hunden Strategic Partners is excited to offer our services for the review and assessment of the Ryan Field Rebuild project. We will provide our services as detailed in our scope of work under a time structure and pricing that is flexible to the needs of the City of Evanston. You will deal directly with Rob Hunden as the primary contact and signatory of any contracts. Should you have any questions, please contact me directly at 312.933.3637 or at my e-mail rob@hunden.com. Hunden Strategic Partners appreciates the opportunity to work with you

Sincerely,

A handwritten signature in black ink, appearing to read "RH", with a stylized flourish at the end.

Robin Scott Hunden, CEO

213 W Institute Place, Suite 707, Chicago, IL 60610 | (o) 312-643-2500 (m) 312-933-3637 | www.hunden.com

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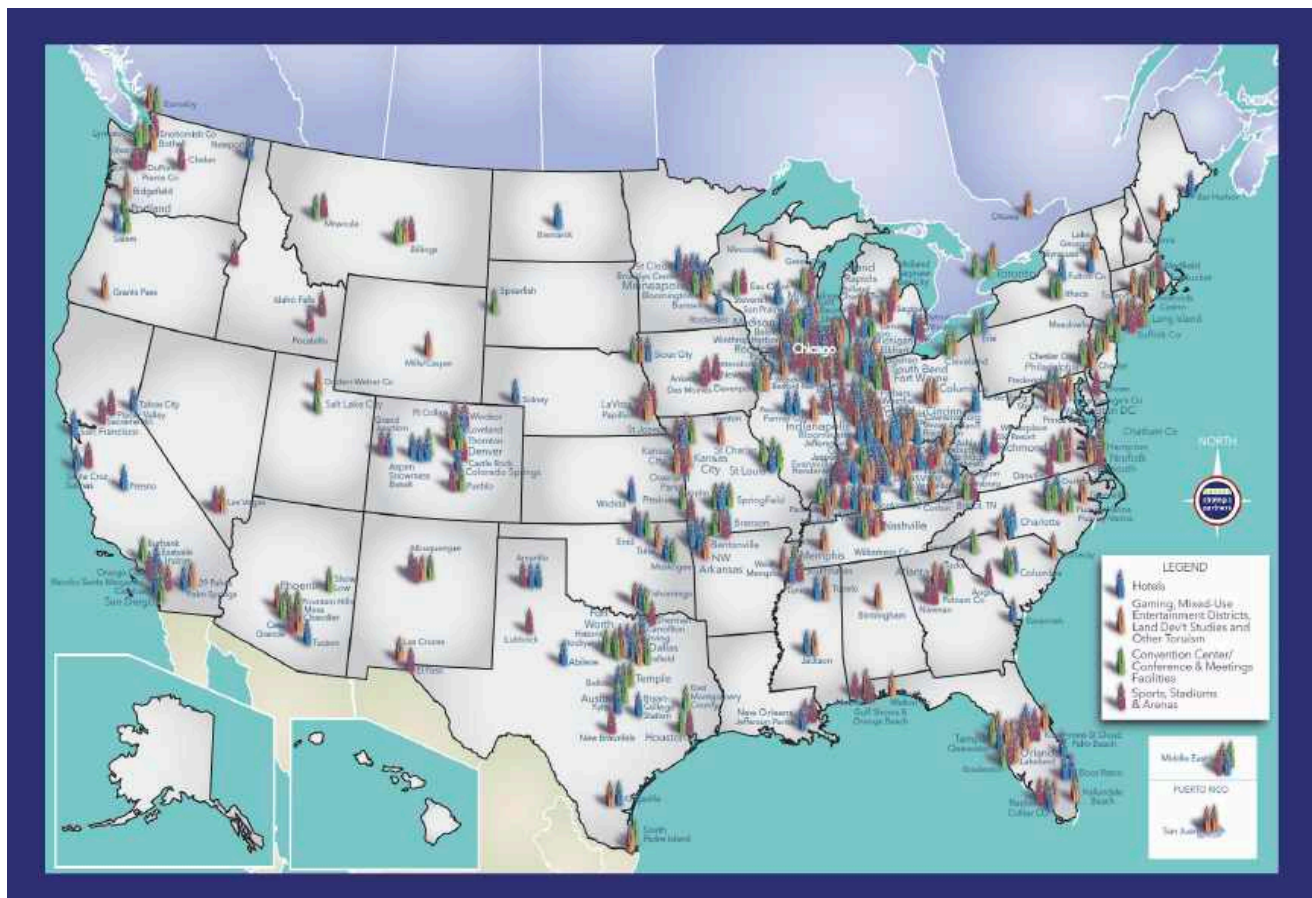
Firm Introduction

Similar Experience

Scope of Work

● FIRM ● INTRODUCTION

hunden
strategic partners





Destination Real Estate Development Advisory Practice

MINNEAPOLIS

CHICAGO

SAN DIEGO

Hunden Strategic Partners is a full-service global real estate development advisory practice, providing public and private sector clients with confidence and results so they can move their project from concept through execution. Hunden specializes in the intersection of tourism development, economic development, and destination real estate development. Hunden has a passion for data-driven analytics and recommendations that lead to sound and actionable strategies for development success. We cannot and will not take a cookie-cutter approach.

Areas of Expertise:

Arenas & Stadiums
Convention & Conference Centers
Multipurpose Event Centers
Hotels (Boutique, Resort, HQ)
Mixed-Use Districts
Youth Sports Complexes
Fairgrounds & Expo Centers
Entertainment & Destination Districts
Arts & Cultural Facilities
Retail, Restaurant, Office, Residential
Unique Attractions

Services:

Market Demand
Financial Feasibility
Economic, Fiscal & Employment Impact Analysis
(Cost/Benefit);
Placemaking Feasibility
Project Implementation Services
Community & Stakeholder Engagement
Public Incentive Analysis
Policy/Legislation Consulting
Solicitation & Selection services for Management,
Operations, & Development

Since our incorporation in 2006, Hunden Strategic Partners has provided all of the above services for hundreds of client projects worldwide for public, non-profit and private sectors. Hunden has been advising on all manner of unique and complex convention center and hotel studies for nearly 30 years. We focus on transformative projects that synergize with their surrounding neighborhoods and assets.

www.hunden.com • 213 W Institute Place, Suite 707 Chicago, IL 60610 • 312.643.2500



Rob Hunden

President & CEO

Chicago, Illinois

Hunden is a leading industry expert on the market planning, analytics & public/private development process of major/minor league stadiums, arenas and destination districts.

Hunden and his firm offer extensive experience in the economics of all manner of unique real estate projects, including state-of-the-art stadiums, arenas and event centers, mixed-use districts, hotels, indoor and outdoor sports complexes, tourism projects, and entertainment districts. Over the past 30 years, Mr. Hunden has provided economic development, finance and planning expertise and conducted roughly 1,000 feasibility and economic impact studies, including for some of the most notable projects in the U.S. He has had a hand in the development of more than \$20 billion in completed/underway, transformative projects, including arenas, convention centers, major convention hotels, compelling boutique hotels, entertainment districts, theme parks and major tourist attractions. Rob has written articles on downtown developments and taught college-level Destination Development courses. He has conducted IEDC panel discussions and taught numerous professional development courses for IEDC over the past 20 years.

Quick Facts:

25 Years of Industry Experience

Incorporated Hunden Strategic Partners in 2006

Indiana University Kelley Sch. of Business, BS Finance '94

Career Background

Hunden Strategic Partners, Chicago, 2006 - Present

Johnson Consulting, Chicago

Grubb & Ellis, Chicago

Landauer, Chicago

Indianapolis Bond Bank/Mayor's Office, Indianapolis

Huckaby & Associates, Washington, D.C.

Experience with Stadiums, Arenas and Event Centers.

Mr. Hunden has a strong history of studying multipurpose stadiums and arenas and their respective programming, premium seating components, amenities, financials and economic impacts, and surrounding destination districts. Hunden presents the annual State of the Industry for pro stadiums at the ALSD Design & Build Conference and keeps a database of facilities for the industry. Additionally, in just the past year, Hunden has worked on NFL, NBA and NHL deals and districts, plus numerous minor league stadium and districts.

Economic Impact Expertise Due to Mr. Hunden's strong background and experience in economic development and finance, he has become an industry leader in determining the economic impact of projects of all types.

Recognized Industry Leader Mr. Hunden's career arc includes both the public and private sectors, including at the Indianapolis Bond Bank, managing placemaking development projects for the Mayor's Office in the mid-90's. Over the past 30 years, he has become an industry expert, thought leader, frequent speaker, and author in the economics of placemaking.



www.hunden.com

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312.643.2500

● SIMILAR ● EXPERIENCE





KU 11th & Mississippi Stadium District Project Market & Economic Impact Study

Lawrence, Kansas

Hunden Strategic Partners has been engaged to complete a market demand, financial feasibility, and economic impact study for the renovation of David Booth Kansas Memorial Stadium in order to establish a year-round multi-purpose event center, as well as develop an optimal mix of uses for a mixed-use development, primarily located at the corner of 11th and Mississippi on the University of Kansas campus.

The purpose of this study is to provide KU with a comprehensive assessment of the current and future year-round market demand, opportunity, and impact of a combination of possible elements. Specific development components and programming of the Project have yet to be solidified, though elements of the study will include:

- Renovations to David Booth Kansas Memorial Stadium,
- Integration of football operations as part of the multi-purpose event center,
- Conference center,
- Student housing,
- Hotel,
- Sports health/medicine institute,
- Senior living,
- Entertainment and event venue,
- Instructional space,
- Expanded food service opportunities, and
- Other facilities proposed to support economic development and the University's academic mission.

Client Contact: University of Kansas

Time Period: 2022-present





University of South Alabama Stadium Feasibility

Mobile, Alabama

HSP worked with the University of South Alabama to perform a feasibility study for an on-campus football stadium. The University's football team, the Jaguars, have played at Ladd-Peebles Stadium in Mobile, AL since their inception in 2009. The University has made efforts to determine the size, scope, quality, impact, establish the best site and functionality, and examine funding for developing a new football stadium. HSP provided the University with a full analysis for the optimal football stadium, as well as analysis and recommendations on other uses to include inside and outside the stadium in order to make the stadium a center of campus activity and not a single-use facility.

The Ladd-Peebles Stadium, located approximately eight miles from the University of South Alabama in the City of Mobile, is a 40,000-seat facility, which hosts football games, concerts, conferences, banquets and special events. It is located in a less desirable part of town compared with an on-campus facility and is also too large for the program's current and future attendance. It is also physically obsolete. HSP profiled this facility, as well as all local and regional competitive facilities, to determine the current and future opportunity.

HSP toured other similar facilities across to U.S. to understand the best practices in facility design and programming. HSP also assessed the alumni, student and corporate support for funding options for the recommended facility so as to match the physical program with the football program and financial capability of the stakeholders.

Client: University of South Alabama

Time Period: 2015 - 2016





NFL Stadium & Mixed-Use District Study & Negotiation Advisory Services

Chicago, Illinois

Hunden was retained by the Village of Arlington Heights to complete a third-party economic impact study related to the proposed development of a new NFL Stadium and mixed-use district campus for the Chicago Bears. Hunden has been retained to provide advisory services throughout the due-diligence and negotiations process to represent the best interests of the Village. Hunden's scope of work will include market performance and competitive data to create the financial models/projections for the stadium and mixed-use district components, including restaurant, retail, residential, office, entertainment, gaming, team headquarters, practice facility, youth sports complex, and others.

Hunden will review the Bears' proposal and make recommendations related to the ideal mix of uses for the district development surrounding the stadium. Hunden is also managing site and program verification conclusions, conceptual design drawings to define the master plan, and overall Project scope. For each component recommended, Hunden will conduct a demand, financial and fiscal impact model. Hunden will create line-item detail of revenue and expenses for each component, resulting in net operating income that will support debt service and support tax projections.

Hunden's economic, fiscal and employment impact analysis will determine the direct, indirect and induced impacts, including the tax revenues that are generated by projected visitors to the project. Hunden will create impact models for the Village, County and State levels. The project is ongoing.

Client: The Village of Arlington Heights

Time Period: 2022-present





NFL Washington Commanders Stadium & Mixed-Use District Economic Impact Study & Negotiation Services

Northeastern U.S.

Hunden was retained by a municipal Client to complete a third-party economic impact study related the proposed development of a new Major League Stadium in Northeast, U.S. The team was accepting competing bids from regional sites to negotiate and build a new stadium and surrounding district for the Team and franchise. Hunden was retained to provide advisory services throughout the negotiations and bid process to present the strongest proposal to the Team. Hunden’s scope of work included market performance and competitive data to create the financial models/projections for the mixed-use district components, including restaurant, retail, residential, office, entertainment, amphitheater, gaming, team headquarters, practice facility, and youth sports complex.

Hunden is making recommendations related to the ideal mix of uses for the district development surrounding the stadium. Hunden is also managing site and program verification conclusions, conceptual design drawings to define the master plan, and overall Project scope. For each component recommended, Hunden conducted a demand, financial and fiscal impact model. Hunden created line item detail of revenue and expenses for each component, resulting in net operating income that will support debt service and support tax projections.

Hunden’s economic, fiscal and employment impact analysis is determining the direct, indirect and induced impacts, including the tax revenues that are generated by projected visitors to the project. Hunden is creating impact models for both the County and the State. The project is ongoing, and Hunden continues to lead advisory services and negotiations amongst the public sector and the team.

Client: Private Client

Time Period: 2021 – 2022





NHL Arizona Coyotes Arena & Mixed-Use Entertainment District Financial Feasibility Study

Tempe, Arizona

Hunden Strategic Partners is providing consulting services to evaluate a proposal for the development of a new mixed-use sports and entertainment district anchored by the Arizona Coyote's new NHL arena. A proposal was submitted to the City of Tempe for this complex development, and Hunden worked on behalf of the public sector to evaluate the proposed development plan, as well as the financial feasibility of all elements proposed. Hunden then conducted an analysis of the anticipated economic impact, fiscal projections, and public health benefits.

The developer's response to the City's RFP detailed a two phase 3.4-million square foot development, estimated to cost \$1.9 billion. The proposed Project would be the new, long-term home to the NHL Arizona Coyotes. Surrounding the anchor arena, a mixed-use development with components of retail, hospitality, office, and residential elements would be built. The development will be completed in two phases, the first phase breaking ground by the third quarter of 2022. The construction period for the arena is anticipated to cost an estimated \$578 million and span two years, ending in 2024. The ancillary entertainment district is anticipated to be fully built out by 2027 with an estimated cost of \$1.1 billion. Upon completion, the Tempe Entertainment District (TED) will contain the 16,000-capacity NHL arena, 1,675 residential units, 313,000 square feet of retail and restaurant space, 320,000 square feet of class A office space and 500 hotel rooms.

At the conclusion of Hunden's initial study, the City received a report that reviewed all documents in the developer's proposal, reviewed relevant national stadium project case studies, reviewed relevant Arizona Revised Statutes, analyzed the economic impact and public benefit as provided, and summarized findings and possible solutions for elements that made this project unsuccessful related to public benefits.

In summer of 2022, the Tempe City Council voted to move forward with negotiations based on Hunden's study.

Client: City of Tempe

Time Period: 2021 - 2022





USL Stadium-Anchored Mixed-Use Redevelopment

Pawtucket, Rhode Island

Hunden performed a market and financial feasibility study, as well as an economic, fiscal, and employment impact analysis related to TIF recapture, in connection with elements of a proposed mixed-use redevelopment plan along the riverfront in Pawtucket.

The Client was interested in emphasizing and supplementing the growing interest in soccer in the Pawtucket and Rhode Island Region. The project was proposed to have a new state-of-the-art, 11,000-seat USL stadium as an anchor and home to the newest USL franchise. The stadium, in tandem with the other mix of elements in the proposed project, was proposed to draw residents and visitors alike to downtown Pawtucket and establish the area as a world-class tourism destination.

Other elements in the mixed-use riverfront development included an indoor flexible event space, 120-200 room hotel, retail, office, residential, and parking spaces.

Hunden analyzed United Soccer League and USL stadium industry trends, the USL stadium market potential in Pawtucket and comparable market and stadium performance, as well as local and regional sports facility supply and demand and tournament opportunity. The extensive market research on all of the proposed uses led to implications for the client's site plans and recommendations for any program changes.

Finally, Hunden conducted demand and financial projections and economic, fiscal, and employment impact projections for the recommended mix of uses.

Client: Private Client

Time Period: 2020





Stadium & Convention Center Feasibility & Impact Study

San Diego, California

HSP worked with Conventional Wisdom Corporation to perform a multi-pronged public sector financial risk analysis study related to the proposed San Diego Convention Center and Stadium Project initiated by the San Diego Chargers NFL franchise. HSP looked at the likely market that the Project would penetrate for sports, concerts, meetings, conferences and conventions, the experience of other similar facilities and cities, and the ultimate impact that the Project would have on the City of San Diego.

HSP's analysis showed that the proposed Project would have a major positive impact on the City of San Diego's hotel receipts and the overall local economy, due to the new, retained and expanded events that the proposed facility would accommodate compared to the status quo.

The key findings of the study revealed that the Project would generate more than 200,000 San Diego hotel room nights annually, would lead to major ADR increases, would lead to hundreds of new events and thousands of attendees. The fiscal impact, like with many major league stadium deals, would not necessarily generate the net new fiscal revenues to overcome the size of the public sector investment. However, the alternative of this project was the loss of the team and the proposed event and convention facility, which is ultimately what occurred after the public vote to fund the project failed to achieve the two-thirds majority required.

Client: Conventional Wisdom Corporation

Time Period: 2016





Deer District - NBA Stadium Mixed-Use Entertainment District

Milwaukee, Wisconsin

Hunden Strategic Partners completed a market demand and highest and best use analysis for the remaining parcels available for redevelopment in Milwaukee’s Deer District surrounding the Fiserv Forum stadium. Fiserv Forum, a 714,000-square foot sports and entertainment facility, is home to the NBA’s Milwaukee Bucks and Marquette Men’s Basketball.

Hunden studied the following potential mix of uses for the six available parcels of land:

- Office,
- Live-work residential,
- Entertainment,
- Retail and restaurant,
- Hotel, and
- Outdoor market.

A master plan was completed for the Deer District in January 2019. Hunden’s analysis built off of the findings and recommendations gathered during that process. Hunden presented the Client with market-driven recommendations for the optimal mix of uses across the six parcels. Hunden also prepared detailed demand and financial projections for each of the recommended uses. The team is moving forward with Hunden’s comprehensive mixed-use recommendations, including eight different transformative uses.

Client Contact: CAA ICON & the Milwaukee Bucks **Time Period:** 2021 - 2022





USL Stadium Mixed-Use District Economic Impact Study, Including Hotel, Retail and Restaurant

Lexington, Kentucky

Hunden Strategic Partners worked for a private client to complete market, financial feasibility and economic impact-related advisory services for a proposed USL stadium-anchored mixed-use district in Lexington. The Lexington Center Corporation was soliciting bid from qualified developers to build a mixed-use project in the heart of downtown known as the High Street Development Project. The proposed 17.5-acre site is located across from the newly remodeled Central Bank Center and Rupp Arena.

Hunden conducted an in-depth analysis for the client to determine the market viability and economic sustainability of the proposed project. First, Hunden gathered all assumptions and conceptual materials created to-date during the discovery process. Hunden then gathered market research on the mix of amenities and commercial uses proposed to surround the new USL stadium, including hotel, restaurant, retail etc., and assessed how those uses would contribute to a TIF district financing model.

Hunden then prepared detailed financial, TIF, and economic impact models and worked through multiple iterations to present various performance scenarios.

Client: Private Client

Time Period: 2022





University Entertainment District Market Study

Albuquerque, New Mexico

SC3 Development retained Hunden Strategic Partners to perform a planning, market and financial feasibility study of a new development referred to as the University of New Mexico Athletic Entertainment District (UNM District). The primary focus of the analysis was related to entertainment facilities and destination districts, with secondary priority on supportive dining/club/taproom, retail, hotels and related elements. HSP also completed a hotel development feasibility study for the site.

The University of New Mexico is a primary draw of the region, yet there is opportunity to create a more compelling destination district via restaurant, bar, hotel and entertainment options. Such a project could generate economic activity before, during and after games, as well as create a better overall environment for these venues. Given that there are three major event venues surrounding a large development site, the opportunity for synergy is real and proven in other markets. The existing facilities are the football stadium, Wise Pies Arena (the Pit) and Isotopes Park for the minor league baseball team.

HSP analyzed the market, comparables, opportunities and gaps in the market, which then lead to recommendations and financial projections for the projects.

Client: SC3 Development

Time Period: 2015 - 2016





Dallas New Texas Rangers Stadium Impact

Dallas, Texas

Hunden Strategic Partners (HSP) performed an economic, fiscal and employment impact analysis for two specific projects within Dallas: the proposed expansion of the Kay Bailey Hutchison Convention Center and the potential development of a new MLB park for the Texas Rangers in the Dallas city limits.

The Kay Bailey Hutchison Convention Center was proposed to be renovated and expanded to include a new major ballroom, numerous new breakout meeting rooms and an overall renovation to elevate the aesthetic and functional quality of the entire building.

The Texas Rangers Ballpark portion of the analysis examined the possible development of a new MLB park in downtown Dallas. From the perspective of the ballpark proponents, recapturing local Dallas spending that was currently going to Arlington was the goal, as well as the expected synergistic development and spending that would occur around a new ballpark in Dallas.

HSP examined how the projects would impact the city in terms of new spending, taxes and employment. The study also included a comparison of other MLB stadium deals and what level of support the public sector would likely need to provide in order to lure the team to downtown and in a new stadium.

Client: City of Dallas

Time Period: 2015





Sacramento Kings Golden 1 Center Deal Terms Analysis

Sacramento, California

The Sacramento Kings were exploring the need for a new arena when it was housed in the 17,000-seat Sleep Train Arena. Opened in 1988, the facility was considered outdated by modern arena standards and was often named one of the worst professional facilities in the NBA. It sought to develop a new arena in downtown Sacramento.

Hunden Strategic Partners was retained to provide a review of the terms related to the development of the Entertainment Sports Center (ESC), with the NBA Sacramento Kings as the primary tenant. The goal of the analysis was to minimize the public risk of investment in a new facility yet be fully cognizant of the realities of the NBA and the viability of such arenas.

Utilizing its experience with NBA and other professional sports facilities, HSP conducted a review of the development agreement terms in order to make recommendations to the City regarding risks, opportunities and overall improvements to the deal. A deal point analysis with recommendations and comparisons to other arena deals was provided.

Client:	City of Sacramento	Time Period:	2013
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RCA Dome & Indiana Convention Center Expansion

Indianapolis, Indiana

Mr. Hunden worked with the City of Indianapolis to develop a funding plan for the expansion of the RCA Dome and Indiana Convention Center in 2001. The expansion would allow the Indianapolis Colts to remain competitive with newer stadiums being built in other cities and would boost stadium revenue by adding club seats, restaurants and expanding and renovating luxury suites. Demand for space at the adjacent convention center had also outgrown the current facility, so an expansion to address this demand was sought.

The Indiana Legislature, along with local stakeholders would contribute \$18 million to the RCA Dome project to improve the facility. Various options were studied to finance the expansion, including an increase of auto rental and hotel/motel taxes in the city.

A \$50 million financing package was assembled for the convention center expansion that brought together contributions from the public and private sectors. This consortium of stakeholders included the City of Indianapolis, Indianapolis Convention and Visitors Association, the Capital Improvement Board and the Lilly Endowment. In a unique funding structure, the Lilly Endowment provided a \$1.5 million grant to fund a hospitality industry academy for city residents, which in turn allowed for a \$28.5 million grant to support the expansion of the convention center.

As is often the case in professional sports, the need for a more modern stadium arose shortly after the expansion was complete. The RCA Dome was replaced in 2009 by Lucas Oil Stadium and would be demolished to make way for the subsequent expansion of the Indiana Convention Center, which opened in 2011.

Client: City of Indianapolis

Time Period: 1997 - 1998





T-Mobile Center Arena Public Sector Risk & Impact Analysis

Kansas City, Missouri

Mr. Hunden completed two studies related to the Sprint Center (now T-Mobile Center) arena located in downtown Kansas City, Missouri. Hunden has completed a number of studies in downtown Kansas City related to sports, convention and entertainment district facilities, as well as hotels.

The first assignment was for the Kansas City Civic Council as it reviewed the proposed development agreement between the City and AEG, the developer and manager of the facility. Hunden was requested to review the deal points for the project and make suggestions for improving the public's long-term position and protect them from risk.

The second study was a study of the market, financial and economic impact of the arena on Kansas City since it opened. Along with the Power & Light District and convention center expansion, the Sprint Center had a major positive impact on downtown as well as the city as a whole. The number of events and attendees to downtown activities increased markedly since the project opened. There was also an impact in the form of new residents, businesses and other hotels, attractions and activities. The facility is one of few of its kind that generates an operating profit.

Client: Multiple

Time Period: 2004; 2009-2010





Northlight Theatre Relocation, Market & Impact Analysis

Evanston, Illinois

Hunden Strategic Partners was approached by Northlight Theatre to conduct an economic, employment and fiscal impact analysis for the Theatre's current Skokie location and a proposed new location in Evanston, Illinois. The company was exploring the option of moving to downtown Evanston in hopes to increase their attendees and their overall success and expansion as a theatre.

The Northlight Theatre has been located in the North Shore Center for the Performing Arts in Skokie home since 1997. Annually, it mounts more than 200 productions and has grown into one of the largest nonprofit theatres in the Chicago area, with nearly 6,000 subscribers. Northlight Theatre's performance space is a 318-seat theatre with a three-quarter thrust stage.

HSP analyzed the company's historical performance and the location of subscribers and single-ticket buyers to understand how this would change in a new location. HSP also interviewed theater companies across the U.S. that had made a similar move to learn lessons about performance and impact. Given that the new site is much more urban and difficult to access for suburbanites, yet much easier for those in Chicago and the North Shore due to multiple train lines (CTA and Metra), the audience would adjust in many ways. HSP estimated the future demand and financial performance of the company in each location, then conducted an economic, fiscal and employment impact analysis to determine the direct, indirect and induced impacts, including the tax revenues generated by the company in each location.

In 2019, HSP conducted an update to the original impact study as the theatre prepared to enter into Phase One of the Evanston relocation development.

Client: Northlight Theatre

Time Period: 2015, 2019





Chicago Navy Pier Restaurant, Retail & Hotel Expansion; Developer & Operator Solicitation Process

Chicago, Illinois

HSP conducted numerous studies and processes for Navy Pier, Inc. related to its renovation and expansion, including deal development and developer/operator selection for a major new Curio hotel onsite. HSP analyzed the expansion plan, conducted public sector risk analysis, and projected the future results of all revenue streams, which include:

- Tour Boats
- Restaurants, Retail, Kiosks and Carts, Attractions & Pier Park Rides
- Advertising & Sponsorships
- Festival Convention Hall Events, Ballroom Food & Beverage
- Special Events & Entertainment; Nightlife District
- New Boutique Hotel

In addition to the market feasibility and financial projections, HSP projected the new tax impacts of the project on city, county and state. HSP also conducted the hotel developer and operator selection process. This process included creation of the hotel developer RFQ/P documents and management and promotion of the solicitation process. HSP also conducted interviews with the shortlisted firms, conducted evaluations and rankings, and negotiations with the top-ranked firm. The resulting project was financed, built, and opened as the Sable Hotel at Navy Pier in late 2020. The food and beverage operations of both the hotel and Navy Pier are massive and critical to the success of the projects. The rooftop deck associated with the hotel is among the largest in the world.

Client: Navy Pier, Inc.

Time Period: 2013 - 2017





Chicago Mixed-Use Innovation District Economic Impact Analysis

Chicago, Illinois

Hunden Strategic Partners was engaged by a private developer to provide an economic impact analysis of a proposed 62-acre mixed-use innovation district development on the south side of Chicago. Hunden provided full market analytics for how each component of the project would perform in the southside Chicago sub-market.

The proposed Project components included:

- Riverfront and Public Green Space,
- New Infrastructure, Including a new Red Line CTA Station and Waterfront Access,
- Commercial/Office Space,
- Flagship Technology Research and Innovation Center,
- Residential Units and Affordable Housing,
- Retail, and
- Restaurants.

Hunden examined each market type and provided a comprehensive economic, fiscal and employment analysis with full projections and financial modeling, including the identification of incentives and applicable tax credits. The Project is currently proceeding towards development.

Client: Private Developer

Time Period: 2018





Southside Lakefront Mixed-Use Development Market & Viability Analysis

Chicago, Illinois

Hunden Strategic Partners was retained by a private client to provide a third-party market analysis for the development of 48.6 acres of lakefront property in Chicago, Illinois. The \$3.8 billion redevelopment plan was proposed to include the following elements:

- Innovation center comprised of 500,000-square feet of retail, life sciences, and office space,
- Mixed-income senior housing and townhomes,
- Park and public plaza space, and
- Reuse of current buildings on-site.

The purpose of the study was to provide an objective, third-party market analysis that outlined the market realities and viability of the uses proposed for the first phase of development. The Client was then free to use the deliverable findings to attract investors, as well as to gain public approval by showing positive impact on the local economy and neighborhoods.

In 2022, Hunden completed additional research and analysis to assist the Client with City and County development incentive application requirements.

Client: Private Client

Time Period: 2021; 2022





Chicago Riverwalk Studies, Funding & Impact Modeling

Chicago, Illinois

The City of Chicago expanded the Chicago Riverwalk as part of the larger Wacker Drive Reconstruction Project. The extension is located at a six-block section of Lower Wacker Drive along the southern branch of the Chicago River, running from State Street to Lake Street. The completed project provides a continuous recreational experience from Lake Street to Navy Pier. HSP completed two analyses, including a full market and financial feasibility study (including public sector risk analysis) as well as the plan of finance. In addition, HSP provided key components and submitted the application for the \$98.7 million TIFIA loan. As part of its work, HSP created the operating and financial model for the project and assisted the City of Chicago in its successful application for U.S. Department of Transportation TIFIA funds. The revenue streams included:

- Tour Boat Fees
- Leased Space Retail/Restaurant Rental Income
- Boat Docking Revenue
- Outdoor Advertising & Sponsorship Income
- Motor Fuel Tax Revenue

Comparable case studies were analyzed, and recommendations were made to improve the project and make it more viable for long-term commercial success, including the addition of more restaurants, kiosks and retail opportunities. HSP also completed an economic, fiscal & employment impact analysis.

The Riverwalk is outperforming expectations for visitors and commercial success and has opened up an entirely new water-oriented tourism and local entertainment district for locals and visitors alike.

Client:	City of Chicago	Time Period:	2012 - 2015
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U.S. Cellular Field District Master Plan & Financial Feasibility: Hotel, Residential, Retail & Event Facilities

Chicago, Illinois

HSP has been engaged on multiple occasions by the Illinois Sports Facilities, owner of U.S. Cellular Field. In 2006 and 2007, HSP was engaged on a master planning project analyzing the market and financial realities associated with a major, long-term redevelopment surrounding U.S. Cellular Field. While the likelihood of developing the project was unclear, the analysis considered market conditions and analyzed a mix of uses that included:

- A 225-room hotel and conference facilities
- 1,400 residential units
- 300,000 square feet of retail and restaurant space
- 5,000 parking spaces

HSP developed the market and incentive analysis for components of the project, made recommendations for the master plan and projected the demand and financial performance for each piece of the development. HSP has been engaged on several occasions to complete an economic, fiscal and employment impact analysis for a development adjacent to the stadium that will include retail, restaurant and other elements, as well as the impact of hosting non-baseball events, such as concerts.

Client: Illinois Sports Facilities Authority

Time Period: 2006-2008



• SCOPE OF • WORK



Understanding of the Assignment

The City of Evanston (City or Client) is seeking a proposal from Hunden Strategic Partners (Hunden) to provide a comprehensive market, financial feasibility and economic impact analysis for the redevelopment/rebuild of Ryan Field (Project or Rebuild) at Northwestern University (University) in Evanston, Illinois. Hunden Strategic Partners (Hunden) proposes to act as a vital partner to the City throughout this critical due-diligence and planning period.

The existing Ryan Field was built in 1926, and the Northwestern team has been playing football there for nearly a century. In September 2021, Northwestern Alumni Patrick G Ryan and Shirley W Ryan donated the largest philanthropic gift in the University's history - \$480 million - to be put towards biomedical, economic, and business research, as well as to begin the process of rebuilding Ryan Field. The Rebuild project as conceptualized to-date will reduce the current capacity from 47,130 to 35,000. Additional components include a noise refracting canopy roof, renovated plazas and a more technology-centered fan experience. In addition to hosting the University's football games and events, the facility will also act as a community hub and space for large public events like concerts.

The Rebuild is proposed as a privately funded, \$800 million project. In 2022, Tripp Umbach, an independent consulting firm, completed an economic impact analysis on behalf of Northwestern University to quantify impacts associated with the Ryan Field Rebuild project. While the University has announced design plans and a tentative development schedule, they still need approval from the City of Evanston before any forward movement can take place. The City is now in need of an advisory partner to evaluate the Rebuild plan/financials and conduct an independent economic impact analysis.

Hunden is prepared to evaluate Northwestern's development plan and the financials/economic impact study completed by Tripp Umbach, as well as conduct market research to determine the likely market and financial performance, as well as economic, fiscal and jobs impact of the proposed Project on the neighborhood and City of Evanston. Hunden will provide the Client with a comprehensive report that outlines implications and findings for the proposed Project and strategy for negotiations between the City of Evanston and Northwestern University. Hunden is prepared to represent the best interests of the City throughout the study process.

Hunden Strategic Partners is passionate about fulfilling the role of third-party strategic partner to the public sector and providing unbiased market, financial feasibility, economic impact and deal structuring consulting services. Hunden proposes to conduct a thorough review of the University's Rebuild plan and financial/impact projections. In order for the most accurate review to be conducted, Hunden will simultaneously conduct our own market and financial feasibility analysis. This independent analysis will then lead to a demand and financial analysis, an economic impact and public benefit (tax and jobs) analysis, which will ultimately lead to a summary of implications and findings.



Scope of Work

Hunden proposes the following approach and methodology to complete the scope of work requested by the City of Evanston:

- Task 1: Kickoff and Project Orientation
- Task 2: Review of the Ryan Field Rebuild Plans and Financials
- Task 3: Economic, Demographic and Tourism Analysis
- Task 4: University Stadium Market Analysis
- Task 5: Concerts and Entertainment Market Analysis
- Task 6: Traffic, Transit and Parking Analysis
- Task 7: Case Studies and Lessons Learned
- Task 8: Demand and Financial Projections
- Task 9: Economic, Fiscal and Employment Impact Analysis
- Task 10: Implications
- Optional Task 11 (billed hourly): Negotiations and Ongoing Services

Task 1: Kickoff and Project Orientation

Hunden will perform following orientation and due diligence-oriented tasks:

- Obtain information and data from the City of Evanston, Northwestern University development leadership, and any other appropriate agencies as identified in consultation with the Client.
- Tour Ryan Field and surrounding area to understand other nearby developments and demand generators.
- Review Northwestern University's development plan and the economic impact report by Tripp Umbach from November 2022.
- Gather background information and context related to the Project.
- Gather and review relevant economic, demographic, tourism and other data.

Task 2: Review of the Ryan Field Rebuild Plans and Financials

Hunden will review the Rebuild Project plan details, financials, and economic impact analysis and analyze how all the pieces have been conceptualized to-date. Details will include, as available:

- Project concept,
- Sizing,



- Market assumptions,
- Proposed project cost,
- Financing plan and budgets,
- Projected economic impact,
- Parking needs and projections completed,
- Layouts, drawings, and plans, and
- Any other development characteristics deemed appropriate.

Hunden will then conduct a peer review of the University's financial projections, as well as the previously completed impact study for the Rebuild to analyze for accuracy and feasibility. In order to thoroughly review the financials, Hunden must complete an independent market analysis and create our own financial projections to compare and contrast findings against what the University has proposed.

Task 3: Economic, Demographic, and Tourism Analysis

Hunden will evaluate Evanston's position as an economic center of activity, demographics, population growth and characteristics, accessibility, as well as a destination for daytrip and overnight visitors. This analysis will provide an assessment of the area's strengths and weaknesses. Among the data gathered and analyzed will be:

- Geographic attributes, accessibility and transportation links,
- Trends in population growth and income,
- University presence and related data,
- Corporate presence, major employers and any significant recent or likely future changes,
- Cores of economic activity, major retail/restaurant nodes, office nodes, and residential growth areas, and
- Arts, culture and entertainment assets.

ESRI Neighborhood Analysis, Placer.ai Analysis and CoStar Insights. Hunden utilizes the latest market data, visitor origin data, demographic data, psychographic data and other resources to determine a comprehensive view of your marketplace.

Task 4: University Stadium Market Analysis

Historical Performance and Existing Facility Assessment. During project initiation, Hunden will tour Ryan Field with the Client to understand the positioning and functionality of the current facility.

Hunden will provide an overview of the historical performance (events, by type, attendance, revenue and expense detail) and current opportunities for the Field to perform better if rebuilt. Hunden will rely upon



the University to provide historical performance data, similar to what was shared for the previously conducted impact study.

Additionally, Hunden will assess the current offering of synergistic surrounding assets, such as supportive hotels, walkable uses, and demand generators to understand the current economic assets that are impacted by events at the stadium. Hunden will identify the strengths, weaknesses, opportunities and threats associated with the current facility.

University Stadiums Profiles. Hunden will profile similar new/renovated major university stadiums to identify how these have performed, especially with non-football events. Profiles will include the market population, student/alumni population, stadium name, size/capacity, year built, cost (as available), programming/uses, and any other key metrics.

Hunden will gather data relative to the university stadium situations in similar markets to provide as much data and context as possible to inform the demand model, financial model and impact model, including a deeper dive regarding some of the key facts discussed above. Ultimately the question to be answered is, how have new/renovated university stadiums performed relative to the prior or pre-renovated stadiums, and have new non-sports events been successful and impactful? What are the lessons learned? What other amenities are driving additional impact and what is likely from Northwestern's proposed project?

Geolocation Data Tracking. Hunden has invested in Placer.ai to track where visitors/attendees come for games, concerts or to any location. The amount of data is plentiful and can answer nearly any question someone would have about demographics, time spent, household income, home location, and many other factors. We create extreme custom data analytics and maps for any geographic place in the U.S. Sample output from this tool is provided later in this scope of work. The data answers questions such as 'what percent of attendees are from outside the local area?' and 'what is the average length of stay and the demographics of the attendees?'

Task 5: Concerts and Events Market Analysis

Given that new concerts are a critical new event and impact item for the Project, Hunden will provide a comprehensive analysis of the local and regional market opportunity for stadium concerts and events, including, but not limited to concerts/entertainment, other sports, and family show uses. Hunden will provide the Client with a strong grasp on the current forces shaping this type of facility use, including trends for various types of event growth.

Industry Trends/Comparables. Hunden will provide an overview of industry trends impacting the development and use of stadiums as entertainment and event venues. This includes an understanding of many event types within the event industry itself. Hunden will profile trends in the design of university stadiums and what has changed over the past several years, what is demanded by users (attendees and events) and the current state of the art.



Competitive Market Analysis. Hunden will assess the event market for the facilities competing for stadium-style entertainment, sports and events in the regional marketplace and will use this information to assess current supply and demand, size and quality. This analysis will include:

- Entertainment facilities and the types of historical events that have played each, resident users, and other data, as well as location, size, capacity, age, condition, ownership, management, and critical issues, and
- Event center/stadium facilities and their tenants, usage, market focus and historical performance, as well as location, size, capacity, age, condition, ownership, management, critical issues.

This task will provide an understanding of the competitive market that the Project finds itself in and the opportunities and challenges associated with the current marketplace. Are there gaps in quality, supply of certain facility types, and overabundance of certain types of facilities? The goal of this task is to determine the appropriate size supported by the market.

Demand Interviews. Hunden will conduct interviews with show promoters, event producers, and the companies who route events in the area and will determine what shows and events are likely to come to the rebuilt facility and under what conditions. What are the pros and cons of the market? What are the needs of concerts, family shows, leagues, schools, and others?

Task 6: Traffic, Transit and Parking Analysis

Hunden will provide a high-level analysis of how the Rebuild will affect traffic and parking in the area surrounding the stadium. Methods to be analyzed and profiled include visitors by car, CTA/Metra use, and others. Also, focused attention will be given to parking on game days vs parking needed for concerts and other events. Hunden will assess the viability of a shuttle system from downtown Evanston to the stadium for concert events. This will be a high-level perspective analysis, not a detailed traffic/transit feasibility study.

Task 7: Case Studies and Lessons Learned

Hunden will review various similar university stadium renovations or rebuild projects to understand what has worked and lessons learned in similar situations, especially as it relates to new concerts and non-football events/usage, and related impact.

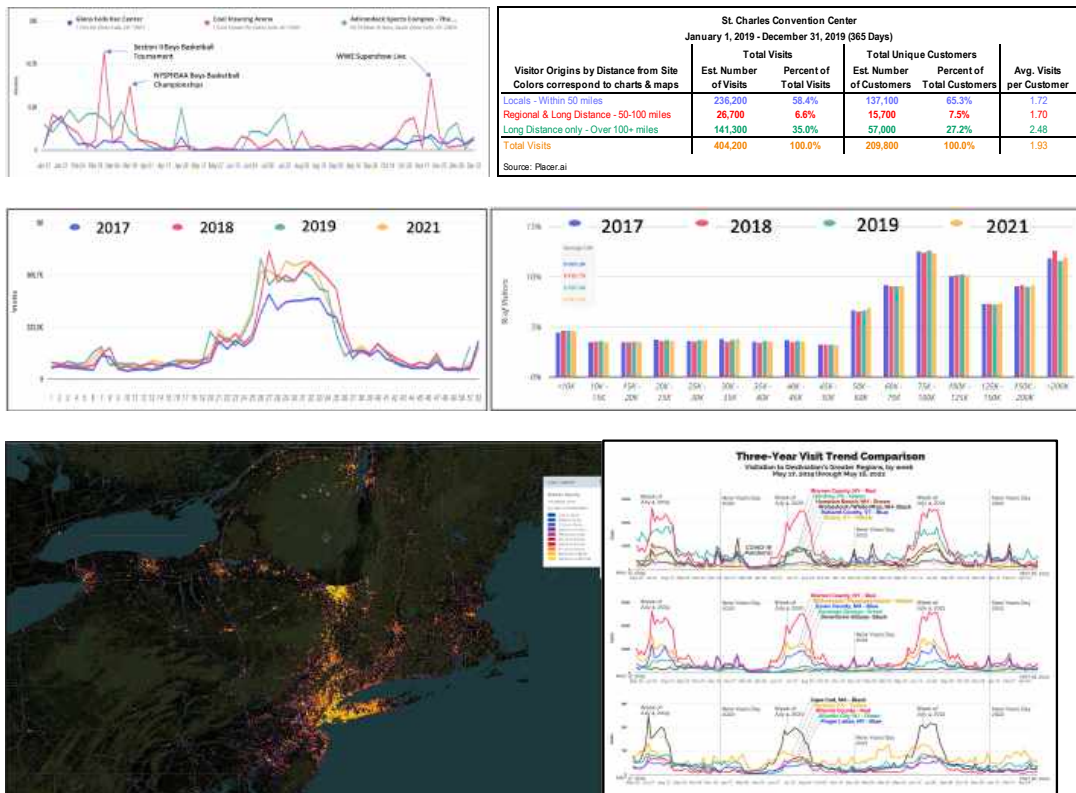
Hunden will consider the following data points as available:

- Location,
- Size,
- Components,
- Performance (as available),

- Events and programming,
- Critical factors to success or failure, and
- Others, as appropriate.

These will be profiled, and implications discussed. The results will provide the Client with lessons learned and critical elements to success or failure.

Using **geofencing research technology**, Hunden will study customer origin and traffic analytics of similar case studies to determine consumer behaviors and visitor origins. Our data dates back to 2017 (to present day). Hunden will assess how busy similar/comparable stadiums are, compare them to the Project, and determine primary trade areas, visitor origin, demographics and other datapoints. Below we have included a small sampling of the type of data we collect and assess. These images were assembled as an example of our data capabilities.



Task 8: Demand and Financial Projections

Hunden will create a demand model for the proposed Field Rebuild (independent of the models completed by/for the University), including a penetration analysis. This will then lead to assumptions that will be used to determine the detailed financial projections for the Project. These will include major line-item detail of revenues and expenses. These results will be used as a basis for the economic and fiscal impact analysis task, which will produce the return on investment for the public sector.

Task 9: Economic, Fiscal and Employment Impact Analysis

Hunden will conduct an economic, fiscal and employment impact analysis to determine the direct, indirect, and induced impacts, including the tax revenues that are generated by the Project. Two distinct impact output models will be created: neighborhood and city. Hunden will collaborate with the client to determine the boundaries of the neighborhood.

Based on the above analysis, a projection of net new direct spending will be tabulated. New spending is spending that is new to the community due to new residents, visitors to retail/restaurant, new employees in offices and other spending impacts associated with the development. The model will consider net new recaptured and induced spending only (versus gross spending) to ensure that substitution spending is netted out of the impacts. Spending categories primarily include food/beverage, retail, transportation, lodging and entertainment/other. The net new and recaptured spending is considered to be the **Direct Impact**.

From the direct spending figures, further impact analyses will be completed.

- **Indirect Impacts** are the supply of goods and services resulting from the initial direct spending. For example, a new resident's direct expenditure on retail causes the store to purchase goods and other items from suppliers. The portion of these purchases that are within the local economy is considered an indirect economic impact.
- **Induced Impacts** embody the change in local spending due to the personal expenditures by employees whose incomes are affected by direct and indirect spending. For example, a waitress at a restaurant may have more personal income because of the new spending. The amount of the increased income that the employee spends in the area is considered an induced impact.
- **Fiscal Impacts** represent the incremental tax revenue collected by the City due to the net new economic activity related to a development. The fiscal impact represents the government's share of total economic benefit. There will be distinct tax impacts for each governmental entity. Fiscal impacts provide an offset to the potential public expenditures required to induce the development of the Project. Hunden will identify the taxes affected and conduct an analysis of the impact on these accounts and governmental units.
- **Employment Impacts** include the incremental employment provided not only onsite, but due to the spending associated with the Project. For example, the direct, indirect, and induced impacts generate spending, support new and ongoing businesses, and ultimately result in



ongoing employment for citizens. Hunden will show the number of ongoing jobs supported by the project and provide the resulting income and income taxes generated.

Hunden uses one of the industry's most relied upon multiplier models, IMPLAN. This input-output model estimates the indirect and induced impacts, as well as employment impacts, based on the local economy. An input-output model generally describes the commodities and income that normally flow through the various sectors of the economy. The indirect and induced expenditure, payroll and employment result from the estimated changes in the flow of income and goods caused by the projected direct impacts. The model data are available by various jurisdictional levels, including counties.

Task 10: Implications

Hunden will provide a summary of implications for the Ryan Field redevelopment project based on the program/financials review, the independent market assessment, and independent financial analysis.

If the plan proposed is missing critical elements, and/or if project expectations are off-base, Hunden will note these areas and recommend programmatic adjustments.

Optional Task 11 (Billed Hourly): Negotiations and Ongoing Services

Hunden can provide the Client with ongoing services, support and advice during the negotiation stage of the Project between the City of Evanston and Northwestern University. Hunden can join meetings and discussions as requested by the Client to advise the City through negotiations.

Support will be provided based on lessons learned from other negotiations/case studies, industry data points, and financial models produced throughout the previous tasks. Hunden is not a municipal advisory firm and will not provide bond/debt-related municipal services, but will work with the Client's municipal financial advisor on any related tasks.

Deliverables and Timing

Kickoff Organizing Call – Once the administrative engagement paperwork process is complete, Hunden will schedule an initial kickoff organizing call/Zoom with the Client team for introductions and to schedule the in-person site visit, tours and meetings. Hunden will send a kickoff memo outlining requests for data, scheduling arrangements, etc.

Draft Analysis – Approximately six to eight (6-8) weeks after the in-person kickoff and due diligence trip, Hunden will complete all elements of the scope of work, Tasks 1-10, and compile the results into a PowerPoint-style draft analysis of its findings and implications, which will be presented to the Client electronically for review and comment.

Final Analysis – After receiving comments from the Client on the draft analysis, Hunden will issue its final analysis.



Cost Proposal

Hunden proposes to complete Tasks 1-10 in the scope of work for a lump-sum fee of **\$68,000**, inclusive of all research expenses.

Hunden will bill the Client according to the following payment schedule, broken out by deliverable milestones:

- | | |
|------------------------------|----------|
| ▪ Kickoff to Initiate Work: | \$18,000 |
| ▪ Delivery of Draft Analysis | \$34,000 |
| ▪ Delivery of Final Analysis | \$16,000 |

Hunden proposes to complete the services identified in Task 11 on an hourly basis and will bill the Client according to the following hourly rates:

- | | |
|-------------------------------------|-------|
| ▪ Rob Hunden, CEO: | \$450 |
| ▪ Shawn Gustafson, Project Manager: | \$310 |
| ▪ Eric Hunden, Research Director: | \$285 |
| ▪ Senior Analysts: | \$235 |
| ▪ Analysts: | \$210 |
| ▪ Admin: | \$135 |

Contractual Conditions

The following conditions apply to this engagement with you.

SCOPE LIMITATIONS. Hunden's services do not include the following: any assistance with a bond marketing strategy; any assistance with the preparation or distribution of any official statement; or any advice on the municipal bond market. Hunden does not provide advice with respect to municipal financial products or the issuance of municipal securities, including services with respect to the structure, timing, terms and other similar matters concerning such financial products or issues.

Hunden is not a municipal advisor and Hunden is not subject to the fiduciary duty set forth in section 15B(c)(1) of the Registration and Regulation of Brokers and Dealers Act (15 U.S.C. 78o-4(c)(1)) with respect to the municipal financing product or issuance of municipal securities. Client is advised that any actual issuance of debt must be done under the advice of its bond counsel and financial advisors. Your financial advisor should provide any advice concerning the specific structure, timing, expected interest cost, and risk associated with any government loan or bond issue. Potential advisors should not rely on representations made in this report with respect to the issuance of municipal debt.



The findings and recommendations of Hunden's research will reflect analysis of primary and secondary sources of information. Estimates and analyses presented in our work product will be based on data that are subject to variation. Hunden will use sources that it deems reliable, but will not guarantee their accuracy. Recommendations will be made from information provided by the analyses, internal databases, and from information provided by external sources.

Client is entitled to receive the work product(s) prepared by Hunden pursuant to this Agreement. Client has no right to access or deliverance of any underlying statistics, models, or any other information developed by Hunden in preparing the Report to which this Agreement pertains.

REVISIONS. Hunden will complete a maximum of two drafts of the report. The Client is expected to provide comments and edits on the draft report and those will be addressed by Hunden. Hunden's results may not always agree with the desires of the Client. Hunden will use its independent perspective and research to drive our results. Any revisions, questions, conversations, zooms or travel requested after two drafts (initial draft report, then final draft), will be billed at Hunden's hourly rates of: \$400 for Rob Hunden and \$300 for the project team. Payment on the final milestone will be required and an advance of \$2,500 on the hourly work that would be required by the Client or its designees, such as lenders and others.

UPDATES. Hunden has no responsibility to update its work product(s) for events and circumstances occurring after the date presented to the Client. Delayed invoice payments will result in delay of deliverables for the next portion of work. If edits and comments are not received from the Client related to any prior deliverable within thirty (30) days of the delivery of the deliverable, the work product will be considered final, and the current billing will be sent and become due.

TIMING OF DELIVERABLES. The timeline for the study begins when the following have occurred: 1) receipt of first payment, 2) signing of this contract and 3) receipt of any Client materials related to the Project requested by Hunden.

BILLING. Any past invoices must be paid prior to the delivery of the next Milestone Deliverable. If an invoice remains unpaid 30 days after it was emailed to the client, Hunden may without further obligation, cease the assignment and terminate the Agreement. All previous invoices will remain due. Any invoice unpaid after 30 days will accrue a 3% per month late fee. Any invoice unpaid after 90 days will result in legal action by Hunden to collect such invoice(s).

Failure by Hunden to assess late fees does not preclude Hunden from assessing late fees in the future.

TRAVEL. In the event that the Client chooses to alter, adjust or change dates/times of any Client-related trip after Hunden has booked and purchased travel arrangements, it shall be the responsibility of the Client to reimburse Hunden for any fees and fare/price differences associated with cancellation/change of travel arrangements.

USE OF DELIVERABLE. The Work Product is copyrighted and cannot be manipulated in any way beyond the format that it was provided to the Client.



TERMINATION. Notwithstanding the Billing language above, Hunden reserves the right to terminate this Agreement on fifteen (15) days written notice to Client should Client fail to satisfactorily perform its obligations under this Agreement. In the event Hunden terminates this Agreement, Client is obligated to pay Hunden for all services rendered under this Agreement prior to termination, including work through the next unbilled milestone. Nothing contained herein shall constitute a waiver of Hunden's right to bring suit for damages or to enforce specific performance of this Agreement. In the event of termination of this Agreement by the Client, Client is obligated to pay Hunden for all services rendered under this Agreement prior to termination, including work through the next unbilled milestone. Hunden further reserves the right to take any legal action necessary to enforce its rights under this Agreement. In the event Hunden is required to commence suit to collect any unpaid amounts due to it from Client, Client agrees to reimburse Hunden for its costs and attorneys' fees in bringing such suit.

It is agreed that the liability of Hunden to the Client is limited to the amount of the fees paid by client to Hunden.

Hunden limits its responsibility to the Client and any use of the study produced pursuant to this Agreement by third parties shall be at the risk of the Client and/or said third parties. By the execution of this Agreement, Client acknowledges that he/she/it has read and agrees to the terms and conditions of this Agreement and agrees to the inclusion of a standard set of General Assumptions and Limiting Conditions in the report. Additional conditions prompted by the discovery of extraordinary or unusual circumstances uncovered during the course of investigation may be added to the study assignment, if necessary.

DISPUTES. Any controversy or claim arising out of or relating to this Agreement, or the breach thereof, other than non-payment of amounts due hereunder, shall be settled by arbitration administered by the American Arbitration Association in accordance with its Commercial [or other applicable] Arbitration Rules, and judgment on the award rendered by the arbitrator(s) may be entered in any court having jurisdiction thereof.

If this document meets with Client's approval, Client may accept this letter and authorize Hunden to proceed by signing below.

Authorization

Accepted By:

Signature _____

Printed Name _____

Title _____

Company _____

Date: _____



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312.643.2500



Memorandum

To: Honorable Mayor and Members of the City Council
CC: Members of Administration and Public Works Committee
From: David Stoneback, Deputy City Manager
Subject: Approval of Proposed Lease Language as Provided by the Jens Jensen Gardens in Evanston, Inc.
Date: January 23, 2023

Recommended Action:

Councilmember Kelly recommends City Council approval of the language contained in the Lease Agreement provided by the Jens Jensen Gardens in Evanston, Inc. for the exclusive right to the coach house and connected greenhouse and portions of the land (collectively, the "Premises") located at the Harley Clarke property.

Council Action:

For Action

Summary:

Charles Smith, President of the Jens Jensen Gardens in Evanston, Inc., provided a proposed lease agreement, for the exclusive right to the coach house and connected greenhouse and portions of the land (collectively, the "Premises") located at the Harley Clarke property (2603 Sheridan Road, Evanston, Illinois 60201), to City staff on January 18, 2023. Councilmember Kelly requested staff provide the document to the City Council and requests that the City Council approve the language of the proposed lease agreement.

Councilmember Kelly indicated that the survey and legal description and any necessary final details will be provided before final approval of the proposed lease agreement by the City Council.

A copy of the proposed lease agreement is attached for reference.

Alternatives:

Alternatively, the proposed lease agreement could be reviewed more thoroughly to allow staff time to appropriately review and comment on the proposed lease agreement. In a quick review of the proposed agreement, staff has identified the following concerns:

- The Lease Agreement with Artist Book House has not formally been terminated.

- The Parks and Recreation Department has not had the opportunity to review and comment on the proposed lease.
- The renewal of the lease for an additional 40 years is only at the sole discretion of the tenant.
- The agreement implies that the tenant has exclusive use of the premises. Staff does not believe this is appropriate. Also, it allows the tenant to rent the premises to third parties. This is problematic in that the tenant only be paying the City \$1 per year, but gaining revenue on City owned property. No mention of insurance naming the City of Evanston harmless by the third party is mentioned.
- The proposed lease agreement has language regarding use of Lighthouse Beach and Lawson Park, both of which is unclear if this area is included in the lease.
- The proposed lease agreement indicates that neither party can have a claim against the other's insurance. Legal staff is concerned with this language.
- The proposed lease agreement requires 48-hours notice in order for the City to access the premises. This is not acceptable for maintenance and repair of the property.
- The proposed lease agreement references the renovations of the Coach House and plans to be approved by the City prior to the signing of this agreement. The City still has not seen these plans. The proposed lease does not include any language regarding fundraising goals or reporting .
- Legal staff is concerned with the termination clause(s) in the proposed lease agreement.
- Entering into a lease for the coach house, connected greenhouse and portions of the land may jeopardize the City's ability to lease the Harley Clarke Mansion at a later date.

Attachments:

[Proposed Lease Agreement Provided by Jens Jesnsen Gardens in Evanston, Inc.](#)

LEASE AGREEMENT

THIS LEASE AGREEMENT (the “**Lease**”), with an effective date of [January] ____, 2023 (the “**Effective Date**”), is made by and between the **CITY OF EVANSTON**, an Illinois municipal corporation (the “**City**” or “**Lessor**”); and **JENS JENSEN GARDENS IN EVANSTON, INC.**, an Illinois not-for-profit corporation (the “**Lessee**”).

WITNESSETH THAT:

1. **Premises.** The City desires to lease to Lessee, and Lessee desires to lease from the City, the exclusive right to the coach house and connected greenhouse and portions of the land (collectively, the “**Premises**”), as more particularly described, and depicted on Exhibit A¹ attached hereto, subject to the terms and conditions contained herein.

2. **Initial Term; Renewal Term.** The initial term of this Lease shall commence on the Effective Date (the “**Commencement Date**”) and end at 11:59:59 p.m. (local time) on [January] ____, 2062 (the “**Initial Term**”). Lessee shall have the option, in its sole and absolute discretion, to extend this Lease beyond the Initial Term for one (1) additional term (a “**Renewal Term**”) of forty (40) years, commencing upon the expiration of the Initial Term, upon the terms and conditions of this Lease. Lessee shall deliver to Lessor notice of Lessee’s intention to exercise such option, in accordance with this Lease, no later than three (3) months before the end of the Initial Term. As used in this Lease, the “**Term**” includes the Initial Term and Renewal Term for which Lessee has extended this Lease pursuant to the terms hereof.

3. **Rent.** The annual rent is ONE and No/100 Dollar (\$1.00) (“**Rent**”) and other good and valuable consideration. Lessor hereby acknowledges receipt of Rent for the Initial Term of this Lease. If exercised pursuant to this Lease, the Rent for the Renewal Term shall be due and payable on or before the first (1st) business day of the Renewal Term and such payment shall be acknowledged by the City in a signed writing. In the event the Commencement Date or termination date do not occur on the 1st or last day of any applicable calendar month, Rent for such calendar month shall be prorated based upon the actual number of days of such month included in the Term.

4. **Use of Premises.**

(a) It is acknowledged and agreed that the Premises is zoned as “open space” under Title 6 of the Zoning Ordinance of the City of Evanston City Code of 1979, as amended. In accordance therewith, Lessee is permitted as of right to occupy the Premises and conduct certain uses thereon. Beginning on the Commencement Date, Lessee shall have the exclusive right to use the Premises for all lawful purposes and will operate the Premises as a “community center” within the definition of the City Code, Section 6-18-3, by providing a facility that is open to the public, and is used, without limitation, for community recreation, gardening, landscaping, conservation, ecological, and nature education, events, and activities, fundraising events (including plant sales), and office and administrative uses, and all other lawful uses related thereto, and to recreate and rehabilitate the “Jen Jensen gardens” in a similar manner to those as formerly existed on the Premises, in a manner consistent with the “Jens Jensen philosophy” of the use of native trees, shrubs, and plants and maintained in a manner consistent with native plant gardening (collectively, the “**Permitted Use**”), all in accordance with the terms and conditions set forth in this Lease. Lessee will not permit the Premises to be used for any unlawful purpose. Additionally, Lessee may rent the Premises to third parties for events and education use.

¹ NTD: Lessee to provide.

(b) The parties agree to mutually confer and reasonably cooperate regarding the coordination of the use of Lighthouse Beach and Lawson Park areas which are to remain open to the public in conjunction with Lessee's use and occupation of the Premises. This coordination shall extend to consultation regarding the parking lot use which is to the north of the Premises and permitted parking spaces granted in this Lease.

5. **Utilities.** The City shall pay, when due, directly to the utility provider, all gas, electric, and water supplied upon or in connection with the Premises throughout the Term of this Lease. The City represents and warrants that all such utilities serving the Premises are separately metered and in good working order and condition, reasonable wear and tear excepted.

6. **Insurance; Indemnity.²**

(a) It is agreed that any policies of insurance to be maintained by Lessee will be obtained from good and solvent insurance companies authorized to do business in the state in which the Premises are located. Only companies with an "A-" Policyholder's Rating with the Alfred Best Company will be acceptable to the City. Upon the Effective Date, Lessee agrees that it will, at its expense, maintain a policy of insurance, written by responsible insurance carriers, that will insure Lessee against liability for injury to or death of persons or damage to property occurring about the Premises. The liability limit must be at least \$1,000,000 for any one person injured or killed or any one occurrence, \$1,000,000 general aggregate coverage for any one accident, and \$1,000,000 for property damage. Lessee agrees to carry, at Lessee's sole expense, insurance against fire, vandalism, malicious mischief, and such other perils as are from time to time included in a standard extended coverage endorsement, insuring Lessee's merchandise, trade fixtures, furnishings, equipment, and all other items of personal property of Lessee located on or within the Premises, in an amount equal to their full replacement value. If Lessee installs any electrical equipment that overloads the electrical lines in the Premises, Lessee shall, at its own expense, make whatever changes are necessary to comply with the requirements of the insurance underwriters and governmental authorities having jurisdiction over the Premises.

(b) The City agrees that it will, at its expense, maintain a policy of insurance, written by responsible insurance carriers authorized to do business in the state where the Premises are located, that will insure the City against liability for injury to or death of persons or damage to property occurring about the Premises. The liability limit must be at least \$1,000,000 for any one person injured or killed or any one occurrence, \$1,000,000 general aggregate coverage for any one accident, and \$1,000,000 for property damage. All such policies of insurance shall name Lessee as an additional insured. Prior to entering the Premises for any maintenance, repair, and replacement to the Premises or the hosting or sponsoring of any events, gatherings, classes, and the like on the Premises, the City shall provide Lessee with copies of the certificate of insurance for such insurance.

(c) Lessor and Lessee each agree that neither Lessor nor Lessee will have any claim against the other for any loss, damage, or injury which is covered by insurance carried by either party and for which recovery from such insurer is made.

(d) Except to the extent caused by the negligence or willful misconduct of the City or its respective agents, employees, contractors, or invitees, or by breach of this Lease by the City, Lessee shall defend, indemnify, and hold the City harmless from and against any and all claims, demands, suits, actions, proceedings, damages, obligations, liabilities, costs, and expenses, including reasonable attorneys' fees and costs, judgments, and settlements to the extent solely arising out of (i) any act,

² NTD: Remains under review by Lessee's insurance broker.

omission, or negligence of Lessee in connection with the Permitted Use or (ii) arising from any Lessee Default.

7. **Access.** Upon at least forty-eight (48) hours' prior written notice from Lessor to Lessee, Lessee will allow Lessor access to the Premises for the purpose of examining or exhibiting the same, or to make any needed repairs required, or alterations thereof, in accordance with this Lease; provided, however, that Lessor shall not unreasonably interfere with the Permitted Use; provided, further, however, that Lessor shall indemnify, defend, and hold Lessee harmless from any and all claims and/or damages arising out of, or accruing from, Lessor's access and/or repairs to the Premises. Lessor will also undertake annual inspections of the Premises in November of each year pursuant to this Lease, in order to assess the structural integrity of any buildings and to make any needed repairs. Lessee shall keep any access road or path to the Premises open and repaired and shall remove snow from the sidewalks and driveways in accordance with City of Evanston Codes and as prescribed by the City from time to time in writing and authorized by City Manager or his or her designee.

8. **Coach House Parking.** Beginning on the Commencement Date and for the Term, Lessee shall have the exclusive right to use the two (2) parking spaces in front of the coach house's garage, in addition to the two (2) garage parking spaces within the coach house, all as depicted on Exhibit B³ attached hereto. Lessor will allow Lessee full and free access, on a non-exclusive basis, to and use of the parking bay that occupies the Premises and that is owned by Lessor.

9. **Hazardous Materials.** There shall not be allowed, kept, or used on the Premises any inflammable or explosive liquids or materials, save such as may be necessary for use by Lessee in connection with the Permitted Use and provided same are used, stored, and disposed of in accordance with all applicable codes, statutes, regulations, ordinances, and orders of administrative agencies having jurisdiction.

10. **Premises Rendered Untenantable.** In case the Premises shall be rendered untenable by fire or other casualty, the City may, at its option, upon written notice to Lessee within ten (10) days of such casualty, either (i) terminate this Lease or (ii) elect to repair and/or rebuild, at the City's sole cost and expense, the Premises. Lessee will have the right to terminate this Lease if (i) the Premises cannot be fully repaired within one hundred eighty (180) days following the date of the casualty or (ii) the Premises are damaged by a casualty to an extent exceeding ten percent (10%) of the reconstruction cost of the Premises as a whole. If such damage occurs, this termination shall be memorialized by written notice to the City, delivered within ninety (90) days of the damage. Upon any such termination, Rent shall be paid to the date of such damage and any pre-paid Rent shall be immediately returned to Lessee.

11. **Alterations.** Except for the Lessee Construction Project set forth in Section 12, below, which the City has preapproved prior to the date hereof, Lessee will not permit any alteration and/or addition to any part of the Premises, except by prior written consent of Lessor in accordance with all terms and conditions of the Lease, which consent shall not be unreasonably withheld, conditioned, or delayed. All alterations and additions to the Premises shall remain for the benefit of the City unless otherwise provided in the consent aforesaid. Lessee shall be responsible for any and all damage to the interior, exterior, structural, non-structural, foreseen as well as unforeseen damage resulting from any addition or alteration undertaken without the prior written approval of the City.

12. **Lessee Construction Project.** Notwithstanding anything to the contrary contained in this Lease, it is understood and agreed to between the parties that the Lessee, in its sole and absolute discretion, may pursue, during the Term of this Lease, a construction project for the renovation of the

³ NTD: The City to provide.

coach house and greenhouse (the “Lessee Construction Project”), located on the Premises, substantially in accordance with the plan and scope preapproved by the City prior to the date hereof. For the avoidance of doubt, Lessee has already received the City’s consent in connection with the foregoing and is thus not required to seek the City’s consent in connection with the Lessee Construction Project.⁴

13. **Repairs and Maintenance.** Lessee shall maintain the Premises in a clean, neat, orderly, sanitary, and safe condition in a manner consistent with prudent not-for-profits for the Permitted Use. Lessee shall reasonably cooperate with Lessor, at no cost to Lessee, to permit Lessor’s inspection, on a date or dates agreed to, of the Premises and the interior of all public structures thereon, provided Lessor does not unreasonably interfere with Lessee’s use of the Premises. The City shall keep and maintain in good order, condition, and repair (including replacement if necessary), at its sole cost and expense, the Premises and every part thereof including, without limitation, parking, landscaped, and open areas, the building(s) and all components and systems of the building(s) including, without limitation, any and all maintenance, repair, and/or replacement required in connection with any and all of the following: doors; door frames; door checks; windows; window frames; plate glass; plumbing and sewage facilities; fixtures; heating, ventilating, air conditioning, electrical, sprinkler, and other systems; irrigation systems; landscaping; interior and exterior walls; roof; foundation; structure; floors; ceilings; and gas, electricity, communication lines, cable lines, water, sewerage, heat, fuel, power, or any other utility or service, except to the extent any of the foregoing is caused by the gross negligence or willful misconduct of Lessee.

14. **Liens.** Lessee shall promptly discharge any mechanic’s lien or liens recorded against the Premises or any building or improvement thereon during the Term of the Lease, to the extent arising by, through, or under Lessee, unless Lessee:

(a) agrees in writing to the payment of the obligation secured by the lien in a manner acceptable to Lessor;

(b) contests in good faith the lien by, or defends against enforcement of the lien in, legal proceedings which operate to prevent enforcement of the lien; or

(c) secures from the holder of the lien an agreement satisfactory to Lessor subordinating the lien to any and all interests Lessor has in the Premises or any building or improvement thereon.

If Lessor reasonably determines that any part of the Premises or any building or improvement thereon is subject to a lien caused by Lessee which may attain priority over any interest Lessor has in the Premises or any building or improvement thereon, Lessor shall give Lessee a written notice identifying the lien. Lessee shall satisfy the lien or take one or more of the actions set for in subparagraphs (a) through (c) above within sixty (60) days of receiving the notice.

15. **Termination.** Anything in this Lease to the contrary notwithstanding, Lessee may terminate this Lease at any time during the Term, for any reason or no reason, upon not less than eight (8) months prior written notice to Lessor. Lessor may terminate this Lease at any time during the Term upon not less than two (2) years prior written notice to Lessee. Lessor’s right to terminate this Lease shall be limited to only exercising such termination right for the purposes of serving the public interest, subject to City Council review and Lessee objection. Upon giving such notice this Lease shall terminate as of the date specified in said notice with no further liability except as to causes of action, claims and liabilities arising or alleged to have arisen prior to termination of conclusion of this Lease, and all personal property and fixtures of the Lessee shall remain the Lessee’s.

⁴ NTD: Lessee to provide plan and scope of the Lessee Construction Project to the City.

16. **Lessee Default.**

(a) Any one of the following events will be a "Lessee Default":

(i) Lessee does not pay Rent at the time and place when and where due and does not cure such failure within five (5) business days after written notice from Lessor Rent is past due.

(ii) Lessee does not comply with any material term, provision, condition, or covenant of this Lease, and does not cure any such failure within thirty (30) calendar days after written notice from Lessor of such failure; provided, however, if such default is unable to be cured within such thirty (30) day period, Lessee shall be deemed to be in default if Lessee promptly commences and diligently pursues to cure such default until completion.

(b) Upon the continuation of a Lessee Default beyond the applicable notice and cure period, Lessor shall have the option to pursue any one or more of the following rights and remedies:

(i) This Lease, at the option of Lessor, upon written notice to Lessee, may be cancelled and terminated; and

(ii) Lessor may enforce the provisions of this Lease by suit or suits in equity or at law for specific performance of any covenant or agreement contained herein or for the enforcement of any other appropriate legal or equitable remedy.

17. **Lessor Default.** If Lessor does not comply with any term, provision, condition or covenant of this Lease and fails to cure any such failure within thirty (30) calendar days after written notice from Lessee of such failure, Lessee shall be entitled to (i) cure such default and Lessor shall reimburse Lessee for any and all costs incurred in connection with the same, (ii) terminate this Lease upon written notice to Lessor, and/or (iii) all rights and remedies in law and equity.

18. **Assignment.** Lessee shall not assign this Lease or any interest hereunder, without the prior written consent of Lessor, which shall not be unreasonably withheld, conditioned, or delayed.

19. **Miscellaneous.**

(a) The parties agree that this Lease shall be governed by, construed and enforced in accordance with, the laws of the State of Illinois, and that venue for any disputes between the parties is the Circuit Court of Cook County, Illinois. Lessor and Lessee hereby waive all right to trial by jury in any claim, action, proceeding, or counterclaim by either Lessor or Lessee against the other or any matter arising out of or in any way connected with this Lease, the relationship of Lessor and Lessee, and/or Lessee's use or occupancy of the Premises.

(b) Any provision of this Lease which shall prove to be invalid, void, or illegal shall in no way affect, impair, or invalidate any other provision hereof and the remaining provisions hereof shall nevertheless remain in full force and effect.

(c) Each party to this Lease acknowledges that such party has been represented by legal counsel in preparation of this Lease. If this Lease or any provision hereof is interpreted by a court of law, no provision hereof shall be construed more harshly against any party as drafter.

(d) This Lease may be modified or amended only in writing signed by Lessor and Lessee. It may not be amended or modified by oral agreements between the parties.

(e) Time is of the essence with respect to each of Lessor's and Lessee's obligations hereunder.

(f) This Lease may be executed in multiple copies, each of which shall constitute an original. Facsimile or electronic (PDF) signatures shall be treated as if they are original signatures.

(g) This Lease shall constitute the entire agreement between the parties and supersedes all other agreements or other understandings of the parties with respect to the subject matter hereof, and any oral representations made by one party to the other are considered merged herein.

20. **Notice.** Any notice given or required to be given shall be deemed properly served if in writing and delivered personally, or by reliable overnight courier, or mailed by registered or certified U.S. Mail, first-class postage prepaid, return receipt requested, as follows:

To the City

City Manager's Office
City of Evanston Civic Center
2100 Ridge Avenue
Evanston, Illinois 60201

with copies to:

Director of Parks/Forestry and Recreation
City of Evanston Civic Center
2100 Ridge Avenue
Evanston, Illinois 60201
Law Department
City of Evanston Civic Center
2100 Ridge Avenue
Evanston, Illinois 60201

and

Facilities Management
City of Evanston Civic Center
2100 Ridge Avenue
Evanston, Illinois 60201

To Lessee

Jens Jensen Gardens in Evanston, Inc.
Attn: Charles Smith, President
1607 Dobson Street
Evanston, Illinois 60202

or to such other persons or addresses as either party may from time to time designate in writing. Notices given as provided for herein are effective upon delivery if delivered personally or by courier, or on the third (3rd) day after deposition in the U.S. Mail. The day of deposit in the mail shall be excluded from the

computation. Facsimile notice is a convenience and does not satisfy the notice requirements of this Section.

(Signature page follows)

-7-

KE 89601110.7

IN WITNESS WHEREOF, Lessor and Lessee have each caused this instrument to be duly executed as of the day and year first above written.

LESSOR

City of Evanston, an Illinois municipal corporation

By: _____
Name Printed:
Title:

LESSEE

Jens Jensen Gardens in Evanston, Inc., an Illinois not-for-profit corporation

By: _____
Name Printed:
Title:

EXHIBIT A
LEGAL DESCRIPTION

[To be inserted]⁵

⁵ NTD: To insert legal description of the Premises.

Exhibit A

KE 89601110.7

EXHIBIT B
PARKING AREA

[To be inserted]⁶

⁶ NTD: The City to provide.

KE 89601110.7

Exhibit B



Memorandum

To: Honorable Mayor and Members of the City Council
CC: Members of Administration and Public Works Committee
From: Darrell King, Water Production Bureau Chief
CC: Edgar Cano, Public Works Agency Director
Subject: Approval of a One-Year Extension to the Contract with Backflow Solutions Incorporated for Cross-Connection Control Management Program Services (RFP 19-61)
Date: January 23, 2023

Recommended Action:

Staff recommends the City Council authorize the City Manager to execute a one-year extension to the contract with Backflow Solutions Incorporated (12609 South Laramie Ave, Alsip, Illinois 60803) for the period of February 28, 2023, to February 28, 2024, to provide Cross-Connection Control Management Program services in the not-to-exceed amount of \$47,700.00.

Funding Source:

Funding is provided by the Water Fund, Water Other Operations Business Unit (Account 510.40.4225.62185), which has an approved FY 2023 budget of \$130,000.00, all of which is remaining.

CARP:

Municipal Operations

Council Action:

For Action

Summary:

The Illinois Environmental Protection Agency requires the City of Evanston to maintain a database of potential cross-connections to the water distribution system. Cross-connections are locations where non-potable water can potentially cause backflow into the distribution system to create a local area of contamination. In most cases, the water distribution system is ultimately protected by installing a Reduced Pressure Zone (RPZ) device.

The City of Evanston currently tracks approximately 4,800 RPZ devices. Individual property owners are required to test and submit the certification of the test results to the City of Evanston

on an annual basis. The City of Evanston also works with individual residential, commercial, and industrial property owners to inspect plumbing, locate RPZ devices and confirm proper installation. This work (including both fieldwork and program administration) was being performed by one (1) plumbing inspector that works at the water utility. As a result of the volume of work that grew to exceed the capacity of one full-time employee, staff recommended hiring a company to manage the tracking of annual cross-connection control device certifications so the plumbing inspector could focus on inspections and enforcement.

On January 13, 2020, the City Council approved a two-year contract with three optional one-year extensions for the Cross-Connection Control Management Program with Backflow Solutions, Inc. (BSI) at an annual cost of \$44,770 per year. BSI has agreed to hold its annual cost of \$44,770 for 2023. This extension is the second of three optional one-year extensions. The following table summarizes the program cost:

BSI Cross Connection Control Management Program Cost Summary		
Year	2 Year Program Annual Cost	Optional Extension
2020	\$44,700.00	
2021	\$44,700.00	
2022	-	\$44,700.00
2023	-	\$44,700.00
Total	\$178,800.00	

Legislative History:

On January 13, 2020, the City Council approved the original contract with Backflow Solutions, Inc. for cross-connection control management.

Attachments:

[Evanston - BSI Renewal Letter for 2023](#)

October 17, 2022

Darrell King
Bureau Chief-Water Productions
City of Evanston
555 Lincoln St
Evanston, IL 60201

RE: Renewal Agreement

The City of Evanston and Backflow Solutions, Inc. (hereinafter "BSI") mutually agree to an extension of the Agreement for Services between the City of Evanston and BSI (hereinafter "Agreement") originally entered into on or about February 10, 2020.

The term of this extension shall run from February 28, 2023 through February 28, 2024 and all terms and conditions and pricing contained in the Agreement of \$47,700/per year shall remain unchanged and in full force and effect.

IN WITNESS WHEREOF, the parties hereto have executed, or caused to be executed by their duly authorized officials, this First Extension in duplicate, each of which shall be deemed an original.

BACKFLOW SOLUTIONS, INC.,
An Illinois corporation

a body politic and corporate

By: _____

By: _____

Name: Michelle Bever
Title: VP of Client Services
Address:
12609 South Laramie Ave
Alsip, Illinois 60803

Name: _____
Title: _____
Address:
555 Lincoln St
Evanston, IL 60201



backflow.com



PO Box 246, Worth, IL 60482



800.414.4990



Memorandum

To: Honorable Mayor and Members of the City Council
CC: Members of Administration and Public Works Committee
From: Paul Moyano, Senior Project Manager
CC: Edgar Cano, Public Works Agency Director; Lara Biggs, Capital Planning & Engineering Bureau Chief / City Engineer
Subject: Approval of Change Order No. 1 to the Agreement with McGuire Igleski & Associates, Inc. for the Water Treatment Plant First Floor Window Hardening Design
Date: January 23, 2023

Recommended Action:

Staff recommends the City Council authorize the City Manager to execute Change Order No. 1 to the agreement with McGuire Igleski & Associates, Inc. (1330 Sherman Avenue, Evanston, IL 60201) for the Water Treatment Plant (WTP) First Floor Window Hardening Design in the amount of \$7,500.00. This will increase the overall contract amount from \$17,500.00 to \$25,000.00. This Change Order includes a time extension of 323 days, extending the contract completion date from December 15, 2022, to November 3, 2023.

Funding Source:

Funding for this work will be from the Water Fund (Account 513.71.7330.62145-722007), which has an approved FY 2023 budget of \$3,762,000.00, all of which is remaining.

Council Action:

For Action

Summary:

On August 30, 2022, the City Manager executed a contract for consulting services for the WTP First Floor Window Hardening Design with McGuire Igleski & Associates, Inc. The scope of work included design services and the development of construction documents for window hardening to deter intrusion into the WTP through windows and doors accessible from grade.

Bidding and Construction Phase services were included in the original engineering proposal for a total cost of \$7,500.00; however, they were not authorized at the time of the original contract award.

The design is nearly complete, and the work has been satisfactory. However, based on their performance to date, staff requested that McGuire Iglesias & Associates provide an updated proposal to continue supporting this project through construction.

Analysis:

McGuire Iglesias & Associates provided an updated proposal for Bidding and Construction services that matched the costs in their original proposal. The anticipated construction schedule spans approximately 22 weeks, with the majority of this time associated with the lead time for the window equipment. Actual construction is anticipated to take place over a two-week period. Primary components of the additional Bidding and Construction Phase services include bid solicitation, review of construction submittals, and site inspections. The updated proposal is included as an attachment to the Change Order Form.

The change order proposal is a not-to-exceed amount; only the time and costs spent supporting the project will be paid for.

Legislative History:

On August 30, 2022, the City Manager executed a contract for consulting services for the WTP First Floor Window Hardening Design with McGuire Iglesias & Associates, Inc.

Attachments:

[Change Order Form](#)

**CITY OF EVANSTON
CHANGE ORDER**

Order No. 01
Date: December 15, 2022
Agreement Date: August 30, 2022

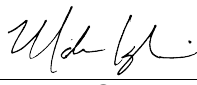
PROJECT: Window Hardening – Evanston Water Plant
OWNER: City of Evanston
CONTRACTOR: McGuire Igleski & Associates, Inc.

The following changes are hereby made to the **AGREEMENT**:

- Addition of Bidding Services and Construction Phase Services as described in the attached letter from McGuire Igleski & Associates, Inc. The additional Services will increase the contract price by \$7,500.00 and increase the contract time by 323 days.

Original CONTRACT PRICE :	\$ <u>17,500.00</u>
Current CONTRACT PRICE adjusted by previous CHANGE ORDERS	\$ <u>17,500.00</u>
Total change in CONTRACT PRICE for this CHANGE ORDER <u>01</u>	\$ <u>7,500.00</u>
The CONTRACT PRICE including this CHANGE ORDER will be	\$ <u>25,000.00</u>

Original COMPLETION DATE	<u>December 15, 2022</u>
Current COMPLETION DATE adjusted by previous CHANGE ORDERS	<u>December 15, 2022</u>
Total Change in CONTRACT TIME for this CHANGE ORDER	<u>323 days</u>
The COMPLETION DATE including this CHANGE ORDER will be	<u>November 3, 2023</u>

Accepted by (Contractor):  Mark Igleski, AIA 1/6/23
McGuire Igleski & Associates, Inc. Date

Approved by (Owner): _____
City of Evanston Date



McGuire Iglesias & Associates, Inc.

Architecture, Preservation, Planning

1330 Sherman Avenue
Evanston, IL 60201
847.328.5679
www.miarchitects.com

January 3, 2023

Ronald Papa, P.E.
Civil Engineer II - Water and Sewer
Public Works Agency | Capital Planning & Engineering Bureau
City of Evanston
555 Lincoln Street
Evanston, IL 60201

Re: Window Hardening – Evanston Water Plant
Proposal for Additional Consulting Services

Dear Ron,

Per your request, this letter outlines our proposed additional scope of services and fee for the above referenced project.

McGuire Iglesias & Associates, Inc. (MIA) is currently providing consulting services through design and construction documentation for the above referenced project, which includes upgrades to selected windows and doors to provide enhanced resistance to breakage and potential building intrusion. The proposed additional services include bid phase and construction phase services as follows:

Bidding

1. Assist COE in soliciting bids for the work from qualified contractors.
2. Respond to any bidder questions and requests for information during the bidding period.
3. Assist COR in reviewing and evaluating bids.

Construction Phase

1. Review contractor's submittals (product data and shop drawings) for conformance with the project specifications.
2. Review progress of the work, as needed.
3. Conduct final inspection of the completed work.

SCHEDULE

MIA understands that the anticipated schedule is for construction to occur in the Summer/early Fall complete of 2023. Based on current information from vendors, the estimated lead time for new glass is 4 weeks. The lead time for the new aluminum window is 12-14 weeks. Installation is anticipated to be 2 weeks. For this project to be completed in the Summer-Fall 2023, the project should go out to bid no later than May 2023 and be awarded to a contractor by June 2023. We recommend an Out to Bid Date in March, and construction contract award in April to provide a cushion. MIA can accommodate this schedule.

FEE

MIA will perform the above scope of services as a change order to our current agreement, on an hourly basis, not to exceed an additional **\$4,500** without authorization by COE. This would be broken down by phase as follows:

- | | |
|----------------------|---------------|
| - Bidding | 10% - \$2,500 |
| - Construction Phase | 20% - \$5,000 |

MIA

McGuire Iglesias & Associates, Inc.

We will follow our agreed upon 2022 hourly rates for this additional work, as shown below:

Principals, Project Manager	\$187.00
Architect II	\$135.00
Architect Designer	\$103.00
Architect Intern	\$87.00

Sincerely,



Mark Iglesias, AIA
Principal

ACCEPTED BY:

Signature

Name and Title

Date



Memorandum

To: Honorable Mayor and Members of the City Council
CC: Members of Administration and Public Works Committee
From: Katie Ashbaugh, Planner
CC: Sarah Flax, Interim Community Development Director; Elizabeth Williams, Planning Manager
Subject: Resolution 3-R-23, Authorizing the City Manager to Enter Into A Parking Lease Agreement with Zoe Life Evanston Labs Owner, LLC at the City Garage Located at 525 Church Street
Date: January 23, 2023

Recommended Action:

Staff recommends that the City Council adopt Resolution 3-R-23 authorizing the City Manager to enter into a multi-year parking lease with Zoe Life Evanston Labs Owner, LLC, for 100 parking spaces in the City-owned parking garage located at 525 Church Street.

Council Action:

For Action

Summary:

On March 14th, 2022, the City Council adopted Ordinance 15-O-22 (linked below), which granted a Special Use for a Planned Development (*fka* 1732-34 and 1740 Orrington Avenue) and a Zoning Map Amendment to change the zoning district from D2 Downtown Retail Core District to the D3 Downtown Core Development District at 710 Clark Street. Condition (J) of Ordinance 15-O-22 required the Applicant (John Carlson of Trammel Crow Chicago Development, Inc.), identified as Zoe Life Evanston Labs Owner, LLC (Tenant), to execute a lease agreement for 100 parking spaces in the City-owned parking garage at 525 Church Street or in any City-owned parking garage within 1,000 feet of 710 Clark Street. The Tenant and the Interim Parking Division Manager have agreed that the 525 Church Street parking garage contains sufficient capacity. Section 1-17-4-1 of the Evanston City Code of 2012 states the City Council may authorize parking leases by resolution.

Per Condition (J) of Ordinance 15-O-22, the initial Term of this Lease shall start on the date of issuance of the first Temporary Certificate of Occupancy (TCO) for the first Tenant and continue for 30 years. Upon issuance of the TCO, the Tenant is required to lease 30 spaces. The remaining spaces are to be leased by the Tenant as the building is occupied. Once the building

is 95% occupied (building stabilization), the Tenant is required to lease all 100 spaces regardless of the building occupancy. The City shall lease the parking spaces at a market rate without fixed pricing and may increase the cost per space annually consistent with increases applied to other City-owned parking garages.

For a period of 60 months, starting from the issuance of the TCO, the Tenant must annually provide the City with parking data detailing how many parking spaces (leased from the City and provided within the building) are utilized by the building tenants by January 31st. Three years after the building has reached 95% occupancy, the Tenant shall have the right to amend the parking lease agreement to match the highest number of vehicles cumulatively leased within the Church Street parking garage and/or any combination of City-owned garages per Section 6-16-2-1 of the Zoning Ordinance.

Subject to the notice requirements of the draft agreement, and provided that at the time of such notice, the Tenant is not then in Default under the terms of this Agreement, the Tenant is hereby granted the right to a Renewal Option to extend this Agreement two additional times, each for a period of 10 years. If the Tenant does not exercise the first Renewal Option, this Agreement shall end on the last day of the Initial Term unless terminated at an earlier date.

Legislative History:

March 14, 2022 - The City Council adopted Ordinance 15-O-22 on the consent agenda, which granted approval of a Special Use for a Planned Development with Site Development Allowances and a Zoning Map Amendment to change the zoning district from D2 Downtown Retail Core District to the D3 Downtown Core Development District to allow for the construction of a 10-story office/life sciences building and 35 on-site parking spaces at 710 Clark Street.

February 28, 2022 - The Planning & Development Committee of the City Council recommended approval to the City Council by a vote of 7-0 of the aforementioned relief. The draft ordinance was introduced to the City Council.

January 26, 2022 - The Land Use Commission recommended approval by a vote of 6-3 to the Planning & Development Committee of the City Council of the aforementioned relief.

January 5, 2022 - The Design and Project Review Committee recommended approval to the Land Use Commission by a vote of 10-0 of the aforementioned relief.

Attachments

1. Draft Resolution 3-R-23
2. Exhibit 1 - Parking Lease Agreement between the City of Evanston and ZoE Life Evanston Labs Owner, LLC
3. [Ordinance 15-O-22](#) (linked here)

Attachments:

[3-R-23 Authorizing the City Manager to Enter Into Lease Agreement for 525 Church 710 Clark St - 525 Church St Parking Garage - Parking Lease - FINAL 01.06.2023](#)

3-R-23

A RESOLUTION

**Authorizing the City Manager to Enter Into
A Parking Lease Agreement with Zoe Life Evanston Labs Owner, LLC
at the City Garage Located at 525 Church Street**

WHEREAS, the City of Evanston ("City") owns a parking garage at the location commonly known as 525 Church Street in Evanston, Illinois ("Parking Garage"); and

WHEREAS, on March 14, 2022, the City Council enacted Ordinance 15-O-22 which granted a Special Use for a Planned Development (the "Planned Development") at 1732-34 and 1740 Orrington Avenue, now with the address 710 Clark Street; and

WHEREAS, Condition J of Ordinance 15-O-22 required the Applicant to sign a lease agreement for 100 parking spaces in the Parking Garage or any other City-owned parking facilities within 1,000 feet of 710 Clark Street per Section 6-16-2-1; and

WHEREAS, the City Council of the City of Evanston has determined that the best interests of the City would be served by leasing parking spaces for residents of the future development at the Subject Property; and

WHEREAS, pursuant to Section 1-17-4-1 of the Evanston City Code of 2012, the City Council may authorize leases of parking by resolution,

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF EVANSTON, COOK COUNTY, ILLINOIS THAT:

SECTION 1: The City Manager is hereby authorized and directed to sign, and the City Clerk hereby authorized and directed to attest on behalf of the City, a lease between the City and Zoe Life Evanston Labs Owner, LLC for parking in the City

Parking Garage, 525 Church Street, attached hereto as Exhibit 1, and incorporated herein by reference.

SECTION 2: The City Manager is hereby authorized and directed to negotiate any additional terms and conditions of said leases as they may determine to be in the best interests of the City and in a form acceptable to the Corporation Counsel.

SECTION 3: This resolution shall be in full force and effect from and after the date of its passage and approval in the manner required by law.

Attest:

Stephanie Mendoza, City Clerk

Adopted: _____, 2022

Daniel Biss, Mayor

Approved as to form:

Nicholas E. Cummings, Corporation Counsel

EXHIBIT 1

~3~

**PARKING LEASE AGREEMENT
FOR PARKING IN THE 525 CHURCH STREET GARAGE BETWEEN
THE CITY OF EVANSTON
AND
ZOE LIFE EVANSTON LABS OWNER, LLC**

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PARKING LEASE AGREEMENT

1. Date and Parties. This Parking Lease Agreement ("Agreement") is made on this _____ day of _____ 2022, by and between the City of Evanston, an Illinois municipal corporation ("City" or "Landlord"), and ZoE Life Evanston Labs Owner, LLC, a Delaware limited liability company ("ZoE " or "Tenant").

2. Leased Parking Spaces. Landlord is the fee owner of certain property legally described in Exhibit A, attached hereto and incorporated herein, and commonly known as 525 Church Street, Evanston, Illinois 60201 ("Property"), which Property is improved with a parking garage ("Parking Garage"). Landlord hereby agrees to lease to Tenant and Tenant hereby agrees to lease from Landlord 100 covered garage parking spaces (the "Parking Spaces") at the Parking Garage as follows:

- (a) ZoE is the fee owner of certain real property located at 710 Clark Street, Evanston, Illinois, upon which ZoE will construct, lease and operate a commercial development as allowed by Ordinance 15-O-22 adopted by the City Council of the City of Evanston, Illinois on March 14, 2022 (the "Tenant Building").
- (b) ZoE will lease an initial 30 Parking Spaces (the "Initial Spaces") commencing upon the date of the issuance of a Temporary Certificate of Occupancy (the "Lease Commencement Date") for the first tenant at the Tenant Building.
- (c) Commencing with the commencement date for each new lease in the Tenant Building and continuing until the earlier of Building Stabilization (defined below) and the date that is sixty (60) months after the Lease Commencement Date (the "Initial 5-Year Period"), ZoE will lease portions of the remaining 70 Parking Spaces (the "Remaining Spaces") in proportion with the then-current total percentage of leased gross floor area occupied in the Tenant Building (e.g., if the Tenant Building is 50% occupied, the Tenant would lease at total of 65 Parking Spaces [consisting of the 30 Initial Spaces and 50% of the Remaining Spaces]).
- (d) When Tenant Building occupancy reaches 95% ("Building Stabilization") during the Initial 5-Year Period, Tenant automatically will lease all 100 of the Parking Spaces, regardless of the subsequent occupancy of the Tenant Building until Tenant's exercise of the Lease Adjustment Option, if applicable.

3. Lease Adjustment Option. Tenant will provide to Landlord by January 31st of each year parking data, starting from the Lease Commencement Date detailing the number of parking spaces leased from Landlord and utilized by the tenants in the Tenant Building during the previous calendar year ("Parking Utilization Data"). At the end of the 18th month following the building reaching stabilization (as defined above) but no earlier than 36 months following the issuance of the Temporary Certificate of Occupancy, (the "Lease Adjustment Date"), Tenant shall have the right to adjust the number of Parking Spaces leased to match the highest number of vehicles cumulatively leased within the Parking Garage during the twelve (12) months immediately preceding the Lease Adjustment Date (the "Lease Adjustment Option"). Tenant may exercise the Lease Adjustment Option by providing written notice of exercise to Landlord

within one hundred twenty (120) days after the occurrence of the Lease Adjustment Date, and, if exercised, such adjustment automatically will become effective commencing on the first day of the next calendar month following such exercise. Regardless of whether Tenant exercises the Lease Adjustment Option, during the Term, Tenant, in its sole and absolute discretion, may elect to increase the number of Leased Parking Spaces on one or more occasions, up to a maximum total of 100 leased Parking Spaces, by providing written notice to Landlord of its election to increase. Upon providing such notice, the applicable increase(s) automatically will become effective commencing on the first day of the next calendar month following such exercise. Should the Tenant desire any subsequent Lease Adjustment Options during the Term described herein, the Tenant may do so at any time beginning 12 months after the completion of the Initial 5-Year Period. The Tenant shall provide notice to the Landlord of this intent, provide Parking Utilization Data demonstrating any decrease in Leased Parking Spaces occupied to the Landlord, and file an application to amend Ordinance 15-O-22 pursuant to Title VI ("Zoning Ordinance") of the Evanston City Code. This Agreement and Ordinance 15-O-22 shall remain in full force and effect until any such amendments to both documents have been authorized by the Evanston City Council.

4. Lease Term; Extension Options. The term of this Lease shall start on the Lease Commencement Date and continue for thirty (30) years (the "Term"), subject to extension options as provided herein. Provided Tenant is not then in default under the terms of this Agreement, Tenant shall have the option to extend the Term for two (2) successive ten (10) year periods by providing Landlord with written notice of such option exercises at least ninety (90) days prior to the then-current expiration of the Term.

5. Rent. The Tenant agrees to pay the Landlord monthly rent for Parking Spaces then leased ("Rent") in the amount of the then-current market parking rate for other similar City parking facilities located in the immediate vicinity of 710 Clark Street, as determined by the Evanston City Council ("Market Rate"), but specifically within any facility as assigned by the City also compliant with Section 6-16-2-1 of the Evanston City Code. Rent will be payable in advance on or before the first day of each and every calendar month during the Term. All Rent and other charges due under this Lease shall be made payable to "SP Plus" (defined below). Landlord may adjust the Rent at any time during the Term consistent with the Market Rate by giving Tenant no less than thirty (30) days prior written notice. Notwithstanding anything to the contrary in this Agreement, Market Rate changes to the Rent made pursuant to this Section shall not require a written amendment to this Agreement and shall be deemed effective upon Tenant's receipt of Landlord's notice as required in this Section.

6. Proximity Card. The Parking Garage is being operated and managed by SP Plus Corporation ("SP Plus" or the "Management Company"). Tenant shall be issued a total number of proximity cards equivalent to the total number of Parking Spaces required by Tenant, as provided in this Agreement. The proximity cards will be supported by a license plate recognition system. The cost of the proximity cards shall be provided by Landlord at Tenant's sole expense. Tenant is solely responsible for maintaining and insuring proper use of all proximity cards. Landlord will report to ZoE any attempt by Tenant's Parking Garage users to manipulate or circumvent any parking procedures or the provisions of this Agreement, and Tenant will address and take reasonable efforts to correct such reported violations. Tenant acknowledges that the proximity card must be used upon entry and exit to the Parking Garage.

Tenant acknowledges that a replacement charge for lost or damages proximity cards may be imposed by Landlord at the Tenant's sole expense.

7. Non-Exclusive Use. Tenant and its users shall have non-exclusive use of the Parking Garage solely for vehicular parking purposes. The Tenant acknowledges and agrees that only intended and registered users will be allowed to use the Parking Garage. Unauthorized or unregistered vehicles parked in the Parking Garage may be subject to being ticketed and/or towed.

8. Compliance with Law. Tenant shall use commercially reasonable efforts to ensure that the authorized users of the Parking Garage will comply with the terms of this Agreement and all applicable laws, statutes, ordinance or governmental rule or regulation now in force or which may hereafter be enacted or promulgated.

9. Landlord Maintenance Repair Responsibilities. Throughout the Term, Landlord shall repair and maintain the Property and the Parking Garage in a good and safe repair and condition, including snow removal, paving and painting. There shall be no abatement of Rent, and no liability of Landlord by reason of any injury to, or interference with, Tenant's business arising from the making of any repairs, alterations or improvements in or to any portion of the Parking Garage or in or to fixtures, appurtenances and equipment therein, except to the extent that the Parking Spaces are unavailable for more than five (5) consecutive business days. The provisions of this section shall not apply in the case of damage or destruction by fire or other casualty or a taking under the power of eminent domain.

10. Security. Landlord shall be solely responsible for providing security on and about the Property and the Parking Garage consistent with other City-owned and/or operated parking facilities in the City. The City will assess its own facilities and provide security at their sole option, or if and when the City determines security to be necessary. At the City's own discretion, security may be scheduled daily, intermittently or by special detail.

11. Utilities. Landlord shall be solely responsible for and pay for all utilities supplied to the Property and the Parking Garage.

12. Insurance. Landlord, at its sole cost and expense, at all times during the Term, shall be solely responsible to obtain and pay for and maintain in full force and effect all necessary liability, property and other insurance policies covering both the Property and the Parking Garage of commercially reasonable types and with commercially reasonable limits for owners and operators of similar parking facilities. Each user of the Parking Garage will be responsible for his/her own automobile insurance coverage. Tenant will have no liability for any claims, losses, injuries, damages or any other form of liability arising from or related to the operation of the Parking Garage or the Property or any activities or other occurrences thereon.

13. Casualty/Restoration. In the event the Parking Garage is damaged by fire, explosion or any other casualty to the extent which is less than fifty percent (50%) of the full replacement cost of the Parking Garage, and none of the events described in the next succeeding sentence of this Paragraph shall have occurred, the damage shall be repaired by Landlord within a reasonable time period thereafter. In the event of any such damage by fire, explosion or any

other casualty, and (a) Landlord is not required to repair as hereinabove provided, or (b) the Parking Garage are damaged to the extent of twenty-five percent (50%) or more of the full replacement cost of the Parking Garage, Landlord may elect either to (i) repair or rebuild the Parking Garage or (ii) terminate this Lease. Landlord shall make such election by giving notice of such election in writing to Tenant within ninety (90) days after the date of the event causing the damage. Tenant's rent shall be abated to the extent any of the leased Parking Spaces are unavailable to users pursuant to this paragraph.

14. Force Majeure. If by reason of acts of God, strikes, lockouts or other industrial disturbances; acts of public enemies; orders of any kind of the government or any civil or military authority; insurrections; riots; epidemics; landslides; lightning; earthquakes; fires; hurricanes; tornadoes; blizzards, or other storms; floods, washouts; droughts; arrests; restraint of government and people; civil disturbances; explosions; or any cause or event not within the control of Landlord or Tenant, either Landlord or Tenant, as applicable, is unable in whole or in part to timely perform its obligations under this Agreement, such party shall not be deemed in default during the continuance of such inability.

15. Assignment, Subletting and Ownership. Tenant may not assign its rights under this Agreement without obtaining Landlord's prior written consent except to any successor-in-interest to Tenant, which acquires by any means an ownership interest in the Tenant Building.

16. Signs. Tenant may not erect or install any signage, of any nature or design in or on the Parking Garage without Landlord's prior written consent.

17. Tenant Default. The occurrence of any one or more of the following events shall constitute a default and breach of this Lease by Tenant:

- (a) If Tenant fails to pay any Rent or any other charges required to be paid by Tenant within ten (10) business days after Tenant's receipt of written notice from Landlord concerning such failure: or
- (b) If Tenant fails to promptly and fully perform any other covenant, condition or agreement contained in this Lease and such failure continues for thirty (30) days after written notice thereof from Landlord to Tenant; provided, however, that if the nature of any such default is such that the same cannot be cured within thirty (30) days, Tenant shall have such additional period of time as may be necessary to cure such default provided that it commences to cure said default within the thirty (30) day period and proceeds diligently thereafter to complete such cure, and provided further that such default is cured within one hundred and twenty (120) days from the date of Landlord's notice to Tenant.

18. Landlord's Remedies. In the event of an uncured Tenant's default hereunder, Landlord shall have the right, at Landlord's option and as its sole and exclusive remedy, to terminate this Lease and Tenant's right of possession within the Parking Garage.

19. Time is of the Essence. Time is of the essence of this Lease and each and all of its provisions in which performance is a factor, and all provisions herein and all provisions relating thereto, shall be strictly construed.

20. Successors and Assigns. All of the provisions hereof shall be binding upon and inure to the benefit of the parties hereto and their respective heirs, legal representatives, successors and assigns. No third party, other than such heirs, legal representatives, and Landlord's and Tenant's successors and assigns, shall be entitled to enforce any or all of the provisions of this Agreement or shall have any rights hereunder whatsoever.

21. Quiet Enjoyment. Upon Tenant paying the Rent reserved hereunder and observing and performing all of the covenants, conditions and provisions on Tenant's part to be observed and performed hereunder, Tenant shall have quiet possession of the leased Parking Spaces for the entire Lease Term hereof, subject to all the provisions herein.

22. Prior Agreements/Amendments. This Agreement contains all of the agreements of the parties hereto with respect to any matter covered or mentioned in this Agreement, and no prior agreements or understanding pertaining to any such matters shall be effective for any purpose. No provision of this Agreement may be amended or added to except by an agreement in writing signed by the parties hereto or their respective successors in interest.

23. Sale of Property. In the event of any sale of the Parking Garage by Landlord, Landlord shall be and is hereby entirely freed and relieved of all liability under any and all of its covenants and obligations contained in or derived from this Lease arising out of any act, occurrence or omission occurring after the consummation of such sale; and the purchaser, at such sale or any subsequent sale of the Parking Garage shall be deemed, without any further agreement between the parties or their successors in interest or between the parties and any such purchaser, to have assumed and agreed to carry out any and all of the covenants and obligations of the Landlord under this Lease.

24. Notices. Notices and demands required or permitted to be given hereunder shall be given by personal delivery, electronic mail, a reputable overnight courier (such as Federal Express), or registered or certified mail to:

Tenant:	ZoE Life Evanston Labs Owner, LLC c/o Trammell Crow Chicago Development, Inc 700 Commerce Dr., Ste. 455 Oak Brook, Illinois 60523 Attn: Property Management E-Mail: jcarlson@trammellcrow.com
with a copy to:	Dorsey & Whitney LLP 50 South 6 th Street, Ste. 1500 Minneapolis, MN 55402 Attn: Marcus A. Mollison E-mail: mollison.marcus@dorsey.com
Landlord:	City of Evanston Attn: City Manager 2100 Ridge Avenue Evanston, IL 60201 E-Mail: _____
with a copy to:	City of Evanston Attn: Corporation Counsel 2100 Ridge Avenue Evanston, IL 60201 E-Mail: _____

25. Titles. The titles and paragraph headings used herein are for purposes of convenience only and shall not be construed to limit or extend the meaning of any part of this Agreement.

26. Counterparts. This Agreement may be executed in any number of counterparts, each of which when taken together shall be deemed to be one and the same instrument.

[SIGNATURES ON FOLLOWING PAGE]

IN WITNESS WHEREOF, Landlord and Tenant have executed this Lease the day and year first above written.

LANDLORD:

CITY OF EVANSTON
an Illinois municipal corporation
By: _____
Its: Interim City Manager
Name: Kelley Gandurski,

TENANT:

ZOE LIFE EVANSTON LABS
OWNER, LLC
a Delaware limited liability company

By: TC EVANSTON
LABS MEMBER, LLC
a Delaware limited liability company
Its: Managing Member

By: TRAMMELL CROW
CHICAGO
DEVELOPMENT, INC.
a Delaware corporation
By: _____
Its: Managing Member
Name: _____

4894-2207-9541\2
4894-2207-9541\5

EXHIBIT A
PROPERTY LEGAL DESCRIPTION

4894-2207-9541\2
[4894-2207-9541\5](#)



Memorandum

To: Honorable Mayor and Members of the City Council
From: Nicholas Cummings, Corporation Counsel
Subject: Resolution 6-R-23, Authorizing the City Manager to Execute the Collective Bargaining Agreement Between the City of Evanston and Evanston Police Sergeants Association Affiliated with Illinois Fraternal Order of Police Labor Council
Date: January 23, 2023

Recommended Action:

Staff recommends City Council adoption of Resolution 6-R-23, ratifying the collective bargaining agreement with the City and the Evanston Police Sergeants Association affiliated with the Illinois Fraternal Order of Police Labor Council (hereafter referred to as "FOP Sergeants").

CARP:

Municipal Operations

Council Action:

For Action

Summary:

On December 12, 2022, the City and FOP Sergeants entered into a tentative agreement subject to ratification by the parties. The new collective bargaining agreement, effective January 1, 2023, adjusts the salary schedules of the members of the bargaining unit by removing the 6th step of the pay grade and calls for an equity adjustment of salary based on the City's Baker Tilly report. The gross wage increase for this contract is 30% over four years.

Additionally, the agreement calls for the addition of longevity pay of 6.5% of the salary for members who complete 25 years of service. The agreement also includes the City's recognition of Juneteenth as a holiday.

The parties also agreed on issues of shift assignments and schedules.

Attachments:

[Resolution 6-R-23 contract execution with FOP Sergeants](#)
[City of Evanston and IFOP \(Patrol\) tentative agreement\(3159311.1\)](#)

1/23/2023

6-R-23

A RESOLUTION

Authorizing the City Manager to Execute the Collective Bargaining Agreement Between the City of Evanston and Evanston Police Sergeants Association Affiliated with Illinois Fraternal Order of Police Labor Council

WHEREAS, the City of Evanston (the "City") and the Evanston Police Sergeants Association Affiliated with the Illinois Fraternal Order of Police Labor Council (the "FOP Sergeants") entered into a Collective Bargaining Agreement ("Agreement") in February 2019; and

WHEREAS, the Agreement and its terms expired December 31, 2022; and

WHEREAS, pursuant to the Agreement, representatives of the City and FOP Sergeants, according to the terms of the contract, met and bargained in good faith on the terms of a successor agreement; and

WHEREAS, the City and FOP Sergeants have reached a tentative agreement.

NOW BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF EVANSTON, COOK COUNTY, ILLINOIS, THAT:

SECTION 1: The Collective Bargaining Agreement between the City of Evanston and The Evanston Police Sergeants Association Affiliated with the Illinois Fraternal Order of Police Labor Council is hereby approved. The term of the Agreement shall be from January 1, 2023, to December 31, 2026.

SECTION 2: The City Manager is hereby authorized and directed to execute the Collective Bargaining Agreement on behalf of the City of Evanston.

SECTION 3: This Resolution 6-R-23 shall be in full force and effect from and after its passage and approval in the manner provided by law.

Daniel Biss, Mayor

Attest:

Approved as to form:

Stephanie Mendoza, City Clerk

Nicholas E. Cummings, Corporation
Counsel

Adopted: _____, 2022

2022 NEGOTIATIONS
BETWEEN
CITY OF EVANSTON
AND
IFOP/PATROL

Tentative Agreement

REACHED VERBALLY ON
JANUARY 3, 2023

CITY OF EVANSTON AND IFOP/PATROL
2022 Negotiations

Tentative Agreement
January 3, 2023

- Article I/Recognition & Representation: Agree to the following changes, with the understanding that the parties' changes are to be memorialized pursuant to Illinois Labor Relations Board unit clarification process:

The City recognizes the Union as the sole and exclusive bargaining agent with respect to wages, hours and other conditions of employment for employees classified as Police Officers, Telecommunicator, Service Desk Officer I, ~~Service Desk Officer II~~ and ~~Detention Desk Officers~~ and ~~Towing Coordinator~~. The provisions of this Agreement apply to Police Officers, Telecommunicators, Service Desk Officer I, ~~Service Desk Officer II~~s and ~~Detention Desk Officers and Towing Coordinator~~ unless otherwise individually specified. Thus, the term "employee", unless the context clearly requires otherwise, shall refer to any person who is included in the foregoing bargaining unit represented by the Union; the term "Police Officer" shall refer to only those bargaining unit members who are employed in the Police Officer classification; the term "Telecommunicator" shall refer to only those bargaining unit members who are employed in the Telecommunicator classification; the term "Service Desk Officer I" shall refer to only those bargaining unit members who are employed in the Service Desk Officer I classification; the term "~~Service Desk Officer II~~ Detention Desk Officers" shall refer to only those bargaining unit members who are employed in the ~~Service Desk Officer II~~ Detention Desk Officers classification, and the term "~~Towing Coordinator~~" shall refer to only those bargaining unit members who are employed in the ~~Towing Coordinator~~ classification.

- Article VII/Wages and Benefits and Appendix B:
 - Agree to compression in salary schedules
 - General wage increases:
 - Year 1: Equity Adjustment based on Baker Tilly Report
 - Year 2: 3%
 - Year 3: 3%
 - Year 4: 3%

- Article VII/ Wages and Benefits/Section 7.2/Educational Pay Step Incentive Policy:

Section 7.2: Educational Pay Step Incentive Policy. Effective the first pay period following ratification of this Agreement by both parties, the following educational pay step incentive policy shall be implemented:

- a) Employees Hired After January 1, 1998
 - 1. All Police Officers, Telecommunicators, Service Desk Officer Is, and Service Desk Officer us hired after January 1, 1998 are eligible for a one step educational pay increase (e.g., a move from Step A1 A to Step A C) at the completion of their probationary period if they have an earned undergraduate

CITY OF EVANSTON AND IFOP/PATROL
2022 Negotiations

Tentative Agreement
January 3, 2023

degree from an accredited university or college prior to joining the Evanston Police Department.

- Article VII/Wages and Benefits/Section 7.3/Education Stipend:

Section 7.3: Education Stipend. In 2019 and continuing, employees shall receive an additional annual \$2,000 stipend for an associate's and bachelor's degree from an accredited college or university to be paid on the first pay period of April.

- Article VII/Wages and Benefits/Section 7.4/Holidays:

- Agree to inclusion of Juneteenth

- Article VII/Wages and Benefits/Section 7.6/Uniform Allowance:

Section 7.6: Uniform Allowance.

a) Effective March 1, 2008, the annual allowance for Police Officers will be ~~\$1,000~~ \$1250 and \$850 \$1100 for Telecommunicators, Service Desk Officer Is, and Service Desk Officer IIs, ~~and~~ Towing Coordinator.

- Article VII/Wages and Benefits/Section 7.8/Longevity Pay:

Section 7.8: Longevity Pay. Employees with the years of service indicated below shall receive longevity pay in accordance with the following schedule:

Years of Service	Total Longevity Pay Computed as a Percentage of Employee's Salary
10 Years	3%
15 Years	4% <u>4.5%</u>
20 Years	5.5%

If an Officer dies while at work, the Officer will have the 5.5% longevity step added to the current rate of pay.

- Article VII/Wages and Benefits/Section 7.13/Current Employees Made Whole (new section):

As of this Agreement, all current employees who match the years of service of any incoming lateral employee shall have their pay adjusted to the level of the incoming lateral with comparable years of service.

CITY OF EVANSTON AND IFOP/PATROL
2022 Negotiations

Tentative Agreement
January 3, 2023

- Article VIII/Hours of Work & Overtime/Section 8.1/Work Period:

Section 8.1: Work Period. There shall be a 14-day work period for Police Officers (seven days for Telecommunicators, Service Desk Officer Is, and ~~Service Desk Officer Is~~ **Detention Desk Officers**) for the purposes of computing overtime pay. The normal workday for patrol officers is eight and one-half (8 1/2) hours, including a 30-minute unpaid lunch period. The City will assume any liability for any Police Officer injured during the unpaid lunch period, in the same manner that the City is liable if the Police Officer is injured during a paid on-duty period. The City will not assume liability for any officer injured during any unpaid period unless the injury results from line-of-duty responsibilities. In the event an officer injured during an unpaid lunch period and the injury does not result from line-of-duty responsibilities, the City will use its best efforts to provide the officer light duty work, if requested (such requests not to be unreasonably denied), as if he had received a line-of-duty injury.

The City shall post work schedules showing shifts, work days and work hours to which the employees are assigned at least thirty (30) days in advance. Employees will be afforded at least 72 hours' notice of any changes in the work schedule, except for emergencies.

- Article VIII/Hours of Work & Overtime/Section 8.7/Telecommunicator:

Section 8.7: Telecommunicator. ~~Telecommunicators work a twelve (12) hour shifts and 80.5 hours per pay period. Telecommunicators shall be paid time and a half each pay period for thirty (30) minutes. In the event a Telecommunicator works overtime on a voluntary basis, the employee will be paid time and one-half the employee's regular straight-time rate for all hours worked. In the event there are no volunteers and the Department orders a Telecommunicator to work overtime, the employee will be paid double time the employee's regular straight-time hourly rate for all hours worked, with the following exception: when a Telecommunicator is ordered in off of the on-call list the Telecommunicator will be paid at the rate of time and one-half. In the event a Telecommunicator's regular day off or other vacation or benefit time off is canceled, the employee will be paid double time for all hours worked that day.~~

- Article VIII/Hours of Work & Overtime/Section 8.8/Service Desk Officer I:

Section 8.8: Service Desk Officer I. Service Desk Officer I's will work an 8.5 hour day which includes a one half (0.5) hour unpaid lunch period; this is payroll neutral meaning that if a lunch period is not taken the Desk Officer will not receive compensation. The ratio of days worked to days off will follow the 5-2 schedule. The Service Desk Officer I will have an early morning start and a mid- morning start. SDO Is work 2080 hours per year. ~~Service Desk Is shall be given one (1) fifteen (15) minute break for each four (4) hours worked as assigned by the supervisor.~~

Commented [DJA1]: This change to be universal and applicable to all bargaining unit employees, with Section 8.2 revised accordingly.
In addition, as part of this overall TA, the Daley grievance is settled with payment of the difference between the overtime rate and double time rate she was paid, and the grievance is withdrawn.

CITY OF EVANSTON AND IFOP/PATROL
2022 Negotiations

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- Article VIII/Hours of Work & Overtime/Section 8.9/Detention Desk Officer:

Section 8.9: ~~Service Desk Officer II~~ Detention Desk Officer. Effective August 3, 2009, the eight (8) hour workday for a ~~Service Desk Officer II (SDO-II)~~ Detention Desk Officer changed to an eight and one half (8.5) hour workday which includes a one half (.5) hour paid lunch period. The ratio of days worked to days off will follow the 5-2, 5-3 schedule. If working a double shift (17 hours) then the Detention Desk Officer shall be given two (2) fifteen minutes breaks in addition to the paid lunch periods.

1 st Detail	2215	through	0645
2 nd Detail	0615	through	1445
3 rd Detail	1415 through 2245		

~~This schedule is payroll neutral; meaning that~~ If a paid lunch period is not taken the desk officer will not receive compensation. Lunches will be available for ~~Service Desk Officer II's~~ Detention Desk Officer working shifts staffed with more than two ~~SDO-II's~~ Detention Desk Officers.

~~SDO-II's~~ Detention Desk Officers are to work 2080 hours per year. If the calculation for the number of hours worked for an individual is in excess of 2080 for the year, the ~~SDO-II~~ Detention Desk Officers will receive time off to offset the surplus. If the ~~SDO-II~~ Detention Desk Officer does not receive the surplus time off prior to January 1 of the following year, he/she is to receive the additional hours worked as either cash or compensatory time at the overtime rate of one and one half (1.5). If the calculation for the number of hours worked for an individual ~~SDO-II~~ Detention Desk Officer is below 2080 for the year, the individual will owe the City the number of hours he/she is short. That number will be deducted from one or any combination of the ~~SDO-II's~~ Detention Desk Officer's compensation, vacation or holiday accounts and will be decided upon by the individual.

- Article VIII/Hours of Work & Overtime/Section 8.10/Off-Duty Details:

Section 8.10: Off-Duty Details. \$38.00 per hour with three (3) hour minimum (\$38.00 per hour for CTA detail) except where a different rate is agreed upon and accepted by the Police Officer working the detail and approved by the Police Chief. If the CFA grant covering CTA details is increased, the Police Chief shall give consideration to increasing the hourly rate for such details. All new special details prior to January 1, 2019, shall be paid at a rate of \$40 per hour with a three (3) hour minimum. All new special details after January 1, 2019, shall be paid at a rate of ~~\$50~~ \$75 per hour with a three (3) hour minimum. Whenever feasible, all off-duty details will be posted. If any off-duty details are canceled within less than 24 hours' notice to the Officer, the Officer shall receive the three-hour minimum pay.

CITY OF EVANSTON AND IFOP/PATROL
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Any Department organized Patrol Detail that requires the attention of a dedicated Telecommunicator (i.e. Northwestern Football Games, 4th of July, Snow Emergency Tows, etc.) shall be offered to Telecommunicators as a Voluntary Overtime Opportunity and at time and a half pay.

- Article XI/Seniority, Layoff & Recall/Section 11.1/Probationary Period:

Section 11.1: Probationary Period. All new employees shall be considered probationary employees until they complete a probationary period of ~~twenty-four (24)~~ **eighteen (18)** months. The City may, for reasonable cause, extend the probationary period for up to an additional six (6) months. During an employee's probationary period the employee may be suspended, laid off, or terminated at the sole discretion of the City. Probationary employees are eligible for membership in the Union and are covered by this Agreement, but no grievance shall be presented or entertained in connection with the suspension, layoff, or termination of a probationary employee.

There shall be no seniority among probationary employees. Upon successful completion of the probationary period, an employee shall acquire seniority which shall be retroactive to his last date of hire with the City in a position covered by this Agreement.

- Article XII/General/Section 12.2/Evidence Technician, Field Training Officer, Range Officer, Accident Investigator, Breathalyzer Operator:

...

Police Officers, Telecommunicators, Service Desk **I and Detention Desk Officers** training officers shall receive **two (2) hours of compensatory time** additional compensation for service as a **Field** Training Officer, as follows: ~~Telecommunicators 2 hours for each 12-hour training day. Service Desk Officers will receive 1.5 hours of comp time for each 8-hour training day. Police Officer training officers shall receive 1.5 hours of compensatory time for each day worked in the training officer capacity.~~

- Article XII/Section 12.6/Bilingual Pay (new section):
 - Agree to further consideration/exploration
- Article XIII/Termination & Legality Clauses/Section 13.3/Term:

Section 13.3: Term. This Agreement shall become effective January 1, 2019 **2023** and shall terminate at 11:59 p.m. on December 31, 2022 **2026**. It shall be automatically renewed from year to year thereafter unless either party shall notify the other in writing at least ninety (90) days prior to the anniversary date that it desires to modify this Agreement. In the event that such notice is given, negotiations shall begin no later than forty-five (45) days prior to the anniversary date. Any unresolved dispute over the terms of a successor collective bargaining

**CITY OF EVANSTON AND IFOP/PATROL
2022 Negotiations**

**Tentative Agreement
January 3, 2023**

agreement shall be handled in accordance with Section 14 of the IPLRA, except that the interest arbitrator shall be selected in accordance with the arbitrator selection procedure set forth in Article V of this Agreement.

Notwithstanding any provision of this Article or Agreement to the contrary, this Agreement shall remain in full force and effect after the expiration date and until a new agreement is reached.



Memorandum

To: Honorable Mayor and Members of the City Council
From: Nicholas Cummings, Corporation Counsel
Subject: Resolution 7-R-23, Authorizing the City Manager to Execute the Collective Bargaining Agreement Between the City of Evanston and Illinois Fraternal Order of Police
Date: January 23, 2023

Recommended Action:

Staff recommends the adoption of Resolution 7-R-23, ratifying the collective bargaining agreement with the City and the Illinois Fraternal Order of Police (hereafter referred to as "FOP Patrol").

CARP:

Municipal Operations

Council Action:

For Action

Summary:

On January 3, 2023, the City and FOP Patrol entered into a tentative agreement subject to ratification by the parties. The new collective bargaining agreement, effective January 1, 2023, adjusts the salary schedules of the members of the bargaining unit by removing the 6th step of the pay grade and calls for an equity adjustment of salary based on the City's Baker Tilly report. The gross wage increase for this contract is 23% over four years.

Additionally, the agreement calls for an increase of longevity pay to 4.5% of the salary for members who complete 15 years of service. The agreement also includes the City's recognition of Juneteenth as a holiday.

The parties also agreed on issues of shift assignments and schedules.

Attachments:

[Resolution 7-R-23 contract execution with FOP Patrol](#)
[City of Evanston and IFOP \(Patrol\) tentative agreement\(3159311.1\)](#)

1/23/2023

7-R-23

A RESOLUTION

**Authorizing the City Manager to Execute the Collective Bargaining
Agreement Between the City of Evanston and
Illinois Fraternal Order of Police**

WHEREAS, the City of Evanston (the "City") and the Illinois Fraternal Order of Police (the "FOP") entered into a Collective Bargaining Agreement ("Agreement") in May 2019; and

WHEREAS, the Agreement and its terms expired December 31, 2022; and

WHEREAS, pursuant to the Agreement, representatives of the City and FOP Sergeants, according to the terms of the contract, met and bargained in good faith on the terms of a successor agreement; and

WHEREAS, the City and FOP have reached a tentative agreement.

NOW BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF EVANSTON, COOK COUNTY, ILLINOIS, THAT:

SECTION 1: The Collective Bargaining Agreement between the City of Evanston and The Evanston Police Sergeants Association Affiliated with the Illinois Fraternal Order of Police Labor Council is hereby approved. The term of the Agreement shall be from January 1, 2023, to December 31, 2026.

SECTION 2: The City Manager is hereby authorized and directed to execute the Collective Bargaining Agreement on behalf of the City of Evanston.

SECTION 3: This Resolution 7-R-23 shall be in full force and effect from and after its passage and approval in the manner provided by law.

Daniel Biss, Mayor

Attest:

Approved as to form:

Stephanie Mendoza, City Clerk

Nicholas E. Cummings, Corporation
Counsel

Adopted: _____, 2022

2022 NEGOTIATIONS
BETWEEN
CITY OF EVANSTON
AND
IFOP/PATROL

Tentative Agreement

REACHED VERBALLY ON
JANUARY 3, 2023

CITY OF EVANSTON AND IFOP/PATROL
2022 Negotiations

Tentative Agreement
January 3, 2023

- Article I/Recognition & Representation: Agree to the following changes, with the understanding that the parties' changes are to be memorialized pursuant to Illinois Labor Relations Board unit clarification process:

The City recognizes the Union as the sole and exclusive bargaining agent with respect to wages, hours and other conditions of employment for employees classified as Police Officers, Telecommunicator, Service Desk Officer I, ~~Service Desk Officer II~~ and ~~Detention Desk Officers~~ and ~~Towing Coordinator~~. The provisions of this Agreement apply to Police Officers, Telecommunicators, Service Desk Officer I, ~~Service Desk Officer II~~s and ~~Detention Desk Officers and Towing Coordinator~~ unless otherwise individually specified. Thus, the term "employee", unless the context clearly requires otherwise, shall refer to any person who is included in the foregoing bargaining unit represented by the Union; the term "Police Officer" shall refer to only those bargaining unit members who are employed in the Police Officer classification; the term "Telecommunicator" shall refer to only those bargaining unit members who are employed in the Telecommunicator classification; the term "Service Desk Officer I" shall refer to only those bargaining unit members who are employed in the Service Desk Officer I classification; the term "~~Service Desk Officer II~~ ~~Detention Desk Officers~~" shall refer to only those bargaining unit members who are employed in the ~~Service Desk Officer II~~ ~~Detention Desk Officers~~ classification, and the term "~~Towing Coordinator~~" shall refer to only those bargaining unit members who are employed in the ~~Towing Coordinator~~ classification.

- Article VII/Wages and Benefits and Appendix B:
 - Agree to compression in salary schedules
 - General wage increases:
 - Year 1: Equity Adjustment based on Baker Tilly Report
 - Year 2: 3%
 - Year 3: 3%
 - Year 4: 3%
- Article VII/ Wages and Benefits/Section 7.2/Educational Pay Step Incentive Policy:

Section 7.2: Educational Pay Step Incentive Policy. Effective the first pay period following ratification of this Agreement by both parties, the following educational pay step incentive policy shall be implemented:

- a) Employees Hired After January 1, 1998
 - 1. All Police Officers, Telecommunicators, Service Desk Officer Is, and Service Desk Officer us hired after January 1, 1998 are eligible for a one step educational pay increase (e.g., a move from Step A1 **A** to Step A **C**) at the completion of their probationary period if they have an earned undergraduate

CITY OF EVANSTON AND IFOP/PATROL
2022 Negotiations

Tentative Agreement
January 3, 2023

degree from an accredited university or college prior to joining the Evanston Police Department.

- Article VII/Wages and Benefits/Section 7.3/Education Stipend:

Section 7.3: Education Stipend. In 2019 and continuing, employees shall receive an additional annual \$2,000 stipend for an associate's and bachelor's degree from an accredited college or university to be paid on the first pay period of April.

- Article VII/Wages and Benefits/Section 7.4/Holidays:

- Agree to inclusion of Juneteenth

- Article VII/Wages and Benefits/Section 7.6/Uniform Allowance:

Section 7.6: Uniform Allowance.

a) Effective March 1, 2008, the annual allowance for Police Officers will be ~~\$1,000~~ **\$1250** and \$850 **\$1100** for Telecommunicators, Service Desk Officer Is, and Service Desk Officer IIs, ~~and~~ Towing Coordinator.

- Article VII/Wages and Benefits/Section 7.8/Longevity Pay:

Section 7.8: Longevity Pay. Employees with the years of service indicated below shall receive longevity pay in accordance with the following schedule:

Years of Service	Total Longevity Pay Computed as a Percentage of Employee's Salary
10 Years	3%
15 Years	4% 4.5%
20 Years	5.5%

If an Officer dies while at work, the Officer will have the 5.5% longevity step added to the current rate of pay.

- Article VII/Wages and Benefits/Section 7.13/Current Employees Made Whole (new section):

As of this Agreement, all current employees who match the years of service of any incoming lateral employee shall have their pay adjusted to the level of the incoming lateral with comparable years of service.

CITY OF EVANSTON AND IFOP/PATROL
2022 Negotiations

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• Article VIII/Hours of Work & Overtime/Section 8.1/Work Period:

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Commented [DJA1]: This change to be universal and applicable to all bargaining unit employees, with Section 8.2 revised accordingly.
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CITY OF EVANSTON AND IFOP/PATROL
2022 Negotiations

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CITY OF EVANSTON AND IFOP/PATROL
2022 Negotiations

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Section 11.1: Probationary Period. All new employees shall be considered probationary employees until they complete a probationary period of ~~twenty-four (24)~~ **eighteen (18)** months. The City may, for reasonable cause, extend the probationary period for up to an additional six (6) months. During an employee's probationary period the employee may be suspended, laid off, or terminated at the sole discretion of the City. Probationary employees are eligible for membership in the Union and are covered by this Agreement, but no grievance shall be presented or entertained in connection with the suspension, layoff, or termination of a probationary employee.

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- Article XII/Section 12.6/Bilingual Pay (new section):
 - Agree to further consideration/exploration
- Article XIII/Termination & Legality Clauses/Section 13.3/Term:

Section 13.3: Term. This Agreement shall become effective January 1, 2019 **2023** and shall terminate at 11:59 p.m. on December 31, 2022 **2026**. It shall be automatically renewed from year to year thereafter unless either party shall notify the other in writing at least ninety (90) days prior to the anniversary date that it desires to modify this Agreement. In the event that such notice is given, negotiations shall begin no later than forty-five (45) days prior to the anniversary date. Any unresolved dispute over the terms of a successor collective bargaining

**CITY OF EVANSTON AND IFOP/PATROL
2022 Negotiations**

**Tentative Agreement
January 3, 2023**

agreement shall be handled in accordance with Section 14 of the IPLRA, except that the interest arbitrator shall be selected in accordance with the arbitrator selection procedure set forth in Article V of this Agreement.

Notwithstanding any provision of this Article or Agreement to the contrary, this Agreement shall remain in full force and effect after the expiration date and until a new agreement is reached.



Memorandum

To: Honorable Mayor and Members of the City Council
CC: Members of Administration and Public Works Committee
From: Sat Nagar, Senior Project Manager
CC: Lara Biggs, City Engineer, Edgar Cano, Public Works Agency Director
Subject: Resolution 8-R-23, Authorizing the City Clerk to Sign an Illinois Department of Transportation Resolution for Improvement under the Illinois Highway Code for Resurfacing Various Evanston Streets
Date: January 23, 2023

Recommended Action:

Staff recommends City Council adoption of Resolution 8-R-23, Authorizing the City Clerk to Sign an Illinois Department of Transportation Resolution for Improvement under the Illinois Highway Code for Resurfacing Various Evanston Streets. This will allow the use of Motor Fuel Tax (MFT) funds in the amount of \$1,444,000 for street resurfacing.

Funding Source:

Funding will be provided from Motor Fuel Tax Funds (MFT) in the amount of \$1,444,000 (Account 200.40.5100.65515 – 423002), which has a total FY 2023 budget of \$4,141,600.

CARP:

Transportation & Mobility

Council Action:

For Action

Summary:

The City's Street Resurfacing Program is funded through the MFT Fund and through the Capital Improvement (CIP) Fund. It is proposed that eight streets be improved in FY 2023 through the use of the MFT Fund. The proposed contract work consists of curb replacement as needed, ADA sidewalk ramp replacement, grinding/milling of the existing street surface, street base repairs, adjustment of drainage/utility structures, asphalt paving, and related incidental construction. The Capital Planning & Engineering Bureau staff is in the process of completing the design of this street resurfacing project and the bidding documents.

This resolution is an annual occurrence required by the Illinois Department of Transportation to initiate the use of funds for an MFT-funded project. The purpose of the resolution is to appropriate the use of unobligated MFT funds for this use. The streets included in the 2023 MFT Street Resurfacing project are listed below.

2023 MFT Street Resurfacing Project		
Bennett Avenue	Colfax Street	Central Street
Central Park Avenue	Central Street	Isabella Street
Dobson Street	Ridge Avenue	Elmwood Avenue
Foster Street	Sherman Avenue	Orrington Avenue
Grant Street	Lawndale Avenue	Central Park Avenue
Hartrey Avenue	Church Street	Lyons Street
Thayer Street	Gross Point Road	Highland Avenue
Dodge Avenue	Cleveland Street	Main Street

With City Council approval of this resolution, staff will bid on the Street Resurfacing Project and make a recommendation to award the construction contract in May this year. It is anticipated that construction will begin in June 2023.

Attachments:
[Resolution 8-R-23](#)

8-R-23

A RESOLUTION

**Authorizing the City Clerk to Sign an Illinois Department of
Transportation *Resolution for Improvement under the Illinois Highway
Code for Resurfacing Various Evanston Streets***

WHEREAS, in order to facilitate the free flow of traffic and ensure safety to the motoring public and pedestrians, the City of Evanston and the Illinois Department of Transportation ("IDOT"), intend to enter into an Illinois Department of Transportation *Resolution for Improvement Under the Illinois Highway Code*, a copy of which is attached hereto and incorporated herein as Exhibit 1, for improvements to various streets within the City of Evanston; and

WHEREAS, said roadway improvements consist of new ADA ramps at intersections, sidewalk curb ramp replacement as needed, sewer work, pavement repairs, drainage/utility structure adjustments, base patching, asphalt grinding and resurfacing, parkway restoration and related incidental work along the various streets highlighted in Exhibit 2 (the "Street Improvements"); and

WHEREAS, it is necessary for the City Clerk to execute the IDOT *Resolution for Improvement Under the Illinois Highway Code*, allocating a portion of the City's Motor Fuel Tax funds in the principal amount of one million four hundred forty four thousand (\$1,444,000.00) to pay for said Street Improvements; and

WHEREAS, the City Council has determined that it is in the best interests of the City to execute the aforementioned resolution for certain Street Improvements,

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF
THE CITY OF EVANSTON, COOK COUNTY, ILLINOIS:**

SECTION 1: The foregoing recitals are hereby found as fact and incorporated herein by reference.

SECTION 2: The City Clerk is hereby authorized to sign and attest to the *Resolution for Improvement under the Illinois Highway Code* between the City of Evanston and IDOT, attached hereto as Exhibit 1.

SECTION 3: That this Resolution 8-R-23 shall be in full force and effect from and after its passage and approval in the manner provided by law.

Daniel Biss, Mayor

Attest:

Approved as to form:

Stephanie Mendoza, Deputy City Clerk

Nicholas E. Cummings, Corporation
Counsel

Adopted: _____, 2023

EXHIBIT 1

**Resolution for Improvement Under the
Illinois Highway Code**

~3~



**Illinois Department
of Transportation**

**Resolution for Improvement
Under the Illinois Highway Code**

Is this project a bondable capital improvement?

☒ Yes ☐ No

Resolution Type

Original

Resolution Number

8-R-23

Section Number

23-00296-00-RS

BE IT RESOLVED, by the Council

Governing Body Type

of the City

Local Public Agency Type

of Evanston

Name of Local Public Agency

Illinois that the following described street(s)/road(s)/structure be improved under

the Illinois Highway Code. Work shall be done by Contract

Contract or Day Labor

For Roadway/Street Improvements:

Name of Street(s)/Road(s)	Length (miles)	Route	From	To
Various - Attached				

For Structures:

Name of Street(s)/Road(s)	Existing Structure No.	Route	Location	Feature Crossed

BE IT FURTHER RESOLVED,

1. That the proposed improvement shall consist of

New ADA Ramps at the intersections, sidewalk curb ramp replacement as needed, sewer work, pavement repairs, drainage/utility structure adjustments, base patching, asphalt grinding and resurfacing, parkway restoration and related incidental work.

2. That there is hereby appropriated the sum of One million four hundred forty four thousand

Dollars (\$1,444,000.00) for the improvement of

said section from the Local Public Agency's allotment of Motor Fuel Tax funds.

BE IT FURTHER RESOLVED, that the Clerk is hereby directed to transmit four (4) certified originals of this resolution to the district office of the Department of Transportation.

I, _____ City

Name of Clerk

Local Public Agency Type

Clerk in and for said City

Local Public Agency Type

of Evanston

Name of Local Public Agency

in the State aforesaid, and keeper of the records and files thereof, as provided by

statute, do hereby certify the foregoing to be a true, perfect and complete original of a resolution adopted by

Council

Governing Body Type

of Evanston

Name of Local Public Agency

at a meeting held on _____

Date

IN TESTIMONY WHEREOF, I have hereunto set my hand and seal this _____ day of _____

Day

Month, Year

(SEAL)

Clerk Signature & Date

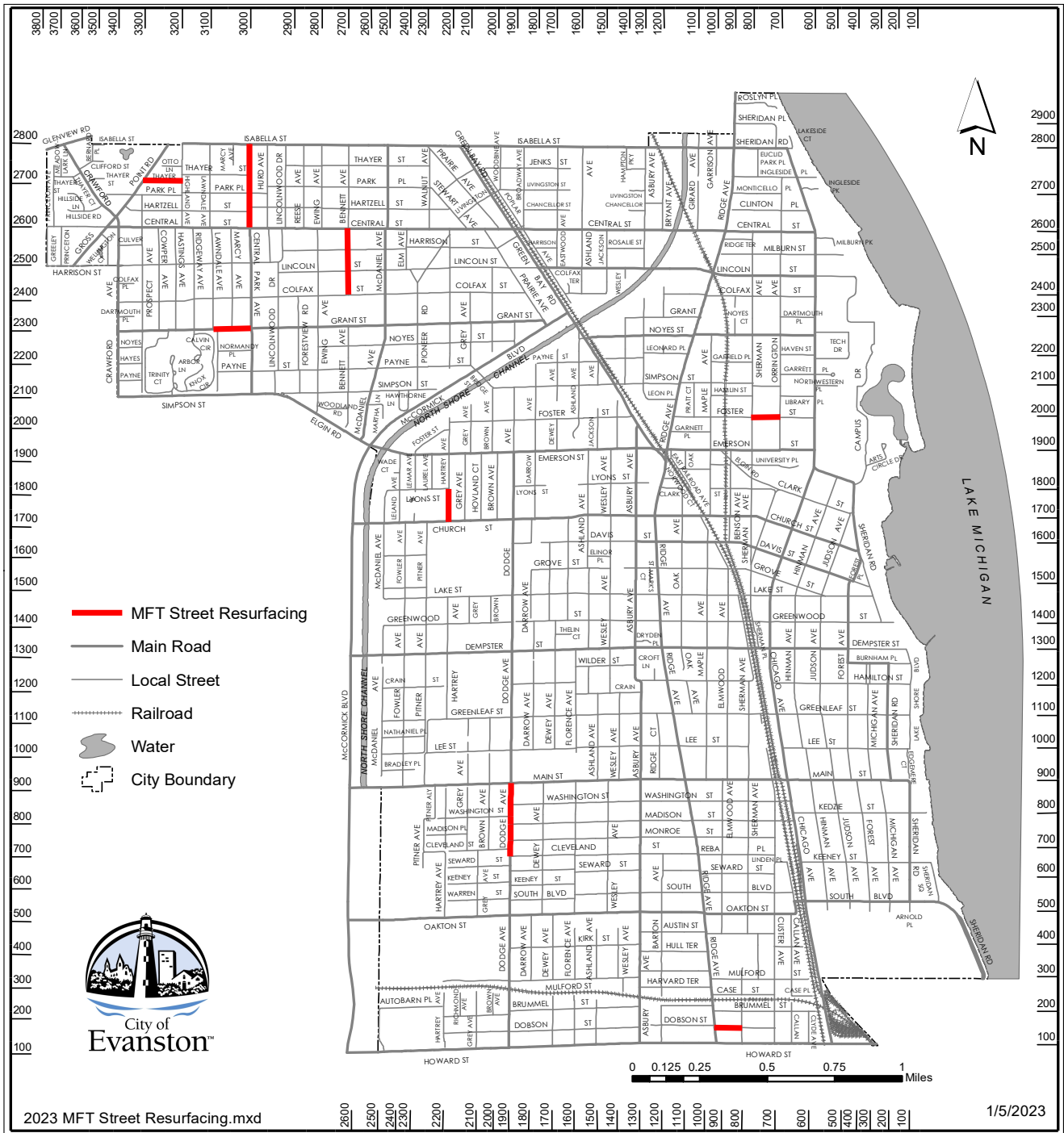
Approved

Regional Engineer Signature & Date
Department of Transportation

EXHIBIT 2

2023 Street Resurfacing Location Map

2023 MFT Street Resurfacing Project



This map is provided "as is" without warranties of any kind. See www.cityofevanston.org/mapdisclaimers.html for more information.



Memorandum

To: Honorable Mayor and Members of the City Council
CC: Members of Administration and Public Works Committee
From: Schenita Stewart, Police Chief
Subject: Resolution 9-R-23, Amending the Intergovernmental Agreement for Reciprocal Reporting and School Resource Officers Between the City of Evanston and Evanston Township High School District 202
Date: January 23, 2023

Recommended Action:

Staff recommends City Council adoption of Resolution 9-R-23, authorizing the City Manager to execute an amendment to the Intergovernmental Agreement for Reciprocal Reporting and School Resource Officers Between the City of Evanston and Evanston Township High School District 202.

Council Action:

For Action

Summary:

The City and ETHS entered into an Intergovernmental Agreement dated March 28, 2019, to share resources to better the community. The amendment to this agreement outlines the use and sharing of video surveillance equipment by the City and School Resource Officers. The purpose of the amendment is to deter or protect against an imminent or substantial threat that may result in significant bodily harm or damage to school property.

The guidelines within the agreement meet the requirements of the Juvenile Court Act and Sections 10-20.14 and 22-20 of the School Code. There is a shared goal to reduce juvenile crime by promoting cooperation and collaboration and the sharing of appropriate information between the Evanston Police Department and school officials in a joint effort to promote school safety.

The original agreement was approved by the Board of Education for District 202 in April 2019.

Legislative History:

Resolution 19-R-19 was adopted on April 22, 2019.

Attachments:

[Resolution 9-R-23 Authorizing CMO to Sign Amendment to IGA with ETHS](#)
[First Amendment to IGA - Digital Video Access](#)

9-R-23

A RESOLUTION

Authorizing the City Manager to Amend the Intergovernmental Agreement for Reciprocal Reporting and School Resource Officer Between the City of Evanston and the Board of Education of Evanston Township High School District No. 202

WHEREAS, the City of Evanston ("City") and the Board of Education of Evanston Township High School District No. 202 ("ETHS") entered into an Intergovernmental Agreement in 2019 calling for the parties to share resources to better the community; and

WHEREAS, ETHS has developed a digital video surveillance system that in specific emergency situations could assist the City and Evanston Police Department in providing vital emergency safety services to ETHS; and

WHEREAS, the City and ETHS agree that to continue to share resources to better the community, the Evanston Police Department needs access to said system.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF EVANSTON, COOK COUNTY, ILLINOIS THAT:

SECTION 1: The City Manager is hereby authorized and directed to sign, and the City Clerk hereby authorized and directed to attest on behalf of the City, an amendment to the Intergovernmental Agreement between the City and ETHS. A copy of the amendment is attached herein as Exhibit A.

SECTION 2: The City Manager is hereby authorized and directed to negotiate any additional terms and conditions of said leases as he may determine to be in the best interests of the City and in a form acceptable to the Corporation Counsel.

SECTION 3: This Resolution shall be in full force and effect from and after its adoption.

Attest:

Stephanie Mendoza, City Clerk

Adopted: _____, 2023

Daniel Biss, Mayor

Approved to form:

Nicholas E. Cummings, Corporation
Counsel

EXHIBIT A

~3~

**FIRST AMENDMENT TO INTERGOVERNMENTAL AGREEMENT FOR
RECIPROCAL REPORTING AND SCHOOL RESOURCE OFFICER**

THIS FIRST AMENDMENT OF THE INTERGOVERNMENTAL AGREEMENT FOR RECIPROCAL REPORTING AND SCHOOL RESOURCE OFFICER (this "Amendment") is made as of the effective date set forth in Section 3 below and is by and between **THE CITY OF EVANSTON**, an Illinois municipal corporation (hereinafter referred to as "City") and **BOARD OF EDUCATION OF EVANSTON TOWNSHIP HIGH SCHOOL DISTRICT NO. 202 Cook County, Illinois** (hereinafter referred to as "ETHS"). The City and ETHS shall be referred to collectively as the "Parties".

WITNESSETH

WHEREAS, the City and ETHS entered into an Intergovernmental Agreement dated March 28, 2019 (the "Agreement") (the terms and conditions of which are incorporated herein as Exhibit "A"), to share public safety resources to better serve the community and High School (the "Services"); and

WHEREAS, ETHS has developed a digital video surveillance system that in specific emergency situations could assist the City School Resource Officers and police department in providing vital emergency safety services to ETHS; and

WHEREAS, to continue to share resources to better the community, the Parties wish to permit the City's police department in limited circumstances as outlined in this amendment to have access to the ETHS video surveillance equipment into the existing Agreement.

NOW THEREFORE, in consideration of the mutual observance of the covenants, conditions and promises set forth below and the parties agree to amend the Agreement as follows:

Section 1. Amendment to Agreement. The Agreement is hereby amended by adding new Sections III.D-F to Section III, Reciprocal Reporting, of the Agreement as set forth below:

III. RECIPROCAL REPORTING

- D. Provision of Digital Camera System Software. ETHS will provide the City Police Department with the necessary software to enable the City Police Department to view real time images created by the ETHS digital cameras on City Police Department Computers. The City shall enter into any required software license agreement with the vendor at the City's sole cost.
- E. Limited Viewing. Individuals authorized to view images created by ETHS digital cameras shall be limited to the City Police Chief, City Police Department employees authorized by the Chief or, in the absence of the Chief, the Chief's designee ("Authorized Viewers"). Authorized Viewers shall only view real time images created by ETHS digital cameras when viewing is necessary for the City Police Department to deter or protect against an

imminent and substantial threat that is likely to result in significant bodily harm or damage to School property. The City may create or retain any recordings of ETHS's digital images associated with an active investigation and in such a case, the City shall notify ETHS in writing that it is retaining such a recording and include a general description of the incident and the date and time of the incident recorded. If the City receives a Freedom of Information Act ("FOIA") request for any such ETHS digital images, the City shall immediately notify ETHS and work in good faith with ETHS before responding to the FOIA request.

- F. School Student Records. The images created on ETHS's digital cameras are created for security purposes and are therefore not student records as defined by Section 2 of the Illinois School Student Record Act, 105 ILCS 10/2 or Section 375.10 of the Illinois Administrative Regulations, 23 ILADC 375.10. Such images may, however, become student records if subsequently used by ETHS in a student disciplinary matter. In that case, ETHS shall notify the City Police Chief and the City shall erase any images that the City has retained and that have become student records, unless such images are part of an active police investigation into actual or suspected criminal activity.

Section 2. **Validity of Agreement:** Except as amended herein, all other terms and conditions of the Agreement shall remain in full force and effect. If there is any conflict between the terms of the Agreement and this Amendment, the terms of this Amendment shall control.

Section 3. **Effective Date.** This Agreement shall be deemed dated and become effective on the date the last of the parties signs as set forth below the signature of their duly authorized representatives.

IN WITNESS WHEREOF, the Parties have caused this Amendment to be executed the day and year first above written.

CITY OF EVANSTON,
an Illinois Municipal Corporation

EVANSTON TOWNSHIP HIGH SCHOOL
DISTRICT NO. 202.

By: _____

By: _____

Print Name: Luke Stowe

Print Name: _____

Its: City Manager

Its: Superintendent

Date: _____

Date: _____



Memorandum

To: Honorable Mayor and Members of the City Council
CC: Members of the Planning and Development Committee
From: Brian George, Assistant City Attorney
Subject: Resolution 1-R-23, Authorizing the Acquisition of Real Property at 2404 Ridge Avenue Through Eminent Domain
Date: January 23, 2023

Recommended Action:

City staff recommends City Council adoption of Resolution 1-R-23, authorizing the acquisition of real property at 2404 Ridge Avenue through eminent domain.

Council Action:

For Action

Summary:

The right of way west of Ridge Avenue and north of Colfax is used by the City for garbage collection. A portion of the right of way is public property; however, as the right of way runs north and turns west, a portion is privately owned. Approximately 320 square feet of the right of way is within the property, commonly known as 2404 Ridge Avenue.

For over 30 years, the City has used this route for garbage and recycling pickup. The owner of the property knows of this use and recently has made attempts to enforce the property line in the area, including attempted construction of a fence and planting shrubbery to make it difficult for trucks to make the turn to make collection along the alleyway. Moreover, the right of way needs improvement to mitigate flooding in the area.

Several attempts to obtain the 320 square feet of property have been made, including a formal easement agreement and an offer to purchase the 320 square feet outright. Such attempts were not successful. It is necessary for the City to exercise its statutory eminent domain powers to acquire the alley for the public welfare. Resolution 1-R-23 authorizes the City to exercise its eminent domain powers and acquire this approximately 320-square-foot alley portion of the property.

Attachments:

[Resolution 1-R-23 Authorizing Eminent Domain Action for 2404 Ridge Avenue](#)

1-R-23

A RESOLUTION

**Authorizing the Acquisition of the Real Property at
2404 Ridge Avenue through Eminent Domain**

WHEREAS, the City of Evanston is empowered, pursuant to its home rule authority and pursuant to the Illinois Municipal Code, 65 ILCS 5/11-61-1, to acquire by eminent domain, real property that is useful, advantageous, and/or desirable for municipal purposes or the public welfare; and

WHEREAS, there exists real property commonly known as part of 2404 Ridge Avenue (the "Subject Property"), legally described in Exhibit A, attached hereto and incorporated herein by reference, located in the City; and

WHEREAS, the City has exercised a prescriptive easement to enter an alley portion, approximately 320 square feet, of the Subject Property in order to complete garbage and recycling pickup; and

WHEREAS, the City has tried multiple methods of acquiring this alley portion of the Subject Property, including having a survey and appraisal performed and offering to purchase this portion of the Subject Property from the property owner; and

WHEREAS, due to a conflict with the owner, continued use of the alley portion of the Subject Property by the City may no longer be feasible; and

WHEREAS, the City needs this approximately 320 square foot alley portion of the Subject Property in order to complete garbage and recycling pickup; and

WHEREAS, this approximately 320 square foot portion of the Subject Property is unimproved and causing runoff onto neighboring properties and it is necessary for the City to acquire this portion of the Subject Property in order to grade and improve it; and

WHEREAS, the acquisition of 320 square feet of vacant land on the Subject Property, as depicted in Exhibit B, attached hereto and incorporated by reference, for redevelopment requires the exercise of powers and performance of functions relating to the government and affairs of the City,

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF EVANSTON, COOK COUNTY, ILLINOIS, THAT:

SECTION 1: The foregoing recitals are found as fact and incorporated herein by reference.

SECTION 2: The City Council hereby determines that acquisition of the Subject Property for redevelopment by the City is a public purpose.

SECTION 3: Pursuant to the authority vested in the City Council through the statutes of the State of Illinois and the home rule authority and ordinances of the City, the City Council hereby determines that it is necessary and desirable that the City acquire title to and possession of the Subject Property, and that said acquisition is necessary and convenient to achieve the public purpose of redevelopment.

SECTION 4: The City Manager is hereby authorized, empowered and directed to negotiate personally or through his designee(s) for and on behalf of the City with the owner or owners of the Subject Property for the purchase thereof by the City.

SECTION 5: In the event that the City Manager or his agents are unable to agree with the owner of the Subject Property as to the compensation to be paid therefore, then fee simple title to and possession of the Subject Property shall be acquired by the City through condemnation and the City's Law Department is hereby authorized, empowered and directed to institute proceedings in any court of competent jurisdiction to acquire fee simple title to and possession of the Subject Property for the City in accordance with the eminent domain laws of the State of Illinois and also pursuant to its home rule authority and ordinances.

SECTION 6: This resolution and each of its terms shall be the effective legislative act of a home rule municipality without regard to whether such resolution should: **(a)** contain terms contrary to the terms of the current or subsequent non-preemptive state law; or **(b)** legislative in a manner or regarding a matter not delegated to municipalities by Illinois law. It is the intent of the City Council that, to the extent that the terms of this resolution should be inconsistent with non-preemptive Illinois law, said terms shall supersede said Illinois law to the extent of said inconsistency

SECTION 7: If any provision of this resolution or application thereof to any person or circumstance is ruled unconstitutional or otherwise invalid, such invalidity shall not affect other provisions or applications of this resolution that can be given effect without the invalid application or provision, and each invalid provision or invalid application of this resolution is severable.

SECTION 8: This resolution shall be in full force and effect from and after its passage, approval, and publication in the manner provided by law.

SECTION 9: The findings and recitals herein are declared to be prima facie evidence of the law of the City and shall be received in evidence as provided by the Illinois Compiled Statutes and the courts of the State of Illinois.

Daniel Biss, Mayor

Attest:

Approved as to form:

Stephanie Mendoza, City Clerk

Nicholas E. Cummings, Corporation
Counsel

Adopted: _____, 2022

EXHIBIT A**Legal Description**

ALL THAT PART OF THE SOUTH 8 RODS OF THE NORTH HALF OF THE NORTH HALF OF THE SOUTHWEST QUARTER LYING WEST OF RIDGE AVENUE IN SECTION 7, TOWNSHIP 41 NORTH, RANGE 14, EAST OF THE THIRD PRINCIPAL MERIDIAN, (EXCEPT THE WEST 1038.5 FEET THEREOF MEASURED FROM THE WEST LINE OF SECTION 7 BOUNDED AND DESCRIBED AS FOLLOWS:

BEGINNING AT THE NORTHWEST CORNER OF LOT 39 IN R. CLARENCE BROWN'S EVANSTON COMMUNITY GOLF CLUB SUBDIVISION, RECORDED APRIL 7, 1922 AS DOCUMENT NO. 7455989, SAID NORTHWEST CORNER BEING ALSO ON THE SOUTH LINE OF THE SOUTH 8 RODS OF THE NORTH HALF OF THE NORTH HALF OF THE SOUTHWEST QUARTER OF SAID SECTION 7; THENCE SOUTH 89 DEGREES 52 MINUTES 51 SECONDS WEST (WITH THE BASIS OF BEARING BEING ASSUMED) ALONG THE SOUTH LINE OF THE SOUTH 8 RODS OF THE NORTH HALF OF THE NORTH HALF OF THE SOUTHWEST QUARTER OF SECTION 7, SAID SOUTH LINE BEING ALSO THE NORTH LINE OF A 10 FOOT ALLEY AS ESTABLISHED BY R. CLARENCE BROWN'S EVANSTON COMMUNITY GOLF CLUB SUBDIVISION, A DISTANCE OF 53.02 FEET TO THE EAST LINE OF THE WEST 1038.5 FEET OF THE NORTH HALF OF THE NORTH HALF OF THE SOUTHWEST QUARTER OF SAID SECTION 7, AS MEASURED FROM THE WEST LINE OF SECTION 7; THENCE NORTH 00 DEGREES 09 MINUTES 57 SECONDS WEST, ALONG SAID EAST LINE OF THE WEST 1038.5 FEET OF THE NORTH HALF OF THE NORTH HALF OF THE SOUTHWEST QUARTER OF SECTION 7, TOWNSHIP 41 NORTH, RANGE 14 EAST, AS MEASURED FROM THE WEST LINE OF SECTION 7, A DISTANCE OF 6.00 FEET TO A LINE 6.00 FT NORTH OF AND PARALLEL WITH THE SOUTH LINE OF THE SOUTH 8 RODS OF THE NORTH HALF OF THE NORTH HALF OF THE SOUTHWEST QUARTER OF SAID SECTION 7; THENCE NORTH 89 DEGREES 52 MINUTES 51 SECONDS EAST, ALONG SAID LINE 6.00 FT NORTH OF AND PARALLEL WITH THE SOUTH LINE OF THE SOUTH 8 RODS OF THE NORTH HALF OF THE NORTH HALF OF THE SOUTHWEST QUARTER OF SECTION 7, A DISTANCE OF 54.75 FEET TO THE NORTHEASTERLY EXTENSION OF THE WEST LINE OF LOT 39 IN SAID R. CLARENCE BROWN'S EVANSTON COMMUNITY GOLF CLUB SUBDIVISION; THENCE SOUTH 15 DEGREES 55 MINUTES 12 SECONDS WEST ALONG SAID NORTHEASTERLY EXTENSION OF THE WEST LINE OF LOT 39, A DISTANCE OF 6.24 FEET TO THE POINT OF BEGINNING, IN COOK COUNTY, ILLINOIS.

PART OF PIN: 11-07-108-004-0000

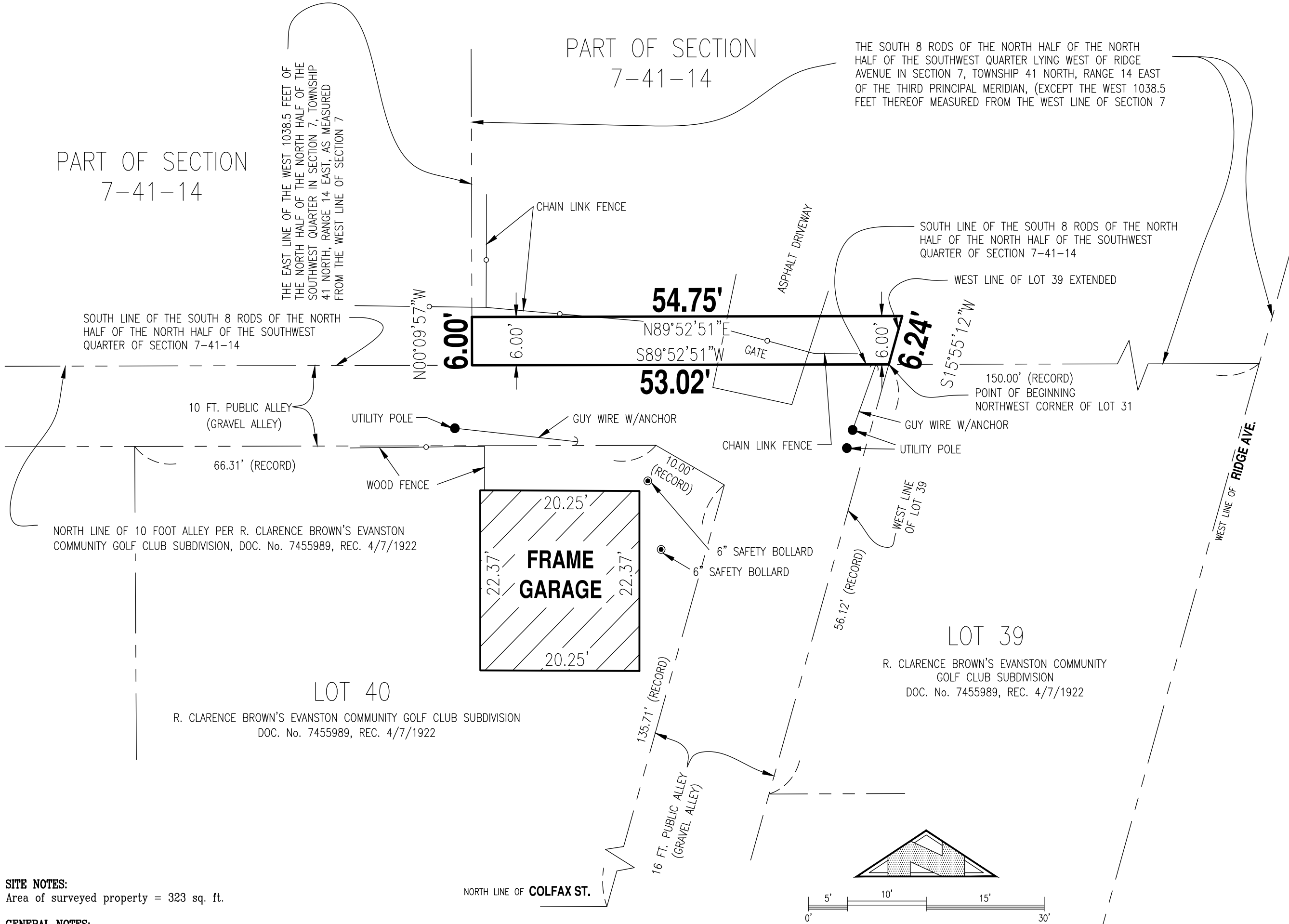
COMMONLY KNOWN As: Part of 2404 Ridge Avenue, Evanston, Illinois.

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EXHIBIT B

PLAT of SURVEY

LEGAL DESCRIPTION: ALL THAT PART OF THE SOUTH 8 RODS OF THE NORTH HALF OF THE NORTH HALF OF THE SOUTHWEST QUARTER LYING WEST OF RIDGE AVENUE IN SECTION 7, TOWNSHIP 41 NORTH, RANGE 14, EAST OF THE THIRD PRINCIPAL MERIDIAN, (EXCEPT THE WEST 1038.5 FEET THEREOF MEASURED FROM THE WEST LINE OF SECTION 7 BOUNDED AND DESCRIBED AS FOLLOWS:
BEGINNING AT THE NORTHWEST CORNER OF LOT 39 IN R. CLARENCE BROWN'S EVANSTON COMMUNITY GOLF CLUB SUBDIVISION, RECORDED APRIL 7, 1922 AS DOCUMENT NO. 7455989, SAID NORTHWEST CORNER BEING ALSO ON THE SOUTH LINE OF THE SOUTH 8 RODS OF THE NORTH HALF OF THE NORTH HALF OF THE SOUTHWEST QUARTER OF SAID SECTION 7; THENCE SOUTH 89 DEGREES 52 MINUTES 51 SECONDS WEST (WITH THE BASIS OF BEARING BEING ASSUMED) ALONG THE SOUTH LINE OF THE SOUTH 8 RODS OF THE NORTH HALF OF THE NORTH HALF OF THE SOUTHWEST QUARTER OF SECTION 7, SAID SOUTH LINE BEING ALSO THE NORTH LINE OF A 10 FOOT ALLEY AS ESTABLISHED BY R. CLARENCE BROWN'S EVANSTON COMMUNITY GOLF CLUB SUBDIVISION, A DISTANCE OF 53.02 FEET TO THE EAST LINE OF THE WEST 1038.5 FEET OF THE NORTH HALF OF THE NORTH HALF OF THE SOUTHWEST QUARTER OF SAID SECTION 7, AS MEASURED FROM THE WEST LINE OF SECTION 7; THENCE NORTH 00 DEGREES 09 MINUTES 57 SECONDS WEST, ALONG SAID EAST LINE OF THE WEST 1038.5 FEET OF THE NORTH HALF OF THE NORTH HALF OF THE SOUTHWEST QUARTER OF SECTION 7, TOWNSHIP 41 NORTH, RANGE 14 EAST, AS MEASURED FROM THE WEST LINE OF SECTION 7, A DISTANCE OF 6.00 FEET TO A LINE 6.00 FT NORTH OF AND PARALLEL WITH THE SOUTH LINE OF THE SOUTH 8 RODS OF THE NORTH HALF OF THE NORTH HALF OF THE SOUTHWEST QUARTER OF SAID SECTION 7; THENCE NORTH 89 DEGREES 52 MINUTES 51 SECONDS EAST, ALONG SAID LINE 6.00 FT NORTH OF AND PARALLEL WITH THE SOUTH LINE OF THE SOUTH 8 RODS OF THE NORTH HALF OF THE NORTH HALF OF THE SOUTHWEST QUARTER OF SECTION 7, A DISTANCE OF 54.75 FEET TO THE NORTHEASTERLY EXTENSION OF THE WEST LINE OF LOT 39 IN SAID R. CLARENCE BROWN'S EVANSTON COMMUNITY GOLF CLUB SUBDIVISION; THENCE SOUTH 15 DEGREES 55 MINUTES 12 SECONDS WEST ALONG SAID NORTHEASTERLY EXTENSION OF THE WEST LINE OF LOT 39, A DISTANCE OF 6.24 FEET TO THE POINT OF BEGINNING, IN COOK COUNTY, ILLINOIS.
COMMONLY KNOWN AS: Part of 2404 RIDGE AVENUE, EVANSTON, ILLINOIS.



SITE NOTES:
Area of surveyed property = 323 sq. ft.

GENERAL NOTES:
All information provided to the surveyor is shown or noted hereon.
No Title Report was supplied for this survey

The legal description on this plat was prepared to us per the client's instructions and should be compared to your Deed, Abstract or Certificate of Title.
This plat and the legal description shown hereon does not determine, imply or guarantee ownership.

Underground utilities are not shown hereon.

Prior to excavation call
J.U.L.I.E. at 811 or 800-892-0123

All building restrictions, building lines and easements may or may not be shown. Check your Deed, Abstract, Title Report, and local ordinances. No responsibility is assumed by the surveyor.

Compare all points before building by same and report any discrepancy at once.

Dimensions are shown in feet and decimal parts thereof. No dimension is to be assumed by scaling.

B.H. SUHR & COMPANY, INC.	
SURVEYORS ESTABLISHED 1911	
450 SKOKIE BLVD. SUITE 105, NORTHBROOK, ILLINOIS, 60062	
TEL. (847) 864-6315 / FAX (847) 864-9341	
E-MAIL: SURVEYOR@BHSUHR.COM	
LOCATION 2404 Ridge Ave.	SURVEY DATE, November 11 20 22
ORDER No. 22-151	ORDERED BY: Neal Reeves
DRAFTED © 2021 B. H. Suhr & Company, Inc. All rights reserved.	

FIELD MEASUREMENTS COMPLETED November 11 20 22

STATE OF ILLINOIS }
COUNTY OF COOK } ss.

This professional service conforms to the current Illinois Minimum Standards for a boundary survey.

By Michael E. Farrell Dated November 23 20 22
Michael E. Farrell
Illinois Professional Land Surveyor No. 035-002639
License Expiration Date 11/30/22





Memorandum

To: Honorable Mayor and Members of the City Council
From: Ike Ogbo, Health & Human Services Director
Subject: Ordinance 2-O-23, Amending the City Code, "Creating Title 12 "Consumer Protections" Chapter 1, Cashless Establishments Prohibited.
Date: January 23, 2023

Recommended Action:

The Human Services Committee requests City Council adoption of Ordinance 2-O-23, Amending the City Code, "Creating Title 12 "Consumer Protections" Chapter 1, "Cashless Establishments Prohibited."

Funding Source:

Council Action:

For Action

Summary:

Ordinance 2-O-23 makes it unlawful to have a cashless establishment in Evanston. The creation of Ordinance 2-O-23 is to ascertain that community members without bank accounts and debit or credit cards have the same access to goods and services at food and retail establishments as other community members with bank/credit cards. The Ordinance makes it acceptable to accept cash at the aforementioned establishments and is punishable by fines for establishments that refuse to accept payment in the form of cash.

The Ordinance is oriented to ensure equal treatment of all shoppers in Evanston and establishes that no community member should be denied access to goods, services, and basic needs for not having a debit/credit card or due to a faulty payment device. In addition, Ordinance 2-O-23 stipulates that violations be reported to 311 for enforcement.

Legislative History:

Under the Constitution, as a home rule municipality, the City of Evanston "may exercise and perform concurrently with the State any power or function of a home rule unit to the extent that the General Assembly by law does not specifically limit the concurrent exercise or specifically

declare the State's exercise to be exclusive." Ill. Const.1970, art. VII, § 6(i). The court has determined that when deciding whether a home rule unit may legislate in a specific area, the "[p]owers and functions of home rule units shall be construed liberally." Ill. Const.1970, art. VII, § 6(m). The only limits on a municipality's autonomy are those imposed by the Illinois Constitution or by the Illinois General Assembly exercising its authority to preempt municipalities in specific instances. City of Wheaton v. Loerop, 399 Ill. App. 3d 433, 434 (2d Dist. 2010).

There are several large municipalities that have already enacted ordinances banning cashless establishments. On October 1, 2019, Philadelphia, PA, was the first major city to enact an ordinance banning cashless establishments. Soon thereafter, New York City, San Francisco, and New Jersey enacted similar legislation. In 1978, Massachusetts, as a state, began requiring establishments to accept cash when tendered.

In Illinois, HB5255 was filed on February 14, 2020, providing that it is an unlawful practice for a person selling or offering for sale goods or services at retail to refuse to accept cash from a consumer as a form of payment. However, the bill did not pass and ended in the house on January 13, 2021, Session Sine Die. Therefore the City of Evanston is not preempted from passing this ordinance.

Ordinance 2-O-23 was reviewed at the December 5, 2022, Human Services Committee meeting as Ordinance 124-O-22 and approved to forward to the City Council for adoption.

Ordinance 2-O-23 was introduced at the January 9, 2023, City Council meeting.

Attachments:

[Ordinance 2-O-23 Creating Title 12 of the Code Consumer Protections](#)

1/9/2023

2-O-23

AN ORDINANCE

**Amending the City Code, Creating Title 12, "Consumer Protections",
Chapter 1 " Cashless Establishments Prohibited"**

WHEREAS, the City of Evanston strives to ensure equity among community members; and

WHEREAS, it is necessary to ensure that community members without bank accounts, debit or credit cards have the same access to goods and services at food and retail establishments as community members with bank accounts, debits and credit cards; and

WHEREAS, no community member should be denied access to goods, services and basic needs for not having a debit/credit card or due to a payment device malfunctioning; and

NOW BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF EVANSTON, COOK COUNTY, ILLINOIS, THAT:

SECTION 1: Title 12, "Consumer Protections", Chapter 1, "Cashless Establishments Prohibited" of the Evanston City Code of 2012 ("City Code"), is hereby created as follows:

TITLE 12 - CONSUMER PROTECTIONS

CHAPTER 1 - CASHLESS ESTABLISHMENTS PROHIBITED.

12-1-1. - DEFINITIONS.

As used in this Chapter the following terms mean:

<u>CASH:</u>	<u>United States coins and currency, including federal reserve notes. Cash does not include foreign currency; any paper instrument other than a federal reserve note, including, but not limited to, any check, bond, or promissory note; or any foreign metal coin.</u>
<u>CONSUMER COMMODITY:</u>	<u>any article, good, merchandise, product or commodity of any kind or class produced, distributed or offered for retail sale for consumption by individuals, or for personal, household or family purposes.</u>
<u>FOOD STORE:</u>	<u>an establishment which gives or offers for sale food or beverages to the public for consumption or use on or off the premises, or on or off a pushcart, stand or vehicle.</u>
<u>RETAIL ESTABLISHMENT:</u>	<u>an establishment wherein consumer commodities are sold, displayed or offered for sale, or where services are provided to consumers at retail. This definition does not include banks or trust companies as those terms are defined in section 2 of article 1 of the banking law.</u>

12-1-2. – ENFORCEMENT AND PENALTIES.

- (A) It shall be unlawful for a food store or a retail establishment to refuse to accept payment in cash from consumers, provided that such food store or retail establishment may refuse to accept payment:
1. In cash bills denominated above \$20; or
 2. In cash for any telephone, mail, or internet-based transaction, unless the payment for such transaction takes place on the premises of such food store or retail establishment.
- (B) No food store or retail establishment shall charge a higher price for the same consumer commodity to a consumer who pays in cash than to a consumer who pays for such commodity through a cash-less transaction.
- (C) A food store or retail establishment that violates this section is liable for a civil penalty of not more than \$1000 for the first violation and a civil penalty of not more than \$1500 for each subsequent violation, consumers may report any violation to 311. Disputed cases shall be heard by an Administrative Hearing Officer in accordance with applicable provisions in Title 11 of this code.
- (D) This subchapter shall not apply to a food store or retail establishment that provides a device on premises that converts cash, without charging a fee or

requiring a minimum deposit amount greater than one dollar, into a prepaid card that allows a consumer to complete a transaction at such food store or retail establishment.

1. Upon request, such device shall provide each consumer with a receipt indicating the amount of cash such consumer deposited onto the prepaid card.

2. Cash deposits onto such a prepaid card shall not be subject to an expiration date and there shall be no limit on the number of transactions that may be completed on such prepaid card.

3. In the event that such device malfunctions, the food store or retail establishment where such device is located shall accept payment in cash from consumers throughout the time period in which such device does not function in accordance with the standards set forth in this subchapter.

4. Such food store or retail establishment shall place a conspicuous sign on or immediately adjacent to such device indicating that such food store or retail establishment is required by law to accept cash if such device malfunctions, and that consumers may report any violation to 311. The department may establish by rule additional requirements relating to such signs and the display of such signs.

SECTION 2: All ordinances or parts of ordinances in conflict herewith are hereby repealed.

SECTION 3: If any provision of this Ordinance or application thereof to any person or circumstance is held unconstitutional or otherwise invalid, such invalidity shall not affect other provisions or applications of this Ordinance that can be given effect without the invalid application or provision, and each invalid application of this Ordinance is severable.

SECTION 4: The findings and recitals contained herein are declared to be prima facie evidence of the law of the City and shall be received in evidence as provided by the Illinois Compiled Statutes and the courts of the State of Illinois.

SECTION 6: This Ordinance shall be in full force and effect after its passage, approval, and publication in the manner provided by law.

2-O-23

Introduced: _____, 2023

Approved:

Adopted: _____, 2023

_____, 2023

Daniel Biss, Mayor

Attest:

Approved as to form:

Stephanie Mendoza, City Clerk

Nicholas E. Cummings, Corporation
Counsel

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