



AGENDA

- Equity Survey Results
- Incorporating the Equity Score Card as part of the Referral Process
- Brainstorming Session for 2023 Focus
 - Anti-Gentrification vs. Affordable Housing



Integrating the Equity Scorecard into the Referral Process

Evanston Equity Commission
12/15/2022



Referral Tracker



Referral Tracker ☆ ↻ ☁

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1	REFERRAL TRACKER			
2	Name of Referral Request	Requested by	Briefly describe your intended policy change	Reason for the policy change
61	Establishing a firm time for council meetings to start	Councilmember Suffredin	Have a firm time for the start of Evanston City Council meetings and adhere to it.	Committees before council meetings routinely run long. This creates a p
62	Equity and Empowerment Visibility for Referrals	Councilmember Geracaris	I would like to add a monthly agenda item to the Equity and Empowerment commission that gives them a list of all of that month's referral items. This would give them the opportunity to weigh in on which items should have special given special attention, such as the need to work with the equity scorecard or which items need to be prioritized.	This will give our referrals process more of an equity lens. It also adds i

Overview

- Adding an Equity Review before items make it to City Council
- Referral Committee / List is a holding pen while policies develop.
- They meet Every 2nd and 4th week.
- The Equity scorecard form should be available on EEC and Referral Commission web pages.
- Items can come to the EEC for full equity review or inclusion language check.
- An Ordinance is needed so that the city council officially agrees to make this part of the council process.
- A pilot program that includes three projects/policies will initiate the process. An EEC member will help the lead complete the equity assessment and the scorecard. This process will also have to be demonstrated to the entire council with an actual project/policy. - Maybe a video?

START

Items as added to Referral List and introduced 2nd and 4th Week every month.

EEC Reviews new additions on the 3rd Thursday of every month and indicates which items require a equity review.

If time is short, EEC co-chairs will review items between meetings and indicates which items require an equity review.

Project/Policy lead performs the equity assessment and fills out the scorecard. The completed scorecard is sent with the project detail in referral to the EEC for review.

If the scorecard receives an orange or red indicator, changes should be made to the proposed plan. The EEC recommended that anything with a Red indicator be sent back to the EEC for an additional review.

The EEC will review in their next meeting and add comments, recommendations and Red, Yellow, Green indicator to the feedback section of the scorecard and return it to the referral commission. (Copy Staff Person on the Referral Commission and staff of any other commissions that need to review it and the project/policy lead)

When a project/policy goes before the city council, the completed equity scorecard with the EEC comments must be attached.

END