



Memorandum

Date: June 3, 2022
To: Mayor Biss and Members of the City Council
From: Kelley Gandurski, Interim City Manager
Subject: City Manager's Office Weekly Report for
May 30 - June 3, 2022

Staff Reports by Department

City Manager's Office

Weekly Bids Advertised

Community Development

Weekly Zoning Report

Weekly Inspection Report

May Building & Construction Value Financial Report

Health Department

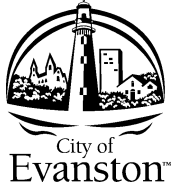
Weekly Food Establishment Application Report

Law Department

Weekly Liquor License Application Report

Legislative Reading

NWMC Weekly Briefing



Memorandum

To: Kelley Gandurski, Interim City Manager

From: Hitesh Desai, CFO/ City Treasurer
Tammi Nunez, Purchasing Manager

Subject: Bids/RFPs/RFQs Advertised during the Week of May 31, 2022

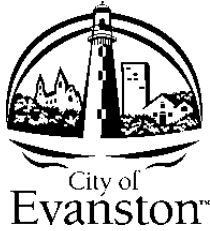
Date: June 3, 2022

The following is a list of projects that have been advertised and the anticipated date each will be presented to Council or Library Board.

Bids/RFPs/RFQs sent during the Week of May 31, 2022

| Bid/RFP/RFQ Number/Name | Requesting Dept. | Description of Project | Budgeted Amount | Bid/RFP/RFQ Opening Date | Anticipated Council/ Library Board Date |
|--|------------------|---|-----------------|--------------------------|---|
| Bid 22-43 Poplar Avenue Street and Parking Lot Improvements | Public Works | Work on this project includes the resurfacing of Poplar Avenue and the reconstruction of the adjacent parking lot (City of Evanston Lot #54). Bidders must be prequalified by the Illinois Department of Transportation (IDOT) and present an IDOT issued "Certificate of Eligibility" with the bid proposal. | \$850,000 | 7/5 | 7/25 |
| RFQ 22-45 Plumbing Contractors for Lead Service Line Replacements | Public Works | The City of Evanston's Water Production Bureau of the Evanston Public Work Agency is seeking qualifications from experienced firms for: The emergency replacement of private side lead service lines. City of Evanston personnel will perform the lead service line | \$2,000,000 | 7/12 | 7/25 |

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|--|--|---|--|--|--|
| | | <p>replacements located in the public right of way in conjunction with these emergency replacements. On August 27, 2021 Gov. JB Pritzker signed into law the Lead Service Line Replacement and Notification Act. Staff estimates there will be an average of 65 emergency repair situations (leaks on homeowner's and city side of the water service pipe and broken parkway valves) during 2022 and beyond. Contractors deemed pre-qualified as part of this current process will be permitted to submit bids for this type of work in Evanston for the next three (3) year period (2022, 2023, & 2024). Only pre-qualified Contractors will be allowed to bid on these types of projects during this time period. Qualifications will be opened in private.</p> | | | |
|--|--|---|--|--|--|



Memorandum

To: Honorable Mayor and Members of the City Council
From: Johanna Nyden, Community Development Director
Subject: Weekly Zoning Report
Date: June 3, 2022

Enclosed is the weekly report of zoning applications received and pending. The report, organized by ward, includes the property address, zoning district, the type of application submitted, a description of the project, date received, and current status.

Please contact me at (847) 448-8014 or jnyden@cityofevanston.org if you have any questions or need additional information.

Cases Received and Pending, May 26, 2022 - June 1, 2022

Backlog (business days received until reviewed): 10

Volume (number of cases pending staff review): 32

Zoning Reviews

| Ward | Property Address | Zoning | Type | Project Description | Received | Status |
|------|--------------------------|--------|-----------------|---|----------|---|
| 1 | 824 Emerson Street | C1 | Zoning Analysis | Construct 2 story parking garage with 96 parking spaces exclusively for Sherman Gardens | 10/27/21 | on hold per the applicant |
| 1 | 816 Garnett Place | R5 | Zoning Analysis | Planned Development for new 9 story tower connected to Link with 200 dwelling units and 71 parking spaces | 11/05/21 | on hold per the applicant |
| 2 | 1127 Dewey Avenue | R3 | Building Permit | New 2-story ADU | 02/27/22 | non-compliant, pending revisions from the applicant |
| 2 | 1404 Fowler Avenue | R2 | Building Permit | Patio, shed, pergolas, remove and replace walks | 04/03/22 | non-compliant, pending revisions from the applicant |
| 2 | 2200 Greenleaf Street | I2 | Zoning Analysis | Addition for 4 loading docks for Ward Manufacturing | 04/05/22 | pending additional information from the applicant |
| 2 | 1025 Dewey Avenue | R3 | Building Permit | Deck and detached garage | 05/02/22 | revisions submitted, pending staff review |
| 2 | 1047 Darrow Avenue | R3 | Building Permit | Addition, replace front porch, exterior and interior renovation | 05/12/22 | pending additional information from the applicant |
| 2 | 1215 Pitner Avenue | R2 | Building Permit | Paver brick patio | 05/12/22 | pending additional information from the applicant |
| 2 | 1101 Church Street | R6 | Building Permit | Renovation of existing church and construction of a 4-story building with covered parking for 30 dwelling units | 05/19/22 | pending staff review, DAPR |
| 2 | 1001 Dewey Avenue | R3 | Building Permit | Deck | 05/23/22 | pending staff review |
| 2 | 1735 Washington Street | R3 | Building Permit | Replace deck | 05/24/22 | pending staff review |
| 3 | 822 Hinman Avenue | R6 | Building Permit | Remove and replace parking lot, striping | 10/26/21 | pending additional information from the applicant |
| 3 | 999 Michigan Avenue | R5 | Zoning Analysis | Rooftop stair and deck to multi-family dwelling | 12/16/21 | pending additional information from the applicant |
| 3 | 1215 Forest Avenue | R1 | Building Permit | Renovation and restoration of existing garage | 04/02/22 | pending Preservation Review |
| 3 | 1243-1245 Chicago Avenue | B1 | Zoning Analysis | Expand restaurant use at 1245 Chicago, create outdoor patio space, bar and restrooms (Space) | 04/25/22 | pending additional information from the applicant |
| 3 | 931 Hinman Avenue | R5 | Zoning Analysis | Major Home Occupation | 05/11/22 | pending additional information from the applicant |
| 3 | 929-35 Michigan Avenue | R5 | Zoning Analysis | Zoning verification letter | 05/27/22 | pending staff review |
| 3 | 910 Judson Avenue | R5 | Zoning Analysis | Zoning verification letter | 05/27/22 | pending staff review |
| 3 | 605-17 Hinman Avenue | R5 | Zoning Analysis | Zoning verification letter | 05/27/22 | pending staff review |
| 3 | 800-10 Michigan Avenue | R5 | Zoning Analysis | Zoning verification letter | 05/27/22 | pending staff review |
| 3 | 1000 Hinman Avenue | R5 | Zoning Analysis | Zoning verification letter | 05/27/22 | pending staff review |
| 4 | 1122 Maple Avenue | R5 | Building Permit | Paver driveway and paths | 11/16/21 | revisions submitted, pending staff review |
| 4 | 718 Main Street | B2/oDM | Building Permit | New 5-story mixed-use building with ground floor retail and 120 dwellings (Vogue site) | 12/28/21 | pending DAPR 06/07/22 |
| 4 | 1030 Ashland Avenue | R3 | Building Permit | Interior remodel, deck | 04/12/22 | pending additional information from the applicant |

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|---|-------------------------|--------|-----------------|--|----------|---|
| 4 | 1015 Maple Avenue | R1 | Building Permit | Demolish deck and pergola, construct new deck | 04/13/22 | pending additional information from the applicant |
| 4 | 1200 Davis Street | R4 | Building Permit | Exterior stair addition (Roycemore School) | 04/24/22 | pending DAPR 06/07/22 |
| 4 | 1011 Ridge Court | R1 | Building Permit | Deck | 05/04/22 | revisions submitted, pending staff review |
| 4 | 1322 Greenwood Street | R1 | Building Permit | 2-story addition and interior remodel | 05/16/22 | pending staff review |
| 4 | 936 Sherman Avenue | R3 | Building Permit | Interior remodel, exterior remodel of roof deck | 05/20/22 | pending staff review |
| 4 | 1110 Maple Avenue | R4 | Zoning Analysis | 1.5 car garage and driveway extension | 05/20/22 | pending staff review |
| 4 | 939 Ridge Court | R1 | Building Permit | Interior remodel | 05/23/22 | pending staff review |
| 4 | 1555 Oak Avenue | R6 | Zoning Analysis | Interior remodel to create an apartment hotel, 63 1-bedroom/1-bathroom and 4 2-bedroom/1-bathroom units, for transient guests (King Homes) | 05/31/22 | pending staff review |
| 5 | 2046 Dodge Avenue | R3 | Building Permit | Addition | 09/28/21 | non-compliant, pending revisions from the applicant |
| 5 | 2114 Wesley Avenue | R3 | Building Permit | Replace gravel walk and parking pad with pavers | 10/16/21 | pending additional information from the applicant |
| 5 | 1717 Simpson Street | B1 | Building Permit | Shed | 11/01/21 | non-compliant, pending revisions from the applicant |
| 5 | 1701 Simpson Street | B1 | Building Permit | First and 2nd story addition to existing commercial building | 12/20/21 | non-compliant, pending revisions from the applicant, DAPR review |
| 5 | 1805-1815 Church Street | B2/oWE | Zoning Analysis | Construct 2 story religious institution for Mt. Pisgah and 44 DU multifamily building (primarily affordable) | 01/25/22 | non-compliant; pending revisions from the applicant |
| 5 | 1717 Simpson Street | B1 | Building Permit | Repair existing parking lot | 03/27/22 | pending additional information and revisions from the applicant |
| 5 | 2119 Maple Avenue | R4a | Building Permit | 2-story addition, addition at top story, and attic finish | 04/28/22 | revisions submitted, pending staff review |
| 5 | 2201 Dewey Avenue | MXE | Building Permit | Remove brick paver walk, install concrete parking pad | 05/20/22 | pending staff review |
| 5 | 2224 Foster Street | R3 | Building Permit | Paver parking pad | 05/26/22 | pending staff review |
| 5 | 2012 Brown Avenue | R3 | Zoning Analysis | Deck and walks | 05/31/22 | pending staff review |
| 6 | 3031 Thayer Street | R1 | Building Permit | Shed | 11/15/21 | non-compliant, pending revisions from the applicant |
| 6 | 3321 Colfax Place | R1 | Building Permit | Replace steps | 11/24/21 | pending additional information from the applicant |
| 6 | 2516 Ridgeway Avenue | R1 | Building Permit | Addition | 02/08/22 | revisions submitted, pending staff review |
| 6 | 2417 Thayer Street | R1 | Building Permit | Patio | 04/02/22 | pending additional information from the applicant |
| 6 | 2739 Colfax Street | R1 | Building Permit | Addition and renovation | 04/29/22 | non-compliant, pending revisions from the applicant |
| 6 | 2314 Ridgeway Avenue | R1 | Building Permit | Rear stoop and steps to alley | 05/06/22 | pending additional information from the applicant |
| 6 | 3131 Thayer Street | R1 | Building Permit | 2-car garage | 05/10/22 | revisions submitted, pending staff review |
| 6 | 2913 Harrison Street | R1 | Building Permit | Remove and replace basketball and picketball court | 05/10/22 | pending additional information from the applicant |

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|---|------------------------|---------|-----------------|--|----------|--|
| 6 | 2000 Bennett Avenue | R1 | Building Permit | Paver patio | 05/13/22 | pending additional information from the applicant |
| 6 | 2520 Noyes Street | R1 | Building Permit | Patio and deck | 05/13/22 | pending revisions from the applicant |
| 6 | 2312 Cowper Avenue | R1 | Building Permit | Deck | 05/23/22 | pending staff review |
| 6 | 2500 Grant Street | R1 | Building Permit | Garage | 05/24/22 | pending staff review |
| 6 | 2707 Lawndale Avenue | R1 | Building Permit | Replace stoop with deck and roof | 05/24/22 | pending staff review |
| 6 | 2534 Hurd Avenue | R1 | Zoning Analysis | 2nd-story addition | 05/27/22 | pending staff review |
| 7 | 2333 Ridge Avenue | R1 | Building Permit | Garage, 14x20 | 11/17/21 | non-compliant, pending additional information and revisions from the applicant |
| 7 | 1801 Central Street | B1a/oCS | Building Permit | Remodel 1st floor and 2nd story addition above, fitness studio on ground floor, dwelling on the 2nd floor | 01/13/22 | pending DAPR 06/07/22 |
| 7 | 2631 Prairie Avenue | R4 | Building Permit | New attached garage, addition, and interior remodel | 01/28/22 | pending additional information from the applicant |
| 7 | 2214 Grant Street | R1 | Building Permit | New garage | 03/22/22 | non-compliant, pending minor variation application from the applicant |
| 7 | 2635 Eastwood Avenue | R1 | Building Permit | Detached garage, 20x22 | 03/25/22 | pending revisions from the applicant |
| 7 | 2653 Stewart Avenue | R1 | Building Permit | New 2-car garage | 04/03/22 | pending additional information from the applicant |
| 7 | 342 Ashland Avenue | R1 | Building Permit | Replace patio with pavers | 05/01/22 | pending additional information from the applicant |
| 7 | 2300 Grey Avenue | R1 | Building Permit | Garage | 05/10/22 | pending revisions from the applicant |
| 7 | 1024 Hinman Avenue | R1 | Building Permit | Detached garage, 22x20 | 05/23/22 | pending additional information from the applicant, Preservation |
| 7 | 2315 Poplar Avenue | R1 | Building Permit | Brick and bluestone patio | 05/23/22 | pending staff review |
| 7 | 1604 Colfax Street | R1 | Building Permit | Addition and replace garage | 05/23/22 | pending staff review |
| 7 | 2611 Broadway Avenue | B1a/oCS | Building Permit | Interior build out for dentist office | 05/25/22 | pending staff review |
| 7 | 2676 Prairie Road | R4 | Building Permit | Interior remodel and enclose existing deck | 05/26/22 | pending staff review |
| 7 | 1219 Noyes Street | R1 | Building Permit | Shed | 05/26/22 | pending staff review |
| 7 | 1722 Chancellor Street | R1 | Building Permit | 2nd-story addition | 05/26/22 | pending staff review |
| 7 | 2356 Colfax Terrace | R1 | Building Permit | 2-story addition | 05/31/22 | pending staff review |
| 7 | 2401 Pioneer Road | R1 | Zoning Analysis | Interior remodel and deck | 05/31/22 | pending staff review |
| 8 | 1321 Brummel Street | R4 | Zoning Analysis | New curb cut and shared driveway to open parking in the rear of two multi-family dwellings, 1317-1321 Brummel St | 12/21/21 | revisions submitted, pending staff review |
| 8 | 1800 Oakton Street | R4 | Building Permit | Pergola | 05/20/22 | pending staff review |
| 8 | 831 Mulford Street | R5 | Building Permit | Remove and replace rear porch stairs | 05/24/22 | pending staff review |
| 9 | 1210 South Boulevard | R2 | Zoning Analysis | Construct 2-car garage on off-site parcel | 03/17/22 | pending additional information from the applicant |
| 9 | 1101 South Boulevard | R2 | Building Permit | Walk and parking pad | 04/04/22 | pending additional information from the applicant |
| 9 | 1705 Oakton Street | R3 | Building Permit | Gazebo over patio | 04/20/22 | pending additional information from the applicant |

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|---|------------------------|----|-----------------|---|----------|---|
| 9 | 1134 Main Street | R1 | Building Permit | 2-story addition | 04/28/22 | pending additional information from the applicant |
| 9 | 1322 Seward Street | R3 | Building Permit | Replace concrete walk and stoop/steps | 05/31/22 | pending staff review |
| 9 | 1432 Washington Street | R3 | Zoning Analysis | Addition and renovation, new detached garage, solar photovoltaic system, new a/c, new windows | 05/31/22 | pending staff review |

Pending building permit and zoning analysis reviews older than 6 months where there has not been activity are periodically removed from the zoning report.

Miscellaneous Zoning Cases

| Ward | Property Address | Zoning | Type | Project Description | Received | Status |
|------|---|-----------|---|---|----------|------------------------------|
| 1 | 1621-31 Chicago Avenue | D4 | Planned Development | New 18-story mixed-use building with 180 dwelling units, 6,759 sf of ground floor retail, and 37 parking spaces | 03/18/22 | pending DAPR 06/21/22, LUC |
| 2 | 1801 Dempster Street | B1 | Administrative Review Use | Administrative Review Use for ground-floor office, Caring Hands Home Nursing Care | 05/23/22 | pending DAPR 06/14/22 |
| 2 | 1226 Darrow Avenue | R3 | Fence Variation | Front yard fence, 4' tall picket style | 05/24/22 | determination after 06/15/22 |
| 4 | 1214 Maple Avenue | R1 | Minor Variation | Impervious surface coverage associated with proposed subdivision of the zoning lot | 04/14/22 | pending staff review |
| 4 | 1571 Maple Avenue | D3 | Major Adjustment to a Planned Development | Major Adjustment to the approved 1571 Maple Ave Planned Development (Ordinance 147-O-18) requesting reduction of required parking leased from 50 to 0 spaces, leaving 13 on-site parking spaces | 04/18/22 | pending LUC 06/08/22 |
| 4 | 1026 Davis Street | D2 | Special Use | Special Use for a private secondary education institution (Beacon Academy) | 04/26/22 | pending P&D |
| 5 | 2044 Wesley Avenue | R4/R5/oWE | Planned Development | New construction of 19 townhomes, a 12-unit multi-family dwelling, new private driveway/alley to access townhomes, new pedestrian path connecting Green Bay Road, Wesley and Jackson Avenues, removal of railroad infrastructure and environmental clean-up of site | 02/03/22 | pending DAPR 06/07/22, LUC |
| 6 | 3434 Central Street | R2 | Planned Development | New 2-story, 24,916 sf building for a Daycare center - Child (Kensington School) | 02/10/22 | pending LUC 06/22/22 |
| 6 | 2600,2608-2620, and 2628-2636 Gross Point Road and 2600 Crawford Avenue | B1a/oCS | Map Amendment | Remove 4 properties from the oCS Overlay District | 05/26/22 | pending LUC 06/22/22 |
| 7 | 2214 Grant Street | R1 | Minor Variation | Building lot coverage for a 20'x22' detached 2-car garage | 05/26/22 | determination after 06/16/22 |
| 8 | 2310 Oakton Street | OS | Planned Development | New 1-story, 8,600 sf building and 16 parking spaces for a new animal shelter (City of Evanston) | 03/23/22 | pending DAPR 06/28/22 |



Memorandum

To: Kelley Gandurski, Interim City Manager

From: Angelique Schnur, Building and Inspection Services Manager

Subject: Weekly Inspection Report

Date: June 3, 2022

Enclosed is the weekly summary report of field inspections under special monitoring. The report, organized by ward, includes the property address, the type of inspection, inspector notes, date received and current status.

Please contact me at 847-448-8035 or aschnur@cityofevanston.org if you have any questions or need additional information.

Cases Received, June 3, 2022

Field Reports

| Ward | Property Address | Construction Type | Inspector Notes | Received |
|-------------|------------------------------|------------------------------|---|-----------------|
| 2 | 1101 Church Street | Multi-Family Building | The construction fence is in good order. The foundation permit has been issued and excavation for the addition had started. | 6/2/2022 |
| 2 | 2030 Greenwood | Multi-Family Building | The construction fence is in good order, temporary electrical power has been installed for the site. Ground level block walls and framing are under construction. | 6/2/2022 |
| 8 | 100 Chicago Avenue (Gateway) | Mixed-Use Retail/Residential | The construction fence and site are in good order. Framing is complete up to the roof deck level. Interior apartment buildouts are underway. | 6/2/2022 |



Memorandum

To: Kelley Gandurski, Interim City Manager

From: Angelique Schnur, Building and Inspection Services Manager

Subject: Monthly Construction Valuation and Permit Fee Report

Date: June 3, 2022

Enclosed is the monthly construction valuation and permit fee report. The report compares current month and year-to-date totals with those from 2020.

Please contact me at 847-448-8035 or aschnur@cityofevanston.org if you have any questions or need additional information.



DATE: June 3, 2022

TO: Kelley Gandurski, Interim City Manager

FROM: Angelique Schnur, Building and Inspection Services Division Manager

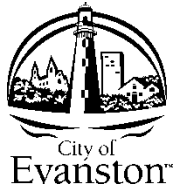
SUBJECT: Building Permit & Construction Value Financial Report for May 2022

BUILDING PERMIT FEES

| | |
|---|--------------|
| Total Permit Fees Collected for the Month of May 2022 | \$450,380 |
| Total Permit Fees Collected Fiscal Year 2022 | \$1,422,152 |
| Total Permit fees Collected for the Month of May 2021 | \$539,686 |
| Total Permit Fees Collected Fiscal Year 2021 | \$ 2,169,096 |

CONSTRUCTION VALUES

| | |
|--|---------------|
| TOTAL CONSTRUCTION VALUE FOR MAY 2022 | \$ 22,044,841 |
| TOTAL CONSTRUCTION VALUE FISCAL YEAR 2022 | \$ 78,505,299 |
| TOTAL CONSTRUCTION VALUE FOR MAY 2021 | \$ 28,643,406 |
| TOTAL CONSTRUCTION VALUE FISCAL YEAR 2021 | \$ 90,343,272 |



Memorandum

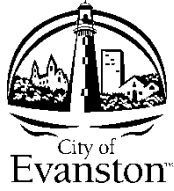
To: Honorable Mayor and Members of the City Council

From: Ike Ogbo, Director, Department of Health & Human Services

Subject: Food Establishment License Application Weekly Report

Date: June 3, 2022

| Ward | Property Address | Business Name | Date Received | Current Status |
|------|------------------|---------------------------|---------------|---|
| 5 | 1831 Emerson St | La Michoacana | 5/01/2022 | Pending Building Permit Issuance |
| 3 | 615 Dempster St | Bagel Art | 4/18/2022 | Approved – Pending license issuance |
| 3 | 900 Chicago Ave | Subway | 3/30/2022 | Change of Ownership – Pending Inspections |
| 1 | 1743 Sherman Ave | Olive Mediterranean Grill | 12/10/2021 | Pending Building Permit Issuance |
| 1 | 724 Clark St | Shinto Ramen | 11/19/2021 | Pending Building Issued – Pending Inspections |
| 8 | 329 Howard St | LOADaSPUD | 10/12/2021 | Pending Building Issued – Pending Inspections |
| 7 | 1921 Central St | Central Street Diner | 10/7/2021 | Pending Permit Application – On Hold |
| 1 | 1601 Sherman Ave | Sweetgreen | 9/13/2021 | Pending CO |
| 4 | 1508 Sherman Ave | Dollop Coffee | 2/11/2021 | Building Permit Issued – Pending Inspections |
| 2 | 1813 Dempster St | Zentli | 8/27/2020 | Building Permit Issued – Pending Inspections |
| 8 | 633 Howard St | Estacion | 2/4/2020 | Building Permit Issued – Pending Inspections |



Memorandum

To: Honorable Mayor and Members of the City Council

From: Brian George, Assistant City Attorney

Subject: Weekly Liquor License Application Report

Date: June 3, 2022

There are no pending liquor license applications to report for this week.

Please contact me at (847) 866-2937 or liquorlicense@cityofevanston.org if you have any questions or need additional information.



DIRECTOR'S WEEKLY BRIEFING

By NWMC Executive Director Mark L. Fowler



WEEK ENDING JUNE 3, 2022

NWMC Issues FY22-23 Call for Committee Volunteers

The success of the Northwest Municipal Conference relies upon the active participation of the individual members who participate in our various committees. The combined expertise, talents and time of our members is critical to guide the work of the Conference. To that end, the annual call for volunteers to serve on one or more NWMC committees is now open. Members are requested to consider which of the various core committees (Bicycle and Pedestrian, Finance, Legislative and Transportation) or non-core committees (Attorneys, Fire Core Cost Containment and Public Works Cost Containment) best fit their interests.

Committee registration packets were emailed to the membership on Wednesday. Please return completed registration forms by Monday, June 27 via email to Larry Bury, lbury@nwmc-cog.org. *Staff contacts: Mark Fowler, Larry Bury*

Time to Sign Up for the Summer NWMC Surplus Vehicle & Equipment Auction

The July 19 NWMC Surplus Vehicle and Equipment Auction is right around the corner! Thank you to the *Village of Skokie* for registering vehicles to sell at the event, which will begin at noon at America's Auto Auction in Crestwood. America's AA offers a wide variety of convenient services to prep your vehicles and garner the highest possible price, and as previously noted, prices for used cars are up 40% year-to-year due to chip shortages and high demand.

Please note that vehicles and equipment can be listed for disposal at the NWMC auction right up to the morning of the auction day. Sell them now to get a fresh start and please keep in mind that a portion of the proceeds help support the operations of the organization. If you can't make the July auction, the final live auction for the year will be held on Tuesday, October 18. In addition, America's Auto Auction hosts online sales on par with other government surplus Internet auctions. For questions or additional information, please contact staff or Berry Ellis, 312-371-5993 or berry.ellis@americasautoauction.com. *Staff contact: Ellen Dayan*

SPC Approves Gasoline, Diesel Fuel, Ethanol & Bio Diesel Fuel Contract Extension

The Suburban Purchasing Cooperative (SPC) Governing Board has approved the second of three (3) possible, one-year contract extensions of the 2022 Gasoline (87, 89, & 92 Octane), Diesel Fuel, Ethanol 75 & 85 and B20 Bio Diesel Fuel Contract (#198) with Al Warren Oil Co., Inc. from July 6, 2022 through July 5, 2023. The SPC reserves the right to extend the contract for one additional one-year period upon mutual agreement of both the vendor and the SPC on a negotiated basis. For questions or additional information, please contact staff or Shaleen Okon, 312-881-9324 or sokon@alwarrenoil.com. *Staff contact: Ellen Dayan*

SPC Approves Telecommunications Contract Extension

The SPC Governing Board has approved the third of four (4) possible, one-year contract extensions of the 2022 Telecommunication Services Contract (#188) with Peerless Network from June 1, 2022 through May 31, 2023. The SPC reserves the right to extend the contract for one additional one-year period upon mutual agreement of both the vendor and the SPC on a negotiated basis. For questions or additional information, please contact staff or Larry Widmer, 312-352-4955 (office), 847-732-9262 (mobile) or lwidmer@peerlessnetwork.com. *Staff contact: Ellen Dayan*

Last Call for the "Government Finances in a Rising Rate Environment" Presentation

Wintrust and the NWMC have collaborated on an educational opportunity for members and other local governments that addresses the challenges of the current economic climate. "Government Finances in a Rising Rate Environment" will be held on Thursday, June 9 from 8:00 a.m. to 10:00 a.m. at the Evanston Golf Club, 4401 Dempster Street in Skokie. Please visit the [Eventbrite](#) page for additional information and a registration link for this free presentation.

Please note the RSVP deadline is TODAY, Friday, June 3 and feel free to forward the invitation to others in your organization as appropriate. *Staff contact: Mark Fowler*

Metra to Sell \$100 Flat-Rate Monthly Pass

As part of a three month pilot program starting in July, Metra is offering \$100 flat-rate monthly passes valid for unlimited travel throughout the Chicago area. Reduced fare passes for eligible seniors, K-12 students, and children will cost \$70. The passes will go on sale via the Ventra app and through ticket agents starting June 20 and will still display a zone pair indicating the riders' origin and destination stations, but conductors will accept the passes for unlimited travel across all zones. For more information, please see [Metra's website](#). *Staff contacts: Kendra Johnson, Eric Czarnota*

Local Infrastructure Hub to Help Cities Apply for Federal Funding

With the support of the Bloomberg Cities Network, the National League of Cities, Results for America, and the United States Conference of Mayors are launching the Local Infrastructure Hub, which is a national program intended to ensure that cities and towns can access new funding available from the Infrastructure Investment and Jobs Act (IIJA). The Local Infrastructure Hub will bring together policy experts into a program that will include information, resources and technical assistance to help cities and towns of all sizes to access funding from the IIJA. The program will launch on July 1, and interested participants can [sign up](#) to receive updates online. For more information, please visit the [Local Infrastructure Hub website](#). *Staff contacts: Kendra Johnson, Eric Czarnota*

Apply for the Safe Streets and Roads for All Program

The U.S. Department of Transportation (USDOT) has issued a Notice of Funding Opportunity (NOFO) for the Safe Streets and Roads for All (SS4A) discretionary grant program. Funding is available to develop or update safety action plans, conduct planning and development activities in support of a plan, or carry out projects and strategies identified in a plan. Three webinars will be held in June to provide information on eligible projects and the overall application process. Registration is available on the [USDOT's website](#). Applications are due electronically by September 15. For more information, please review the [SS4A NOFO](#). *Staff contacts: Kendra Johnson, Eric Czarnota*

ILCMA, MMC, UIC Team Up for Diversity, Equity and Inclusion (DEI) Pilot Program

From the desk of Illinois City/County Management Association (ILCMA) Executive Director Dawn Peters:

The ILCMA DEI Committee in collaboration with the Metropolitan Mayor's Caucus (MMC) and UIC Great Cities is excited to announce a new Pilot Program to support local governments with implementation of Diversity, Equity and Inclusion within their operations through training, coaching, and peer support. The DEI Pilot is a 6-month program supporting a cohort of 10 local government entities. The curriculum was designed for municipalities with input from members of the MMC Task Force and the ILCMA Diversity & Inclusion Committee. The program runs from August 2022 to January 2023 and includes monthly in-person training at the NIU Naperville campus followed by independent work and virtual small-group coaching sessions.

The program is designed for two staff members of the same organization or from separate government entities within the same community (i.e. municipality + school district, library, township, etc.) to participate in all aspects of the program. Participants must be decision-makers within an organization (manager, administrator, department head, or senior-level staff).

The online application is now open. The application will be open until Friday, June 24.

More information about the program design, structure, and applicant eligibility can be viewed at the following links:

- Program Webpage: [UIC Great Cities Pilot | Operationalizing DEI - Mayors Caucus](#)
- Online Application Link: [Qualtrics Survey | Operationalizing DEI Pilot Program Application](#)
 - Application questions can be previewed in pdf form here: [Operationalizing DEI Pilot Program Application pdf](#)
 - All applications must be submitted via online form by Friday, June 24th.

For more information, please contact Dawn, dpeters@niu.edu or Metropolitan Mayors Caucus Project Manager Katie Friedman, kfriedman@mayorscaucus.org. *Staff contact: Mark Fowler*

MWRD Accepting Applications for Green Infrastructure Partnership Program

The Metropolitan Water Reclamation District of Greater Chicago (MWRD) has opened the application period for the Green Infrastructure (GI) Partnership Opportunity program, which supports local implementation of GI projects. Eligible projects should be designed to manage stormwater using GI and to maximize collection of off-site stormwater runoff and infiltration within the installation.

Applicants must be a municipality, township, county agency, park district, school district or other local government organization within [MWRD's corporate boundaries](#) able to enter into an intergovernmental agreement with MWRD. Applicants must also agree to maintain and operate the completed project for the service life of the installation. To learn more and apply, please visit [MWRD's website](#) or contact Holly Sauter, SauterH@mwrld.org. *Staff contact: Kendra Johnson*

FLIP Returns This Summer

The Chicago Metropolitan Agency for Planning (CMAP) is accepting applications for this summer's Future Leaders in Planning (FLIP) program. FLIP is a free leadership development program for high school students to explore the field of urban planning and learn about the issues that shape our region and communities. Sessions will be held on Fridays, from July 22 to August 12, at CMAP's office in the Old Post Office and will include field trips around the region. Applications are due Monday, June 20. To [learn more](#) and [apply](#), please visit the CMAP website or contact CMAP Communications Senior Anna Williams, awilliams@cmapp.illinois.gov. *Staff contacts: Kendra Johnson, Eric Czarnota*

Meetings and Events

NWMC Local Government Communicators Committee will meet on Wednesday, June 8 at 1:00 p.m. via videoconference.

NWMC Staff

| | | |
|-------------------|--------------------------------------|--|
| Mark Fowler | Executive Director | mfowler@nwmc-cog.org |
| Larry Bury | Deputy Director | lbury@nwmc-cog.org |
| Eric Czarnota | Program Associate for Transportation | eczarnota@nwmc-cog.org |
| Ellen Dayan, CPPB | Purchasing Director | edayan@nwmc-cog.org |
| Marina Durso | Executive Assistant | mdurso@nwmc-cog.org |
| Kendra Johnson | Program Manager for Transportation | kjohnson@nwmc-cog.org |
| Chris Staron | Policy Analyst | cstaron@nwmc-cog.org |

Phone: 847-296-9200

www.nwmc-cog.org



Standing Committees of the Council & Mayoral Appointed Boards, Commissions & Committees

Monday, June 6, 2022

5:00pm: Rules Committee

6:00pm: Human Services Committee

Tuesday, June 7, 2022

2:00pm: Design and Project Review Committee

Wednesday, June 8, 2022

2:30pm: Board of Local Improvements - CANCELED

7:00pm: Land Use Commission

Thursday, June 2, 2022

8:30am: Referrals Committee

5:00pm: Planning & Development Housing Subcommittee

6:30pm: Environment Board

7:00pm: Social Services Committee

Friday, June 3, 2022

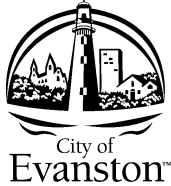
7:15pm: Utilities Commission - Virtual

Check the City's Calendar for updates:

[City of Evanston • Calendar](#)

City of Evanston Committee Webpage:

[City of Evanston • Boards, Commissions, and Committees](#)



Memorandum

To: Kelley Gandurski, Interim City Manager

From: Hitesh Desai, CFO/ City Treasurer
Tammi Nunez, Purchasing Manager

Subject: Bids/RFPs/RFQs Advertised during the Week of May 31, 2022

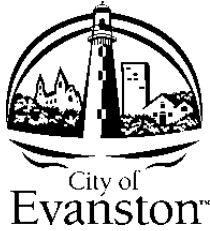
Date: June 3, 2022

The following is a list of projects that have been advertised and the anticipated date each will be presented to Council or Library Board.

Bids/RFPs/RFQs sent during the Week of May 31, 2022

| Bid/RFP/RFQ Number/Name | Requesting Dept. | Description of Project | Budgeted Amount | Bid/RFP/RFQ Opening Date | Anticipated Council/ Library Board Date |
|--|------------------|---|-----------------|--------------------------|---|
| Bid 22-43 Poplar Avenue Street and Parking Lot Improvements | Public Works | Work on this project includes the resurfacing of Poplar Avenue and the reconstruction of the adjacent parking lot (City of Evanston Lot #54). Bidders must be prequalified by the Illinois Department of Transportation (IDOT) and present an IDOT issued "Certificate of Eligibility" with the bid proposal. | \$850,000 | 7/5 | 7/25 |
| RFQ 22-45 Plumbing Contractors for Lead Service Line Replacements | Public Works | The City of Evanston's Water Production Bureau of the Evanston Public Work Agency is seeking qualifications from experienced firms for: The emergency replacement of private side lead service lines. City of Evanston personnel will perform the lead service line | \$2,000,000 | 7/12 | 7/25 |

| | | | | | |
|--|--|---|--|--|--|
| | | <p>replacements located in the public right of way in conjunction with these emergency replacements. On August 27, 2021 Gov. JB Pritzker signed into law the Lead Service Line Replacement and Notification Act. Staff estimates there will be an average of 65 emergency repair situations (leaks on homeowner's and city side of the water service pipe and broken parkway valves) during 2022 and beyond. Contractors deemed pre-qualified as part of this current process will be permitted to submit bids for this type of work in Evanston for the next three (3) year period (2022, 2023, & 2024). Only pre-qualified Contractors will be allowed to bid on these types of projects during this time period. Qualifications will be opened in private.</p> | | | |
|--|--|---|--|--|--|



Memorandum

To: Honorable Mayor and Members of the City Council
From: Johanna Nyden, Community Development Director
Subject: Weekly Zoning Report
Date: June 3, 2022

Enclosed is the weekly report of zoning applications received and pending. The report, organized by ward, includes the property address, zoning district, the type of application submitted, a description of the project, date received, and current status.

Please contact me at (847) 448-8014 or jnyden@cityofevanston.org if you have any questions or need additional information.

Cases Received and Pending, May 26, 2022 - June 1, 2022

Backlog (business days received until reviewed): 10

Volume (number of cases pending staff review): 32

Zoning Reviews

| Ward | Property Address | Zoning | Type | Project Description | Received | Status |
|------|--------------------------|--------|-----------------|---|----------|---|
| 1 | 824 Emerson Street | C1 | Zoning Analysis | Construct 2 story parking garage with 96 parking spaces exclusively for Sherman Gardens | 10/27/21 | on hold per the applicant |
| 1 | 816 Garnett Place | R5 | Zoning Analysis | Planned Development for new 9 story tower connected to Link with 200 dwelling units and 71 parking spaces | 11/05/21 | on hold per the applicant |
| 2 | 1127 Dewey Avenue | R3 | Building Permit | New 2-story ADU | 02/27/22 | non-compliant, pending revisions from the applicant |
| 2 | 1404 Fowler Avenue | R2 | Building Permit | Patio, shed, pergolas, remove and replace walks | 04/03/22 | non-compliant, pending revisions from the applicant |
| 2 | 2200 Greenleaf Street | I2 | Zoning Analysis | Addition for 4 loading docks for Ward Manufacturing | 04/05/22 | pending additional information from the applicant |
| 2 | 1025 Dewey Avenue | R3 | Building Permit | Deck and detached garage | 05/02/22 | revisions submitted, pending staff review |
| 2 | 1047 Darrow Avenue | R3 | Building Permit | Addition, replace front porch, exterior and interior renovation | 05/12/22 | pending additional information from the applicant |
| 2 | 1215 Pitner Avenue | R2 | Building Permit | Paver brick patio | 05/12/22 | pending additional information from the applicant |
| 2 | 1101 Church Street | R6 | Building Permit | Renovation of existing church and construction of a 4-story building with covered parking for 30 dwelling units | 05/19/22 | pending staff review, DAPR |
| 2 | 1001 Dewey Avenue | R3 | Building Permit | Deck | 05/23/22 | pending staff review |
| 2 | 1735 Washington Street | R3 | Building Permit | Replace deck | 05/24/22 | pending staff review |
| 3 | 822 Hinman Avenue | R6 | Building Permit | Remove and replace parking lot, striping | 10/26/21 | pending additional information from the applicant |
| 3 | 999 Michigan Avenue | R5 | Zoning Analysis | Rooftop stair and deck to multi-family dwelling | 12/16/21 | pending additional information from the applicant |
| 3 | 1215 Forest Avenue | R1 | Building Permit | Renovation and restoration of existing garage | 04/02/22 | pending Preservation Review |
| 3 | 1243-1245 Chicago Avenue | B1 | Zoning Analysis | Expand restaurant use at 1245 Chicago, create outdoor patio space, bar and restrooms (Space) | 04/25/22 | pending additional information from the applicant |
| 3 | 931 Hinman Avenue | R5 | Zoning Analysis | Major Home Occupation | 05/11/22 | pending additional information from the applicant |
| 3 | 929-35 Michigan Avenue | R5 | Zoning Analysis | Zoning verification letter | 05/27/22 | pending staff review |
| 3 | 910 Judson Avenue | R5 | Zoning Analysis | Zoning verification letter | 05/27/22 | pending staff review |
| 3 | 605-17 Hinman Avenue | R5 | Zoning Analysis | Zoning verification letter | 05/27/22 | pending staff review |
| 3 | 800-10 Michigan Avenue | R5 | Zoning Analysis | Zoning verification letter | 05/27/22 | pending staff review |
| 3 | 1000 Hinman Avenue | R5 | Zoning Analysis | Zoning verification letter | 05/27/22 | pending staff review |
| 4 | 1122 Maple Avenue | R5 | Building Permit | Paver driveway and paths | 11/16/21 | revisions submitted, pending staff review |
| 4 | 718 Main Street | B2/oDM | Building Permit | New 5-story mixed-use building with ground floor retail and 120 dwellings (Vogue site) | 12/28/21 | pending DAPR 06/07/22 |
| 4 | 1030 Ashland Avenue | R3 | Building Permit | Interior remodel, deck | 04/12/22 | pending additional information from the applicant |

| | | | | | | |
|---|-------------------------|--------|-----------------|--|----------|---|
| 4 | 1015 Maple Avenue | R1 | Building Permit | Demolish deck and pergola, construct new deck | 04/13/22 | pending additional information from the applicant |
| 4 | 1200 Davis Street | R4 | Building Permit | Exterior stair addition (Roycemore School) | 04/24/22 | pending DAPR 06/07/22 |
| 4 | 1011 Ridge Court | R1 | Building Permit | Deck | 05/04/22 | revisions submitted, pending staff review |
| 4 | 1322 Greenwood Street | R1 | Building Permit | 2-story addition and interior remodel | 05/16/22 | pending staff review |
| 4 | 936 Sherman Avenue | R3 | Building Permit | Interior remodel, exterior remodel of roof deck | 05/20/22 | pending staff review |
| 4 | 1110 Maple Avenue | R4 | Zoning Analysis | 1.5 car garage and driveway extension | 05/20/22 | pending staff review |
| 4 | 939 Ridge Court | R1 | Building Permit | Interior remodel | 05/23/22 | pending staff review |
| 4 | 1555 Oak Avenue | R6 | Zoning Analysis | Interior remodel to create an apartment hotel, 63 1-bedroom/1-bathroom and 4 2-bedroom/1-bathroom units, for transient guests (King Homes) | 05/31/22 | pending staff review |
| 5 | 2046 Dodge Avenue | R3 | Building Permit | Addition | 09/28/21 | non-compliant, pending revisions from the applicant |
| 5 | 2114 Wesley Avenue | R3 | Building Permit | Replace gravel walk and parking pad with pavers | 10/16/21 | pending additional information from the applicant |
| 5 | 1717 Simpson Street | B1 | Building Permit | Shed | 11/01/21 | non-compliant, pending revisions from the applicant |
| 5 | 1701 Simpson Street | B1 | Building Permit | First and 2nd story addition to existing commercial building | 12/20/21 | non-compliant, pending revisions from the applicant, DAPR review |
| 5 | 1805-1815 Church Street | B2/oWE | Zoning Analysis | Construct 2 story religious institution for Mt. Pisgah and 44 DU multifamily building (primarily affordable) | 01/25/22 | non-compliant; pending revisions from the applicant |
| 5 | 1717 Simpson Street | B1 | Building Permit | Repair existing parking lot | 03/27/22 | pending additional information and revisions from the applicant |
| 5 | 2119 Maple Avenue | R4a | Building Permit | 2-story addition, addition at top story, and attic finish | 04/28/22 | revisions submitted, pending staff review |
| 5 | 2201 Dewey Avenue | MXE | Building Permit | Remove brick paver walk, install concrete parking pad | 05/20/22 | pending staff review |
| 5 | 2224 Foster Street | R3 | Building Permit | Paver parking pad | 05/26/22 | pending staff review |
| 5 | 2012 Brown Avenue | R3 | Zoning Analysis | Deck and walks | 05/31/22 | pending staff review |
| 6 | 3031 Thayer Street | R1 | Building Permit | Shed | 11/15/21 | non-compliant, pending revisions from the applicant |
| 6 | 3321 Colfax Place | R1 | Building Permit | Replace steps | 11/24/21 | pending additional information from the applicant |
| 6 | 2516 Ridgeway Avenue | R1 | Building Permit | Addition | 02/08/22 | revisions submitted, pending staff review |
| 6 | 2417 Thayer Street | R1 | Building Permit | Patio | 04/02/22 | pending additional information from the applicant |
| 6 | 2739 Colfax Street | R1 | Building Permit | Addition and renovation | 04/29/22 | non-compliant, pending revisions from the applicant |
| 6 | 2314 Ridgeway Avenue | R1 | Building Permit | Rear stoop and steps to alley | 05/06/22 | pending additional information from the applicant |
| 6 | 3131 Thayer Street | R1 | Building Permit | 2-car garage | 05/10/22 | revisions submitted, pending staff review |
| 6 | 2913 Harrison Street | R1 | Building Permit | Remove and replace basketball and picketball court | 05/10/22 | pending additional information from the applicant |

| | | | | | | |
|---|------------------------|---------|-----------------|--|----------|--|
| 6 | 2000 Bennett Avenue | R1 | Building Permit | Paver patio | 05/13/22 | pending additional information from the applicant |
| 6 | 2520 Noyes Street | R1 | Building Permit | Patio and deck | 05/13/22 | pending revisions from the applicant |
| 6 | 2312 Cowper Avenue | R1 | Building Permit | Deck | 05/23/22 | pending staff review |
| 6 | 2500 Grant Street | R1 | Building Permit | Garage | 05/24/22 | pending staff review |
| 6 | 2707 Lawndale Avenue | R1 | Building Permit | Replace stoop with deck and roof | 05/24/22 | pending staff review |
| 6 | 2534 Hurd Avenue | R1 | Zoning Analysis | 2nd-story addition | 05/27/22 | pending staff review |
| 7 | 2333 Ridge Avenue | R1 | Building Permit | Garage, 14x20 | 11/17/21 | non-compliant, pending additional information and revisions from the applicant |
| 7 | 1801 Central Street | B1a/oCS | Building Permit | Remodel 1st floor and 2nd story addition above, fitness studio on ground floor, dwelling on the 2nd floor | 01/13/22 | pending DAPR 06/07/22 |
| 7 | 2631 Prairie Avenue | R4 | Building Permit | New attached garage, addition, and interior remodel | 01/28/22 | pending additional information from the applicant |
| 7 | 2214 Grant Street | R1 | Building Permit | New garage | 03/22/22 | non-compliant, pending minor variation application from the applicant |
| 7 | 2635 Eastwood Avenue | R1 | Building Permit | Detached garage, 20x22 | 03/25/22 | pending revisions from the applicant |
| 7 | 2653 Stewart Avenue | R1 | Building Permit | New 2-car garage | 04/03/22 | pending additional information from the applicant |
| 7 | 342 Ashland Avenue | R1 | Building Permit | Replace patio with pavers | 05/01/22 | pending additional information from the applicant |
| 7 | 2300 Grey Avenue | R1 | Building Permit | Garage | 05/10/22 | pending revisions from the applicant |
| 7 | 1024 Hinman Avenue | R1 | Building Permit | Detached garage, 22x20 | 05/23/22 | pending additional information from the applicant, Preservation |
| 7 | 2315 Poplar Avenue | R1 | Building Permit | Brick and bluestone patio | 05/23/22 | pending staff review |
| 7 | 1604 Colfax Street | R1 | Building Permit | Addition and replace garage | 05/23/22 | pending staff review |
| 7 | 2611 Broadway Avenue | B1a/oCS | Building Permit | Interior build out for dentist office | 05/25/22 | pending staff review |
| 7 | 2676 Prairie Road | R4 | Building Permit | Interior remodel and enclose existing deck | 05/26/22 | pending staff review |
| 7 | 1219 Noyes Street | R1 | Building Permit | Shed | 05/26/22 | pending staff review |
| 7 | 1722 Chancellor Street | R1 | Building Permit | 2nd-story addition | 05/26/22 | pending staff review |
| 7 | 2356 Colfax Terrace | R1 | Building Permit | 2-story addition | 05/31/22 | pending staff review |
| 7 | 2401 Pioneer Road | R1 | Zoning Analysis | Interior remodel and deck | 05/31/22 | pending staff review |
| 8 | 1321 Brummel Street | R4 | Zoning Analysis | New curb cut and shared driveway to open parking in the rear of two multi-family dwellings, 1317-1321 Brummel St | 12/21/21 | revisions submitted, pending staff review |
| 8 | 1800 Oakton Street | R4 | Building Permit | Pergola | 05/20/22 | pending staff review |
| 8 | 831 Mulford Street | R5 | Building Permit | Remove and replace rear porch stairs | 05/24/22 | pending staff review |
| 9 | 1210 South Boulevard | R2 | Zoning Analysis | Construct 2-car garage on off-site parcel | 03/17/22 | pending additional information from the applicant |
| 9 | 1101 South Boulevard | R2 | Building Permit | Walk and parking pad | 04/04/22 | pending additional information from the applicant |
| 9 | 1705 Oakton Street | R3 | Building Permit | Gazebo over patio | 04/20/22 | pending additional information from the applicant |

| | | | | | | |
|---|------------------------|----|-----------------|---|----------|---|
| 9 | 1134 Main Street | R1 | Building Permit | 2-story addition | 04/28/22 | pending additional information from the applicant |
| 9 | 1322 Seward Street | R3 | Building Permit | Replace concrete walk and stoop/steps | 05/31/22 | pending staff review |
| 9 | 1432 Washington Street | R3 | Zoning Analysis | Addition and renovation, new detached garage, solar photovoltaic system, new a/c, new windows | 05/31/22 | pending staff review |

Pending building permit and zoning analysis reviews older than 6 months where there has not been activity are periodically removed from the zoning report.

Miscellaneous Zoning Cases

| Ward | Property Address | Zoning | Type | Project Description | Received | Status |
|------|---|-----------|---|---|----------|------------------------------|
| 1 | 1621-31 Chicago Avenue | D4 | Planned Development | New 18-story mixed-use building with 180 dwelling units, 6,759 sf of ground floor retail, and 37 parking spaces | 03/18/22 | pending DAPR 06/21/22, LUC |
| 2 | 1801 Dempster Street | B1 | Administrative Review Use | Administrative Review Use for ground-floor office, Caring Hands Home Nursing Care | 05/23/22 | pending DAPR 06/14/22 |
| 2 | 1226 Darrow Avenue | R3 | Fence Variation | Front yard fence, 4' tall picket style | 05/24/22 | determination after 06/15/22 |
| 4 | 1214 Maple Avenue | R1 | Minor Variation | Impervious surface coverage associated with proposed subdivision of the zoning lot | 04/14/22 | pending staff review |
| 4 | 1571 Maple Avenue | D3 | Major Adjustment to a Planned Development | Major Adjustment to the approved 1571 Maple Ave Planned Development (Ordinance 147-O-18) requesting reduction of required parking leased from 50 to 0 spaces, leaving 13 on-site parking spaces | 04/18/22 | pending LUC 06/08/22 |
| 4 | 1026 Davis Street | D2 | Special Use | Special Use for a private secondary education institution (Beacon Academy) | 04/26/22 | pending P&D |
| 5 | 2044 Wesley Avenue | R4/R5/oWE | Planned Development | New construction of 19 townhomes, a 12-unit multi-family dwelling, new private driveway/alley to access townhomes, new pedestrian path connecting Green Bay Road, Wesley and Jackson Avenues, removal of railroad infrastructure and environmental clean-up of site | 02/03/22 | pending DAPR 06/07/22, LUC |
| 6 | 3434 Central Street | R2 | Planned Development | New 2-story, 24,916 sf building for a Daycare center - Child (Kensington School) | 02/10/22 | pending LUC 06/22/22 |
| 6 | 2600,2608-2620, and 2628-2636 Gross Point Road and 2600 Crawford Avenue | B1a/oCS | Map Amendment | Remove 4 properties from the oCS Overlay District | 05/26/22 | pending LUC 06/22/22 |
| 7 | 2214 Grant Street | R1 | Minor Variation | Building lot coverage for a 20'x22' detached 2-car garage | 05/26/22 | determination after 06/16/22 |
| 8 | 2310 Oakton Street | OS | Planned Development | New 1-story, 8,600 sf building and 16 parking spaces for a new animal shelter (City of Evanston) | 03/23/22 | pending DAPR 06/28/22 |



Memorandum

To: Kelley Gandurski, Interim City Manager
From: Angelique Schnur, Building and Inspection Services Manager
Subject: Weekly Inspection Report
Date: June 3, 2022

Enclosed is the weekly summary report of field inspections under special monitoring. The report, organized by ward, includes the property address, the type of inspection, inspector notes, date received and current status.

Please contact me at 847-448-8035 or aschnur@cityofevanston.org if you have any questions or need additional information.

Cases Received, June 3, 2022

Field Reports

| Ward | Property Address | Construction Type | Inspector Notes | Received |
|-------------|------------------------------|------------------------------|---|-----------------|
| 2 | 1101 Church Street | Multi-Family Building | The construction fence is in good order. The foundation permit has been issued and excavation for the addition had started. | 6/2/2022 |
| 2 | 2030 Greenwood | Multi-Family Building | The construction fence is in good order, temporary electrical power has been installed for the site. Ground level block walls and framing are under construction. | 6/2/2022 |
| 8 | 100 Chicago Avenue (Gateway) | Mixed-Use Retail/Residential | The construction fence and site are in good order. Framing is complete up to the roof deck level. Interior apartment buildouts are underway. | 6/2/2022 |



Memorandum

To: Kelley Gandurski, Interim City Manager

From: Angelique Schnur, Building and Inspection Services Manager

Subject: Monthly Construction Valuation and Permit Fee Report

Date: June 3, 2022

Enclosed is the monthly construction valuation and permit fee report. The report compares current month and year-to-date totals with those from 2020.

Please contact me at 847-448-8035 or aschnur@cityofevanston.org if you have any questions or need additional information.



DATE: June 3, 2022

TO: Kelley Gandurski, Interim City Manager

FROM: Angelique Schnur, Building and Inspection Services Division Manager

SUBJECT: Building Permit & Construction Value Financial Report for May 2022

BUILDING PERMIT FEES

| | |
|---|--------------|
| Total Permit Fees Collected for the Month of May 2022 | \$450,380 |
| Total Permit Fees Collected Fiscal Year 2022 | \$1,422,152 |
| Total Permit fees Collected for the Month of May 2021 | \$539,686 |
| Total Permit Fees Collected Fiscal Year 2021 | \$ 2,169,096 |

CONSTRUCTION VALUES

| | |
|--|---------------|
| TOTAL CONSTRUCTION VALUE FOR MAY 2022 | \$ 22,044,841 |
| TOTAL CONSTRUCTION VALUE FISCAL YEAR 2022 | \$ 78,505,299 |
| TOTAL CONSTRUCTION VALUE FOR MAY 2021 | \$ 28,643,406 |
| TOTAL CONSTRUCTION VALUE FISCAL YEAR 2021 | \$ 90,343,272 |



Memorandum

To: Honorable Mayor and Members of the City Council

From: Ike Ogbo, Director, Department of Health & Human Services

Subject: Food Establishment License Application Weekly Report

Date: June 3, 2022

| Ward | Property Address | Business Name | Date Received | Current Status |
|------|------------------|---------------------------|---------------|---|
| 5 | 1831 Emerson St | La Michoacana | 5/01/2022 | Pending Building Permit Issuance |
| 3 | 615 Dempster St | Bagel Art | 4/18/2022 | Approved – Pending license issuance |
| 3 | 900 Chicago Ave | Subway | 3/30/2022 | Change of Ownership – Pending Inspections |
| 1 | 1743 Sherman Ave | Olive Mediterranean Grill | 12/10/2021 | Pending Building Permit Issuance |
| 1 | 724 Clark St | Shinto Ramen | 11/19/2021 | Pending Building Issued – Pending Inspections |
| 8 | 329 Howard St | LOADaSPUD | 10/12/2021 | Pending Building Issued – Pending Inspections |
| 7 | 1921 Central St | Central Street Diner | 10/7/2021 | Pending Permit Application – On Hold |
| 1 | 1601 Sherman Ave | Sweetgreen | 9/13/2021 | Pending CO |
| 4 | 1508 Sherman Ave | Dollop Coffee | 2/11/2021 | Building Permit Issued – Pending Inspections |
| 2 | 1813 Dempster St | Zentli | 8/27/2020 | Building Permit Issued – Pending Inspections |
| 8 | 633 Howard St | Estacion | 2/4/2020 | Building Permit Issued – Pending Inspections |



DIRECTOR'S WEEKLY BRIEFING

By NWMC Executive Director Mark L. Fowler



WEEK ENDING JUNE 3, 2022

NWMC Issues FY22-23 Call for Committee Volunteers

The success of the Northwest Municipal Conference relies upon the active participation of the individual members who participate in our various committees. The combined expertise, talents and time of our members is critical to guide the work of the Conference. To that end, the annual call for volunteers to serve on one or more NWMC committees is now open. Members are requested to consider which of the various core committees (Bicycle and Pedestrian, Finance, Legislative and Transportation) or non-core committees (Attorneys, Fire Core Cost Containment and Public Works Cost Containment) best fit their interests.

Committee registration packets were emailed to the membership on Wednesday. Please return completed registration forms by Monday, June 27 via email to Larry Bury, lbury@nwmc-cog.org. *Staff contacts: Mark Fowler, Larry Bury*

Time to Sign Up for the Summer NWMC Surplus Vehicle & Equipment Auction

The July 19 NWMC Surplus Vehicle and Equipment Auction is right around the corner! Thank you to the *Village of Skokie* for registering vehicles to sell at the event, which will begin at noon at America's Auto Auction in Crestwood. America's AA offers a wide variety of convenient services to prep your vehicles and garner the highest possible price, and as previously noted, prices for used cars are up 40% year-to-year due to chip shortages and high demand.

Please note that vehicles and equipment can be listed for disposal at the NWMC auction right up to the morning of the auction day. Sell them now to get a fresh start and please keep in mind that a portion of the proceeds help support the operations of the organization. If you can't make the July auction, the final live auction for the year will be held on Tuesday, October 18. In addition, America's Auto Auction hosts online sales on par with other government surplus Internet auctions. For questions or additional information, please contact staff or Berry Ellis, 312-371-5993 or berry.ellis@americasautoauction.com. *Staff contact: Ellen Dayan*

SPC Approves Gasoline, Diesel Fuel, Ethanol & Bio Diesel Fuel Contract Extension

The Suburban Purchasing Cooperative (SPC) Governing Board has approved the second of three (3) possible, one-year contract extensions of the 2022 Gasoline (87, 89, & 92 Octane), Diesel Fuel, Ethanol 75 & 85 and B20 Bio Diesel Fuel Contract (#198) with Al Warren Oil Co., Inc. from July 6, 2022 through July 5, 2023. The SPC reserves the right to extend the contract for one additional one-year period upon mutual agreement of both the vendor and the SPC on a negotiated basis. For questions or additional information, please contact staff or Shaleen Okon, 312-881-9324 or sokon@alwarrenoil.com. *Staff contact: Ellen Dayan*

SPC Approves Telecommunications Contract Extension

The SPC Governing Board has approved the third of four (4) possible, one-year contract extensions of the 2022 Telecommunication Services Contract (#188) with Peerless Network from June 1, 2022 through May 31, 2023. The SPC reserves the right to extend the contract for one additional one-year period upon mutual agreement of both the vendor and the SPC on a negotiated basis. For questions or additional information, please contact staff or Larry Widmer, 312-352-4955 (office), 847-732-9262 (mobile) or lwidmer@peerlessnetwork.com. *Staff contact: Ellen Dayan*

Last Call for the "Government Finances in a Rising Rate Environment" Presentation

Wintrust and the NWMC have collaborated on an educational opportunity for members and other local governments that addresses the challenges of the current economic climate. "Government Finances in a Rising Rate Environment" will be held on Thursday, June 9 from 8:00 a.m. to 10:00 a.m. at the Evanston Golf Club, 4401 Dempster Street in Skokie. Please visit the [Eventbrite](#) page for additional information and a registration link for this free presentation.

Please note the RSVP deadline is TODAY, Friday, June 3 and feel free to forward the invitation to others in your organization as appropriate. *Staff contact: Mark Fowler*

Metra to Sell \$100 Flat-Rate Monthly Pass

As part of a three month pilot program starting in July, Metra is offering \$100 flat-rate monthly passes valid for unlimited travel throughout the Chicago area. Reduced fare passes for eligible seniors, K-12 students, and children will cost \$70. The passes will go on sale via the Ventra app and through ticket agents starting June 20 and will still display a zone pair indicating the riders' origin and destination stations, but conductors will accept the passes for unlimited travel across all zones. For more information, please see [Metra's website](#). *Staff contacts: Kendra Johnson, Eric Czarnota*

Local Infrastructure Hub to Help Cities Apply for Federal Funding

With the support of the Bloomberg Cities Network, the National League of Cities, Results for America, and the United States Conference of Mayors are launching the Local Infrastructure Hub, which is a national program intended to ensure that cities and towns can access new funding available from the Infrastructure Investment and Jobs Act (IIJA). The Local Infrastructure Hub will bring together policy experts into a program that will include information, resources and technical assistance to help cities and towns of all sizes to access funding from the IIJA. The program will launch on July 1, and interested participants can [sign up](#) to receive updates online. For more information, please visit the [Local Infrastructure Hub website](#). *Staff contacts: Kendra Johnson, Eric Czarnota*

Apply for the Safe Streets and Roads for All Program

The U.S. Department of Transportation (USDOT) has issued a Notice of Funding Opportunity (NOFO) for the Safe Streets and Roads for All (SS4A) discretionary grant program. Funding is available to develop or update safety action plans, conduct planning and development activities in support of a plan, or carry out projects and strategies identified in a plan. Three webinars will be held in June to provide information on eligible projects and the overall application process. Registration is available on the [USDOT's website](#). Applications are due electronically by September 15. For more information, please review the [SS4A NOFO](#). *Staff contacts: Kendra Johnson, Eric Czarnota*

ILCMA, MMC, UIC Team Up for Diversity, Equity and Inclusion (DEI) Pilot Program

From the desk of Illinois City/County Management Association (ILCMA) Executive Director Dawn Peters:

The ILCMA DEI Committee in collaboration with the Metropolitan Mayor's Caucus (MMC) and UIC Great Cities is excited to announce a new Pilot Program to support local governments with implementation of Diversity, Equity and Inclusion within their operations through training, coaching, and peer support. The DEI Pilot is a 6-month program supporting a cohort of 10 local government entities. The curriculum was designed for municipalities with input from members of the MMC Task Force and the ILCMA Diversity & Inclusion Committee. The program runs from August 2022 to January 2023 and includes monthly in-person training at the NIU Naperville campus followed by independent work and virtual small-group coaching sessions.

The program is designed for two staff members of the same organization or from separate government entities within the same community (i.e. municipality + school district, library, township, etc.) to participate in all aspects of the program. Participants must be decision-makers within an organization (manager, administrator, department head, or senior-level staff).

The online application is now open. The application will be open until Friday, June 24.

More information about the program design, structure, and applicant eligibility can be viewed at the following links:

- Program Webpage: [UIC Great Cities Pilot | Operationalizing DEI - Mayors Caucus](#)
- Online Application Link: [Qualtrics Survey | Operationalizing DEI Pilot Program Application](#)
 - Application questions can be previewed in pdf form here: [Operationalizing DEI Pilot Program Application pdf](#)
 - All applications must be submitted via online form by Friday, June 24th.

For more information, please contact Dawn, dpeters@niu.edu or Metropolitan Mayors Caucus Project Manager Katie Friedman, kfriedman@mayorscaucus.org. *Staff contact: Mark Fowler*

MWRD Accepting Applications for Green Infrastructure Partnership Program

The Metropolitan Water Reclamation District of Greater Chicago (MWRD) has opened the application period for the Green Infrastructure (GI) Partnership Opportunity program, which supports local implementation of GI projects. Eligible projects should be designed to manage stormwater using GI and to maximize collection of off-site stormwater runoff and infiltration within the installation.

Applicants must be a municipality, township, county agency, park district, school district or other local government organization within [MWRD's corporate boundaries](#) able to enter into an intergovernmental agreement with MWRD. Applicants must also agree to maintain and operate the completed project for the service life of the installation. To learn more and apply, please visit [MWRD's website](#) or contact Holly Sauter, SauterH@mwrld.org. *Staff contact: Kendra Johnson*

FLIP Returns This Summer

The Chicago Metropolitan Agency for Planning (CMAP) is accepting applications for this summer's Future Leaders in Planning (FLIP) program. FLIP is a free leadership development program for high school students to explore the field of urban planning and learn about the issues that shape our region and communities. Sessions will be held on Fridays, from July 22 to August 12, at CMAP's office in the Old Post Office and will include field trips around the region. Applications are due Monday, June 20. To [learn more](#) and [apply](#), please visit the CMAP website or contact CMAP Communications Senior Anna Williams, awilliams@cmapp.illinois.gov. *Staff contacts: Kendra Johnson, Eric Czarnota*

Meetings and Events

NWMC Local Government Communicators Committee will meet on Wednesday, June 8 at 1:00 p.m. via videoconference.

NWMC Staff

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