



AGENDA

City Council

Tuesday, September 27, 2022

Lorraine H. Morton Civic Center, James C. Lytle City Council Chambers, Room 2800

6:45 PM

Administration & Public Works Committee begins at 5:00pm

Planning & Development Committee begins at 6:00pm

City Council convenes at 6:45pm or the conclusion of Planning & Development Committee

Those wishing to make public comments at the Administrative & Public Works Committee, Planning & Development Committee or City Council meetings may submit written comments in advance or sign up to provide public comment by phone or video during the meeting by completing the City Clerk's Office's online form at www.cityofevanston.org/government/city-clerk/public-comment-sign-up or by calling/texting 847-448-4311.

Community members may watch the City Council meeting online at www.cityofevanston.org/channel16 or on Cable Channel 16

Page

(I) ROLL CALL - COUNCILMEMBER BURNS

(II) MAYOR PUBLIC ANNOUNCEMENTS AND PROCLAMATIONS

M1. Proclamation: October is National Long-Term Care Residents' Rights Month

(III) CITY MANAGER PUBLIC ANNOUNCEMENTS

(IV) COMMUNICATIONS: CITY CLERK

(V) PUBLIC COMMENT

Members of the public are welcome to speak at City Council meetings. As part of the Council agenda, a period for public comments shall be offered at the commencement of each regular Council meeting. Public comments will be noted in the City Council Minutes and become part of the official record. Those wishing to speak should sign their name and the agenda item or non-agenda topic to be addressed on a designated participation sheet. If there are five or fewer speakers, fifteen minutes shall be provided for Public Comment. If there are more than five speakers, a period of forty-five minutes shall be provided for all comment, and no individual shall speak longer than three minutes. The Mayor will allocate time among the speakers to ensure that Public Comment does not exceed forty-five minutes. The business of the City Council shall commence forty-five minutes after the beginning of Public Comment. Aldermen do not respond during Public Comment. Public Comment is intended to foster dialogue in a respectful and civil manner. Public comments are requested to be made with these guidelines in mind.

(VI) SPECIAL ORDERS OF BUSINESS

SP1. **Presentation from Trilogy about their First-response Alternative Crisis Team (FACT), going 24/7 on August 29, 2022 and update on Living Room**

SP2. **2022 Parking Study Final Report**

14 - 19

Staff recommends that the City Council accept and place on file the WGI report and recommendations from their analysis of the City of Evanston's parking system.

For Action: Accept and Place on File

[2022 Parking Study Final Report - Attachment - Pdf](#)

SP3. **Resolution 89-R-22, Approving a Plat of Subdivision for 1224 Washington Street**

20 - 99

Staff recommends the adoption of Resolution 89-R-22 approving a Plat of Subdivision for 1224 Washington Street.

For Action

[Resolution 89-R-22, Approving a Plat of Subdivision for 1224 Washington Street - Attachment - Pdf](#)

(VII) CONSENT AGENDA - CITY COUNCIL MINUTES

- CM1. **Approval of the Minutes of the Regular City Council meeting of September 12, 2022 and the Special City Council meeting of September 19, 2022** 100 - 119

Staff recommends approval of the minutes of the Regular City Council meeting of September 12, 2022 and the Special City Council meeting of September 19, 2022.

For Action

[City Council Meeting Minutes - September 12, 2022 - Attachment - Pdf](#)
[Special City Council Meeting Minutes - September 19, 2022 - Attachment - Pdf](#)

(VIII) CONSENT AGENDA - ADMINISTRATION & PUBLIC WORKS COMMITTEE

- A1. **Approval of the City of Evanston Payroll and Bills List** 120 - 146

Staff recommends City Council approval of the City of Evanston Payroll for the period of August 15, 2022, through August 28, 2022, in the amount of \$2,730,927.68, August 29, 2022, through September 11, 2022, in the amount of \$2,797,387.82. Bills List for September 28, 2022, in the amount of \$1,940,789.61.

For Action

[Approval of the City of Evanston Payroll and Bills List - Attachment - Pdf](#)

- A2. **Approval of a Sole-Source Purchase with Rehrig Pacific Company for the Purchase of 480 Refuse Containers and 200 Lids** 147 - 149

Staff recommends the City Council authorize the City Manager to approve the sole-source purchase of 480 refuse containers and 200 lids in the amount of \$32,680.00.

Funding is provided from the Solid Waste Fund (Account 520.440.4310.65625), which has an approved FY 2022 budget of \$85,000.00 and a YTD balance of \$36,898.81.

For Action

[Approval of a Sole-Source Purchase with Rehrig Pacific Company for the Purchase of 480 Refuse Containers and 200 Lids - Attachment - Pdf](#)

A3. **Approval of a 3-year contract extension with Lakeshore Recycling Services for Condominium Refuse Franchise** 150 - 159

Staff recommends the City Council authorize the City Manager to execute a 3-year contract extension with Lakeshore Recycling Services (LRS) (6132 W Oakton Street, Morton Grove, IL 60053) for the Condominium Refuse Franchise.

Funding is provided from the Solid Waste Fund (Account 520.40.4310.62390), which has an FY 2022 budget of \$460,350.00 and a YTD balance of \$117,126.00. FY2023 has a projected budget of \$476,560.00.

For Action

[Approval of a 3-year contract extension with Lakeshore Recycling Services for Condominium Refuse Franchise - Attachment - Pdf](#)

A4. **Agreement with Studio AH, LLC dba HPZS for Consulting Services Related to the Ecology Center Renovation (RFP 22-51)** 160 - 164

Staff recommends that the City Council authorize the City Manager to execute an agreement with Studio AH, LLC dba HPZS (213 W. Institute Place, Suite 502, Chicago, IL 60610) for consulting services related to the Ecology Center Renovation (RFP 22-51) in the amount of \$144,500.

Funding will be from the Capital Improvement Fund 2018 General Obligation Bond in the amount of \$50,000, and from the 2022 General Obligation Bond in the amount of \$94,500. A detailed breakdown of funding is included in the attached memo.

For Action

[Agreement with Studio AH, LLC dba HPZS for Consulting Services Related to the Ecology Center Renovation \(RFP 22-51\) - Attachment - Pdf](#)

A5. **Approval of a Sole-Source Purchase with Spring City Electrical Manufacturing for Tallmadge Street Light Poles and LED Luminaire Fixtures** 165 - 167

Staff recommends the City Council authorize the City Manager to approve the sole-source purchase of 30 Tallmadge street light poles and LED luminaire fixtures under the existing sole-source agreement with Spring City Electrical Manufacturing (One South Main Street, Spring City, PA, 19475) for a total cost of \$140,220.00

Funding is provided from the Capital Improvement Fund 2022 General Obligation Bonds in the amount of \$140,220.00 (Account 415.40.4122.65515-422016). This purchase exceeds the funding available in the line item for streetlight pole and fixture purchases, but funding is available from other project savings.

For Action

[Approval of a Sole-Source Purchase with Spring City Electrical Manufacturing for Tallmadge Street Light Poles and LED Luminaire Fixtures - Attachment - Pdf](#)

A6. **Award of Contract with Utility Dynamics Corporation for the Butler and Twiggs Park Electrical Improvements (Bid 22-55)** 168 - 170

Staff recommends City Council authorize the City Manager to execute a contract with Utility Dynamics Corporation (23 Commerce Drive, Oswego IL 60543) for the Butler and Twiggs Park Electrical Improvements Project (Bid 22-55) in the amount of \$79,357.60. A full waiver of the M/W/EBE participation is being granted by the Purchasing Division.

Funding will be provided through the Community Development Block Grant funding (Account No. 415.40.4319.65515 - 522012), which has an FY 2022 budget of \$160,000 for this project.

For Action

[Award of Contract with Utility Dynamics Corporation for the Butler and Twiggs Park Electrical Improvements \(Bid 22-55\) - Attachment - Pdf](#)

A7. **Contract Award with MKSK, Inc. for the Independence Park and Larimer Park Improvements Project (RFP 22-52)** 171 - 174

Staff recommends that City Council authorize the City Manager to execute a contract with MKSK, Inc. (200 S. Meridian Street, Indianapolis, IN 46225) for landscape architectural and engineering services for the Independence Park and Larimer Park Improvement Projects (RFP No. 22-52) in the amount of \$194,245.

Funding will be provided from Capital Improvement Fund 2021 General Obligation Bond in the amount of \$79,245 and from the 2022 General Obligation Bonds in the amount of \$115,000. A detailed financial analysis is included in the attached memo.

For Action

[Contract Award with MKSK, Inc. for the Independence Park and Larimer Park Improvements Project \(RFP 22-52\) - Attachment - Pdf](#)

A8. **Approval of Sole-Source Agreement with Wiss, Janney, Elstner Associates, Inc. for Investigative Services Related to Robert Crown Floor Slab Cracking** 175 - 181

Councilmember Kelly recommends that City Council authorize the City Manager to execute a sole-source agreement with Wiss, Janney, Elstner Associates, Inc. (330 Pfingston Road, Northbrook, IL 60062) for Investigative Services Related to Robert Crown Floor Slab Cracking in the amount of \$46,400.

This project is not budgeted. Funding is available in the Crown Construction Fund.

For Action

[Approval of Sole-Source Agreement with Wiss, Janney, Elstner Associates, Inc. for Investigative Services Related to Robert Crown Floor Slab Cracking - Attachment - Pdf](#)

- A9. **Resolution 78-R-22, Authorizing the Mayor to sign the “Invest in Cook” Intergovernmental Agreement with Cook County** 182 - 203
- Staff recommends City Council adoption of Resolution 78-R-22, authorizing the Mayor to sign the “Invest in Cook” Intergovernmental Agreement with Cook County. This resolution authorizes the City of Evanston to accept a \$500,000 grant from Cook County for the Oakton Street Corridor Improvement Project from the west City Limits to Asbury Avenue.
- The total estimated construction cost for the Oakton Street Corridor Improvement Project including construction engineering is \$3,100,000. Funding sources for this project including the Invest in Cook grant and the allocation of 2023 general obligation bonds. A detailed breakdown of the funding is included in the memo below.
- For Action**
- [Resolution 78-R-22, Authorizing the Mayor to sign the “Invest in Cook” Intergovernmental Agreement with Cook County - Attachment - Pdf](#)
- A10. **Resolution 84-R-22, Appointing a Director and Alternate Director to the Solid Waste Agency of Northern Cook County** 204 - 207
- Staff recommends City Council adoption of Resolution 84-R-22, Appointing a Director and Alternate Director to the Solid Waste Agency of Northern Cook County.
- For Action**
- [Resolution 84-R-22, Appointing a Director and Alternate Director to the Solid Waste Agency of Northern Cook County - Attachment - Pdf](#)
- A11. **Resolution 87-R-22, Authorizing the Transfer of Funds from the General Fund to the Solid Waste Fund** 208 - 214
- Staff and the Finance and Budget Committee recommend adoption of Resolution 87-R-22, Authorizing the Transfer of Funds from the General Fund to the Solid Waste Fund.
- For Action**
- [Resolution 87-R-22, Authorizing the Transfer of Funds from the General Fund to the Solid Waste Fund - Attachment - Pdf](#)

- A12. **Resolution 63-R-22, Recognizing the Public Benefit of the City Paying Private Sewer Repair Line Costs in Excess of \$15,000 Per Repair For A Residential Property** 215 - 219

At the request of several community members and based on comments made during the August 8, 2022, A&PW meeting, the staff is presenting a revised Resolution 63-R-22, Recognizing the Public Benefit of the City Paying Private Sewer Repair Line Costs in Excess of \$15,000 Per Repair For A Residential Property, for the A&PW Committee and City Council consideration.

An unknown amount would need to be funded for the repair of private sewer repairs in excess of \$15,000. Funding would come from the Sewer Fund account 515.40.4535.65515, which has a budget allocation of \$75,000 to pay for emergency sewer repairs of the public sewer system.

For Action

[Resolution 63-R-22, Recognizing the Public Benefit of the City Paying Private Sewer Repair Line Costs in Excess of \\$15,000 Per Repair For A Residential Property - Attachment - Pdf](#)

- A13. **Ordinance 95-O-22, Amending City Code Section 3-4-6(C) To Reduce Annual Fees for Class C Liquor Licenses** 220 - 224

Councilmember Kelly recommends that City Council adopt Ordinance 95-O-22, amending City Code Section 3-4-6(C) to decrease the annual fee for Class C liquor licenses.

For Introduction

[Ordinance 95-O-22, Amending City Code Section 3-4-6\(C\) To Reduce Annual Fees for Class C Liquor Licenses - Attachment - Pdf](#)

- A14. **Ordinance 84-O-22, Authorizing the City Manager to Execute a Lease Amendment for Property Located at 2603 Sheridan Road (Harley Clarke Mansion) for Artists Book House** 225 - 230

Councilmember Revelle and Staff recommend the City Council adopt Ordinance 84-O-22, Authorizing the City Manager to Execute a Lease Amendment for Property Located at 2603 Sheridan Road (Harley Clarke Mansion) for Artists Book House

For Introduction

[Ordinance 84-O-22, Authorizing the City Manager to Execute a Lease Amendment for Property Located at 2603 Sheridan Road \(Harley Clarke Mansion\) for Artists Book House - Attachment - Pdf](#)

- A15. **Ordinance 86-O-22, Authorizing the Sale of Aging Surplus Fleet Vehicles and Equipment Owned by the City of Evanston** 231 - 235

Staff recommends that City Council adopt Ordinance 86-O-22, directing the City Manager to offer the sale of vehicles and equipment owned by the City through public auction through GovDeals, an online auction system utilized by government agencies, or any other subsequent America's Online Auction. These vehicles may be considered surplus as a result of new vehicle replacements being placed into service or vehicles that had to be taken out of service for safety reasons with the intention of eventual replacement.

For Action

[Ordinance 86-O-22, Authorizing the Sale of Aging Surplus Fleet Vehicles and Equipment Owned by the City of Evanston - Attachment - Pdf](#)

(IX) CONSENT AGENDA - PLANNING & DEVELOPMENT COMMITTEE

- P1. **Approval of a Vacation Rental License for 2545 Lawndale Avenue** 236 - 255

Staff recommends approval of a Vacation Rental License for the property located at 2545 Lawndale Avenue, with the understanding that there is a procedure to revoke the license should issues arise.

For Action

[Approval of a Vacation Rental License for 2545 Lawndale Avenue - Attachment - Pdf](#)

- P2. **Ordinances 96-O-22, 97-O-22, and 98-O-22 extending the time to obtain a building permit for the construction of the Planned Developments located at 1012 Chicago Avenue, 1900 Sherman Avenue and 605 Davis Street** 256 - 374

Staff recommends adoption of Ordinances 96-O-22, 97-O-22, and 98-O-22 to extend the time to obtain a building permit for the construction of the Planned Developments located at 1012 Chicago Avenue, 1900 Sherman Avenue and 605 Davis Street respectively. The Ordinance grants eighteen month extensions from each development's previous deadlines to obtain building permits. *City Manager recommends that the City Council suspend the rules for these ordinances and vote for their introduction and action.*

For Introduction and Action

[Ordinances 96-O-22, 97-O-22, and 98-O-22 extending the time to obtain a building permit for the construction of the Planned Developments located at 1012 Chicago Avenue, 1900 Sherman Avenue and 605 Davis Street - Attachment - Pdf](#)

- P3. **Ordinance 90-O-22, Text Amendment to the Zoning Ordinance Modifying Restaurant Regulations in the MXE District** 375 - 383

The Land Use Commission and staff recommend adoption of Ordinance 90-O-22, a City-initiated text amendment to the Zoning Ordinance to add Restaurant, Type 1, as a Permitted Use, and Restaurant, Type 2, as an An Administrative Review Use in the MXE Mixed-Use Employment District. The proposed text amendment meets the Standards for Approval for Amendments to the Zoning Ordinance.

For Introduction

[Ordinance 90-O-22, Text Amendment to the Zoning Ordinance Modifying Restaurant Regulations in the MXE District - Attachment - Pdf](#)

- P4. **Ordinance 53-O-22, Amending City Code Title 6 to Add “Billboards” as a Special Use when within a Certain Distance to Train Tracks** 384 - 398

Staff reiterates the Land Use Commission's previous unanimous recommendation for denial of the proposed text amendment to add regulations for Billboards to the Zoning Ordinance. Staff notes the proposal does not meet the Standards for Approval for Text Amendments; specifically the proposal is not consistent with the goals, objectives, and policies of the Comprehensive General Plan.

However, if the City Council finds it is appropriate to allow Billboards within the city as a means to increase revenue opportunities for property owners and the City via licensing fees, staff suggests the regulations below and options for a maximum distance from train tracks. Ordinance 53-O-22 is drafted to include the 1,000 foot buffer distance and can be modified if deemed appropriate by the City Council.

For Introduction

[Ordinance 53-O-22, Amending City Code Title 6 to Add “Billboards” as a Special Use when within a Certain Distance to Train Tracks - Attachment - Pdf](#)

(X) CONSENT AGENDA - HUMAN SERVICES COMMITTEE

- H1. **Ordinance 79-O-22 Amending City Code Title 5, Chapter 5 "Fair Housing Ordinance" to Include Protections for Persons With Covered Criminal History, and Actual or Perceived Status as Victims of Domestic Violence** 399 - 418

The Human Services Committee unanimously recommends approval by the City Council of Ordinance 79-O-22, amending Title 5, Chapter 5 "Fair Housing Ordinance" of the Evanston City Code to include protections for persons with covered criminal history, commonly known as the Just Housing Amendment, and actual or perceived status as victims of domestic violence.

For Introduction

[Ordinance 79-O-22 Amending City Code Title 5, Chapter 5 "Fair Housing Ordinance" to Include Protections for Persons With Covered Criminal History, and Actual or Perceived Status as Victims of Domestic Violence - Attachment - Pdf](#)

- H2. **Ordinance 81-O-22, Amending City Code Section 9-5-7 "Publications Inciting Riots or Physical Violence"** 419 - 422

The Human Services Committee recommends the adoption of Ordinance 81- O-22, Amending City Code Section 9-5-7, "Publications Inciting Riots or Physical Violence."

For Action

[Ordinance 81-O-22, Amending City Code Section 9-5-7 "Publications Inciting Riots or Physical Violence" - Attachment - Pdf](#)

(XI) CONSENT AGENDA - FINANCE & BUDGET COMMITTEE

- F1. **Auditing Services Extension** 423 - 424

Staff seeks approval by the City Council to extend an agreement with Sikich, LLP for three more years considering the current volatile market conditions and their vast experience in auditing government clients in Illinois. Sikich, LLP has agreed to perform this work with a 3% increase for 2022, 4% for 2023 and a 4% increase for 2024. Total payment for the 2022 audit (to be made in 2023) would be \$107,890 compared to \$103,740 for the 2021 audit. This item was recommended by the Finance & Budget Committee to City Council on September 13, 2022.

Funding will be provided from the General Fund (Account 100.15.1570.62110). For FY 2023, \$110,000 will be budgeted for Auditing services.

For Action

[Auditing Services Extension - Attachment - Pdf](#)

(XII) CONSENT AGENDA - RULES COMMITTEE

R1. **Resolution 85-R-22, Amending City Council Rule 9.7** 425 - 428

The Rules Committee requests the City Council adopt Resolution 85-R-22, Amending City Council Rule 9.7. This resolution would add a cosponsor mechanism to the referral process.

For Action

[Resolution 85-R-22, Amending City Council Rule 9.7 - Attachment - Pdf](#)

R2. **Resolution 86-R-22, Amending City Council Rule 9.10.3** 429 - 431

The Rules Committee recommends the City Council adopt Resolution 86-R-22, Amending City Council Rule 9.10.3. This resolution establishes the procedure for Councilmembers to cosponsor a referral.

For Action

[Resolution 86-R-22, Amending City Council Rule 9.10.3 - Attachment - Pdf](#)

(XIII) CALL OF THE WARDS

(Councilmembers shall be called upon by the Mayor to announce or provide information about any Ward or City matter which a Councilmember desires to bring before the Council.) {Council Rule 2.1(10)}

(XIV) EXECUTIVE SESSION

(XV) ADJOURNMENT

(XVI) UPCOMING COMMITTEE MEETINGS

DATE	TIME	BOARD/COMMITTEE/COMMISSION
09/28/22	6:00 PM	Economic Development Committee
09/28/22	7:00 PM	Land Use Commission
09/29/22	1:30 PM	Participatory Budgeting Committee Meeting
10/03/22	5:00 PM	Rules Committee
10/03/22	7:00 PM	Human Services Committee
10/05/22	6:30 PM	Citizen Police Review Commission
10/05/22	7:00 PM	Redistricting Committee
10/06/22	9:00 AM	Reparations Committee