



## Memorandum

**Date:** August 26, 2022  
**To:** Mayor Biss and Members of the City Council  
**From:** Luke Stowe, City Manager  
**Subject:** City Manager's Office Weekly Report for  
August 22 - August 26, 2022

### **Staff Reports by Department**

#### **City Manager's Office**

Weekly Bids Advertised - no report  
Monthly Financial Report

#### **Community Development**

Weekly Zoning Report  
Weekly Inspection Report

#### **Health Department**

Weekly Food Establishment Application Report

#### **Law Department**

Weekly Liquor License Application Report

#### **Legislative Reading**

NWMC Weekly Briefing



**Standing Committees of the Council &  
Mayoral Appointed Boards, Commissions & Committees**

**Monday, August 29, 2022**

No BCC meetings scheduled

**Tuesday, August 30, 2022**

No BCC meetings scheduled

**Wednesday, August 31, 2022**

No BCC meetings scheduled

**Thursday, September 1, 2022**

9:00 AM: [Reparations Committee](#)

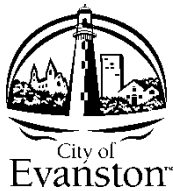
**Friday, September 1, 2022**

No BCC meetings scheduled

*Check the City's Calendar for updates: [City of Evanston • Calendar](#)*

*City of Evanston Committee Webpage:*

[City of Evanston • Boards, Commissions, and Committees](#)



# Memorandum

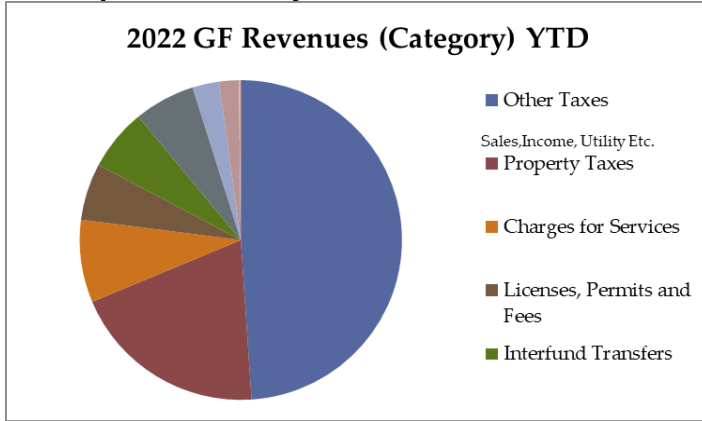
To: Luke Stowe, City Manager  
 From: Hitesh Desai, CFO/City Treasurer  
 Subject: July 2022 Monthly Financial Report  
 Date: August 26, 2022

Please find attached the unaudited financial statements as of July 31, 2022. A summary by fund for revenues, expenditures, fund and cash balances is as follows:

**City of Evanston**  
**Cash & Investment Summary by Fund**  
**July 31, 2022**

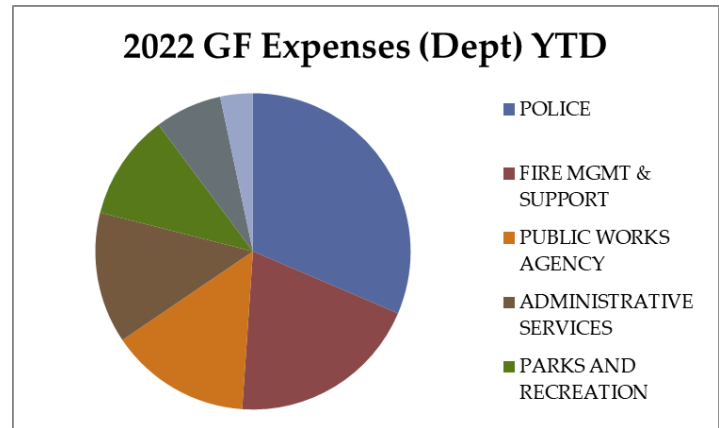
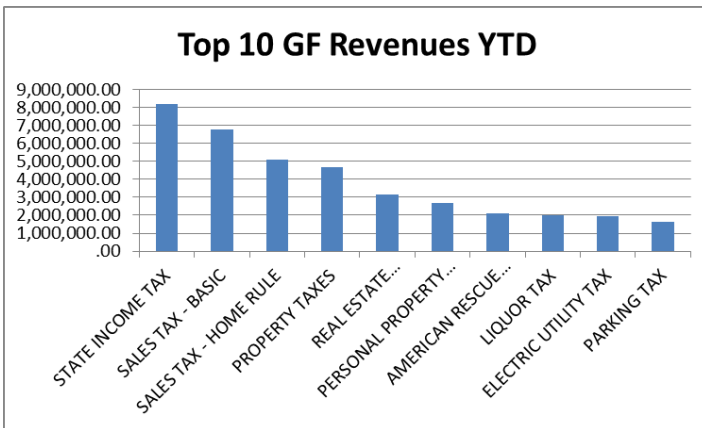
Fund #	Fund	Revenues	Expenses	Net	Fund Balance	Cash Balance
100	General	81,955,905	65,534,332	<b>16,421,572</b>	47,913,693	44,062,575
170	American Rescue Plan	21,692,165	4,453,232	<b>17,238,933</b>	17,265,477	34,052,304
175	General Assistance	765,928	600,785	<b>165,143</b>	775,461	775,461
176	Human Services	1,711,764	1,215,032	<b>496,732</b>	2,528,666	2,528,666
177	Reparations	4,276	133,124	<b>(128,849)</b>	376,866	376,866
178	Sustainability	117,969	-	<b>117,969</b>	117,969	117,969
180	Good Neighbor	1,248	59,176	<b>(57,928)</b>	844,235	844,235
185	Library	4,380,059	4,481,372	<b>(101,313)</b>	3,418,303	3,288,415
186	Library Debt Service	253,313	119,322	<b>133,991</b>	135,134	135,134
187	Library Capital Improvement FD	-	138,563	<b>(138,563)</b>	739,563	739,563
200	MFT	2,551,492	1,189,043	<b>1,362,449</b>	6,443,273	6,166,285
205	E911	1,085,339	733,534	<b>351,805</b>	1,886,292	1,520,703
210	Special Service Area (SSA) #9	318,479	317,540	<b>939</b>	(205,811)	(205,811)
215	CDBG	110,387	482,982	<b>(372,595)</b>	(311,772)	(311,772)
220	CDBG Loan	67,484	-	<b>67,484</b>	378,415	378,415
235	Neighborhood Improvement	-	6	<b>(6)</b>	22,169	22,169
240	Home	245,437	275,681	<b>(30,244)</b>	(4,508)	(4,508)
250	Affordable Housing	285,905	297,290	<b>(11,385)</b>	2,461,559	2,609,424
320	Debt Service	9,356,168	2,867,384	<b>6,488,784</b>	7,941,355	7,799,729
330	Howard Ridge	731,422	625,918	<b>105,503</b>	2,779,069	2,933,084
335	West Evanston	1,007,456	57,735	<b>949,720</b>	4,222,934	4,201,926
340	Dempster-Dodge-TIF	159,529	100,263	<b>59,266</b>	384,270	384,270
345	Chicago Main-TIF	675,888	199,314	<b>476,574</b>	1,428,102	1,428,102
350	Special Service Area (SSA) #6	122,750	-	<b>122,750</b>	124,529	124,529
355	Special Service Area (SSA) #7	82,175	77,075	<b>5,099</b>	13,814	13,814
360	Special Service Area (SSA) #8	34,444	30,517	<b>3,927</b>	7,145	7,145
415	Capital Improvements	1,569,982	2,099,949	<b>(529,967)</b>	11,075,571	11,204,730
416	Crown Construction	621,404	653,466	<b>(32,061)</b>	5,697,757	5,697,757
417	Crown Community CTR Maintenance	102,083	34,951	<b>67,132</b>	417,128	417,128
420	Special Assessment	108,375	293,031	<b>(184,656)</b>	1,948,939	1,948,939
505	Parking	6,311,265	5,681,315	<b>629,950</b>	1,361,016	1,067,429
510-513	Water	13,844,023	17,764,899	<b>(3,920,876)</b>	9,572,742	7,548,429
515	Sewer	5,438,871	3,577,558	<b>1,861,313</b>	7,464,215	5,796,538
520	Solid Waste	3,578,173	3,685,320	<b>(107,146)</b>	350,622	(663,563)
600	Fleet	1,827,775	1,939,162	<b>(111,387)</b>	607,228	(754,968)
601	Equipment Replacement	1,917,932	2,217,552	<b>(299,619)</b>	(283,305)	(283,304)
605	Insurance	11,662,772	11,670,067	<b>(7,296)</b>	(4,506,477)	(1,252,284)

Please note that the attached supporting documents have been updated to show further fund and department analysis.



Included above are ending fund and cash balances as of July 31, 2022. Cash balance represents liquid cash and/or invested assets which can be used (or easily sold) to support and fund current operations. Fund balance includes illiquid assets or future cash receipts or disbursements such as receivables (including property tax) due to the City and accounts payable/accrued expenses. All fund balances are unaudited.

**General Fund**

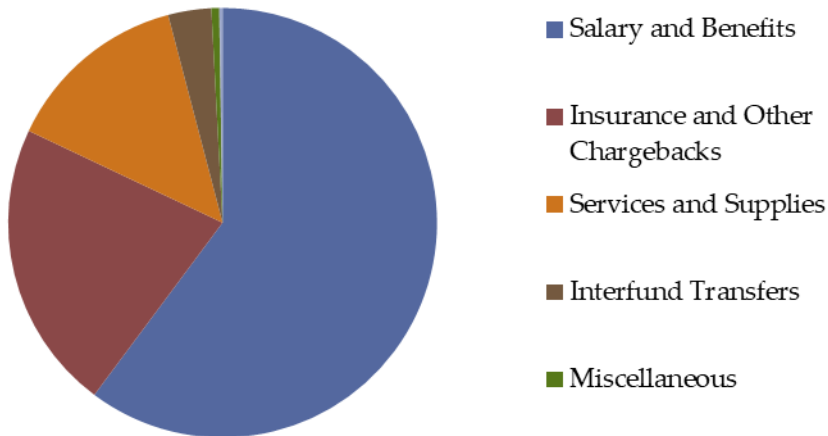


The unaudited financial statements show the General Fund as of July 31, 2022 with a fund balance of \$47,913,693 and cash balance of \$44,062,575. The attached financials show General Fund revenues at 70% of budget and expenses at 56% of budget. Additionally, taxes collected such as Sales and Income, are higher due to inflation. Per reports, the second installment of property tax disbursement from Cook County is expected to be delayed by 3-5 months. City Staff is monitoring the cash balances closely to avoid any cash flow issues. Typically, the second installment bills are sent out in July with a due date of August 1.

**Expenses by Department**

Expenses	2021 Actual	2021 Budget	% of Budget	2022 Actual	2022 Budget	% of Budget
LEGISLATIVE	795	-		-	-	
CITY COUNCIL	281,117	556,166	51%	360,893	579,384	62%
CITY CLERK	108,617	178,795	61%	155,259	343,573	45%
CITY MANAGER'S OFFICE	3,409,920	6,004,835	57%	3,435,239	6,232,882	55%
LAW	266,070	576,892	46%	485,664	970,341	50%
ADMINISTRATIVE SERVICES	5,396,219	10,360,246	52%	6,665,597	11,449,183	58%
COMMUNITY DEVELOPMENT	1,872,845	3,073,829	61%	1,669,140	4,488,317	37%
POLICE	22,079,868	39,734,286	56%	15,423,003	29,280,598	53%
FIRE MGMT & SUPPORT	14,955,155	26,006,574	58%	9,785,716	16,823,272	58%
HEALTH	1,147,547	1,556,420	74%	1,354,517	1,453,836	93%
PARKS AND RECREATION	5,977,029	11,329,361	53%	6,174,842	12,101,740	51%
PUBLIC WORKS AGENCY	6,845,591	11,642,791	59%	7,936,606	13,444,799	59%
NON-DEPARTMENTAL	-	-		12,087,856	20,723,062	58%
Expenses Total	62,340,773	111,020,193	56%	65,534,332	117,890,987	56%

## 2022 GF Expenses (Category) YTD



Expenses	2021 Actual	2021 Budget	2022 Actual	2022 Budget
Salary and Benefits	39,834,005	68,210,034	39,456,469	74,503,722
Insurance and Other Chargebacks	13,967,233	25,368,239	14,303,593	24,383,062
Services and Supplies	6,367,994	13,313,796	9,091,858	15,131,213
Interfund Transfers	1,776,236	3,045,000	2,131,718	2,595,000
Miscellaneous	236,462	579,625	382,006	590,390
Community Sponsored Organizations	102,741	-	22,733	69,600
Capital Outlay	54,100	320,000	145,955	434,500
Contingencies	2,002	183,500	-	183,500
<b>Expenses Total</b>	<b>62,340,773</b>	<b>111,020,193</b>	<b>65,534,332</b>	<b>117,890,987</b>

Staff continues to monitor Police and Fire overtime expenses. Through July 31, 2022, Police had spent 52% of budget for overtime, and Fire had spent 64% of the annual budget.

Overtime Expenses	2021 Actual	2022 Budget	2022 YTD	% Budget
Police	\$1,550,896	\$ 1,509,073	\$789,998	52%
Fire	\$1,359,388	\$ 959,956	\$618,117	64%

### Enterprise Funds

Parking fund revenues through July 31, 2022, are at 54% of budget and expenses are at 48%. As the economy continues to improve in post-pandemic time, we expect Parking revenues to increase.

Through July 31, 2022, overall Water Fund appears low on revenue and expenses. Water Fund operating revenues and expenses are in line with the budget, but capital projects funded with IEPA loan/debt will take place later in the year. These projects are budgeted in Other Revenue and expenses in Capital Outlay.

Through July 31, 2022, the Sewer Fund also appears low on expenses mainly due to the capital projects and debt service payments occurring later in the year.

Through July 31, 2022, the Solid Waste Fund has a fund balance of \$350,622 and a negative cash balance of \$663,563.

### **Other Funds**

Through July 31, 2022, the SSA #9 Fund is showing a negative fund and cash balance of \$205,811.

Through July 31, 2022, the Capital Improvements Fund is showing a fund balance of \$11,075,571 and a cash balance of \$11,204,730. The fund continues to spend down Series 2021 and Series 2020 bond proceeds.

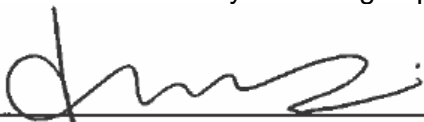
Through July 31, 2022, the Crown Construction fund is showing fund and cash balance of \$5,697,757. The fund continues to spend down balances from bond proceeds and gifts from the Friends of Robert Crown.

Through July 31, 2022, the Insurance Fund is showing a negative fund balance of \$4,506,477 and a negative cash balance of \$1,252,284. Fund balance is significantly lower than cash balance due to accrued liabilities for pending litigations.

If there are any questions on the attached report, please contact me by phone at (847) 448-8082 or by email: [hdesai@cityofevanston.org](mailto:hdesai@cityofevanston.org). Detailed fund summary reports can be found at: <http://www.cityofevanston.org/city-budget/financial-reports/>.

### **CERTIFICATION OF ATTACHED FINANCIAL REPORTS**

As required per Illinois Statute 65 ILCS 5/3.1-35-45 I, Hitesh Desai, Treasurer of the City of Evanston, hereby affirm that I have reviewed the July 31, 2022 year-to-date financial information and reports which to the best of my knowledge appear accurate and complete.



Hitesh Desai, Treasurer

Funds	2021 Actual YTD	2021 Budget	% of Budget	2022 Actual YTD	2022 Budget	% of Budget
<b>100 GENERAL FUND</b>						
<b>Revenue</b>						
Other Taxes	32,116,493	48,775,000	66%	40,107,515	51,925,000	77%
Property Taxes	16,254,305	28,298,539	57%	16,178,435	28,774,164	56%
Charges for Services	5,779,526	9,357,875	62%	6,845,096	8,491,325	81%
Licenses, Permits and Fees	5,577,128	8,085,550	69%	4,710,525	8,085,550	58%
Interfund Transfers	5,529,465	9,149,103	60%	5,119,162	8,775,706	58%
Intergovernmental Revenue	2,041,741	1,584,942	129%	5,031,887	5,961,342	84%
Fines and Forfeitures	1,688,107	4,123,500	41%	2,200,872	3,723,500	59%
Other Revenue	495,619	1,593,100	31%	1,610,945	2,118,100	76%
Interest Income	19,847	55,000	36%	151,467	55,000	275%
<b>Revenue Total</b>	<b>69,502,229</b>	<b>111,022,609</b>	<b>63%</b>	<b>81,955,905</b>	<b>117,909,687</b>	<b>70%</b>
<b>Expenses</b>						
LEGISLATIVE	795	-		-	-	
CITY COUNCIL	281,117	556,166	51%	360,893	579,384	62%
CITY CLERK	108,617	178,795	61%	155,259	343,573	45%
CITY MANAGER'S OFFICE	3,409,920	6,004,835	57%	3,435,239	6,232,882	55%
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COMMUNITY DEVELOPMENT	1,872,845	3,073,829	61%	1,669,140	4,488,317	37%
POLICE	22,079,868	39,734,286	56%	15,423,003	29,280,598	53%
FIRE MGMT & SUPPORT	14,955,155	26,006,574	58%	9,785,716	16,823,272	58%
HEALTH	1,147,547	1,556,420	74%	1,354,517	1,453,836	93%
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PUBLIC WORKS AGENCY	6,845,591	11,642,791	59%	7,936,606	13,444,799	59%
NON-DEPARTMENTAL	-	-		12,087,856	20,723,062	58%
<b>Expenses Total</b>	<b>62,340,773</b>	<b>111,020,193</b>	<b>56%</b>	<b>65,534,332</b>	<b>117,890,987</b>	<b>56%</b>

Funds	2021 Actual YTD	2021 Budget	% of Budget	2022 Actual YTD	2022 Budget	% of Budget
<b>170 AMERICAN RESCUE PLAN</b>						
<b>Revenue</b>						
Intergovernmental Revenue	21,586,827	-		21,586,827	21,586,827	100%
Interest Income	12,332	-		105,338	-	
<b>Revenue Total</b>	<b>21,599,159</b>	<b>-</b>		<b>21,692,165</b>	<b>21,586,827</b>	<b>100%</b>
<b>Expenses</b>						
Capital Outlay				9,028	-	
Salary and Benefits				400	-	
Miscellaneous				8,539	22,250,000	0%
Community Sponsored Organizations				6,000	-	
Services and Supplies				17	-	
Insurance and Other Chargebacks				29,247	-	
Interfund Transfers				4,400,000	8,150,000	54%
<b>Expenses Total</b>				<b>4,453,232</b>	<b>30,400,000</b>	<b>15%</b>
<b>175 GENERAL ASSISTANCE FUND</b>						
<b>Revenue</b>						
Property Taxes	600,547	1,300,000	46%	736,629	1,300,000	57%
Other Revenue	2,585	27,500	9%	25,713	27,500	94%
Interest Income	886	1,000	89%	3,586	1,000	359%
<b>Revenue Total</b>	<b>604,017</b>	<b>1,328,500</b>	<b>45%</b>	<b>765,928</b>	<b>1,328,500</b>	<b>58%</b>
<b>Expenses</b>						
Services and Supplies	354,613	865,982	41%	325,150	864,482	38%
Salary and Benefits	282,281	452,062	62%	271,634	469,871	58%
Miscellaneous	414	7,000	6%	4,000	7,000	57%
<b>Expenses Total</b>	<b>637,308</b>	<b>1,325,044</b>	<b>48%</b>	<b>600,785</b>	<b>1,341,353</b>	<b>45%</b>



Funds	2021 Actual YTD	2021 Budget	% of Budget	2022 Actual YTD	2022 Budget	% of Budget
<b>176 HUMAN SERVICES FUND</b>						
<b>Revenue</b>						
Property Taxes	1,530,000	3,110,000	49%	1,550,000	3,110,000	50%
Interfund Transfers	262,500	450,000	58%			
Intergovernmental Revenue	83,831	125,000	67%	158,683	194,000	82%
Other Revenue	2,740	2,000	137%	-	2,000	0%
Interest Income	939	-		3,081	-	
<b>Revenue Total</b>	<b>1,880,010</b>	<b>3,687,000</b>	<b>51%</b>	<b>1,711,764</b>	<b>3,306,000</b>	<b>52%</b>
<b>Expenses</b>						
Salary and Benefits	878,810	1,697,148	52%	852,370	1,705,820	50%
Services and Supplies	198,427	1,340,243	15%	169,938	1,761,183	10%
Miscellaneous	109,747	465,000	24%	67,658	258,000	26%
Community Sponsored Organizations	52,292	143,333	36%	125,067	143,333	87%
Insurance and Other Chargebacks	8,577	-				
<b>Expenses Total</b>	<b>1,247,854</b>	<b>3,645,724</b>	<b>34%</b>	<b>1,215,032</b>	<b>3,868,336</b>	<b>31%</b>
<b>177 REPARATIONS FUND</b>						
<b>Revenue</b>						
Other Revenue	25,309	-		3,225	-	
Interest Income	185	-		1,051	-	
Other Taxes	-	400,000	0%	-	400,000	0%
<b>Revenue Total</b>	<b>25,494</b>	<b>400,000</b>	<b>6%</b>	<b>4,276</b>	<b>400,000</b>	<b>1%</b>
<b>Expenses</b>						
Services and Supplies	31	-		1,263	-	
Miscellaneous	-	400,000	0%	131,861	400,000	33%
<b>Expenses Total</b>	<b>31</b>	<b>400,000</b>	<b>0%</b>	<b>133,124</b>	<b>400,000</b>	<b>33%</b>

Funds	2021 Actual YTD	2021 Budget	% of Budget	2022 Actual YTD	2022 Budget	% of Budget
<b>178 SUSTAINABILITY FUND</b>						
<b>Revenue</b>						
Interfund Transfers				117,969	-	
<b>Revenue Total</b>				<b>117,969</b>	<b>-</b>	
<b>180 GOOD NEIGHBOR FUND</b>						
<b>Revenue</b>						
Other Revenue	1,000,000	1,000,000	100%			
Interest Income	560	-		1,248	-	
<b>Revenue Total</b>	<b>1,000,560</b>	<b>1,000,000</b>	<b>100%</b>	<b>1,248</b>	<b>-</b>	
<b>Expenses</b>						
Interfund Transfers	414,152	380,000	109%	-	-	
Miscellaneous	11,113	620,000	2%	40,000	1,000,000	4%
Services and Supplies	287	-		223	-	
Capital Outlay				18,953	-	
<b>Expenses Total</b>	<b>425,552</b>	<b>1,000,000</b>	<b>43%</b>	<b>59,176</b>	<b>1,000,000</b>	<b>6%</b>

Funds	2021 Actual YTD	2021 Budget	% of Budget	2022 Actual YTD	2022 Budget	% of Budget
<b>185 LIBRARY FUND</b>						
<b>Revenue</b>						
Property Taxes	3,962,489	7,252,000	55%	4,074,340	7,252,000	56%
Interfund Transfers	250,000	209,000	120%	-	217,911	0%
Intergovernmental Revenue	148,930	238,000	63%	44,100	472,866	9%
Other Revenue	141,247	400,000	35%	165,449	410,000	40%
Library Revenue	57,136	227,224	25%	77,569	174,800	44%
Interest Income	6,894	15,000	46%	18,335	15,000	122%
Fines and Forfeitures	4,478	-				
Charges for Services	136	-		267	-	
Licenses, Permits and Fees				-	115,767	0%
<b>Revenue Total</b>	<b>4,571,310</b>	<b>8,341,224</b>	<b>55%</b>	<b>4,380,059</b>	<b>8,658,344</b>	<b>51%</b>
<b>Expenses</b>						
Salary and Benefits	3,307,814	5,910,018	56%	3,117,263	6,132,692	51%
Services and Supplies	1,035,560	2,052,000	50%	1,142,645	2,136,767	53%
Interfund Transfers	210,707	361,226	58%	221,464	379,653	58%
Capital Outlay	-	8,500	0%	-	8,500	0%
Miscellaneous				-	-	
<b>Expenses Total</b>	<b>4,554,081</b>	<b>8,331,744</b>	<b>55%</b>	<b>4,481,372</b>	<b>8,657,612</b>	<b>52%</b>
<b>186 LIBRARY DEBT SERVICE FUND</b>						
<b>Revenue</b>						
Property Taxes	200,000	482,243	41%	253,313	506,625	50%
<b>Revenue Total</b>	<b>200,000</b>	<b>482,243</b>	<b>41%</b>	<b>253,313</b>	<b>506,625</b>	<b>50%</b>
<b>Expenses</b>						
Debt Service	124,950	482,243	26%	119,322	506,625	24%
<b>Expenses Total</b>	<b>124,950</b>	<b>482,243</b>	<b>26%</b>	<b>119,322</b>	<b>506,625</b>	<b>24%</b>

Funds	2021 Actual YTD	2021 Budget	% of Budget	2022 Actual YTD	2022 Budget	% of Budget
<b>187 LIBRARY CAPITAL IMPROVEMENT FD</b>						
<b>Revenue</b>						
Other Revenue	-	449,000	0%	-	480,000	0%
<b>Revenue Total</b>	<b>-</b>	<b>449,000</b>	<b>0%</b>	<b>-</b>	<b>480,000</b>	<b>0%</b>
<b>Expenses</b>						
Capital Outlay	386,219	449,000	86%	138,563	680,000	20%
<b>Expenses Total</b>	<b>386,219</b>	<b>449,000</b>	<b>86%</b>	<b>138,563</b>	<b>680,000</b>	<b>20%</b>
<b>200 MOTOR FUEL TAX FUND</b>						
<b>Revenue</b>						
Intergovernmental Revenue	3,252,326	3,656,700	89%	2,531,625	3,656,700	69%
Interest Income	3,421	12,000	29%	19,867	12,000	166%
<b>Revenue Total</b>	<b>3,255,747</b>	<b>3,668,700</b>	<b>89%</b>	<b>2,551,492</b>	<b>3,668,700</b>	<b>70%</b>
<b>Expenses</b>						
Interfund Transfers	609,574	1,044,987	58%	609,576	1,044,987	58%
Services and Supplies	559,257	1,038,000	54%	471,425	1,038,000	45%
Capital Outlay	53,826	2,284,000	2%	108,042	3,261,000	3%
<b>Expenses Total</b>	<b>1,222,656</b>	<b>4,366,987</b>	<b>28%</b>	<b>1,189,043</b>	<b>5,343,987</b>	<b>22%</b>
<b>205 EMERGENCY TELEPHONE (E911) FUND</b>						
<b>Revenue</b>						
Other Taxes	841,436	1,321,600	64%	1,084,015	1,400,000	77%
Interest Income	508	7,000	7%	1,324	7,000	19%
Other Revenue	266	-				
<b>Revenue Total</b>	<b>842,210</b>	<b>1,328,600</b>	<b>63%</b>	<b>1,085,339</b>	<b>1,407,000</b>	<b>77%</b>
<b>Expenses</b>						
Salary and Benefits	319,603	742,978	43%	419,431	768,616	55%
Services and Supplies	118,111	374,000	32%	215,781	393,700	55%
Interfund Transfers	52,500	90,000	58%	52,500	90,000	58%
Insurance and Other Chargebacks	10,633	18,230	58%	10,634	18,230	58%
Capital Outlay	7,796	299,163	3%	35,188	450,000	8%
<b>Expenses Total</b>	<b>508,642</b>	<b>1,524,371</b>	<b>33%</b>	<b>733,534</b>	<b>1,720,546</b>	<b>43%</b>

Funds	2021 Actual YTD	2021 Budget	% of Budget	2022 Actual YTD	2022 Budget	% of Budget
<b>210 SPECIAL SERVICE AREA (SSA) #9</b>						
<b>Revenue</b>						
Property Taxes	305,551	592,665	52%	318,404	595,000	54%
Interest Income	5	-		75	-	
<b>Revenue Total</b>	<b>305,556</b>	<b>592,665</b>	<b>52%</b>	<b>318,479</b>	<b>595,000</b>	<b>54%</b>
<b>Expenses</b>						
Services and Supplies	299,214	575,000	52%	317,540	575,000	55%
<b>Expenses Total</b>	<b>299,214</b>	<b>575,000</b>	<b>52%</b>	<b>317,540</b>	<b>575,000</b>	<b>55%</b>
<b>215 CDBG FUND</b>						
<b>Revenue</b>						
Intergovernmental Revenue	390,946	2,758,514	14%	110,178	3,684,820	3%
Interest Income				209	-	
<b>Revenue Total</b>	<b>390,946</b>	<b>2,758,514</b>	<b>14%</b>	<b>110,387</b>	<b>3,684,820</b>	<b>3%</b>
<b>Expenses</b>						
Community Sponsored Organizations	262,330	80,000	328%	110,136	75,000	147%
Salary and Benefits	206,524	319,997	65%	213,714	589,422	36%
Insurance and Other Chargebacks	138,009	150,000	92%	127,975	-	
Capital Outlay	120,950	-		7,185	-	
Miscellaneous	12,313	1,700,000	1%	13,734	2,515,000	1%
Services and Supplies	4,907	506,200	1%	10,239	506,200	2%
<b>Expenses Total</b>	<b>745,033</b>	<b>2,756,197</b>	<b>27%</b>	<b>482,982</b>	<b>3,685,622</b>	<b>13%</b>
<b>220 CDBG LOAN FUND</b>						
<b>Revenue</b>						
Other Revenue	77,111	110,000	70%	66,280	100,000	66%
Interest Income	536	-		1,204	-	
<b>Revenue Total</b>	<b>77,648</b>	<b>110,000</b>	<b>71%</b>	<b>67,484</b>	<b>100,000</b>	<b>67%</b>
<b>Expenses</b>						
Services and Supplies	-	175,000	0%	-	175,000	0%
Miscellaneous	-	-		-	-	
<b>Expenses Total</b>	<b>-</b>	<b>175,000</b>	<b>0%</b>	<b>-</b>	<b>175,000</b>	<b>0%</b>

Funds	2021 Actual YTD	2021 Budget	% of Budget	2022 Actual YTD	2022 Budget	% of Budget
<b>235 NEIGHBORHOOD IMPROVEMENT</b>						
<b>Revenue</b>						
Interest Income	16	-		31	-	
<b>Revenue Total</b>	<b>16</b>	<b>-</b>		<b>31</b>	<b>-</b>	
<b>Expenses</b>						
Services and Supplies	7	-		6	-	
<b>Expenses Total</b>	<b>7</b>	<b>-</b>		<b>6</b>	<b>-</b>	
<b>240 HOME FUND</b>						
<b>Revenue</b>						
Intergovernmental Revenue	229,733	540,453	43%	222,190	540,453	41%
Other Revenue	22,263	25,000	89%	22,784	25,000	91%
Interest Income	41	150	27%	463	150	308%
<b>Revenue Total</b>	<b>252,037</b>	<b>565,603</b>	<b>45%</b>	<b>245,437</b>	<b>565,603</b>	<b>43%</b>
<b>Expenses</b>						
Services and Supplies	215,497	500,565	43%	246,007	500,565	49%
Salary and Benefits	38,749	63,876	61%	36,527	70,681	52%
Miscellaneous	98	500	20%	-	500	0%
Insurance and Other Chargebacks	(431)	-		(6,853)	-	
<b>Expenses Total</b>	<b>253,913</b>	<b>564,941</b>	<b>45%</b>	<b>275,681</b>	<b>571,746</b>	<b>48%</b>

Funds	2021 Actual YTD	2021 Budget	% of Budget	2022 Actual YTD	2022 Budget	% of Budget
<b>250 AFFORDABLE HOUSING FUND</b>						
<b>Revenue</b>						
Intergovernmental Revenue	220,001	658,000	33%	182,357	658,000	28%
Other Revenue	64,167	175,600	37%	97,083	140,600	69%
Other Taxes	15,453	75,000	21%	-	75,000	0%
Interest Income	5,179	5,700	91%	6,465	5,700	113%
<b>Revenue Total</b>	<b>304,800</b>	<b>914,300</b>	<b>33%</b>	<b>285,905</b>	<b>879,300</b>	<b>33%</b>
<b>Expenses</b>						
Services and Supplies	1,199,430	2,031,050	59%	43,710	2,065,050	2%
Community Sponsored Organizations	217,865	166,000	131%	169,810	166,000	102%
Salary and Benefits	102,996	202,684	51%	102,800	180,075	57%
Miscellaneous	16,117	102,510	16%	2,991	67,500	4%
Capital Outlay	4,200	10,000	42%	-	10,000	0%
Insurance and Other Chargebacks	(27,309)	17,000	-161%	(22,021)	17,000	-130%
<b>Expenses Total</b>	<b>1,513,300</b>	<b>2,529,244</b>	<b>60%</b>	<b>297,290</b>	<b>2,505,625</b>	<b>12%</b>
<b>320 DEBT SERVICE FUND</b>						
<b>Revenue</b>						
Property Taxes	7,056,088	13,936,263	51%	8,012,403	13,436,256	60%
Interfund Transfers	698,495	1,197,401	58%	1,322,441	2,267,041	58%
Interest Income	5,488	1,500	366%	21,324	1,500	1422%
Other Revenue	(759)	-		-	-	
<b>Revenue Total</b>	<b>7,759,312</b>	<b>15,135,164</b>	<b>51%</b>	<b>9,356,168</b>	<b>15,704,797</b>	<b>60%</b>
<b>Expenses</b>						
Debt Service	2,935,212	15,133,666	19%	2,853,260	15,690,075	18%
Services and Supplies	17	-		6	-	
Miscellaneous				14,118	-	
<b>Expenses Total</b>	<b>2,935,229</b>	<b>15,133,666</b>	<b>19%</b>	<b>2,867,384</b>	<b>15,690,075</b>	<b>18%</b>

Funds	2021 Actual YTD	2021 Budget	% of Budget	2022 Actual YTD	2022 Budget	% of Budget
<b>330 HOWARD-RIDGE TIF FUND</b>						
<b>Revenue</b>						
Property Taxes	670,975	968,000	69%	688,893	1,100,000	63%
Other Revenue	11,394	5,366	212%	33,345	5,366	621%
Interest Income	3,650	400	913%	9,184	400	2296%
<b>Revenue Total</b>	<b>686,020</b>	<b>973,766</b>	<b>70%</b>	<b>731,422</b>	<b>1,105,766</b>	<b>66%</b>
<b>Expenses</b>						
Services and Supplies	154,164	335,000	46%	1,697	265,000	1%
Interfund Transfers	127,232	218,113	58%	232,233	398,113	58%
Capital Outlay	-	500,000	0%	391,989	785,000	50%
<b>Expenses Total</b>	<b>281,396</b>	<b>1,053,113</b>	<b>27%</b>	<b>625,918</b>	<b>1,448,113</b>	<b>43%</b>
<b>335 WEST EVANSTON TIF FUND</b>						
<b>Revenue</b>						
Property Taxes	869,944	1,237,000	70%	995,839	1,450,000	69%
Other Revenue	171,504	11,000	1559%	-	11,000	0%
Interest Income	2,918	4,000	73%	11,617	4,000	290%
<b>Revenue Total</b>	<b>1,044,366</b>	<b>1,252,000</b>	<b>83%</b>	<b>1,007,456</b>	<b>1,465,000</b>	<b>69%</b>
<b>Expenses</b>						
Services and Supplies	50,323	5,000	1006%	6,010	5,000	120%
Interfund Transfers	43,750	75,000	58%	43,750	75,000	58%
Capital Outlay	-	500,000	0%	7,976	1,765,000	0%
Miscellaneous	-	200,000	0%	-	200,000	0%
<b>Expenses Total</b>	<b>94,073</b>	<b>780,000</b>	<b>12%</b>	<b>57,735</b>	<b>2,045,000</b>	<b>3%</b>



Funds	2021 Actual YTD	2021 Budget	% of Budget	2022 Actual YTD	2022 Budget	% of Budget
<b>340 DEMPSTER-DODGE TIF FUND</b>						
<b>Revenue</b>						
Property Taxes	93,669	147,000	64%	158,329	160,000	99%
Interest Income	296	-		1,200	-	
<b>Revenue Total</b>	<b>93,965</b>	<b>147,000</b>	<b>64%</b>	<b>159,529</b>	<b>160,000</b>	<b>100%</b>
<b>Expenses</b>						
Interfund Transfers	98,539	168,923	58%	100,236	171,833	58%
Services and Supplies	333	2,000	17%	27	2,000	1%
<b>Expenses Total</b>	<b>98,872</b>	<b>170,923</b>	<b>58%</b>	<b>100,263</b>	<b>173,833</b>	<b>58%</b>
<b>345 CHICAGO-MAIN TIF</b>						
<b>Revenue</b>						
Property Taxes	460,178	879,000	52%	671,852	1,000,000	67%
Interest Income	1,811	-		4,036	-	
Other Revenue	-	1,130,000	0%			
<b>Revenue Total</b>	<b>461,989</b>	<b>2,009,000</b>	<b>23%</b>	<b>675,888</b>	<b>1,000,000</b>	<b>68%</b>
<b>Expenses</b>						
Capital Outlay	281,946	1,130,000	25%	44,838	1,090,000	4%
Interfund Transfers	153,328	262,843	58%	154,445	264,763	58%
Services and Supplies	343	5,000	7%	32	5,000	1%
Miscellaneous				-	250,000	0%
<b>Expenses Total</b>	<b>435,617</b>	<b>1,397,843</b>	<b>31%</b>	<b>199,314</b>	<b>1,609,763</b>	<b>12%</b>
<b>350 SPECIAL SERVICE AREA (SSA) #6</b>						
<b>Revenue</b>						
Property Taxes	5,264	221,000	2%	122,429	221,000	55%
Interest Income	7	500	1%	321	-	
<b>Revenue Total</b>	<b>5,271</b>	<b>221,500</b>	<b>2%</b>	<b>122,750</b>	<b>221,000</b>	<b>56%</b>
<b>Expenses</b>						
Services and Supplies	7,548	221,500	3%	-	221,000	0%
<b>Expenses Total</b>	<b>7,548</b>	<b>221,500</b>	<b>3%</b>	<b>-</b>	<b>221,000</b>	<b>0%</b>

Funds	2021 Actual YTD	2021 Budget	% of Budget	2022 Actual YTD	2022 Budget	% of Budget
<b>355 SPECIAL SERVICE AREA (SSA) #7</b>						
<b>Revenue</b>						
Property Taxes	76,800	154,800	50%	81,991	142,000	58%
Interest Income	74	-		184	-	
<b>Revenue Total</b>	<b>76,874</b>	<b>154,800</b>	<b>50%</b>	<b>82,175</b>	<b>142,000</b>	<b>58%</b>
<b>Expenses</b>						
Services and Supplies	73,741	115,000	64%	77,075	140,000	55%
<b>Expenses Total</b>	<b>73,741</b>	<b>115,000</b>	<b>64%</b>	<b>77,075</b>	<b>140,000</b>	<b>55%</b>
<b>360 SPECIAL SERVICE AREA (SSA) #8</b>						
<b>Revenue</b>						
Property Taxes	31,525	60,200	52%	34,437	60,200	57%
Interest Income	1	-		7	-	
<b>Revenue Total</b>	<b>31,525</b>	<b>60,200</b>	<b>52%</b>	<b>34,444</b>	<b>60,200</b>	<b>57%</b>
<b>Expenses</b>						
Services and Supplies	30,893	60,200	51%	30,517	60,200	51%
<b>Expenses Total</b>	<b>30,893</b>	<b>60,200</b>	<b>51%</b>	<b>30,517</b>	<b>60,200</b>	<b>51%</b>
<b>415 CAPITAL IMPROVEMENTS FUND</b>						
<b>Revenue</b>						
Intergovernmental Revenue	331,168	-				
Charges for Services	77,593	-		9,837	-	
Other Revenue	16,631	7,645,000	0%	572,853	12,253,000	5%
Interest Income	8,264	-		30,822	-	
Interfund Transfers				956,470	-	
<b>Revenue Total</b>	<b>433,656</b>	<b>7,645,000</b>	<b>6%</b>	<b>1,569,982</b>	<b>12,253,000</b>	<b>13%</b>
<b>Expenses</b>						
Capital Outlay	1,833,352	9,705,000	19%	1,205,115	16,455,000	7%
Services and Supplies	800,650	-		841,790	-	
Salary and Benefits	406,362	696,766	58%	-	-	
Miscellaneous				53,044	-	
<b>Expenses Total</b>	<b>3,040,365</b>	<b>10,401,766</b>	<b>29%</b>	<b>2,099,949</b>	<b>16,455,000</b>	<b>13%</b>

Funds	2021 Actual YTD	2021 Budget	% of Budget	2022 Actual YTD	2022 Budget	% of Budget
<b>416 CROWN CONSTRUCTION FUND</b>						
<b>Revenue</b>						
Other Revenue	2,200,000	1,000,000	220%	600,000	1,000,000	60%
Intergovernmental Revenue	1,000,000	-				
Interest Income	6,804	-		21,404	-	
<b>Revenue Total</b>	<b>3,206,804</b>	<b>1,000,000</b>	<b>321%</b>	<b>621,404</b>	<b>1,000,000</b>	<b>62%</b>
<b>Expenses</b>						
Capital Outlay	101,974	1,000,000	10%	110,681	800,000	14%
Services and Supplies	6,304	-		17,785	-	
Interfund Transfers	-	637,500	0%	525,000	900,000	58%
<b>Expenses Total</b>	<b>108,278</b>	<b>1,637,500</b>	<b>7%</b>	<b>653,466</b>	<b>1,700,000</b>	<b>38%</b>
<b>417 CROWN COMMUNITY CTR MAINTENANCE</b>						
<b>Revenue</b>						
Interfund Transfers	102,081	175,000	58%	102,083	175,000	58%
<b>Revenue Total</b>	<b>102,081</b>	<b>175,000</b>	<b>58%</b>	<b>102,083</b>	<b>175,000</b>	<b>58%</b>
<b>Expenses</b>						
Capital Outlay				34,951	-	
<b>Expenses Total</b>				<b>34,951</b>	<b>-</b>	

Funds	2021 Actual YTD	2021 Budget	% of Budget	2022 Actual YTD	2022 Budget	% of Budget
<b>420 SPECIAL ASSESSMENT FUND</b>						
<b>Revenue</b>						
Other Taxes	62,241	125,000	50%	92,579	125,000	74%
Interest Income	3,573	30,000	12%	15,796	30,000	53%
<b>Revenue Total</b>	<b>65,813</b>	<b>155,000</b>	<b>42%</b>	<b>108,375</b>	<b>155,000</b>	<b>70%</b>
<b>Expenses</b>						
Interfund Transfers	285,439	489,314	58%	271,214	464,938	58%
Services and Supplies	35	-		35	-	
Capital Outlay	-	500,000	0%	21,782	650,000	3%
<b>Expenses Total</b>	<b>285,474</b>	<b>989,314</b>	<b>29%</b>	<b>293,031</b>	<b>1,114,938</b>	<b>26%</b>
<b>505 PARKING SYSTEM FUND</b>						
<b>Revenue</b>						
Charges for Services	3,722,367	10,133,725	37%	4,783,675	8,873,975	54%
Other Revenue	233,543	1,404,700	17%	169,438	486,700	35%
Interest Income	13,933	20,000	70%	16,110	20,000	81%
Licenses, Permits and Fees	150	-		375	-	
Intergovernmental Revenue				1,341,667	2,300,000	58%
<b>Revenue Total</b>	<b>3,969,993</b>	<b>11,558,425</b>	<b>34%</b>	<b>6,311,265</b>	<b>11,680,675</b>	<b>54%</b>
<b>Expenses</b>						
Services and Supplies	2,103,559	4,484,316	47%	2,238,079	4,550,316	49%
Interfund Transfers	1,827,224	3,132,390	58%	1,827,228	3,132,390	58%
Salary and Benefits	863,255	1,435,962	60%	787,220	1,637,273	48%
Insurance and Other Chargebacks	205,044	351,502	58%	205,043	351,502	58%
Capital Outlay	119,308	1,750,000	7%	599,353	2,025,000	30%
Debt Service	28,215	47,164	60%	18,950	72,900	26%
Miscellaneous	-	50,000	0%	5,443	50,000	11%
<b>Expenses Total</b>	<b>5,146,605</b>	<b>11,251,334</b>	<b>46%</b>	<b>5,681,315</b>	<b>11,819,381</b>	<b>48%</b>

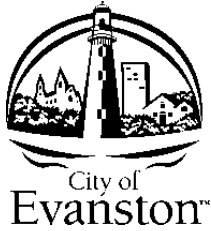
Funds	2021 Actual YTD	2021 Budget	% of Budget	2022 Actual YTD	2022 Budget	% of Budget
<b>510 WATER FUND</b>						
<b>Revenue</b>						
Charges for Services	11,605,687	23,006,700	50%	12,784,722	23,443,200	55%
Other Revenue	420,513	19,629,150	2%	941,933	29,834,150	3%
Licenses, Permits and Fees	48,827	50,000	98%	37,880	50,000	76%
Interest Income	31,570	70,000	45%	79,488	70,000	114%
<b>Revenue Total</b>	<b>12,106,598</b>	<b>42,755,850</b>	<b>28%</b>	<b>13,844,023</b>	<b>53,397,350</b>	<b>26%</b>
<b>Expenses</b>						
Salary and Benefits	3,390,402	5,927,918	57%	3,259,276	6,004,605	54%
Interfund Transfers	2,467,248	4,229,559	58%	3,578,165	4,229,559	85%
Services and Supplies	1,490,544	4,793,710	31%	1,605,977	5,347,760	30%
Debt Service	1,245,620	2,318,294	54%	1,290,240	3,596,365	36%
Insurance and Other Chargebacks	905,870	1,539,653	59%	928,568	1,585,843	59%
Miscellaneous	8,580	15,000	57%	179,687	15,000	1198%
Contingencies	-	1,000	0%	-	1,000	0%
Capital Outlay	-	24,200	0%	27,749	164,400	17%
<b>Expenses Total</b>	<b>9,508,264</b>	<b>18,849,334</b>	<b>50%</b>	<b>10,869,662</b>	<b>20,944,532</b>	<b>52%</b>

Funds	2021 Actual YTD	2021 Budget	% of Budget	2022 Actual YTD	2022 Budget	% of Budget
<b>513 WATER DEPR IMPRV &amp; EXTENSION FUND</b>						
<b>Expenses</b>						
Capital Outlay	3,555,816	24,068,000	15%	7,462,967	33,036,000	23%
Services and Supplies	169,698	1,500,000	11%	543,193	3,465,000	16%
Interfund Transfers				(1,110,923)	-	
<b>Expenses Total</b>	<b>3,725,514</b>	<b>25,568,000</b>	<b>15%</b>	<b>6,895,237</b>	<b>36,501,000</b>	<b>19%</b>
<b>515 SEWER FUND</b>						
<b>Revenue</b>						
Charges for Services	5,651,020	10,375,408	54%	5,433,337	10,113,594	54%
Interest Income	2,203	25,000	9%	5,534	25,000	22%
Other Revenue	(1,932)	2,001,000	0%	-	2,001,000	0%
<b>Revenue Total</b>	<b>5,651,291</b>	<b>12,401,408</b>	<b>46%</b>	<b>5,438,871</b>	<b>12,139,594</b>	<b>45%</b>
<b>Expenses</b>						
Debt Service	2,868,591	5,195,191	55%	1,811,325	3,772,691	48%
Salary and Benefits	766,381	1,425,266	54%	758,185	1,383,914	55%
Interfund Transfers	498,974	855,375	58%	508,179	871,164	58%
Services and Supplies	273,052	1,484,650	18%	258,471	1,471,800	18%
Insurance and Other Chargebacks	193,816	332,255	58%	205,444	352,190	58%
Capital Outlay	117,444	3,343,000	4%	-	3,538,100	0%
Miscellaneous	-	1,500	0%	35,953	1,500	2397%
<b>Expenses Total</b>	<b>4,718,257</b>	<b>12,637,237</b>	<b>37%</b>	<b>3,577,558</b>	<b>11,391,359</b>	<b>31%</b>

Funds	2021 Actual YTD	2021 Budget	% of Budget	2022 Actual YTD	2022 Budget	% of Budget
<b>520 SOLID WASTE FUND</b>						
<b>Revenue</b>						
Charges for Services	2,358,301	4,516,450	52%	2,593,916	4,516,450	57%
Property Taxes	650,000	1,332,500	49%	666,250	1,332,500	50%
Licenses, Permits and Fees	148,664	297,000	50%	195,292	297,000	66%
Other Revenue	100,228	122,000	82%	122,716	122,000	101%
<b>Revenue Total</b>	<b>3,257,194</b>	<b>6,267,950</b>	<b>52%</b>	<b>3,578,173</b>	<b>6,267,950</b>	<b>57%</b>
<b>Expenses</b>						
Services and Supplies	1,957,547	3,778,926	52%	2,014,160	3,786,776	53%
Salary and Benefits	833,197	1,405,702	59%	878,800	1,492,909	59%
Capital Outlay	255,551	505,000	51%	150,933	525,000	29%
Interfund Transfers	176,169	302,000	58%	632,637	302,000	209%
Miscellaneous	7,409	10,000	74%	8,790	15,000	59%
<b>Expenses Total</b>	<b>3,229,874</b>	<b>6,001,628</b>	<b>54%</b>	<b>3,685,320</b>	<b>6,121,685</b>	<b>60%</b>
<b>600 FLEET SERVICES FUND</b>						
<b>Revenue</b>						
Charges for Services	1,812,671	3,127,440	58%	1,812,673	3,127,440	58%
Other Revenue	2,720	69,000	4%	15,102	69,000	22%
Interest Income	-	1,000	0%	-	1,000	0%
<b>Revenue Total</b>	<b>1,815,391</b>	<b>3,197,440</b>	<b>57%</b>	<b>1,827,775</b>	<b>3,197,440</b>	<b>57%</b>
<b>Expenses</b>						
Services and Supplies	926,034	2,034,507	46%	1,252,663	2,034,507	62%
Salary and Benefits	649,948	1,148,166	57%	685,599	1,276,621	54%
Capital Outlay	19,924	-				
Insurance and Other Chargebacks	17,589	-		900	-	
<b>Expenses Total</b>	<b>1,613,496</b>	<b>3,182,673</b>	<b>51%</b>	<b>1,939,162</b>	<b>3,311,128</b>	<b>59%</b>

Funds	2021 Actual YTD	2021 Budget	% of Budget	2022 Actual YTD	2022 Budget	% of Budget
<b>601 EQUIPMENT REPLACEMENT FUND</b>						
<b>Revenue</b>						
Other Revenue	147,093	1,060,217	14%	853,374	960,217	89%
Charges for Services	131,173	224,885	58%	131,183	224,885	58%
Interest Income	160	-		42	-	
Intergovernmental Revenue				933,333	1,600,000	58%
<b>Revenue Total</b>	<b>278,426</b>	<b>1,285,102</b>	<b>22%</b>	<b>1,917,932</b>	<b>2,785,102</b>	<b>69%</b>
<b>Expenses</b>						
Capital Outlay	977,096	1,600,000	61%	2,209,358	2,750,000	80%
Services and Supplies	70	-		6	-	
Debt Service				8,188	-	
<b>Expenses Total</b>	<b>977,166</b>	<b>1,600,000</b>	<b>61%</b>	<b>2,217,552</b>	<b>2,750,000</b>	<b>81%</b>
<b>605 INSURANCE FUND</b>						
<b>Revenue</b>						
Other Revenue	5,883,516	10,402,039	57%	5,989,424	11,248,243	53%
Insurance	5,346,668	8,890,677	60%	5,217,751	8,827,914	59%
Workers Compensation and Liability	846,243	1,475,000	57%	439,151	825,000	53%
Charges for Services	830	-		16,447	-	
<b>Revenue Total</b>	<b>12,077,257</b>	<b>20,767,716</b>	<b>58%</b>	<b>11,662,772</b>	<b>20,901,157</b>	<b>56%</b>
<b>Expenses</b>						
Insurance and Other Chargebacks	9,294,732	16,641,267	56%	9,699,073	16,957,400	57%
Services and Supplies	1,387,706	2,914,200	48%	1,904,986	2,994,200	64%
Salary and Benefits	364,503	662,620	55%	66,008	4,751	1389%
<b>Expenses Total</b>	<b>11,046,941</b>	<b>20,218,087</b>	<b>55%</b>	<b>11,670,067</b>	<b>19,956,351</b>	<b>58%</b>





## Memorandum

To: Honorable Mayor and Members of the City Council  
From: Elizabeth Williams, Planning & Zoning Manager  
Subject: Weekly Zoning Report  
Date: August 26, 2022

Enclosed is the weekly report of zoning applications received and pending. The report, organized by ward, includes the property address, zoning district, the type of application submitted, a description of the project, date received, and current status.

Please contact me at (224) 296-4489 or [ewilliams@cityofevanston.org](mailto:ewilliams@cityofevanston.org) if you have any questions or need additional information.

**Cases Received and Pending, August 18, 2022 - August 24, 2022**

**Backlog (business days received until reviewed): 16**

**Volume (number of cases pending staff review): 5**

**Zoning Reviews**

<b>Ward</b>	<b>Property Address</b>	<b>Zoning</b>	<b>Type</b>	<b>Project Description</b>	<b>Received</b>	<b>Status</b>
1	710 Clark Street	D3	Building Permit	New 10-story mixed-use office/laboratory building with below grade parking	08/02/22	pending staff review, DAPR
1	720 Clark Street	D2	Building Permit	Interior remodel	08/17/22	pending staff review
1	1513 Forest Avenue	R1	Building Permit	New paver walk, riser and steps	08/18/22	pending staff review
2	1127 Dewey Avenue	R3	Building Permit	New 2-story ADU	02/27/22	non-compliant, pending revisions from the applicant
2	1404 Fowler Avenue	R2	Building Permit	Patio, shed, pergolas, remove and replace walks	04/03/22	non-compliant, pending revisions from the applicant
2	1516 Florence Avenue	R3	Building Permit	Paver patio and pergola	06/07/22	pending additional information and revisions from the applicant
2	2125 Madison Place	R2	Building Permit	1-story addition	06/30/22	non-compliant, pending revisions/major variation application from the applicant
2	2200 Greenleaf Street	I2	Building Permit	1-story addition for loading docks, interior remodel, re-pave portion of parking lot (WARD Manufacturing)	07/16/22	pending additional information and revisions from the applicant, DAPR
3	1215 Forest Avenue	R1	Building Permit	Renovation and restoration of existing garage	04/02/22	pending Preservation Review
3	1032 Michigan Avenue	R1	Building Permit	Remove portion of walk, new stone patio	06/29/22	non-compliant, pending variation application
3	819 Judson Avenue	R5	Building Permit	New 9-unit multi-family dwelling	07/08/22	non-compliant, pending revisions from the applicant
4	207 Asbury Avenue	R1	Building Permit	Entryway addition	04/25/22	pending additional information from the applicant
4	1322 Greenwood Street	R1	Building Permit	2-story addition and interior remodel	05/16/22	pending revisions from the applicant
4	1017 Lee Street	R1	Building Permit	Replace front porch	06/18/22	revisions submitted, pending staff review
4	1016 Davis Street	D2	Zoning Analysis	Determination of use - religious institution	08/05/22	pending additional information from the applicant
5	2046 Dodge Avenue	R3	Building Permit	Addition	09/28/21	non-compliant, pending revisions from the applicant
5	2114 Wesley Avenue	R3	Building Permit	Replace gravel walk and parking pad with pavers	10/16/21	pending additional information from the applicant
5	1717 Simpson Street	B1	Building Permit	Shed	11/01/21	non-compliant, pending revisions from the applicant
5	1701 Simpson Street	B1	Building Permit	First and 2nd story addition to existing commercial building	12/20/21	non-compliant, pending revisions from the applicant
5	1805-1815 Church Street	B2/oWE	Zoning Analysis	Construct 2 story religious institution for Mt. Pisgah and 44 DU multifamily building (primarily affordable)	01/25/22	non-compliant; pending revisions from the applicant
5	1717 Simpson Street	B1	Building Permit	Repair existing parking lot	03/27/22	pending additional information and revisions from the applicant

5	2201 Dewey Avenue	MXE	Building Permit	Remove brick paver walk, install concrete parking pad	05/20/22	pending additional information from the applicant
5	2012 Maple Avenue	R4a	Building Permit	Garage	06/09/22	non-compliant, pending minor variation application
5	2216 Foster Street	R3	Building Permit	Concrete parking pad	06/25/22	pending additional information from the applicant
5	2216 Foster Street	R3	Building Permit	Pergola	06/30/22	pending additional information from the applicant
5	2040 Brown Avenue	R3	Building Permit	Remodel administrative offices and community room (Over The Rainbow)	08/04/22	pending additional information from the applicant
5	2100 Emerson Street	R3	Building Permit	Gut remodel, remodel coach house	08/04/22	pending pending additional information from the applicant
5	1919 Wesley Avenue	R5	Building Permit	Gravel patio, seat walls, and steps	08/12/22	pending additional information from the applicant
6	2417 Thayer Street	R1	Building Permit	Patio	04/02/22	pending revisions from the applicant
6	2314 Ridgeway Avenue	R1	Building Permit	Rear stoop and steppers to alley	05/06/22	pending additional information from the applicant
6	2634 Lawndale Avenue	R1	Building Permit	Garage	06/10/22	non-compliant, pending revisions from the applicant
6	3045 Thayer Street	R1	Building Permit	Detached garage	06/13/22	pending revisions per the minor variation approved
6	2151 Forestview Road	R1	Building Permit	Detached garage	06/22/22	non-compliant, pending minor variation application from the applicant
6	2905 Harrison Street	R1	Building Permit	Patio and hot tub	07/25/22	pending revisions from the applicant
6	2418 Hartzell Street	R1	Building Permit	Screened porch addition	07/28/22	pending additional information from the applicant
6	2615 Park Place	R1	Building Permit	Addition	08/02/22	pending additional information from the applicant
6	2404 Hastings Avenue	R1	Building Permit	Garage	08/11/22	non-compliant, pending revisions and/or minor variation application from the applicant
6	2725 Harrison Street	R1	Building Permit	3rd floor bathroom addition, flatwork, and pergola	08/16/22	pending staff review
6	3700 Glenview Road	R1	Building Permit	Concrete slabs	08/17/22	pending staff review
7	2333 Ridge Avenue	R1	Building Permit	Garage, 14x20	11/17/21	non-compliant, pending minor variation application
7	2631 Prairie Avenue	R4	Building Permit	New attached garage, addition, and interior remodel	01/28/22	pending additional information from the applicant
7	2635 Eastwood Avenue	R1	Building Permit	Detached garage, 20x22	03/25/22	pending revisions from the applicant
7	2300 Grey Avenue	R1	Building Permit	Garage	05/10/22	pending revisions from the applicant
7	1219 Noyes Street	R1	Building Permit	Shed	05/26/22	pending additional information from the applicant
7	1130 Colfax Street	R1	Building Permit	Kitchen remodel, convert garage to sitting room, deck	06/14/22	non-compliant, pending revisions from the applicant

7	2889 Sheridan Place	R1	Building Permit	New single-family home	06/17/22	pending additional information from the applicant
7	2202 Hartrey Avenue	R1	Building Permit	Paver patio	07/09/22	pending additional information/revisions from the applicant
7	1914 Colfax Street	R3	Building Permit	1-story coach house	07/19/22	non-compliant, pending revisions from the applicant
7	725 Roslyn Place	R1	Building Permit	Shed	07/31/22	pending additional information from the applicant
7	2529 Orrington Avenue	R1	Building Permit	Replace and enlarge patio	08/02/22	revisions submitted, pending staff review
7	2704 Bryant Avenue	R1	Building Permit	Addition	08/11/22	pending additional information from the applicant
7	1121 Colfax Street	R1	Building Permit	Patio and walk	08/11/22	pending additional information from the applicant
7	726 Clinton Place	R1	Building Permit	Patio	08/17/22	pending staff review
8	2105 Dobson Street	R2	Building Permit	3-season room addition	06/24/22	non-compliant, pending revisions and additional information from the applicant
8	1033 Dobson Street	R2	Building Permit	Paver patio	07/25/22	non-compliant, pending revision from the applicant
8	1314 Brummel Street	R4	Building Permit	Concrete pad	07/28/22	pending additional information from the applicant
8	713 Case Street	R5	Building Permit	Patio	08/09/22	pending additional information from the applicant
8	1812 Brummel Street	R2	Building Permit	Paver patio and walk	08/18/22	pending staff review
9	1210 South Boulevard	R2	Zoning Analysis	Construct 2-car garage on off-site parcel	03/17/22	pending additional information from the applicant
9	1705 Oakton Street	R3	Building Permit	Gazebo over patio	04/20/22	pending additional information from the applicant
9	555 Barton Avenue	R2	Building Permit	Remodel front and back porch	06/14/22	pending additional information from the applicant
9	2224 Cleveland Street	I1	Building Permit	Pave over gravel parking lot	06/15/22	pending additional information from the applicant
9	822 Wesley Avenue	R3	Building Permit	Install 12 antennas and cabinets	06/21/22	non-compliant, pending revisions from the applicant
9	1126 Madison Street	R1	Building Permit	2-car garage	06/23/22	non-compliant, pending revisions from the applicant
9	512 Sherman Avenue	R1	Building Permit	Garage, screened-in porch, and patio	07/27/22	non-compliant, pending revisions and/or minor variation application from the applicant
9	1408 Seward Street	R3	Building Permit	Replace deck	08/18/22	pending staff review

**Pending building permit and zoning analysis reviews older than 6 months where there has not been activity are periodically removed from the zoning report.**

#### Miscellaneous Zoning Cases

Ward	Property Address	Zoning	Type	Project Description	Received	Status
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1	1621-31 Chicago Avenue	D4	Planned Development	New 18-story mixed-use building with 180 dwelling units, 6,759 sf of ground floor retail, and 37 parking spaces	03/18/22	<b>pending LUC 09/14/22</b>
1	2333 Ridge Avenue	R1	Minor Variation	Building lot and impervious surface coverage for a new garage	08/11/22	pending additional information from the applicant
3	1012 Chicago Avenue	C1a	Planned Development	Time extension on approval (new mixed-use 5-story building with ground floor retail, 116 dwelling units, and 58 parking spaces)	07/26/22	<b>pending P&amp;D 09/27/22</b>
4	620 Grove Street	D2	Special Use	Special Use for a convenience store	07/25/22	<b>pending DAPR, LUC</b>
5	2044 Wesley Avenue	R4/R5/oWE	Planned Development	New construction of 19 townhomes, a 12-unit multi-family dwelling, new private driveway/alley to access townhomes, new pedestrian path connecting Green Bay Road, Wesley and Jackson Avenues, removal of railroad infrastructure and environmental clean-up of site	02/03/22	<b>pending LUC 09/28/22</b>
5	2012 Maple Avenue	R4a	Minor Variation	Building lot and impervious surface coverage for new 2-car detached garage	08/11/22	determination after 08/31/22
6	3434 Central Street	R2	Planned Development	New 2-story, 24,916 sf building for a Daycare center - Child (Kensington School)	02/10/22	<b>pending additional details from the applicant, LUC</b>
6	3026 Thayer Street	R1	Minor Variation	Setback to heat pump (a/c equipment)	08/09/22	pending additional information from the applicant
6	2659 Lincolnwood Drive	R1	Minor Variation	Building lot coverage and north and south interior side yard setbacks for a 2-story addition	08/15/22	determination after 09/07/22
8	2310 Oakton Street	OS	Planned Development	New 1-story, 8,600 sf building and 16 parking spaces for a new animal shelter (City of Evanston)	03/23/22	revisions submitted, pending staff review
8	619 Howard Street	R5	Special Use	Amendment to existing special use for a Banquet Hall Facility (Palmhouse)	06/17/22	<b>pending P&amp;D 09/12/22, CC 09/27/22</b>
8	999-1015 Howard Street	B2	Planned Development	Major Adjustment to an approved Planned Development to alter the approved building elevation	07/28/22	<b>pending APW 09/12/22</b>



# Memorandum

To: Luke Stowe, City Manager  
From: Angelique Schnur, Building and Inspection Services Manager  
Subject: Weekly Inspection Report  
Date: August 26, 2022

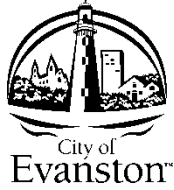
Enclosed is the weekly summary report of field inspections under special monitoring. The report, organized by ward, includes the property address, the type of inspection, inspector notes, date received and current status.

Please contact me at 847-448-8035 or [aschnur@cityofevanston.org](mailto:aschnur@cityofevanston.org) if you have any questions or need additional information.

**Cases Received, August 26, 2022**

**Field Reports**

<b>Ward</b>	<b>Property Address</b>	<b>Construction Type</b>	<b>Inspector Notes</b>	<b>Received</b>
2	1101 Church Street	Multi-Family Building	Addition foundation walls are in place. Site conditions are acceptable.	8/25/2022
	1012 Church	Northlight Theater	Demolition is complete. A test caisson to be done today is in progress. Contractor representative stated that the ground would be sodded soon. No construction fence is in place yet.	8/25/2022
2	2030 Greenwood	Multi-Family Building	Building papers are in place. Window installation is in progress. Interior rough-phase work is in progress. Site conditions are acceptable.	8/25/2022
4	718 Main	Mixed Use Residential/Retail	Site conditions are acceptable. Demolition inside is in progress.	8/25/2022
8	100 Chicago Avenue (Gateway)	Mixed-Use Retail/Residential	Site conditions are acceptable. Exterior coverings are not in place yet. Frame inspections will begin soon.	8/25/2022



# Memorandum

To: Honorable Mayor and Members of the City Council

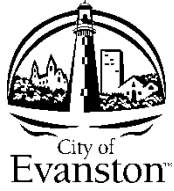
From: Ike Ogbo, Director, Department of Health & Human Services

Subject: Food Establishment License Application Weekly Report

Date: August 26, 2022

Ward	Property Address	Business Name	Date Received	Current Status
5	926 Noyes St	Unity Preschool	8/26/2022	Pending Inspections (Relocation)
2	1168 Dodge Ave	Buffalo Wild Wings Go	8/11/2022	Pending Building Permit Issuance
5	1608 Emerson St	Fat Zee's	8/11/2022	Change of Ownership – Pending Inspections
7	1932 Central St	Bluestone	8/10/2022	Change of Ownership – Pending Inspections
1	812 Church St	Hokkaido Ramen and Sushi Bar	7/26/2022	Building Permit Issued – Pending Inspections
4	950 Church St	Big Wig Tacos	7/22/2022	Pending Building Permit Issuance
2	1715 Maple Ave	AMC Evanston 12	7/21/2022	Pending Inspections
3	1047 Chicago Ave	Papa Bop	7/15/2022	Pending Inspections
2	1715 Maple Ave	Sky Zone/Circus Trix	7/13/2022	Pending Building Permit Issuance
1	720 Clark St	Mas Salud	7/7/2022	Pending Building Permit Submittal & Issuance
5	911 Foster St	Domino's Pizza	7/5/2022	Change of Ownership – Pending Inspections
4	1500 Sherman Ave	Good Wolf	06/22/2022	Pending Building Permit Issuance
5	1831 Emerson St	La Michoacana	5/01/2022	Pending Building Permit Issuance
1	1743 Sherman Ave	Olive Mediterranean Grill	12/10/2021	Pending Building Permit Issuance
1	724 Clark St	Shinto Ramen	11/19/2021	Building Permit Issued – Pending Inspections
8	329 Howard St	LOADaSPUD	10/12/2021	Building Permit Issued – Pending Inspections
2	1813 Dempster St	Zentli	8/27/2020	Building Permit Issued – Pending Inspections
8	633 Howard St	Estacion	2/4/2020	Building Permit Issued – Pending Inspections





# Memorandum

To: Honorable Mayor and Members of the City Council

From: Brian George, Assistant City Attorney

Subject: Weekly Liquor License Application Report

Date: August 26, 2022

Enclosed is the weekly report of liquor applications received and pending. The report, organized by ward, includes the business address, the type and description of license requested, date received and current status.

Please contact me at [liquorlicense@cityofevanston.org](mailto:liquorlicense@cityofevanston.org) if you have any questions or need additional information.

### Liquor Licensing Weekly Report

Liquor Applications Received and Pending for week of August 26, 2022

WARD	BUSINESS NAME	BUSINESS ADDRESS	LIQUOR CLASS	CLASS DESCRIPTION	PROCESSED HOURS for LIQUOR SALES	STATUS
7	Bluestone	1932 Central St. Evanston, IL 60202	D	Restaurant	11 a.m. — 1 a.m. (Mon-Thurs); 11 a.m. — 2 a.m. (Fri-Sat); 10 a.m. — 1 a.m. (Sun)	Application will be reviewed at the Liquor Control Review Board Meeting on 9.8.22
4	La Rotunde LLC, Business name TBD	625 Davis St. Evanston, IL 60201	C	Hotel or Restaurant	11 a.m. — 1 a.m. (Mon-Wed); 11 a.m. — 2 a.m. (Thurs-Sat); 10 a.m. — 1 a.m. (Sun) 11 a.m. — 2 a.m. on New Year's Day, Memorial Day, Fourth of July, Labor Day and Thanksgiving	Application will be reviewed at the Liquor Control Review Board Meeting on 9.8.22
8	El Pueblito	1805 Howard St. Evanston, IL 60202	D	Restaurant	11 a.m. — 1 a.m. (Mon-Thurs); 11 a.m. — 2 a.m. (Fri-Sat); 10 a.m. — 1 a.m. (Sun)	Application will be reviewed at the Liquor Control Review Board Meeting on 9.8.22



# DIRECTOR'S WEEKLY BRIEFING

By NWMC Executive Director Mark L. Fowler



**WEEK ENDING AUGUST 26, 2022**

## ***Last Call to Submit NWMC Board of Directors Delegate Forms***

The first NWMC Board of Directors meeting for this fiscal year will be held on Wednesday, September 14. In preparation, staff previously emailed information to register member delegates and alternate delegates to the board. If you have not done so already, please remit the form by Friday, September 2 to Marina Durso, [mdurso@nwmc-cog.org](mailto:mdurso@nwmc-cog.org) or fax, 847-296-9207. *Staff contact: Marina Durso*

## ***Time to Answer the Call (for Legislative Initiatives)***

The Conference's Legislative Committee will soon begin the process of developing the 2023 NWMC Legislative Program. To inform that process, we are soliciting initiatives and issues for consideration to include in the program. Your responses are critical to creating the Conference's legislative work plan for the year.

Staff previously emailed the membership with an attached form to solicit legislative issues and describe any actions taken to date to address them. Please note that federal issues should also be submitted at this time. In addition to informing the Legislative Program, member responses will provide the Legislative Committee and staff with the local government context necessary to review legislation and engage lawmakers as highlighted issues emerge during the year.

Completed forms should be submitted to NWMC Policy Analyst Chris Staron, [cstaron@nwmc-cog.org](mailto:cstaron@nwmc-cog.org), by Wednesday, September 14. *Staff contacts: Chris Staron, Larry Bury, Mark Fowler*

## ***Register Today for the Fall NWMC Surplus Vehicle & Equipment Auction***

The last live NWMC Surplus Vehicle & Equipment Auction of 2022 will be held on Tuesday, October 18 at noon at America's Auto Auction in Crestwood. America's AA offers a wide variety of convenient services to prep your vehicles and garner the highest possible price, and as previously noted, prices for used cars are up 40% year-to-year due to chip shortages and high demand.

Please note that vehicles and equipment can be listed for disposal right up to the morning of auction day. Sell them now before winter and the dreaded lot rot sets in. Please keep in mind that a portion of the proceeds help support the operations of the organization. In addition, America's Auto Auction hosts online sales on par with other government surplus Internet auctions. For additional information, please contact staff or Berry Ellis, [berry.ellis@americasautoauction.com](mailto:berry.ellis@americasautoauction.com) or 312-371-5993. *Staff contact: Ellen Dayan*

## ***ITEP Open for Applications, One Remaining Webinar***

The Illinois Department of Transportation (IDOT) is accepting applications for the Illinois Transportation Enhancement Program (ITEP). This year, the ITEP 2022 grant cycle will provide \$125 million in state and federal funding for walking, biking, and trail projects around the state. Applications are due September 30. Active Transportation Alliance and Illinois Public Health Institute have worked in partnership with IDOT to host the following webinar series this summer to help communities apply for funding—recordings are available for past webinars:

- Wednesday, July 20 – [Recording](#)

*Content:* ITEP basics, eligibility criteria, what's new, and best practices

- Wednesday, August 24 – [Recording](#)

*Content:* Scoring, application walk through, Q&A with IDOT staff

- Wednesday, September 14, 9:30 a.m. to 11:00 a.m. [Register here](#)

Content: Q&A with IDOT staff

For more information, please visit the [Active Transportation Alliance's Website](#) or contact Maggie Czerwinski, [maggie@activetrans.org](mailto:maggie@activetrans.org). Staff contacts: Kendra Johnson, Eric Czarnota

### ***IDOT Now Allows Electronic Signatures on Select Forms***

The Illinois Department of Transportation (IDOT) recently released a circular letter noting that some Bureau of Local Roads (BLR) forms will now allow electronic signatures. So far twenty-three (23) forms have been converted for electronic signatures with the goal of converting all forms to allow for electronic signatures. Users should consult the [IDOT's website](#) to access the latest version of forms each time a new form is being completed. If you have any questions, please contact Greg Lupton, Local Project Implementation Engineer, [Greg.Lupton@illinois.gov](mailto:Greg.Lupton@illinois.gov) or 217-785-1670. Staff contacts: Kendra Johnson, Eric Czarnota

### ***CMAP Announces New Community Alliance for Regional Equity Program***

The Chicago Metropolitan Agency for Planning (CMAP) is seeking community based organizations to apply for their new Community Alliance for Regional Equity Program. The initiative seeks to improve the investment process to better serve people traditionally excluded from transportation planning. The program will recruit up to 12 community based organizations and pay \$10,000 for one year of their time and expertise.

Applications are due by Monday, September 19. CMAP is also requesting help from communities to spread the word and connect interested organizations with the program and application resources using their [social media toolkit](#). For more information, please visit the [Community Alliance for Regional Equity Webpage](#) or contact [CommunityAlliance@cmapp.illinois.gov](mailto:CommunityAlliance@cmapp.illinois.gov). Staff contacts: Kendra Johnson, Eric Czarnota

### ***Reminder: MWRD Accepting Applications for Green Infrastructure Projects***

The Metropolitan Water Reclamation District of Greater Chicago (MWRD) is accepting applications for their Green Infrastructure (GI) Partnership Opportunity program, which supports local implementation of GI projects. Eligible projects should be designed to manage stormwater using GI and to maximize collection of off-site stormwater runoff and infiltration within the installation. Applicants must be a municipality, township, county agency, park district, school district or other local government organization within [MWRD's corporate boundaries](#) able to enter into an intergovernmental agreement with MWRD. Applicants must also agree to maintain and operate the completed project for the service life of the installation. Applications should be submitted online by Monday, September 5. To learn more and apply, please visit [MWRD's website](#) or contact Holly Sauter, [SauterH@mwrdd.org](mailto:SauterH@mwrdd.org). Staff contact: Kendra Johnson

### ***Meetings and Events***

NWMC Executive Board will meet on Wednesday, September 7 at 8:30 a.m. via teleconference.

NWMC Finance Committee will meet on Wednesday, September 14 at noon via teleconference.

NWMC Board of Directors will meet on Wednesday, September 14 at 7:00 p.m. via teleconference.

### ***NWMC Staff***

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