

TOWNSHIP OF EVANSTON

BUDGET SUMMARY

FISCAL YEAR ENDING MARCH 31, 2011

ORDINANCE NUMBER: 21-O-10

FINAL BUDGET:

PRELIMINARY BUDGET SUBMITTED: 04/01/10

REVISED:

APPROVED:

AMENDED:

TOWN OF THE CITY OF EVANSTON

FOR THE YEAR ENDING MARCH 31, 2011

Section 2:


That there is hereby appropriated for the use of this Town for said fiscal year the following:

FROM THE TOWN FUND, A TOTAL OF \$295,753.00

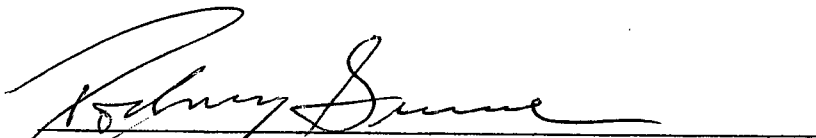
FROM THE GENERAL ASSISTANCE FUND, A TOTAL OF \$986,553.00

TOTAL APPROPRIATIONS (1): **\$1,282,306.00.**


MAYOR


TOWNSHIP SUPERVISOR

ATTEST:


TOWN CLERK

ADOPTED:

04/02/10

AN ORDINANCE

Proposed Budget and Appropriation Ordinance
For Town Purposes, For Year Ending
March 31, 2011

WHEREAS, a tentative Budget and Appropriations Ordinance for the Town of the City of Evanston, Cook County, Illinois, has heretofore been prepared and filed in the Office of the Town Clerk; and

WHEREAS, a public hearing was held on said Budget and Appropriation Ordinance; and

WHEREAS, all person desiring to be heard on the matter of the budget were heard, and the Budget has been submitted to the Board of Auditors of the Town of the City of Evanston, Cook County, Illinois:

NOW THEREFORE, be it ordained by the Board of Auditors of the Town of the City of Evanston, Cook County, Illinois:

SECTION 1: That the following Budget for the fiscal year commencing April 1, 2010 and ending March 31, 2011 be and is hereby approved and adopted.

SECTION 2: That there is hereby appropriated for use of this Town for said fiscal year, the following:

FROM THE TOWN FUND, A TOTAL OF	<u>\$295,753.00</u>
FROM THE GENERAL ASSISTANCE FUND A TOTAL OF	<u>\$986,553.00</u>
TOTAL APPROPRIATIONS (1)	<u>\$1,282,306.00</u>

From Town Fund:

SECTION 3: All ordinances or parts of ordinances in conflict herewith are hereby repealed.

SECTION 4: This Ordinance shall be in full force and effect from and after its passage, approval, and publication in the manner provided by law.

Introduced: June 28, 2010

Adopted: June 28, 2010

Approved: June 30, 2010

Elizabeth Trishell
Mayor

Attest: _____

City Clerk: Robert D. [Signature]

Approved as to from: _____

Corporation Counsel: W. [Signature]



Town of the City of Evanston

Proposed Annual Budget

Fiscal Year 2010-2011



ELECTED OFFICIALS

Patricia A. Vance
Bonnie Wilson

Supervisor
Assessor

TRUSTEES

Judy Fiske

First Ward

Lionel Jean-Baptiste

Second Ward

Melissa A. Wynne

Third Ward

Donald N. Wilson

Fourth Ward

Delores A. Holmes

Fifth Ward

Mark Tandem

Sixth Ward

Jane Glover

Seventh Ward

Ann Rainey

Eighth Ward

Coleen Burrus

Ninth Ward

Rosemary Jean-Paul, Executive Director



**Town of the City of Evanston
FY2010-2011 Budget**

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April 1, 2010

Dear Trustees of the Town of the City of Evanston,

As Township Supervisor and Treasurer of all funds received for the Town of the City of Evanston, I am pleased to submit the proposed 2010-2011 Budget for your review and approval.

The FY2010-2011 Budget maintains the Township's mission in regard to the functions of the Township Assessor's office, Supervisor's office and Township General Assistance Program. This budget maintains a high quality service delivery level for general assistance and emergency assistance clients.

The FY2010-2011 Budget for the General Assistance Program is \$1,253,053.00. The budget includes \$986,553.00 in anticipated property tax revenue; \$1,500.00 in projected interest; \$15,000.00 in projected SSI reimbursements and \$250,000.00 from the General Assistance Fund Balance.

The budget maintains the property tax levy at the 2009-2010 level. Increases

2010-2011 Proposed Budget	\$ 1,253,053.00
2010-2011 Proposed Expenditures	<u>\$ 1,234,148.00</u>
	\$ 18,905.00

The FY2010-2011 Budget for the Town of Evanston is \$695,753.00 The Budget includes: \$295,753.00 in anticipated property tax revenue; \$50,000.00 in replacement tax ad \$350,000.00 from the Town Fund Balance.

2010-2011 Proposed Budget	\$ 695,753.00
2010-2011 Proposed Expenditures	<u>\$ 668,748.00</u>
	\$ 26,955.00

The following are the highlights of the proposed budget:

1. **Real Estate Property Tax**
The budget proposes no increase in the property tax for the General Assistance Fund and Town Fund based on the Consumer Price Index (CPI). Tax cap laws governing the Township only allow a maximum increase of 5% or the Consumer Price Index (whichever is less).
2. **Client Payments**
The budget proposes an increase of \$117,586.00 in this line item. This increase is basically due to the inclusion of funding for agencies for supportive services to General Assistance clients. The 2010-2011 proposed budget estimates an average of 90 clients per month. The maximum grant amount is \$400.00 per month. The amount for the proposed 50/50 Program is reduced to \$3,000.00. The program will assist with 50% of the starting wage up to a maximum of \$1,500.00 for clients that are hired by an employer. This employment may be on a trial basis.
3. **Wages**
The budget does not propose an increase in the base payroll of the General Assistance Office. An overall 3% increase is budgeted for merit increases based on performance evaluations.
4. **General Assistance Administrative Overhead**
The budget proposes an increase of \$81,235.00 in the overall administrative budget of the general assistance office. The major increases are due to increased health care cost, increase in the IMRF from 4.9% to 7%, and an allocated cost for the purchase of new data processing for GA and EAS called VisualNet to replace the outdated data processing software.
5. **Work Opportunity Program (WOP)**
The budget proposes a slight increase in the transportation costs for participants in the WOP program.
6. **Medical Payment Systems**
The proposed budget proposes a decrease in the line items or medical based on the usage of the services in 2009-2010.
7. **Emergency Assistance Services**
The proposed budget increases the overall EAS budget by \$5000. The amount of funds for emergency assistance purposes is increased to \$75,000.00 for utility assistance, delinquent rental and mortgage and condominium assessments. The maximum amount a client can receive during a year for utilities is \$500. The maximum for one month delinquent rental or mortgage assistance is \$1200 and \$750 maximum for assessment payment.

8. **Assessor's Office**
The Assessor's proposed budget includes an increase of \$77,351.00.
The major change that is being proposed in the Assessor's budget is staffing. Currently the office has an Assessor Assistant. It is being proposed that in addition to the Assistant, a Deputy Assessor will be hired. Also, since this will be a re-assessment year, two part time positions are proposed for the time period of this re-assessment.
9. **Supervisor's Office**
The proposed budget has a slight decrease in costs.
10. **Community Action**
The proposed budget allocates \$45,550.00 to be used for community action program initiatives. \$650.00 is earmarked for Veteran services related to the purchase of the flags for the graves of veterans. \$20,000.00 is proposed to support the Mayor's Summer Youth Employment Program, \$5,000.00 for the Youth Summit, \$5000.00 for new youth initiative, \$5000 for West End Market, and other initiatives that address senior, youth, disabled and mental health needs and general needs of the community.
11. **Community Purchased Services**
The budget proposes an increase of \$24,164.00 (\$324,164.00) from the Town Fund to support Community Purchased Services in an agreement with the City of Evanston. A total of \$400,000.00 is being allocated between the Town Fund and General Assistance Fund for support of Community Purchased Services.
12. **Legal Fees**
The legal fees are budgeted as a separate line item. \$50,000.00 in projected in this line item for expenditures related to Township legal issues.

The budget presented in this document is balanced and projects surpluses in both the General Assistance Fund for **\$18,905.00** and the Town Fund for **\$26,955.00**.

I am available to answer any questions related to the Supervisor's Office and General Assistance Office proposed budget. The Assessor is available to answer any questions related to the Assessor's proposed budget.

Patricia A. Vance
Township Supervisor/Treasurer
Town of the City of Evanston

**Township of Evanston, 2010-2011 Budget
Executive Summary**

I. Introduction

The Town of the City of Evanston has coterminous boundaries with the City of Evanston. Township government is one of the oldest forms of government in Illinois. Briefly summarized, townships are responsible for three mandatory functions: a general assistance program to qualifying residents, maintaining township road district highways and bridges, and appraising property value in all counties other than Cook. Townships also have a variety of statutory responsibilities which are somewhat lesser known, but equally important. For example, they may provide senior services and youth programs.

Townships have been given various powers, which they may exercise depending upon the local needs of their constituencies and the activism of the township officials. Each township has the corporate capacity to exercise the powers granted to it, or necessary implied, and no others. A Township may exercise only those powers conferred upon it by statute. This limitation is called, "Dillon's Rule" and affects all Illinois governments except home rule municipalities and counties.

There are two elected officials for the Township of Evanston: The Township Supervisor and the Township Assessor. Both positions are considered part-time. The Assessor has a staff and office. The Township Supervisor supervises the general assistance office and is the Treasurer for all funds received for the Township. Because of the coterminous nature of the township and city, the Aldermen also serve in a dual capacity as Trustees for the Township.

In Evanston Township, the City of Evanston has assumed the majority of the statutory responsibilities that a township can provide. The statutes do not allow the city to administer the general assistance program.

II. Budget Summary

The total anticipated operating budget for FY2010-2011 for the Township of Evanston is \$1,948,806.00, this includes \$1,253,053.00 from the General Assistance Fund and \$695,753.00 from the Town fund.

III. Fiscal Constraints

Tax caps affect the township. Therefore, the amount of revenue received is the Consumer Price Index or 5% (whichever is less). Currently the Consumer Price Index is at less than 1%. Because the Trustees have insured that the tax levy was increased in prior years, the Township has been able to realize all of the revenue that was due under the current law and tax caps to maintain its fiscal viability. The Township has been able to maintain a fund balance over the last three years that will allow the Township to use part of its fund balance to support its activities, particularly the General Assistance Fund.

The law requires that all eligible clients are serviced. A lack of funds cannot be exercised to deny General Assistance. Since the only major source of funding is property taxes, the Township General Assistance Fund must maintain a sufficient cash fund balance.

IV. Funds

The township's operating funds mainly come from property taxes. The property taxes are allocated to two funds: Town General Fund and General Assistance Fund. The total property tax rate is about \$.07 per \$100.00 of equalized assessed value (approximately 2.5 cents for the Town Fund and 4.5 cents for the General Assistance Fund). The tax revenue is received twice a year. Each fund is a separate accounting entity with a self-balancing set of accounts. The law allows for the transfer of funds from the Town General Fund to the General Assistance fund, but does not allow the transfer of funds from the General Assistance Fund to the Town General Fund.

The FY2010-2011 property tax revenue for the entire Township of Evanston is projected to be \$1,282,306.00. This represents \$986,553.00 in projected tax revenue from the General Assistance Fund and \$295,753.00 in projected tax revenue from the Town Fund.

V. Other Funds

In addition to the property taxes, the FY2010-2011 budget proposes the use of funds from the following sources:

Interest-

Interest earned on the interest bearing accounts where the Township funds are deposited. This is very limited amount due to low interest rates being paid and delays in the receipt of tax income.

SSI Reimbursement-

The Township General Assistance Office, according to the law, can be reimbursed GA benefit funds that were expended on a person found to be eligible for SSI (with the exception of the costs related to medical expenses).

Replacement Taxes:

Replacement taxes are revenues collected by the state of Illinois and paid to local governments to replace money that was lost by local governments when their powers to impose personal property taxes on corporations, partnerships, and other business entities were taken away.



THE GENERAL ASSISTANCE PROGRAM BUDGET

THE GENERAL ASSISTANCE PROGRAM

The administration of a program of General Assistance to persons in need is the major function performed by the Township of Evanston. The Illinois statutes (60 ILCS 1/70-60) gives the sole authority in the area of General Assistance to the Supervisor. The statute also gives the Supervisor the authority to operate an emergency assistance component with the use of General Assistance funds.

The Township General Assistance Program is a financial aid program designed to meet basic maintenance requirements for a livelihood compatible with health and well-being, plus any necessary medical treatment, care and supplies required because of illness or disability for which they is no other source to receive. The assistance is provided on a monthly payment basis to or on behalf of eligible assistance units by the General Assistance Office.

The client assistance level is set by the Supervisor and cannot be below the maximum aid that Public Aid would give (\$212.00). The budget for 2010-2011 proposes a maximum of 90 clients per month. The maximum monthly grant rate is not to exceed \$400.00. This includes a maximum of \$200.00 for rental assistance paid directly to the property owner/designated agent and \$200.00 in cash disbursements (\$100.00 on the 1st and 16th of each month). A rental subsidy will not exceed the proportion to the amount being paid directly by the client (i.e. if a housing voucher is in use, the payment is the client's share based on the calculation by the Housing Authority) nor more than \$200.00

The General Assistance fund also has an allocation of \$75,000.00 to assist eligible non-GA Township residents with the payment of utilities- water, electric and heating (gas, propane, oil), delinquent mortgage and condo assessments in an emergency situation.

The 2010-2011 line item of \$3,000.00 to be used to support a 50/50 Program aimed at assisting with the placement of clients with "severe barriers" and training in a specialized skill. It would assist with 50% of the starting wage up to a maximum of \$1500.00 for clients that are hired by an employer. This employment subsidy may be used for trial employment.

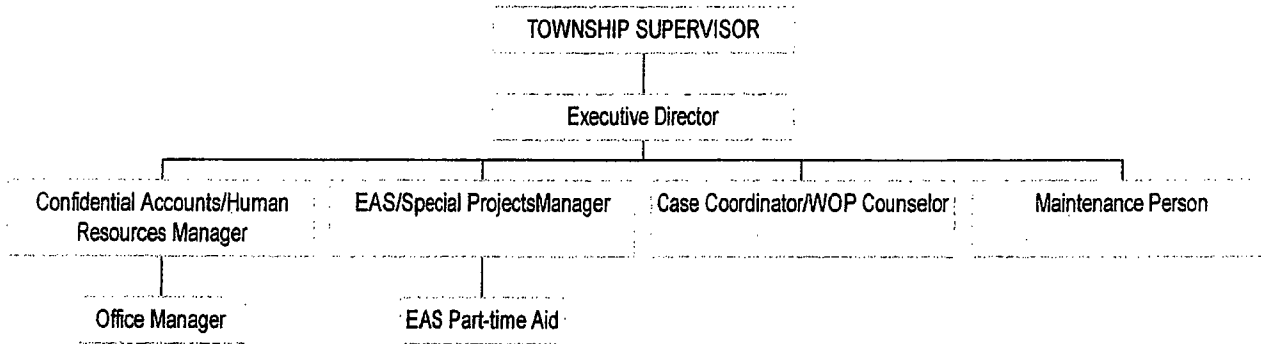
In order to administer the General Assistance Program in Evanston Township, the Supervisor has determined that the following staff is needed:

- Executive Director
- EAS/Case Manager
- EAS Administrative Assistant (part-time)
- Confidential Accounts/Human Resources Manager
- Case Coordinator/WOP Counselor
- Office Manager
- Part-time Maintenance Person

The staff is responsible for the administration of the General Assistance and Emergency Assistance Program. The General Assistance Office Staff also handles the financials related to bill payments of the Supervisor's and Assessor's Office.

WORK OPPORTUNITY PROGRAM

EVANSTON TOWNSHIP GENERAL ASSISTANCE OFFICE



As part of General Assistance, townships are required to establish a community work program. There are two options to the program: job training and workfare. Clients who are not on GA because of medical inability to work must participate in either a direct worksite placement or be involved in "job club". The clients in job club are required to attend a two-hour session on Mondays, Wednesdays and Fridays. Those in job club are viewed as more "job ready". Some clients who have minimum skills and are in need of "on-the job training" are placed on worksites to enhance their work skills. There are others who cannot reasonably be expected to obtain a job. In the workfare program, they participate in tasks that are designed to benefit the community.

PARTNERSHIP AND CONTRACTUAL SERVICES

The General Assistance Office establishes working arrangements with the Evanston One Stop and other not for profit organizations to better assist clients with counseling, employment and training opportunities. In 2010-2011, the Township General Assistance will be partnering with the Youth Job Center to assist clients 18 to 24 years. The office will also explore partnering with ECDC for an Urban Gardening Entrepreneurial program for ex-offenders. A Community Purchase of Service Agreement to be entered into with PEER Services and Trilogy.

Many of the clients are also in need of remedial education. Oakton Community has been a continued partner in this endeavor.

MEDICAL PAYMENT SYSTEMS:

The General Assistance guidelines require the provision of "necessary" medical services as defined by the Illinois Department of Public Aid. If there are no other sources to provide the necessary services then the Township is responsible for making payment.

The township reimburses the provider at the Public Aid rate. Currently the township also provides for some services that IDHS does not provide. The Township also has the responsibility to assist with needed medical supplies for the "necessary" medical treatment.

In addition, the monitoring of the provision of medical services is closely examined with ways of cutting costs. Ensuring that clients receive quality services is a constant priority. The Township General Assistance Office has opted to participate in a catastrophic insurance program to eliminate possible financial hardship related to the payment of medical bills.

EMERGENCY ASSISTANCE PROGRAM:

Emergency Assistance Services are provided to non-eligible General Assistance clients who meet the established criteria for the services. The services include payment of delinquent rent, mortgage and assessments, utility payments and emergency food vouchers.



ASSESSOR'S BUDGET

THE ASSESSOR'S OFFICE

The Evanston Township Assessor's office works as an adjunct to the Cook County Assessor, whose stated mission is *"to serve the public professionally and responsibly by establishing fair and accurate assessments, seeking equitable tax policies and communicating this information simply and understandably."*

Specifically, *the* mission is to serve Evanston Township taxpayers by assisting them in securing exemptions, preparing and filing assessment appeals, correcting property description errors, researching all available information pertinent to their properties.

Our goal is to educate taxpayers about all aspects of Cook County's unique property tax system and its procedures. Illinois state laws mandate that each of Cook County's 30 suburban Township Assessors maintain up-to-date records of all sales transfers, building permits, and other changes and factors that could affect the Market Valuation of each property.

The City of Evanston issues building permits to build, renovate or improve properties. Our office records the specifics of the permits and forwards them to the Cook County Assessor.

The City of Evanston also issues Sales Transfer Declarations which indicate the sales prices of properties. The originals are first sent to the Cook County Recorder of Deeds and then are returned to the Evanston Township Assessor for inclusion in the computer database and files in the local office.



**SUPERVISOR'S OFFICE/
COMMUNITY ACTION
PROGRAMS**

THE TOWNSHIP SUPERVISOR'S OFFICE

The Supervisor is the chief executive officer of the Township. The Supervisor serves as supervisor of General Assistance. The Supervisor has numerous financial reporting responsibilities, and is also the treasurer of all Township funds. The Supervisor receives and pays out all moneys raised in the Township. The Supervisor must keep a just and true account of the receipts and expenditures of all moneys that come into the Supervisor's possession by virtue of the office.

The budget for the Supervisor's office comes from the Town Fund. The Supervisor's budget includes two major line items: An accountant and auditor. Also, all of the Township membership dues, educational conferences, meetings and salary for the Supervisor are included in this budget.

Neither the Supervisor's Office nor the Township employs any staff. The staff supervised by the Supervisor is employed by the General Assistance Program and funded from the General Assistance Fund.

The Supervisor also currently oversees the direction of the community action activities funded by the Township as well as the Community Purchase of Services Agreements in an agreement with the City of Evanston. The Township budget has a proposed amount of \$45,550.00 for community action initiative and \$324,164.00 for Community Purchase of Service Agreements from local not-for profit organizations.



THE ORDINANCE



**TOWNSHIP OF EVANSTON
GA FUND**

**CASELOAD PROJECTIONS/
CLIENT PAYMENTS**



TOWNSHIP OF EVANSTON
BUDGET FY2010-2011 GA FUND

Caseload Projections

Account #	Descriptions	Budget FY2010-2011
	Case Projection #90	
	Monthly Maximum Grant Allowable :	\$400.00
	Projected (Rent)	\$150,000.00
	Projected (Personal)	\$210,000.00
	Client Other Needs	\$ 250.00
	50/50 Program	\$ 3,000.00
	EAS Services	\$ 75,500.00
	Client Contractual Services	\$120,836.00
Total Client Payments		\$484,086.00



THE BUDGET

Evanston Township General Assistance Office

General Assistance Fund - Revenue & Expenditures

Fiscal Year Ending
03/31/2011

Description	4/1/2009 3/31/2010 Estimated Actual	Budget 2009-2010	Variance	Proposed 2010-2011
Previous Tax Year Levy	\$ 986,553.00	\$ 986,553.00	\$ -	\$ 986,553.00
Interest	\$ 1,318.00	\$ 9,000.00	\$ (7,682.00)	\$ 1,500.00
SSI Reimbursement	\$ 20,197.00	\$ 15,000.00	\$ 5,197.00	\$ 15,000.00
Transfer from Fund Balance	\$ 100,000.00	\$ 100,000.00	\$ -	\$ 250,000.00
Total Revenue	\$ 1,108,068.00	\$ 1,110,553.00	\$ (2,485.00)	\$ 1,253,053.00
Client Payments	\$ 310,338.00	\$ 366,500.00	\$ 56,162.00	\$ 484,086.00
Payroll	\$ 236,351.00	\$ 234,259.00	\$ (2,092.00)	\$ 291,068.00
GA Administrative Overhead	\$ 223,296.00	\$ 235,555.00	\$ 12,259.00	\$ 315,494.00
Work Opportunity Program (WOP)	\$ 86,700.00	\$ 89,468.00	\$ 2,768.00	\$ 8,000.00
Medical Payments Systems (MPS)	\$ 34,729.00	\$ 93,500.00	\$ 58,771.00	\$ 60,500.00
Emergency Assistance Services (EAS)	\$ 61,471.00	\$ 70,000.00	\$ 8,529.00	\$ 75,000.00
Total Expenditures	\$ 952,885.00	\$ 1,089,282.00	\$ 138,397.00	\$ 1,234,148.00
Net Income (Loss)	\$ 155,183.00	\$ 21,271.00	\$ 133,912.00	\$ 18,905.00

Evanston Township General Assistance Office

Fiscal Year Ending
03/31/2011

General Assistance Fund - Revenue & Expenditures

Description	4/1/2009 3/31/2010 Estimated Actual	Budget 2009-2010	Variance	Proposed 2010-2011
Rent Expense	\$ 123,894.00	\$ 180,000.00	\$ 56,106.00	\$ 150,000.00
Personal Expense	\$ 185,900.00	\$ 180,000.00	\$ (5,900.00)	\$ 210,000.00
Other Needs	\$ 64.00	\$ 500.00	\$ 436.00	\$ 250.00
50/50 Program	\$ 480.00	\$ 6,000.00	\$ 5,520.00	\$ 3,000.00
Client Contractual Services	\$ -	\$ -	\$ -	\$ 120,836.00
Total Expenditures	\$ 310,338.00	\$ 366,500.00	\$ 56,162.00	\$ 484,086.00

Evanston Township General Assistance Office

Fiscal Year Ending
03/31/2011

General Assistance Fund - Revenue & Expenditures

Description	4/1/2009 3/31/2010 Estimated Actual	Budget 2009-2010	Variance	Proposed 2010-2011
Executive Director	\$ 72,563.00	\$ 72,284.00	\$ (279.00)	\$ 72,284.00
Office Manager	\$ 43,768.00	\$ 43,600.00	\$ (168.00)	\$ 43,600.00
EAS Manager/Case Worker	\$ 33,500.00	\$ 33,500.00	\$ -	\$ 33,500.00
EAS Administrative Assistant	\$ 15,209.00	\$ 13,902.00	\$ (1,307.00)	\$ 13,902.00
Case Coordinator/WOP Counselor	\$ -	\$ -	\$ -	\$ 48,331.00
Confidential Accounts/Personnel Manager	\$ 59,267.00	\$ 59,040.00	\$ (227.00)	\$ 59,040.00
Maintenance Person	\$ 12,044.00	\$ 11,933.00	\$ (111.00)	\$ 11,933.00
Merit Increases	\$ -	\$ -	\$ -	\$ 8,478.00
Total Expenditures	\$ 236,351.00	\$ 234,259.00	\$ (2,092.00)	\$ 291,068.00

Evanston Township General Assistance Office

**Fiscal Year Ending
03/31/2011**

General Assistance Fund - Revenue & Expenditures

Description	3/31/2010 Estimated Actual	Budget 2009-2010	Variance	Proposed 2010-2011
Unemployment Tax State	\$ 3,196.00	\$ 5,009.00	\$ 1,813.00	\$ 6,000.00
FICA	\$ 18,081.00	\$ 17,921.00	\$ (160.00)	\$ 21,618.00
IMRF	\$ 18,897.00	\$ 11,994.00	\$ (6,903.00)	\$ 19,612.00
Medical & Life Insurance	\$ 62,084.00	\$ 55,000.00	\$ (7,084.00)	\$ 75,054.00
General Insurance	\$ 8,690.00	\$ 9,000.00	\$ 310.00	\$ 9,000.00
Supplies	\$ 13,116.00	\$ 12,000.00	\$ (1,116.00)	\$ 14,000.00
Postage	\$ 1,211.00	\$ 1,500.00	\$ 289.00	\$ 2,000.00
Printing & Duplicating	\$ 762.00	\$ 3,000.00	\$ 2,238.00	\$ 2,000.00
Contract Services	\$ 20,216.00	\$ 30,000.00	\$ 9,784.00	\$ 30,000.00
Payroll Processing	\$ 2,148.00	\$ 2,500.00	\$ 352.00	\$ 2,500.00
Membership/Dues/Subs.	\$ 390.00	\$ 1,000.00	\$ 610.00	\$ 800.00
Advertising	\$ 26.00	\$ 1,000.00	\$ 974.00	\$ 2,000.00
Data Processing	\$ -	\$ 2,000.00	\$ 2,000.00	\$ 28,000.00
Training	\$ -	\$ 3,500.00	\$ 3,500.00	\$ 5,000.00
Seminars & Conferences	\$ 4,621.00	\$ 4,000.00	\$ (621.00)	\$ 4,500.00
Staff Travel & Mileage	\$ 1,115.00	\$ 1,500.00	\$ 385.00	\$ 1,500.00

Evanston Township General Assistance Office

General Assistance Fund - Revenue & Expenditures

Fiscal Year Ending
03/31/2011

Description	4/1/2009 3/31/2010 Estimated Actual	Budget 2009-2010	Variance	Proposed 2010-2011
Phone	\$ 10,321.00	\$ 10,000.00	\$ (321.00)	\$ 10,500.00
Utilities	\$ 6,842.00	\$ 9,000.00	\$ 2,158.00	\$ 9,700.00
Equipment Purchase	\$ 160.00	\$ 3,000.00	\$ 2,840.00	\$ 2,000.00
Rent	\$ 48,131.00	\$ 48,131.00	\$ -	\$ 64,810.00
Storage Rental	\$ 2,387.00	\$ 2,500.00	\$ 113.00	\$ 2,500.00
Contingency	\$ -	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00
Bank Fees	\$ 902.00	\$ 1,000.00	\$ 98.00	\$ 1,000.00
Total Expenditures	\$ 223,296.00	\$ 235,555.00	\$ 12,259.00	\$ 315,494.00

Evanston Township General Assistance Office

Fiscal Year Ending
03/31/2011

General Assistance Fund - Revenue & Expenditures

Description	4/1/2009 3/31/2010 Estimated Actual	Budget 2009-2010	Variance	Proposed 2010-2011
Case Coordinator I.WOP Counselor	\$ 48,516.00	\$ 48,331.00	\$ (185.00)	\$ -
FICA	\$ 3,712.00	\$ 3,697.00	\$ (15.00)	\$ -
IMRF	\$ 2,407.00	\$ 2,475.00	\$ 68.00	\$ -
Medical & Life Insurance	\$ 6,175.00	\$ 5,786.00	\$ (389.00)	\$ -
Uniforms/Shoes	\$ -	\$ 500.00	\$ 500.00	\$ 500.00
Other Needs	\$ 581.00	\$ 500.00	\$ (81.00)	\$ 500.00
Travel & Education	\$ -	\$ 500.00	\$ 500.00	\$ -
Transportation	\$ 4,093.00	\$ 3,500.00	\$ (593.00)	\$ 5,000.00
Telephone	\$ 1,800.00	\$ 2,000.00	\$ 200.00	\$ -
Utilities	\$ 2,737.00	\$ 3,500.00	\$ 763.00	\$ -
Equipment Purchase	\$ -	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00
Rent	\$ 16,679.00	\$ 16,679.00	\$ -	\$ -
Total Expenditures	\$ 86,700.00	\$ 89,468.00	\$ 2,768.00	\$ 8,000.00

CLIENT MEDICAL

Evanston Township General Assistance Office

General Assistance Fund - Revenue & Expenditures

Fiscal Year Ending
03/31/2011

Description	4/1/2009 3/31/2010 Estimated Actual	Budget 2009-2010	Variance	Proposed 2010-2011
Hospital Inpatient	\$ 667.00	\$ 25,000.00	\$ 24,333.00	\$ 5,000.00
Hospital Outpatient	\$ 5,908.00	\$ 1,000.00	\$ (4,908.00)	\$ 8,000.00
All Other Physicians	\$ 1,351.00	\$ 5,000.00	\$ 3,649.00	\$ 3,000.00
Drugs	\$ 18,886.00	\$ 50,000.00	\$ 31,114.00	\$ 30,000.00
Other Medical	\$ 2,625.00	\$ 1,000.00	\$ (1,625.00)	\$ 4,000.00
Glasses	\$ 247.00	\$ 500.00	\$ 253.00	\$ 500.00
Emergency Room Physician	\$ 279.00	\$ 1,000.00	\$ 721.00	\$ 1,000.00
Psych Outpat/Mental Assessment	\$ 376.00	\$ 2,000.00	\$ 1,624.00	\$ 2,000.00
Transport/Ambulatory Services	\$ -	\$ 500.00	\$ 500.00	\$ 500.00
Catastrophic Insurance	\$ 3,175.00	\$ 3,500.00	\$ 325.00	\$ 3,500.00
X-Rays	\$ 1,215.00	\$ 4,000.00	\$ 2,785.00	\$ 3,000.00
Total Expenditures	\$ 34,729.00	\$ 93,500.00	\$ 58,771.00	\$ 60,500.00

Evanston Township General Assistance Office

Fiscal Year Ending
03/31/2011

General Assistance Fund - Revenue & Expenditures

Description	4/1/2009		Budget	Variance	Proposed
	3/31/2010	Estimated Actual			
Housing Assistance	\$	48,932.00	\$ 50,000.00	\$ 1,068.00	\$ 60,000.00
Food Assistance	\$	3,904.00	\$ 5,000.00	\$ 1,096.00	\$ 5,000.00
Utilities	\$	8,635.00	\$ 15,000.00	\$ 6,365.00	\$ 10,000.00
Total Expenditures	\$	61,471.00	\$ 70,000.00	\$ 8,529.00	\$ 75,000.00

Evanston Township

Fiscal Year Ending
03/31/2011

Town Fund - Revenue & Expenditures

Description	4/1/2009 3/31/2010 Estimated Actual	Budget 2009-2010	Variance	Proposed 2010-2011
Property Tax Levy	\$ 295,753.00	\$ 295,753.00	\$ -	\$ 295,753.00
Replacement Property Tax	\$ 55,548.00	\$ 40,000.00	\$ 15,548.00	\$ 50,000.00
Transfer from Fund Balance	\$ 200,000.00	\$ 200,000.00	\$ -	\$ 350,000.00
Interest	\$ 603.00	\$ 6,000.00	\$ (5,397.00)	\$ -
Total Revenue	\$ 551,904.00	\$ 541,753.00	\$ 10,151.00	\$ 695,753.00
Assessor's Office	\$ 83,592.00	\$ 90,703.00	\$ 7,111.00	\$ 168,054.00
Legal Fees	\$ 61,043.00	\$ -	\$ (61,043.00)	\$ 50,000.00
Supervisor	\$ 66,543.00	\$ 82,998.00	\$ 12,455.00	\$ 81,030.00
Community Purchased Services	\$ 300,000.00	\$ 300,000.00	\$ -	\$ 324,164.00
Community Action Programs	\$ 28,108.00	\$ 45,550.00	\$ 17,442.00	\$ 45,550.00
Total Expenditures	\$ 539,286.00	\$ 519,251.00	\$ (24,035.00)	\$ 668,798.00
Net Income (Loss)	\$ 12,618.00	\$ 22,502.00	\$ (13,884.00)	\$ 26,955.00

Evanston Township

Fiscal Year Ending
03/31/2011

Town Fund - Revenue & Expenditures

Description	4/1/2009		Budget 2009-2010	Variance	Proposed 2010-2011	
	Estimated	Actual				
Assessor	\$ 6,501.00	\$ 6,501.00	\$ 6,501.00	\$ -	\$ 8,000.00	
Deputy Assessor	\$ -	\$ -	\$ -	\$ -	\$ 40,000.00	
Assessor Assistant	\$ 32,342.00	\$ 31,000.00	\$ 31,000.00	\$ (1,342.00)	\$ 31,620.00	
Part-time Contractual Assistant	\$ -	\$ -	\$ -	\$ -	\$ 6,000.00	
Unemployment Tax-State	\$ 1,205.00	\$ 1,910.00	\$ 1,910.00	\$ 705.00	\$ 3,105.00	
FICA/Medicare Tax Expense	\$ 2,724.00	\$ 2,984.00	\$ 2,984.00	\$ 260.00	\$ 6,850.00	
IMRF	\$ 402.00	\$ 1,997.00	\$ 1,997.00	\$ 1,595.00	\$ 5,014.00	
Medical & Life Insurance	\$ 5,951.00	\$ 6,000.00	\$ 6,000.00	\$ 49.00	\$ 23,586.00	
Supplies	\$ 2,773.00	\$ 2,000.00	\$ 2,000.00	\$ (773.00)	\$ 3,000.00	
Postage	\$ 79.00	\$ 1,000.00	\$ 1,000.00	\$ 921.00	\$ 1,000.00	
Printing and Duplicating	\$ 577.00	\$ 1,000.00	\$ 1,000.00	\$ 423.00	\$ 1,500.00	
Sid Well Maps	\$ 191.00	\$ 400.00	\$ 400.00	\$ 209.00	\$ 400.00	
Contract Service	\$ 1,966.00	\$ 1,300.00	\$ 1,300.00	\$ (666.00)	\$ 1,500.00	
Payroll Processing	\$ 1,601.00	\$ 532.00	\$ 532.00	\$ (1,069.00)	\$ 1,300.00	
Dues & Subscriptions	\$ 390.00	\$ 1,000.00	\$ 1,000.00	\$ 610.00	\$ 1,000.00	

Evanston Township General Assistance Office

Fiscal Year Ending
03/31/2011

Town Fund - Revenue & Expenditures

Description	4/1/2009 3/31/2010 Estimated Actual	Budget 2009-2010	Variance	Proposed 2010-2011
Travel/Education	\$ 3,719.00	\$ 4,000.00	\$ 281.00	\$ 2,000.00
Staff Travel/Mileage	\$ -	\$ -	\$ -	\$ 2,000.00
Phone	\$ 2,420.00	\$ 4,000.00	\$ 1,580.00	\$ 3,000.00
Utilities	\$ 2,962.00	\$ 2,500.00	\$ (462.00)	\$ 3,000.00
Equipment Maintenance	\$ 935.00	\$ 3,500.00	\$ 2,565.00	\$ 3,000.00
Equipment Purchase	\$ -	\$ 2,000.00	\$ 2,000.00	\$ 4,000.00
Rent	\$ 16,679.00	\$ 16,679.00	\$ -	\$ 16,679.00
Contingency	\$ 175.00	\$ 400.00	\$ 225.00	\$ 500.00
Total Expenditures	\$ 83,592.00	\$ 90,703.00	\$ 7,111.00	\$ 168,054.00

Evanston Township

Fiscal Year Ending
03/31/2011

Town Fund - Revenue & Expenditures

Description	4/1/2009 3/31/2010 Estimated Actual	Budget 2009-2010	Variance	Proposed 2010-2011
Supervisor Salary	\$ 13,233.00	\$ 13,067.00	\$ (166.00)	\$ 13,400.00
FICA/Medicare	\$ 1,003.00	\$ 1,025.00	\$ 22.00	\$ 1,100.00
IMRF	\$ 143.00	\$ 686.00	\$ 543.00	\$ 930.00
Contract Services	\$ -	\$ 4,000.00	\$ 4,000.00	\$ -
Legal	\$ -	\$ 500.00	\$ 500.00	\$ 500.00
Auditing Services	\$ 20,840.00	\$ 28,000.00	\$ 7,160.00	\$ 28,000.00
Accounting Services	\$ 25,621.00	\$ 25,620.00	\$ (1.00)	\$ 30,000.00
Dues & Subscriptions	\$ 2,304.00	\$ 5,100.00	\$ 2,796.00	\$ 3,000.00
Travel/Conference	\$ 3,302.00	\$ 4,000.00	\$ 698.00	\$ 4,000.00
Contingency	\$ -	\$ 1,000.00	\$ 1,000.00	\$ -
BankingFees	\$ 97.00	\$ -	\$ (97.00)	\$ 100.00
Total Expenditures	\$ 66,543.00	\$ 82,998.00	\$ 16,455.00	\$ 81,030.00

Evanston Township

Town Fund - Revenue & Expenditures

Fiscal Year Ending
03/31/2011

Community Purchased Services

Description	4/1/2009		Budget 2009-2010	Variance	Proposed 2010-2011
	3/31/2010	Estimated Actual			
Collaborative Supportive Housing Program	\$ -	\$ -	\$ -	\$ -	\$ 3,512.00
Childcare Network of Evanston	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00	\$ -	\$ 50,000.00
Peer Services	\$ 69,400.00	\$ 69,400.00	\$ 69,400.00	\$ -	\$ -
Family Focus	\$ -	\$ -	\$ -	\$ -	\$ 19,800.00
Legal Assistance Foundation	\$ -	\$ -	\$ -	\$ -	\$ 31,504.00
YOU	\$ -	\$ -	\$ -	\$ -	\$ 25,000.00
Community Defender Office	\$ 32,400.00	\$ 32,400.00	\$ 32,400.00	\$ -	\$ 28,512.00
Housing Options	\$ 25,400.00	\$ 25,400.00	\$ 25,400.00	\$ -	\$ 22,000.00
Shore Community Services	\$ -	\$ -	\$ -	\$ -	\$ 11,820.00
Trilogy Inc.	\$ 7,200.00	\$ 7,200.00	\$ 7,200.00	\$ -	\$ -
Evanston Northshore YWCA	\$ 4,900.00	\$ 4,900.00	\$ 4,900.00	\$ -	\$ 6,600.00
Child Care Center of Evanston	\$ 18,200.00	\$ 18,200.00	\$ 18,200.00	\$ -	\$ 16,016.00
Connections For The Homeless	\$ 22,900.00	\$ 22,900.00	\$ 22,900.00	\$ -	\$ 24,200.00

Community Purchased Services

Description	4/1/2009 3/31/2010 Estimated Actual	Budget 2009-2010	Variance	Proposed 2010-2011
Infant Welfare Socieity	\$ 25,000.00	\$ 25,000.00	\$ -	\$ 25,000.00
North Shore Senior Services	\$ 25,000.00	\$ 25,000.00	\$ -	\$ 35,200.00
Metropolitan Family Services	\$ 25,000.00	\$ 25,000.00	\$ -	\$ 25,000.00
Thresholds	\$ 9,800.00	\$ 9,800.00	\$ -	\$ -
Center For Independent Futures	\$ 9,800.00	\$ 9,800.00	\$ -	\$ -
Total Expenditures	\$ 300,000.00	\$ 300,000.00	\$ -	\$ 324,164.00

Community Action Initiatives

Community Action Programs	\$ 12,550.00	\$ 30,000.00	\$ 17,450.00	\$ 24,900.00
Veteran Services	\$ 558.00	\$ 550.00	\$ (8.00)	\$ 650.00
Summer Youth Program	\$ 15,000.00	\$ 15,000.00	\$ -	\$ 20,000.00
Total Expenditures	\$ 28,108.00	\$ 45,550.00	\$ 17,442.00	\$ 45,550.00

TRUSTEES

Town Fund - Revenue & Expenditures	Evanston Township		Fiscal Year Ending	
	4/1/2009 3/31/2010 Estimated Actual	Budget 2009-2010	03/31/2011 Variance	Proposed 2010-2011
Description				
Legal Services	\$ 61,043.00 \$	-	\$ (61,043.00) \$	50,000.00