

8/28/97

71-R-97

A Resolution

To Reorganize the Minority
Business Enterprise Advisory Committee
of the City of Evanston

WHEREAS, it is the goal of the City of Evanston to maximize the opportunities for Minority, Women and Evanston Business Enterprises in its procurement process; and

WHEREAS, a Minority Business Advisory Committee was originally established by the City Manager's office in 1991 to serve the City Manager's Office in an advisory role; and

WHEREAS, Resolution 63-R-94 provided for the funding of a Disparity Study for the sole purpose of determining the basis of a Minority, Women and Evanston Business Enterprise Program; and

WHEREAS, the City Council approved on August 18, 1997 a recommendation to reconstitute the Minority Business Enterprise Advisory Committee formed by the City Manager's office in a manner to make it a full Committee of the City Council to review said Disparity Study, evaluate the recommendations therein, and advise Council on the development and implementation of an M/W/EBE program for the City of Evanston;

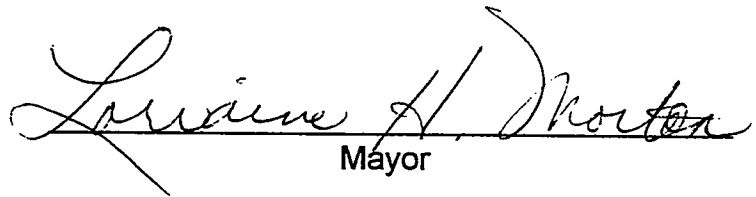
NOW, THEREFORE, BE IT RESOLVED that the Mayor, with advice and consent of the City Council, shall appoint a Minority, Women and Evanston Business Enterprise (M/W/EBE) Development Committee within sixty days of the effective date of the

resolution and whose authority and responsibilities shall include, but not be limited to:

1. identifying and assessing the needs of the M/W/EBE community on a regular basis.
2. developing a program to address the established needs of the M/W/EBE community.
3. reviewing and evaluating the City of Evanston's procurement practices in order to maximize opportunities for the M/W/EBE community.
4. designing a training program in conjunction with the local Small Business Development Center and other sources for the purpose of increasing the capacity of local firms to provide the goods and services the City needs.
5. identifying additional technical and financial assistance resources for the M/W/EBE community.
6. proposing realistic goals for addressing under utilization of M/W/EBEs in the City of Evanston's procurement process.
7. preparing an economic impact presentation to Council that's based upon actual and proposed M/W/EBE participation and related cost factors.
8. addressing job training and employment on City construction projects.
9. defining Bidder good faith efforts in complying with the M/W/EBE program as they may relate to a determination of "responsiveness" in the procurement process.
10. proposing appropriate contract language relative to the M/W/EBE program.
11. researching and establishing a Mentor/Protégé Program between M/W/EBEs and established firms.
12. developing and maintaining a M/W/EBE Directory for the firms' inclusion on the City's bidders list.
13. determining the basis for confirming the status of a firm as either Evanston based or owned by Minorities and/or Women, for participation in the City of Evanston's program.

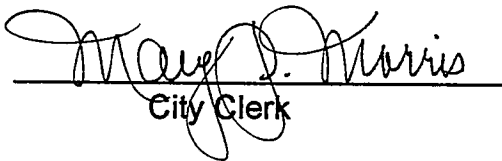
- 14. preparing status reports and an annual presentation to the Mayor and City Council.
- 15. reviewing and evaluating a Local Preference policy.

BE IT FURTHER RESOLVED, that the M/W/EBE Development Committee shall consist of nine people, including a Housing and Community Development Committee representative, an Economic Development Committee representative, an Evanston Chamber of Commerce representative, four members from the local business community, and two citizens at large. All appointees shall serve terms of two (2) years or until their successors are appointed and confirmed; provided, however, that initially, four (4) members shall be appointed for terms of one (1) year and five (5) members shall be appointed for terms of two (2) years. Members shall not serve more than two (2) full terms.



Mayor

ATTEST:



City Clerk

Adopted: September 8, 1997