



Reparations Committee
Thursday, September 1, 2022
Lorraine H. Morton Civic Center, G300 9:00 AM

AGENDA

Page

1. CALL TO ORDER/DECLARATION OF A QUORUM

2. APPROVAL OF MINUTES

- A. [Approval of the July 13, 2022 Reparations Committee Meeting Minutes](#) 4 - 5

3. ANNOUNCEMENTS

- A. **Introduction of Research on Evanston Reparations**

4. DISCUSSION

- A. **Update on Cannabis Licenses** 6 - 33

For Discussion

For Discussion

[Update on Cannabis Licenses - Attachment - Pdf](#)

- B. **Ancestral Acknowledgment** 34

For Action

[Ancestral Acknowledgment](#)

- C. 35 - 36

Request for Qualifications (RFQ): Restorative Housing Program Administration

Staff recommends the Reparations Committee discuss the Request for Qualifications for a provider interested in managing and overseeing various housing services per the Local Reparations Restorative Housing Program procedures.

For Discussion

[Request for Qualifications \(RFQ\): Restorative Housing Program Administration - Attachment - Pdf](#)

D. Deceased Reparations Recipients

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Staff recommends the Reparations Committee discuss strategies to address those Ancestors that have departed.

For Discussion

[Deceased Reparations Recipients - Attachment - Pdf](#)

5. CONSIDERATION

A. Reparations Town Hall

Staff recommends the Reparations Committee review possible dates to hold a Reparations Town Hall meeting.

Location: Fleetwood Jourdain Gymnasium

September 22 2:00- 5:00 PM

September 29 2:00- 5:00 PM

October 13 2:00- 5:00 PM

October 21 2:00- 5:00 PM

For Action

6. COMMUNICATION

A. Reparations Financial Donation Report

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Staff recommends the Reparations Committee accept and place on file the August 2022 Donation Report.

For Action: Accept and Place on File

[Reparations Financial Donation Report - Attachment - Pdf](#)

7. PUBLIC COMMENT

8. ADJOURNMENT

Special Reparations Committee
Thursday, July 13th, 2022
Lorraine H. Morton Civic Center, G300 9:00 AM

Minutes

Present: Councilmember Peter Braithwaite, Robin Rue Simmons, Carlis Sutton, Bonnie Lockhart, Claire McFarland Barber, and Councilmember Bobby Burns

Absent: Councilmember Devon Reid

Others Present: Tasheik Kerr, Assistant to City Manager

CALL TO ORDER/DECLARATION OF A QUORUM

The meeting was called to order at 9:04 a.m. by Chair Councilmember Braithwaite.

SELECTION OF REPARATIONS COMMITTEE CHAIR

Councilmember Braithwaite noted the July Reparations Meeting would be his last meeting; therefore, the Committee would need to select a new Chair. It was moved by Committee Member Barber and seconded by Committee Member Lockhart to Nominate Committee Member Simmons as the new chair of the Reparations Committee. The motion carried (5-0).

PUBLIC COMMENT

Vanessa Johnson-McCoy thanked Councilmember Braithwaite for his service.

APPROVAL OF MINUTES

It was moved by Committee Member Barber and seconded by Committee Member Lockhart to approve the June 2, 2022 Reparations Committee Minutes. The motion carried (5-0).

5. COMMUNICATION

A. Update on Direct Descendants

Tasheik Kerr, Assistant to the City Manager, announced staff had completed their review of the Direct Descendants' applications. Of the 470 applications, 354 applicants have been verified. Staff will follow up with the remaining 116 applicants.

Councilmember Braithwaite noted some residents applied as Ancestors that were Direct Descendants. Some residents also applied as Direct Descendants that were Ancestors. Councilmember Braithwaite advised the Committee to direct staff to place those

individuals in their respective categories. It was moved by Committee Member Sutton and seconded by Committee Member Simmions to put the Ancestors that applied as Direct Descendants at the end of the Ancestor list. The motion carried (6-0).

Reparations Financial Donation Report

Ms.Kerr reported that the City received \$35,544.05 in donations to the Reparations Fund as of July. In previous reports, staff reported that 69,303.79 was received in donations. Ms.Kerr noted an administrative error was made, resulting in revenue from the Medical Cannabis Tax being put in the donations line. The amount received in donations now stands at \$35,544.05.

6. CONSIDERATION

Committee Member Simmons expressed her gratitude to Councilmember Braithwaite for his work on the Reparations Committee and his support for the Reparations process as a Councilmember.

Committee Member Bonnie Lockhart also expressed gratitude for Councilmember Braithwaite's service to the City and appalled his expertise, manner, and experience.

Committee Member Simmons and Council Member Burns recommended Reparations funds incrementally be released as funds become available. Committee Member Barber recalled discussions regarding recruiting a firm that is either black-owned or black-operated that could administer the Restorative Housing Program.

It was moved by Councilmember Burns and seconded by Committee Member Simmons to release reparations funding to the remaining recipients in order as funds become available. The motion carried (6-0).

Councilmember Braithwaite noted former Mayor Hagerty has been working to identify a bank that could frontload the City funding for the Restorative Housing Program at a zero-interest loan.

ADJOURNMENT

It was moved by Committee Member Barber and seconded by Committee Member Simmons to adjourn the meeting. The meeting adjourned at 9:38 a.m.



Memorandum

To: Members of the Reparations Committee
From: Paul Zalmezak, Economic Development Manager
Subject: Update on Cannabis Licenses
Date: September 1, 2022

Recommended Action:
For Discussion

Committee Action:
For Discussion

Summary:

On July 22, 2022, the Illinois Department of Revenue released a list of Conditional Adult Use Dispensing Organization License recipients in the 13 Bureau of Labor Statistics regions within Illinois. Approximately 119 conditional licenses were issued in BLS Region Five, the region within which Evanston is located. The licensees are listed in the attached listing published July 22, 2022 and updated August 19, 2022.

In early August, Mayor Biss mailed a letter to the conditional license recipients that included the Evanston zoning map identifying where dispensaries can be located along with a list of available spaces within those qualifying Evanston locations. As you can see in the letter (attached), the Mayor was enthusiastic about Evanston as an ideal location while also highlighting our community's mission to direct cannabis taxes to the reparations fund.

It should be noted that the Cannabis Regulation and Tax Act, "carves out an important exception to the 1,500 foot prohibition for Social Equity Applicants who are to be issued a conditional license pursuant to any of the lotteries conducted in the summer of 2021 for 185 conditional licenses ("185 Licenses")." Therefore, it is possible that a recipient of such license could open within 1,500 feet of Zen Leaf.

To date, staff has fielded one phone call from a prospect who intends to conduct additional research on the Evanston market. Staff will continue to monitor interest and proactively reach out to recipients again in September.

Finally, the State of Illinois published a FAQ list on August 19th, and is attached for reference purposes.

Background

The City of Evanston is likely the only municipal cannabis dispensary landlord in the United States having leased a retail storefront at 1800 Maple Avenue to Zen Leaf in 2015. Our community's commitment to use cannabis tax for reparation is unparalleled. Zen Leaf recently expanded into a space formerly occupied by Enterprise car rental after the city vacated a small city office now leased by Enterprise.

Attachments:

[Invite Cannabis Evanston](#)

[2022 07 22 Conditional License Issued](#)

[2022 08 19 FAQs-for-185-Conditional-Licenses](#)



City of Evanston
Mayor's Office
2100 Ridge Ave.
Evanston, IL, 60201-2798
T 847.448.4311
www.cityofevanston.org

August 2, 2022

Entity
Address
City IL Zip
Attn:

Dear [Insert entity]:

Congratulations on receiving an Illinois Conditional Adult Use Dispensing Organization License. I know how difficult it is to achieve this status. I am writing to offer the City of Evanston's help in making the next step in the process a little easier for you.

The City of Evanston has been supportive of legalized cannabis from day 1. In fact, we may be the only municipality in Illinois that also serves as a landlord to a cannabis dispensary – Zen Leaf leases property in a City-owned retail space in the 1800 Maple Avenue garage across from the movie theaters in downtown Evanston.

Furthermore, we are certainly the only city in the United States that allocates cannabis tax proceeds to a reparations program. The Evanston City Council adopted [Resolution 126-R-19](#) committing the first \$10 million of the City's Municipal Cannabis Retailers' Occupation Tax to fund local reparations for housing and economic development programs for Black Evanston residents. The path-breaking program is a step toward repairing the harm caused by our own past policies that enforced racial segregation and perpetuated racial disparities.

We stand ready to help you find space to help fund this effort. Attached you will find a map highlighting areas in Evanston where a license-holder like you is permitted by the State of Illinois to operate. Also included is a recent listing from CoStar identifying spaces available in these areas. We are committed to working with you, brokers, and our property owners to identify space. In some instances, Tax Increment Financing may be available to assist with leasehold improvements.

The City of Evanston sees the establishment of cannabis dispensaries not only as just another economic development opportunity but also as an pivotal aspect of one of our most cherished programs. We look forward to working with you to help you achieve businesses success while also facilitating this historic achievement in our nation's search for justice.

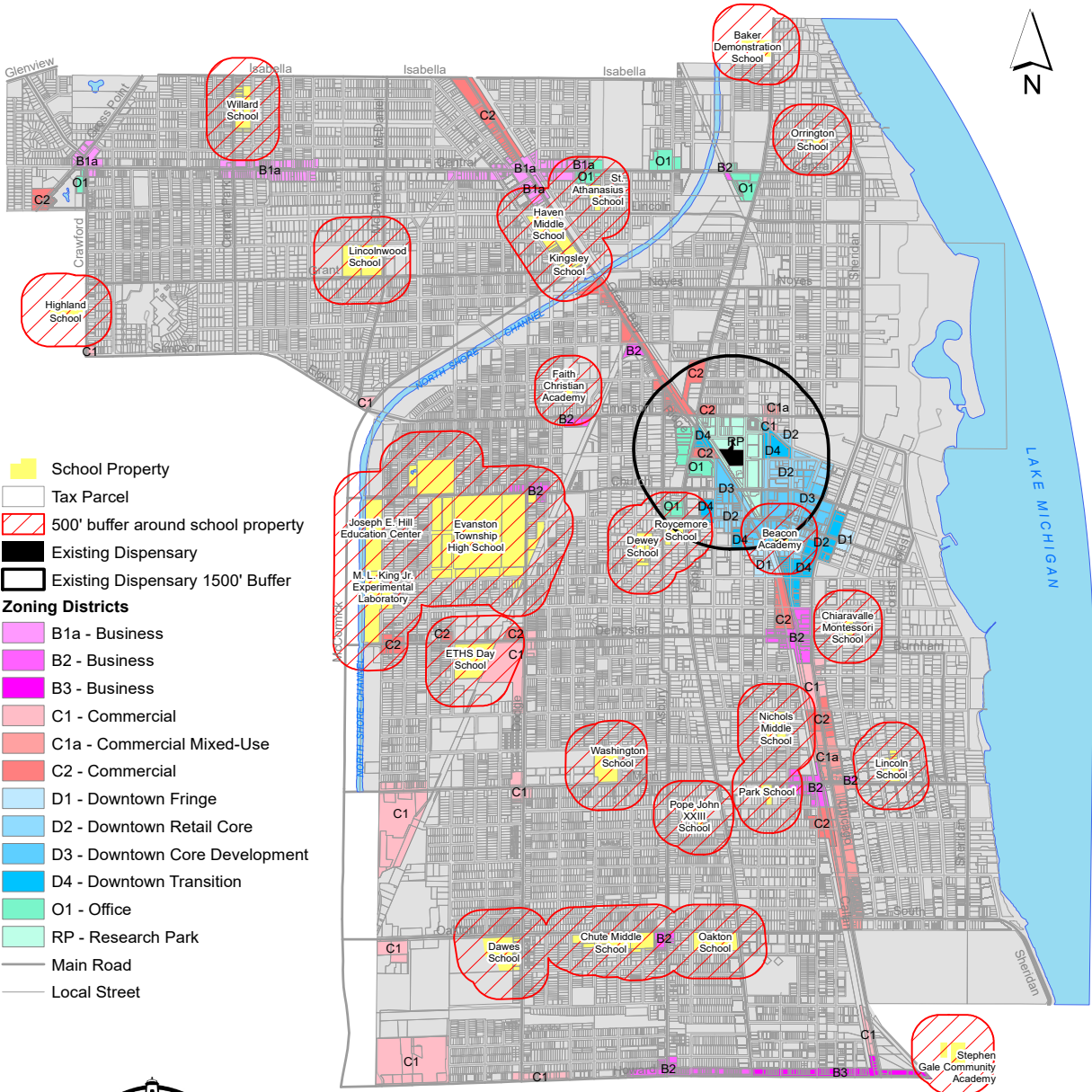
Please contact me or the City's Economic Development Manager, Paul Zalmezak at 847.448.8013 or pzalmezak@cityofevanston.org for additional information.

Sincerely,

Daniel Biss, Mayor

CC: Paul Zalmezak, Economic Development Manager

Cannabis Dispensary Eligible Zoning Districts with a 500' buffer around school property



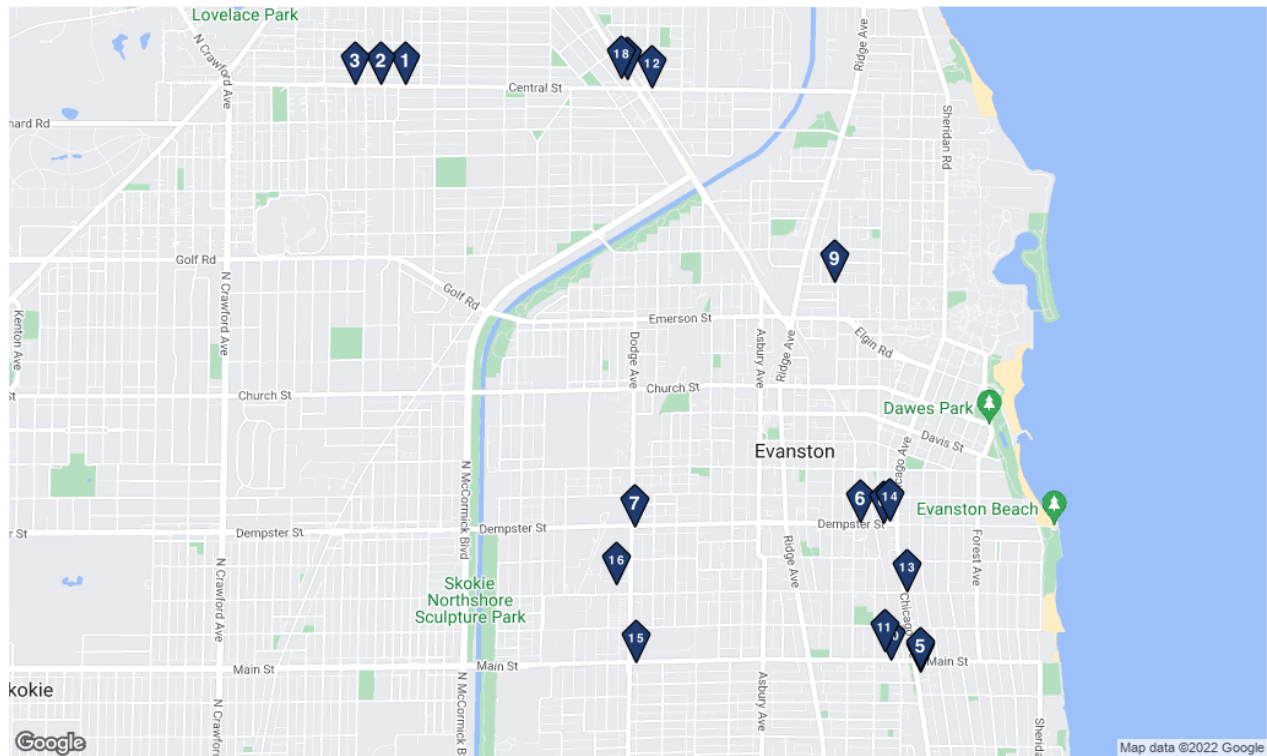
This map is provided "as is" without warranties of any kind. See www.cityofevanston.org/mapdisclaimers.html for more information.

2/27/2020 CannabisSchoolBuffers500Map.mxd

Property Map & List Report

Properties	Avg. SF	Avg. Vacancy	Avg. Asking Rent/SF
18	7,430	35.0%	\$23.82

PROPERTY LOCATIONS









PROPERTY SUMMARY STATISTICS

Property Attributes	Low	Average	Median	High
Building SF	2,100	7,430	5,600	23,390
Floors	1	2	2	3
Typical Floor	1,200	4,908	4,000	13,200
Vacancy	0%	35.0%	31.8%	100%
SF Available	750	2,149	1,750	5,880
Avg. Asking Rent/SF	\$15.00	\$23.82	\$23.00	\$35.00
Sale Price	-	-	-	-
Cap Rate	-	-	-	-
Year Built	1890	1939	1935	2000
Star Rating	★★★★★	★★★★★ 2.6	★★★★★ 2.5	★★★★★

Property Map & List Report

Property Name - Address	Type	Yr Built	Size	Vacancy	SF Available	Avg. Asking Rent/SF	Sale Price	Cap Rate
1 2904-2906 Central St Evanston, IL 60201	Retail ★★★★★	1933	6,300 SF	23.7%	1,490	\$22.00/NNN	-	-
2 2942 Central St Evanston, IL 60201	Retail ★★★★★	2000	3,166 SF	0%	3,166	\$22.00/NNN	-	-
3 3012 Central St Evanston, IL 60201	Retail ★★★★★	1939	6,488 SF	90.6%	5,880	\$15.00/NNN	-	-
4 Leffingwell Building 821-825 Chicago Ave Evanston, IL 60202	Retail ★★★★★	1937	23,390 SF	9.4%	200 - 2,200	\$8.04 - 24.00/-MG	-	-
5 827-829 Chicago Ave Evanston, IL 60202	Retail ★★★★★	1945	4,000 SF	48.2%	1,928 - 3,856	\$22.00/NNN	-	-
6 810-832 Dempster St Evanston, IL 60202	Retail ★★★★★	1930	13,200 SF	17.0%	2,247	\$16.08/MG	-	-
7 1826-1830 Dempster... Evanston, IL 60202	Retail ★★★★★	1990	3,534 SF	100%	1,178 - 3,534	\$25.00/NNN	-	-
8 Fischer Brothers... 614 W Dempster St Evanston, IL 60202	Retail ★★★★★	1915	5,400 SF	41.7%	2,250	\$20.00/MG	-	-
9 1000 Foster Evanston, IL 60201	Retail ★★★★★	1918	2,100 SF	35.7%	750	\$30.40/FS	-	-
10 "The Main" on Main 706-708 Main St Evanston, IL 60202	Retail ★★★★★	1906	5,800 SF	34.5%	2,000	\$24.00/+UTIL	-	-
11 717-719 Main St Evanston, IL 60202	Retail ★★★★★	1920	4,200 SF	35.7%	1,500	\$22.00/MG	-	-
12 1804-1814 Central St Evanston, IL 60201	Retail ★★★★★	1950	12,885 SF	0%	1,000	\$25.20/N	-	-

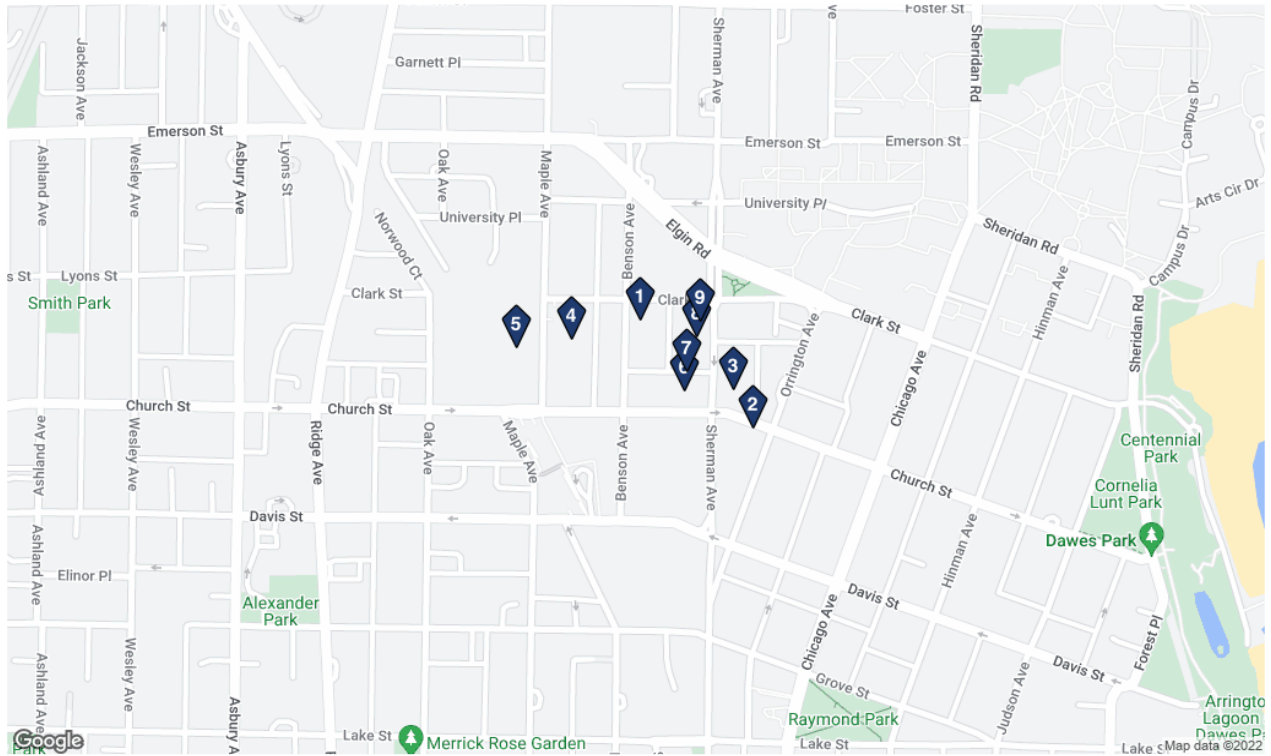
Property Map & List Report

Property Name - Address	Type	Yr Built	Size	Vacancy	SF Available	Avg. Asking Rent/SF	Sale Price	Cap Rate
 1041-1049 Chicago... Evanston, IL 60202	Retail ★ ★ ★ ★ ★	1917	14,043 SF	5.3%	750	\$31.50/MG	-	-
 600-610 W Dempster... Evanston, IL 60202	Retail ★ ★ ★ ★ ★	1890	12,000 SF	0%	975	\$25.00/MG	-	-
 Evanston Retail 839-847 Dodge Ave Evanston, IL 60202	Retail ★ ★ ★ ★ ★	1983	7,137 SF	11.7%	837	\$35.00/MG	-	-
 1915 Greenleaf St Evanston, IL 60202	Industrial ★ ★ ★ ★ ★	1948	4,000 SF	100%	4,000	\$21.90/MG	Price Not Disclosed	-
 1911 Central St Evanston, IL 60201	Retail ★ ★ ★ ★ ★	1907	3,600 SF	29.2%	1,050	\$20.16 - 24.64 Est.	-	-
 2601-2603 Prairie Ave Evanston, IL 60201	Retail ★ ★ ★ ★ ★	1968	2,500 SF	48.0%	1,200	\$19.86 - 24.28 Est.	-	-

Properties within 1500 ft of exist. and no school

Properties	Avg. SF	Avg. Vacancy	Avg. Asking Rent/SF
9	42,464	25.5%	\$25.21

PROPERTY LOCATIONS



PROPERTY SUMMARY STATISTICS

Property Attributes	Low	Average	Median	High
Building SF	1,200	42,464	34,560	138,000
Floors	1	2	2	4
Typical Floor	1,200	18,897	14,366	69,000
Vacancy	0%	25.5%	8.3%	81.6%
SF Available	504	6,452	5,300	17,600
Avg. Asking Rent/SF	\$20.00	\$25.21	\$23.00	\$32.64
Sale Price	-	-	-	-
Cap Rate	-	-	-	-
Year Built	1889	1945	1929	2005
Star Rating	★★★★★	★★★★★ 3.0	★★★★★ 3.0	★★★★★

Properties within 1500 ft of exist. and no school

Property Name - Address	Type	Yr Built	Size	Vacancy	SF Available	Avg. Asking Rent/SF	Sale Price	Cap Rate
1 1735 Benson Ave &... Evanston, IL 60201	Retail ★★★★★	1987	14,366 SF	35.5%	5,100	\$23.00/NNN	-	-
2 700-716 Church St Evanston, IL 60201	Retail ★★★★★	1927	43,954 SF	2.9%	396 - 1,686	\$26.88 - 32.64/MG	-	-
3 707-715 Church St Evanston, IL 60201	Retail ★★★★★	1952	34,560 SF	50.9%	17,600	\$20.00/NNN	-	-
4 Main Building 1705 Maple Ave Evanston, IL 60201	Retail ★★★★★	2001	138,000 SF	8.3%	1,400 - 11,413	\$24.60 - 30.07 Est.	-	-
5 1710 Maple Ave Evanston, IL 60201	Retail ★★★★★	2005	67,644 SF	7.8%	5,300	\$18.29 - 22.36 Est.	Price Not Disclosed	-
6 1700 Sherman 1700 Sherman Ave Evanston, IL 60201	Retail ★★★★★	1929	48,351 SF	0%	5,312	\$19.57 - 23.92 Est.	-	-
7 1706-1710 Sherman... Evanston, IL 60201	Retail ★★★★★	1929	24,000 SF	42.4%	10,175	\$31.74 - 38.80 Est.	-	-
8 Evanston Offices 1724-1726 Sherman... Evanston, IL 60201	Retail ★★★★★	1889	10,100 SF	0%	154 - 504	\$33.83 - 41.34 Est.	-	-
9 1732 Sherman Ave Evanston, IL 60201	Retail ★★★★★	1889	1,200 SF	81.6%	979	\$20.89 - 25.53 Est.	-	-



IDFPR

Illinois Department of Financial and Professional Regulation

Division of Professional Regulation

<https://idfpr.illinois.gov>

JB PRITZKER
Governor

MARIO TRETO, JR.
Secretary

CECILIA ABUNDIS
Director

July 22, 2022

The below list identifies the current holders of a Conditional Adult Use Dispensing Organization License (“Conditional License”) in the BLS Region in which that Conditional License was issued. This list will be updated as more Conditional Licenses are issued.

Please note that a Conditional License does not authorize the Conditional Licensee to engage in the sale of cannabis until the Conditional Licensee is issued an Adult Use Dispensing Organization pursuant to Section 15-36 of the [Cannabis Regulation and Tax Act](#). See 410 ILCS 705/15-25(f); 410 ILCS 705/15-35 (e); and 410 ILCS 705/15-35.10(e).

BLS REGION #1: Bloomington

ENTITY NAME	CONDITIONAL LICENSE NUMBER	CONDITIONAL LICENSE ISSUANCE DATE
ILLINOIS HEALTH & WELLNESS, LLC	284.000221-CL	7/22/2022

BLS REGION #2: Cape Girardeau

ENTITY NAME	CONDITIONAL LICENSE NUMBER	CONDITIONAL LICENSE ISSUANCE DATE
BLOUNTS&MOORE	284.000236-CL	7/22/2022
DO MOR DEVELOPMENT, LLC	284.000214-CL	7/22/2022

BLS REGION #3: Carbondale-Marion

ENTITY NAME	CONDITIONAL LICENSE NUMBER	CONDITIONAL LICENSE ISSUANCE DATE
IL-LUSTRIOUS VETERANS' UNIT II LLC	284.000215-CL	7/22/2022
SOCIAL EQUITY INVESTMENTS, L.L.C.	284.000228-CL	7/22/2022
TOFINO SHORELINE PARTNERS LLC	284.000264-CL	7/22/2022

BLS REGION #4: Champaign-Urbana

ENTITY NAME	CONDITIONAL LICENSE NUMBER	CONDITIONAL LICENSE ISSUANCE DATE
FORTUNATE SON PARTNERS LLC	284.000259-CL	7/22/2022
SEQUIY VENTURES, LLC	284.000216-CL	7/22/2022

BLS REGION #5: Chicago-Naperville-Elgin

ENTITY NAME	CONDITIONAL LICENSE NUMBER	CONDITIONAL LICENSE ISSUANCE DATE
24TH REGIMENT - LATINO VETERANS' UNIT LLC	284.000185-CL	7/22/2022
BIO-PHARM, LLC	284.000266-CL	7/22/2022
BLOUNTS&MOORE	284.000237-CL	7/22/2022
BLOUNTS&MOORE	284.000238-CL	7/22/2022
BLOUNTS&MOORE	284.000239-CL	7/22/2022
BLOUNTS&MOORE	284.000240-CL	7/22/2022
BOTAVI WELLNESS LLC	284.000250-CL	7/22/2022
BOTAVI WELLNESS LLC	284.000251-CL	7/22/2022
BOTAVI WELLNESS LLC	284.000252-CL	7/22/2022
BOTAVI WELLNESS LLC	284.000253-CL	7/22/2022
CANNA VENTURES, LLC	284.000267-CL	7/22/2022
CANNA VERDE LLC	284.000141-CL	7/22/2022
CESAM, LLC	284.000142-CL	7/22/2022
CESAM, LLC	284.000143-CL	7/22/2022
EARTHMED, LLC	284.000144-CL	7/22/2022
EARTH'S DESIGNRECREATIONAL DISPENSARY, LLC	284.000268-CL	7/22/2022
EEL - ILLINOIS LLC	284.000145-CL	7/22/2022

555 West Monroe Street, 5th Floor Chicago, Illinois 60661 · (888) 473-4858 · TTY (866) 325-4949
 320 West Washington Street, 3rd Floor Springfield, Illinois 62786 · (888) 473-4858 · TTY (866) 325-4949

ENTITY NAME	CONDITIONAL LICENSE NUMBER	CONDITIONAL LICENSE ISSUANCE DATE
EEL - ILLINOIS LLC	284.000146-CL	7/22/2022
ELLANA, LLC	284.000186-CL	7/22/2022
EMERALD COAST, LLC	284.000256-CL	7/22/2022
EMERALD COAST, LLC	284.000257-CL	7/22/2022
EUPHORIA, LLC	284.000147-CL	7/22/2022
FAMILY ROOTS, LLC	284.000187-CL	7/22/2022
FAMILY ROOTS, LLC	284.000188-CL	7/22/2022
FAMILY ROOTS, LLC	284.000189-CL	7/22/2022
FAMILY TREES LLC	284.000269-CL	7/22/2022
FLY SOCIETY GROUP OF AURORA, LLC	284.000190-CL	7/22/2022
G P GREEN HOUSE LLC	284.000191-CL	7/22/2022
GRD ILLINOIS LLC	284.000148-CL	7/22/2022
GREEN & ALAMO, LLC	284.000270-CL	7/22/2022
GREEN & BRANSFORD, LLC	284.000271-CL	7/22/2022
GREEN & BRANSFORD, LLC	284.000272-CL	7/22/2022
GREEN & BRANSFORD, LLC	284.000273-CL	7/22/2022
GREEN & BRANSFORD, LLC	284.000274-CL	7/22/2022
GREEN & BRANSFORD, LLC	284.000275-CL	7/22/2022
GREEN & BRADLEY, LLC	284.000260-CL	7/22/2022
GREEN & BRADLEY, LLC	284.000261-CL	7/22/2022
GREEN & BRADLEY, LLC	284.000262-CL	7/22/2022
GREEN & CAMPBELL, LLC	284.000149-CL	7/22/2022
GREEN & FOSTER, LLC	284.000192-CL	7/22/2022
GREEN & FOSTER, LLC	284.000193-CL	7/22/2022
GREEN & FOSTER, LLC	284.000194-CL	7/22/2022
GREEN & RANDLE, LLC	284.000276-CL	7/22/2022
GREEN & RANDLE, LLC	284.000277-CL	7/22/2022
GREEN & WILLIAMS, LLC	284.000150-CL	7/22/2022
GREEN & WILLIAMS, LLC	284.000151-CL	7/22/2022
GREEN STAR	284.000278-CL	7/22/2022
GREEN THERAPY LLC	284.000232-CL	7/22/2022
GREENLEAF INVESTMENT OPERATIONS, LLC	284.000195-CL	7/22/2022
GRI HOLDINGS, LLC	284.000248-CL	7/22/2022
GRI HOLDINGS, LLC	284.000249-CL	7/22/2022
GWB ILLINOIS, LLC (DBA GREENWELL)	284.000152-CL	7/22/2022
HAAAYY, LLC	284.000153-CL	7/22/2022
HOLY VANA, LLC	284.000279-CL	7/22/2022
ILLINOIS CANNABIS COMPANY, LLC	284.000280-CL	7/22/2022

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320 West Washington Street, 3rd Floor Springfield, Illinois 62786 · (888) 473-4858 · TTY (866) 325-4949

ENTITY NAME	CONDITIONAL LICENSE NUMBER	CONDITIONAL LICENSE ISSUANCE DATE
ILLINOIS HEALTH & WELLNESS, LLC	284.000196-CL	7/22/2022
ILLINOIS WORKS, LLC	284.000154-CL	7/22/2022
INLABS I LLC	284.000197-CL	7/22/2022
ISLAND THYME, LLC.	284.000245-CL	7/22/2022
ISLAND THYME, LLC.	284.000246-CL	7/22/2022
KANA GROVE NORTH LLC	284.000281-CL	7/22/2022
KAP-JG LLC	284.000198-CL	7/22/2022
KAP-JG LLC	284.000199-CL	7/22/2022
KAP-JG LLC	284.000200-CL	7/22/2022
KAP-JG LLC	284.000201-CL	7/22/2022
KAP-JG LLC	284.000202-CL	7/22/2022
KECHWA, LLC	284.000203-CL	7/22/2022
KWB ONE LLC	284.000282-CL	7/22/2022
KWB ONE LLC	284.000283-CL	7/22/2022
KXD PARTNERS, LLC	284.000263-CL	7/22/2022
LATINO VETERANS HEALTH AND REVIVAL LLC	284.000284-CL	7/22/2022
MARIGROW INC.	284.000155-CL	7/22/2022
MINT IL, LLC	284.000156-CL	7/22/2022
MINT VENTURES LLC	284.000157-CL	7/22/2022
MORGAN AND HOPE, LLC; DBA 64 & HOPE	284.000243-CL	7/22/2022
MURRAY FOOD SERVICES, INC.	284.000244-CL	7/22/2022
NIRVANA CENTER ILLINOIS, LLC	284.000204-CL	7/22/2022
NMG IL 1, LLC	284.000158-CL	7/22/2022
NMG IL 4, LLC	284.000159-CL	7/22/2022
OCEAN CAPITAL IL, INC. D/B/A DR. MOODS CANNABIS COMPANY	284.000160-CL	7/22/2022
OCEAN CAPITAL IL, INC. D/B/A DR. MOODS CANNABIS COMPANY	284.000161-CL	7/22/2022
PLANET 13 ILLINOIS, LLC	284.000162-CL	7/22/2022
RIVER BLUFF CANNABIS, INC.	284.000205-CL	7/22/2022
SB IL LLC D/B/A STARBUDS	284.000285-CL	7/22/2022
SO BAKED TOO LLC	284.000286-CL	7/22/2022
SUITE GREENS, LLC	284.000206-CL	7/22/2022
EXXOTIC Strains, LLC.	284.000287-CL	7/22/2022
THE HOMECOMING GROUP, LLC	284.000235-CL	7/22/2022

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ENTITY NAME	CONDITIONAL LICENSE NUMBER	CONDITIONAL LICENSE ISSUANCE DATE
THF ILLINOIS, LLC DBA: GREENLIGHT	284.000288-CL	7/22/2022
TOFINO SHORELINE PARTNERS LLC	284.000289-CL	7/22/2022
TRIUMPH 7 INVESTMENTS, LLC	284.000222-CL	7/22/2022
VILLAGE COURT HOLDINGS, LLC	284.000247-CL	7/22/2022
VILL-OPS, INC (DBA VIOLA)	284.000207-CL	7/22/2022
VILL-OPS, INC (DBA VIOLA)	284.000208-CL	7/22/2022
WISE PARTNERS, LLC	284.000163-CL	7/22/2022
WAH GROUP, LLC D/B/A LEAFING LIFE	284.000164-CL	7/22/2022
WORLD OF WEED	284.000180-CL	7/22/2022
WORLD OF WEED	284.000181-CL	7/22/2022
WORLD OF WEED	284.000182-CL	7/22/2022
WORLD OF WEED	284.000183-CL	7/22/2022
WORLD OF WEED	284.000184-CL	7/22/2022

BLS REGION #6: Danville

ENTITY NAME	CONDITIONAL LICENSE NUMBER	CONDITIONAL LICENSE ISSUANCE DATE
MARIWORKS LLC	284.000217-CL	7/22/2022
PARKWAY DISPENSARY	284.000173-CL	7/22/2022

BLS REGION #7: Davenport-Moline-Rock Island

ENTITY NAME	CONDITIONAL LICENSE NUMBER	CONDITIONAL LICENSE ISSUANCE DATE
BOLDEN INVESTMENTS I LLC	284.000174-CL	7/22/2022
DEEPROOTZ, LLC	284.000175-CL	7/22/2022
WEST SIDE COLLABORATIVE, LLC	284.000176-CL	7/22/2022

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320 West Washington Street, 3rd Floor Springfield, Illinois 62786 · (888) 473-4858 · TTY (866) 325-4949

BLS REGION #8: Decatur

ENTITY NAME	CONDITIONAL LICENSE NUMBER	CONDITIONAL LICENSE ISSUANCE DATE
CLEAN SLATE OPCO, LLC	284.000177-CL	7/22/2022
ILLINOIS HEALTH & WELLNESS, LLC	284.000218-CL	7/22/2022

BLS REGION #9: Kankakee

ENTITY NAME	CONDITIONAL LICENSE NUMBER	CONDITIONAL LICENSE ISSUANCE DATE
DEER PARK PARTNERS, LLC	284.000229-CL	7/22/2022
ILLINOIS WORKS, LLC	284.000219-CL	7/22/2022

BLS REGION #10: Peoria

ENTITY NAME	CONDITIONAL LICENSE NUMBER	CONDITIONAL LICENSE ISSUANCE DATE
GREEN SKIES - ILLINOIS I LLC	284.000209-CL	7/22/2022
NORTHERN CARDINAL VENTURES, LLC	284.000233-CL	7/22/2022
SOCIAL EQUITY INVESTMENTS, L.L.C.	284.000223-CL	7/22/2022
EXXOTIC STRAINS, LLC.	284.000265-CL	7/22/2022
WORLD OF WEED	284.000230-CL	7/22/2022

BLS REGION #11: Rockford

ENTITY NAME	CONDITIONAL LICENSE NUMBER	CONDITIONAL LICENSE ISSUANCE DATE
DMR WELLNESS LLC	284.000224-CL	7/22/2022
GREEN JUSTICE LLC	284.000210-CL	7/22/2022
HEARTLAND LEAF, LLC	284.000165-CL	7/22/2022
WAH GROUP, LLC D/B/A LEAFING LIFE	284.000166-CL	7/22/2022

BLS REGION #12: St. Louis

ENTITY NAME	CONDITIONAL LICENSE NUMBER	CONDITIONAL LICENSE ISSUANCE DATE
BLOUNTS&MOORE	284.000241-CL	7/22/2022
BOLDEN INVESTMENTS I LLC	284.000167-CL	7/22/2022
BOTAVI WELLNESS LLC	284.000254-CL	7/22/2022
CTY ENTERPRISES, LLC	284.000168-CL	7/22/2022
EMERALD COAST, LLC	284.000258-CL	7/22/2022
ILLINOISCANNABIS49, INC.	284.000169-CL	7/22/2022
TATICH 3 LLC	284.000234-CL	7/22/2022

BLS REGION #13: Springfield

ENTITY NAME	CONDITIONAL LICENSE NUMBER	CONDITIONAL LICENSE ISSUANCE DATE
BOLDEN INVESTMENTS III LLC	284.000178-CL	7/22/2022
DEALERSHIP, LLC	284.000179-CL	7/22/2022
HERBAN QUALITY CONTROL	284.000220-CL	7/22/2022

BLS REGION #14: Northwest Illinois Nonmetropolitan

ENTITY NAME	CONDITIONAL LICENSE NUMBER	CONDITIONAL LICENSE ISSUANCE DATE
BOTAVI WELLNESS LLC	284.000242-CL	7/22/2022
CANNIDID SPIRIT TOO, LLC	284.000231-CL	7/22/2022
KANA GROVE NORTH LLC	284.000170-CL	7/22/2022
KAP-JG LLC	284.000211-CL	7/22/2022

BLS REGION #15: West Central Illinois Nonmetropolitan

ENTITY NAME	CONDITIONAL LICENSE NUMBER	CONDITIONAL LICENSE ISSUANCE DATE
DO MOR DEVELOPMENT, LLC	284.000212-CL	7/22/2022
KUSH21 CHICAGO, LLC	284.000213-CL	7/22/2022
TRIUMPH 7 INVESTMENTS, LLC	284.000225-CL	7/22/2022

BLS REGION #16: East Central Illinois Nonmetropolitan

ENTITY NAME	CONDITIONAL LICENSE NUMBER	CONDITIONAL LICENSE ISSUANCE DATE
ALLGREENS DISPENSARY, LLC	284.000171-CL	7/22/2022
LIGHTHOUSE DISPENSING COMPANY, LLC	284.000172-CL	7/22/2022

BLS REGION #17: South Illinois Nonmetropolitan

ENTITY NAME	CONDITIONAL LICENSE NUMBER	CONDITIONAL LICENSE ISSUANCE DATE
BOTAVI WELLNESS LLC	284.000255-CL	7/22/2022
NAVADA LABS, LLC	284.000226-CL	7/22/2022
V3 ILLINOIS VENDING, LLC	284.000227-CL	7/22/2022



Published: July 1, 2022
Updated: August 19, 2022

ADVISORY NOTICE

To date, the Department has received many questions regarding the Conditional License process. This document provides answers to frequently asked questions. Questions have been summarized or shortened where appropriate. The Department did not respond to individual fact-specific questions.

The Department encourages all applicants to familiarize themselves with all requirements of the Cannabis Regulation and Tax Act (“CRTA”), available [here](#). While this document serves as a helpful guide, the CRTA includes many other requirements and provisions all dispensary licensees will be required to adhere to.

August 19, 2022 UPDATE: Since originally publishing the FAQs, the Department has received many questions regarding the Conditional License process and potential challenges new conditional licensees may face related to Management Service Agreements (“MSAs”). Historically, the Department has interpreted MSAs as requiring the managing entity and its managing members to register as Principal Officers of the underlying licenses. To offer conditional licensees an opportunity to enter into an MSA during the conditional phase, the Department may accept a modified version of an MSA, referred to as a Conditional Management Service Agreements (“CMSAs”) under certain conditions which are further explained on Page 4.

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1. Business Operations

- **When can Conditional Licensees begin sales of cannabis?**
 - A Conditional Adult Use Dispensing Organization License (“Conditional License”) does not mean that dispensary may begin selling cannabis to purchasers. The Conditional License phase is intended to allow licensees to prepare to become fully operational by building out its dispensary and being inspected by the Department. Only once a Conditional Licensee is issued an Adult Use License under Section 15-36 of the CRTA may it begin sales to purchasers. *410 ILCS 705/15-36*. “Conditional Adult Use Dispensing Organization License” means a contingent license awarded to applicants for an Adult Use Dispensing Organization License that reserves the right to an Adult Use Dispensing Organization License if the applicant meets certain conditions described in this Act, but does not entitle the recipient to begin purchasing or selling cannabis or cannabis-infused products. *410 ILCS 705/1-10*.
- **Is a separate entrance and exit required in the dispensary for customers?**
 - There is no requirement in the Act of a separate entrance and exit. If the entrances and exits are not separate, the dispensary’s video surveillance equipment must be able to capture video that allows for facial recognition of all individuals entering or exiting. *410 ILCS 705/15-100(i)(2)*.
- **Will deli style ever be allowed?**
 - Dispensaries are not permitted to display unpackaged product through something like a window case under the current Act or Rules.
- **What is the customer to employee ratio allowed on the sales floor?**
 - There is no ratio specified, but applicants should take into consideration occupancy limits set by local governments and the requirement of adequate staffing for a location pursuant to their policies and procedures.
- **Are there any rules surrounding dummy packaging on the sales floor?**
 - Nothing in the Act or Rules prohibits dummy packaging as long as the packaging does not contain cannabis which must remain securely stored.
- **Can dispensary licensees open a packaged flower, make it a sample, and allow customers to look at it?**
 - Dispensary licensees may not open a packaged flower, make it a sample, and/or allow customers to look at it. *410 ILCS 705/15-80* states all cannabis tampered with must be destroyed. *410 ILCS 705/15-100(c)(5)* states all cannabis must be stored and dispensed from the restricted access area during operational hours which can only be accessed by dispensing organization agents.
- **Can the cannabis leaf be displayed on apparel, signage, etc.?**
 - Please review *410 ILCS 705/55-20* for advertising and promotions specifics, including a specific prohibition against displaying the image of a cannabis leaf. *410 ILCS 705/55-20(a)(6)*.

- **Can a dispensary have a drive through?**
 - Pursuant to 410 ILCS 705/15-70(p)(7) dispensaries are prohibited from operating drive-through windows.
- **What information and plans from an application is the Department making a condition of the license?**
 - Pursuant to Sections 15-30(i), 15-35(k), and 15-35.10(k) of the CRTA, if an applicant is awarded a Conditional License, the information and plans provided in the application, including any plans submitted for bonus points, become a condition of the Conditional License and any Adult Use Dispensing Organization License (“AUDO License”) issued to the holder of the Conditional License, except as otherwise provided by this Act or by rule. A dispensing organization has a duty to disclose any material changes to the application. The Department shall review all material changes disclosed by the dispensing organization and may reevaluate its prior decision regarding the awarding of a Conditional License, including, but not limited to, suspending or permanently revoking a Conditional License. Failure to comply with the conditions or requirements in the application may subject the dispensing organization to discipline up to and including suspension or permanent revocation of its authorization or Conditional License by the Department. *410 ILCS 705/15-30(i); 410 ILCS 705/15-35(k); and 410 ILCS 705/15-35.10(k).*

2. Change or Transfer of Conditional Licenses

The Department received a number of questions related to the sale of a Conditional License, adding or removing Principal Officers during the Conditional License phase, and when a dispensary licensee may alter its ownership makeup or make changes to its ownership structure.

- If a Principal Officer identified on an original application or through the supplemental process is no longer a Principal Officer, the ownership interest of the removed Principal Officer must be reallocated to the remaining Principal Officer(s). Removal of a Principal Officer will not affect the scoring of an application. No new Principal Officers may be added at this time.
- Conditional Licenses cannot be sold, transferred, or assigned.
- Once an entity is issued its AUDO License, it may apply to the Department to change its ownership. Change of Ownership guidance is available [here](#).
- **Are new Principal Officers allowed during the Conditional Phase?**
 - Conditional Licenses’ ownership cannot be altered during the conditional phase, unless the ownership changes as a result of the death of a Principal Officer. If a Principal Officer of a Conditional Licensee dies during the conditional phase, the deceased party’s interest must be reallocated to the existing Principal Officers. In such a scenario, the Conditional Licensee should contact the Department directly about a death.

- **Are Management Service Agreements allowed during the Conditional Phase?**
 - No. Management Service Agreements (“MSAs”) require new Principal Officers to be added to an ownership structure, and because Conditional Licenses may not be sold, transferred, or assigned, MSAs may not be entered into during the Conditional Phase.
 - **Update:** Traditional MSAs remain prohibited during the Conditional Phase. However, the Department will not consider an MSA to be part of the licensee’s ownership or control such that the Conditional Managing Entity (“CME”)’s agents or members must register as Principal Officers of the licensee if the following conditions are met. The Department may consider such agreements during the conditional phase to be Conditional Management Service Agreements (“CMSAs”).
 - The CMSA contains explicit provisions stating that the agreement is temporary and terminates upon the Conditional Licensee receiving an AUDO License.
 - The CMSA contains an explicit provision that the CME will exert no ownership or control over the Conditional Licensee or corresponding AUDO License nor have any provision granting CME an ownership interest in Conditional Licensee prior to, during, or as a result of the managing services rendered to Conditional Licensee.
 - A CMSA may cover handling of the day-to-day operations as well as hiring of subcontractors or other managerial functions, but ultimate corporate control and decision making must remain with the Conditional Licensee
 - The CMSA does not include any provision granting CME any rights of exclusivity should Conditional Licensee obtain an AUDO License
 - The CMSA identifies flat fees as the form of payment
 - The CMSA does not take effect until approved by the Department
 - The CMSA cannot be assigned, transferred, sold, or any combination thereof
 - The CMSA once entered into cannot be changed, modified or amended during the Conditional Phase
 - The Department or either Party can nullify or refuse to approve any CMSA deemed to be coercive or otherwise objectionable to the stated purposes of the CRTA. For this reason, the Department strongly recommends that both Parties to the CMSA be represented by separate attorneys licensed in the jurisdiction where the agreement is negotiated and agreed to.

3. Conditional License Process

- **The Department states that Conditional Licenses will be awarded on a rolling basis. What can companies do to ensure that they will receive a Conditional License as quickly as possible, and what forms or information are required?**
 - The Department has previously outlined its plan for issuing the 185 Conditional Licensees in this [Next Steps](#).
 - July 22, 2022 or earlier: 119 Conditional Licenses for the Naperville-Chicago-Elgin BLS Region.
 - August 5, 2022 or earlier: 39 Conditional Licenses for BLS Regions with multiple licenses available will be issued (Peoria, Rockford, St. Louis, Northwest, West Central, East Central, South).
 - August 19, 2022 or earlier: 27 Conditional Licenses for BLS Regions with a single license available will be issued (Bloomington, Cape Girardeau, Carbondale-Marion, Champaign-Urbana, Danville, Davenport-Moline-Rock Island, Decatur, Kankakee, Springfield).
 - Any delays with issuing individual licenses (e.g., due to a compliance check issue) will not pause the entire licensing schedule.
 - Entities are required to submit a completed [Principal Officer Affirmation Form](#) for each application number that was awarded a license. In addition, the Department must perform tax compliance checks on all current Principal Officers associated with the application and ensure no entity or individual violates the 10-license limitation imposed by Section 15-30 of the CRTA. *410 ILCS 705/15-30(k)*.
- **Some of the removed Principal Officers identified on the Principal Officer Affirmation Form may have also received notice that they were not tax compliant. Does the Principal Officer Affirmation Form serve as notice to the Department that those individuals identified as being removed no longer need to also prove they are tax compliant?**
 - Any Principal Officers identified as being removed on a group's Principal Officer Affirmation Form are no longer required to prove tax compliance. All remaining Principal Officers and the entity need to prove tax compliance.
- **Once the Conditional License is issued, what are the steps in the dispensary buildout and site inspection process that require approval from the Department so that the Adult Use License can be issued?**
 - Background checks: In order for a Conditional Licensee to be issued its AUDO License, the Department must perform background checks on all of the Conditional Licensee's Principal Officers. *410 ILCS 705/15-25(g); 410 ILCS 705/15-35(f); and 410 ILCS 705/15-35.10(f)*.
 - Zoning Approval: Conditional Licensees must also receive zoning approval from the local government in which its proposed dispensary will operate in, and upon doing so, submit a [Notice of Proper Zoning Form](#) to FPR.CannabisAdministration@illinois.gov.
 - Floor Plans: Applicants can take a number of steps to ensure compliance prior to requesting an inspection. Applicants may submit their floor plan to the Department for review prior to beginning construction to receive feedback on areas that need

improvement. Once an applicant has completed construction, they may submit a [Request for Inspection Form](#). Applicants will then be given a pre-inspection form, which will need to be attested to and signed by a Principal Officer, indicating they have completed their own inspection on forms provided by the Department. Once the Department receives the pre-inspection form, it will schedule a final inspection. *It is important to note that any issues found during the final inspection are required to be resolved prior to issuance of an AUDO License. This will result in a delay of issuance of the AUDO License. Priority will be given to those Applicants who have not been previously inspected and found non-compliant.*

- **Is there an option to extend the conditional period if a licensee is not operational within 6 months?**
 - Conditional Licensees have 180 days upon issuance of its Conditional License to find a suitable location. If a Conditional Licensee is unable to find a location within the first 180 days, the Department may extend the period for finding a physical address another 180 days if the Conditional Licensee demonstrates a concrete attempt to secure a location and a hardship. *410 ILCS 705/15-25(e); 410 ILCS 705/15-35(c); and 410 ILCS 705/15-35.10(c).* The Department will issue separate guidance on the extension process in the coming weeks.
- **What is the expected timeline and process for Adult Use Dispensing Organization licenses to be issued?**
 - AUDO Licenses will be issued on a rolling basis as Conditional Licensees complete all of the requirements for the Conditional License Phase referenced in the above section.
 - Principal officers will also be required to submit updated Principal Officer Applications. “All Principal Officers must submit a complete online application with the Department within 14 days of the dispensing organization being licensed by the Department or within 14 days of Department notice of approval as a new Principal Officer.” *410 ILCS 705/15-50(e).* The Principal Officer Application is available [here](#).
- **What types of criminal offense charges or convictions against an Adult Use Principal Officer could lead the Department to deny a license to an applicant?**
 - While there are no statutory excluded criminal offenses specific to Adult Use Principal Officers, as Section 15-145 of the CRTA states, “*The Department may deny issuance, refuse to renew or restore, or may reprimand, place on probation, suspend, revoke, or take other disciplinary or non-disciplinary action against any license or agent identification card*” including but not limited to offenses that would be considered “*unprofessional, dishonorable, or unethical conduct of a character likely to deceive, defraud, or harm the public.*” *410 ILCS 705/15-145(a).*
 - All Principal Officers must register with the Department by filling out and submitting the [Application for Proposed Principal Officer of an Adult Use Dispensing Organization](#). On the Application, Principal Officers are required to answer all questions truthfully including the questions pertaining to previous convictions and charges. In addition to the questions on the Application, Principal Officers are required to submit the additional exhibits outlined in the Application including their fingerprints ([Out of State Fingerprint Instructions](#) and [Fingerprint](#)

[Instructions](#)) and [Fingerprint Consent Form](#) for statutory background checks.

4. Fees and Finances

- **What is the renewal period and fee process for AUDO Licenses?**
 - Renewal periods for AUDO Licenses are March 31st of every even-numbered year. *410 ILCS 705/15-45(a)*. The full authority AUDO Licenses cost \$60,000 to be renewed during the renewal period. *410 ILCS 705/15-45(d)(1)*.
- **Will AUDO licensing fees be prorated based on when they are due relative to the next renewal date?**
 - The \$60,000 fee for an AUDO License will be prorated relative to the next renewal date. The Department will work with each Conditional Licensee during the inspection process in the conditional phase on the amount owed as well as the process for delivering the check required.
- **Will applicants who qualified for fee waivers during the application process automatically qualify for a reduced AUDO licensing fee? Or will they need to apply again?**

Applicants should resubmit documentation to demonstrate they qualify for a fee waiver. The Department will record whether the applicant may qualify for a fee waiver during initial licensure, but not at renewal due to increases in revenue. The Department will reassess between the Conditional License phase and collecting the fee for the new AUDO License and will confirm as soon as possible.
- **Can the escrow (\$50,000) be deposited in a federally insured bank, or does the escrow need to be put into a specialty bank like the operating account?**
 - “A dispensing organization must establish and maintain an escrow or surety account in a financial institution in the amount of \$50,000.” *410 ILCS 705/15-55*. “Financial institution” has the same meaning as “financial organization” as defined in [Section 1501](#) of the Illinois Income Tax Act, and also includes the holding companies, subsidiaries, and affiliates of such financial organizations. *410 ILCS 705/1-10*. Further information is contained within the links for the [Escrow Form](#) and [Surety Form](#).
- **Is there a fee if an AUDO License is sold to a non-Social Equity Applicant?**
 - Section 7-25 of the CRTA provides parameters regarding the transfer of license awarded to Qualified Social Equity Applicant to be paid by the new license holder. *410 ILCS 705/7-25*.

5. Location and Zoning

- **Once we have received our Conditional Licenses, how do we notify the Department**

regarding dispensary locations we have found?

- **If an applicant identified an address for their dispensary in their application but now needs to change that address, how can they make that change with the Department?**
 - Conditional licensees should contact the Department at FPR.CannabisAdministration@illinois.gov regarding any change of address of its proposed dispensary location after it has been issued its Conditional License. During the conditional license phase, change of locations are expected based on zoning approvals and other considerations, and all Conditional Licensees will be required to submit a [Notice of Proper Zoning Form](#). If a change of location occurs after the [Notice of Proper Zoning Form](#) has been approved by the Department, the Conditional Licensee will need to submit a new form to the Department. All Conditional Licensees should keep in mind the 180-day process explained above if changing its location.
 - Conditional Licensees may only operate in the BLS region in which its associated application won. The Department will confirm that any proposed location is in the BLS region in which that unique application won.

- **How will the 1,500-foot prohibition be enforced?**
 - The Department has published guidance regarding the 1,500-foot prohibition, available [here](#).

- **What are the requirements for submission of zoning approval of a location?**
 - Local governments, and not the Department, are responsible for zoning approval. Prior to issuing a full authority Adult Use License, the Department is required to inspect the dispensary site and proposed operations and verify that they are in compliance with the Act and local zoning laws. *410 ILCS 705/15-36 (b)(1)*. Applicants will need to submit a [Notice of Proper Zoning Form](#) and a [Request for Inspection Form](#) to the Department.

- **If a BLS Region was originally supposed to have 1 license, and now has been allotted more licenses than it was originally zoned for as a result of HB 1443, what happens if the applicant is denied zoning in their BLS Region?**
 - Zoning is specific to local units of governments such as municipalities or counties, and is not tied to BLS regions. *410 ILCS 705/55-25. "If, within 180 days of being awarded a Conditional Adult Use Dispensing Organization License, a dispensing organization is unable to find a location within the BLS Region in which it was awarded a Conditional Adult Use Dispensing Organization License under this Section because no jurisdiction within the BLS Region allows for the operation of an Adult Use Dispensing Organization, the Department may authorize the Conditional Adult Use Dispensing Organization License holder to transfer its Conditional Adult Use Dispensing Organization License to a BLS Region specified by the Department."* *410 ILCS 705/15-25(e-5); 410 ILCS 705/15-35(d); and 410 ILCS 705/15-35.10(d)*.

6. Security

- **What is the definition of restricted access and limited access area of a dispensary?**
 - Restricted access areas and limited access areas and their specific requirements are described in greater detail in 410 ILCS 705/15-100 of the CRTA. In general, however, a restricted access area is an area limited to authorized personnel in which cannabis is stored and a limited access area is an area in which cannabis sales may occur.
 - The [Medical Rules](#) define a Restricted Access Area as: “a room or rooms, or other contiguous area under control of the dispensing organization and on the registered premises with access limited to dispensary agents, the [Department of Financial and Professional Regulation], [the Illinois State Police], emergency personnel and service professionals as described in this Part, where cannabis is stored, held, packaged, sold or processed for sale.” 68 IAC 1290.10.
 - The CRTA defines a Limited Access Area as: “room or other area under the control of a cannabis dispensing organization licensed under this Act and upon the licensed premises where cannabis sales occur with access limited to purchasers, dispensing organization owners and other dispensing organization agents, or service professionals conducting business with the dispensing organization, or, if sales to registered qualifying patients, caregivers, provisional patients, and Opioid Alternative Pilot Program participants licensed pursuant to the Compassionate Use of Medical Cannabis Program Act are also permitted at the dispensary, registered qualifying patients, caregivers, provisional patients, and Opioid Alternative Pilot Program participants.” 410 ILCS 705/1-10.
- **What are the vault specifications and requirements for a dispensary?**
 - Vaults, safes, and all other security measures must comport with 410 ILCS 705/15-100 of the CRTA. Dispensaries may have more than one vault, made of any material, so long as the vaults meet the security requirements.

7. Tax Compliance

- **If an individual filed for a tax filing extension, are they considered tax compliant? Or would they have to file immediately even though an extension would give a longer timeline?**
- **If people are making tax or other payments to the State in quarterly installments, do they need to pay their next quarterly installment before the tax compliance due date?**
 - The Department is unable to answer tax-related inquiries. It is recommended that applicants contact the Illinois Department of Revenue directly (REV.prd@Illinois.gov) who can address any specific tax liabilities and filings.

8. Technical

- **Do I need to maintain my KPMG account?**
 - No, there is no need to maintain a KPMG account.
- **If the Department contacts an applicant via phone (in the event all other means of communication fail), how can an applicant verify the call is coming from the Department?**
 - Applicants should ask for the caller's name and title. The Department will never request an applicant's social security number or other sensitive information over the phone. If an applicant is concerned about a call, they may request the Department's staff to send an email to their email address. Applicants can also request correspondence by regular mail, but this may cause delays as expected with the mail system.
- **How can applicants ask questions of the Department outside this FAQ window?**
 - Applicants should ensure they have FPR.AdultUseCannabis@illinois.gov and FPR.CannabisAdministration@illinois.gov marked to avoid spam filters. The Department will send updates as they become available from those addresses. If Applicants have questions once they are issued a Conditional License, they should contact FPR.AdultUseCannabis@illinois.gov. A response will be provided as soon as possible.
 - The Department also anticipates future FAQs rounds so that all Conditional Licensees may have access to consistent information.
- **How can the attorney of an of an applicant receive access to the original application materials, which include the applicant's personal data, fingerprints, and signature?**
 - The Department is prohibited from disclosing confidential information, such as an application or its contents, to individuals other than the applicant. *410 ILCS 705/55-30*. If an applicant requests a copy of its own application, it must submit a written request to the Department at FPR.CannabisAdministration@illinois.gov from the primary or alternate email address on file for that application. Individuals not identified as a primary or alternate contact may be authorized by the primary or alternate contact to discuss such matters with the Department by submitting a [Third Party Authorization Form](#).

Ancestral Acknowledgment

With great humility and deep gratitude, we honor the strength, endurance, and sacrifice of our Black Ancestors. We honor those enslaved African people whose forced labor was exploited for generations to help establish the economy of our region and the United States. We honor those Black Ancestors who persevered despite the discriminatory laws and practices that created a racial caste system, legitimized anti-black racism, and continue to plague our community today. It is only by recognition and understanding of these errors, begun during our nation's origins and continuing today, that we can hope to correct our path.

We acknowledge this exploitation of not only minds and labor, but of our humanity. We grieve for those Black Ancestors who, despite their contributions to this city's wealth and freedom, were never recognized, fairly compensated, nor allowed to fully realize their own sovereignty. Because of their work, we are here and will invest in the descendants of that legacy, and through this process we work to repair some of the harms caused by the City of Evanston. We also hope our focused attempts at reparations will serve as an example to the United States Government and prompt other institutional accomplices to begin the process of repair.

- *Evanston Reparations Committee*

DRAFT



Memorandum

To: Members of the Reparations Committee
From: Tasheik Kerr, Assistant to the City Manager
Subject: Request for Qualifications (RFQ): Restorative Housing Program Administration
Date: September 1, 2022

Recommended Action:

Staff recommends the Reparations Committee discuss the Request for Qualifications for a provider interested in managing and overseeing various housing services per the Local Reparations Restorative Housing Program procedures.

Committee Action:

For Discussion

Summary:

The Reparations Committee directed staff to develop a Request for Qualifications (RFQ) for experienced firms interested in managing and overseeing various housing services per the Local Reparations Restorative Housing Program procedures.

Staff is seeking feedback from the Reparations Committee regarding the Scope of Services, Evaluation Criteria, and Submittal Requirements as staff finalizes the RFQ.

Scope of Services

- Process payments for Home Purchase Benefits, Home Mortgage Assistance Benefits, and Home Improvement Benefits on behalf of the City per the payment procedures identified in the Procedures and using the information about the Award Recipient provided to CPAH by the City.
- Provide pre-purchase counseling and education and financial counseling at no cost as well as coordination with other down payment assistance, home repair and accessibility programs, foreclosure prevention, and other housing services, as requested by the Award Recipients of the Program and in accordance with the Procedures.
- Provide construction management assistance, if requested by the homeowner, for Award Recipients who choose to use reparations funds for home repairs or improvements and want assistance managing the rehab project.

Submittal Requirements

- Cover Letter
- Company Board Profile
- History of the Provider's work with underserved and minority populations
- Commitments to equity and racial justice
- Commitments to working with local subcontractors/ who will be assigned to this project
- Restorative Housing Procedures: Brief summary detailing the approach to the application of the homeownership benefit, home improvement benefit, and mortgage assistance benefit

Evaluation Criteria

- Qualifications and Expertise
- Price
- Organization and Completeness of Proposal
- Willingness to Execute the City of Evanston's Agreement
- M/W/EBE Participation



Memorandum

To: Members of the Reparations Committee
From: Tasheik Kerr, Assistant to the City Manager
Subject: Deceased Reparations Recipients
Date: September 1, 2022

Recommended Action:

Staff recommends the Reparations Committee discuss strategies to address those Ancestors that have departed.

Committee Action:

For Discussion

Summary:

Staff is informed of deceased Reparations recipients primarily through the deceased's family members. To date, staff has been made aware of six deceased Ancestors. The Committee should recall that those individuals in the Ancestors category are provided the opportunity to pass down their benefits to their descendants. Since the now deceased six individuals were not provided the opportunity to identify their descendants, staff recommends that the Reparations Committee discuss strategies to address those Ancestors that have departed.

Those deceased by Wards are as follows:

Ward 2 (3 Deceased)
Ward 5 (2 Deceased)
Ward 9- (1 Deceased)



Memorandum

To: Members of the Reparatons Committee
From: Tasheik Kerr, Assistant to the City Manager
Subject: Reparatons Financial Donation Report
Date: September 1, 2022

Recommended Action:

Staff recommends the Reparatons Committee accept and place on file the August 2022 Donation Report.

Committee Action:

For Action: Accept and Place on File

Summary:

As of August 30, 2022, the City has received \$35,643 in donations to the Reparatons Fund. This represents an increase of \$98.95 from July.

As to the 3% Cannabis Retailers' Occupation Tax on adult/recreational cannabis sales within the City, the Committee should note that per the state statute (35 ILCS 120/11), the City cannot share reasonable statistics concerning the operation of the 3% tax or share allocations received from this tax since there are fewer than 5 adult-use cannabis dispensaries in Evanston. Doing so would be a breach of confidentiality.

Attachments:

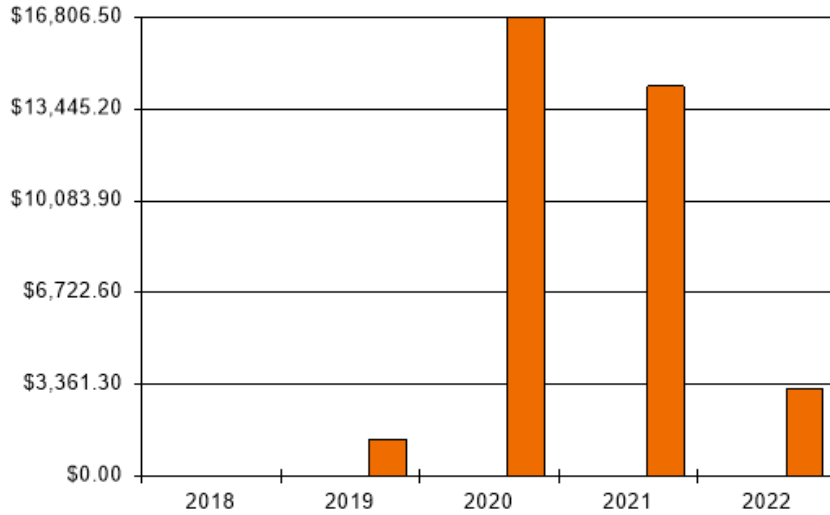
[August 2022 Donations Report](#)

Chart By Account Prior Fiscal Year Activity Include

177.15.1595.56011 (REPARATIONS FUND.CITY MANAGER'S OFFICE.REPARATIONS FUND.DONATIONS)

Classification **Other Revenue**

5 Year Trend Analysis by Account



Adopted
 Amended
 Actual

	2018	2019	2020	2021	2022
<input type="checkbox"/> Adopted	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<input type="checkbox"/> Amended	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<input type="checkbox"/> Actual	\$0.00	\$1,335.00	\$16,806.50	\$14,277.55	\$3,225.00

Annual Totals YTD

Reclass Journal Type

Prior Year Include

Classification **Other Revenue**

Fiscal Year **2022**

	Amended Budget \$0.00	Revenues \$3,225.00	YTD Balance -\$3,225.00	Percent Received ---
Month	Budget	Amendments	Revenues	Current YTD Balance
January	\$0.00	\$0.00	\$2,500.00	-\$2,500.00
February	\$0.00	\$0.00	\$275.00	-\$2,775.00
March	\$0.00	\$0.00	\$150.00	-\$2,925.00
April	\$0.00	\$0.00	\$0.00	-\$2,925.00
May	\$0.00	\$0.00	\$100.00	-\$3,025.00
June	\$0.00	\$0.00	\$100.00	-\$3,125.00
July	\$0.00	\$0.00	\$100.00	-\$3,225.00
August	\$0.00	\$0.00	\$0.00	-\$3,225.00
September	\$0.00	\$0.00	\$0.00	-\$3,225.00
October	\$0.00	\$0.00	\$0.00	-\$3,225.00
November	\$0.00	\$0.00	\$0.00	-\$3,225.00
December	\$0.00	\$0.00	\$0.00	-\$3,225.00
Total	\$0.00	\$0.00	\$3,225.00	-\$3,225.00
Unposted Transactions	\$0.00	\$0.00	\$0.00	(\$3,225.00)
Grand Total	\$0.00	\$0.00	\$3,225.00	(\$3,225.00)

