

TOWNSHIP OF EVANSTON

BUDGET SUMMARY

FISCAL YEAR ENDING MARCH 31, 2010

ORDINANCE NUMBER: 35-0-09

FINAL BUDGET:

PRELIMINARY BUDGET SUBMITTED: 04/01/09

REVISED: 04/28/09

APPROVED:

June 22, 2009

AMENDED:

TOWN OF THE CITY OF EVANSTON
FOR THE YEAR ENDING MARCH 31, 2010

Section 2:

That there is hereby appropriated for the use of this Town for said fiscal year, the following:

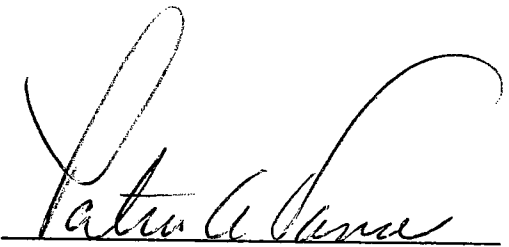
FROM THE TOWN FUND, A TOTAL OF \$295,753.00

FROM THE GENERAL ASSISTANCE FUND, A TOTAL OF
\$986,553.000

TOTAL APPROPRIATIONS (1) \$1,282,306.00

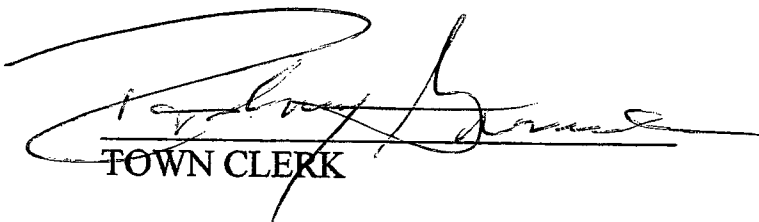


MAYOR



TOWNSHIP SUPERVISOR

ATTEST:



TOWN CLERK

ADOPTED:

June 22, 2009

04/01/09

AN ORDINANCE

35-0-09

Proposed Budget and Appropriations Ordinance
For Town Purposes, For Year Ending
March 31, 2010

WHEREAS, a tentative Budget and Appropriation Ordinance for the Town of the City of Evanston, Cook County, Illinois, has heretofore been prepared and filed in the Office of the Town Clerk; and

WHEREAS, a public hearing was held on said Budget and Appropriation Ordinance; and

WHEREAS, all persons desiring to be heard on the matter of the Budget were heard, and the Budget has been submitted to the Board of Auditors of the Town of the City of Evanston, Cook County, Illinois:

NOW THEREFORE, be it ordained by the Board of Auditors of the Town of the City of Evanston, Cook County, Illinois:

SECTION 1: That the following budget for the fiscal year commencing April 1, 2009 and ending March 31, 2010 be and is hereby approved and adopted.

SECTION 2: That there is hereby appropriated for use of this Town for said fiscal year, the following:

FROM THE TOWN FUND, A TOTAL OF \$295,753.00
FROM THE GENERAL ASSISTANCE FUND A
TOTAL OF \$986,553.00

TOTAL APPROPRIATIONS (1) \$1,282,306.00

From Town Fund:

SECTION 3: All ordinances or part of ordinances in conflict herewith are hereby repealed.

SECTION 4: This Ordinance shall be in full force and effect from and after its passage, approval, and publication in the manner provided by law.

Introduced: June 8, 2009

Adopted: June 22, 2009

Approved: June 22, 2009

Elizabeth Tisdahl

Mayor

Attest: Rodney Greene

City Clerk: [Signature]

Approved as to ^{form} ~~from~~: [Signature]

Interim First Assistant
Corporation Counsel: Elke B. Tober-Purze

Evanston Township General Assistance Office

Fiscal Year Ending
03/31/2010

General Assistance Fund - Revenue & Expenditures

Description	4/1/2008 3/31/2009 Estimated Actual	Budget 2008-2009	Variance	Proposed 2009-2010
Previous Tax Year Levy	\$ 597,682.49	\$ 986,553.00	\$ 388,870.51	\$ 986,553.00
Interest	\$ 7,938.40	\$ 20,000.00	\$ 12,061.60	\$ 9,000.00
SSI Reimbursement	\$ 37,627.04	\$ 5,000.00	\$ (32,627.04)	\$ 15,000.00
Transfer From Town Fund	\$ 104,170.00	\$ 125,000.00	\$ 20,830.00	\$ 100,000.00
Total Revenue	\$ 747,417.93	\$ 1,136,553.00	\$ 389,135.07	\$ 1,110,553.00
Client Payments	\$ 229,319.91	\$ 363,680.00	\$ 134,360.09	\$ 366,500.00
Payroll	\$ 192,738.62	\$ 240,414.00	\$ 47,675.38	\$ 234,259.00
GA Administrative Overhead	\$ 206,130.08	\$ 252,255.00	\$ 46,124.92	\$ 235,555.00
Work Opportunity Program (WOP)	\$ 73,575.62	\$ 94,001.00	\$ 20,425.38	\$ 89,468.00
Medical Payments Systems (MPS)	\$ 57,919.78	\$ 100,000.00	\$ 42,080.22	\$ 93,500.00
Emergency Assistance Services (EAS)	\$ 44,923.59	\$ 86,000.00	\$ 41,076.41	\$ 70,000.00
Total Expenditures	\$ 1,010,290.00	\$ 1,136,350.00	\$ 272,787.00	\$ 1,089,282.00
Net Income (Loss)	\$ (148,033.00)	\$ 203.00	\$ (47,165.00)	\$ 21,271.00

Evanston Township General Assistance Office

Fiscal Year Ending
03/31/2010

General Assistance Fund - Revenue & Expenditures

Description	4/1/2008 3/31/2009 Estimated Actual	Budget 2008-2009	Variance	Proposed 2009-2010
Rent Expense	\$ 130,029.07	\$ 168,000.00	\$ 37,970.93	\$ 180,000.00
Personal Expense	\$ 96,340.34	\$ 187,680.00	\$ 91,339.66	\$ 180,000.00
Other Needs	\$ 269.50	\$ 500.00	\$ 230.50	\$ 500.00
50/50 Program	\$ 2,681.00	\$ 7,500.00	\$ 4,819.00	\$ 6,000.00
Total Expenditures	\$ 229,319.91	\$ 363,680.00	\$ 134,360.09	\$ 366,500.00

Evanston Township General Assistance Office

Fiscal Year Ending
03/31/2010

General Assistance Fund - Revenue & Expenditures

Description	4/1/2008 3/31/2009		Budget 2008-2009	Variance	Proposed 2009-2010
	Estimated	Actual			
Executive Director	\$ 65,145.28	\$ 72,284.00	\$ 72,284.00	\$ 7,138.72	\$ 72,284.00
Office Manager	\$ 39,293.54	\$ 43,600.00	\$ 43,600.00	\$ 4,306.46	\$ 43,600.00
EAS Manager/Case Worker	\$ 12,801.32	\$ 39,655.00	\$ 39,655.00	\$ 26,853.68	\$ 33,500.00
EAS Administrative Assistant	\$ 10,559.94	\$ 13,902.00	\$ 13,902.00	\$ 3,342.06	\$ 13,902.00
Confidential Accounts/Personnel Manager	\$ 53,208.65	\$ 59,040.00	\$ 59,040.00	\$ 5,831.35	\$ 59,040.00
Maintenance Person	\$ 11,729.89	\$ 11,933.00	\$ 11,933.00	\$ 203.11	\$ 11,933.00
Total Expenditures	\$ 192,738.62	\$ 240,414.00	\$ 240,414.00	\$ 47,675.38	\$ 234,259.00

Evanston Township General Assistance Office

Fiscal Year Ending
03/31/2010

General Assistance Fund - Revenue & Expenditures

Description	4/1/2008		Budget 2008-2009	Variance	Proposed 2009-2010
	3/31/2009	Estimated Actual			
Unemployment Tax State	\$ 3,016.79	\$	6,000.00	\$ 2,983.21	\$ 5,009.00
FICA	\$ 14,151.44	\$	19,255.00	\$ 5,103.56	\$ 17,921.00
Medicare Tax Expense	\$ 1,065.84	\$	-	\$ (1,065.84)	\$ -
IMRF	\$ 8,517.49	\$	18,000.00	\$ 9,482.51	\$ 11,994.00
Medical & Life Insurance	\$ 49,525.59	\$	67,700.00	\$ 18,174.41	\$ 55,000.00
General Insurance	\$ 8,690.00	\$	9,000.00	\$ 310.00	\$ 9,000.00
Supplies	\$ 11,522.99	\$	12,000.00	\$ 477.01	\$ 12,000.00
Postage	\$ 1,645.08	\$	500.00	\$ (1,145.08)	\$ 1,500.00
Printing & Duplicating	\$ 2,854.06	\$	5,000.00	\$ 2,145.94	\$ 3,000.00
Contract Services	\$ 26,078.91	\$	26,000.00	\$ (78.91)	\$ 30,000.00
Payroll Processing	\$ 1,961.20	\$	2,500.00	\$ 538.80	\$ 2,500.00
Membership/Dues/Subs.	\$ 903.93	\$	1,000.00	\$ 96.07	\$ 1,000.00
Advertising	\$ 1,833.58	\$	1,000.00	\$ (833.58)	\$ 1,000.00
Data Processing	\$ 1,395.00	\$	1,000.00	\$ (395.00)	\$ 2,000.00
Training	\$ 2,158.65	\$	3,000.00	\$ 841.35	\$ 3,500.00
Seminars & Conferences	\$ 3,038.05	\$	4,000.00	\$ 961.95	\$ 4,000.00
Staff Travel & Mileage	\$ 956.20	\$	1,500.00	\$ 543.80	\$ 1,500.00

Evanston Township General Assistance Office

Fiscal Year Ending
03/31/2010

General Assistance Fund - Revenue & Expenditures

Description	4/1/2008 3/31/2009 Estimated Actual	Budget 2008-2009	Variance	Proposed 2009-2010
Phone	\$ 8,872.60	\$ 9,000.00	\$ 127.40	\$ 10,000.00
Utilities	\$ 7,313.51	\$ 9,000.00	\$ 1,686.49	\$ 9,000.00
Equipment Purchase	\$ 5,030.94	\$ 2,800.00	\$ (2,230.94)	\$ 3,000.00
Rent	\$ 42,853.25	\$ 50,000.00	\$ 7,146.75	\$ 48,131.00
Storage Rental	\$ 1,636.00	\$ 2,000.00	\$ 364.00	\$ 2,500.00
Contingency	\$ 626.75	\$ 1,000.00	\$ 373.25	\$ 1,000.00
Bank Fees	\$ 482.23	\$ 1,000.00	\$ 517.77	\$ 1,000.00
Total Expenditures	\$ 206,130.08	\$ 252,255.00	\$ 46,124.92	\$ 235,555.00

Evanston Township General Assistance Office

Fiscal Year Ending
03/31/2010

General Assistance Fund - Revenue & Expenditures

Description	4/1/2008		Budget 2008-2009	Variance	Proposed 2009-2010	
	3/31/2009	Estimated Actual			Estimated Actual	Proposed
Case Coordinator I/WOP Counselor	\$	41,698.46	\$ 48,331.00	\$ 6,632.54	\$	48,331.00
FICA	\$	1,768.00	\$ 3,867.00	\$ 2,099.00	\$	3,697.00
IMRF	\$	1,333.76	\$ 2,900.00	\$ 1,566.24	\$	2,475.00
Medical & Life Insurance	\$	5,163.85	\$ 5,678.00	\$ 514.15	\$	5,786.00
Uniforms/Shoes	\$	-	\$ 500.00	\$ 500.00	\$	500.00
Supplies	\$	1,858.87	\$ -	\$ (1,858.87)	\$	-
Other Needs	\$	260.70	\$ 500.00	\$ 239.30	\$	500.00
Travel & Education	\$	-	\$ 525.00	\$ 525.00	\$	500.00
Transportation	\$	2,392.50	\$ 7,500.00	\$ 5,107.50	\$	3,500.00
Phone/Internet	\$	1,500.00	\$ 2,500.00	\$ 1,000.00	\$	2,000.00
Utilities	\$	2,749.48	\$ 3,500.00	\$ 750.52	\$	3,500.00
Equipment Purchase	\$	-	\$ 2,000.00	\$ 2,000.00	\$	2,000.00
Rent	\$	14,850.00	\$ 16,200.00	\$ 1,350.00	\$	16,679.00
Total Expenditures	\$	73,575.62	\$ 94,001.00	\$ 20,425.38	\$	89,468.00

Evanston Township General Assistance Office

Fiscal Year Ending
03/31/2010

General Assistance Fund - Revenue & Expenditures

Description	4/1/2008 3/31/2009 Estimated Actual	Budget 2008-2009	Variance	Proposed 2009-2010
Hospital Inpatient	\$ 1,802.19	\$ 50,000.00	\$ 48,197.81	\$ 25,000.00
Hospital Outpatient	\$ (1,238.04)	\$ 1,000.00	\$ 2,238.04	\$ 1,000.00
All Other Physicians	\$ 2,010.84	\$ 5,000.00	\$ 2,989.16	\$ 5,000.00
Drugs	\$ 47,006.43	\$ 30,000.00	\$ (17,006.43)	\$ 50,000.00
Other Medical	\$ 679.40	\$ 1,500.00	\$ 820.60	\$ 1,000.00
Glasses	\$ 196.06	\$ 500.00	\$ 303.94	\$ 500.00
Emergency Room Physician	\$ 328.50	\$ 1,000.00	\$ 671.50	\$ 1,000.00
Psych Outpat/Mental Assessment	\$ 985.10	\$ 3,500.00	\$ 2,514.90	\$ 2,000.00
Transport/Ambulatory Services	\$ -	\$ 500.00	\$ 500.00	\$ 500.00
Catastrophic Insurance	\$ 3,175.00	\$ 3,000.00	\$ (175.00)	\$ 3,500.00
X-Rays	\$ 2,974.30	\$ 4,000.00	\$ 1,025.70	\$ 4,000.00
Total Expenditures	\$ 57,919.78	\$ 100,000.00	\$ 42,080.22	\$ 93,500.00

General Assistance Fund - Revenue & Expenditures

Description	4/1/2008 3/31/2009 Estimated Actual	Budget 2008-2009	Variance	Proposed 2009-2010
Housing Assistance	\$ 35,305.07	\$ 45,000.00	\$ 9,694.93	\$ 50,000.00
Food Assistance	\$ 2,370.65	\$ 20,000.00	\$ 17,629.35	\$ 5,000.00
Utilities	\$ 7,247.87	\$ 21,000.00	\$ 13,752.13	\$ 15,000.00
Total Expenditures	\$ 44,923.59	\$ 86,000.00	\$ 41,076.41	\$ 70,000.00

Evanston Township General Assistance Office

Fiscal Year Ending
03/31/2010

Town Fund - Revenue & Expenditures

Description	4/1/2008 3/31/2009 Estimated Actual	Budget 2008-2009	Variance	Proposed 2009-2010
Property Tax Levy	\$ 197,447.63	\$ 295,753.00	\$ 98,305.37	\$ 295,753.00
Replacement Property Tax	\$ 49,145.42	\$ 50,000.00	\$ 854.58	\$ 40,000.00
Transfer of Fund Balance	\$ -	\$ -	\$ -	\$ 200,000.00
Interest	\$ 6,912.71	\$ 18,000.00	\$ 11,087.29	\$ 6,000.00
Total Revenue	\$ 253,505.76	\$ 376,703.00	\$ 123,197.24	\$ 541,753.00
Transer to G.A. Fund	\$ 125,000.00	\$ 125,000.00	\$ -	\$ -
Assessor's Office	\$ 165,004.13	\$ 86,950.00	\$ (78,054.13)	\$ 90,171.00
Supervisor	\$ 69,822.12	\$ 69,562.00	\$ (260.12)	\$ 82,998.00
Community Purchased Services	\$ 79,442.00	\$ -	\$ -	\$ 300,000.00
Community Action Programs	\$ 24,522.56	\$ 25,500.00	\$ 977.44	\$ 45,550.00
Total Expenditures	\$ 463,790.81	\$ 307,012.00	\$ (77,336.81)	\$ 518,719.00
Net Income (Loss)	\$ (210,285.05)	\$ 69,691.00	\$ (34,038.00)	\$ 23,034.00

Evanston Township General Assistance Office

Fiscal Year Ending
03/31/2010

Town Fund - Revenue & Expenditures

Description	4/1/2008 3/31/2009 Estimated Actual	Budget 2008-2009	Variance	Proposed 2009-2010
Assessor	\$ 5,500.00	\$ 6,000.00	\$ 500.00	\$ 6,501.00
Deputy Assessor	\$ -	\$ -	\$ -	\$ -
Assessor Assistant	\$ 25,890.21	\$ 28,798.00	\$ 2,907.79	\$ 31,000.00
Part-time Contractual Assistant	\$ -	\$ -	\$ -	\$ -
Unemployment Tax-State	\$ 1,086.87	\$ 1,378.00	\$ 291.13	\$ 1,910.00
FICA	\$ 2,657.71	\$ 3,000.00	\$ 342.29	\$ 2,984.00
Medicare Tax Expense	\$ 175.51	\$ -	\$ (175.51)	\$ -
IMRF	\$ 1,122.46	\$ 2,600.00	\$ 1,477.54	\$ 1,997.00
Medical & Life Insurance	\$ 4,661.58	\$ 5,600.00	\$ 938.42	\$ 6,000.00
Supplies	\$ 1,463.35	\$ 2,000.00	\$ 536.65	\$ 2,000.00
Postage	\$ 167.00	\$ 500.00	\$ 333.00	\$ 1,000.00
Printing and Duplicating	\$ -	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00
Sid Well Maps	\$ 256.90	\$ 500.00	\$ 243.10	\$ 400.00
Contract Service	\$ 945.50	\$ 1,200.00	\$ 254.50	\$ 1,300.00
Payroll Processing	\$ 435.00	\$ -	\$ (435.00)	\$ -
Legal	\$ 91,034.62	\$ -	\$ (91,034.62)	\$ -
Dues & Subscriptions	\$ 508.20	\$ 1,924.00	\$ 1,415.80	\$ 1,000.00

Evanston Township General Assistance Office

Fiscal Year Ending
03/31/2010

Town Fund - Revenue & Expenditures

Description	4/1/2008 3/31/2009 Estimated Actual	Budget 2008-2009	Variance	Proposed 2009-2010
Travel/Education	\$ 3,279.03	\$ 5,000.00	\$ 1,720.97	\$ 4,000.00
Staff Travel/Mileage	\$ 609.12	\$ -	\$ (609.12)	\$ -
Phone	\$ 3,092.56	\$ 4,000.00	\$ 907.44	\$ 4,000.00
Utilities	\$ 1,587.01	\$ 3,750.00	\$ 2,162.99	\$ 2,500.00
Equipment Maintenance	\$ 1,506.50	\$ 3,500.00	\$ 1,993.50	\$ 3,500.00
Equipment Purchase	\$ -	\$ -	\$ -	\$ 2,000.00
Rent	\$ 14,850.00	\$ 16,200.00	\$ 1,350.00	\$ 16,679.00
Contingency	\$ 4,175.00	\$ -	\$ (4,175.00)	\$ 400.00
Total Expenditures	\$ 165,004.13	\$ 86,950.00	\$ (78,054.13)	\$ 90,171.00

Evanston Township General Assistance Office

Fiscal Year Ending
03/31/2010

Town Fund - Revenue & Expenditures

Description	4/1/2008 3/31/2009 Estimated Actual	Budget 2008-2009	Variance	Proposed 2009-2010
Supervisor Salary	\$ 10,450.00	\$ 11,400.00	\$ 950.00	\$ 13,067.00
FICA	\$ 436.00	\$ 912.00	\$ 476.00	\$ 1,025.00
Medicare Tax Expense	\$ -	\$ -	\$ -	\$ -
IMRF	\$ 137.94	\$ 900.00	\$ 762.06	\$ 686.00
Contract Services	\$ -	\$ -	\$ -	\$ 4,000.00
Legal	\$ 455.00	\$ 250.00	\$ (205.00)	\$ 500.00
Auditing Services	\$ 25,639.00	\$ 20,000.00	\$ (5,639.00)	\$ 28,000.00
Accounting Services	\$ 22,466.63	\$ 25,000.00	\$ 2,533.37	\$ 25,620.00
Dues & Subscriptions	\$ 4,287.82	\$ 5,000.00	\$ 712.18	\$ 5,100.00
Advertising	\$ 27.50	\$ 1,500.00	\$ 1,472.50	\$ -
Travel/Conference	\$ 4,786.02	\$ 3,500.00	\$ (1,286.02)	\$ 4,000.00
Contingency	\$ 1,137.01	\$ 1,000.00	\$ (137.01)	\$ 1,000.00
Banking Fees	\$ (0.80)	\$ 100.00	\$ 100.80	\$ -
Total Expenditures	\$ 69,822.12	\$ 69,562.00	\$ (260.12)	\$ 82,998.00

Evanston Township General Assistance Office

Fiscal Year Ending:
03/31/2010

Town Fund - Revenue & Expenditures

Used Services Description	4/1/2008 3/31/2009		Budget 2008-2009		Variance		Proposed 2009-2010	
	Estimated	Actual						
Childcare Network of Evanston	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	25,000.00
Peer Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	69,400.00
Community Defender Office	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	32,400.00
Housing Options	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	25,400.00
Trilogy Inc.	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	7,200.00
Evanston Northshore YWCA	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	4,900.00
Child Care Center of Evanston	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	18,200.00
Connections For The Homeless	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	22,900.00
Infant Welfare Society	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	25,000.00
North Shore Senior Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	25,000.00
Metropolitan Family Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	25,000.00
Thresholds	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	9,800.00
Center For Independent Futures	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	9,800.00
Total Expenditures	\$ 79,442.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	300,000.00

Evanston Township General Assistance Office

Fiscal Year Ending
03/31/2010

Town Fund - Revenue & Expenditures

Description	4/1/2008 3/31/2009 Estimated Actual	Budget 2008-2009	Variance	Proposed 2009-2010
Community Action Programs	\$ 522.77	\$ 500.00	\$ (22.77)	\$ 550.00
Veteran Services	\$ 23,999.79	\$ 25,000.00	\$ 1,000.21	\$ 30,000.00
Summer Youth Program	\$ -	\$ -	\$ -	\$ 15,000.00
Total Expenditures	\$ 24,522.56	\$ 25,500.00	\$ 977.44	\$ 45,550.00