

**54-O-14**

**AN ORDINANCE**

**Establishing the Board of Animal Control**

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF  
THE CITY OF EVANSTON, COOK COUNTY, ILLINOIS, THAT:**

**SECTION 1: BOARD ESTABLISHMENT & COMPOSITION:**

The Mayor, with the approval of the City Council, shall appoint seven (7) persons who shall constitute and be known as the Board of Animal Control. The Board members shall include 2 City Council members; 1 member of the Volunteer Animal Organization ("VAO"); and 4 members at large that are residents of the City of Evanston. The Chief Animal Warden shall serve as a staff liaison to the Board.

**SECTION 2: ORGANIZATION:**

The Board shall annually, on the first meeting of the year, elect a Chair and Vice Chair. Each Board member shall serve a three (3) year term until his or her successor is appointed and qualified. At the discretion of the Mayor, each Board member may be reappointed for one (1) additional term.

The Board shall select from its membership a Chair and Vice Chair on an annual basis. Such selection shall occur at the first meeting of the calendar year. Persons so selected shall serve for terms of one (1) year and may be reelected. The Board shall adopt rules for the conduct of its meetings and keep written minutes. All Board meetings shall be held in accordance with the Illinois Open Meetings Act (5 ILCS 120/1 *et seq.*, as amended) and all records kept in accordance with the Illinois Freedom of Information Act (5 ILCS 140/1 *et seq.*, as amended). The Board shall meet four (4) times per year on a quarterly basis and at the call of the Chair.

Four (4) members shall constitute a quorum. No meetings shall be conducted and no actions shall be taken without a quorum present. The members of the Board shall serve without compensation.

**SECTION 3: POWERS AND DUTIES:**

In carrying out its responsibilities and in meeting the purposes of the Board, the Board shall set priorities related to issues regarding animal control and the City animal shelter in the City of Evanston.

The Board shall have the following specific powers and duties:

A. The Board shall review, provide feedback and suggested revisions and approve the City's Animal Control Policy (the "Policy") and any amendments thereto.

B. Fundraising efforts for the Animal Shelter Fund will be organized and coordinated by the Board.

C. The Board shall discuss the implementation of the Policy and review monthly reports provided by the VAO and the Chief Animal Warden.

The monthly report shall address issues such as a total number of dogs and cats received by the shelter, time period of evaluation completion, vaccination date, spay/neuter date, and disposition (adoption, foster home, transfer to rescue, euthanasia). The report should also update efforts on existing dogs, to include total length of time at the shelter and efforts towards a final disposition. Lastly, the report shall include any procedural concerns, facility issues, kennel enrichment efforts, and volunteer training.

Members shall review issues that arise out of the implementation of the Policy and suggest options to fix the subject issue or concern raised to the Chief Animal Warden.

D. The Board may explore and conduct public relations efforts in coordination with the Chief Animal Warden.

E. The Board will provide input and recommendations to the City regarding issues animal control. The Board will work to determine the appropriate VAO to work with the City at the shelter.

**SECTION 4:** All ordinances or parts of ordinances in conflict herewith are hereby repealed.

**SECTION 5:** If any provision of this ordinance or application thereof to any person or circumstance is held unconstitutional or otherwise invalid, such invalidity shall not affect other provisions or applications of this ordinance that can be given effect without the invalid application or provision, and each invalid provision or invalid application of this ordinance is severable.

**SECTION 6:** This ordinance shall be in full force and effect from and after its passage, approval and publication in the manner provided by law.

**SECTION 7:** The findings and recitals contained herein are declared to be prima facie evidence of the law of the City and shall be received in evidence as provided by the Illinois Compiled Statutes and the courts of the State of Illinois.

Introduced: April 8, 2014

Approved:

Adopted: April 28, 2014

May 2, 2014

Elizabeth B. Tisdahl  
Elizabeth B. Tisdahl, Mayor

Attest:

Approved as to form:

Rodney Greene  
Rodney Greene, City Clerk

W. Grant Farrar  
W. Grant Farrar, Corporation Counsel

