

4/5/94

19-0-94

AN ORDINANCE

Proposed Budget and Appropriation Ordinance  
For Town Purposes, For Year Ending  
March 31, 1995

WHEREAS, a tentative Budget and Appropriation Ordinance for the Town of the City of Evanston, Cook County, Illinois, has heretofore been prepared and filed in the Office of the Town Clerk; and

WHEREAS, a public hearing was held on said Budget and Appropriation Ordinance; and

WHEREAS, all persons desiring to be heard on the matter of the Budget were heard, and the Budget has been submitted to the Board of Auditors of the Town of the City of Evanston, Cook County, Illinois:

NOW THEREFORE, be it ordained by the Board of Auditors of the Town of the City of Evanston, Cook County, Illinois:

SECTION 1: That the following Budget for the fiscal year commencing April 1, 1994 and ending March 31, 1995 be and is hereby approved and adopted.

SECTION 2: That there is hereby appropriated for use of this Town for said fiscal year, the following:

FROM THE TOWN FUND, A TOTAL OF \$ 1,066,909.00

FROM THE GENERAL ASSISTANCE FUND,  
A TOTAL OF 1,247,434.00

TOTAL APPROPRIATIONS (1) \$ 2,314,343.00

(1) Appropriation includes appropriation of \$500,000 transferred from Town Fund.

SECTION 3: All ordinances or parts of ordinances in conflict herewith are hereby repealed.

SECTION 4: This ordinance shall be in full force and effect from and after its passage, approval, and publication in the manner provided by law.

Introduced: April 12, 1994

Adopted: April 25, 1994

Approved: April 28, 1994

Lorraine H. Merton  
Mayor

ATTEST:

Kristen Davis  
City Clerk

Approved as to form:

[Signature]  
Corporation Counsel

**TOWNSHIP OF EVANSTON**

**BUDGET SUMMARY**

**FISCAL YEAR ENDING MARCH 31, 1995**

**ORDINANCE NUMBER**

**PROPOSED BUDGET**

**SUBMISSION: 02/14/94**

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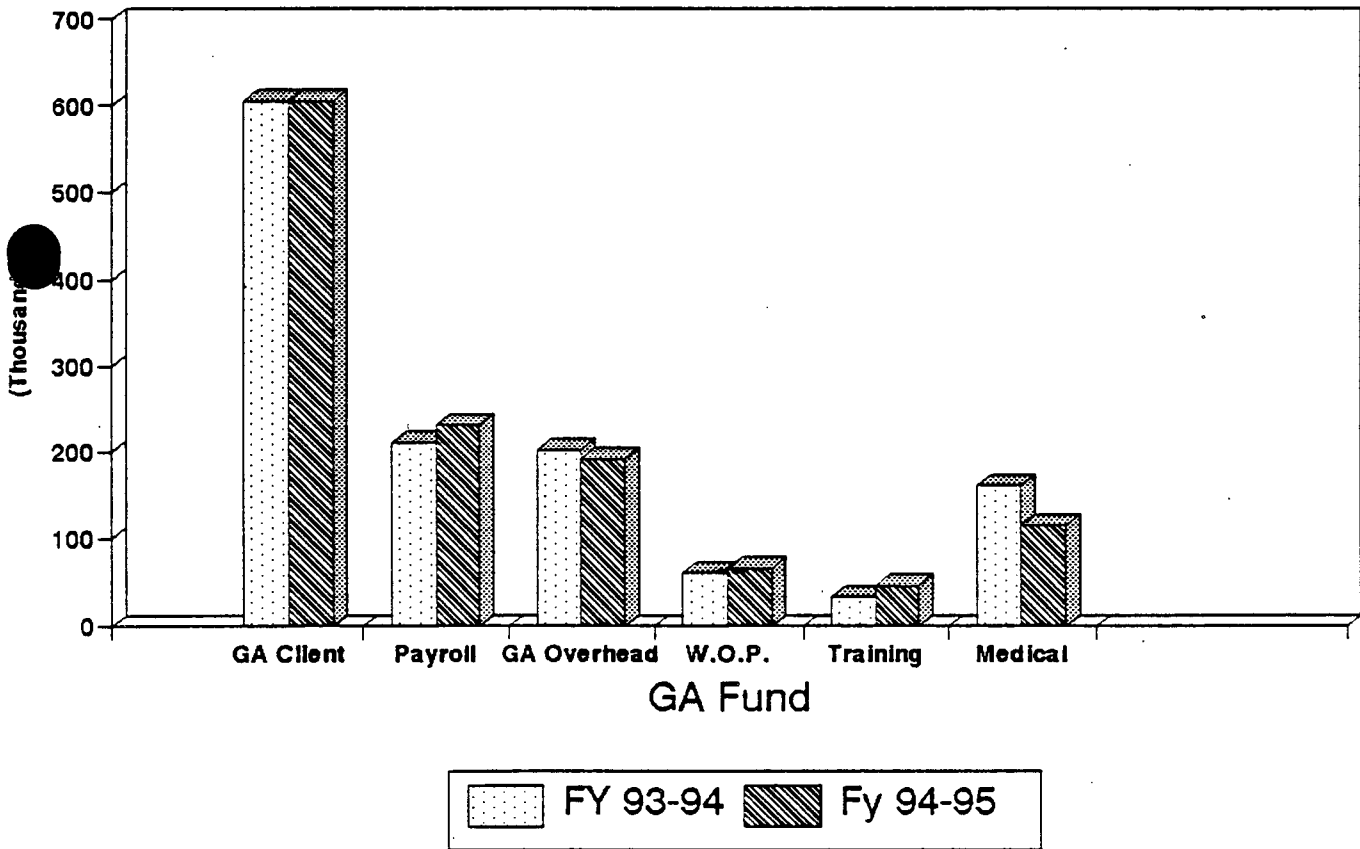
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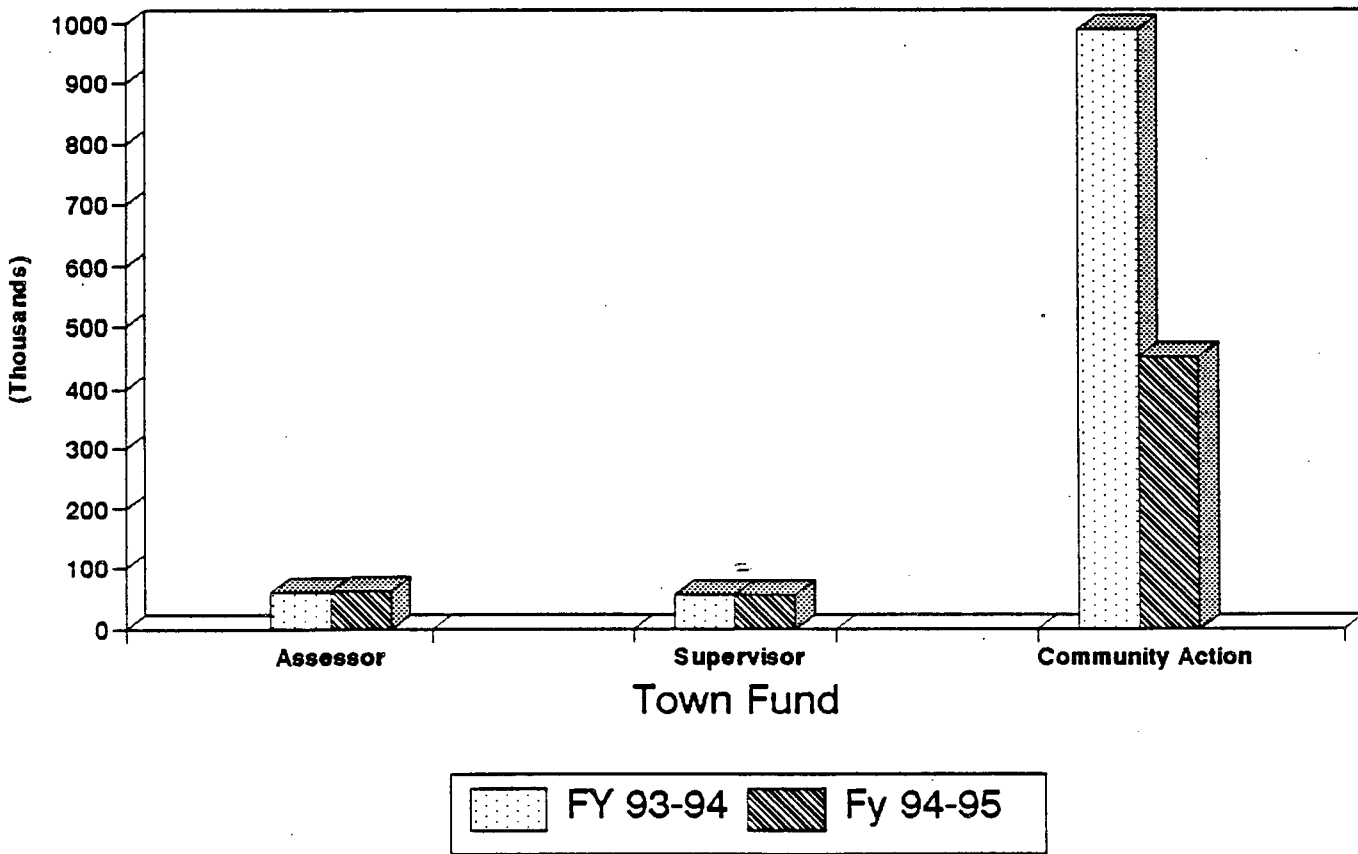
# Township of Evanston

## Budget FY 94-95 (vs) FY 93-94



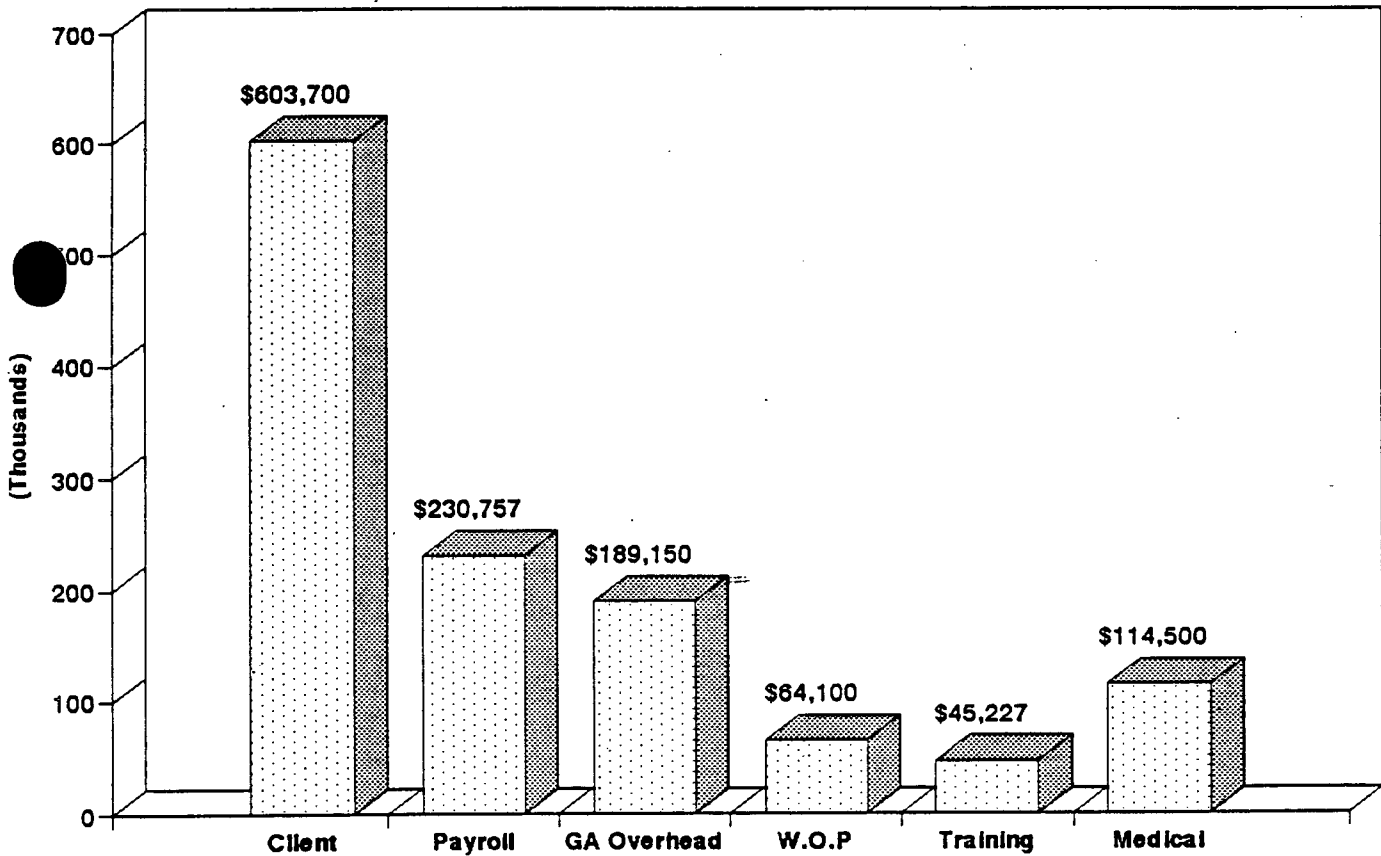
# Township of Evanston

## Budget FY 94-95 (vs) FY 93-94



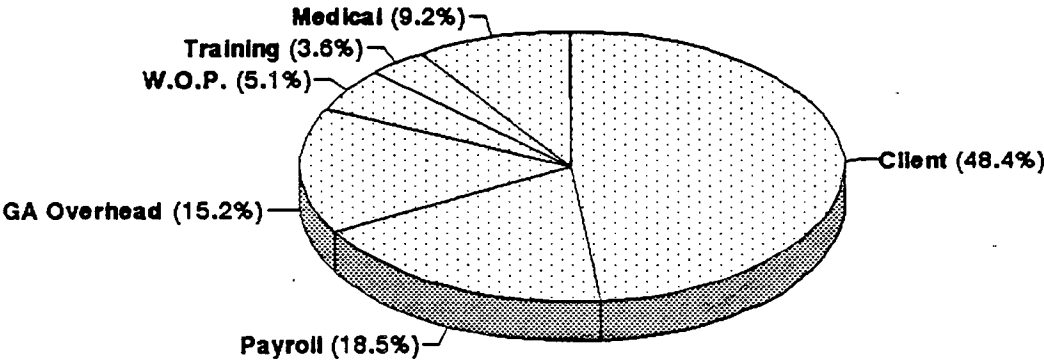
# Township of Evanston

## Budget FY 94-95 GA Fund



# Township of Evanston

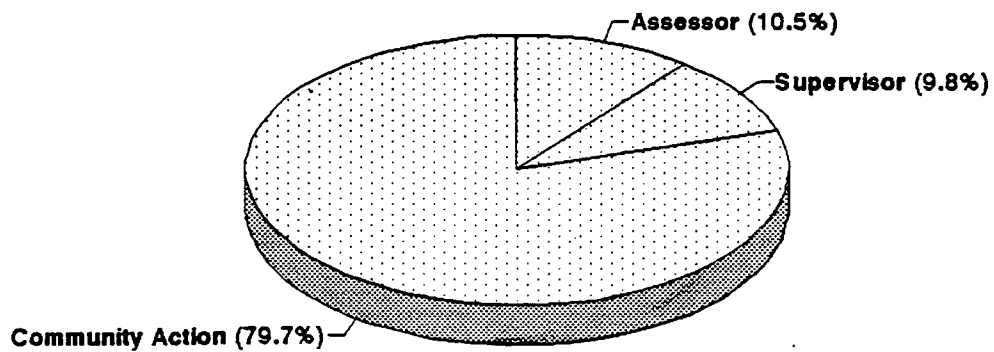
## Budget FY 1994-95 GA Fund





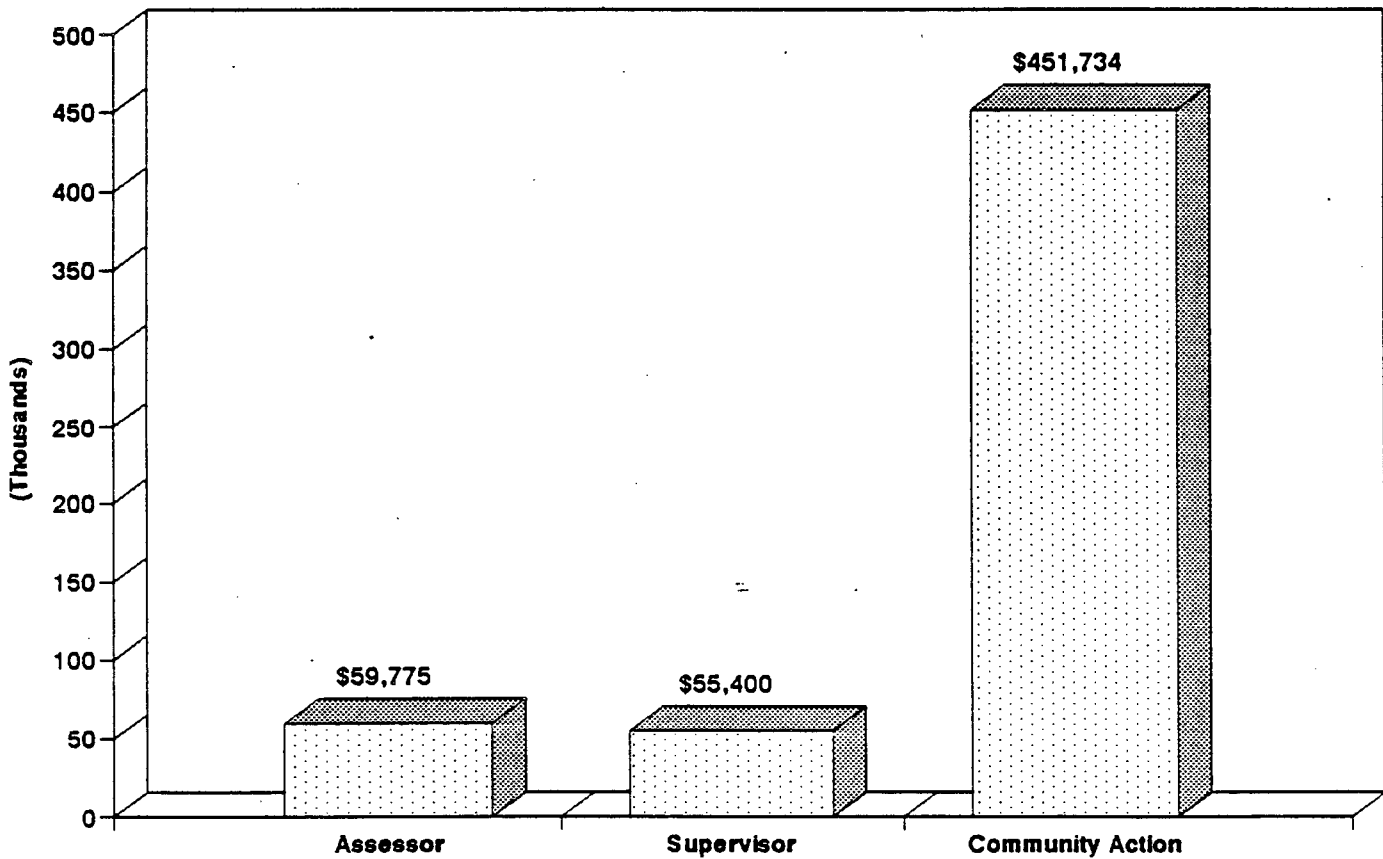
# Township of Evanston

## Budget FY 1994-95 Town Fund



# Township of Evanston

## Budget FY 94-95 Town Fund



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Evanston Tnshp. Grnl. Assistance Office  
Budget Worksheet

01 00 General Assistance/Revenue

| Description                         | Actual<br>03/31/93 | YTD Actual<br>02/14/94 | Current Year<br>93-94 | Proposed<br>94-95 |
|-------------------------------------|--------------------|------------------------|-----------------------|-------------------|
| 4010 Property Tax - Prev. Year Levy | 596,863            | 341,360                | 600,000               | 600,000           |
| 4020 Interest                       | 5,047              | 7,571                  | 10,000                | 8,000             |
| 4999 Transfer from Town Fund        | 320,932            | 300,464                | 680,000               | 500,000           |
| Total Revenue                       | 922,842            | 649,395                | 1,290,000             | 1,108,000         |

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TOWNSHIP OF EVANSTON  
BUDGET FY 94-95 GA FUND

Caseload Projections

| Account #       | Description          | Budget<br>FY 93-94<br>===== |
|-----------------|----------------------|-----------------------------|
| Case Projection | #150                 |                             |
| Monthly Grant   | \$334                |                             |
| 01 11-00 5010   | Projected (Rent)     | \$270,000                   |
| 01 11-00 5020   | Projected (Personal) | \$331,200                   |
| 01 11-00 5030   | Other                | \$1,000                     |
| 01 11-00 5050   | Token Expense        | <u>\$1,500</u>              |
|                 | Total Grant          | <u>\$603,700</u><br>=====   |

Run on 02/15/94 @ 15:57  
Bus date: 02/15/1994

Evanston Tnshp. Grnl. Assistance Office  
Budget Worksheet

01 11 Client Payments

| Description            | Actual<br>03/31/93 | YTD Actual<br>02/14/94 | Current Year<br>93-94 | Proposed<br>94-95 |
|------------------------|--------------------|------------------------|-----------------------|-------------------|
| 5010 Rent              | 212,611            | 164,548                | 249,600               | 270,000           |
| 5020 Personal Expense  | 312,862            | 237,083                | 353,280               | 331,200           |
| 5030 Other Needs       | 1,195              | 568                    | 1,000                 | 1,000             |
| 5050 Token Expense     | 1,232              | 1,588                  | 1,500                 | 1,500             |
| 5060 SSI Reimbursement | (60,128)           | (25,900)               | 0                     | 0                 |
| Total Expenditure      | 467,772            | 377,887                | 605,380               | 603,700           |

Run date: 02/15/94 @ 15:57  
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Evanston Tnshp. Grnl. Assistance Office  
Budget Worksheet

01 12-00 Payroll

| Description                         | Actual<br>03/31/93 | YTD Actual<br>02/14/94 | Current Year<br>93-94 | Proposed<br>94-95 |
|-------------------------------------|--------------------|------------------------|-----------------------|-------------------|
| 5200 Director Salary                | 50,090             | 48,596                 | 54,232                | 60,321            |
| 5210 Manager of Prog. Service       | 33,576             | 31,800                 | 36,007                | 37,088            |
| 5220 Caseworker                     | 21,000             | 20,748                 | 23,236                | 25,478            |
| 5240 Intake Clerk                   | 20,963             | 20,458                 | 22,647                | 25,207            |
| 5260 Medical/Accounting Coordinator | 25,953             | 24,767                 | 27,832                | 30,853            |
| 5280 Accountant                     | 20,907             | 0                      | 0                     | 0                 |
| 5300 Caseworker                     | 21,970             | 21,585                 | 23,157                | 25,627            |
| 5320 Secretary                      | 9,407              | 14,728                 | 17,500                | 18,903            |
| 5340 Janitor Part-Time              | 0                  | 0                      | 0                     | 7,280             |
| 9060 Merit/Cost                     | 4,307              | 0                      | 5,000                 | 0                 |
| Total Expenditure                   | 208,173            | 182,682                | 209,611               | 230,757           |

01 13-00 General Assistance Overhead

| Description                      | Actual<br>03/31/93 | YTD Actual<br>02/14/94 | Current Year<br>93-94 | Proposed<br>94-95 |
|----------------------------------|--------------------|------------------------|-----------------------|-------------------|
| 5110 Unemployment Tax - State    | 4,827              | 2,791                  | 3,500                 | 3,000             |
| 5410 Staff Tuition Reimbursement | 0                  | 0                      | 1,000                 | 1,000             |
| 5430 Membership Dues & Fee       | 115                | 115                    | 150                   | 150               |
| 5440 Advertising                 | 319                | 903                    | 500                   | 500               |
| 5450 Auto Liability Insurance    | 432                | 439                    | 500                   | 500               |
| 5460 Office Equipment Rental     | 648                | 590                    | 700                   | 700               |
| 5465 Storage Rental              | 708                | 708                    | 850                   | 800               |
| 5480 Data Processing H/S         | 10,302             | 3,279                  | 15,000                | 10,000            |
| 5500 Relocation Expenses         | 0                  | 41,285                 | 25,000                | 0                 |
| 9020 Dues and Subscriptions      | 453                | 857                    | 500                   | 500               |
| 9030 FICA                        | 19,820             | 18,460                 | 20,250                | 20,000            |
| 9040 IMRF                        | 20,670             | 17,554                 | 20,000                | 21,000            |
| 9050 Medical & Life Insurance    | 33,218             | 31,218                 | 31,500                | 32,000            |
| 9060 General Insurance           | 704                | 2,167                  | 350                   | 2,000             |
| 9070 Equipment Maintenance       | 8,202              | 8,675                  | 9,000                 | 7,000             |
| 9080 Equipment Purchase          | 304                | 1,725                  | 1,000                 | 1,000             |
| 9081 Equipment Lease             | 5,883              | 4,561                  | 6,000                 | 6,000             |
| 9090 Supplies                    | 3,977              | 4,820                  | 5,000                 | 6,000             |
| 9110 Postage                     | 2,139              | 1,938                  | 2,500                 | 2,500             |
| 9120 Printing and Duplicating    | 2,303              | 2,422                  | 2,000                 | 2,000             |
| 9130 Contract Services           | 203                | 1,518                  | 1,000                 | 3,500             |
| 9140 Payroll Processing          | 1,723              | 1,797                  | 2,000                 | 2,000             |
| 9150 Seminars and Conferences    | 2,278              | 2,948                  | 4,000                 | 4,000             |

Run date: 02/15/94 @ 15:57  
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Evanston Tnshp. Gnrl. Assistance Office  
Budget Worksheet

01 13-00 General Assistance Overhead

| Description                 | Actual<br>03/31/93 | YTD Actual<br>02/14/94 | Current Year<br>93-94 | Proposed<br>94-95 |
|-----------------------------|--------------------|------------------------|-----------------------|-------------------|
| 9160 Staff Travel/Mileage   | 468                | 400                    | 1,000                 | 1,000             |
| 9170 Telephone              | 4,134              | 5,315                  | 6,000                 | 5,000             |
| 9180 Workman's Compensation | 312                | 2,817                  | 1,500                 | 2,000             |
| 9190 Bank Fee Expense       | 1,323              | 581                    | 1,000                 | 1,000             |
| 9200 Rent Expense           | 0                  | 16,353                 | 38,995                | 48,000            |
| 9210 Utilities              | 0                  | 0                      | 0                     | 6,000             |
| Total Expenditure           | 125,465            | 176,236                | 200,795               | 189,150           |



Run 02/15/94 @ 15:57  
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Evanston Tnshp. Gnrl. Assistance Office  
Budget Worksheet

01 14 W.O.P.

| Description                   | Actual<br>03/31/93 | YTD Actual<br>02/14/94 | Current Year<br>93-94 | Proposed<br>94-95 |
|-------------------------------|--------------------|------------------------|-----------------------|-------------------|
| 5290 W.O.P Counselor          | 27,522             | 27,346                 | 30,399                | 34,300            |
| 5610 Lunch & Transportation   | 10,207             | 6,881                  | 10,000                | 8,000             |
| 5620 Client Education         | 2,134              | 1,850                  | 2,500                 | 2,000             |
| 5630 Uniform/Shoes            | 1,058              | 588                    | 1,200                 | 1,000             |
| 5650 50/50 Program            | 3,054              | 163                    | 6,000                 | 3,000             |
| 9070 Equipment Maintenance    | 0                  | 0                      | 50                    | 0                 |
| 9080 Equipment Purchase       | 0                  | 387                    | 500                   | 500               |
| 9090 Supplies                 | 789                | 1,208                  | 750                   | 1,000             |
| 9130 Professional Service     | 8,805              | 0                      | 5,000                 | 0                 |
| 9140 Rent Expense             | 7,031              | 1,838                  | 1,838                 | 12,000            |
| 9150 Seminars and Conferences | 162                | 43                     | 400                   | 200               |
| 9160 Staff Travel/Mileage     | 85                 | 25                     | 200                   | 100               |
| 9170 Telephone                | 614                | 458                    | 700                   | 1,000             |
| 9190 Utilities                | 0                  | 0                      | 0                     | 1,000             |
| Total Expenditure             | 61,461             | 40,787                 | 59,537                | 64,100            |

Run date: 02/15/94 @ 15:57  
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Evanston Tnshp. Gnrl. Assistance Office  
Budget Worksheet

01 15-00 Clerical Trainer

| Description                   | Actual<br>03/31/93 | YTD Actual<br>02/14/94 | Current Year<br>93-94 | Proposed<br>94-95 |
|-------------------------------|--------------------|------------------------|-----------------------|-------------------|
| 5250 Clerical Trainer         | 22,372             | 14,726                 | 27,295                | 28,027            |
| 5810 Text Books/Manuals       | 0                  | 112                    | 200                   | 500               |
| 9070 Equipment Maintenance    | 0                  | 0                      | 1,000                 | 1,000             |
| 9080 Equipment Purchase       | 1,599              | 831                    | 1,500                 | 1,000             |
| 9090 Supplies                 | 510                | 430                    | 300                   | 500               |
| 9140 Rent Expense             | 4,636              | 1,159                  | 1,159                 | 12,000            |
| 9150 Seminars and Conferences | 399                | 0                      | 200                   | 200               |
| 9170 Telephone                | 293                | 184                    | 350                   | 1,000             |
| 9180 Utilities                | 0                  | 0                      | 0                     | 1,000             |
| Total Expenditure             | 29,809             | 17,442                 | 32,004                | 45,227            |

Run on 02/15/94 @ 15:57  
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Evanston Inshp. Grnl. Assistance Office  
Budget Worksheet

01 16 Medical Payment System (MPS)

| Description                        | Actual<br>03/31/93 | YTD Actual<br>02/14/94 | Current Year<br>93-94 | Proposed<br>94-95 |
|------------------------------------|--------------------|------------------------|-----------------------|-------------------|
| 6410 Hospital Inpatient            | 42,240             | 22,799                 | 50,000                | 30,000            |
| 6420 Hospital Outpatient           | 35,478             | 16,407                 | 35,000                | 20,000            |
| 6430 All Other Physician           | 28,260             | 21,606                 | 30,000                | 27,500            |
| 6440 Drugs                         | 30,545             | 14,318                 | 25,000                | 20,000            |
| 6450 Other Medical                 | 5,249              | 120                    | 5,000                 | 1,000             |
| 6460 Glasses/Eye Exam & Treatment  | 3,136              | 4,137                  | 3,500                 | 5,000             |
| 6470 X-Rays                        | 9,170              | 3,416                  | 5,000                 | 5,000             |
| 6520 Emergency Room Physicians     | 2,906              | 1,401                  | 3,000                 | 2,500             |
| 6530 Psych Outpatient/Mental Asses | 3,589              | 2,289                  | 2,500                 | 3,000             |
| 6540 Transportation Ambulatory Ser | 1,256              | 257                    | 1,000                 | 500               |
| 6550 SSI Reimbursement             | (135)              | 0                      | 0                     | 0                 |
| Total Expenditure                  | 161,694            | 86,750                 | 160,000               | 114,500           |

Evanston Tnshp. Grnl. Assistance Office  
 Budget Worksheet

02 00-00 Town Fund/Revenue

| Description                         | Actual<br>03/31/93 | YTD Actual<br>02/14/94 | Current Year<br>93-94 | Proposed<br>94-95 |
|-------------------------------------|--------------------|------------------------|-----------------------|-------------------|
| 4010 Property Tax - Prev. Year Levy | 1,486,796          | 816,198                | 1,300,000             | 250,000           |
| 4020 Interest                       | 32,906             | 44,796                 | 30,000                | 35,000            |
| 4040 Replacement Tax                | 27,580             | 28,356                 | 27,500                | 28,000            |
| 4050 State Of Illinois - DFI        | 78,818             | 128,985                | 120,000               | 120,000           |
| <b>Total Revenue</b>                | <b>1,626,100</b>   | <b>1,018,335</b>       | <b>1,477,500</b>      | <b>433,000</b>    |
| 9999 Transfer to General Fund       | 320,932            | 300,464                | 680,000               | 500,000           |
| <b>Total Expenditure</b>            | <b>320,932</b>     | <b>300,464</b>         | <b>680,000</b>        | <b>500,000</b>    |
| <b>Net Income (Loss)</b>            | <b>1,305,168</b>   | <b>717,871</b>         | <b>797,500</b>        | <b>(67,000)</b>   |

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Evanston Tnshp. Gnrl. Assistance Office  
Budget Worksheet

02 21- Assessor

| Description                   | Actual<br>03/31/93 | YTD Actual<br>02/14/94 | Current Year<br>93-94 | Proposed<br>94-95 |
|-------------------------------|--------------------|------------------------|-----------------------|-------------------|
| 6010 Assessor Salary          | 3,170              | 2,814                  | 3,400                 | 3,500             |
| 6020 Part Time Taxpaying Aid  | 133                | 0                      | 600                   | 0                 |
| 6030 Assessor Assistant       | 25,412             | 24,429                 | 26,500                | 29,150            |
| 6040 Part-Time Summer Aid     | 5,352              | 3,979                  | 6,000                 | 7,000             |
| 6060 Travel/Education         | 659                | 155                    | 1,500                 | 1,000             |
| 6070 Distribution             | 3,471              | 0                      | 0                     | 0                 |
| 6080 Sidwell Maps             | 234                | 181                    | 350                   | 250               |
| 6090 Fiche                    | 200                | 200                    | 200                   | 200               |
| 9010 Contingency              | 150                | 195                    | 350                   | 350               |
| 9020 Dues and Subscriptions   | 379                | 384                    | 260                   | 300               |
| 9030 FICA                     | 2,186              | 2,077                  | 2,300                 | 2,300             |
| 9040 IMRF                     | 2,129              | 1,611                  | 2,400                 | 2,400             |
| 9050 Insurance                | 4,248              | 4,336                  | 4,500                 | 4,500             |
| 9060 Equipment Purchase       | 0                  | 2,225                  | 1,800                 | 1,000             |
| 9070 Equipment Maintenance    | 940                | (510)                  | 600                   | 600               |
| 9090 Supplies                 | 767                | 372                    | 500                   | 500               |
| 9110 Postage                  | 222                | 168                    | 200                   | 200               |
| 9120 Printing and Duplicating | 1,314              | 112                    | 400                   | 300               |
| 9170 Telephone                | 170                | 202                    | 200                   | 600               |
| 9180 Rent Expense             | 0                  | 0                      | 5,625                 | 5,625             |
| Total Expenditure             | 51,136             | 42,930                 | 57,685                | 59,775            |

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Evanston Tnshp. Gnrl. Assistance Office  
Budget Worksheet

02 22-00 Supervisor

| Description                 | Actual<br>03/31/93 | YTD Actual<br>02/14/94 | Current Year<br>93-94 | Proposed<br>94-95 |
|-----------------------------|--------------------|------------------------|-----------------------|-------------------|
| 6210 Supervisor Salary      | 8,220              | 7,735                  | 9,400                 | 9,400             |
| 6220 Travel/Conference      | 1,613              | 1,457                  | 2,000                 | 2,500             |
| 6230 Legal                  | 454                | 4,788                  | 5,000                 | 5,000             |
| 6231 Accounting             | 16,260             | 16,500                 | 18,000                | 19,000            |
| 6232 Audit                  | 20,000             | 16,658                 | 16,500                | 15,000            |
| 9020 Dues and Subscriptions | 2,792              | 2,308                  | 3,000                 | 3,000             |
| 9030 FICA                   | 629                | 599                    | 750                   | 750               |
| 9040 IMRF                   | 684                | 569                    | 700                   | 750               |
| Total Expenditure           | 50,652             | 50,614                 | 55,350                | 55,400            |

Evanston Tnshp. Grnl. Assistance Office  
 Budget Worksheet

02 24-0 Community Action Program

| Description                         | Actual<br>03/31/93 | YTD Actual<br>02/14/94 | Current Year<br>93-94 | Proposed<br>94-95 |
|-------------------------------------|--------------------|------------------------|-----------------------|-------------------|
| 6610 QATES Program                  | 23,125             | 22,275                 | 24,300                | 24,300            |
| 6620 Emergency Services             | 105,635            | 64,816                 | 112,000               | 100,000           |
| 6630 GRASP                          | 52,250             | 48,917                 | 53,500                | 53,500            |
| 6640 Family Focus                   | 0                  | 5,000                  | 5,000                 | 5,000             |
| 6650 Youth Job Service - Contract   | 2,500              | 2,500                  | 2,500                 | 2,500             |
| 6660 Cook County Legal Assistance   | 37,500             | 34,375                 | 37,500                | 37,500            |
| 6670 ACORN                          | 5,500              | 2,750                  | 5,500                 | 0                 |
| 6680 Veteran Services               | 179                | 0                      | 200                   | 200               |
| 6690 Evanston Community Defender    | 36,534             | 33,490                 | 36,534                | 36,534            |
| 6700 Peers Services                 | 20,700             | 18,975                 | 20,700                | 20,700            |
| 6710 Child & Infant Welfare         | 82,000             | 75,167                 | 82,000                | 82,000            |
| 6720 BE - HIV                       | 6,000              | 6,000                  | 6,000                 | 6,000             |
| 6740 Center for Public Min          | 4,800              | 6,500                  | 6,500                 | 6,500             |
| 6750 Taxi Cab Subsidy               | 15,411             | 13,821                 | 14,500                | 14,500            |
| 6760 Community Child Care           | 2,350              | 0                      | 0                     | 0                 |
| 6770 Summer Youth Employment Progra | 60,000             | 60,000                 | 60,000                | 60,000            |
| 9010 Placement Contract             | 3,900              | 500                    | 2,500                 | 2,500             |
| 9020 Purchased Services             | 0                  | 0                      | 500,000               | 0                 |
| 9030 Contingency                    | 0                  | 20,000                 | 20,000                | 0                 |
| <b>Total Expenditure</b>            | <b>458,384</b>     | <b>415,086</b>         | <b>989,234</b>        | <b>451,734</b>    |

01 General Assistance/Revenue

| Description                           | Actual<br>03/31/93 | YTD Actual<br>02/14/94 | Current Year<br>93-94 | Proposed<br>94-95 |
|---------------------------------------|--------------------|------------------------|-----------------------|-------------------|
| 01 00-00 General Assistance/Revenue   | 922,841            | 649,395                | 1,290,000             | 1,108,000         |
| <b>Total Revenue</b>                  | <b>922,841</b>     | <b>649,395</b>         | <b>1,290,000</b>      | <b>1,108,000</b>  |
| 01 11-00 Client Payments              | 467,772            | 377,887                | 605,380               | 603,700           |
| 01 12-00 Payroll                      | 208,173            | 182,681                | 209,611               | 230,757           |
| 01 13-00 General Assistance Overhead  | 125,466            | 176,238                | 200,795               | 189,150           |
| 01 14-00 W.O.P.                       | 61,460             | 40,786                 | 59,537                | 64,100            |
| 01 15-00 Clerical Trainer             | 29,808             | 17,442                 | 32,004                | 45,227            |
| 01 16-00 Medical Payment System (MPS) | 161,694            | 86,750                 | 160,000               | 114,500           |
| <b>Total Expenditure</b>              | <b>1,054,373</b>   | <b>881,784</b>         | <b>1,267,327</b>      | <b>1,247,434</b>  |
| <b>Net Income (Loss)</b>              | <b>(131,532)</b>   | <b>(232,389)</b>       | <b>22,673</b>         | <b>(139,434)</b>  |



Run d 02/15/94 @ 15:57  
 Bus date: 02/15/1994

Evanston Tnshp. Gnrl. Assistance Office  
 Budget Worksheet

02 Town Fund/Revenue

| Description                       | Actual<br>03/31/93 | YTD Actual<br>02/14/94 | Current Year<br>93-94 | Proposed<br>94-95 |
|-----------------------------------|--------------------|------------------------|-----------------------|-------------------|
| 02 00-00 Town Fund/Revenue        | 1,626,100          | 1,018,335              | 1,477,500             | 433,000           |
| <b>Total Revenue</b>              | <b>1,626,100</b>   | <b>1,018,335</b>       | <b>1,477,500</b>      | <b>433,000</b>    |
| 02 00-00 Town Fund/Revenue        | 320,932            | 300,464                | 680,000               | 500,000           |
| 02 21-00 Assessor                 | 51,135             | 42,930                 | 57,685                | 59,775            |
| 02 22-00 Supervisor               | 50,653             | 50,614                 | 55,350                | 55,400            |
| 02 23-00                          | 0                  | 0                      | 0                     | 0                 |
| 02 24-00 Community Action Program | 458,384            | 415,084                | 989,234               | 451,734           |
| <b>Total Expenditure</b>          | <b>881,104</b>     | <b>809,092</b>         | <b>1,782,269</b>      | <b>1,066,909</b>  |
| <b>Net Income (Loss)</b>          | <b>744,996</b>     | <b>209,243</b>         | <b>(304,769)</b>      | <b>(633,909)</b>  |

