

1T-O-12**AN ORDINANCE**

**Proposed Budget and Appropriation Ordinance
For Town Purposes, For Year Ending
March 31, 2013**

WHEREAS, a tentative Budget and Appropriations Ordinance for the Town of the City of Evanston, Cook County, Illinois, was prepared and filed in the Office of the Town Clerk; and

WHEREAS, a public hearing was held on the Budget and Appropriation Ordinance; and

WHEREAS, all persons desiring to be heard on the matter of the budget were heard, and the Budget was submitted to the Board of Trustees of the Town of the City of Evanston, Cook County, Illinois.

BE IT ORDAINED BY THE BOARD OF TRUSTEES OF THE TOWN OF THE CITY OF EVANSTON, COOK COUNTY, ILLINOIS:

SECTION 1: That the following Budget for the fiscal year commencing April 1, 2012 and ending March 31, 2013, attached as Exhibit A, be and is hereby approved and adopted.

SECTION 2: That there is hereby appropriated for use of this Town for said fiscal year, the following:

FROM THE TOWN FUND, A TOTAL OF	\$235,753.00
FROM THE GENERAL ASSISTANCE FUND A TOTAL OF	<u>\$886,553.00</u>
TOTAL APPROPRIATIONS (1)	\$1,122,306.00

SECTION 3: All ordinances or parts of ordinances in conflict herewith are hereby repealed.

SECTION 4: This Ordinance shall be in full force and effect from and after its passage, approval, and publication in the manner provided by law.

Introduced: May 24, 2012

Adopted: June 11, 2012

Approved:

June 11, 2012

Patricia A. Vance
Patricia A. Vance, Supervisor

Attest:

Approved as to form:

[Signature]
Town Clerk

[Signature]
Township Trustees Attorney

EXHIBIT A

**TOWN OF THE CITY OF EVANSTON
PROPOSED ANNUAL BUDGET
FISCAL YEAR 2012-2013**

Evanston Township General Assistance Office

Fiscal Year Ending
03/31/2013

General Assistance Fund - Revenue & Expenditures

Description	4/1/2011 3/31/2012 Estimated Actual	Budget 2011-2012	Variance	Proposed 2012-2013
Previous Tax Year Levy	\$ 1,049,407.00	\$ 986,553.00	\$ 62,854.00	\$ 886,553.00
Interest	\$ 613.00	\$ 1,500.00	\$ (887.00)	\$ 300.00
SSI Reimbursement	\$ 5,400.00	\$ 15,000.00	\$ (9,600.00)	\$ 7,500.00
Other/Miscellaneous	\$ 43.00	\$ -	\$ 43.00	\$ -
Transfer from GA Fund Balance	\$ 24,153.00	\$ 192,105.00	\$ (167,952.00)	\$ 385,000.00
Total Revenue	\$ 1,079,616.00	\$ 1,195,158.00	\$ (115,542.00)	\$ 1,279,353.00
GA Client Expenditures	\$ 430,327.00	\$ 546,041.00	\$ 115,714.00	\$ 584,525.00
GA Payroll	\$ 270,986.00	\$ 270,657.00	\$ (329.00)	\$ 271,064.00
GA Administrative Expenses	\$ 269,796.00	\$ 276,210.00	\$ 6,414.00	\$ 282,565.00
GA WOP Expenditures	\$ 7,887.00	\$ 9,000.00	\$ 1,113.00	\$ 8,500.00
GA Medical Expenditures	\$ 65,416.00	\$ 54,750.00	\$ (10,666.00)	\$ 76,600.00
GA Emergency Assistance Services	\$ 35,204.00	\$ 38,500.00	\$ 3,296.00	\$ 54,500.00
Total Expenditures	\$ 1,079,616.00	\$ 1,195,158.00	\$ 115,542.00	\$ 1,277,754.00
Net Income (Loss)	\$ -	\$ -	\$ -	\$ 1,599.00

CLIENT EXPENSES

Evanston Township General Assistance Office

Fiscal Year Ending
03/31/2012

General Assistance Fund - Revenue & Expenditures

Description	4/1/2011		Budget	Variance	Proposed
	3/31/2012	Estimated Actual			
Rent Expense	\$	145,816.00	\$ 200,000.00	\$ 54,184.00	\$ 160,000.00
Personal Expense	\$	201,407.00	\$ 240,000.00	\$ 38,593.00	\$ 327,000.00
Other Needs	\$	313.00	\$ 250.00	\$ (63.00)	\$ 400.00
50/50 Program	\$	-	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00
Client Contractual Services	\$	82,791.00	\$ 102,791.00	\$ 20,000.00	\$ 94,125.00
Total Expenditures	\$	430,327.00	\$ 546,041.00	\$ 115,714.00	\$ 584,525.00

GA PAYROLL

Evanston Township General Assistance Office

Fiscal Year Ending
03/31/2013

General Assistance Fund - Revenue & Expenditures

Description	4/1/2011 3/31/2012 Estimated Actual	Budget 2011-2012	Variance	Proposed 2012-2013
Executive Director	\$ 72,284.00	\$ 72,284.00	\$ -	\$ 72,284.00
Office Manager	\$ 43,600.00	\$ 43,600.00	\$ -	\$ 43,600.00
EAS Manager/Case Worker	\$ 33,500.00	\$ 33,500.00	\$ -	\$ 33,500.00
EAS Administrative Assistant	\$ 14,309.00	\$ 13,902.00	\$ (407.00)	\$ 14,309.00
Case Coordinator/WOP Counselor	\$ 48,253.00	\$ 48,331.00	\$ 78.00	\$ 48,331.00
Confidential Accounts/Personnel Manager	\$ 59,040.00	\$ 59,040.00	\$ -	\$ 59,040.00
Total Expenditures	\$ 270,986.00	\$ 270,657.00	\$ (329.00)	\$ 271,064.00

GA ADMINISTRATIVE COSTS

Evanston Township General Assistance Office

Fiscal Year Ending
03/31/2012

General Assistance Fund - Revenue & Expenditures

Description	4/1/2011 3/31/2012 Estimated Actual	Budget 2011-2012	Variance	Proposed 2012-2013
Unemployment Tax State	\$ 3,837.00	\$ 4,000.00	\$ 163.00	\$ 4,000.00
FICA	\$ 20,607.00	\$ 19,000.00	\$ 1,607.00	\$ 20,607.00
IMRF	\$ 21,136.00	\$ 20,000.00	\$ (1,136.00)	\$ 21,136.00
Medical & Life Insurance	\$ 78,161.00	\$ 65,000.00	\$ (13,161.00)	\$ 78,161.00
General Insurance	\$ 7,432.00	\$ 7,000.00	\$ (432.00)	\$ 7,500.00
Supplies	\$ 12,681.00	\$ 14,000.00	\$ 1,319.00	\$ 10,000.00
Postage	\$ 2,053.00	\$ 1,500.00	\$ (553.00)	\$ 2,200.00
Printing & Duplicating	\$ 1,338.00	\$ 2,000.00	\$ 662.00	\$ 1,500.00
Contract Services	\$ 19,970.00	\$ 30,000.00	\$ 10,030.00	\$ 20,000.00
Payroll Processing	\$ 2,093.00	\$ 2,500.00	\$ 407.00	\$ 2,200.00
Membership/Dues/Subs.	\$ 1,301.00	\$ 600.00	\$ (701.00)	\$ 1,301.00
Advertising	\$ -	\$ 2,000.00	\$ 2,000.00	\$ -
Data Processing	\$ 8,398.00	\$ 10,000.00	\$ 1,602.00	\$ 5,000.00
Training	\$ -	\$ 2,500.00	\$ 2,500.00	\$ 1,000.00
Seminars & Conferences	\$ 2,779.00	\$ 2,500.00	\$ (279.00)	\$ 2,500.00
Staff Travel & Mileage	\$ 819.00	\$ 1,500.00	\$ 681.00	\$ 1,000.00

GA ADMINISTRATIVE COSTS

Evanston Township General Assistance Office

Fiscal Year Ending
03/31/2013

General Assistance Fund - Revenue & Expenditures

Description	4/1/2011 3/31/2012 Estimated Actual	Budget 2011-2012	Variance	Proposed 2012-2013
Phone	\$ 8,214.00	\$ 10,500.00	\$ 2,286.00	\$ 9,000.00
Utilities	\$ 9,174.00	\$ 11,000.00	\$ 1,826.00	\$ 10,000.00
Equipment Purchase	\$ 1,364.00	\$ 2,000.00	\$ 636.00	\$ 17,500.00
Rent	\$ 64,809.00	\$ 64,810.00	\$ 1.00	\$ 64,810.00
Storage Rental	\$ 2,270.00	\$ 2,200.00	\$ (70.00)	\$ 1,250.00
Contingency	\$ -	\$ 500.00	\$ 500.00	\$ 500.00
Bank Fees	\$ 1,359.00	\$ 1,100.00	\$ (259.00)	\$ 1,400.00
Total Expenditures	\$ 269,796.00	\$ 276,210.00	\$ 6,414.00	\$ 282,565.00

General Assistance Fund - Revenue & Expenditures

Description	4/1/2011 3/31/2012 Estimated Actual	Budget 2011-2012	Variance	Proposed 2012-2013
Client Uniforms/Shoes	\$ -	\$ 500.00	\$ 500.00	\$ 250.00
Client Other Needs	\$ 113.00	\$ 500.00	\$ 387.00	\$ 250.00
Client Transportation	\$ 5,710.00	\$ 6,000.00	\$ 290.00	\$ 6,000.00
Equipment Purchase	\$ 2,064.00	\$ 2,000.00	\$ (64.00)	\$ 2,000.00
Total Expenditures	\$ 7,887.00	\$ 9,000.00	\$ 1,113.00	\$ 8,500.00

CLIENT MEDICAL

Evanston Township General Assistance Office

Fiscal Year Ending
03/31/2013

General Assistance Fund - Revenue & Expenditures

Description	4/1/2011 3/31/2012 Estimated Actual	Budget 2011-2012	Variance	Proposed 2012-2013
Hospital Inpatient	\$ 238.00	\$ 10,000.00	\$ 9,762.00	\$ 5,000.00
Hospital Outpatient	\$ 319.00	\$ 4,000.00	\$ 3,681.00	\$ 1,000.00
All Other Physicians	\$ 1,266.00	\$ 3,000.00	\$ 1,734.00	\$ 1,500.00
Drugs	\$ 43,587.00	\$ 15,000.00	\$ (28,587.00)	\$ 45,000.00
Other Medical	\$ 4,376.00	\$ 10,000.00	\$ 5,624.00	\$ 5,000.00
Glasses/Eye Exam/Treatment	\$ 822.00	\$ 1,000.00	\$ 178.00	\$ 1,000.00
Emergency Room Physician	\$ 333.00	\$ 250.00	\$ (83.00)	\$ 400.00
Psych Outpat/Mental Assessment	\$ 7,843.00	\$ 3,500.00	\$ (4,343.00)	\$ 10,000.00
Transport/Ambulatory Services	\$ -	\$ 500.00	\$ 500.00	\$ 500.00
Catastrophic Insurance	\$ 3,175.00	\$ 3,500.00	\$ 325.00	\$ 3,200.00
X-Rays	\$ 3,457.00	\$ 4,000.00	\$ 543.00	\$ 4,000.00
Total Expenditures	\$ 65,416.00	\$ 54,750.00	\$ (10,666.00)	\$ 76,600.00

EAS SERVICES

Evanston Township General Assistance Office

Fiscal Year Ending
03/31/2012

General Assistance Fund - Revenue & Expenditures

Description	4/1/2011 3/31/2012 Estimated Actual	Budget 2011-2012	Variance	Proposed 2012-2013
Housing Assistance	\$ 27,784.00	\$ 30,000.00	\$ 2,216.00	\$ 40,000.00
Food Assistance	\$ 1,179.00	\$ 2,500.00	\$ 1,321.00	\$ 2,500.00
Utilities	\$ 6,241.00	\$ 6,000.00	\$ (241.00)	\$ 12,000.00
Total Expenditures	\$ 35,204.00	\$ 38,500.00	\$ 3,296.00	\$ 54,500.00

Evanston Township

Fiscal Year Ending
03/31/2013

Town Fund - Revenue & Expenditures

Description	4/1/2011 3/31/2012 Estimated Actual	Budget 2011-2012	Variance	Proposed 2012-2013
Property Tax Levy	\$ 310,000.00	\$ 275,753.00	\$ 34,247.00	\$ 235,753.00
Replacement Property Tax	\$ 44,191.00	\$ 50,000.00	\$ (5,809.00)	\$ 50,000.00
Transfer from Town Fund Balance	\$ -	\$ 20,000.00	\$ (20,000.00)	\$ 80,000.00
Interest	\$ 115.00	\$ -	\$ 115.00	\$ 300.00
Total Revenue	\$ 354,306.00	\$ 345,753.00	\$ 8,553.00	\$ 366,053.00
Assessor's Office	\$ 153,296.00	\$ 152,539.00	\$ (757.00)	\$ 166,953.00
Legal Fees	\$ 2,075.00	\$ 5,000.00	\$ 2,925.00	\$ 5,000.00
Supervisor	\$ 73,153.00	\$ 85,519.00	\$ 12,366.00	\$ 61,734.00
Community Purchased Services	\$ 60,000.00	\$ 60,000.00	\$ -	\$ 86,600.00
Community Action Programs	\$ 41,653.00	\$ 42,650.00	\$ 997.00	\$ 45,650.00
Total Expenditures	\$ 330,177.00	\$ 345,708.00	\$ 15,531.00	\$ 365,937.00
Net Income (Loss)	\$ 24,129.00	\$ 45.00	\$ 24,084.00	\$ 116.00

Town Fund - Revenue & Expenditures

Description	4/1/2011 3/31/2012 Estimated Actual	Budget 2011-2012	Variance	Proposed 2012-2013
Assessor	\$ 8,000.00	\$ 8,000.00	\$ -	\$ 8,000.00
Deputy Assessor	\$ 50,050.00	\$ 53,000.00	\$ 2,950.00	\$ 53,000.00
Assessor's Assistant	\$ 32,703.00	\$ 33,000.00	\$ 297.00	\$ 33,000.00
Unemployment Tax-State	\$ 2,569.00	\$ 3,000.00	\$ 431.00	\$ 3,000.00
FICA/Medicare Tax Expense	\$ 7,056.00	\$ 5,300.00	\$ (1,756.00)	\$ 7,056.00
IMRF	\$ 6,049.00	\$ 1,000.00	\$ (5,049.00)	\$ 6,049.00
Medical & Life Insurance	\$ 8,483.00	\$ 6,400.00	\$ (2,083.00)	\$ 18,469.00
Supplies	\$ 2,194.00	\$ 3,000.00	\$ 806.00	\$ 3,000.00
Postage	\$ 324.00	\$ 500.00	\$ 176.00	\$ 500.00
Printing and Duplicating	\$ 653.00	\$ 1,500.00	\$ 847.00	\$ 1,000.00
Sid Well Maps	\$ -	\$ 400.00	\$ 400.00	\$ 400.00
Contract Service	\$ 6,146.00	\$ 6,500.00	\$ 354.00	\$ 4,000.00
Payroll Processing	\$ 1,859.00	\$ 1,510.00	\$ (349.00)	\$ 1,900.00
Dues & Subscriptions	\$ 633.00	\$ 500.00	\$ (133.00)	\$ 650.00

ASSESSOR'S OFFICE

Evanston Township General Assistance Office

Fiscal Year Ending
03/31/2013

Town Fund - Revenue & Expenditures

Description	4/1/2011 3/31/2012 Estimated Actual	Budget 2011-2012	Variance	Proposed 2012-2013
Travel/Education	\$ 1,677.00	\$ 2,000.00	\$ 323.00	\$ 2,000.00
Phone	\$ 1,903.00	\$ 2,500.00	\$ 597.00	\$ 2,000.00
Utilities	\$ 2,767.00	\$ 3,500.00	\$ 733.00	\$ 3,000.00
Equipment Maintenance	\$ 1,930.00	\$ 3,000.00	\$ 1,070.00	\$ 2,000.00
Equipment Purchase	\$ 1,496.00	\$ 1,000.00	\$ (496.00)	\$ 1,000.00
Rent	\$ 16,679.00	\$ 16,679.00	\$ -	\$ 16,679.00
Contingency	\$ 125.00	\$ 250.00	\$ 125.00	\$ 250.00
Total Expenditures	\$ 153,296.00	\$ 152,539.00	\$ (757.00)	\$ 166,953.00

SUPERVISOR'S OFFICE

Evanston Township

Fiscal Year Ending
03/31/2013

Town Fund - Revenue & Expenditures

Description	4/1/2011 3/31/2012 Estimated Actual	Budget 2011-2012	Variance	Proposed 2012-2013
Supervisor Salary	\$ 13,400.00	\$ 13,400.00	\$ -	\$ 13,400.00
FICA/Medicare	\$ 1,025.00	\$ 1,165.00	\$ 140.00	\$ 1,100.00
IMRF	\$ 1,052.00	\$ 376.00	\$ (676.00)	\$ 1,052.00
Legal	\$ 166.00	\$ 1,500.00	\$ 1,334.00	\$ 500.00
Auditing Services	\$ 20,000.00	\$ 22,250.00	\$ 2,250.00	\$ 20,000.00
Accounting Services	\$ 29,784.00	\$ 31,278.00	\$ 1,494.00	\$ 14,982.00
Dues & Subscriptions	\$ 5,374.00	\$ 5,500.00	\$ 126.00	\$ 5,500.00
Travel/Conference	\$ 2,197.00	\$ 4,000.00	\$ 1,803.00	\$ 2,500.00
Equipment Purchase	\$ -	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00
Contractual Services	\$ -	\$ 4,000.00	\$ 4,000.00	\$ -
BankingFees	\$ 155.00	\$ 50.00	\$ (105.00)	\$ 200.00
Contingency	\$ -	\$ -	\$ -	\$ 500.00
Total Expenditures	\$ 73,153.00	\$ 85,519.00	\$ 12,366.00	\$ 61,734.00

Evanston Township

COMMUNITY PURCHASED SERVICES

Fiscal Year Ending
03/31/2013

Town Fund - Revenue & Expenditures

Description	4/1/2011 3/31/2012 Estimated Actual	Budget 2011-2012	Variance	Proposed 2012-2013
Childcare Network of Evanston	\$ 15,000.00	\$ 5,000.00	\$ (10,000.00)	\$ 10,000.00
Legal Assistance Foundation	\$ -	\$ 5,000.00	\$ 5,000.00	\$ -
Family Focus	\$ 5,000.00	\$ 5,000.00	\$ -	\$ 10,000.00
YOU	\$ 5,000.00	\$ 5,000.00	\$ -	\$ 10,000.00
James Moran Center	\$ 5,000.00	\$ 5,000.00	\$ -	\$ 10,000.00
Housing Options	\$ 5,000.00	\$ 5,000.00	\$ -	\$ 10,000.00
Shore Community Services	\$ 5,000.00	\$ 5,000.00	\$ -	\$ 10,000.00
Evanston Northshore YWCA	\$ -	\$ -	\$ -	\$ 6,600.00
Child Care Center of Evanston	\$ -	\$ 5,000.00	\$ 5,000.00	\$ -
Connections For The Homeless	\$ 5,000.00	\$ 5,000.00	\$ -	\$ 10,000.00
Infant Welfare Socceity	\$ 5,000.00	\$ 5,000.00	\$ -	\$ 10,000.00
North Shore Senior Services	\$ 5,000.00	\$ 5,000.00	\$ -	\$ 10,000.00
Metropolitan Family Services	\$ 5,000.00	\$ 5,000.00	\$ -	\$ 10,000.00
Total Expenditures	\$ 60,000.00	\$ -	\$ -	\$ 86,600.00

Evanston Township

Fiscal Year Ending
03/31/2013

COMMUNITY PURCHASED SERVICES

Town Fund - Revenue & Expenditures

Description	4/1/2011 3/31/2012 Estimated Actual	Budget 2011-2012	Variance	Proposed 2012-2013
Community Action Programs	\$ 11,020.00	\$ 12,000.00	\$ 980.00	\$ 15,000.00
Veteran Services	\$ 633.00	\$ 650.00	\$ 17.00	\$ 650.00
Summer Youth Program	\$ 30,000.00	\$ 30,000.00	\$ -	\$ 30,000.00
Total Expenditures	\$ 41,653.00	\$ 42,650.00	\$ 997.00	\$ 45,650.00

General

Town Fund - Revenue & Expenditures

Description	4/1/2011 3/31/2012 Estimated Actual	Budget 2011-2012	Variance	Proposed 2012-2013
Legal Services	\$ 2,075.00	\$ 5,000.00	\$ 2,925.00	\$ 10,000.00
Total Expenditures	\$ 2,075.00	\$ 5,000.00	\$ 2,925.00	\$ 10,000.00

