



## Memorandum

**Date:** June 24, 2022  
**To:** Mayor Biss and Members of the City Council  
**From:** Kelley Gandurski, Interim City Manager  
**Subject:** City Manager's Office Weekly Report for  
June 20 - June 24, 2022

### Staff Reports by Department

#### **City Manager's Office**

Weekly Bids Advertised  
Monthly Financial Report

#### **Community Development**

Weekly Zoning Report  
Weekly Inspection Report

#### **Health Department**

Weekly Food Establishment Application Report

#### **Law Department**

Weekly Liquor License Application Report

#### **Legislative Reading**

NWMC Weekly Briefing



**Standing Committees of the Council &  
Mayoral Appointed Boards, Commissions & Committees**

**Monday, June 27, 2022**

5:00pm: [Administration & Public Works Committee](#)

6:00pm: [Planning and Development Committee](#)

7:00pm: [City Council](#)

**Tuesday, June 28, 2022**

7:00 PM: [Redistricting Committee](#)

**Wednesday, June 29, 2022**

6:00 PM: [Economic Development](#)

**Thursday, June 30, 2022**

No BCC meetings scheduled

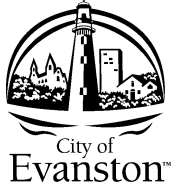
**Friday, July 1, 2022**

No BCC meetings scheduled

*Check the City's Calendar for updates: [City of Evanston • Calendar](#)*

*City of Evanston Committee Webpage:*

[City of Evanston • Boards, Commissions, and Committees](#)



# Memorandum

To: Kelley Gandurski, Interim City Manager

From: Hitesh Desai, CFO/ City Treasurer  
Tammi Nunez, Purchasing Manager

Subject: Bids/RFPs/RFQs Advertised during the Week of June 20, 2022

Date: June 24, 2022

The following is a list of projects that have been advertised and the anticipated date each will be presented to Council or Library Board.

## Bids/RFPs/RFQs sent during the Week of June 20, 2022

Bid/RFP/RFQ Number/Name	Requesting Dept.	Description of Project	Budgeted Amount	Bid/RFP/RFQ Opening Date	Anticipated Council/ Library Board Date
Bid 22-48 2022 Rock Salt Purchase	Public Works	Work on this project includes the purchase of rock salt to be used for snow and ice control of City roadways and public right-of-ways.	\$625,000	7/26	8/8
Bid 22-49 Tennis Court Resurfacing Project	Public Works	Work on this project shall consist of furnishing all labor, machinery, tools, materials, and equipment necessary to reconstruct 15 all-weather tennis and basketball courts within the City of Evanston. Project locations are James Park, Robert Crown Center, Burnham Shores, and Bent Park. Bidders must be prequalified by the Illinois Department of Transportation (IDOT) and present an IDOT	\$500,000	7/26	8/8

		issued "Certificate of Eligibility" with the bid proposal.			
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# Memorandum

To: Kelley A. Gandurski, Interim City Manager

From: Hitesh Desai, CFO/City Treasurer

Subject: May 2022 Monthly Financial Report

Date: June 24, 2022

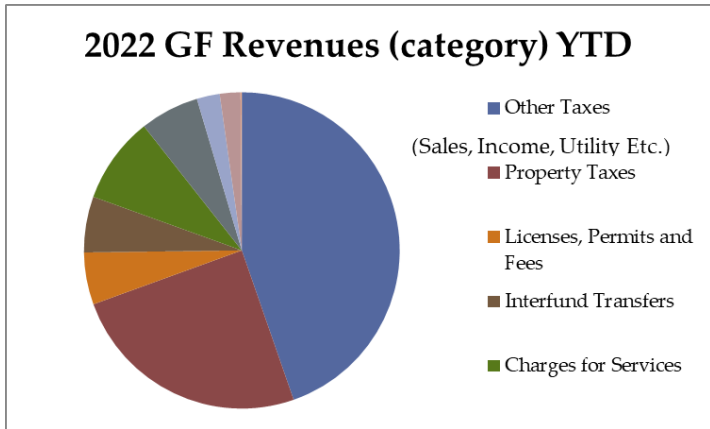
Please find attached the unaudited financial statements as of May 31, 2022. A summary by fund for revenues, expenditures, fund and cash balances is as follows:

**City of Evanston**  
**Cash & Investment Summary by Fund**  
**May 31, 2022**

Fund #	Fund	Revenue	Expense	Net	Fund Balance	Cash Balance
100	General	64,020,492	48,530,056	<b>15,490,437</b>	46,665,949	42,593,861
170	American Rescue Plan	18,671	3,406,577	<b>(3,387,906)</b>	(3,361,362)	13,425,465
175	General Assistance	751,445	423,220	<b>328,224</b>	938,670	938,542
176	Human Services	1,672,444	744,573	<b>927,872</b>	2,959,995	2,959,806
177	Reparations	3,381	62,353	<b>(58,972)</b>	446,742	446,742
178	Sustainability	117,969	-	<b>117,969</b>	117,969	117,969
180	Good Neighbor	840	31,025	<b>(30,184)</b>	871,979	871,979
185	Library	4,245,215	3,096,975	<b>1,148,240</b>	4,597,433	4,533,702
186	Library Debt Service	253,313	-	<b>253,313</b>	254,457	254,457
187	Library Capital Improvement FD	-	104,032	<b>(104,032)</b>	774,094	774,094
200	MFT	2,028,454	830,147	<b>1,198,307</b>	6,279,131	6,002,142
205	E911	600,739	564,121	<b>36,618</b>	1,571,105	1,205,517
210	Special Service Area (SSA) #9	317,682	317,540	<b>142</b>	(206,608)	(206,608)
215	CDBG	110,268	275,356	<b>(165,087)</b>	(104,264)	(104,264)
220	CDBG Loan	65,114	-	<b>65,114</b>	376,045	376,045
235	Neighborhood Improvement	21	4	<b>16</b>	22,159	22,159
240	Home	232,684	264,631	<b>(31,947)</b>	(6,211)	(6,211)
250	Affordable Housing	240,888	284,897	<b>(44,009)</b>	2,428,935	2,576,801
320	Debt Service	8,826,543	16,505	<b>8,810,039</b>	10,120,985	10,120,985
330	Howard Ridge	700,519	167,574	<b>532,945</b>	3,206,510	3,360,526
335	West Evanston	966,885	34,673	<b>932,212</b>	4,517,054	4,517,054
340	Dempster-Dodge-TIF	155,980	71,623	<b>84,356</b>	409,361	409,361
345	Chicago Main-TIF	634,026	135,690	<b>498,336</b>	1,449,864	1,449,864
350	Special Service Area (SSA) #6	122,512	-	<b>122,512</b>	124,291	124,291
355	Special Service Area (SSA) #7	81,850	77,075	<b>4,775</b>	13,490	13,490
360	Special Service Area (SSA) #8	32,204	30,517	<b>1,687</b>	4,905	4,905
415	Capital Improvements	596,879	1,048,409	<b>(451,530)</b>	11,154,007	11,283,166
416	Crown Construction	608,329	395,030	<b>213,299</b>	5,943,117	5,943,117
417	Crown Community CTR Maintenance	72,917	34,951	<b>37,966</b>	387,962	387,962
420	Special Assessment	64,632	205,189	<b>(140,557)</b>	1,993,038	1,993,038
505	Parking	4,356,417	3,965,096	<b>391,321</b>	(2,410,542)	849,964
510-513	Water	9,239,236	10,031,477	<b>(792,241)</b>	18,540,994	10,638,915
515	Sewer	3,607,659	2,902,577	<b>705,081</b>	10,738,851	4,658,936
520	Solid Waste	2,734,152	2,240,569	<b>493,583</b>	951,593	663
600	Fleet	1,302,053	1,318,952	<b>(16,899)</b>	701,755	(660,480)
601	Equipment Replacement	1,600,473	1,392,195	<b>208,278</b>	416,839	224,593
605	Insurance	8,361,450	8,435,118	<b>(73,668)</b>	(4,572,830)	(1,318,098)

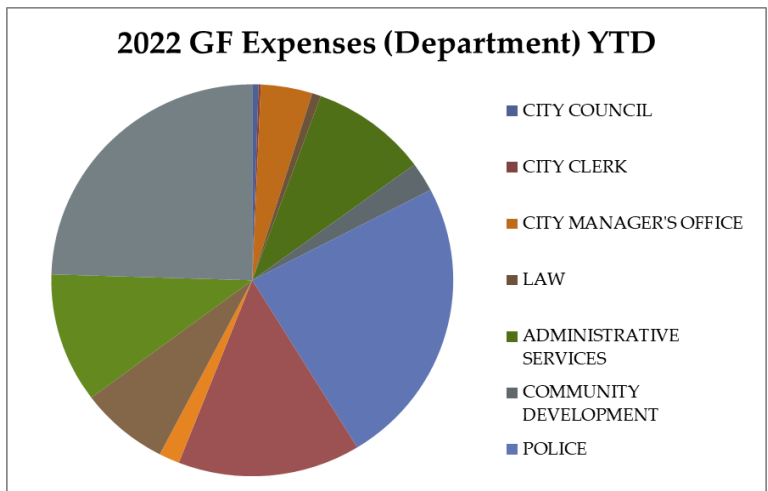
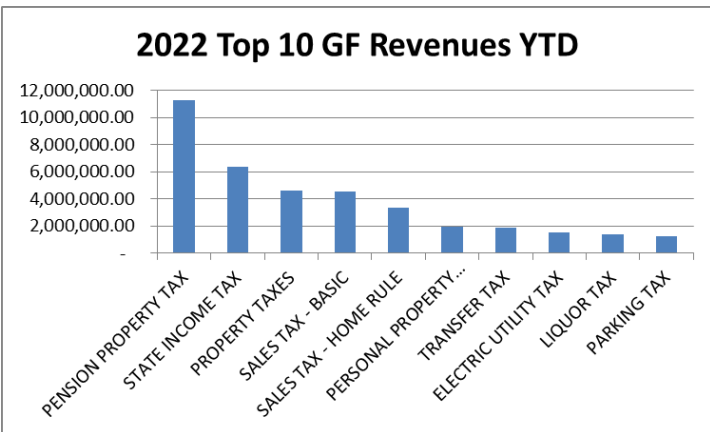
**Please note that the attached supporting documents have been updated to show further fund and department analysis.**

Included above are ending fund and cash balances as of May 31, 2022. Cash balance represents liquid cash and/or invested assets which can be used (or easily sold) to support and fund current operations. Fund balance includes illiquid assets or future cash receipts or disbursements such as receivables (including property tax) due to the City and accounts payable/accrued expenses. All fund balances are unaudited.



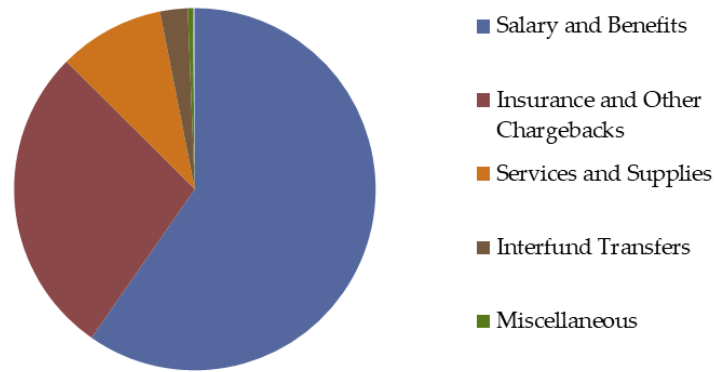
### General Fund

The unaudited financial statements show the General Fund as of May 31, 2022 with a fund balance of \$46,665,949 and cash balance of \$42,593,861. The attached financials show General Fund revenues at 54% of budget and expenses at 41% of budget. The General Fund revenues are higher mainly because of property tax revenues collected. Additionally, taxes collected such as Sales and Income, are higher due to inflation.



EXPENSES	2021 Actual	Budget	%	2022 Actual	Budget	%
LEGISLATIVE	795			-		
CITY COUNCIL	206,989	556,165.60	37%	242,656	579,384.00	42%
CITY CLERK	72,446	178,794.66	41%	89,984	343,573.00	26%
CITY MANAGER'S OFFICE	2,386,490	6,004,834.63	40%	2,013,562	6,232,882.39	32%
LAW	197,333	576,892.00	34%	345,085	970,341.14	36%
ADMINISTRATIVE SERVICES	3,972,678	10,360,246.39	38%	4,561,688	11,449,182.64	40%
COMMUNITY DEVELOPMENT	1,351,522	3,073,829.11	44%	1,179,867	4,488,316.71	26%
POLICE	18,146,807	39,734,285.59	46%	11,588,388	29,280,597.55	40%
FIRE MGMT & SUPPORT	12,404,419	26,006,574.05	48%	7,133,289	16,823,271.83	42%
HEALTH	800,864	1,556,419.50	51%	804,957	1,453,836.00	55%
PARKS AND RECREATION	3,581,308	11,329,360.87	32%	3,477,871	12,101,740.47	29%
PUBLIC WORKS AGENCY	5,052,296	11,642,790.99	43%	5,192,919	13,444,799.45	39%
NON-DEPARTMENTAL	-	-		11,899,791	20,723,062.00	57%
Expenses Total	48,173,946	111,020,193	43%	48,530,056	117,890,987	41%

## 2022 GF Expenses (category) YTD



Expenses	2021 Actual YTD	2021 Budget	% of Budget	2022 Actual YTD	2022 Budget	% of Budget
Salary and Benefits	29,637,018	68,210,034	43%	28,967,288	74,503,722	39%
Insurance and Other Chargebacks	13,543,851	25,368,239	53%	13,467,657	24,383,062	55%
Services and Supplies	3,497,409	13,313,796	26%	4,591,290	15,131,213	30%
Interfund Transfers	1,268,740	3,045,000	42%	1,199,218	2,595,000	46%
Miscellaneous	160,048	579,625	28%	220,134	590,390	37%
Community Sponsored Organizations	39,590	-		-	69,600	0%
Capital Outlay	25,566	320,000	8%	84,468	434,500	19%
Contingencies	1,723	183,500	1%	-	183,500	0%
<b>Expenses Total</b>	<b>48,173,946</b>	<b>111,020,193</b>	<b>43%</b>	<b>48,530,056</b>	<b>117,890,987</b>	<b>41%</b>

Staff continues to monitor Police and Fire overtime expenses. Through May, Police had spent 34% of budget for overtime, and Fire had spent 44% of the annual budget.

Overtime Expenses	2021 Actual	2022 Budget	2022 YTD	% Budget
Police	\$1,550,896	\$ 1,509,073	\$511,853	34%
Fire	\$1,359,388	\$ 959,956	\$420,981	44%

### Enterprise Funds

Parking fund revenues through May 31, 2022, are at 37% of budget and expenses are at 34%. As the economy continues to improve in post-pandemic time, we expect Parking revenues to increase.

Through May 31, 2022, overall Water Fund appears low on revenue and expenses. Water Fund operating revenues and expenses are in line with the budget, but capital projects funded with IEPA

loan/debt will take place later in the year. These projects are budgeted in Other Revenue and expenses in Capital Outlay.

Through May 31, 2022, the Sewer Fund also appears low on expenses mainly due to the capital projects and debt service payments occurring later in the year.

Through May 31, 2022, the Solid Waste Fund has a fund balance of \$951,593 and a cash balance of \$663.

### **Other Funds**

Through May 31, 2022, the SSA #9 Fund is showing a negative fund and cash balance of \$206,608.

Through May 31, 2022, the Capital Improvements Fund is showing a fund balance of \$11,154,007 and a cash balance of \$11,283,166. The fund continues to spend down Series 2021 and Series 2020 bond proceeds.

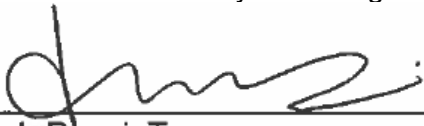
Through May 31, 2022, the Crown Construction fund is showing fund and cash balance of \$5,943,117. The fund continues to spend down balances from bond proceeds and gifts from the Friends of Robert Crown.

Through May 31, 2022, the Insurance Fund is showing a negative fund balance of \$4,572,830 and a negative cash balance of \$1,318,098. Fund balance is significantly lower than cash balance due to accrued liabilities for pending litigations.

If there are any questions on the attached report, please contact me by phone at (847) 448-8082 or by email: [hdesai@cityofevanston.org](mailto:hdesai@cityofevanston.org). Detailed fund summary reports can be found at: <http://www.cityofevanston.org/city-budget/financial-reports/>.

### **CERTIFICATION OF ATTACHED FINANCIAL REPORTS**

As required per Illinois Statute 65 ILCS 5/3.1-35-45 I, Hitesh Desai, Treasurer of the City of Evanston, hereby affirm that I have reviewed the May 31, 2022 year-to-date financial information and reports which to the best of my knowledge appear accurate and complete.



Hitesh Desai, Treasurer



Funds	2021 Actual YTD	2021 Budget	% of Budget	2022 Actual YTD	2022 Budget	% of Budget
<b>100 GENERAL FUND</b>						
Revenue						
Other Taxes	21,933,051	48,775,000	45%	28,596,655	51,925,000	55%
Property Taxes	16,239,155	28,298,539	57%	15,877,224	28,774,164	55%
Licenses, Permits and Fees	4,379,730	8,085,550	54%	3,407,916	8,085,550	42%
Interfund Transfers	4,067,947	9,149,103	44%	3,656,544	8,775,706	42%
Charges for Services	4,000,843	9,357,875	43%	5,674,891	8,491,325	67%
Intergovernmental Revenue	1,630,415	1,584,942	103%	3,864,399	5,961,342	65%
Fines and Forfeitures	1,044,993	4,123,500	25%	1,507,083	3,723,500	40%
Other Revenue	380,197	1,593,100	24%	1,357,237	2,118,100	64%
Interest Income	13,483	55,000	25%	78,542	55,000	143%
Revenue Total	53,689,814	111,022,609	48%	64,020,492	117,909,687	54%
Expenses						
LEGISLATIVE	795	-	-	-	-	-
CITY COUNCIL	206,989	556,165.60	37%	242,656	579,384.00	42%
CITY CLERK	72,446	178,794.66	41%	89,984	343,573.00	26%
CITY MANAGER'S OFFICE	2,386,490	6,004,834.63	40%	2,013,562	6,232,882.39	32%
LAW	197,333	576,892.00	34%	345,085	970,341.14	36%
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COMMUNITY DEVELOPMENT	1,351,522	3,073,829.11	44%	1,179,867	4,488,316.71	26%
POLICE	18,146,807	39,734,285.59	46%	11,588,388	29,280,597.55	40%
FIRE MGMT & SUPPORT	12,404,419	26,006,574.05	48%	7,133,289	16,823,271.83	42%
HEALTH	800,864	1,556,419.50	51%	804,957	1,453,836.00	55%
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PUBLIC WORKS AGENCY	5,052,296	11,642,790.99	43%	5,192,919	13,444,799.45	39%
NON-DEPARTMENTAL	-	-	-	11,899,791	20,723,062.00	57%
Expenses Total	48,173,946	111,020,193	43%	48,530,056	117,890,987	41%
<b>170 AMERICAN RESCUE PLAN</b>						
Revenue						
Intergovernmental Revenue	21,586,827	-	-	-	21,586,827	0%
Interest Income	3,980	-	-	18,671	-	-
Revenue Total	21,590,807	-	-	18,671	21,586,827	0%
Expenses						
Services and Supplies	-	-	-	-	-	-
Miscellaneous	-	-	-	3,244	22,250,000	0%

Funds	2021 Actual YTD	2021 Budget	% of Budget	2022 Actual YTD	2022 Budget	% of Budget
Capital Outlay				7,500	-	
Interfund Transfers				3,395,833	8,150,000	42%
Expenses Total				3,406,577	30,400,000	11%
<b>175 GENERAL ASSISTANCE FUND</b>						
Revenue						
Property Taxes	599,985	1,300,000	46%	724,404	1,300,000	56%
Other Revenue	2,585	27,500	9%	25,713	27,500	94%
Interest Income	628	1,000	63%	1,328	1,000	133%
Revenue Total	603,198	1,328,500	45%	751,445	1,328,500	57%
Expenses						
Services and Supplies	269,407	865,982	31%	226,396	864,482	26%
Salary and Benefits	208,938	452,062	46%	196,824	469,871	42%
Miscellaneous	-	7,000	0%	-	7,000	0%
Expenses Total	478,345	1,325,044	36%	423,220	1,341,353	32%
<b>176 HUMAN SERVICES FUND</b>						
Revenue						
Property Taxes	1,530,000	3,110,000	49%	1,550,000	3,110,000	50%
Interfund Transfers	187,500	450,000	42%			
Intergovernmental Revenue	57,165	125,000	46%	120,472	194,000	62%
Other Revenue	2,740	2,000	137%	-	2,000	0%
Interest Income	571	-		1,972	-	
Revenue Total	1,777,976	3,687,000	48%	1,672,444	3,306,000	51%
Expenses						
Salary and Benefits	615,029	1,697,148	36%	587,252	1,705,820	34%
Miscellaneous	91,640	465,000	20%	52,197	258,000	20%
Community Sponsored Organizations	47,590	143,333	33%	53,400	143,333	37%
Services and Supplies	8,647	1,340,243	1%	51,724	1,761,183	3%
Insurance and Other Chargebacks	7,701	-				
Expenses Total	770,607	3,645,724	21%	744,573	3,868,336	19%
<b>177 REPARATIONS FUND</b>						
Revenue						
Other Revenue	24,424	-		3,025	-	
Interest Income	95	-		356	-	
Other Taxes	-	400,000	0%	-	400,000	0%
Revenue Total	24,519	400,000	6%	3,381	400,000	1%

Funds	2021 Actual YTD	2021 Budget	% of Budget	2022 Actual YTD	2022 Budget	% of Budget
Expenses						
Services and Supplies	20	-		931	-	
Miscellaneous	-	400,000	0%	61,422	400,000	15%
Expenses Total	20	400,000	0%	62,353	400,000	16%
<b>178 SUSTAINABILITY FUND</b>						
Revenue						
Interfund Transfers				117,969	-	
Revenue Total				117,969	-	
<b>180 GOOD NEIGHBOR FUND</b>						
Revenue						
Other Revenue	1,000,000	1,000,000	100%			
Interest Income	405	-		840	-	
Revenue Total	1,000,405	1,000,000	100%	840	-	
Expenses						
Interfund Transfers	414,152	380,000	109%	-	-	
Miscellaneous	11,113	620,000	2%	30,000	1,000,000	3%
Services and Supplies	247	-		175	-	
Capital Outlay				850	-	
Expenses Total	425,512	1,000,000	43%	31,025	1,000,000	3%
<b>185 LIBRARY FUND</b>						
Revenue						
Property Taxes	3,959,723	7,252,000	55%	4,007,676	7,252,000	55%
Interfund Transfers	250,000	209,000	120%	-	217,911	0%
Intergovernmental Revenue	117,033	238,000	49%	23,130	472,866	5%
Other Revenue	114,895	400,000	29%	125,604	410,000	31%
Library Revenue	49,049	227,224	22%	82,380	174,800	47%
Interest Income	4,842	15,000	32%	6,243	15,000	42%
Fines and Forfeitures	4,478	-				
Charges for Services	93	-		182	-	
Licenses, Permits and Fees				-	115,767	0%
Revenue Total	4,500,112	8,341,224	54%	4,245,215	8,658,344	49%
Expenses						
Salary and Benefits	2,424,157	5,910,018	41%	2,151,603	6,132,692	35%
Services and Supplies	673,674	2,052,000	33%	723,359	2,136,767	34%
Interfund Transfers	150,505	361,226	42%	158,189	379,653	42%

<b>Funds</b>	<b>2021 Actual YTD</b>	<b>2021 Budget</b>	<b>% of Budget</b>	<b>2022 Actual YTD</b>	<b>2022 Budget</b>	<b>% of Budget</b>
Capital Outlay	-	8,500	0%	-	8,500	0%
Miscellaneous				63,824	-	
Expenses Total	3,248,336	8,331,744	39%	3,096,975	8,657,612	36%
<b>186 LIBRARY DEBT SERVICE FUND</b>						
Revenue						
Property Taxes	200,000	482,243	41%	253,313	506,625	50%
Revenue Total	200,000	482,243	41%	253,313	506,625	50%
Expenses						
Debt Service	-	482,243	0%	-	506,625	0%
Expenses Total	-	482,243	0%	-	506,625	0%
<b>187 LIBRARY CAPITAL IMPROVEMENT FD</b>						
Revenue						
Other Revenue	-	449,000	0%	-	480,000	0%
Revenue Total	-	449,000	0%	-	480,000	0%
Expenses						
Capital Outlay	281,327	449,000	63%	104,032	680,000	15%
Expenses Total	281,327	449,000	63%	104,032	680,000	15%
<b>200 MOTOR FUEL TAX FUND</b>						
Revenue						
Intergovernmental Revenue	1,940,764	3,656,700	53%	2,021,342	3,656,700	55%
Interest Income	2,462	12,000	21%	7,112	12,000	59%
Revenue Total	1,943,226	3,668,700	53%	2,028,454	3,668,700	55%
Expenses						
Interfund Transfers	435,410	1,044,987	42%	435,411	1,044,987	42%
Services and Supplies	368,806	1,038,000	36%	361,176	1,038,000	35%
Capital Outlay	28,955	2,284,000	1%	33,560	3,261,000	1%
Expenses Total	833,171	4,366,987	19%	830,147	5,343,987	16%
<b>205 EMERGENCY TELEPHONE (E911) FUND</b>						
Revenue						
Other Taxes	590,026	1,321,600	45%	599,867	1,400,000	43%
Interest Income	388	7,000	6%	872	7,000	12%
Other Revenue	266	-				
Revenue Total	590,680	1,328,600	44%	600,739	1,407,000	43%
Expenses						
Salary and Benefits	232,852	742,978	31%	323,530	768,616	42%

<b>Funds</b>	<b>2021 Actual YTD</b>	<b>2021 Budget</b>	<b>% of Budget</b>	<b>2022 Actual YTD</b>	<b>2022 Budget</b>	<b>% of Budget</b>
Services and Supplies	70,097	374,000	19%	160,306	393,700	41%
Interfund Transfers	37,500	90,000	42%	37,500	90,000	42%
Insurance and Other Chargebacks	7,595	18,230	42%	7,596	18,230	42%
Capital Outlay	1,950	299,163	1%	35,188	450,000	8%
Expenses Total	349,994	1,524,371	23%	564,121	1,720,546	33%
<b>210 SPECIAL SERVICE AREA (SSA) #9</b>						
Revenue						
Property Taxes	298,855	592,665	50%	317,607	595,000	53%
Interest Income	3	-		75	-	
Revenue Total	298,858	592,665	50%	317,682	595,000	53%
Expenses						
Services and Supplies	187,607	575,000	33%	317,540	575,000	55%
Expenses Total	187,607	575,000	33%	317,540	575,000	55%
<b>215 CDBG FUND</b>						
Revenue						
Intergovernmental Revenue	73,517	2,758,514	3%	110,178	3,684,820	3%
Interest Income				90	-	
Revenue Total	73,517	2,758,514	3%	110,268	3,684,820	3%
Expenses						
Salary and Benefits	151,441	319,997	47%	156,222	589,422	27%
Insurance and Other Chargebacks	138,009	150,000	92%			
Community Sponsored Organizations	96,451	80,000	121%	110,136	75,000	147%
Capital Outlay	95,150	-				
Miscellaneous	7,114	1,700,000	0%	3,724	2,515,000	0%
Services and Supplies	3,840	506,200	1%	5,274	506,200	1%
Expenses Total	492,006	2,756,197	18%	275,356	3,685,622	7%
<b>220 CDBG LOAN FUND</b>						
Revenue						
Other Revenue	52,761	110,000	48%	64,653	100,000	65%
Interest Income	430	-		461	-	
Revenue Total	53,191	110,000	48%	65,114	100,000	65%
Expenses						
Miscellaneous	9	-				
Services and Supplies	-	175,000	0%	-	175,000	0%
Expenses Total	9	175,000	0%	-	175,000	0%

<b>Funds</b>	<b>2021 Actual YTD</b>	<b>2021 Budget</b>	<b>% of Budget</b>	<b>2022 Actual YTD</b>	<b>2022 Budget</b>	<b>% of Budget</b>
<b>225 ECONOMIC DEVELOPMENT FUND</b>						
Expenses						
Services and Supplies				-	-	
Expenses Total				-	-	
<b>235 NEIGHBORHOOD IMPROVEMENT</b>						
Revenue						
Interest Income	12	-		21	-	
Revenue Total	12	-		21	-	
Expenses						
Services and Supplies	6	-		4	-	
Expenses Total	6	-		4	-	
<b>240 HOME FUND</b>						
Revenue						
Intergovernmental Revenue	150,692	540,453	28%	214,228	540,453	40%
Other Revenue	15,448	25,000	62%	18,345	25,000	73%
Interest Income	29	150	19%	111	150	74%
Revenue Total	166,168	565,603	29%	232,684	565,603	41%
Expenses						
Services and Supplies	177,345	500,565	35%	238,035	500,565	48%
Salary and Benefits	28,375	63,876	44%	26,595	70,681	38%
Miscellaneous	-	500	0%	-	500	0%
Insurance and Other Chargebacks	(431)	-				
Expenses Total	205,289	564,941	36%	264,631	571,746	46%
<b>250 AFFORDABLE HOUSING FUND</b>						
Revenue						
Intergovernmental Revenue	108,974	658,000	17%	174,092	658,000	26%
Other Revenue	64,167	175,600	37%	65,000	140,600	46%
Interest Income	3,960	5,700	69%	1,797	5,700	32%
Other Taxes	-	75,000	0%	-	75,000	0%
Revenue Total	177,101	914,300	19%	240,888	879,300	27%
Expenses						
Services and Supplies	297,882	2,031,050	15%	32,950	2,065,050	2%
Community Sponsored Organizations	162,013	166,000	98%	169,810	166,000	102%
Salary and Benefits	75,772	202,684	37%	75,049	180,075	42%
Miscellaneous	11,349	102,510	11%	2,991	67,500	4%

<b>Funds</b>	<b>2021 Actual YTD</b>	<b>2021 Budget</b>	<b>% of Budget</b>	<b>2022 Actual YTD</b>	<b>2022 Budget</b>	<b>% of Budget</b>
Capital Outlay	3,000	10,000	30%	-	10,000	0%
Insurance and Other Chargebacks	(27,309)	17,000	-161%	4,097	17,000	24%
Expenses Total	522,707	2,529,244	21%	284,897	2,505,625	11%
<b>320 DEBT SERVICE FUND</b>						
Revenue						
Property Taxes	7,049,442	13,936,263	51%	7,875,650	13,436,256	59%
Interfund Transfers	498,925	1,197,401	42%	944,600	2,267,041	42%
Interest Income	3,236	1,500	216%	6,293	1,500	420%
Other Revenue	(1,135)	-		-	-	
Revenue Total	7,550,467	15,135,164	50%	8,826,543	15,704,797	56%
Expenses						
Services and Supplies	10	-				
Debt Service	-	15,133,666	0%	-	15,690,075	0%
Miscellaneous				16,505	-	
Expenses Total	10	15,133,666	0%	16,505	15,690,075	0%
<b>330 HOWARD-RIDGE TIF FUND</b>						
Revenue						
Property Taxes	670,975	968,000	69%	675,975	1,100,000	61%
Interest Income	2,549	400	637%	2,623	400	656%
Other Revenue	447	5,366	8%	21,921	5,366	409%
Revenue Total	673,971	973,766	69%	700,519	1,105,766	63%
Expenses						
Services and Supplies	149,995	335,000	45%	1,694	265,000	1%
Interfund Transfers	90,880	218,113	42%	165,880	398,113	42%
Capital Outlay	(9,750)	500,000	-2%	-	785,000	0%
Expenses Total	231,125	1,053,113	22%	167,574	1,448,113	12%
<b>335 WEST EVANSTON TIF FUND</b>						
Revenue						
Property Taxes	869,944	1,237,000	70%	963,720	1,450,000	66%
Other Revenue	171,504	11,000	1559%	-	11,000	0%
Interest Income	1,859	4,000	46%	3,164	4,000	79%
Revenue Total	1,043,307	1,252,000	83%	966,885	1,465,000	66%
Expenses						
Interfund Transfers	31,250	75,000	42%	31,250	75,000	42%
Services and Supplies	434	5,000	9%	3,406	5,000	68%

Funds	2021 Actual YTD	2021 Budget	% of Budget	2022 Actual YTD	2022 Budget	% of Budget
Capital Outlay	-	500,000	0%	17	1,765,000	0%
Miscellaneous	-	200,000	0%	-	200,000	0%
Expenses Total	31,684	780,000	4%	34,673	2,045,000	2%
<b>340 DEMPSTER-DODGE TIF FUND</b>						
Revenue						
Property Taxes	93,669	147,000	64%	155,622	160,000	97%
Interest Income	197	-		358	-	
Revenue Total	93,866	147,000	64%	155,980	160,000	97%
Expenses						
Interfund Transfers	70,385	168,923	42%	71,597	171,833	42%
Services and Supplies	333	2,000	17%	26	2,000	1%
Expenses Total	70,718	170,923	41%	71,623	173,833	41%
<b>345 CHICAGO-MAIN TIF</b>						
Revenue						
Property Taxes	460,178	879,000	52%	632,880	1,000,000	63%
Interest Income	1,208	-		1,146	-	
Other Revenue	-	1,130,000	0%			
Revenue Total	461,387	2,009,000	23%	634,026	1,000,000	63%
Expenses						
Capital Outlay	116,567	1,130,000	10%	25,341	1,090,000	2%
Interfund Transfers	109,520	262,843	42%	110,318	264,763	42%
Services and Supplies	341	5,000	7%	30	5,000	1%
Miscellaneous				-	250,000	0%
Expenses Total	226,428	1,397,843	16%	135,690	1,609,763	8%
<b>350 SPECIAL SERVICE AREA (SSA) #6</b>						
Revenue						
Property Taxes	5,264	221,000	2%	122,429	221,000	55%
Interest Income	5	500	1%	83	-	
Revenue Total	5,269	221,500	2%	122,512	221,000	55%
Expenses						
Services and Supplies	0	221,500	0%	-	221,000	0%
Expenses Total	0	221,500	0%	-	221,000	0%
<b>355 SPECIAL SERVICE AREA (SSA) #7</b>						
Revenue						
Property Taxes	76,800	154,800	50%	81,741	142,000	58%



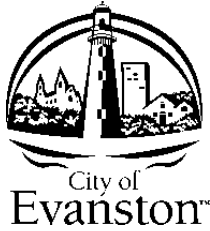
<b>Funds</b>	<b>2021 Actual YTD</b>	<b>2021 Budget</b>	<b>% of Budget</b>	<b>2022 Actual YTD</b>	<b>2022 Budget</b>	<b>% of Budget</b>
Interest Income	55	-		109	-	
Revenue Total	76,855	154,800	50%	81,850	142,000	58%
Expenses						
Services and Supplies	16,625	115,000	14%	77,075	140,000	55%
Expenses Total	16,625	115,000	14%	77,075	140,000	55%
<b>360 SPECIAL SERVICE AREA (SSA) #8</b>						
Revenue						
Property Taxes	31,525	60,200	52%	32,204	60,200	53%
Interest Income	1	-		0	-	
Revenue Total	31,525	60,200	52%	32,204	60,200	53%
Expenses						
Services and Supplies	74,228	60,200	123%	30,517	60,200	51%
Expenses Total	74,228	60,200	123%	30,517	60,200	51%
<b>415 CAPITAL IMPROVEMENTS FUND</b>						
Revenue						
Intergovernmental Revenue	329,333	-				
Interest Income	6,815	-		14,188	-	
Charges for Services				9,837	-	
Other Revenue	(726)	7,645,000	0%	572,853	12,253,000	5%
Revenue Total	335,423	7,645,000	4%	596,879	12,253,000	5%
Expenses						
Capital Outlay	905,602	9,705,000	9%	572,556	16,455,000	3%
Services and Supplies	363,584	-		427,494	-	
Salary and Benefits	300,050	696,766	43%	-	-	
Miscellaneous				48,358	-	
Expenses Total	1,569,236	10,401,766	15%	1,048,409	16,455,000	6%
<b>416 CROWN CONSTRUCTION FUND</b>						
Revenue						
Other Revenue	2,000,000	1,000,000	200%	600,000	1,000,000	60%
Intergovernmental Revenue	750,000	-				
Interest Income	4,617	-		8,329	-	
Revenue Total	2,754,617	1,000,000	275%	608,329	1,000,000	61%
Expenses						
Capital Outlay	59,127	1,000,000	6%	2,255	800,000	0%
Services and Supplies	6,294	-		17,775	-	

Funds	2021 Actual YTD	2021 Budget	% of Budget	2022 Actual YTD	2022 Budget	% of Budget
Interfund Transfers	-	637,500	0%	375,000	900,000	42%
Expenses Total	65,421	1,637,500	4%	395,030	1,700,000	23%
<b>417 CROWN COMMUNITY CTR MAINTENANCE</b>						
Revenue						
Interfund Transfers	72,915	175,000	42%	72,917	175,000	42%
Revenue Total	72,915	175,000	42%	72,917	175,000	42%
Expenses						
Capital Outlay				34,951	-	
Expenses Total				34,951	-	
<b>420 SPECIAL ASSESSMENT FUND</b>						
Revenue						
Other Taxes	49,929	125,000	40%	59,594	125,000	48%
Interest Income	2,613	30,000	9%	5,038	30,000	17%
Revenue Total	52,542	155,000	34%	64,632	155,000	42%
Expenses						
Interfund Transfers	203,885	489,314	42%	193,724	464,938	42%
Services and Supplies	25	-		25	-	
Capital Outlay	-	500,000	0%	11,440	650,000	2%
Expenses Total	203,910	989,314	21%	205,189	1,114,938	18%
<b>505 PARKING SYSTEM FUND</b>						
Revenue						
Charges for Services	2,447,030	10,133,725	24%	3,277,405	8,873,975	37%
Other Revenue	193,437	1,404,700	14%	114,006	486,700	23%
Interest Income	5,575	20,000	28%	6,597	20,000	33%
Licenses, Permits and Fees	150	-		75	-	
Intergovernmental Revenue				958,333	2,300,000	42%
Revenue Total	2,646,191	11,558,425	23%	4,356,417	11,680,675	37%
Expenses						
Services and Supplies	1,571,784	4,484,316	35%	1,601,440	4,550,316	35%
Interfund Transfers	1,305,160	3,132,390	42%	1,305,163	3,132,390	42%
Salary and Benefits	653,799	1,435,962	46%	583,407	1,637,273	36%
Insurance and Other Chargebacks	146,460	351,502	42%	146,459	351,502	42%
Capital Outlay	108,783	1,750,000	6%	322,264	2,025,000	16%
Debt Service	-	47,164	0%	-	72,900	0%
Miscellaneous	-	50,000	0%	6,363	50,000	13%

Funds	2021 Actual YTD	2021 Budget	% of Budget	2022 Actual YTD	2022 Budget	% of Budget
Expenses Total	3,785,986	11,251,334	34%	3,965,096	11,819,381	34%
<b>510 WATER FUND</b>						
Revenue						
Charges for Services	7,785,934	23,006,700	34%	8,622,924	23,443,200	37%
Other Revenue	361,612	19,629,150	2%	535,554	29,834,150	2%
Licenses, Permits and Fees	30,507	50,000	61%	36,080	50,000	72%
Interest Income	27,949	70,000	40%	44,679	70,000	64%
Revenue Total	8,206,002	42,755,850	19%	9,239,236	53,397,350	17%
Expenses						
Salary and Benefits	2,468,011	5,927,918	42%	2,415,328	6,004,605	40%
Interfund Transfers	1,762,320	4,229,559	42%	2,873,239	4,229,559	68%
Services and Supplies	1,006,019	4,793,710	21%	1,136,314	5,347,760	21%
Insurance and Other Chargebacks	641,520	1,539,653	42%	660,768	1,585,843	42%
Debt Service	135,695	2,318,294	6%	135,695	3,596,365	4%
Miscellaneous	7,952	15,000	53%	160,161	15,000	1068%
Capital Outlay	-	24,200	0%	27,749	164,400	17%
Contingencies	-	1,000	0%	-	1,000	0%
Expenses Total	6,021,517	18,849,334	32%	7,409,254	20,944,532	35%
<b>513 WATER DEPR IMPRV &amp; EXTENSION FUND</b>						
Expenses						
Capital Outlay	2,668,698	24,068,000	11%	3,517,755	33,036,000	11%
Services and Supplies	104,607	1,500,000	7%	215,729	3,465,000	6%
Interfund Transfers				(1,110,923)	-	
Expenses Total	2,773,305	25,568,000	11%	2,622,562	36,501,000	7%
<b>515 SEWER FUND</b>						
Revenue						
Charges for Services	3,814,449	10,375,408	37%	3,605,179	10,113,594	36%
Interest Income	1,681	25,000	7%	2,480	25,000	10%
Other Revenue	(2,892)	2,001,000	0%	-	2,001,000	0%
Revenue Total	3,813,239	12,401,408	31%	3,607,659	12,139,594	30%
Expenses						
Debt Service	2,613,932	5,195,191	50%	1,708,694	3,772,691	45%
Salary and Benefits	557,810	1,425,266	39%	556,233	1,383,914	40%
Interfund Transfers	356,410	855,375	42%	362,985	871,164	42%
Insurance and Other Chargebacks	138,440	332,255	42%	146,746	352,190	42%

Funds	2021 Actual YTD	2021 Budget	% of Budget	2022 Actual YTD	2022 Budget	% of Budget
Services and Supplies	135,488	1,484,650	9%	85,889	1,471,800	6%
Capital Outlay	13,489	3,343,000	0%	-	3,538,100	0%
Miscellaneous	-	1,500	0%	42,031	1,500	2802%
Expenses Total	3,815,569	12,637,237	30%	2,902,577	11,391,359	25%
<b>520 SOLID WASTE FUND</b>						
Revenue						
Charges for Services	1,684,910	4,516,450	37%	1,839,862	4,516,450	41%
Property Taxes	650,000	1,332,500	49%	666,250	1,332,500	50%
Licenses, Permits and Fees	77,574	297,000	26%	108,146	297,000	36%
Other Revenue	72,721	122,000	60%	119,893	122,000	98%
Revenue Total	2,485,205	6,267,950	40%	2,734,152	6,267,950	44%
Expenses						
Services and Supplies	1,310,199	3,778,926	35%	1,348,012	3,786,776	36%
Salary and Benefits	612,523	1,405,702	44%	619,362	1,492,909	41%
Capital Outlay	192,793	505,000	38%	138,999	525,000	26%
Interfund Transfers	125,835	302,000	42%	125,833	302,000	42%
Miscellaneous	7,409	10,000	74%	8,363	15,000	56%
Expenses Total	2,248,759	6,001,628	37%	2,240,569	6,121,685	37%
<b>600 FLEET SERVICES FUND</b>						
Revenue						
Charges for Services	1,294,765	3,127,440	41%	1,294,767	3,127,440	41%
Other Revenue	1,578	69,000	2%	7,286	69,000	11%
Interest Income	-	1,000	0%	-	1,000	0%
Revenue Total	1,296,343	3,197,440	41%	1,302,053	3,197,440	41%
Expenses						
Services and Supplies	641,111	2,034,507	32%	833,106	2,034,507	41%
Salary and Benefits	475,653	1,148,166	41%	484,946	1,276,621	38%
Capital Outlay	19,924	-				
Insurance and Other Chargebacks	7,665	-		900	-	
Expenses Total	1,144,354	3,182,673	36%	1,318,952	3,311,128	40%
<b>601 EQUIPMENT REPLACEMENT FUND</b>						
Revenue						
Charges for Services	93,695	224,885	42%	93,702	224,885	42%
Other Revenue	63,090	1,060,217	6%	840,104	960,217	87%
Interest Income	160	-				

<b>Funds</b>	<b>2021 Actual YTD</b>	<b>2021 Budget</b>	<b>% of Budget</b>	<b>2022 Actual YTD</b>	<b>2022 Budget</b>	<b>% of Budget</b>
Intergovernmental Revenue				666,667	1,600,000	42%
Revenue Total	156,945	1,285,102	12%	1,600,473	2,785,102	57%
Expenses						
Capital Outlay	854,331	1,600,000	53%	1,392,195	2,750,000	51%
Services and Supplies	70	-				
Expenses Total	854,401	1,600,000	53%	1,392,195	2,750,000	51%
<b>605 INSURANCE FUND</b>						
Revenue						
Other Revenue	4,212,637	10,402,039	40%	4,306,175	11,248,243	38%
Insurance	3,796,308	8,890,677	43%	3,725,984	8,827,914	42%
Workers Compensation and Liability	612,909	1,475,000	42%	313,000	825,000	38%
Charges for Services	830	-		16,291	-	
Revenue Total	8,622,685	20,767,716	42%	8,361,450	20,901,157	40%
Expenses						
Insurance and Other Chargebacks	6,283,165	16,641,267	38%	6,799,589	16,957,400	40%
Services and Supplies	1,205,003	2,914,200	41%	1,582,915	2,994,200	53%
Salary and Benefits	278,430	662,620	42%	52,614	4,751	1107%
Expenses Total	7,766,598	20,218,087	38%	8,435,118	19,956,351	42%



## Memorandum

To: Honorable Mayor and Members of the City Council  
From: Johanna Nyden, Community Development Director  
Subject: Weekly Zoning Report  
Date: June 24, 2022

Enclosed is the weekly report of zoning applications received and pending. The report, organized by ward, includes the property address, zoning district, the type of application submitted, a description of the project, date received, and current status.

Please contact me at (847) 448-8014 or [jnyden@cityofevanston.org](mailto:jnyden@cityofevanston.org) if you have any questions or need additional information.

**Cases Received and Pending, June 16, 2022 - June 22, 2022**

**Backlog (business days received until reviewed): 16**

**Volume (number of cases pending staff review): 42**

**Zoning Reviews**

<b>Ward</b>	<b>Property Address</b>	<b>Zoning</b>	<b>Type</b>	<b>Project Description</b>	<b>Received</b>	<b>Status</b>
1	824 Emerson Street	C1	Zoning Analysis	Construct 2 story parking garage with 96 parking spaces exclusively for Sherman Gardens	10/27/21	on hold per the applicant
1	816 Garnett Place	R5	Zoning Analysis	Planned Development for new 9 story tower connected to Link with 200 dwelling units and 71 parking spaces	11/05/21	on hold per the applicant
1	1500 Sherman Avenue	D4	Building Permit	Interior remodel for a restaurant	06/14/22	pending staff review
1	703 Church Street	D3	Building Permit	Interior remodel	06/20/22	pending staff review
2	1127 Dewey Avenue	R3	Building Permit	New 2-story ADU	02/27/22	non-compliant, pending revisions from the applicant
2	1404 Fowler Avenue	R2	Building Permit	Patio, shed, pergolas, remove and replace walks	04/03/22	non-compliant, pending revisions from the applicant
2	1215 Pitner Avenue	R2	Building Permit	Paver brick patio	05/12/22	revisions submitted, pending staff review
2	1101 Church Street	R6	Building Permit	Renovation of existing church and construction of a 4-story building with covered parking for 30 dwelling units	05/19/22	pending revisions from the applicant, DAPR review
2	1100 Hartrey Avenue	R3	Building Permit	Paver patio and walk	06/03/22	revisions submitted, pending staff review
2	1516 Florence Avenue	R3	Building Permit	Paver patio and pergola	06/07/22	pending staff review
2	1429 Fowler Avenue	R2	Building Permit	Remove and replace concrete steps and walk	06/14/22	pending staff review
3	999 Michigan Avenue	R5	Zoning Analysis	Rooftop stair and deck to multi-family dwelling	12/16/21	pending additional information from the applicant
3	1215 Forest Avenue	R1	Building Permit	Renovation and restoration of existing garage	04/02/22	pending Preservation Review
3	613 Michigan Avenue	R5	Building Permit	Remove railing and patio, enclose rear staircase	06/17/22	pending staff review
3	800 Michigan Avenue	R5	Zoning Analysis	Zoning verification letter	06/20/22	pending staff review
3	605 Hinman Avenue	R5	Zoning Analysis	Zoning verification letter	06/20/22	pending staff review
3	1000 Hinman Avenue	R5	Zoning Analysis	Zoning verification letter	06/20/22	pending staff review
3	910 Judson Avenue	R5	Zoning Analysis	Zoning verification letter	06/20/22	pending staff review
3	929 Michigan Avenue	R5	Zoning Analysis	Zoning verification letter	06/20/22	pending staff review
4	1030 Ashland Avenue	R3	Building Permit	Interior remodel, deck	04/12/22	revisions submitted, pending staff review
4	1322 Greenwood Street	R1	Building Permit	2-story addition and interior remodel	05/16/22	pending revisions from the applicant
4	1555 Oak Avenue	R6	Zoning Analysis	Interior remodel to create an apartment hotel, 63 1-bedroom/1-bathroom and 4 2-bedroom/1-bathroom units, for transient guests (King Homes)	05/31/22	pending additional information from the applicant
4	842 Custer Avenue, Unit 2	B2/oDM	Building Permit	First floor interior remodel	06/10/22	pending revisions from the applicant
4	330 Asbury Avenue	R1	Zoning Analysis	2nd story addition	06/10/22	pending staff review
4	207 Asbury Avenue	R1	Zoning Analysis	Entryway addition	06/13/22	pending staff review
4	1145 Oak Avenue	R5	Zoning Analysis	Zoning verification letter	06/14/22	pending staff review
4	1247 Ridge Avenue	R1	Building Permit	3-season room addition	06/17/22	pending staff review, Preservation

4	926 Wesley Avenue	R3	Building Permit	Interior renovation, deck, and fence	06/18/22	pending staff review
4	1017 Lee Street	R1	Building Permit	Replace front porch	06/18/22	pending staff review
5	2046 Dodge Avenue	R3	Building Permit	Addition	09/28/21	non-compliant, pending revisions from the applicant
5	2114 Wesley Avenue	R3	Building Permit	Replace gravel walk and parking pad with pavers	10/16/21	pending additional information from the applicant
5	1717 Simpson Street	B1	Building Permit	Shed	11/01/21	non-compliant, pending revisions from the applicant
5	1701 Simpson Street	B1	Building Permit	First and 2nd story addition to existing commercial building	12/20/21	non-compliant, pending revisions from the applicant
5	1805-1815 Church Street	B2/oWE	Zoning Analysis	Construct 2 story religious institution for Mt. Pisgah and 44 DU multifamily building (primarily affordable)	01/25/22	non-compliant; pending revisions from the applicant
5	1717 Simpson Street	B1	Building Permit	Repair existing parking lot	03/27/22	pending additional information and revisions from the applicant
5	2201 Dewey Avenue	MXE	Building Permit	Remove brick paver walk, install concrete parking pad	05/20/22	pending additional information from the applicant
5	2012 Brown Avenue	R3	Zoning Analysis	Deck and walks	05/31/22	pending additional information from the applicant
5	1420 Leonard Place	R3	Zoning Analysis	New single-family home	06/07/22	pending staff review
5	2012 Maple Avenue	R4a	Building Permit	Garage	06/09/22	non-compliant, pending revisions from the applicant
5	1740 Dodge Avenue	R5	Zoning Analysis	New single-family home and ADU, all affordable for off-site IHO request (2044 Wesley Ave - Wesley Ct PD)	06/17/22	pending staff review
5	813 Hartrey Avenue	R3	Building Permit	Addition and interior remodel	06/18/22	pending staff review
6	2417 Thayer Street	R1	Building Permit	Patio	04/02/22	pending additional information from the applicant
6	2739 Colfax Street	R1	Building Permit	Addition and renovation	04/29/22	non-compliant, pending revisions from the applicant
6	2314 Ridgeway Avenue	R1	Building Permit	Rear stoop and steps to alley	05/06/22	pending additional information from the applicant
6	2913 Harrison Street	R1	Building Permit	Remove and replace basketball and picketball court	05/10/22	non-compliant, pending revisions from the applicant
6	2312 Cowper Avenue	R1	Building Permit	Deck	05/23/22	revisions submitted, pending staff review
6	2500 Grant Street	R1	Building Permit	Garage	05/24/22	pending additional information from the applicant
6	2634 Lawndale Avenue	R1	Building Permit	Garage	06/10/22	pending staff review
6	3045 Thayer Street	R1	Building Permit	Detached garage	06/13/22	pending staff review
6	2513 Hastings Avenue	R1	Building Permit	Detached garage	06/17/22	pending staff review
6	2722 Payne Street	R1	Building Permit	Replace stoop, steps, and portions of walk	06/17/22	pending staff review
6	2653 Reese Avenue	R1	Building Permit	Interior remodel and 1-story screened porch addition	06/18/22	pending staff review
6	2322 Marcy Avenue	R1	Building Permit	New single-family residence	06/18/22	pending staff review
6	2909 Colfax Street	R1	Building Permit	Stoop	06/20/22	pending staff review
6	2130 Central Park Avenue	R1	Building Permit	Resurface existing porch, new stairs	06/21/22	pending staff review



6	2145 Forestview Road	R1	Zoning Analysis	1-story addition	06/21/22	pending staff review
6	2151 Forestview Road	R1	Building Permit	Detached garage	06/22/22	pending staff review
7	2333 Ridge Avenue	R1	Building Permit	Garage, 14x20	11/17/21	non-compliant, pending additional information and revisions from the applicant
7	2631 Prairie Avenue	R4	Building Permit	New attached garage, addition, and interior remodel	01/28/22	pending additional information from the applicant
7	2635 Eastwood Avenue	R1	Building Permit	Detached garage, 20x22	03/25/22	pending revisions from the applicant
7	2300 Grey Avenue	R1	Building Permit	Garage	05/10/22	pending revisions from the applicant
7	2676 Prairie Road	R4	Building Permit	Interior remodel and enclose existing deck	05/26/22	pending additional information from the applicant
7	1219 Noyes Street	R1	Building Permit	Shed	05/26/22	pending additional information from the applicant
7	1722 Chancellor Street	R1	Building Permit	2nd-story addition	05/26/22	revisions submitted, pending staff review
7	2356 Colfax Terrace	R1	Building Permit	2-story addition	05/31/22	pending staff review
7	1130 Colfax Street	R1	Building Permit	Kitchen remodel, convert garage to sitting room, deck	06/14/22	pending staff review
7	1311 Lincoln Street	R1	Building Permit	Shed, 10x12	06/15/22	pending staff review
7	2662 Orrington Avenue	R1	Building Permit	New front walk and steppers, rebuild planter wall	06/16/22	pending staff review
7	2889 Sheridan Place	R1	Building Permit	New single-family home	06/17/22	pending staff review
7	2420 Brown Avenue	R1	Building Permit	2nd-story addition	06/17/22	pending staff review
7	1415 Lincoln Street	R1	Building Permit	Re-deck	06/21/22	pending staff review
7	1417 Lincoln Street	R1	Building Permit	New concrete driveway, slab for future pergola, paver walk, stoop, and patio, fire pit	06/22/22	pending staff review
8	1321 Brummel Street	R4	Zoning Analysis	New curb cut and shared driveway to open parking in the rear of two multi-family dwellings, 1317-1321 Brummel St	12/21/21	revisions submitted, pending staff review
8	1800 Oakton Street	R4	Building Permit	Pergola	05/20/22	pending additional information from the applicant
8	1501 Dobson Street	R2	Building Permit	Detached garage	06/18/22	pending staff review
9	1210 South Boulevard	R2	Zoning Analysis	Construct 2-car garage on off-site parcel	03/17/22	pending additional information from the applicant
9	1705 Oakton Street	R3	Building Permit	Gazebo over patio	04/20/22	pending additional information from the applicant
9	1134 Main Street	R1	Building Permit	2-story addition	04/28/22	pending additional information from the applicant
9	1604 Main Street	R3	Building Permit	Paver patio, replace walk and landing with stepping stones	06/03/22	pending revisions from the applicant
9	1604 Main Street	R3	Building Permit	Deck	06/10/22	revisions submitted, pending staff review
9	1733 Oakton Street	R2	Building Permit	Patio	06/10/22	pending staff review
9	555 Barton Avenue	R2	Building Permit	Remodel front and back porch	06/14/22	pending staff review
9	2425 Oakton Street	I1	Building Permit	Relocate existing antennas and related equipment on existing cell tower	06/14/22	pending staff review
9	2224 Cleveland Street	I1	Building Permit	Pave over gravel parking lot	06/15/22	pending staff review
9	822 Wesley Avenue	R3	Building Permit	Install 12 antennas and cabinets	06/21/22	pending staff review

Pending building permit and zoning analysis reviews older than 6 months where there has not been activity are periodically removed from the zoning report.

Miscellaneous Zoning Cases

Ward	Property Address	Zoning	Type	Project Description	Received	Status
1	1621-31 Chicago Avenue	D4	Planned Development	New 18-story mixed-use building with 180 dwelling units, 6,759 sf of ground floor retail, and 37 parking spaces	03/18/22	pending DAPR LUC Date TBD
2	1801 Dempster Street	B1	Administrative Review Use	Administrative Review Use for ground-floor office, Caring Hands Home Nursing Care	05/23/22	pending DAPR
4	1571 Maple Avenue	D3	Major Adjustment to a Planned Development	Major Adjustment to the approved 1571 Maple Ave Planned Development (Ordinance 147-O-18) requesting reduction of required parking leased from 50 to 0 spaces, leaving 13 on-site parking spaces	04/18/22	pending P&D
4	1026 Davis Street	D2	Special Use	Special Use for a private secondary education institution (Beacon Academy)	04/26/22	pending P&D
5	2044 Wesley Avenue	R4/R5/ oWE	Planned Development	New construction of 19 townhomes, a 12-unit multi-family dwelling, new private driveway/alley to access townhomes, new pedestrian path connecting Green Bay Road, Wesley and Jackson Avenues, removal of railroad infrastructure and environmental clean-up of site	02/03/22	pending LUC 07/13/22
6	3434 Central Street	R2	Planned Development	New 2-story, 24,916 sf building for a Daycare center - Child (Kensington School)	02/10/22	pending LUC 07/27/22
6	2600,2608-2620, and 2628-2636 Gross Point Road and 2600 Crawford Avenue	B1a/oCS	Map Amendment	Remove 4 properties from the oCS Overlay District	05/26/22	pending LUC 07/13/22
7	2114 Ewing Avenue	R1	Minor Variation	Building lot and impervious surface coverages, setbacks to interior side and rear property lines, separation between accessory structure and principal structure for a shed in rear yard	06/01/22	determination after 06/23/22
8	2310 Oakton Street	OS	Planned Development	New 1-story, 8,600 sf building and 16 parking spaces for a new animal shelter (City of Evanston)	03/23/22	pending DAPR
8	619 Howard Street	R5	Special Use	Amendment to existing special use for a Banquet Hall Facility (Palmhouse)	06/17/22	pending DAPR, LUC



# Memorandum

To: Kelley Gandurski, Interim City Manager  
From: Angelique Schnur, Building and Inspection Services Manager  
Subject: Weekly Inspection Report  
Date: June 24, 2022

Enclosed is the weekly summary report of field inspections under special monitoring. The report, organized by ward, includes the property address, the type of inspection, inspector notes, date received and current status.

Please contact me at 847-448-8035 or [aschnur@cityofevanston.org](mailto:aschnur@cityofevanston.org) if you have any questions or need additional information.

**Cases Received, June 24, 2022**

**Field Reports**

<b>Ward</b>	<b>Property Address</b>	<b>Construction Type</b>	<b>Inspector Notes</b>	<b>Received</b>
2	1101 Church Street	Multi-Family Building	The fence and site are in good shape. Excavation for the addition foundation is underway.	6/23/2022
2	2030 Greenwood	Multi-Family Building	The fencing and site are in good order. Second floor wood framing is being completed across all units.	6/23/2022
8	100 Chicago Avenue (Gateway)	Mixed-Use Retail/Residential	The fencing and site are in fair condition. Top floor exterior framing is complete. Windows continue to be installed on all levels. MEP work continues in the lower level units. Rough inspection should begin soon.	6/23/2022



# Memorandum

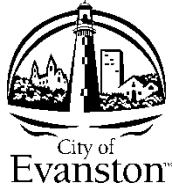
To: Honorable Mayor and Members of the City Council

From: Ike Ogbo, Director, Department of Health & Human Services

Subject: Food Establishment License Application Weekly Report

Date: June 24, 2022

Ward	Property Address	Business Name	Date Received	Current Status
4	1500 Sherman Ave	Good Wolf	06/22/2022	Pending Building Permit Issuance
5	1831 Emerson St	La Michoacana	5/01/2022	Pending Building Permit Issuance
3	900 Chicago Ave	Subway	3/30/2022	Change of Ownership – Pending Inspections
1	1743 Sherman Ave	Olive Mediterranean Grill	12/10/2021	Pending Building Permit Issuance
1	724 Clark St	Shinto Ramen	11/19/2021	Pending Building Issued – Pending Inspections
8	329 Howard St	LOADaSPUD	10/12/2021	Pending Building Issued – Pending Inspections
7	1921 Central St	Central Street Diner	10/7/2021	Pending Permit Application – On Hold
4	1508 Sherman Ave	Dollop Coffee	2/11/2021	Building Permit Issued – Pending Inspections
2	1813 Dempster St	Zentli	8/27/2020	Building Permit Issued – Pending Inspections
8	633 Howard St	Estacion	2/4/2020	Building Permit Issued – Pending Inspections



# Memorandum

To: Honorable Mayor and Members of the City Council

From: Brian George, Assistant City Attorney

Subject: Weekly Liquor License Application Report

Date: June 24, 2022

Enclosed is the weekly report of liquor applications received and pending. The report, organized by ward, includes the business address, the type and description of license requested, date received and current status.

Please contact me at [liquorlicense@cityofevanston.org](mailto:liquorlicense@cityofevanston.org) if you have any questions or need additional information.

### Liquor Licensing Weekly Report

Liquor Applications Received and Pending for week of June 24, 2022

WARD	BUSINESS NAME	BUSINESS ADDRESS	LIQUOR CLASS	CLASS DESCRIPTION	PROCESSED HOURS for LIQUOR SALES	STATUS
5	Shop Now	1942 Maple Ave. Evanston, IL 60201	L-2	Grocery Store	8am – Midnight	Application will be reviewed at the Liquor Control Review Board meeting on 7.13.22
1	Tomo Japanese Street Food	1729 Sherman Ave, Evanston, IL 60201	C	Hotel or Restaurant	11 a.m. — 1 a.m. (Mon-Wed); 11 a.m. — 2 a.m. (Thurs-Sat); 10 a.m. — 1 a.m. (Sun) 11 a.m. — 2 a.m. on New Year's Day, Memorial Day, Fourth of July, Labor Day and Thanksgiving	Application will be reviewed at the Liquor Control Review Board Meeting on 7.13.22
8	El Pueblito	1805 Howard St. Evanston, IL 60202	D	Restaurant	11 a.m. — 1 a.m. (Mon-Thurs); 11 a.m. — 2 a.m. (Fri-Sat); 10 a.m. — 1 a.m. (Sun)	Application submitted and pending
2	AMC	1715 Maple Ave. Evanston, IL 60201	B	Movie Theatre	11 a.m. — 1 a.m.	Application will be reviewed at the Liquor Control Review Board on 7.13.22



# DIRECTOR'S WEEKLY BRIEFING

By NWMC Executive Director Mark L. Fowler



**WEEK ENDING JUNE 24, 2022**

### ***Final Call to Sign Up to Serve on a NWMC Committee!***

Time is running out to sign up for a NWMC committee or two. The success of the Northwest Municipal Conference relies upon the active participation of the individual members who participate in our various committees. The combined expertise, talents and time of our members is critical to guide the work of the Conference. To that end, the annual call for volunteers to serve on one or more NWMC committees is now open. Members are requested to consider which of the various core committees (Bicycle and Pedestrian, Finance, Legislative and Transportation) or non-core committees (Attorneys, Fire Core Cost Containment and Public Works Cost Containment) best fit their interests.

Committee registration packets were previously emailed to the membership. Please return completed registration forms by Monday, June 27 via email to Larry Bury, [lbury@nwmc-cog.org](mailto:lbury@nwmc-cog.org). *Staff contacts: Mark Fowler, Larry Bury*

### ***SPC Announces Ambulance Contract Extension and Price Increases***

Ambulances are another segment of fleet vehicles undergoing price increases and shortages. This *Firehouse* article from June 20 ([Ambulance Chassis: Wait Times Soar, Costs Skyrocket](#)) highlights the challenging marketplace that fire departments face when it comes to acquiring ambulances, whether new, remounted or used: “It isn’t a 9-1-1 emergency, but another quiet crisis is well under way—namely, the greatly curtailed ability for EMS providers to purchase replacement ambulances. An unprecedented storm of economic events has choked off the supply of new, remounted and used ambulances and has sent prices soaring.”

Based on the current environment, the SPC Governing Board has approved the following price increases submitted by Foster Coach for Type I Additional Duty Ambulance (Contract #174):

<b>Type I Additional Duty Ambulance (Contract #174)</b>		
<b>Chassis</b>	<b>Current \$</b>	<b>Proposed</b>
Ford F-550 Diesel 4x4 per SPC specifications	\$319,183.00	\$370,183.00
<b>Alternate F-Series Chassis Options:</b>		
Provide 2 WD (4x2) Diesel Chassis	-\$2,597.00	-\$2,597.00
Provide 4 WD (4x4) Chassis with Gas 7.3 liter V-7 Engine	-\$8,096.00	-\$8,096.00
Provide 2WD (4x2) Chassis with Gas 7.3 liter V-8 Engine	-\$10,693.00	-\$10,693.00
<b>Alternate Chassis Options:</b>		
Freightliner M2 per SPC specifications	\$345,410.0	\$400,676.00
Freightliner Option Liquid Spring Suspension	+\$10,500.00	+\$11,500.00
International MV607 per SPC specifications	\$343,606.00	\$398,593.00
International Optional Liquid Spring Suspension	+\$8,033.00	+\$9,033.00
International CV 4x4 with Liquid Spring Suspension	\$328,581.00	\$381,154.00
Alternate CV Chassis Option: Provide 2WD (4x2) Chassis	-\$2,950.00	-\$2,950.00



The SPC has approved the fourth and final contract extension for Type III Medium Duty Ambulance (Contract #177) with Foster Coach, from July 17, 2022 through July 16, 2023 with the following price increases:

<b>Type III Medium Duty Ambulance (Contract #177)</b>		
<b>Chassis</b>	<b>Current \$</b>	<b>Requested</b>
2023 Ford E-450 7.3 Liter V-8 Gas Engine per specifications	\$293,183.00	\$340,092.00
2022 Chevrolet G-4500 6.6 Liter V-8 Gas Engine per specifications	\$287,210.00	\$333,164.00

Foster Coach has also informed us that Horton has announced a suspension of their pre-payment discount options on both contracts. For questions or additional information, please contact staff or P.J. Foster, 630-470-5687 (cell), 815-625-3276 ext. 7 (office) or [pj@fostercoach.com](mailto:pj@fostercoach.com). Staff contact: Ellen Dayan

### ***Surplus Vehicle & Equipment Auction is a Month Away!***

The July 19 NWMC Surplus Vehicle and Equipment Auction is right around the corner! Thank you to the *Village of Skokie* for registering vehicles to sell at the event, which begins at noon at America's Auto Auction in Crestwood. America's AA offers a wide variety of convenient services to prep your vehicles and garner the highest possible price, and as previously noted, prices for used cars are up 40% year-to-year due to chip shortages and high demand.

Please note that vehicles and equipment can be listed for disposal at the NWMC auction right up to the morning of auction day. Sell them now to get a fresh start and please keep in mind that a portion of the proceeds help support the operations of the organization. If you can't make the July auction, the final live auction for the year will be held on Tuesday, October 18. In addition, America's Auto Auction hosts online sales on par with other government surplus Internet auctions. For questions or additional information, please contact staff or Berry Ellis, 312-371-5993 or [berry.ellis@americasautoauction.com](mailto:berry.ellis@americasautoauction.com). Staff contact: Ellen Dayan

### ***League of American Bicyclists to Open Bicycle Friendly Community Applications***

Next week, the League of American Bicyclists will begin accepting applications for their Bicycle Friendly Community (BFC) program, which recognizes communities for providing safe accommodations for bicycling and encouraging people to bike for transportation and recreation. In conjunction with the application period opening, the League will host three webinars to help communities prepare their applications:

[Monday, June 27, 2022 at 2:30 p.m.: Overview of the BFC Application updates](#)

[Wednesday, June 29, 2022 at 2:30 p.m.: Introduction to the BFC program and online application process](#)

[Thursday, June 30, 2022 at 11:00 a.m.: Deep-dive into the Equity updates to the BFC application](#)

Applications are due by September 29 with awards announced in December. For more information, please visit the [League of American Bicyclists website](#) or contact [bfa@bikeleague.org](mailto:bfa@bikeleague.org). Staff contacts: Kendra Johnson, Eric Czarnota

### ***Smart Growth America Offering Free Complete Streets Training for Elected Officials***

The Smart Growth America Champions Institute is a technical assistance and peer learning program designed to help local elected officials become effective champions for Complete Streets, downtown revitalization and other local initiatives. Eligible participants in the Champions Institute include: mayors, city council members, county commissioners and other local elected officials.

Applications are available online and are due by Thursday, June 30. Champions Institute participants will be selected and notified in July 2022. The program will launch in September and include six virtual learning sessions (two hours each) between September and December 2022, with up to one hour of reading between sessions. For more

information, please visit [Smart Growth America's website](#) or contact Anushka Thakkar, [athakkar@smartgrowthamerica.org](mailto:athakkar@smartgrowthamerica.org). *Staff contacts: Kendra Johnson, Eric Czarnota*

### ***CMAP and RTA Hosting Webinar on Accessing Regional Transportation Data***

The Chicago Metropolitan Agency for Planning's (CMAP) [Data Hub](#) and the Regional Transportation Authority's (RTA) [Mapping and Statistics website](#) are two open platforms in northeastern Illinois that can help communities make data-based decisions about the region's transportation network. A webinar will be held on Tuesday, June 28 from 1:00 to 2:30 p.m. for those interested in learning what datasets and tools are available on these platforms and how to utilize them. For more information and to register, please see the [webinar website](#). *Staff contacts: Kendra Johnson, Eric Czarnota*

### ***Pace Pulse Dempster – Route 250 Virtual Public Hearing***

Pace is holding virtual public hearings on the proposed implementation of the Pulse Dempster Line and changes to Route 250 – Dempster Street. With the improved service levels proposed on the Pulse Dempster Line, Pace is also proposing to reduce weekday, Saturday, and Sunday Service on Route 250 – Dempster Street, which would continue to operate primarily along Dempster Street between the CTA Purple line Davis Street Station in Evanston and O'Hare Multi-Modal Facility (MMF) in Chicago. To view the proposed operating plan please visit the [Pace website](#). The virtual public hearings regarding the proposed service plan are scheduled for Wednesday, July 13, at 5:00 p.m. and Friday, July 15, at 12:00 p.m. Any person wishing to comment on the proposed changes may do so [online](#), by email to [public.hearings@pacebus.com](mailto:public.hearings@pacebus.com), or by telephone at (847) 354-7943. All comments must be received by 6:00 p.m. on Friday, July 15. *Staff contacts: Kendra Johnson, Eric Czarnota*

### ***IDOT Announces Funding Opportunity for the Highway Grade Crossing Safety Program***

The Illinois Department of Transportation (IDOT) announced a notice for funding opportunity for its Highway Grade Crossing Safety Program last week. This program will provide funds for the elimination of hazards at railway-highway crossings. Changes to the program in this cycle incorporate provisions of the Infrastructure Investment and Jobs Act, including an increase of the federal share for the program to 100 percent. The application form for this Program can be downloaded from the [IDOT website](#). Applications are due no later than July 29th. If you have any questions on the federal rail / highway grade crossing safety program, or the application process please see the [IDOT memo](#) or contact William Pearsall, Rail Safety Projects Unit Chief at (217) 785-2986 or [William.Pearsall@illinois.gov](mailto:William.Pearsall@illinois.gov). *Staff contacts: Kendra Johnson, Eric Czarnota*

### ***USDOT Opens Applications for Bridge Investment Program***

The United States Department of Transportation is soliciting project applications for the Bridge Investment Program (BIP). Three categories of funding opportunities are included: Planning; Bridge Projects with eligible costs less than \$100 million; and, Large Bridge Projects with eligible costs greater than \$100 million. Funds will be awarded on a competitive basis for projects that improve the safety, efficiency and reliability of the movement of people and freight over bridges. Planning applications are due by July 25, Large Bridge Project applications are due on August 9, and Bridge Project applications are due by September 8. To apply, please visit [Grants.gov](#) or for more information contact Mrs. Angela Jones at (202) 366-4255 or by email at [BridgeInvestmentProgram@dot.gov](mailto:BridgeInvestmentProgram@dot.gov). *Staff contacts: Kendra Johnson, Eric Czarnota*

### ***Apply for Community Spark Grants Program***

The League of American Bicyclists has launched the application period for their Community Spark Grants program. Ten communities will receive up to \$1,500 to kick start small-scale projects that create more bicycle friendly communities. Eligible organizations must be a non-profit or government agency, with other types of organizations considered on a case-by-case basis. Applications should be submitted [online](#) by Friday, July 15. More information, including examples of suggested projects, are included on the [League of American Bicyclists website](#). *Staff contacts: Kendra Johnson, Eric Czarnota*

### ***MWRD Accepting Applications for Green Infrastructure Partnership Program***

The Metropolitan Water Reclamation District of Greater Chicago (MWRD) has opened the application period for the Green Infrastructure (GI) Partnership Opportunity program, which supports local implementation of GI projects. Eligible projects should be designed to manage stormwater using GI and to maximize collection of off-site

stormwater runoff and infiltration within the installation.

Applicants must be a municipality, township, county agency, park district, school district or other local government organization within [MWRD's corporate boundaries](#) able to enter into an intergovernmental agreement with MWRD. Applicants must also agree to maintain and operate the completed project for the service life of the installation. Applications are due on September 5. To learn more and apply, please visit [MWRD's website](#) or contact Holly Sauter, [SauterH@mwrld.org](mailto:SauterH@mwrld.org). *Staff contact: Kendra Johnson*

### ***Meetings and Events***

*Northwest Council of Mayors Technical Committee* will meet on Friday, July 15 at 8:30 a.m. at the *Barrington Village Hall*.

*North Shore Council of Mayors Technical Committee* will meet on Thursday, July 21 at 8:30 a.m. via videoconference.

### ***NWMC Staff***

Mark Fowler	Executive Director	<a href="mailto:mfowler@nwmc-cog.org">mfowler@nwmc-cog.org</a>
Larry Bury	Deputy Director	<a href="mailto:lbury@nwmc-cog.org">lbury@nwmc-cog.org</a>
Eric Czarnota	Program Associate for Transportation	<a href="mailto:eczarnota@nwmc-cog.org">eczarnota@nwmc-cog.org</a>
Ellen Dayan, CPPB	Purchasing Director	<a href="mailto:edayan@nwmc-cog.org">edayan@nwmc-cog.org</a>
Marina Durso	Executive Assistant	<a href="mailto:mdurso@nwmc-cog.org">mdurso@nwmc-cog.org</a>
Kendra Johnson	Program Manager for Transportation	<a href="mailto:kjohnson@nwmc-cog.org">kjohnson@nwmc-cog.org</a>
Chris Staron	Policy Analyst	<a href="mailto:cstaron@nwmc-cog.org">cstaron@nwmc-cog.org</a>

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