



## Memorandum

**Date:** June 10, 2022  
**To:** Mayor Biss and Members of the City Council  
**From:** Kelley Gandurski, Interim City Manager  
**Subject:** City Manager's Office Weekly Report for  
June 6 - June 10, 2022

### **Staff Reports by Department**

#### **City Manager's Office**

Weekly Bids Advertised

#### **Community Development**

Weekly Zoning Report

Weekly Inspection Report

#### **Health Department**

Weekly Food Establishment Application Report

#### **Law Department**

Weekly Liquor License Application Report

#### **Legislative Reading**

NWMC Weekly Briefing



## **Standing Committees of the Council & Mayoral Appointed Boards, Commissions & Committees**

### **Monday, June 13, 2022**

4:30pm: [Administration & Public Works Committee](#)

5:30pm: [Planning and Development Committee](#)

6:30pm: [City Council](#)

### **Tuesday, June 14, 2022**

2:00pm: [Design and Project Review Committee \(DAPR\)](#)

6:00pm: [Finance & Budget Committee](#)

6:30pm: [Arts Council](#)

7:00pm: [Preservation Commission](#)

### **Wednesday, June 15, 2022**

6:00pm: [MWEBE Development Committee](#)

### **Thursday, June 16, 2022**

6:00pm: [Park and Recreation Board](#)

6:30pm: [Equity & Empowerment Commission](#)

### **Friday, June 17, 2022**

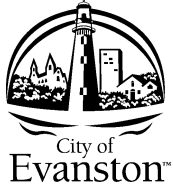
No meetings scheduled

***Check the City's Calendar for updates:***

[City of Evanston • Calendar](#)

***City of Evanston Committee Webpage:***

[City of Evanston • Boards, Commissions, and Committees](#)



# Memorandum

To: Kelley Gandurski, Interim City Manager

From: Hitesh Desai, CFO/ City Treasurer  
Tammi Nunez, Purchasing Manager

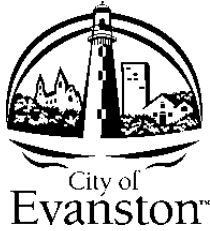
Subject: Bids/RFPs/RFQs Advertised during the Week of June 6, 2022

Date: June 10, 2022

The following is a list of projects that have been advertised and the anticipated date each will be presented to Council or Library Board.

## Bids/RFPs/RFQs sent during the Week of June 6, 2022

Bid/RFP/RFQ Number/Name	Requesting Dept.	Description of Project	Budgeted Amount	Bid/RFP/RFQ Opening Date	Anticipated Council/ Library Board Date
Bid 22-46 2022 Sidewalk Improvement Program	Public Works	Work on this multi-year project includes all materials, equipment and services for removal, regrading, replacement, and/or installation of sidewalk, parkway and curb at various locations in the City of Evanston. Bidders must be prequalified by the Illinois Department of Transportation (IDOT) and present an IDOT issued "Certificate of Eligibility" with the bid proposal.	\$650,000	7/5	7/25



## Memorandum

To: Honorable Mayor and Members of the City Council  
From: Johanna Nyden, Community Development Director  
Subject: Weekly Zoning Report  
Date: June 10, 2022

Enclosed is the weekly report of zoning applications received and pending. The report, organized by ward, includes the property address, zoning district, the type of application submitted, a description of the project, date received, and current status.

Please contact me at (847) 448-8014 or [jnyden@cityofevanston.org](mailto:jnyden@cityofevanston.org) if you have any questions or need additional information.

**Cases Received and Pending, June 2, 2022 - June 8, 2022**

**Backlog (business days received until reviewed): 11**

**Volume (number of cases pending staff review): 34**

**Zoning Reviews**

<b>Ward</b>	<b>Property Address</b>	<b>Zoning</b>	<b>Type</b>	<b>Project Description</b>	<b>Received</b>	<b>Status</b>
1	824 Emerson Street	C1	Zoning Analysis	Construct 2 story parking garage with 96 parking spaces exclusively for Sherman Gardens	10/27/21	on hold per the applicant
1	816 Garnett Place	R5	Zoning Analysis	Planned Development for new 9 story tower connected to Link with 200 dwelling units and 71 parking spaces	11/05/21	on hold per the applicant
2	1127 Dewey Avenue	R3	Building Permit	New 2-story ADU	02/27/22	non-compliant, pending revisions from the applicant
2	1404 Fowler Avenue	R2	Building Permit	Patio, shed, pergolas, remove and replace walks	04/03/22	non-compliant, pending revisions from the applicant
2	2200 Greenleaf Street	I2	Zoning Analysis	Addition for 4 loading docks for Ward Manufacturing	04/05/22	pending additional information from the applicant
2	1047 Darrow Avenue	R3	Building Permit	Addition, replace front porch, exterior and interior renovation	05/12/22	pending additional information from the applicant
2	1215 Pitner Avenue	R2	Building Permit	Paver brick patio	05/12/22	pending additional information from the applicant
2	1101 Church Street	R6	Building Permit	Renovation of existing church and construction of a 4-story building with covered parking for 30 dwelling units	05/19/22	<b>pending staff review, DAPR</b>
2	1001 Dewey Avenue	R3	Building Permit	Deck	05/23/22	pending staff review
2	1735 Washington Street	R3	Building Permit	Replace deck	05/24/22	pending staff review
2	1100 Hartrey Avenue	R3	Building Permit	Paver patio and walk	06/03/22	pending staff review
2	1516 Florence Avenue	R3	Building Permit	Paver patio and pergola	06/07/22	pending staff review
3	822 Hinman Avenue	R6	Building Permit	Remove and replace parking lot, striping	10/26/21	revisions submitted, pending staff review
3	999 Michigan Avenue	R5	Zoning Analysis	Rooftop stair and deck to multi-family dwelling	12/16/21	pending additional information from the applicant
3	1215 Forest Avenue	R1	Building Permit	Renovation and restoration of existing garage	04/02/22	pending Preservation Review
3	1243-1245 Chicago Avenue	B1	Zoning Analysis	Expand restaurant use at 1245 Chicago, create outdoor patio space, bar and restrooms (Space)	04/25/22	pending additional information from the applicant
3	929-35 Michigan Avenue	R5	Zoning Analysis	Zoning verification letter	05/27/22	pending staff review
3	910 Judson Avenue	R5	Zoning Analysis	Zoning verification letter	05/27/22	pending staff review
3	605-17 Hinman Avenue	R5	Zoning Analysis	Zoning verification letter	05/27/22	pending staff review
3	800-10 Michigan Avenue	R5	Zoning Analysis	Zoning verification letter	05/27/22	pending staff review
3	1000 Hinman Avenue	R5	Zoning Analysis	Zoning verification letter	05/27/22	pending staff review
4	1122 Maple Avenue	R5	Building Permit	Paver driveway and paths	11/16/21	revisions submitted, pending staff review
4	1030 Ashland Avenue	R3	Building Permit	Interior remodel, deck	04/12/22	pending additional information from the applicant
4	1011 Ridge Court	R1	Building Permit	Deck	05/04/22	revisions submitted, pending staff review
4	1322 Greenwood Street	R1	Building Permit	2-story addition and interior remodel	05/16/22	pending revisions from the applicant

4	1555 Oak Avenue	R6	Zoning Analysis	Interior remodel to create an apartment hotel, 63 1-bedroom/1-bathroom and 4 2-bedroom/1-bathroom units, for transient guests (King Homes)	05/31/22	pending staff review
5	2046 Dodge Avenue	R3	Building Permit	Addition	09/28/21	non-compliant, pending revisions from the applicant
5	2114 Wesley Avenue	R3	Building Permit	Replace gravel walk and parking pad with pavers	10/16/21	pending additional information from the applicant
5	1717 Simpson Street	B1	Building Permit	Shed	11/01/21	non-compliant, pending revisions from the applicant
5	1701 Simpson Street	B1	Building Permit	First and 2nd story addition to existing commercial building	12/20/21	<b>non-compliant, pending revisions from the applicant, DAPR review</b>
5	1805-1815 Church Street	B2/oWE	Zoning Analysis	Construct 2 story religious institution for Mt. Pisgah and 44 DU multifamily building (primarily affordable)	01/25/22	non-compliant; pending revisions from the applicant
5	1717 Simpson Street	B1	Building Permit	Repair existing parking lot	03/27/22	pending additional information and revisions from the applicant
5	2201 Dewey Avenue	MXE	Building Permit	Remove brick paver walk, install concrete parking pad	05/20/22	pending additional information from the applicant
5	2224 Foster Street	R3	Building Permit	Paver parking pad	05/26/22	pending staff review
5	2012 Brown Avenue	R3	Zoning Analysis	Deck and walks	05/31/22	pending staff review
5	1420 Leonard Place	R3	Zoning Analysis	New single-family home	06/07/22	pending staff review
6	3031 Thayer Street	R1	Building Permit	Shed	11/15/21	non-compliant, pending revisions from the applicant
6	3321 Colfax Place	R1	Building Permit	Replace steps	11/24/21	pending additional information from the applicant
6	2417 Thayer Street	R1	Building Permit	Patio	04/02/22	pending additional information from the applicant
6	2739 Colfax Street	R1	Building Permit	Addition and renovation	04/29/22	non-compliant, pending revisions from the applicant
6	2314 Ridgeway Avenue	R1	Building Permit	Rear stoop and steps to alley	05/06/22	pending additional information from the applicant
6	3131 Thayer Street	R1	Building Permit	2-car garage	05/10/22	revisions submitted, pending staff review
6	2913 Harrison Street	R1	Building Permit	Remove and replace basketball and picketball court	05/10/22	non-compliant, pending revisions from the applicant
6	2000 Bennett Avenue	R1	Building Permit	Paver patio	05/13/22	pending additional information from the applicant
6	2520 Noyes Street	R1	Building Permit	Patio and deck	05/13/22	revisions submitted, pending staff review
6	2312 Cowper Avenue	R1	Building Permit	Deck	05/23/22	pending staff review
6	2500 Grant Street	R1	Building Permit	Garage	05/24/22	pending staff review
6	2707 Lawndale Avenue	R1	Building Permit	Replace stoop with deck and roof	05/24/22	pending staff review
6	2534 Hurd Avenue	R1	Zoning Analysis	2nd-story addition	05/27/22	pending staff review
6	2406 Marcy Avenue	R1	Building Permit	Replace deck boards and railings	06/03/22	pending staff review
6	2332 Central Park Avenue	R1	Building Permit	Remove and replace stoop and railings	06/08/22	pending staff review

7	2333 Ridge Avenue	R1	Building Permit	Garage, 14x20	11/17/21	non-compliant, pending additional information and revisions from the applicant
7	1801 Central Street	B1a/oCS	Building Permit	Remodel 1st floor and 2nd story addition above, fitness studio on ground floor, dwelling on the 2nd floor	01/13/22	<b>pending DAPR 06/14/22</b>
7	2631 Prairie Avenue	R4	Building Permit	New attached garage, addition, and interior remodel	01/28/22	pending additional information from the applicant
7	2214 Grant Street	R1	Building Permit	New garage	03/22/22	non-compliant, pending minor variation application from the applicant
7	2635 Eastwood Avenue	R1	Building Permit	Detached garage, 20x22	03/25/22	pending revisions from the applicant
7	2653 Stewart Avenue	R1	Building Permit	New 2-car garage	04/03/22	pending additional information from the applicant
7	342 Ashland Avenue	R1	Building Permit	Replace patio with pavers	05/01/22	pending additional information from the applicant
7	2300 Grey Avenue	R1	Building Permit	Garage	05/10/22	pending revisions from the applicant
7	1024 Hinman Avenue	R1	Building Permit	Detached garage, 22x20	05/23/22	pending additional information from the applicant, Preservation
7	2315 Poplar Avenue	R1	Building Permit	Brick and bluestone patio	05/23/22	pending staff review
7	1604 Colfax Street	R1	Building Permit	Addition and replace garage	05/23/22	pending staff review
7	2611 Broadway Avenue	B1a/oCS	Building Permit	Interior build out for dentist office	05/25/22	pending staff review
7	2676 Prairie Road	R4	Building Permit	Interior remodel and enclose existing deck	05/26/22	pending staff review
7	1219 Noyes Street	R1	Building Permit	Shed	05/26/22	pending staff review
7	1722 Chancellor Street	R1	Building Permit	2nd-story addition	05/26/22	pending staff review
7	2356 Colfax Terrace	R1	Building Permit	2-story addition	05/31/22	pending staff review
7	2401 Pioneer Road	R1	Zoning Analysis	Interior remodel and deck	05/31/22	pending staff review
7	2895 Sheridan Place	R1	Building Permit	Patio, outdoor kitchen, firepit	06/08/22	pending staff review
8	1321 Brummel Street	R4	Zoning Analysis	New curb cut and shared driveway to open parking in the rear of two multi-family dwellings, 1317-1321 Brummel St	12/21/21	revisions submitted, pending staff review
8	1800 Oakton Street	R4	Building Permit	Pergola	05/20/22	pending additional information from the applicant
8	2012 Brummel Street	R2	Building Permit	Reconstruct front stairs	06/07/22	pending staff review
9	1210 South Boulevard	R2	Zoning Analysis	Construct 2-car garage on off-site parcel	03/17/22	pending additional information from the applicant
9	1101 South Boulevard	R2	Building Permit	Walk and parking pad	04/04/22	pending additional information from the applicant
9	1705 Oakton Street	R3	Building Permit	Gazebo over patio	04/20/22	pending additional information from the applicant
9	1134 Main Street	R1	Building Permit	2-story addition	04/28/22	pending additional information from the applicant
9	1322 Seward Street	R3	Building Permit	Replace concrete walk and stoop/steps	05/31/22	pending staff review
9	1432 Washington Street	R3	Zoning Analysis	Addition and renovation, new detached garage, solar photovoltaic system, new a/c, new windows	05/31/22	pending staff review
9	1604 Main Street	R3	Building Permit	Paver patio, replace walk and landing with stepping stones	06/03/22	pending staff review

Pending building permit and zoning analysis reviews older than 6 months where there has not been activity are periodically removed from the zoning report.

Miscellaneous Zoning Cases

Ward	Property Address	Zoning	Type	Project Description	Received	Status
1	1621-31 Chicago Avenue	D4	Planned Development	New 18-story mixed-use building with 180 dwelling units, 6,759 sf of ground floor retail, and 37 parking spaces	03/18/22	pending DAPR 06/28/22, LUC Date TBD
2	1801 Dempster Street	B1	Administrative Review Use	Administrative Review Use for ground-floor office, Caring Hands Home Nursing Care	05/23/22	pending DAPR 06/14/22
2	1226 Darrow Avenue	R3	Fence Variation	Front yard fence, 4' tall picket style	05/24/22	determination after 06/15/22
4	1214 Maple Avenue	R1	Minor Variation	Impervious surface coverage associated with proposed subdivision of the zoning lot	04/14/22	pending staff review
4	1571 Maple Avenue	D3	Major Adjustment to a Planned Development	Major Adjustment to the approved 1571 Maple Ave Planned Development (Ordinance 147-O-18) requesting reduction of required parking leased from 50 to 0 spaces, leaving 13 on-site parking spaces	04/18/22	pending LUC 06/22/22
4	1026 Davis Street	D2	Special Use	Special Use for a private secondary education institution (Beacon Academy)	04/26/22	pending P&D
5	2044 Wesley Avenue	R4/R5/oWE	Planned Development	New construction of 19 townhomes, a 12-unit multi-family dwelling, new private driveway/alley to access townhomes, new pedestrian path connecting Green Bay Road, Wesley and Jackson Avenues, removal of railroad infrastructure and environmental clean-up of site	02/03/22	pending LUC 07/13/22
6	3434 Central Street	R2	Planned Development	New 2-story, 24,916 sf building for a Daycare center - Child (Kensington School)	02/10/22	pending LUC 06/22/22
6	2600,2608-2620, and 2628-2636 Gross Point Road and 2600 Crawford Avenue	B1a/oCS	Map Amendment	Remove 4 properties from the oCS Overlay District	05/26/22	pending LUC 06/22/22
6	2114 Ewing Avenue	R1	Minor Variation	Multiple variations for a shed in the rear yard	06/07/22	determination after 06/23/22
7	2214 Grant Street	R1	Minor Variation	Building lot coverage for a 20'x22' detached 2-car garage	05/26/22	determination after 06/16/22
7	2114 Ewing Avenue	R1	Minor Variation	Building lot and impervious surface coverages, setbacks to interior side and rear property lines, separation between accessory structure and principal structure for a shed in rear yard	06/01/22	determination after 06/23/22
8	2310 Oakton Street	OS	Planned Development	New 1-story, 8,600 sf building and 16 parking spaces for a new animal shelter (City of Evanston)	03/23/22	pending DAPR 06/28/22





# Memorandum

To: Kelley Gandurski, Interim City Manager

From: Angelique Schnur, Building and Inspection Services Manager

Subject: Weekly Inspection Report

Date: June 10, 2022

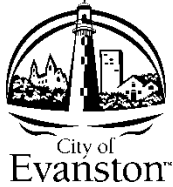
Enclosed is the weekly summary report of field inspections under special monitoring. The report, organized by ward, includes the property address, the type of inspection, inspector notes, date received and current status.

Please contact me at 847-448-8035 or [aschnur@cityofevanston.org](mailto:aschnur@cityofevanston.org) if you have any questions or need additional information.

**Cases Received, June 10, 2022**

**Field Reports**

<b>Ward</b>	<b>Property Address</b>	<b>Construction Type</b>	<b>Inspector Notes</b>	<b>Received</b>
2	1101 Church Street	Multi-Family Building	Fence and site are in good shape. Excavation for the addition foundation is underway.	6/9/2022
2	2030 Greenwood	Multi-Family Building	Fencing and site are in good order. Second floor wood framing is being completed across all units.	6/9/2022
8	100 Chicago Avenue (Gateway)	Mixed-Use Retail/Residential	Fencing and site are in fair condition. Top floor framing is almost complete. Windows are being installed on all levels. MEP work continues in the lower level units.	6/9/2022



# Memorandum

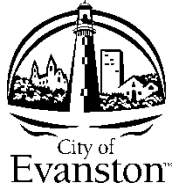
To: Honorable Mayor and Members of the City Council

From: Ike Ogbo, Director, Department of Health & Human Services

Subject: Food Establishment License Application Weekly Report

Date: June 10, 2022

Ward	Property Address	Business Name	Date Received	Current Status
5	1831 Emerson St	La Michoacana	5/01/2022	Pending Building Permit Issuance
3	615 Dempster St	Bagel Art	4/18/2022	Approved – Pending license Issuance
3	900 Chicago Ave	Subway	3/30/2022	Change of Ownership – Pending Inspections
1	1743 Sherman Ave	Olive Mediterranean Grill	12/10/2021	Pending Building Permit Issuance
1	724 Clark St	Shinto Ramen	11/19/2021	Pending Building Issued – Pending Inspections
8	329 Howard St	LOADaSPUD	10/12/2021	Pending Building Issued – Pending Inspections
7	1921 Central St	Central Street Diner	10/7/2021	Pending Permit Application – On Hold
1	1601 Sherman Ave	Sweetgreen	9/13/2021	License Issued
4	1508 Sherman Ave	Dollop Coffee	2/11/2021	Building Permit Issued – Pending Inspections
2	1813 Dempster St	Zentli	8/27/2020	Building Permit Issued – Pending Inspections
8	633 Howard St	Estacion	2/4/2020	Building Permit Issued – Pending Inspections



# Memorandum

To: Honorable Mayor and Members of the City Council

From: Brian George, Assistant City Attorney

Subject: Weekly Liquor License Application Report

Date: June 9, 2022

Enclosed is the weekly report of liquor applications received and pending. The report, organized by ward, includes the business address, the type and description of license requested, date received and current status.

Please contact me at [liquorlicense@cityofevanston.org](mailto:liquorlicense@cityofevanston.org) if you have any questions or need additional information.

### Liquor Licensing Weekly Report

Liquor Applications Received and Pending for week of June 10, 2022

WARD	BUSINESS NAME	BUSINESS ADDRESS	LIQUOR CLASS	CLASS DESCRIPTION	PROCESSED HOURS for LIQUOR SALES	STATUS
5	Shop Now	1942 Maple Ave. Evanston, IL 60201	L-2	Grocery Store	8am – Midnight	Application submitted and pending
1	Tomo Japanese Street Food	1729 Sherman Ave, Evanston, IL 60201	C	Hotel or Restaurant	11 a.m. — 1 a.m. (Mon-Wed); 11 a.m. — 2 a.m. (Thurs-Sat); 10 a.m. — 1 a.m. (Sun) 11 a.m. — 2 a.m. on New Year's Day, Memorial Day, Fourth of July, Labor Day and Thanksgiving	Application submitted and pending
8	El Pueblito	1805 Howard St. Evanston, IL 60202	Class D	Restaurant	11 a.m. — 1 a.m. (Mon-Thurs); 11 a.m. — 2 a.m. (Fri-Sat); 10 a.m. — 1 a.m. (Sun)	Application submitted and pending



# DIRECTOR'S WEEKLY BRIEFING

By NWMC Executive Director Mark L. Fowler



**WEEK ENDING JUNE 10, 2022**

## ***Sign Up Today for Your Favorite NWMC Committee!***

The success of the Northwest Municipal Conference relies upon the active participation of the individual members who participate in our various committees. The combined expertise, talents and time of our members is critical to guide the work of the Conference. To that end, the annual call for volunteers to serve on one or more NWMC committees is now open. Members are requested to consider which of the various core committees (Bicycle and Pedestrian, Finance, Legislative and Transportation) or non-core committees (Attorneys, Fire Core Cost Containment and Public Works Cost Containment) best fit their interests.

Committee registration packets were emailed to the membership last week. Please return completed registration forms by Monday, June 27 via email to Larry Bury, [lbury@nwmc-cog.org](mailto:lbury@nwmc-cog.org). *Staff contacts: Mark Fowler, Larry Bury*

## ***Speaking of Signing Up.....***

The July 19 NWMC Surplus Vehicle and Equipment Auction is right around the corner! Thank you to the *Village of Skokie* for registering vehicles to sell at the event, which will begin at noon at America's Auto Auction in Crestwood. America's AA offers a wide variety of convenient services to prep your vehicles and garner the highest possible price, and as previously noted, prices for used cars are up 40% year-to-year due to chip shortages and high demand.

Please note that vehicles and equipment can be listed for disposal at the NWMC auction right up to the morning of the auction day. Sell them now to get a fresh start and please keep in mind that a portion of the proceeds help support the operations of the organization. If you can't make the July auction, the final live auction for the year will be held on Tuesday, October 18. In addition, America's Auto Auction hosts online sales on par with other government surplus Internet auctions. For questions or additional information, please contact staff or Berry Ellis, 312-371-5993 or [berry.ellis@americasautoauction.com](mailto:berry.ellis@americasautoauction.com). *Staff contact: Ellen Dayan*

## ***CMAP Opening Public Comment Period for ON TO 2050 Plan Update***

Today, the Chicago Metropolitan Agency for Planning (CMAP) opened the public comment period for the [draft ON TO 2050 regional plan update](#). CMAP is federally required to update the long range plan every four years to reaffirm the plan's vision, update data projects, review accomplishments and reassess transportation needs. Documents are available to review on [CMAP's website](#), which include an update summary, past presentations to CMAP's various committees throughout the process and new data and analyses relevant to the plan update. Comments should be submitted via email to [onto2050@cmapp.illinois.gov](mailto:onto2050@cmapp.illinois.gov) by Saturday, August 13. After public comments are compiled and presented to the Transportation Committee in September, the plan update will be presented to the CMAP Board and MPO Policy Committee for adoption in October. *Staff contacts: Kendra Johnson, Eric Czarnota*

## ***Transit Agencies Announce Regional Connect Pass***

This week, Metra, Pace and the Chicago Transit Authority (CTA) introduced the Regional Connect Pass. This new monthly pass allows for unlimited rides on all three systems when coupled with Metra's new Super Saver monthly pass. The new fare option reduces costs and provides greater flexibility to Chicagoland transit users. The Regional Connect Pass costs \$30 and is available to holders of Metra's unlimited ride monthly pass, meaning that the total cost for both will be \$130 per month.

The CTA Board has approved the Regional Connect Pass, and the Pace Board will vote on the pass on June 15. The pass will have no day or time restrictions and will be available for purchase in the Ventra app or through Metra ticket sales agents beginning Monday, June 20. For more information, please see [Metra's press release](#). *Staff contacts: Kendra Johnson, Eric Czarnota*

### ***Local Infrastructure Hub to Help Cities Apply for Federal Funding***

With the support of the Bloomberg Cities Network, the National League of Cities, Results for America, and the United States Conference of Mayors are launching the Local Infrastructure Hub, which is a national program intended to ensure that cities and towns can access new funding available from the Infrastructure Investment and Jobs Act (IIJA). The Local Infrastructure Hub will bring together policy experts into a program that will include information, resources and technical assistance to help cities and towns of all sizes to access funding from the IIJA. The program will launch on July 1, and interested participants can [sign up](#) to receive updates online. For more information, please visit the [Local Infrastructure Hub website](#). *Staff contacts: Kendra Johnson, Eric Czarnota*

### ***Apply for Community Spark Grants Program***

The League of American Bicyclists has launched the application period for their Community Spark Grants program. Ten communities will receive up to \$1,500 to kick start small-scale projects that create more bicycle friendly communities. Eligible organizations must be a non-profit or government agency, with other types of organizations considered on a case-by-case basis. Applications should be submitted [online](#) by Friday, July 15. More information, including examples of suggested projects, are included on the [League of American Bicyclists website](#). *Staff contacts: Kendra Johnson, Eric Czarnota*

### ***Illinois Bike/Walk Virtual Learning Collaborative Request for Applications***

This year, \$125 million will be available through the Illinois Transportation Enhancement Program (ITEP) for walking, biking, and trail projects, with the maximum award amount increased to \$3 million per project. In advance of the application period, which is expected to open in August, the Active Transportation Alliance and Illinois Public Health Institute (IPHI) is partnering with the Illinois Department of Transportation (IDOT) to offer a 3-part ITEP webinar series. The first webinar will be held at 9:30 a.m. on Wednesday, July 20 (registration details to come).

There is also an opportunity to join the [Illinois Bike/Walk virtual learning collaborative](#) which will provide additional support to fifteen community teams as they prepare their ITEP project proposals. Interested participants should send completed applications for the collaborative by Friday, June 24 to Sarah Chusid, [sarah.chusid@iphionline.org](mailto:sarah.chusid@iphionline.org) with the subject line "Bike/Walk Virtual Learning Collaborative Application". For more information, please see the [Request for Applications](#). *Staff contacts: Kendra Johnson, Eric Czarnota*

### ***Deadline Nearing to Apply for the Diversity, Equity and Inclusion (DEI) Pilot Program***

*From the desk of Illinois City/County Management Association (ILCMA) Executive Director Dawn Peters:*

The ILCMA DEI Committee in collaboration with the Metropolitan Mayor's Caucus (MMC) and UIC Great Cities is excited to announce a new Pilot Program to support local governments with implementation of Diversity, Equity and Inclusion within their operations through training, coaching, and peer support. The DEI Pilot is a 6-month program supporting a cohort of 10 local government entities. The curriculum was designed for municipalities with input from members of the MMC Task Force and the ILCMA Diversity & Inclusion Committee. The program runs from August 2022 to January 2023 and includes monthly in-person training at the NIU Naperville campus followed by independent work and virtual small-group coaching sessions.

The program is designed for two staff members of the same organization or from separate government entities within the same community (i.e. municipality + school district, library, township, etc.) to participate in all aspects of the program. Participants must be decision-makers within an organization (manager, administrator, department head, or senior-level staff).

The online application is now open. The application will be open until Friday, June 24.

More information about the program design, structure, and applicant eligibility can be viewed at the following links:

- Program Webpage: [UIC Great Cities Pilot | Operationalizing DEI - Mayors Caucus](#)
- Online Application Link: [Qualtrics Survey | Operationalizing DEI Pilot Program Application](#)
  - Application questions can be previewed in pdf form here: [Operationalizing DEI Pilot Program Application pdf](#)
  - All applications must be submitted via online form by Friday, June 24<sup>th</sup>.

For more information, please contact Dawn, [dpeters@niu.edu](mailto:dpeters@niu.edu) or Metropolitan Mayors Caucus Project Manager

Katie Friedman, [kfriedman@mayorscaucus.org](mailto:kfriedman@mayorscaucus.org). Staff contact: Mark Fowler

### ***Last Call to Apply for Flood Management Planning Assistance***

The U.S. Army Corps of Engineers Chicago District is seeking applicants for its [Floodplain Management Services program](#). The program provides services to communities to reduce flood risk and is 100 percent federally funded. Products include flood warning plans, hydraulic and hydrologic modeling, flood communications plans and more. These studies do not result in construction but can help communities better manage local flood risks.

Applicants should submit a short description of the flooding problem, requested services, and a [letter of interest](#) by Friday, June 17. The Army Corps of Engineers can work with applicants to craft the requests. Please contact Kira Baltutis, [Kira.M.Baltutis@usace.army.mil](mailto:Kira.M.Baltutis@usace.army.mil) or Dave Handwerk, [david.r.handwerk@usace.army.mil](mailto:david.r.handwerk@usace.army.mil) for more information. Staff contact: Kendra Johnson

### ***MWRD Accepting Applications for Green Infrastructure Partnership Program***

The Metropolitan Water Reclamation District of Greater Chicago (MWRD) has opened the application period for the Green Infrastructure (GI) Partnership Opportunity program, which supports local implementation of GI projects. Eligible projects should be designed to manage stormwater using GI and to maximize collection of off-site stormwater runoff and infiltration within the installation.

Applicants must be a municipality, township, county agency, park district, school district or other local government organization within [MWRD's corporate boundaries](#) able to enter into an intergovernmental agreement with MWRD. Applicants must also agree to maintain and operate the completed project for the service life of the installation. To learn more and apply, please visit [MWRD's website](#) or contact Holly Sauter, [SauterH@mwrld.org](mailto:SauterH@mwrld.org). Staff contact: Kendra Johnson

### ***Meetings and Events***

*Northwest Council of Mayors Technical Committee* will meet on Friday, July 15 at 8:30 a.m. at the *Barrington Village Hall*.

*North Shore Council of Mayors Technical Committee* will meet on Thursday, July 21 via videoconference.

### ***NWMC Staff***

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