

**93-O-17**

**AN ORDINANCE**

**Amending Various Sections of Title 4, Chapter 14,  
“Design and Project Review (DAPR)”**

**NOW BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF  
EVANSTON, COOK COUNTY, ILLINOIS:**

**SECTION 1:** City Code Section 4-14-1(A), “Membership,” of the Evanston City Code of 2012, as amended, is hereby further amended to read as follows:

**(A) *Membership.*** The membership of the Design and Project Review Committee is composed of two (2) groups: (1) voting members; and (2) advisory members. Voting members shall be the only class of members entitled to vote on any matter put before the Design and Project Review Committee. Advisory members shall provide the Design and Project Review Committee with insight related to their area of expertise as the Committee as a whole discusses each matter. In the case of City Staff, the named member may designate a department member to attend in his/her stead. The following are the list of members:

Voting members:

1. Representative from City Manager's Office/Economic Development Division;
2. Director of Community Development;
3. Director of Public Works Agency or Representative;
4. City Engineer;
5. Representative from the Fire Department;
6. Planning and Zoning Administrator;
7. Zoning Planner or Development Planner
8. Manager of Building and Inspection Services;
9. Neighborhood and Land Use Planner;
10. Representative from the Public Works Agency, Division of Distribution\Sewer;
11. Civil Engineer/Storm water Management
12. Transportation & Mobility Coordinator
13. Sustainability Coordinator

Advisory members:

1. Traffic Engineer;
2. Cultural Arts Coordinator;
3. Historic Preservation
4. Commercial Plan Reviewer;
5. Representative from Administrative Services/Parking Services Manager;
6. Housing and Grants Administrator;
7. Director of Parks, Recreation and Community Services;
8. Representative from the Police Department;
9. Assistant Director of Public Works/Forestry
10. Representative from the Health Department; and
11. An architect or urban designer who is employed in Evanston or is a resident of Evanston and appointed by the Mayor with the advice and consent of the City Council. Said mayoral appointment shall be for [a] term of no longer than two (2) years.

**SECTION 2:** Section 4-14-1(D), "Quorum," of the Evanston City Code of 2012, as amended, is hereby further amended to read as follows:

- (D) *Quorum.*** A quorum shall consist of the Director of Community Development or his/her designee, one (1) other representative from the Department of Community Development, a representative from the Public Works Agency, and two (2) additional voting members as listed under Section 14-4-1-1(A) and shall be required in order to conduct any official Committee business.

**SECTION 3:** Section 4-14-9, "Appeals," of the Evanston City Code of 2012, as amended, is hereby further amended to read as follows:

**4-14-9. - APPEALS.**

Except for appeals related to sign variation decisions, and Unified Business Center decisions any final Design and Project Review decision may be appealed to the Planning and Development Committee for additional consideration, modification, reversal or affirmation by the Committee upon appeal by the applicant. Such appeal shall be filed with the Committee within fifteen (15) business days of the decision by the Director of Community Development, or his/her designee, and the Committee shall consider and decide said appeal within thirty (30) business days thereafter.

**SECTION 4:** The findings and recitals contained herein are declared to be prima facie evidence of the law of the City and shall be received in evidence as provided by the Illinois Compiled Statutes and the courts of the State of Illinois.

**SECTION 5:** All ordinances or parts of ordinances in conflict herewith are hereby repealed.

**SECTION 6:** This ordinance shall be in full force and effect from and after its passage, approval and publication in the manner provided by law.

**SECTION 7:** If any provision of this ordinance or application thereof to any person or circumstance is ruled unconstitutional or otherwise invalid, such invalidity shall not affect other provisions or applications of this ordinance that can be given effect without the invalid application or provision, and each invalid provision or invalid application of this ordinance is severable.

Introduced: September 29, 2017

Adopted: October 9, 2017

Approved:

October 16, 2017

Stephen H. Hagerty  
Stephen H. Hagerty, Mayor

Attest:   
Devon Reid, City Clerk

Approved as to form:  
W. Grant Farraf  
W. Grant Farraf, Corporation Counsel