



**RFP No. 22-16**

**Sidewalk and Streetlight Improvement Project**

**ADDENDUM No. 1**

**February 22, 2022**

Any and all changes to the Proposal are valid only if they are included by written addendum to all potential respondents, which will be emailed prior to the Proposal due date to all who are known to have received a complete RFP Document. Each respondent must acknowledge receipt of any addenda by indicating in its Proposal. Each respondent, by acknowledging receipt of addenda, is responsible for the contents of the addenda and any changes to the bid therein. Failure to acknowledge receipt of addenda may cause the Proposal to be rejected. If any language or figures contained in this addendum are in conflict with the original RFP Document, this addendum shall prevail.

This addendum consists of the following:

1. Addendum No. 1 is attached and consists of a total of five (5) pages including this cover sheet.

Please contact me at 847-866-2971 or [jostman@cityofevanston.org](mailto:jostman@cityofevanston.org) with any further questions or comments.

Sincerely,

Jillian Ostman  
Purchasing Specialist



## **RFP No. 22-16**

### **Sidewalk and Streetlight Improvement Project**

#### **ADDENDUM No. 1**

**February 22, 2022**

This addendum forms a part of the RFP Documents for RFP #22-16 and modifies these documents.

The Proposal shall include the following Task to the Scope of Services.

#### **Task 5 – Construction Engineering Services**

The consultant shall provide construction engineering services for two City of Evanston construction projects. Construction is expected to take place from approximately June through September (18 weeks) and include various sidewalk replacement programs in the City. The City of Evanston will prepare all Construction Documents for the following projects: the 2022 CDBG Sidewalk Improvement and Gap Infill Project and the 2022 Sidewalk Program. The estimated combined construction budget for these projects is \$1,000,000. See attached map for estimated location areas. The services required of the consultant are as follows:

##### **Meetings and Documentation**

- Attend pre-construction meetings at the start of work and regularly run progress meetings.
- Provide daily reports documenting work activities and daily quantities. Take progress photos of work.
- Review and monitor the contractor's construction schedule

### **Construction Engineering**

- Identify and mark sidewalks to be replaced for the contractor. Consultant should be able to use judgement to identify public sidewalks that are non-conforming and need to be replaced within target areas.
- Track quantities and budget corresponding to the sidewalk replacement areas to ensure the proper amount of work is performed without exceeding the allowable contract quantities.
- Provide full time construction observation when contractor is present on-site.
- Verify work compliance with the contract documents.
- Create monthly pay estimates.
- Provide final punchlist and review all final closeout documentation at the completion of construction.

### **Deliverables**

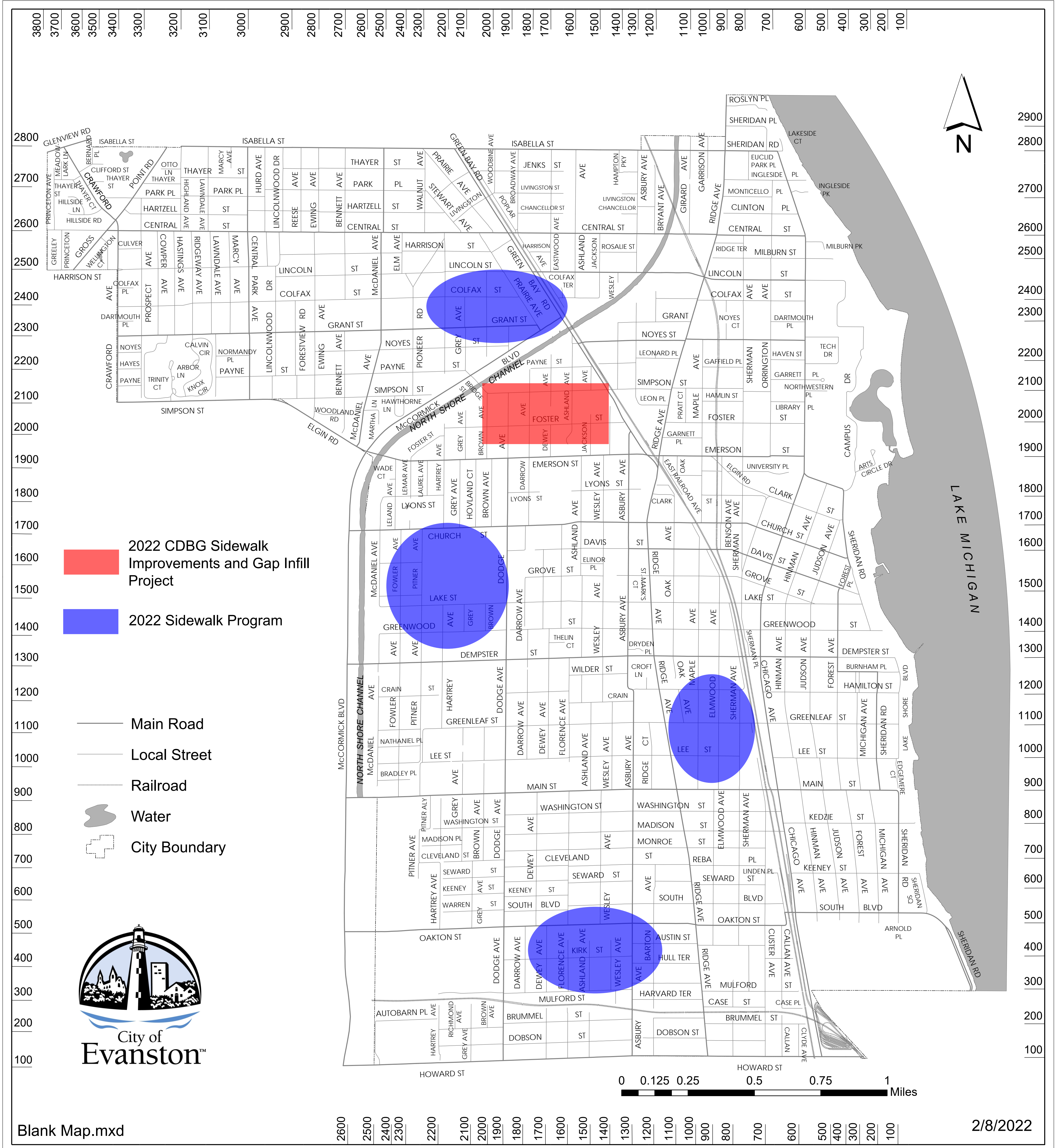
- Daily Logs and Quantity Reports
- Preliminary Sidewalk Replacement Maps and Sketches
- Final Replacement Maps
- Material Records
- Record Drawings as needed

***Task 5 will be considered severable from the Proposal. The City of Evanston reserves the right to award Task 5 – Construction Engineering Services to the same consultant as Tasks 1 through 4 or a different consultant at the City’s discretion.***

**PROPOSAL COST TABLE**

<b>Task</b>	<b>Hours</b>	<b>Cost</b>	<b>Comments</b>
<b>Task 5 - Construction Engineering Services</b>			
<i>Consultant</i>		\$	
<i>Sub-Consultant</i>		\$	
<i>Task 5 Total</i>		\$	

Task 5 - Construction Engineering Services  
Approximate Project Locations



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2/8/2022