



## Memorandum

**Date:** April 15, 2022  
**To:** Mayor Biss and Members of the City Council  
**From:** Kelley Gandurski, Interim City Manager  
**Subject:** City Manager's Office Weekly Report for  
April 11 - April 15, 2022

### **Staff Reports by Department**

#### **City Manager's Office**

Weekly Bids Advertised

#### **Community Development**

Weekly Zoning Report

Weekly Inspection Report

#### **Health Department**

Weekly Food Establishment Application Report

#### **Law Department**

Weekly Liquor License Application Report

#### **Legislative Reading**

NWMC Weekly Briefing



***Check the City's Calendar for updates:***

[City of Evanston • Calendar](#)

**Monday, April 18, 2022**

No meetings scheduled

**Tuesday, April 19, 2022**

2:00pm: [Design and Project Review Committee](#)

7:00pm: [Housing and Community Development](#) - Virtual

**Wednesday, April 20, 2022**

No meetings scheduled

**Thursday, April 21, 2022**

No meetings scheduled

**Friday, April 22, 2022**

3:30pm: [Special City Council](#)



# Memorandum

To: Kelley Gandurski, Interim City Manager

From: Hitesh Desai, CFO/ City Treasurer  
Tammi Nunez, Purchasing Manager

Subject: Bids/RFPs/RFQs Advertised during the Week of April 11, 2022

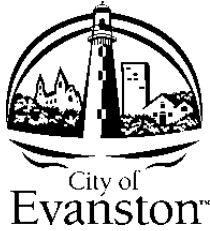
Date: April 15, 2022

The following is a list of projects that have been advertised and the anticipated date each will be presented to Council or Library Board.

## Bids/RFPs/RFQs sent during the Week of April 11, 2022

Bid/RFP/RFQ Number/Name	Requesting Dept.	Description of Project	Budgeted Amount	Bid/RFP/RFQ Opening Date	Anticipated Council/ Library Board Date
RFP 22-34 Engineering Services for National Bridge Inspection (NBIS)	Public Works	The City of Evanston's Capital Planning & Engineering Bureau of the Public Works Agency is seeking proposals from experienced firms for: Cost proposal for engineering services to conduct National Bridge Inspection (NBIS) routine inspection for the City owned bridges. Also the consulting firm selected will be the Structural Program Manager for the City required by IDOT & FHWA.	\$40,000	5/17	6/11
Bid 22-35 1909 Raw Water Intake Replacement Project	Public Works	Work on this project includes modifications to the existing Evanston Water Treatment Plant, which includes replacement of an existing raw water intake	\$38,544,000	5/31	6/27

		structure and pipeline within Lake Michigan, a new valve vault, and necessary connection piping to the existing shorewells on site, and associated structural, electrical, civil, and mechanical works			
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## Memorandum

To: Honorable Mayor and Members of the City Council  
From: Johanna Nyden, Community Development Director  
Subject: Weekly Zoning Report  
Date: April 15, 2022

Enclosed is the weekly report of zoning applications received and pending. The report, organized by ward, includes the property address, zoning district, the type of application submitted, a description of the project, date received, and current status.

Please contact me at (847) 448-8014 or [jnyden@cityofevanston.org](mailto:jnyden@cityofevanston.org) if you have any questions or need additional information.

**Cases Received and Pending, April 7, 2022 - April 13, 2022**

**Backlog (business days received until reviewed): 18**

**Volume (number of cases pending staff review): 46**

**Zoning Reviews**

<b>Ward</b>	<b>Property Address</b>	<b>Zoning</b>	<b>Type</b>	<b>Project Description</b>	<b>Received</b>	<b>Status</b>
1	824 Emerson Street	C1	Zoning Analysis	Construct 2 story parking garage with 96 parking spaces exclusively for Sherman Gardens	10/27/21	on hold per the applicant
1	816 Garnett Place	R5	Zoning Analysis	Planned Development for new 9 story tower connected to Link with 200 dwelling units and 71 parking spaces	11/05/21	on hold per the applicant
1	2014 Orrington Avenue	R1	Building Permit	Patio, concrete pad, and walk	03/08/22	pending additional information from the applicant
1	2330 Orrington Avenue	R1	Zoning Analysis	Bay addition	03/29/22	revisions submitted by applicant, pending staff review
1	800 Lincoln Street	R1	Building Permit	Remove existing 1-story covered porch and replace with new larger covered porch	04/03/22	revisions submitted by applicant, pending staff review
2	1133 Fowler Avenue	R2	Building Permit	Concrete patio	09/28/21	pending additional information from the applicant
2	1706 Crain Street	R3	Building Permit	Remove 2nd story and side porch, construct 2-story addition	10/06/21	pending revisions from the applicant
2	2321 Bradley Place	R2	Building Permit	Walk and pad	02/09/22	non-compliant, pending revisions from the applicant
2	1127 Dewey Avenue	R3	Building Permit	New 2-story ADU	02/27/22	non-compliant, pending revisions from the applicant
2	1031 McDaniel Avenue	R2	Building Permit	New front porch and 1-story addition	03/27/22	pending staff review
2	1404 Fowler Avenue	R2	Building Permit	Patio, shed, pergolas, remove and replace walks	04/03/22	pending staff review
2	2200 Greenleaf Street	I2	Zoning Analysis	Addition for 4 loading docks for Ward Manufacturing	04/05/22	pending staff review
2	1049 Fowler Avenue	R2	Building Permit	Remove and replace walk, new patio	04/04/22	pending staff review
2	1814 Lake Street	R3	Building Permit	Replace existing porch	04/11/22	pending staff review
3	822 Hinman Avenue	R6	Building Permit	Remove and replace parking lot, striping	10/26/21	pending additional information from the applicant
3	999 Michigan Avenue	R5	Zoning Analysis	Rooftop stair and deck to multi-family dwelling	12/16/21	pending additional information from the applicant
3	1211 Chicago Avenue	C1	Zoning Analysis	Zoning verification letter (Trader Joe's)	04/04/22	pending staff review
3	1111 Chicago Avenue	C2	Zoning Analysis	Zoning verification letter (Binny's)	04/04/22	pending staff review
3	1215 Forest Avenue	R1	Building Permit	Renovation and restoration of existing garage	04/02/22	pending Preservation
4	1138 Elmwood Avenue	R3	Building Permit	New patio	08/15/21	on hold per the applicant
4	1122 Maple Avenue	R5	Building Permit	Paver driveway and paths	11/16/21	pending revisions from the applicant
4	718 Main Street	B2/oDM	Building Permit	New 5-story mixed-use building with ground floor retail and 120 dwellings (Vogue site)	12/28/21	<b>pending revisions from the applicant, DAPR</b>
4	1125 Elmwood Avenue	R3	Building Permit	Replace front porch deck, handrail, and trim	03/12/22	pending revisions from the applicant
4	1223 Oak Avenue	R3	Zoning Analysis	New entry addition, replace garage	04/01/22	pending staff review

4	1426 Dempster Street	R1	Building Permit	Repair and replace deck and step at front porch, new window openings	04/11/22	pending staff review
4	1030 Ashland Avenue	R3	Building Permit	Interior remodel	04/12/22	pending staff review
4	1015 Maple Avenue	R1	Building Permit	Demolish deck and pergola, construct new deck	04/13/22	pending staff review
5	2046 Dodge Avenue	R3	Building Permit	Addition	09/28/21	non-compliant, pending revisions from the applicant
5	2114 Wesley Avenue	R3	Building Permit	Replace gravel walk and parking pad with pavers	10/16/21	pending additional information from the applicant
5	1717 Simpson Street	B1	Building Permit	Garage	10/28/21	non-compliant, pending revisions from the applicant
5	1717 Simpson Street	B1	Building Permit	Shed	11/01/21	non-compliant, pending revisions from the applicant
5	1701 Simpson Street	B1	Building Permit	First and 2nd story addition to existing commercial building	12/20/21	<b>non-compliant, pending revisions from the applicant, DAPR review</b>
5	1805-1815 Church Street	B2/oWE	Zoning Analysis	Construct 2 story religious institution for Mt. Pisgah and 44 DU multifamily building (primarily affordable)	01/25/22	non-compliant; pending revisions from the applicant
5	1239 Leon Place	R4	Building Permit	New single-family dwelling	02/24/22	non-compliant, pending revisions from the applicant
5	1928 Jackson Avenue	R5	Building Permit	Pave parking lot	03/22/22	pending additional information from the applicant
5	1717 Simpson Street	B1	Building Permit	Repair existing parking lot	03/27/22	pending additional information and revisions from the applicant
6	2650 Lincolnwood Drive	R1	Building Permit	Enlarge front porch	08/20/20	non-compliant, pending additional information related to work done without a permit and a minor variation application
6	2504 Central Park Avenue	R1	Building Permit	Addition and patio expansion	07/07/21	pending revisions from the applicant
6	2402 Pioneer Road	R1	Building Permit	Patio, pergola, and walks	08/31/21	pending revisions from the applicant
6	2828 Lincoln Street	R1	Building Permit	Deck and patio	09/02/21	pending additional information from the applicant
6	3031 Thayer Street	R1	Building Permit	Shed	11/15/21	non-compliant, pending revisions from the applicant
6	3321 Colfax Place	R1	Building Permit	Replace steps	11/24/21	pending additional information from the applicant
6	2421 Central Park Avenue	R1	Building Permit	2-story detached ADU	01/30/22	pending revisions from the applicant
6	2303 Park Place	R1	Building Permit	1st and 2nd story additions, interior and exterior renovation, detached garage	01/30/22	revisions submitted, pending staff review
6	2650 Lincolnwood Drive	R1	Building Permit	Patio (work already done)	02/05/22	pending additional information from the applicant
6	2516 Ridgeway Avenue	R1	Building Permit	Addition	02/08/22	pending additional information from the applicant
6	2915 Colfax Street	R1	Building Permit	Addition and renovation	03/20/22	pending staff review
6	2149 Lincolnwood Drive	R1	Building Permit	New covered front porch	03/20/22	pending additional information from the applicant

6	2528 Marcy Avenue	R1	Building Permit	Remove patio, walks, and parking pad, install new patio, planter, steppers, re-clad steps, rear gravel patio, parking pad, and walk	03/20/22	non-compliant, pending revisions from the applicant
6	2745 Lawndale Avenue	R1	Building Permit	Replace front steps, patio, seat wall, and stepper path	03/27/22	pending staff review
6	2501 Marcy Avenue	R1	Building Permit	Paver patio and front walk	03/27/22	pending staff review
6	3507 Central Street	R2	Zoning Analysis	Demolish and replace a 1-story room	03/28/22	pending staff review
6	3308 Payne Street	R1	Building Permit	Addition	03/29/22	pending staff review
6	3312 Dartmouth Place	R1	Building Permit	Convert attached garage to living space	03/30/22	pending staff review
6	2664 Central Park Avenue	R1	Building Permit	2-story addition and interior remodel	03/30/22	pending staff review
6	2704 Central Park Avenue	R1	Building Permit	Replace front porch and stairs	04/01/22	pending staff review
6	2417 Thayer Street	R1	Building Permit	Patio	04/02/22	pending staff review
6	3312 Dartmouth Place	R1	Building Permit	Detached garage	04/03/22	pending staff review
6	2650 Lincolnwood Drive	R1	Building Permit	Shed (work already done)	04/03/22	pending staff review
6	2502 Bennett Avenue	R1	Building Permit	Front porch	04/03/22	pending staff review
6	2411 Hastings Avenue	R1	Building Permit	Front steps and landing, new siding on house and garage	04/03/22	pending staff review
6	2829 Park Place	R1	Building Permit	Replace stoop and steps	04/03/22	pending staff review
6	2805 Park Place	R1	Building Permit	Front and rear deck, patio, walk, and a/c screen	04/11/22	pending staff review
6	3510 Hillside Road	R2	Building Permit	Inground pool	04/11/22	pending staff review
6	2726 Lawndale Avenue	R1	Building Permit	Interior remodel	04/12/22	pending staff review
6	2525 Hartzell Street	R1	Building Permit	Fire pit	04/12/22	pending staff review
7	1225 Grant Street	R1	Building Permit	Remove and replace deck	07/17/21	pending revisions from the applicant
7	2333 Ridge Avenue	R1	Building Permit	Garage, 14x20	11/17/21	non-compliant, pending additional information and revisions from the applicant
7	1801 Central Street	B1a/oCS	Building Permit	Remodel 1st floor and 2-story addition above (fitness studio on ground floor)	01/13/22	<b>pending revisions from the applicant, DAPR</b>
7	2631 Prairie Avenue	R4	Building Permit	New attached garage, addition, and interior remodel	01/28/22	pending additional information from the applicant
7	1219 Noyes Street	R1	Building Permit	Remove existing deck, construct new deck and paver patio	03/07/22	revisions submitted, pending staff review
7	1906 Grant Street	R1	Building Permit	Install paver patio and paver sidewalk	03/13/22	pending revisions from the applicant
7	2214 Grant Street	R1	Building Permit	New garage	03/22/22	pending staff review
7	2635 Eastwood Avenue	R1	Building Permit	Detached garage, 20x22	03/25/22	pending revisions from the applicant
7	2759 Garrison Avenue	R1	Building Permit	Deck, rear elevation openings, and interior remodel	03/26/22	pending staff review
7	2352 Jackson Avenue	R1	Building Permit	Demolish porch, mud room addition	03/27/22	pending staff review
7	2226 Payne Street	R1	Building Permit	Paver walk	03/27/22	pending staff review
7	2520 Noyes Street	R1	Zoning Analysis	Patio and deck	03/28/22	pending staff review
7	2653 Stewart Avenue	R1	Building Permit	New 2-car garage	04/03/22	pending staff review
7	2100 Noyes Street	R1	Building Permit	Repair and partial deck replacement	04/04/22	pending staff review
7	2145 Sheridan Road	U3	Building Permit	Upgrade existing rooftop wireless antenna facility including remove and replace antennas, radios, and routine maintenance (NU)	04/08/22	<b>pending DAPR review</b>
8	324 Florence Avenue	R1	Building Permit	Garage, 20'x20'	12/01/21	non-compliant, minor variation application from the applicant

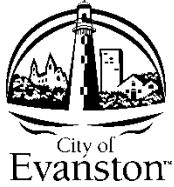


8	1321 Brummel Street	R4	Zoning Analysis	New curb cut and shared driveway to open parking in the rear of two multi-family dwellings, 1317-1321 Brummel St	12/21/21	pending additional information from the applicant
8	1023 Mulford Street	R2	Building Permit	New deck	03/20/22	pending staff review
8	1604 Mulford Street	R2	Building Permit	Grage	04/07/22	pending staff review
9	1210 South Boulevard	R2	Zoning Analysis	Construct 2-car garage on off-site parcel	03/17/22	pending additional information from the applicant
9	917 Seward Street	R2	Zoning Analysis	Hen coop	03/28/22	pending staff review
9	1119 Washington Street	R3	Zoning Analysis	Zoning verification letter	03/30/22	pending staff review
9	1703 Cleveland Street	R2	Zoning Analysis	Remove patio and replace stoop with modular walls	03/30/22	pending staff review
9	1101 South Boulevard	R2	Building Permit	Walk and parking pad	04/04/22	pending staff review
9	1508 Madison Street	R3	Building Permit	Remove concrete patio, install paver patio	04/05/22	pending staff review
9	1703 Cleveland Street	R2	Building Permit	Remove patio, replace with new brick patio and rear stoop	04/12/22	pending staff review

**Pending building permit and zoning analysis reviews older than 6 months where there has not been activity are periodically removed from the zoning report.**

#### Miscellaneous Zoning Cases

Ward	Property Address	Zoning	Type	Project Description	Received	Status
1	1621-31 Chicago Avenue	D4	Planned Development	New 18-story mixed-use building with 180 dwelling units, 6,759 sf of ground floor retail, and 37 parking spaces	03/18/22	pending staff review
2	1804 Maple Avenue	RP	Special Use	Special use for a Cannabis Dispensary	03/04/22	<b>pending P&amp;D 05/09/22</b>
3	1217 Michigan Avenue	R1	Appeal	Appeal of the Zoning Administrator's determination of a minor variation application regarding building lot coverage	04/08/22	<b>pending LUC 05/11/22</b>
4	1322 Lake Street	R1	Minor Variation	Front yard setback to an open front porch	04/01/22	determination after 04/27/223
5	2044 Wesley Avenue	R4/R5/oWE	Planned Development	New construction of 19 townhomes, a 12-unit multi-family dwelling, new private driveway/alley to access townhomes, new pedestrian path connecting Green Bay Road, Wesley and Jackson Avenues, removal of railroad infrastructure and environmental clean-up of site	02/03/22	<b>pending staff review, DAPR, LUC</b>
6	2650 Lincolnwood Drive	R1	Minor Variation	Building lot and impervious surface coverage for a front porch	11/18/21	pending permit submittals for work done without a permit (deck enclosure, shed, patio)
6	3434 Central Street	R2	Planned Development	New 2-story, 24,916 sf building for a Daycare center - Child (Kensington School)	02/10/22	<b>pending LUC 05/25/22</b>
6	2635 Crawford Avenue	R1	Plat of Subdivision	Subdivide a zoning lot into 2 lots	03/22/22	<b>pending revisions, P&amp;D</b>
7	715 Sheridan Road	R1	Minor Variation	Dormer setback from north side facade, a/c equipment located within a front yard	03/16/22	pending additional information from the applicant
8	2424 Oakton Street	C1/oRD	Special Use	Special use for Resale Establishment, Salvation Army	11/08/21	<b>pending CC 05/09/22</b>
8	324 Florence Avenue	R1	Minor Variation	Building lot coverage for new detached garage	03/22/22	determination after 04/19/22
8	2310 Oakton Street	OS	Planned Development	New 1-story, 8,600 sf building and 16 parking spaces for a new animal shelter (City of Evanston)	03/23/22	pending staff review



# Memorandum

To: Kelley Gandurski, Interim City Manager

From: Angelique Schnur, Building and Inspection Services Manager

Subject: Weekly Inspection Report

Date: April 15, 2022

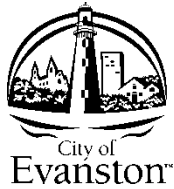
Enclosed is the weekly summary report of field inspections under special monitoring. The report, organized by ward, includes the property address, the type of inspection, inspector notes, date received and current status.

Please contact me at 847-448-8035 or [aschnur@cityofevanston.org](mailto:aschnur@cityofevanston.org) if you have any questions or need additional information.

**Cases Received, April 15, 2022**

**Field Reports**

<b>Ward</b>	<b>Property Address</b>	<b>Construction Type</b>	<b>Inspector Notes</b>	<b>Received</b>
2	1101 Church Street	Multi-Family Building	Construction fence and site are in good order. Demo work has not started yet. With the high winds we are closely monitoring the sites.	4/14/2022
2	2030 Greenwood	Multi-Family Building	Construction fence and site are in good order. Foundation work has been delayed. With the high winds we are closely monitoring the sites.	4/14/2022
4	1555 Ridge Avenue	Multi-Family Building	The fence has been removed entirely. We continue to monitor the property for work before and after construction hours and will cite as necessary.	4/14/2022
8	1011 Howard Street (Evergreen Senior Housing)	Senior Living Facility	The new building is almost completely inspected and approved. Scaffolding is present along the front of the original building to the west and is being used to restore the brick exterior. Interior remodeling of existing offices is close to completion.	4/14/2022
8	100 Chicago Avenue (Gateway)	Mixed-Use Retail/Residential	The construction fence and site are in good order. Framing of 3rd level in underway. With the high winds we are monitoring the sites closely.	4/14/2022



# Memorandum

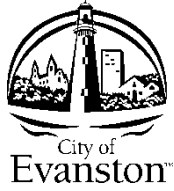
To: Honorable Mayor and Members of the City Council

From: Ike Ogbo, Director, Department of Health & Human Services

Subject: Food Establishment License Application Weekly Report

Date: April 15, 2022

Ward	Property Address	Business Name	Date Received	Current Status
3	900 Chicago Ave	Subway	3/30/2022	Change of Ownership – Pending Inspections
8	120 Asbury Ave	Bill's Drive In	3/9/2022	Change of Ownership Approved - Pending Payment
4	1590 Sherman Ave	Moge Tee Shop	1/21/2022	Pending Building Issued – Pending Inspections
7	2002 Central St	Blended HSB Evanston	1/20/2022	Pending Building Issued – Pending Inspections
1	809 Davis St	5411 Empanadas	12/21/2021	Pending Building Issued – Pending Inspections
1	1743 Sherman Ave	Olive Mediterranean Grill	12/10/2021	Pending Building Permit Issuance
1	724 Clark St	Shinto Ramen	11/19/2021	Pending Building Issued – Pending Inspections
8	329 Howard St	LOADaSPUD	10/12/2021	Pending Building Issued – Pending Inspections
7	1921 Central St	Central Street Diner	10/7/2021	Pending Permit Application
4	1619 Chicago Ave	Picnic	9/14/2021	Pending Building Issued – Pending Inspections
1	1601 Sherman Ave	Sweetgreen	9/13/2021	Pending Building Issued – Pending Inspections
1	1726 Sherman Ave	Tomo Japanese Street Food	7/13/2021	License Issued
4	1508 Sherman Ave	Dollop Coffee	2/11/2021	Building Permit Issued – Pending Inspections
2	1813 Dempster St	Zentli	8/27/2020	Building Permit Issued – Pending Inspections
8	633 Howard St	Estacion	2/4/2020	Building Permit Issued – Pending Inspections



# Memorandum

To: Honorable Mayor and Members of the City Council

From: Brian George, Assistant City Attorney

Subject: Weekly Liquor License Application Report

Date: April 15, 2022

There are no pending liquor license applications to report for this week.

Please contact me at (847) 866-2937 or [bgeorge@cityofevanston.org](mailto:bgeorge@cityofevanston.org) if you have any questions or need additional information.



# DIRECTOR'S WEEKLY BRIEFING

By NWMC Executive Director Mark L. Fowler



**WEEK ENDING APRIL 15, 2022**

## ***NWMC Board Approves FY22-23 Budget, EAP Contract***

Thank you to the twenty-three members represented at last night's NWMC Board meeting. The membership unanimously approved the FY2022-2023 NWMC Budget, which does not raise membership dues for the ninth consecutive year. While the Conference remains in a strong financial position, an ad-hoc facility committee will be created to assess future office needs and the Finance Committee will develop long range financial projections to ensure the organization's future fiscal stability.

The board also received the proposed officers for FY2022-2023 and will vote on the slate at the May 11 meeting. Members unanimously approved a new Employee Assistance Program (EAP) contract with Lifeworks (see article below) and a service resolution honoring the contributions of former *Elk Grove Village Manager Ray Rummel* to the organization. Finally, members of the Northwest Council of Mayors unanimously approved the appointment of *Wheeling Village Manager Jon Sfondilis* to the council's Technical Committee, filling the vacancy left by Mr. Rummel. *Staff contacts: Mark Fowler, Larry Bury*

## ***RSVP Today for the NWMC Annual Gala***

We're a little more than a month away from the NWMC Annual Gala, scheduled for Wednesday, May 18 at the beautiful Ravinia Festival in *Highland Park*. Highlights of the evening will be the inauguration of the NWMC officers for FY2022-2023 and a special presentation showing member responses to the COVID-19 pandemic. The evening begins with the reception at 6:00 p.m., followed by dinner at 7:00 p.m. Please RSVP by Friday, May 6 to Marina Durso [mdurso@nwmc-cog.org](mailto:mdurso@nwmc-cog.org). *Staff contact: Marina Durso*

## ***Last Call to Enroll in the NWMC Employee Assistance Program***

As reported above, the NWMC Board has approved a new Employee Assistance Program (EAP) with LifeWorks. The program is open to municipalities, townships, park districts and libraries. LifeWorks offers confidential, cost free referrals and assessment services twenty-four hours a day for employees and their families. Areas of assistance include substance abuse, mental health, family and marital problems, financial and legal matters.

The fee for program participation is unchanged from previous years at \$23.50 per employee per year and the contract year begins May 1. If you are not currently a member of the EAP program and would like to join or obtain additional information, please contact Marina Durso, 847-296-9200, ext. 122 or [mdurso@nwmc-cog.org](mailto:mdurso@nwmc-cog.org) by Friday, April 22. Enrollment information and participation forms were previously sent to all current members. *Staff contact: Marina Durso*

## ***Last Chance to Participate in the April 19 NWMC Spring Auction***

Thank you to *Deerfield, Evanston, Glenview, Lincolnshire, Skokie, Homewood, Tinley Park* and *Wheaton* for registering vehicles to be sold at the April 19 NWMC Surplus Vehicle and Equipment Auction. The event will begin at noon at America's Auto Auction in Crestwood.

Please note that vehicles and equipment can be listed for disposal at the NWMC auction right up to the morning of the auction day. Sell them now to get a fresh start and please keep in mind that a portion of the proceeds help support the operations of the organization. For questions or additional information, please contact staff or Berry Ellis, 312-371-5993 or [berry.ellis@americasautoauction.com](mailto:berry.ellis@americasautoauction.com). *Staff contact: Ellen Dayan*

## ***Volunteers Needed to Develop SPC Fire and Public Works Vehicle Programs***

The Suburban Purchasing Cooperative (SPC) is seeking volunteers for the Fire Core Cost Containment Committee and Public Works Committee to develop specifications for the Ambulance and Fire Apparatus programs and the Public Works Specialty Vehicle program (Sewer Cleaning Trucks and Street Sweepers). It is the SPC's goal to have

representation from multiple agencies and diverse backgrounds in order to create specifications that match the purchasing needs of most jurisdictions.

The Conference thanks *Morton Grove District Chief Dennis Kennedy* for agreeing to lead the Fire Core Cost Containment Committee and *Hoffman Estates Fire Fighter/Paramedic Justin Schuenke*, *Elk Grove Village Fire Lieutenant John Fordon* and *Glenwood Fire Chief Kevin Walsh* for volunteering. Many more individuals are needed for these committees, so please sign up as soon as possible.

Due to the complexity of these vehicles, as well as the diverse operational needs of member agencies, the committee needs to be comprised of subject matter experts in multiple facets.

The experience and knowledge sought for the committees includes:

- Experience in governmental purchasing processes
- Operational knowledge of fire, EMS and public works apparatus
- Mechanical repair and maintenance expertise and experience
- Fire and EMS incident experience

Ideal committee members include:

- Fire and EMS personnel
- Public Works personnel, especially vehicle technicians
- Persons that oversee these purchases

Experience in developing and analyzing bid specifications is a plus, but joining the committee is a great way for volunteers to gain knowledge and experience of the apparatus and competitive bidding process.

Most meetings will take place via Zoom, but in-person meetings will be necessary for mandatory vendor meetings and the final bid scoring process. Typically, the process takes 3-12 months, depending on the complexity of the program.

If you wish to volunteer or recommend individuals to serve on these committees, please contact NWMC Purchasing Director Ellen Dayan, [edayan@nwmc-cog.org](mailto:edayan@nwmc-cog.org) or 847-296-9200 ext. 132. *Staff contact: Ellen Dayan*

### ***Register Today for the Granite Fortinet SD-WAN Solution Webinar***

On Friday, April 22, Suburban Purchasing Cooperative (SPC) Telecommunications Vendor Granite Government Solutions (Contract #205) will host a webinar on Fortinet SD-WAN solutions. This free webinar will begin at 11:00 a.m. and will be led by Granite Senior Sales Executive Frank Ventrella.

Fortinet replaces four management console products plus analytics into one secure SD-WAN designed for the Cloud-first, security-sensitive, remote worker and global enterprises. The IT outcomes are superior quality of experience, simpler and faster secure networks and operational efficiencies.

Invitations were sent to NWMC Assistant Managers, Finance Directors, IT Directors and Purchasing Agents. If someone else in your agency would like to attend, please have them contact NWMC Purchasing Director Ellen Dayan, [edayan@nwmc-cog.org](mailto:edayan@nwmc-cog.org). For more information on the webinar or to review the complete lineup of services offered by Granite, please contact Frank Ventrella, 630-649-0823 or [fventrella@granitenet.com](mailto:fventrella@granitenet.com). *Staff contact: Ellen Dayan*

### ***IEMA Reopens Hazard Mitigation Grant Applications***

The Illinois Emergency Management Agency (IEMA) is reopening the application period for Hazard Mitigation Grant Program funding. Applicants that have already submitted applications do not need to resubmit. Projects should help mitigate damage from future disasters and can include stormwater management projects. IEMA will also prioritize buyouts of flood-prone properties. Applicants are invited to submit a pre-application (form attached) by email to [ema.mitigation@illinois.gov](mailto:ema.mitigation@illinois.gov). Applications are due Saturday, April 30.

IEMA will review pre-applications and invite some applicants to submit full applications, which includes a benefit-

cost analysis. MWRD is encouraging municipalities and townships in Cook County to apply and suggests including administrative costs in the proposed budgets which can reimburse application development costs. *Staff contact: Kendra Johnson*

### ***IHDA Opens Illinois Homeowner Assistance Fund Applications***

*From the desk of Metropolitan Mayors Caucus (MMC) Director of Housing + Community Development Kyle Smith:* The Illinois Homeowner Assistance Fund (ILHAF) program is now accepting applications for assistance. Applications for assistance for ILHAF opened starting Monday, April 11, 2022 through 11:59 p.m. on Tuesday, May 31, 2022. You can begin your application by clicking the “Apply Now” button [here](#).

To help communicate the available assistance to your residents, IHDA has created an outreach toolkit, which can be found at <https://www.illinoishousinghelp.org/toolkit>. It includes program messages and images to help boost awareness and encourage your constituents to apply, bilingual marketing materials, social media graphics and more for download and distribution.

IHDA will provide a brief on the assistance at the upcoming MMC Committee meeting on April 28. Please feel free to reach out to me in the meantime with any questions and I’m happy to ask IHDA on your behalf. Kyle can be reached at [ksmith@mayorscaucus.org](mailto:ksmith@mayorscaucus.org) or 314-359-2148 (cell). *Staff contact: Mark Fowler*

### ***IDOT Opens Local HSIP Program Applications***

The Illinois Department of Transportation (IDOT) has opened their call for projects for the Fiscal Year 2024 Highway Safety Improvement Program (HSIP). This year, with the passage of the Infrastructure Investment and Jobs Act, HSIP eligibility has been expanded to address Vision Zero goals. To that end, IDOT has increased its commitment to the program to \$30.6 million for this year’s funding cycle. IDOT will also prioritize projects that address Vulnerable Road Users such as pedestrians and bicyclists. Projects will be eligible for up to 90 percent federal funding with a 10 percent local match required.

IDOT staff will host an informational webinar on Friday, May 6 at 10:00 a.m. to review strategies for successful applications. More information on how to join the webinar will be posted on [IDOT’s website](#) and the Notice of Funding Opportunity. Applications are due electronically to the appropriate District Local Roads and Streets Engineer by 5:00 p.m. on Friday, June 17. For more information, please see [IDOT Circular Letter 2022-11](#). *Staff contacts: Kendra Johnson, Eric Czarnota*

### ***Apply Today for the Access to Transit Program***

As previously reported, the Regional Transportation Authority (RTA) has opened a Call for Projects for the Access to Transit program. This program supports small-scale capital projects that improve pedestrian and bicyclist access to public transportation. The RTA selects projects through a competitive process according to the criteria that are consistent with [CMAQ program requirements](#). There are two types of eligible projects in this program: Category A, which includes Phase II engineering and construction; and, Category B, which includes only Phase I engineering.

The Access to Transit Program is open to all municipalities and counties that have completed, or are in the process of completing, a planning or implementation project that specifically recommends bicycle and/or pedestrian access improvements to transit. The deadline to apply is Friday, May 20. For more information about this program, project examples and to apply, please visit the [RTA website](#). *Staff contacts: Kendra Johnson, Eric Czarnota*

### ***USDOT Announces Multimodal Project Discretionary Grant Opportunity***

The U.S. Department of Transportation (USDOT) has issued a Notice of Funding Opportunity (NOFO) for their Multimodal Project Discretionary Grant (MPDG) program. There are three funding opportunities available within the MPDG: the National Infrastructure Project Assistance grants program (Mega); the Nationally Significant Multimodal Freight and Highways Projects grants program (INFRA); and, the Rural Surface Transportation Grant program (Rural).

Applicants can apply for one, two or all three of these funding opportunities with just one application. Funds for the Mega, INFRA and Rural programs will be awarded on a competitive basis for surface transportation infrastructure projects. Applications must be submitted through [www.Grants.gov](http://www.Grants.gov) by Monday, May 23 at 11:59 p.m. The [NOFO](#)



[can be viewed online](#) and for further information, please contact the Office of the Secretary via email, [MPDGrants@dot.gov](mailto:MPDGrants@dot.gov) or contact Paul Baumer, 202-366-1092. *Staff contacts: Kendra Johnson, Eric Czarnota*

### ***Volunteer for the 30<sup>th</sup> Annual Chicago River Day***

On Saturday, May 14 from 9:00 a.m. to noon, Friends of the Chicago River is holding the 30<sup>th</sup> Annual Chicago River Day. Volunteers will gather to remove litter at more than 70 locations from Lake County down to the Calumet region. Please visit <https://www.chicagoriver.org/get-involved/volunteer/chicago-river-day> for more information, including registration and to view the list of clean up locations. *Staff contact: Mark Fowler*

### ***Cook County Seeking Participation in Public Transit Survey***

The Cook County Department of Transportation and Highways is currently seeking participation in an [online survey](#) to inform the county's first ever transit plan. The survey asks respondents to prioritize seven different strategies for improving transit currently being considered by the county. The survey is open until Sunday, May 1 and is available in English, Arabic, Chinese, Polish, and Spanish. For more information, please visit the [Cook County Transit Plan website](#). *Staff contacts: Kendra Johnson, Eric Czarnota*

### ***Meetings and Events***

*NWMC Bicycle & Pedestrian Committee* will meet Tuesday, April 19 at 10:30 a.m. at the NWMC offices and via videoconference.

*NWMC Legislative Committee* will meet Wednesday, April 20 at 8:30 a.m. via teleconference.

North Shore Council of Mayors Technical Committee will meet Thursday, April 21 at 8:30 a.m. via teleconference.

Northwest Council of Mayors Technical Committee will meet Friday, April 22 at 8:30 a.m. at the *Barrington Village Hall*.

*NWMC Transportation Committee* will meet Thursday, April 28 at 8:30 a.m. at the NWMC offices and via videoconference.

### ***NWMC Staff***

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