



**AGENDA**  
**Animal Welfare Board**  
**Tuesday, July 12, 2022**  
**Virtual Meeting 6:00 PM**

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Page

**(I) CALL TO ORDER/DECLARATION OF A QUORUM: CHAIR BACHMANN**

**(II) APPROVAL OF MINUTES OF REGULAR MEETING MINUTES**

A. **Approval of the Minutes of the Regular Meeting of January 11, 2022** 3 - 4

Staff recommends approval of the minutes of the regular meeting of January 11, 2022.

**For Action**

[Draft Animal Welfare Board Minutes - January 11, 2022](#)

**(III) CITIZEN COMMENT**

**(IV) BUSINESS/DISCUSSION**

A. **Introducing/Welcoming Caitlin Schulien, Animal Warden**

B. **New Building Planning and Design Update - Shane Cary, City Architect**

**For Discussion**

C. **Shelter Animals Update and Upcoming Shelter Events and Fundraisers - Vicky Pasenko, EASA Executive Director**

**For Discussion**

D. **Current Animal Control Vehicle**

The current Animal Control Vehicle does not have a climate-controlled transport area. There is also a need for an additional transport for deceased animal pickups (smell, disease transmission) and to meet the need for animal safety/separation while being transported.

**For Discussion**

E. **Contract for deceased skunk/wildlife pick ups (including reports of sick/injured wildlife)**

**For Discussion**

F. **Discussion of City Pet License Proposal from Councilmember Reid**

**For Discussion**

G. **Proposal for limiting the number of pets in Evanston**

**For Discussion**

**(V) OTHER COMMUNICATIONS**

**(VI) ADJOURNMENT**

**Order & Agenda Items are subject to change.** Information about the Animal Welfare Board is available at: [www.cityofevanston.org/government/boards-commissions](http://www.cityofevanston.org/government/boards-commissions). Questions can be directed to Administrative Coordinator Janella Hardin, 847-866-5013.

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City of  
**Evanston™**  
**MINUTES**

**Animal Welfare Board**

**Tuesday, January 11, 2022 @ 5:00 PM**

Virtual Meeting

**COMMITTEE MEMBER  
PRESENT:**

Vicky Pasenko, Animal Organization Member, Kristi Bachmann, Chair,  
Anne Panek, Member, and Jennifer Grist, Member

**COMMITTEE MEMBER  
ABSENT:**

**STAFF PRESENT:**

Janella Hardin, Staff

**1. CALL TO ORDER/DECLARATION OF A QUORUM: KRISTI BACHMANN, CHAIR**

The meeting was called to order at 5:03pm.

**2. APPROVAL OF MEETING MINUTES**

**A. Approval of the Meeting Minutes of October 12, 2021**

Staff recommends approval of the Minutes of the October 12, 2021 Animal Welfare Board meeting.

**For Action**

Moved by Kristi Bachmann  
Seconded by Vicky Pasenko

**Ayes:** Vicky Pasenko, Kristi Bachmann, Anne Panek, and Jennifer Grist

**Carried 4-0 on a recorded vote**

**3. CITIZEN COMMENT**

**4. BUSINESS/DISCUSSION**

**A. Update on Animal Warden Position**

311/Service Desk Manager Sue Pontarelli updated the committee on the search process. Sue and Vicky Pasenko developed a job description for the position. Sue, Vicky, Acting Deputy Chief Russell and 311/Service Desk Assistant Manager Hopson will serve on a panel that will interview 5 candidates tomorrow. Sue hopes to have the position filled by mid-February.

Staff in the Public Works Agency are currently picking up deceased animals until an Animal Warden is hired and trained.

B. **Animal Shelter Building Update**

Shane Cary, City Architect presented a rendering of the proposed building and floorplan that includes a medical suite, multiple intake/triage areas, sallyport for animal transfers and storage, indoor/outdoor dog runs and a food pantry.

C. **Discussion of Limiting the Number of Cats Owned in Evanston**

This issue will be discussed with the Health and Human Services Department and the City Manager's Office, specifically Angelique Schnur and Kelley Gandurski.

5. **OTHER COMMUNICATIONS**

A. **Follow up on Fire/Hoarder Cats**

There are currently 25 "Ice Cream Cats" at the ice cream shop. They have been named after ice cream flavors and are doing well.

B. **General Animal Shelter Update**

The shelter has taken in 351 animals this past quarter.

6. **ADJOURNMENT**

A. The meeting was adjourned at 6:00pm.