



AGENDA

City Council

Monday, April 11, 2022

Lorraine H. Morton Civic Center, James C. Lytle City Council Chambers, Room 2800

6:15 PM

Administration & Public Works Committee begins at 4:30pm

Planning & Development Committee begins at 5:30pm

City Council convenes at 6:15pm or the conclusion of Planning & Development Committee

Those wishing to make public comments at the Administrative & Public Works Committee, Planning & Development Committee or City Council meetings may submit written comments in advance or sign up to provide public comment by phone or video during the meeting by completing the City Clerk's Office's online form at www.cityofevanston.org/government/city-clerk/public-comment-sign-up or by calling/texting 847-448-4311.

Community members may watch the City Council meeting online at www.cityofevanston.org/channel16 or on Cable Channel 16

Page

(I) ROLL CALL COUNCILMEMBER SUFFREDIN

M1. **Proclamation:**

William B. Snell VFW Post #1786 Auxiliary Day - April 20, 2022

[Proclamation: William B. Snell VFW Post #1786 Auxiliary Day - April 20, 2022 - Attachment - Pdf](#)

14

(II) MAYOR PUBLIC ANNOUNCEMENTS AND PROCLAMATIONS

(III) CITY MANAGER PUBLIC ANNOUNCEMENTS

(IV) COMMUNICATIONS: CITY CLERK

(V) PUBLIC COMMENT

Members of the public are welcome to speak at City Council meetings. As part of the Council agenda, a period for public comments shall be offered at the commencement of each regular Council meeting. Public comments will be noted in the City Council Minutes and become part of the official record. Those wishing to speak should sign their name and the agenda item or non-agenda topic to be addressed on a designated participation sheet. If there are five or fewer speakers, fifteen minutes shall be provided for Public Comment. If there are more than five speakers, a period of forty-five minutes shall be provided for all comment, and no individual shall speak longer than three minutes. The Mayor will allocate time among the speakers to ensure that Public Comment does not exceed forty-five minutes. The business of the City Council shall commence forty-five minutes after the beginning of Public Comment. Aldermen do not respond during Public Comment. Public Comment is intended to foster dialogue in a respectful and civil manner. Public comments are requested to be made with these guidelines in mind.

(VI) CONSENT AGENDA - CITY COUNCIL MINUTES

- CM1. **Approval of the Minutes of the Regular City Council meeting of March 28, 2022** 15 - 27

Staff recommends approval of the minutes of the Regular City Council meeting of March 28, 2022.

For Action

[City Council Meeting Minutes - March 28, 2022 - Attachment - Pdf](#)

(VII) CONSENT AGENDA - ADMINISTRATION & PUBLIC WORKS COMMITTEE

- A1. **Approval of the City of Evanston Payroll, Bills List, and Credit Card Activity** 28 - 61

Staff recommends City Council approval of the City of Evanston Payroll for the period of March 14, 2022, through March 27, 2022, in the amount of \$2,637,882.22. Bills List for April 12, 2022, in the amount of \$2,208,341.66, and credit card activity for the period ending February 26, 2021, in the amount of \$237,880.96.

For Action

[Approval of the City of Evanston Payroll and Bills List and Credit Card Activity - Pdf](#)

- A2. **Approval of BMO Harris Amazon Credit Card Activity** 62 - 63

Staff recommends approval of the City of Evanston's BMO Harris Amazon Credit Card Activity for the period ending February 26, 2022, in the amount of \$13,519.93.

For Action

[Approval of BMO Harris Amazon Credit Card Activity - Attachment - Pdf](#)

- A3. **Request for Funding for the 2022 Great Merchant Grants Program and Business District Landscaping (RFP 22-06)** 64 - 146

Economic Development staff recommends approval to execute a contract with Herrera Landscape Snow Removal (8836 Lincolnwood Dr., Evanston, IL 60203) in the amount of \$82,161 to deliver landscaping services to the business districts. Economic Development staff also recommends approval to provide financial assistance to Evanston business districts and affinity groups through the Great Merchants Grant Program, totaling \$12,745.50.

Staff recommends utilizing the Economic Development Business District Improvement Program (Account 100.15.5300.65522) for Great Merchants Grant requests totaling \$62,016.50. The approved 2022 Fiscal Year Budget allocated \$250,000 to this account. The balance to date is \$248,856.69. The other Business District landscaping requests will be funded through the Chicago Main TIF District (Account 345.99.3400.62490) totaling \$27,820 and the Howard Ridge TIF District (Account 330.99.5860.65515) totaling \$5,070.

For Action

[Request for Funding for the 2022 Great Merchant Grants Program and Business District Landscaping \(RFP 22-06\) - Attachment - Pdf](#)

A4. **Award of Contract with Forward Space for Office Furniture Supply** 147 - 180

Staff recommends City Council authorize the City Manager to execute a three-year contract with Forward Space (1142 N. North Branch Street, Chicago, Illinois 60642) for Office Furniture Supply in the not-to-exceed amount of \$75,000 per year.

By individual department as budgeted annually for furniture replacements.

For Action

[Award of Contract with Forward Space for Office Furniture Supply - Attachment - Pdf](#)

A5. **Contract Award with SmithGroup, Inc. for Evanston Shoreline Repairs (RFQ 21-45)** 181 - 184

Staff recommends the City Council authorize the City Manager to execute an agreement with SmithGroup, Inc. (35 East Wacker, Suite 900, Chicago, IL 60601) for the Evanston Shoreline Repairs (RFQ 21-45) in the amount of \$333,000.00.

Funding is provided from the 2021 GO Bond Fund (Account 415.40.4121.62145 – 521008) in the amount of \$299,280.00, which has an approved FY 2022 budget of \$300,000.00 and a YTD balance of \$300,000.00 and the Water Fund (Account 513.71.7330.62145 – 521008) in the amount of \$33,720.00, which has an approved FY 2022 budget of \$135,000.00 and a YTD balance of \$135,000.00.

For Action

[Contract Award with SmithGroup, Inc. for Evanston Shoreline Repairs \(RFQ 21-45\) - Attachment - Pdf](#)

- A6. **Approval of Contract Award with Christy Webber & Company Landscape for 2022 Citywide Landscape Maintenance (Bid 22-20).** 185 - 187

Staff recommends City Council authorize the City Manager to execute a one year contract with Christy Webber & Company Landscape, (2900 West Ferdinand Street, Chicago, IL 60612) for the 2022 Citywide Landscape Maintenance services (Bid 22-20) in the amount of \$83,975.00.

Funding for this contract will come from the General Fund - Public Works/Greenways (Account 100.40.4330.62195) in the amount of \$83,975.00 which has a FY 2022 budget amount of \$185,000 and a remaining balance of \$180,902.00.

For Action

[Approval of Contract Award with Christy Webber & Company Landscape for 2022 Citywide Landscape Maintenance \(Bid 22-20\). - Attachment - Pdf](#)

- A7. **Approval of a Contract Award with Herrera Landscape and Snow Removal Inc., for Park Mowing Services (Bid 22-21)** 188 - 190

Staff recommends City Council authorize the City Manager to execute a contract award to the low, responsible, responsive bidder, Herrera Landscape and Snow Removal, Inc., (8836 Lincolnwood Drive, Evanston, IL 60203) for the 2022 Park Mowing Services (Bid 22-21) in the amount of \$32,400.00.

Funding for this contract is provided by the General Fund - Public Works/Greenways (Account 100.40.4330.62195), which has a budget of \$185,000 for FY 2022 and a remaining balance of \$180,902.00.

For Action

[Approval of a Contract Award with Herrera Landscape and Snow Removal Inc., for Park Mowing Services \(Bid 22-21\) - Attachment - Pdf](#)

- A8. **Approval of One-Year Renewal of Rapid7 InsightIDR Security Information and Event Management Platform Subscription from SHI International Corp.** 191 - 193

Staff recommends City Council authorize the Interim City Manager to execute a one-year subscription renewal of the Rapid7 InsightIDR security information and event management (SIEM) platform from SHI International Corp. (290 Davidson Avenue, Somerset, NJ 08873) for \$39,705.00 through a Sourcewell contract.

Funding will be from the Administrative Services - IT Computer Software Fund (Account 100.19.1932.62340) with a 2022 budget of \$995,000.00 and an available YTD balance of \$878,979.43.

For Action

[Approval of One-Year Renewal of Rapid7 InsightIDR Security Information and Event Management Platform Subscription from SHI International Corp. - Attachment - Pdf](#)

- A9. **Purchase of Vehicles for Administrative Services Department and Public Works Agency from Roesch Ford** 194 - 218

Staff recommends City Council approval for the purchase of two 2022 Ford F-150 pickup trucks from Roesch Ford Commercial Truck Center (303 W Grand Ave, Bensenville, IL 60106) for a total of \$87,046. The vehicles will be used by the Public Works Agency and the Administrative Services Department.

Funding for the purchase will be from the 2022 Equipment Replacement Fund (Account 601.19.7780.65550) with a budget of \$2,000,000 with an unencumbered balance of approximately \$350,000.

For Action

[Purchase of Vehicles for Administrative Services Department and Public Works Agency from Roesch Ford - Attachment - Pdf](#)

- A10. **Approval of the Single-Source Annual Renewal of the CAD Software License and Service Agreement with CentralSquare Technologies** 219 - 224

Staff recommends that the City Council authorize the City Manager to renew sole-source software license and service agreement with CentralSquare Technologies, (1000 Business Center Drive, Lake Mary, FL) for the Police Department's CAD (Computer Aided Dispatch) software in the amount of \$86,815.55. The Agreement is effective from May 1, 2022 through April 30, 2023.

Funding will be provided by the Emergency Telephone System Account 205.22.5150.62509 (Service Agreements & Contracts) with a FY22 budget of \$335,000 and an YTD balance of \$300,165.84.

For Action

[Approval of the Single-Source Annual Renewal of the CAD Software License and Service Agreement with CentralSquare Technologies - Attachment - Pdf](#)

- A11. **Approval of Contract with Garland/DBS for Water Plant Head House Roof and Masonry Improvements.** 225 - 233

Staff recommends the City Council authorize the City Manager to execute an agreement with Garland/DBS (3800 East 91st Street, Cleveland, OH 44105) for Water Plant Head House Roof and Masonry Improvements in the amount of \$707,281.00.

Funding is provided from the Water Fund (Account 513.71.7330.65515-722006), which has an approved FY 2022 budget of \$850,000, all of which is remaining.

For Action

[Approval of Contract with Garland/DBS for Water Plant Head House Roof and Masonry Improvements. - Attachment - Pdf](#)

- A12. **Resuming Water Shut-Offs As A Result of Non-Payment** 234 - 236

Staff recommends the City of Evanston resume water shut-offs in April 2022 for non-payment of Evanston's water/sewer/sanitation utility bills.

For Action: Accept and Place on File

[Resuming Water Shut-Offs As A Result of Non-Payment - Attachment - Pdf](#)

- A13. **Ordinance 16-O-22, Amending Title 10, Chapter 11, Section 16, Schedule XVI(A) "Schedule XVI; Designation of Truck Routes and Bicycle Routes"** 237 - 242

Staff recommends City Council adoption of Ordinance 16-O-22, Amending Title 10, Chapter 11, Section 16, Schedule XVI(A) "Schedule XVI; Designation of Truck Routes and Bicycle Routes". This would add Howard Street from the West City Limits to Chicago Avenue, and Custer Avenue from Howard Street to Main Street as designated truck routes.

Funding for additional signage will be through the General Fund-Traffic Control Supplies (100.40.4520.65115), with a FY 2022 budget of \$58,000, and a YTD balance of \$39,459.

For Introduction

[Ordinance 16-O-22, Amending City Code Section 10-11-16, Schedule XVI\(A\) to add Howard Street and Custer Avenue as Designated Truck Routes - Attachment - Pdf](#)

- A14. **Ordinance 29-O-22, Amending City Code Title 4 – Building Regulations and Title 5 - Housing Regulations** 243 - 349

Staff recommends City Council adoption of Ordinance 29-O-22, amending City Code Title 4 – Building Regulations and Title 5 - Housing Regulations to update city building and fire codes to the 2021 editions of the International Code Council (ICC) model codes and the renewal of previously approved city amendments to the Illinois Plumbing Code as required by the Illinois Department of Public Health.

For Introduction

[Ordinance 29-O-22, Amending City Code Title 4 – Building Regulations and Title 5 - Housing Regulations - Attachment - Pdf](#)

- A15. **Ordinance 30-O-22, Amending City Code Sections 10-4 “Stopping, Standing or Parking”** 350 - 354

Staff, pursuant to Councilmember Suffredin’s referral, recommends City Council adopt Ordinance 30-O-22, amending City Code Sections 10-4 “Stopping, Standing or Parking” to add details regarding a Commercial Vehicle Parking Permit. One permit per address will be available for vehicles with a passenger plate, “B” plate, or “FP” plate at the cost of \$30 per vehicle per year and allow for overnight, on-street parking.

For Introduction

[Ordinance 30-O-22, Amending City Code Sections 10-4 “Stopping, Standing or Parking” - Attachment - Pdf](#)

- A16. **Ordinance 24-O-22, Amending Title 2, Chapter 2 of the City Code To Reflect Changes in the Public Safety Commission Rules** 355 - 388
- Staff recommends City Council adoption of Ordinance 24-O-22, Amending Title 2, Chapter 2 of the City Code to reflect changes in the Public Safety Commission Rules.
- For Action**
- [Ordinance 24-O-22, Amending Title 2, Chapter 2 of the City Code To Reflect Changes in the Public Safety Commission Rules - Attachment - Pdf](#)
- A17. **Ordinance 22-O-22, To Approve the Construction of a Local Improvement Known as Evanston Special Assessment No. 1527** 389 - 399
- Staff recommends City Council adoption of Ordinance 22-O-22, To Approve the Construction of a Local Improvement Known as Evanston Special Assessment No. 1527. for the alley North of Grant Street and East of Hastings Avenue.
- Funding will be from the Special Assessment Fund (Account 420.40.6000.65515 – 422003), which has an approved FY 2022 budget of \$300,000 and a YTD balance of \$300,000.
- For Action**
- [Ordinance 22-O-22, To Approve the Construction of a Local Improvement Known as Evanston Special Assessment No. 1527 - Attachment - Pdf](#)
- A18. **Ordinance 27-O-22, To Approve the Construction of a Local Improvement Known as Evanston Special Assessment No. 1528** 400 - 410
- Staff recommends City Council adoption of Ordinance 27-O-22, To Approve the Construction of a Local Improvement Known as Evanston Special Assessment No. 1528. for the alley North of Grant Street and East of Grey Avenue.
- Funding will be from the Special Assessment Fund (Account 420.40.6000.65515 – 422003), which has an approved FY 2022 budget of \$350,000 and a YTD balance of \$350,000.
- For Action**
- [Ordinance 27-O-22, To Approve the Construction of a Local Improvement Known as Evanston Special Assessment No. 1528 - Attachment - Pdf](#)

- P1. **Update on Ordinance 83-O-21, A Text Amendment Related to Occupancy of Dwelling Units and Definition of Family and Related Housing Issues Referred by the Planning and Development Committee to the Planning and Development Housing Subcommittee** 411 - 505

Staff requests consideration of an extension to a date certain of no more than 120 days for the Housing Subcommittee to return to the Planning & Development Committee with its recommendation regarding the proposed Text Amendment to the Zoning Ordinance, Title 6 of the City Code, to remove the occupancy of dwellings and the definition of “family” from the Zoning Code and to put occupancy of dwelling units in the Housing Code. Consideration of a rental licensing program, and updating the Landlord Tenant and Nuisance Premise Ordinances to address overcrowding and nuisance premises were also referred to the subcommittee as potential means of addressing residents’ concerns, primarily in the neighborhood adjacent to Northwestern University, about removing the 3-unrelated restriction before other means to address those issues are put into place.

For Action

[Update on Ordinance 83-O-21, A Text Amendment Related to Occupancy of Dwelling Units and Definition of Family and Related Housing Issues Referred by the Planning and Development Committee to the Planning and Development Housing Subcommittee - Attachment - Pdf](#)

- P2. **Resolution 22-R-22, Approving a Plat of Subdivision for 1224 Washington Street** 506 - 515

Staff recommends the approval of Resolution 22-R-22 approving a plat of subdivision for the property located at 1224 Washington Street. The property is located at the southeast corner of the intersection of Washington Street and Asbury Avenue in the R3 Two-Family Residential District.

For Action

[Resolution 22-R-22, Approving a Plat of Subdivision for 1224 Washington Street - Attachment - Pdf](#)

- P3. **Ordinance 28-O-22, granting a Special Use Permit for a Resale Establishment, at 2424 Oakton Street in the C1 Commercial District and the oRD Redevelopment Overlay District** 516 - 532

The Land Use Commission and staff recommend the adoption of Ordinance 28-O-22 granting a Special Use Permit for a Resale Establishment in the C1 Commercial District and the oRD Redevelopment Overlay District at 2424 Oakton Street. The applicant has complied with all zoning requirements and meets all of the Standards for Special Use for this district.

For Introduction

[Ordinance 28-O-22, granting a Special Use Permit for a Resale Establishment, at 2424 Oakton Street in the C1 Commercial District and the oRD Redevelopment Overlay District - Attachment - Pdf](#)

(IX) CONSENT AGENDA - ECONOMIC DEVELOPMENT COMMITTEE

- ED1. **Resolution 30-R-22, Authorizing the City Manager to Execute A Grant Agreement with Northlight Theatre** 533 - 561

The Economic Development Committee recommends City Council approve Resolution 30-R-22 authorizing the City Manager to negotiate and execute any additional documents required for a grant agreement with Northlight to provide \$2 million from the City's State and Local Fiscal Recovery Funds (SLFRF) from the American Rescue Program Act (APRA) to construct a new performing arts center in Evanston.

City of Evanston ARPA funding 170.99.1700.55251. City Council allocated \$10.1 million to address Negative Economic Impacts of the pandemic; to date, \$900,000 has been approved for specific programs/projects.

For Action

[Resolution 30-R-22, Authorizing the City Manager to Execute A Grant Agreement With the Northlight Theatre - Attachment - Pdf](#)

ED2. **Resolution 31-R-22 Authorizing the City Manager to Execute a Grant Agreement with The Aux**

562 - 571

The Economic Development Committee recommends City Council approval of Resolution 31-R-22 authorizing the City Manager to negotiate and execute a grant agreement for ARPA funds with the Aux co-development team that would provide a \$1 million contribution from the City of Evanston to assist in the cost of renovating 2223 Washington to serve as a hub dedicated to community wellness and racial equity.

City of Evanston ARPA funding 170.99.1700.55251. City Council allocated \$10.1 million to address Negative Economic Impacts of the pandemic; to date, \$900,000 has been approved for specific programs/projects.

For Action

[Resolution 31-R-22 Authorizing the City Manager to Execute a Grant Agreement with The Aux - Attachment - Pdf](#)

(X) CALL OF THE WARDS

(Councilmembers shall be called upon by the Mayor to announce or provide information about any Ward or City matter which a Councilmember desires to bring before the Council.) {Council Rule 2.1(10)}

(XI) ADJOURNMENT

(XII) UPCOMING COMMITTEE MEETINGS

DATE	TIME	BOARD/COMMITTEE/COMMISSION
4/12/22	2:00 PM	Design and Project Review Committee
4/12/22	6:00 PM	Finance and Budget Committee
4/12/22	6:00 PM	Animal Welfare Committee
4/12/22	6:30 PM	Arts Council
4/12/22	7:00 PM	Preservation Commission
4/13/22	7:00 PM	Land Use Commission
4/14/22	5:00 PM	Planning & Development Housing Sub-Committee
4/14/22	6:30 PM	Environment Board
4/14/22	7:00 PM	Social Services Committee (Virtual)
4/19/22	2:00 PM	Design and Project Review Committee
4/19/22	7:00 PM	Housing and Community Development Committee (Virtual)