

TOWNSHIP OF EVANSTON

BUDGET SUMMARY

FISCAL YEAR ENDING MARCH 31, 2000

ORDINANCE NUMBER 58-0-99

FINAL BUDGET

SUBMITTED: 02/05/99

REVISED: 04/26/99

APPROVED: 06/14/99

AMENDED: 06/14/99

TOWN OF THE CITY OF EVANSTON
FOR THE YEAR ENDING MARCH 31, 2000

Section 2:

That there is hereby appropriated for use of this Town for said fiscal year, the following:

FROM THE TOWN FUND, A TOTAL OF \$786,296.85

FROM THE GENERAL ASSISTANCE FUND, A TOTAL OF \$1,244,981.58

TOTAL APPROPRIATIONS (1) \$2,031,278.43

(1) Appropriation includes transfer of \$590,000.00
from Town Fund to General Assistance Fund



MAYOR pro tem



TOWNSHIP SUPERVISOR

ATTEST:



Town Clerk

ADOPTED: JUNE 14, 1999

02/05/99

58-0-99

AN ORDINANCE

Proposed Budget and Appropriation Ordinance
For Town Purposes, For Year Ending
March 31, 2000

WHEREAS, a tentative Budget and Appropriation Ordinance for the Town of the City of Evanston, Cook County, Illinois, has heretofore been prepared and filed in the Office of the Town Clerk; and

WHEREAS, a public hearing was held on said Budget and Appropriation Ordinance; and

WHEREAS, all persons desiring to be heard on the matter of the Budget were heard, and the Budget has been submitted to the Board of Auditors of the Town of the City of Evanston, Cook County, Illinois:

NOW THEREFORE, be it ordained by the Board of Auditors of the Town of the City of Evanston, Cook County, Illinois:

SECTION 1: That the following Budget for the fiscal year commencing April 1, 1999 and ending March 31, 2000 be and is hereby approved and adopted.

SECTION 2: That there is hereby appropriated for use of this Town for said fiscal year, the following:

FROM THE TOWN FUND, A TOTAL OF \$786,296.85
FROM THE GENERAL ASSISTANCE FUND, A
TOTAL OF \$1,244,981.58

TOTAL APPROPRIATIONS (1) \$2,031,278.43

(1) Appropriation includes appropriation of \$590,000.00 transferred from Town Fund.

SECTION 3: All ordinances or parts of ordinances in conflict herewith are hereby repealed.

SECTION 4: This ordinance shall be in full force and effect from and after its passage, approval, and publication in the manner provided by law.

Introduced:

Adopted:

Approved: June 4, 1999

[Signature]
Mayor pro tem

Attest:

Mary J. Morris
City Clerk

Approved as to from:

[Signature]

Corporation Counsel

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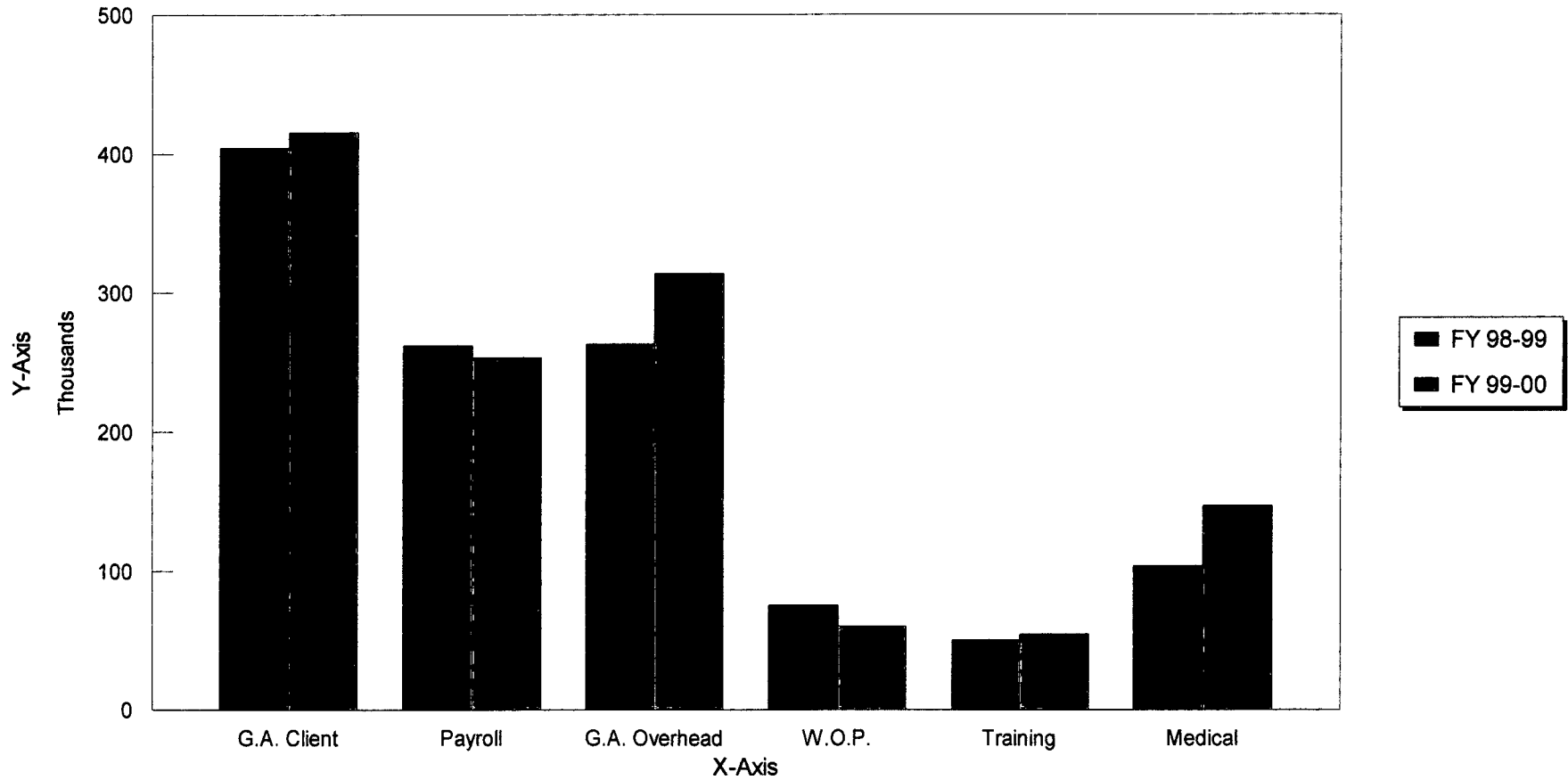
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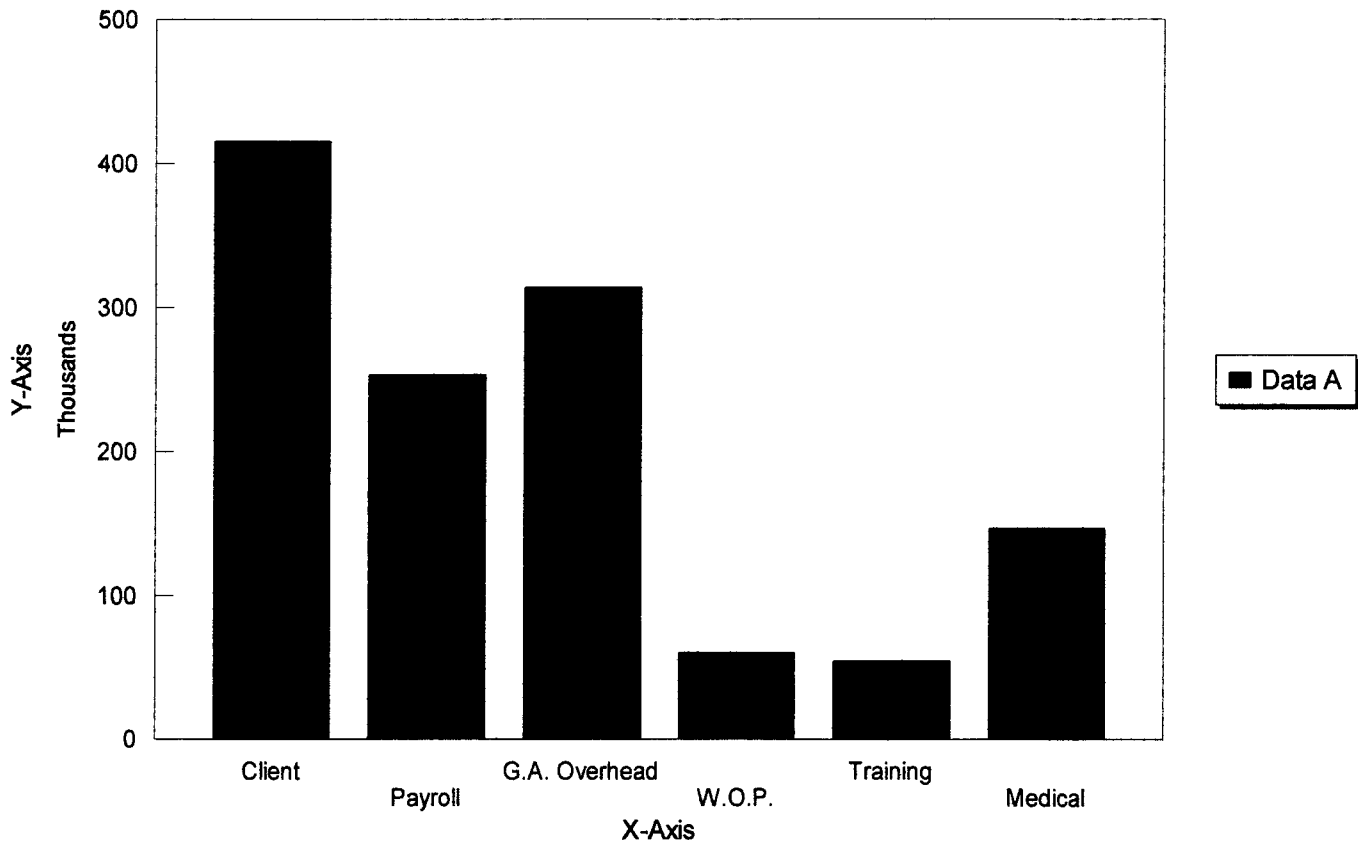
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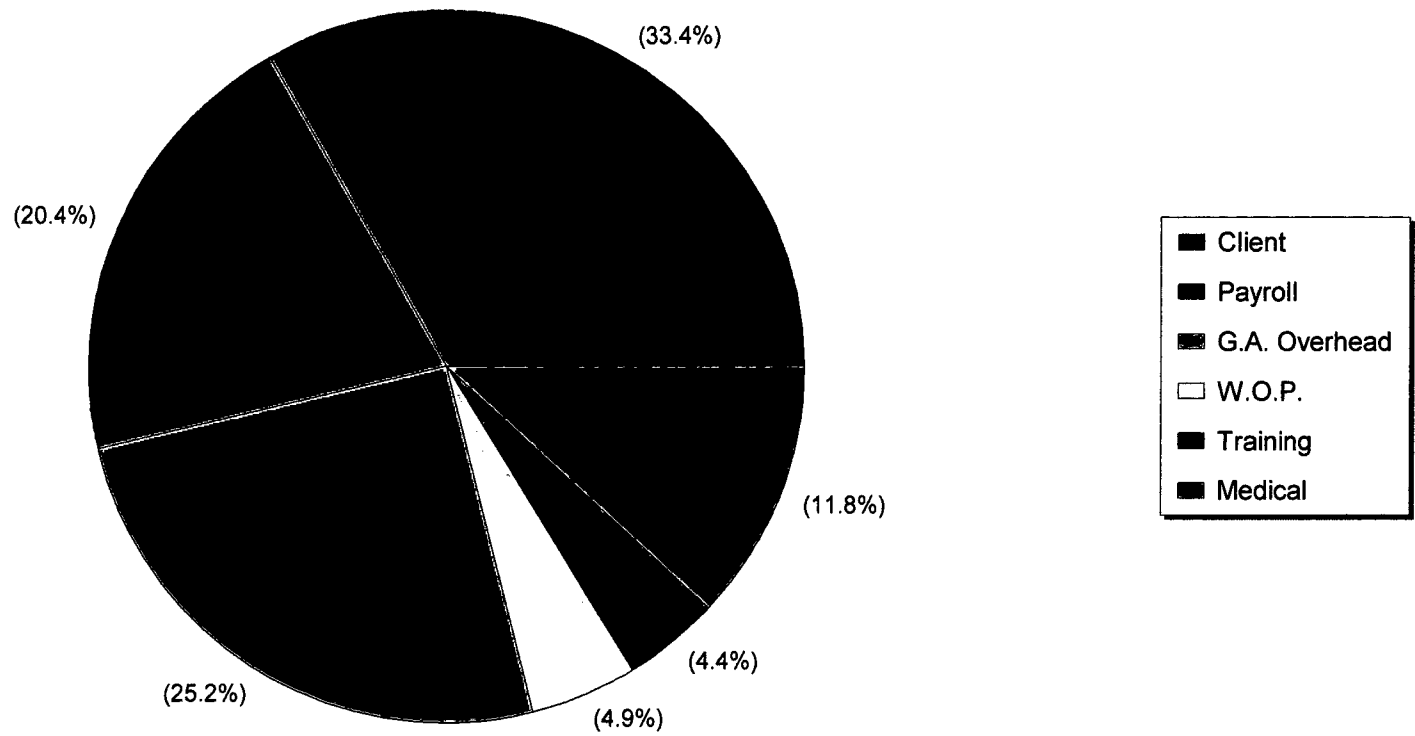
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Budget FY 99-00 (vs) 98-99



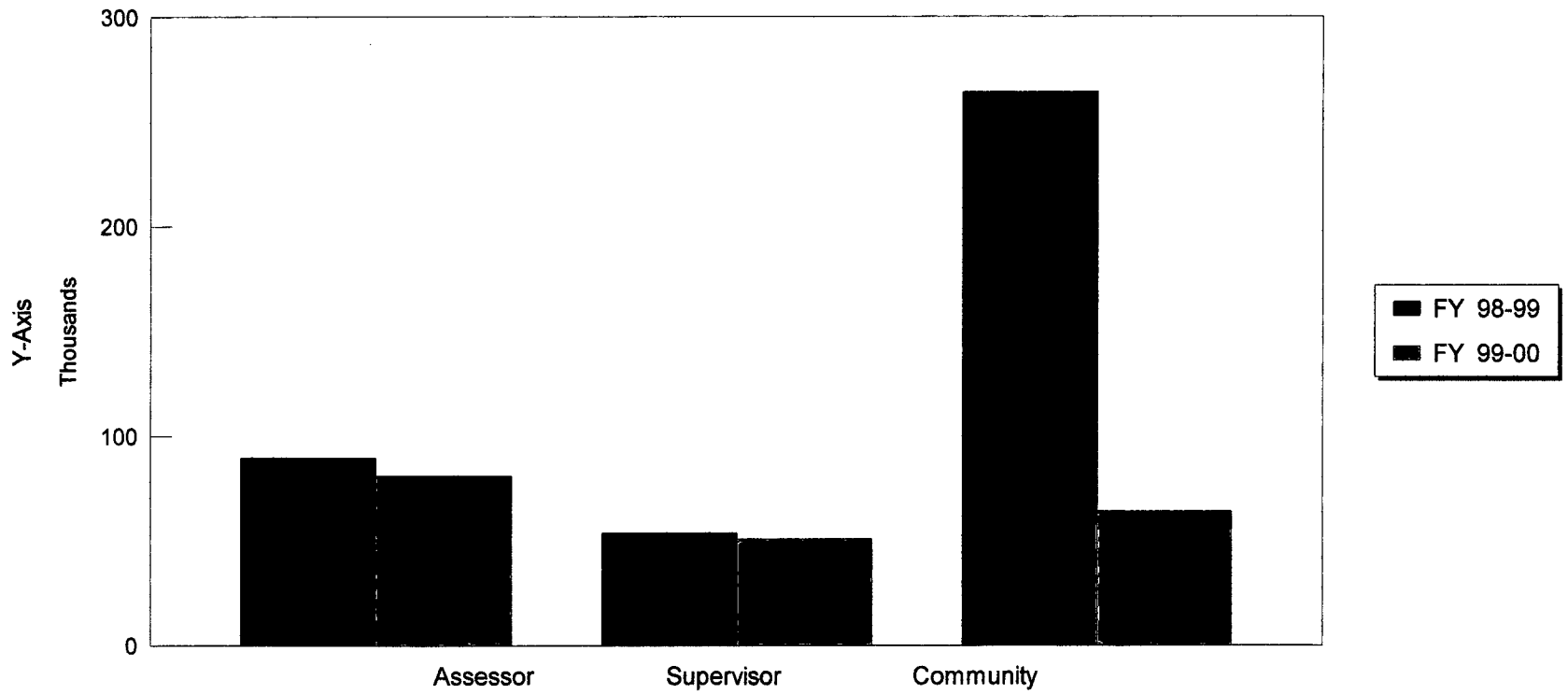
Township of Evanston
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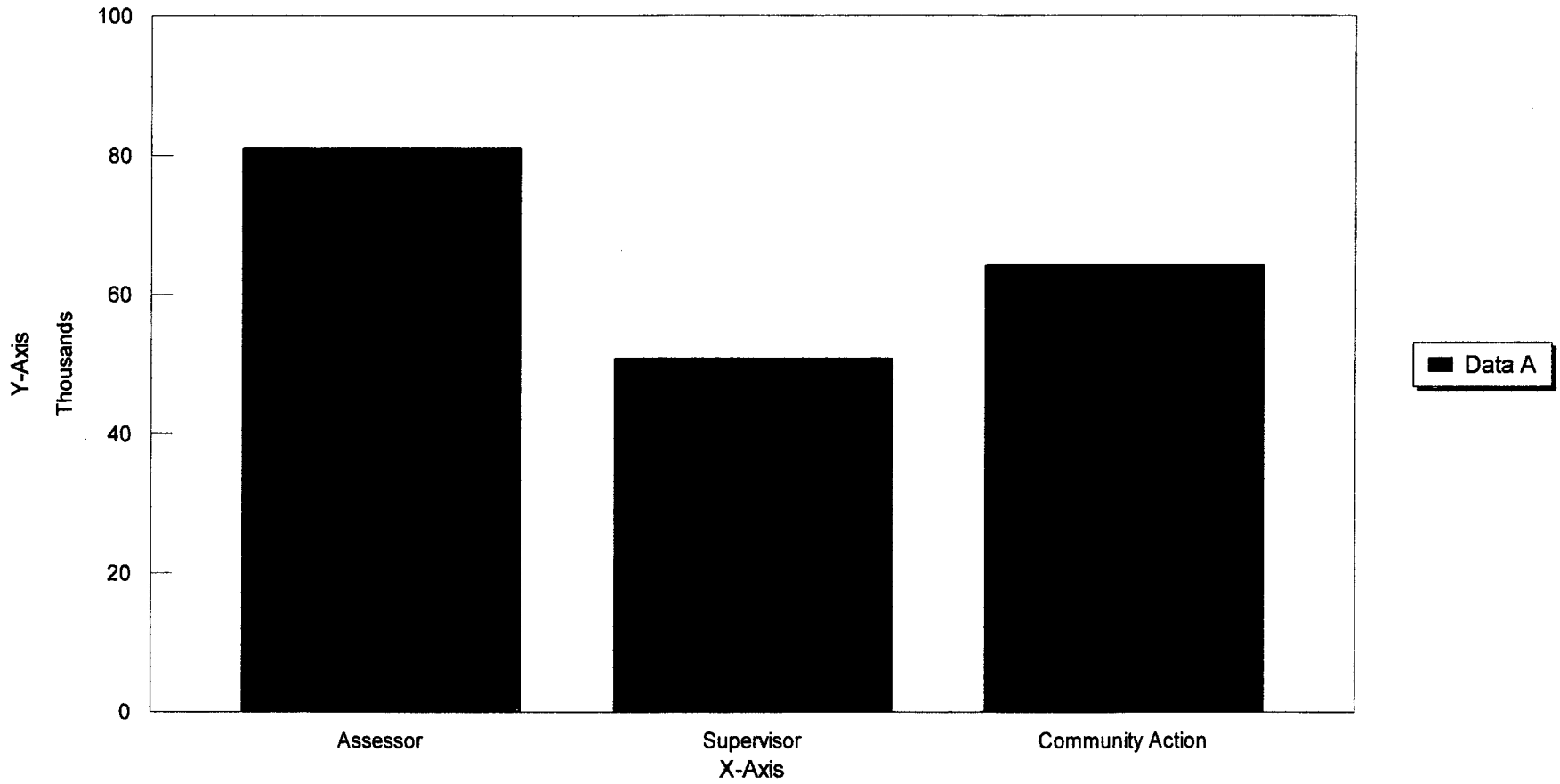
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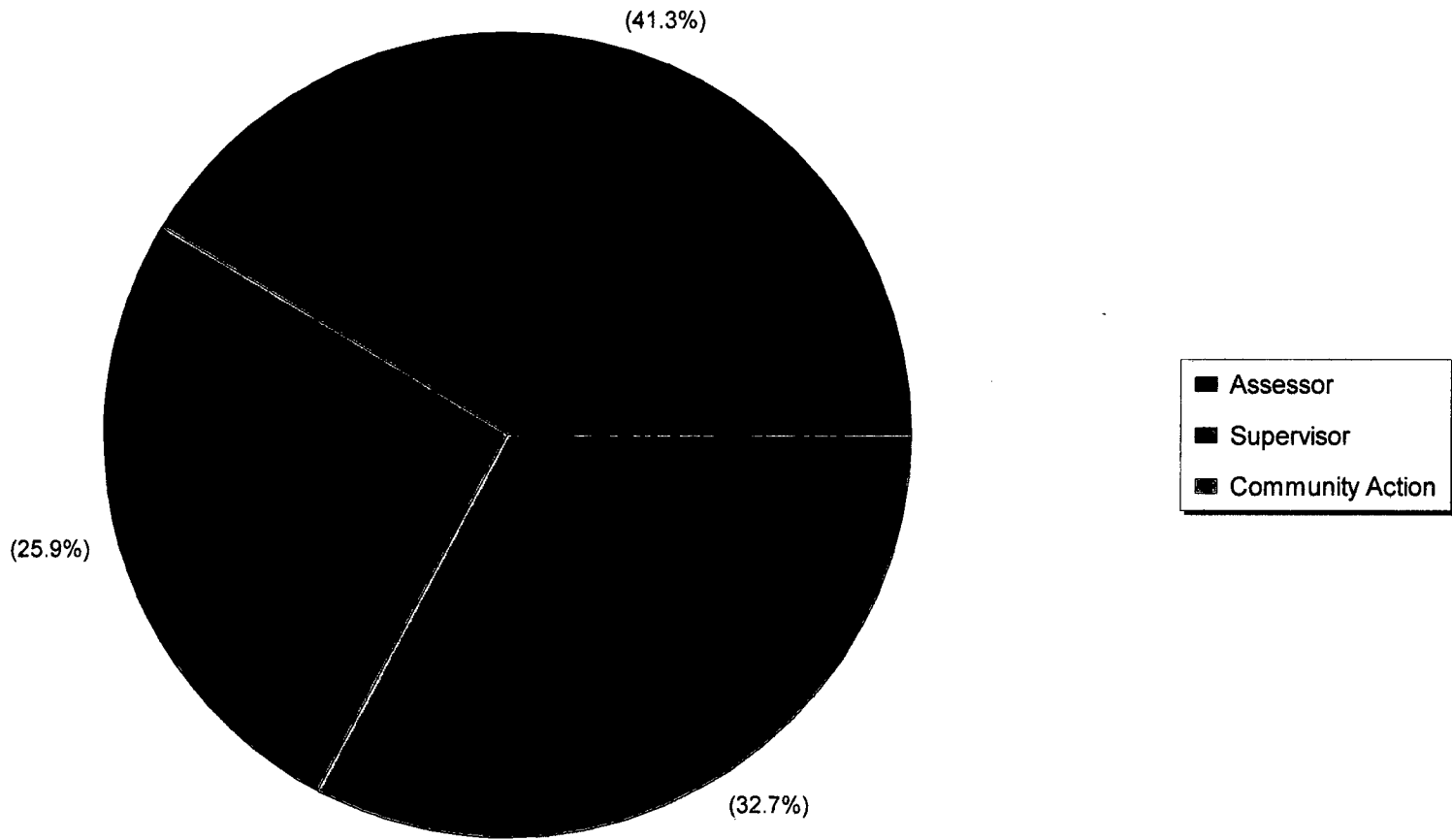
Township of Evanston
Budget FY 98-99 (vs) 97-98



Township of Evanston
Budget FY 99-00 Town Fund



Township of Evanston
Budget FY99-00 Town Fund



TOWNSHIP OF EVANSTON
BUDGET FY 1999-2000 GA FUND

Caseload Projections

Account #	Description	Budget FY 1999-2000 =====
Case Projection	#100	
Monthly Grant	\$334	
01 11-00 5010	Projected (Rent)	\$180,000
01 11-00 5020	Projected (Personal)	\$220,800
01 11-00 5030	Other	\$2,000
01 11-00 5050	Token Expense	\$2,500
01 11-00 5070	Emergency Food Pantry	<u>\$10,000</u>
	Total Grant	<u>\$415,300</u> =====

Evanston Township General Assistance Office
G.A. Summary

Fiscal Year thru period ending 03/31/2000
Processing Date 03/31/1999

01-00-00 General Assistance - Revenue & Expenditures

Description	04/01/98 03/31/99 YTD Actual	Budget 98-99	Variance	Proposed 1999-2000
4010 Prop. Tax - Prev. Yr Levy	\$611,273.20	\$625,500.00	\$14,226.80	\$668,750.00
4020 Interest	\$6,087.54	\$8,000.00	\$1,932.46	\$5,000.00
4025 Income - Earnfare	\$3,624.00	\$3,650.00	\$26.00	\$5,000.00
3997 Transfer From Town Fund	\$348,438.27	\$500,000.00	\$151,561.73	\$590,000.00
Total Revenue	\$969,403.01	\$1,137,150.00	\$167,746.99	\$1,268,750.00
01 11-00 Client Payments	\$260,942.39	\$404,300.00	\$143,357.61	\$415,300.00
01 12-00 Payroll	\$262,520.99	\$262,114.00	(\$406.99)	\$253,355.25
01 13-00 General Assist. Overhead	\$248,659.36	\$263,434.36	\$14,775.00	\$314,108.00
01 14-00 W.O.P.	\$41,159.86	\$46,223.36	\$5,063.50	\$60,500.83
01 15-00 Clerical Trainer	\$51,422.03	\$50,471.00	(\$951.03)	\$54,717.50
01 16-00 Medical Payment Systems (MPS)	\$136,616.79	\$103,500.00	(\$33,116.79)	\$147,000.00
Total Expenditure	\$1,001,321.42	\$1,130,042.72	\$128,721.30	\$1,244,981.58
Net Income (Loss)	(\$31,918.41)	\$7,107.28	\$39,025.69	\$23,768.42

Evanston Township General Assistance Office

Fiscal Year thru period ending 03/31/2000
 Processing Date 03/31/1999

01-11-00 Client Payment

Description	04/01/98 03/31/99 YTD Actual	Budget 98-99	Variance	Proposed 1999-2000
5010 Rent	\$131,595.68	\$180,000.00	\$48,404.32	\$180,000.00
5020 Personal Expense	\$175,443.47	\$220,800.00	\$45,356.53	\$220,800.00
5030 Other Needs	\$2,658.52	\$1,000.00	(\$1,658.52)	\$2,000.00
5050 Token Expense	\$1,331.00	\$2,500.00	\$1,169.00	\$2,500.00
5060 SSI Reimbursement	(\$50,086.28)	\$0.00	\$50,086.28	\$0.00
5070 Emergency Food Pantry	\$0.00	\$0.00	\$0.00	\$10,000.00
5080 Earnfare Cash Assistance				
Total Expenditure	\$260,942.39	\$404,300.00	\$143,357.61	\$415,300.00

Evanston Township General Assistant Office

Fiscal Year thru period ending 03/31/2000
 Processing Date 03/31/1999

01-12-00 Payroll

Description	04/01/98 03/31/99 YTD Actual	Budget 98-99	Variance	Proposed 1999-2000
5200 Director	\$50,623.86	\$52,649.00	\$2,025.14	\$56,175.00
5210 Manager Program Service	\$45,157.46	\$43,555.00	(\$1,602.46)	\$46,996.35
5220 Case Coordinator I/Wop Counselor	\$31,851.75	\$30,263.00	(\$1,588.75)	\$0.00
5240 Coordinator of Client Services	\$30,249.89	\$30,214.00	(\$35.89)	\$33,084.06
5260 Manager of Accounting, Payroll & Med	\$39,304.41	\$38,932.00	(\$372.41)	\$45,003.58
5300 Case Coordinator II/Earnfare Counsel	\$30,299.10	\$32,413.00	\$2,113.90	\$34,287.22
5310 Administrative Assistant	\$23,415.42	\$23,388.00	(\$27.42)	\$25,609.04
5340 Janitor-Part-Time	\$9,641.50	\$8,500.00	(\$1,141.50)	\$10,000.00
5350 Summer Aid	\$1,977.60	\$2,200.00	\$222.40	\$2,200.00
Total Expenditure	\$282,520.99	\$262,114.00	(\$406.99)	\$253,355.25

Evanston Township General Assistance Office

Fiscal Year thru period ending 03/31/2000
 Processing Date 03/31/1999

01-13-00 General Assistance Overhead

Description	04/01/98 03/31/99 YTD Actual	Budget 98-99	Variance	Proposed 1999-2000
5010 Rent	\$49,420.32	\$49,400.00	(\$20.32)	\$51,870.00
5110 Unemployment Tax - State	\$623.24	\$1,000.00	\$376.76	\$1,000.00
5410 Tuition Reimbursement	\$387.00	\$1,000.00	\$613.00	\$1,000.00
5440 Advertising	\$3,557.85	\$500.00	(\$3,057.85)	\$1,000.00
5450 Auto Liability Insurance	\$0.00	\$0.00	\$0.00	\$0.00
5460 Equipment Rental	\$0.00	\$700.00	\$700.00	\$700.00
5465 Storage Rental	\$1,309.00	\$1,400.00	\$91.00	\$1,488.00
5480 Data Processing	\$5,140.55	\$5,800.00	\$659.45	\$30,000.00 *
9020 Memberships\Dues\Subs.	\$395.81	\$500.00	\$104.19	\$500.00
9030 FICA	\$23,843.94	\$28,000.00	\$2,156.06	\$26,000.00
9040 IMRF	\$26,355.19	\$25,000.00	(\$1,355.19)	\$27,000.00
9050 Medical & Life Insurance	\$44,484.78	\$42,350.00	(\$2,134.78)	\$47,000.00
9060 General Insurance	\$8,522.00	\$8,550.00	\$28.00	\$8,550.00
9070 Equipment Maintenance	\$846.98	\$2,000.00	\$1,153.02	\$2,500.00
9080 Equipment Purchase	\$2,604.88	\$7,234.36	\$4,629.48	\$30,000.00 *
9081 Equipment Lease	\$8,000.00	\$8,000.00	\$0.00	\$8,500.00
9090 Supplies	\$7,714.73	\$7,500.00	(\$214.73)	\$8,500.00
9110 Postage	\$2,658.56	\$2,500.00	(\$158.56)	\$3,000.00
9120 Printing & Duplicating	\$3,188.87	\$2,000.00	(\$1,188.87)	\$2,500.00
9130 Contract Services	\$23,068.65	\$37,500.00	\$14,431.35	\$15,000.00

Evanston Township General Assistance Office

Fiscal Year thru period ending 03/31/2000
 Processing Date 03/31/1999

01-13-00 General Assistance Overhead - Continued

Description	04/01/98 03/31/99 YTD Actual	Budget 98-99	Variance	Proposed 1999-2000
9140 Payroll Processing	\$3,830.59	\$2,500.00	(\$1,330.59)	\$3,500.00
9150 Seminars & Conferences	\$3,682.12	\$4,000.00	\$317.88	\$4,500.00
9160 Staff Travel & Mileage	\$1,572.84	\$1,500.00	(\$72.84)	\$2,000.00
9170 Telephone	\$19,000.00	\$19,000.00	\$0.00	\$9,000.00
9190 Bank Fees	\$1,871.20	\$500.00	(\$1,371.20)	\$1,000.00
9210 Utilities	\$6,580.26	\$7,000.00	\$419.74	\$8,000.00
9010 Contingency	\$0.00	\$0.00	\$0.00	\$20,000.00 *
Total Expenditure	\$248,659.36	\$263,434.36	\$14,775.00	\$314,108.00

Data Processing Line Item - \$30,000.00 includes the software conversion for the Y2K compliance problem.

Equipment Purchase Line Item - \$30,000.00 includes the hardware purchases needed to meet the Y2K conversion.

Contingency Line Item - \$20,000.00 includes renovation for the office and Y2K electrical system.

Evanston Township General Assistance Office

Fiscal Year thru period ending 03/31/2000
 Processing Date 03/31/1999

01-14-00 W.O.P.

Description =====	04/01/98 03/31/99 YTD Actual	Budget 98-99	Variance	Proposed 1999-2000
5010 Rent	\$12,355.08	\$12,350.00	(\$5.08)	\$12,967.50
5290 Case Coordinator I/W.O.P. Counselor	\$14,773.36	\$14,773.36	\$0.00	\$33,033.33
5610 Lunch & Transportation	\$4,319.00	\$9,000.00	\$4,681.00	\$6,000.00
5620 Client Education	\$0.00	\$2,000.00	\$2,000.00	\$1,000.00
5630 Uniforms/Shoes	\$552.65	\$1,000.00	\$447.35	\$1,000.00
5650 50/50 Program	\$5,033.17	\$2,500.00	(\$2,533.17)	\$2,500.00
9080 Equipment Purchase	\$500.00	\$500.00	\$0.00	\$200.00
9090 Supplies	\$210.00	\$200.00	(\$10.00)	\$200.00
9110 Postage	\$0.00	\$0.00	\$0.00	\$0.00
9150 Seminars & Conferences	\$149.60	\$200.00	\$50.40	\$0.00
9160 Staff Travel & Mileage	\$100.00	\$100.00	\$0.00	\$0.00
9170 Telephone	\$1,800.00	\$1,600.00	(\$200.00)	\$1,600.00
9210 Utilities	\$1,367.00	\$2,000.00	\$633.00	\$2,000.00
Total Expenditure	\$41,159.86	\$46,223.36	\$5,063.50	\$60,500.83

Evanston Township General Assistance Office

Fiscal Year thru period ending 03/31/2000
 Processing Date 03/31/1999

01-15-00 Clerical Trainer

Description	04/01/98 03/31/99 YTD Actual	Budget 98-99	Variance	Proposed 1999-2000
5010 Rent	\$12,355.08	\$12,350.00	(\$5.08)	\$12,967.50
5250 Clerical Trainer	\$33,310.66	\$33,271.00	(\$39.66)	\$36,750.00
5810 Text Books/Manuals	\$100.00	\$100.00	\$0.00	\$100.00
9070 Equipment Maintenance	\$80.30	\$100.00	\$19.70	\$100.00
9080 Equipment Purchase	\$1,000.00	\$1,000.00	\$0.00	\$1,000.00
9090 Supplies	\$1,210.12	\$600.00	(\$610.12)	\$600.00
9150 Seminars & Conferences	\$114.87	\$100.00	(\$14.87)	\$100.00
9170 Telephone	\$1,800.00	\$1,600.00	(\$200.00)	\$1,600.00
9210 Utilities	\$1,451.00	\$1,350.00	(\$101.00)	\$1,500.00
Total Expenditure	\$51,422.03	\$50,471.00	(\$951.03)	\$54,717.50

Evanston Township General Assistance Office

Fiscal Year thru period ending 03/31/2000
 Processing Date 03/31/1999

01-16-00 Medical Payment Systems (MPS)

Description	04/01/98 03/31/99 YTD Actual	Budget 98-99	Variance	Proposed 1999-2000
6410 Hospital Inpatient	\$48,999.23	\$35,000.00	(\$13,999.23)	\$55,000.00
6420 Hospital Outpatient	\$16,484.79	\$15,000.00	(\$1,484.79)	\$17,000.00
6430 All Other Physicians	\$19,544.91	\$10,000.00	(\$9,544.91)	\$20,000.00
6440 Drugs	\$33,664.76	\$22,000.00	(\$11,664.76)	\$34,000.00
6450 Other Medical	\$0.00	\$1,000.00	\$1,000.00	\$1,000.00
6460 Glasses/Eye Exam & Trtmnt	\$6,591.00	\$3,500.00	(\$3,091.00)	\$5,000.00
6470 X-Rays	\$7,216.15	\$4,000.00	(\$3,216.15)	\$7,000.00
6520 Emergency Room Physicians	\$832.05	\$2,500.00	\$1,667.95	\$1,500.00
6530 Psych Outpat/Mental Asses	\$1,883.90	\$10,000.00	\$8,116.10	\$5,000.00
6450 Transport/Ambulatory Srva	\$1,400.00	\$500.00	(\$900.00)	\$1,500.00
Total Expenditure	\$136,616.79	\$103,500.00	(\$33,116.79)	\$147,000.00

Evanston Township General Assistance Office
T.F. Summary

Fiscal Year thru period ending 03/31/2000
Processing Date 03/31/1999

02-00-00 Town Fund/Revenue

Description	04/01/98 03/31/99 YTD Actual	Budget 98-99	Variance	Proposed 1999-2000
4010 Prop. Tax - Prev. Yr Levy	\$256,420.37	\$250,000.00	(\$6,420.37)	\$250,000.00
4015 Prop. Tax -Current Yr Levy				
4020 Interest	\$19,028.95	\$50,000.00	\$30,971.05	\$15,000.00
4025 Income - Earnfare	\$0.00			
4040 Replacement Tax	\$44,527.44	\$39,000.00	(\$5,527.44)	\$42,000.00
Total Revenue	\$319,976.76	\$339,000.00	\$19,023.24	\$307,000.00
02 02-00 Transfer To G.A. Fund	\$348,438.27	\$500,000.00	\$149,821.60	\$590,000.00
02 21-00 Assessors Payments	\$74,978.31	\$89,649.00	\$16,871.58	\$81,146.85
02 22-00 Supervisor	\$45,220.47	\$53,900.00	\$8,679.53	\$50,900.00
02 24-00 Community Action Program	\$258,178.62	\$264,250.00	\$6,071.38	\$64,250.00
Total Expenditure	\$726,815.67	\$907,799.00	\$181,444.09	\$786,296.85
Net Income (Loss)	(\$406,838.91)	(\$568,799.00)	(\$162,420.85)	(\$479,296.85)

Evanston Township General Assistance Office

Fiscal Year thru period ending 03/31/2000
 Processing Date 03/31/1999

02-21-00 Assessors

Description	04/01/98 03/31/99 YTD Actual	Budget 98-99	Variance	Proposed 1999-2000
4020 Interest				
5010 Rent	\$5,687.00	\$6,200.00	\$513.00	\$6,514.20
6010 Assessor	\$0.00	\$3,500.00	\$3,500.00	\$3,500.00
6030 Assessor Assistant	\$38,352.93	\$37,349.00	(\$1,003.93)	\$41,257.65
6040 Part-Time Summer Aid	\$9,322.75	\$13,000.00	\$3,677.25	\$5,000.00
6060 Travel/Education	\$0.00	\$1,500.00	\$1,500.00	\$1,500.00
6075 Distribution	\$2,134.00	\$3,500.00	\$1,366.00	\$0.00
6080 Sid Well Maps	\$195.00	\$250.00	\$55.00	\$250.00
6090 Fiche	\$200.00	\$200.00	\$0.00	\$200.00
9010 Contingency	\$461.78	\$1,000.00	\$538.22	\$1,000.00
9020 Dues & Subscriptions	\$238.90	\$300.00	\$81.10	\$350.00
9030 FICA	\$3,512.42	\$4,200.00	\$687.58	\$4,700.00 *
9040 IMRF	\$1,019.60	\$2,000.00	\$980.40	\$2,000.00
9050 Insurance	\$5,291.60	\$5,500.00	\$208.40	\$5,775.00
9056 Unemployment Tax-State	\$0.00	\$0.00	\$0.00	\$0.00
9060 Equipment Purchase	\$470.82	\$1,000.00	\$529.18	\$1,000.00
9070 Equipment Maintenance	\$308.60	\$2,675.00	\$2,366.40	\$1,500.00
9090 Supplies	\$1,245.49	\$1,000.00	(\$245.49)	\$1,500.00
9110 Postage	\$813.22	\$250.00	(\$563.22)	\$1,000.00
9120 Printing & Duplicating	\$3,523.31	\$3,725.00	\$201.69	\$600.00

Evanston Township General Assistance Office

Fiscal Year thru period ending 03/31/2000
 Processing Date 03/31/1999

02-21-00 Assessors - Continued

Description =====	04/01/98 03/31/99 YTD Actual	Budget 98-99	Variance	Proposed 1999-2000
9170 Telephone	\$2,200.89	\$2,500.00	\$2,500.00	\$2,500.00
9190 Payroll Processing Fees	\$0.00	\$0.00	\$0.00	\$0.00
5480 Data Processing Fees	\$0.00	\$0.00	\$0.00	\$1,000.00 *
Total Expenditure	\$74,978.31	\$89,649.00	\$16,871.58	\$81,146.85

Data Processing Line Item - \$1,000.00 includes the Y2K conversion problem.

Evanston Township General Assistance Office
Budget Worksheet

Fiscal Year thru period ending 03/31/2000
Processing Date 03/31/1999

02-22-00 Supervisor

Description	04/01/98 03/31/99 YTD Actual	Budget 98-99	Variance	Proposed 1999-2000
6210 Supervisor Salary	\$9,399.96	\$9,400.00	\$0.04	\$9,400.00
6220 Travel/Conference	\$2,357.70	\$2,500.00	\$142.30	\$2,500.00
6230 Legal	\$159.86	\$3,500.00	\$3,340.14	\$3,500.00
6231 Accounting	\$19,200.00	\$19,000.00	(\$200.00)	\$19,000.00
6232 Audit	\$10,600.00	\$15,000.00	\$4,400.00	\$12,000.00
9020 Dues & Subscriptions	\$2,474.46	\$3,000.00	\$525.54	\$3,000.00
9030 FICA	\$719.10	\$750.00	\$30.90	\$750.00
9040 IMRF	\$309.39	\$750.00	\$440.61	\$750.00
Total Expenditure	\$45,220.47	\$53,900.00	\$8,679.53	\$50,900.00

Evanston Township General Assistance Office

Fiscal Year thru period ending 03/31/2000
 Processing Date 03/31/1999

02-24-00 Community Action Program

Description	04/01/98 03/31/99 YTD Actual	Budget 98-99	Variance	Proposed 1999-2000
6610 OATES Program	\$24,000.00	\$24,000.00	\$0.00	\$24,000.00
6640 Family Focus	\$5,000.00	\$5,000.00	\$0.00	\$5,000.00
6650 Youth Job Service	\$2,500.00	\$2,500.00	\$0.00	\$2,500.00
6680 Veterans Services	\$238.40	\$250.00	\$11.60	\$250.00
6690 Access To Care	\$5,000.00	\$5,000.00	\$0.00	\$5,000.00
6700 PEERS	\$20,000.00	\$20,000.00	\$0.00	\$20,000.00
6800 Special Housing	\$200,000.00	\$200,000.00	\$0.00	\$0.00
9010 Contingency	\$1,440.22	\$5,000.00	\$3,559.78	\$5,000.00
9011 Placement Contract	\$0.00	\$2,500.00	\$2,500.00	\$2,500.00
Total Expenditure	\$258,178.82	\$264,250.00	\$6,071.38	\$84,250.00