



Public Works Agency  
 Traffic Operations  
 2100 Ridge Avenue  
 Evanston, Illinois 60201  
 Phone (847) 448-4311

**BANNER PERMIT APPLICATION**

**APPLICANT INFORMATION**

**GROUP:** \_\_\_\_\_  
**CONTACT PERSON:** \_\_\_\_\_  
**Address:** \_\_\_\_\_  
**Phone Number:** \_\_\_\_\_ **Fax:** \_\_\_\_\_  
**E-Mail:** \_\_\_\_\_

**Purpose of Banners:** \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

**Number of Banners:** \_\_\_\_\_ **Dates Requested From:** \_\_\_\_\_ **To:** \_\_\_\_\_  
 (60 day limit)

**Specify desired location of Banners:** \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

**FOR CITY USE ONLY**

\_\_\_\_\_  
*DATE APPLICATION RECEIVED*

\_\_\_\_\_  
*DATE APPLICATION APPROVED*

\_\_\_\_\_  
*APPROVED BY*

\_\_\_\_\_  
*PERMIT FEE*

\_\_\_\_\_  
*PAYMENT DATE*

*cash      check      credit*  
 \_\_\_\_\_  
*METHOD OF PAYMENT*

\_\_\_\_\_  
*RECEIPT NUMBER*  
*Internal Account No.*

**FEE SCHEDULE**

<b>INSTALLATION</b>	<b>BY CITY:</b>	<b>BY PRIVATE CONTRACTOR:</b>
On poles with brackets in place:	\$35.00 for first banner +\$12 ea additional banner	\$25.00 total
On poles without brackets:	\$45.00 for first banner +\$22 ea additional banner	N/A
Trips to repair banners:	\$35.00 ea. trip	N/A
Renewal fee:	\$25.00 each renewal period.	\$25.00 each renewal period.

I understand that permission is granted only for the purpose of allowing private banners to be placed on the City Right-Of-Way and that all responsibility for public liability, injury to persons, and/or damage to property is borne by the applicant, not the City of Evanston. This permit is revokable by the City with no notice to the applicant.

Signature of Applicant : \_\_\_\_\_ Date: \_\_\_\_\_