

3/12/2020
3/16/2020

47-O-20

AN ORDINANCE

**Amending Title 4, Chapter 14, Section 1 of the Evanston City Code,
"Design and Project Review Committee"**

**NOW BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF
EVANSTON, COOK COUNTY, ILLINOIS, THAT:**

SECTION 1: City Code Title 4, Chapter 14, Section 1, Subsection 1
"Appointment, Composition, Terms" of the Evanston City Code of 2012, as amended
("City Code"), is hereby amended and shall read as follows:

4-14-1-1. - DESIGN AND PROJECT REVIEW COMMITTEE.

(A) *Membership.* The membership of the Design and Project Review Committee is composed of two (2) groups: (1) voting members; and (2) advisory members. Voting members shall be the only class of members entitled to vote on any matter put before the Design and Project Review Committee. Advisory members shall provide the Design and Project Review Committee with insight related to their area of expertise as the Committee as a whole discusses each matter. In the case of City Staff, the named member may designate a department member to attend in his/her stead. The following are the list of members:

Voting members:

1. Representative from City Manager's Office/Economic Development Division;
2. Director of Community Development;
3. Director of Public Works Agency or Representative;
4. City Engineer;
5. Representative from the Fire Department;
6. Planning and Zoning ~~Manager~~ Administrator;

7. Representatives from the Planning and Zoning Division (2); Zoning Planner or Development Planner;
8. Manager of Building and Inspection Services;
- ~~9. Neighborhood and Land Use Planner;~~
- ~~109.~~ Representative from the Public Works Agency, Water Production Bureau Division of Distribution Sewer;
- ~~110.~~ Civil Engineer/Storm Water Management;
- ~~121.~~ Transportation and Mobility Coordinator;
- ~~1312.~~ Sustainability Coordinator.

Advisory members Non-Voting Committee Advisors:

1. Traffic Engineer;
- ~~2. Cultural Arts Coordinator;~~
- ~~3. Historic Preservation;~~
- ~~4. Commercial Plan Reviewer;~~
- ~~52.~~ Representative from Administrative Services/Parking Services Manager;
- ~~63.~~ Housing and Grants Administrator;
- ~~74.~~ Representative from the Director of Parks, Recreation and Community Services Department;
- ~~85.~~ Representative from the Police Department;
- ~~96.~~ Certified arborist from the Public Works Agency Assistant Director of Public Works/Forestry;
- ~~107.~~ Representative from the Health Department; and
- ~~118.~~ An architect or urban designer who is employed in Evanston or is a resident of Evanston and appointed by the Mayor with the advice and consent of the City Council. Said mayoral appointment shall be for a term of no longer than two (2) years.

(B) *Officers.*

1. The officers of the Committee shall consist of the Chair, Vice-Chair and Secretary.
 2. The Director of Community Development shall preside as the Chair of the Committee.
 3. The Planning and Zoning Manager ~~Administrator~~ shall serve as the Vice-Chair of the Committee.
 4. Staff from the Planning and Zoning Division ~~The Neighborhood and Land Use Planner~~ shall serve as the Secretary of the Committee.
 5. The Chair, or his/her designee, shall supervise the Committee and shall preside at all Committee meetings.
 6. The Vice-Chair, in the absence of the Chair, shall perform all duties and exercise all powers of the Chair.
 7. The Secretary shall:
 - a. Be custodian of the active files of the Committee and keep all of the records.
 - b. Conduct the correspondence of the Committee.
 - c. Promptly prepare and distribute a meeting agenda in consultation with the Chair. The rules shall be reviewed regularly and monitored to ensure consistency with the policies and priorities of the City Council.
 - d. Record the names and addresses of all persons appearing before the Committee.
 - e. Keep records of the Committee's official actions and prepare meetings.
 - f. Record each member's vote for every question, whether or not each member was present for the vote, and if a member abstained from voting for a particular question.
 - g. Perform such additional duties as may be requested by the Chair or Committee.
- (C) *Voting.* Voting privileges are extended to voting members listed under Section 14-4-1-1(A). Advisory members shall abstain from voting.

~~(D) Quorum. A quorum shall consist of the Director of Community Development or his/her designee, one (1) other representative from the Department of Community Development, a representative from the Public Works Agency, and two (2) additional voting members as listed under Subsection 14-4-1-1(A) and shall be required in order to conduct any official Committee business.~~

~~(D)~~(E) *Objective.* Such a review will bring together staff from various departments to meet with developers to help resolve any site or appearance problems and more directly communicate the City's requirements. By identifying the applicable codes and ordinances through this process, costly delays from oversights or incomplete applications may be avoided. In such joint meetings, there is opportunity for exchange between all affected parties which should improve communications and also provide the developer with professional expertise in site and building design. The resulting design should also promote efficiency and economy in providing any necessary City services. Beyond the specific improvements to the site itself, design and project review should help reduce adverse impact, promote harmony of development with its surroundings and maintain property values.

SECTION 2: All ordinances or parts of ordinances in conflict herewith are hereby repealed.

SECTION 3: This ordinance must be in full force and effect after its passage, approval, and publication in a manner provided by law.

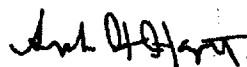
SECTION 4: If any provision of this ordinance or application thereof to any person or circumstance is held unconstitutional or otherwise invalid, such invalidity must not affect other provisions or applications of this ordinance that can be given effect without the invalid application or provision, and each invalid provision or invalid application of this ordinance is severable.

Introduced: April 13, 2020, 2020

Approved:

Adopted: April 27, 2020, 2020

April 30, 2020



Stephen H. Hagerty, Mayor

Attest:

Eduardo Gomez

~~Devon Reid, City Clerk~~

Eduardo Gomez, Deputy City Clerk

Approved as to form:

Kelley

Kelley A. Gandurski, Corporation Counsel