

73-O-20

AN ORDINANCE

**Amending Title 2, Chapter 7 of the Evanston City Code,
“Plan Commission”**

**NOW BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF
EVANSTON, COOK COUNTY, ILLINOIS, THAT:**

SECTION 1: City Code Title 2, Chapter 7, Section 5, Subsection 2
“Procedure and Organization” of the Evanston City Code of 2012, as amended (“City
Code”), is hereby amended and shall read as follows:

2-7-5-2. - PROCEDURE AND ORGANIZATION.

The Plan Commission shall:

- (A) At its December meeting, elect a chairman to serve for the following calendar year with eligibility for re-election.
- (B) Elect in December a vice-chairman to act whenever the chairman is absent or unable to serve.
- (C) Elect such associate members of the Plan Commission as are deemed necessary to carry out the Commission's duties and responsibilities. Such associate members shall serve for a period of one year with eligibility for re-election, but shall have no vote.
- (D) Establish its own rules of procedure that do not conflict with Section 2-7-5 of the City Code.
- (E) Hold a meeting of the Commission monthly, unless specifically directed otherwise by the chairman.
- (F) Establish such subcommittees ~~of regular and associate members~~ as it deems necessary.
- (G) Prepare an annual report for presentation to the City Council. Such report may: (1) incorporate comments on the adequacy of the Comprehensive General Plan, the zoning ordinance and the capital improvements program as instruments

of long-term development policy, (2) summarize the actions of the Plan Commission during the calendar year, and (3) outline the program of the Plan Commission for the following year, indicating joint programs to be carried out in cooperation with the Planning Department, other staff needs, and anticipated requests for funds from the City Council.

- (H) Adopt such other rules of procedure deemed necessary to conduct meetings and public hearings and to carry out its duties, following Roberts' Rules of Order in situations not covered by adopted rules.

SECTION 2: City Code Title 2, Chapter 7, Section 6, Subsection 1

“Organization” of the Evanston City Code of 2012, as amended (“City Code”), is hereby amended and shall read as follows:

2-7-6-1. - ORGANIZATION.

The organization, assignment of duties and general supervision of the activities and work of the Planning and Zoning Division shall be determined by the City Manager in conjunction with the Director of Community and Economic Development, and the employment of special planning consultants shall be determined by the City Council.

SECTION 4: City Code Title 2, Chapter 7, Section 6, Subsection 2

“Planning and Zoning Division Manager” of the Evanston City Code of 2012, as amended (“City Code”), is hereby amended and shall read as follows:

2-7-6-2. - PLANNING AND ZONING DIVISION MANAGER.

The head of the Planning and Zoning Division shall be appointed by the City Manager and shall be known as the Division Manager. The Division Manager shall be responsible to the Director of Community and Economic Development, and shall have the following duties and responsibilities.

- (A) To prepare in cooperation with the Plan Commission and within the policy framework established by the Plan Commission, a Comprehensive General Plan or amendments to an existing Plan, for the present and future development or redevelopment to the City.
- (B) To undertake research studies necessary to the preparation, modification and implementation of the Comprehensive General Plan or parts thereof.
- (C) To prepare and recommend, and to assist other executive departments of the City in the development of specific plans and programs of capital improvements,

and to help insure that such plans and programs will be integrated into the Comprehensive General Plan.

- (D) To participate with the City Manager and other department heads in the annual revision of the capital improvements program for review by the Plan Commission and the City Council as a part of the annual budget formulation process of the City
- (E) To serve as secretary to the Plan Commission, to keep all records of said Plan Commission, and to provide such staff services as may be necessary to assist said Plan Commission in carrying out its duties.
- (F) To undertake research studies and to develop plans and programs and make recommendations for community or area renewal, including such plans for conservation, rehabilitation or redevelopment as may be authorized by the City Council.
- (G) To serve as liaison between the City administration and the Plan Commission, and professional consultants retained by the City to undertake general or specific studies related to the preparation, modification or implementation of the Comprehensive General Plan.
- (H) To review zoning, subdivision and related ordinances prior to adoption by the City Council.
- (I) To establish close working relationships with the administrative officers of other local governmental jurisdictions so that plans of all agencies for the development or redevelopment of the community will be coordinated.
- (J) To plan, organize and put into effect sound programs of public education concerning the long range development of the community after general review by the City Manager and the Plan Commission.

SECTION 4: City Code Title 2, Chapter 7, Section 7 “Funds for Planning”

of the Evanston City Code of 2012, as amended (“City Code”), is hereby amended and shall read as follows:

SECTION 2-7-7. – FUNDS FOR PLANNING.

The City may appropriate from any funds under its control such sums as the corporate authorities may deem proper for the maintenance and operation of the Plan Commission and Planning and Zoning Division, including the salaries of all paid members and employees; the development of a planning program, and the preparation

of regulations, projects and programs pertinent to the development, redevelopment and renewal of the City.

The City may accept, receive and expend funds, grants and services from the Federal Government or its agencies, the State of Illinois or its agencies, the Chicago Metropolitan Agency for Planning ~~Northeastern Illinois Planning Commission~~, other regional or local governments or their agencies or from private persons or corporations or foundations for planning purposes generally or for planning specific projects.

SECTION 5: City Code Title 2, Chapter 7, "Plan Commission and Planning Department" of the Evanston City Code of 2012, as amended ("City Code"), is hereby amended to remove the 1986 Comprehensive General Plan on file and replace it with the 2000 Comprehensive General Plan (Exhibit A):

SECTION 6: All ordinances or parts of ordinances in conflict herewith are hereby repealed.

SECTION 7: This ordinance must be in full force and effect after its passage, approval, and publication in a manner provided by law.

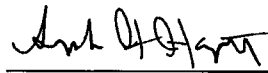
SECTION 8: If any provision of this ordinance or application thereof to any person or circumstance is held unconstitutional or otherwise invalid, such invalidity must not affect other provisions or applications of this ordinance that can be given effect without the invalid application or provision, and each invalid provision or invalid application of this ordinance is severable.

Introduced: July 13th, 2020

Approved:

Adopted: July 27th, 2020

August 4, 2020



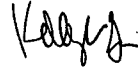
Stephen H. Hagerty, Mayor

Attest:

Approved as to form:



Devon Reid, City Clerk



Kelley A. Gandurski, Corporation Counsel

Exhibit A

2000 Comprehensive General Plan