

110-0-96

An Ordinance  
Amending Title 5, Chapter 2  
of the City Code Regarding  
Lodging Establishments

Now, therefore, be it ordained by the City Council of the City of Evanston, Cook County, Illinois:

Section 1: That the "Lodging Establishments" Ordinance, Title 5, Chapter 2, of the Evanston City Code of 1979, as amended, be, and it hereby is, further amended as follows:

5-2-3:        LICENSE REQUIRED: QUALIFICATIONS: Inspections by the Community Development and the Health Department shall be on an annual basis and inspection by the Evanston Fire Department shall be at least once every three years. Such license shall expire on December 31 and such license shall not be transferable.

5-2-4:        APPLICATION PROCEDURE:

(A) Contents of Application: A written application for the license required upon forms furnished by the City Collector shall be filed with said Collector on or before January 1 of each year and shall accurately state:

1.        The full name and address of the applicant and the person in whose name such license is to be issued;
2.        The full name and address of the owner of the building and premises where such use is proposed to be carried on;
3.        The number of rooms in such building and which of such rooms in the building are to be occupied as sleeping rooms; and
4.        The number of persons proposed to be accommodated or allowed in each room.

- (B) Floor Plan Required: Such applicant shall file with the application four (4) copies of a plan of each floor of the building, which plan shall be drawn to a scale of not less than one-quarter inch to a foot (1/4" = 1') showing all fire escapes, stairs and halls, the location and size of all windows, the location and size of habitable rooms and the exits on each floor; a statement in writing showing the maximum number of persons proposed to be accommodated or allowed on each floor, and the intended use of every room in the building must be written in the submitted plan. This floor plan requirement is applicable only to new construction, to buildings newly converted to rooming houses, and to existing rooming houses, the floor plan of which has changed.
- (C) Approval of Officers: Upon receipt of the application and plans required by this Chapter, it shall be the duty of the City Collector to submit a copy of the application and plans to each of the following:

Director of Community Development  
Fire Chief  
Director of Public Health

5-2-5 LICENSE FEES: The license required by this Chapter shall be issued by the Department of Community Development and the annual fee for such license shall be as follows:

- (A) For each and every building containing a use as set forth in Section 5-2-1 of this Chapter, seventy-five dollars (\$75.00) for such building. On and after January 1, 1997, said license fee shall be eighty-three dollars (\$83.00).
- (B) Buildings containing a use as set forth in Section 5-2-1 of this Chapter, twelve dollars (\$12.00) per roomer, guest or transient occupant. On and after January 1, 1997, said license fee shall be thirteen dollars (\$13.00).

Such fee shall accompany the application therefor. (Ord. 72-0-75)

5-2-6: ROOMING HOUSES: REQUIREMENTS AND STANDARDS: No person shall operate a rooming house, or shall occupy or let to another for occupancy, any rooming unit in any rooming house or dwelling unit unless same is in compliance with the provisions of this Chapter, excepting, however, the provisions of Sections 5-1-5-2 and 5-1-8 herein.

Every provision of this Chapter which applies to rooming houses shall also apply to hotels, except to the extent that any such provision may be found in conflict with the laws of the State.

(A) At least one flush water closet, lavatory basin and bathtub or shower, properly connected to a water and sewer system approved by the Director of Community Development and in good working condition, shall be supplied for each six (6) persons or fraction thereof residing within a rooming house including members of the operator's family whenever they share the use of such facilities; provided, that in a rooming house where rooms are let only to males, flush urinals may be substituted for not more than one-half (1/2) of the required number of water closets. All such facilities shall be so located within the dwelling as to be reasonably accessible to all persons sharing such facilities from a common hall or passageway. Every lavatory basin and bathtub or shower shall be supplied with hot water at all times. No such facilities shall be located in a basement except by written approval of the Director of Community Development.

(B) The operator of every rooming house shall change supplied bed linens and towels therein at least once each week, and prior to the letting of any room to any new occupant. The operator shall be responsible for the maintenance of all supplied bedding in a clean and sanitary manner.

(C) Every room occupied for sleeping purposes shall contain the following floor space:

One person .....70 sq. ft.  
More than one person .....50 sq. ft. per occupant

(D) Every rooming unit shall have safe, unobstructed means of egress leading to safe and open space at ground level as required by the laws of the State and the City.

(E) The operator of every rooming house shall be responsible for the safe and sanitary maintenance of all walls, floors and ceilings and for the maintenance of a sanitary condition in every other part of the rooming house. The operator shall be further responsible for the safe and sanitary maintenance of the entire premises where the entire structure or building is leased or occupied by the operator. (1957 Code, sec. 23-10)

5-2-7: DUTIES OF CITY OFFICERS: The Director of Community Development and the Public Health Director shall inspect or cause to be inspected, annually, all premises requesting a license, and the Fire Chief shall inspect or cause to be inspected such premises at least once every three years. A license shall not be issued unless the premises meet the minimum safety standards of all applicable codes.

The Fire Chief, Director of Community Development and the Public Health Director shall sign the license and so indicate that the said premises comply with minimum safety standards. (1979 Code)

5-2-8: INSPECTIONS REQUIRED: At least once every three (3) years after the original license has been issued as provided in this Chapter or more often if deemed necessary to conduct, keep or operate any use as set forth in Section 5-2-1 herein, it shall be the duty of the Director of Community Development to authorize the inspections of such premises and to determine that all ordinances of the City are complied with.

Section 2: All ordinances or parts of ordinances in conflict herewith are hereby repealed.

Section 3: This ordinance shall be in full force and effect from and after its passage, approval and publication in the manner provided by law.

Introduced: October 14, 1996

Adopted: December 16, 1996

Approved: December 20 1996

Lorraine H. Marton  
Mayor

Attest:

Kristen Davis  
City Clerk

Approved as to form:

[Signature]  
Corporation Counsel