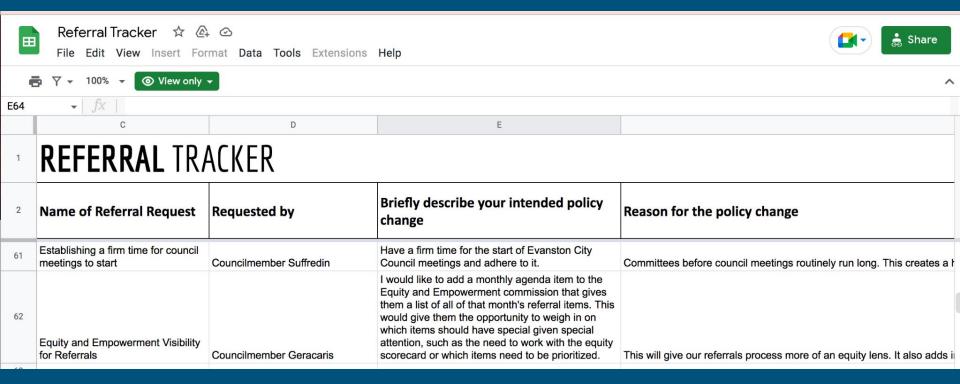
#### **AGENDA**

- Equity Survey Results
- Incorporating the Equity Score Card as part of the Referral Process
- Brainstorming Session for 2023 Focus
  - Anti-Gentrification vs. Affordable Housing

# Integrating the Equity Scorecard into the Referral Process

Evanston Equity Commission 12/15/2022

## Referral Tracker



### Overview

- Adding an Equity Review before items make it to City Council
- Referral Committee / List is a holding pen while policies develop.
- They meet Every 2nd and 4th week.
- The Equity scorecard form should be available on EEC and Referral Commission web pages.
- Items can come to the EEC for full equity review or inclusion language check.
- An Ordinance is needed so that the city council officially agrees to make this part of the council process.
- A pilot program that includes three projects/policies will initiate the process. An EEC
  member will help the lead complete the equity assessment and the scorecard. This process
  will also have to be demonstrated to the entire council with an actual project/policy. Maybe
  a video?

#### **START**

Items as added to Referral List and introduced 2nd and 4th Week every month. EEC Reviews new additions on the 3rd Thursday of every month and indicates which items require a equity review.

If time is short, EEC co-chairs will review items between meetings and indicates which items require an equity review.

If the scorecard receives an orange or red indicator, changes should be made to the proposed plan. The EEC recommended that anything with a Red indicator be sent back to the EEC for an additional review.

Project/Policy lead performs the equity assessment and fills out the scorecard. The completed scorecard is sent with the project detail in referral to the EEC for review.

When a project/policy goes before the city council, the completed equity scorecard with the EEC comments must be attached.

**END** 

The EEC will review in their next meeting and add comments, recommendations and Red, Yellow, Green indicator to the feedback section of the scorecard and return it to the referral commission. (Copy Staff Person on the Referral Commission and staff of any other commissions that need to review it and the project/policy lead)