



Memorandum

Date: February 4, 2022
To: Mayor Biss and Members of the City Council
From: Kelley Gandurski, Interim City Manager
Subject: City Manager's Office Weekly Report for
January 31 - February 4, 2022

Staff Reports by Department

City Manager's Office

Weekly Bids Advertised
City Council Agenda Schedule

Community Development

Weekly Zoning Report
Weekly Inspection Report
January CV/Permit Fee Report

Health Department

Weekly Food Establishment Application Report

Law Department

Weekly Liquor License Application Report

Legislative Reading

NWMC Weekly Briefing



Public Notices, Agendas & Minutes

February 7, 2022

- 11:00am: [Liquor Control Review Board](#)
- 5:00pm: [Human Services Committee](#)
- 6:00pm: [Rules Committee](#) - CANCELED
- 6:00pm: [Special City Council](#)

February 8, 2022

- 2:00pm: [Design and Project Review Committee](#)
- 6:00pm: [Finance and Budget Committee](#)
- 6:30pm: [Arts Council](#)
- 7:00pm: [Preservation Commission](#) (Virtual)

February 9, 2022

- 5:00pm: [Board of Local Improvements](#)

February 10, 2022

- 7:00pm: [Social Services Committee](#) (Virtual)

February 11, 2022

- 7:15am: [Utilities Commission](#) (Virtual)

Check the City's calendar for updates:

[City of Evanston • Calendar](#)

City Council Agenda Items

Printed from Asana

February 14, 2022

- Michele Agbodza:** APWA's Excellence in Snow and Ice Control Award winner for 2022

Council or Committee: CC

Action: Announcement

Council Action: Announcement

iCompass Status: Not Entered in System

Department: CMO

CMO Review/Final Agenda: Yes

Notes: 2022 APWA Award Winner: Excellence in Snow & Ice Control

- Nicholas Cummings:** Sp order of bus--vax mandate applies to City Clerk, BCCs and city to provide KN-95 masks for in person meetings due Feb 4, 2022

Council or Committee: CC

Council Action: SPB

Action: For Action

iCompass Status: Approved

Department: Law

- Paul Zalmezak:** For Action - ARPA Funding for ASPIRE (NorthShore) Workforce Program due Feb 2, 2022

Council or Committee: CC

Council Action: Bus

Action: For Action

iCompass Status: Approved

Department: CMO

CMO Review/Final Agenda: No

- Lara Biggs:** Approval of Change Order 1 to Howard Street Phase III Engineering Svcs

Council or Committee: APW

Council Action: Bus

Action: For Action

iCompass Status: Entered

Department: Public Works

- Lara Biggs:** Approval of Change Order 1 for Fire Station 4 Emergency Roof Repairs

Council or Committee: APW

Council Action: Bus

Action: For Action

iCompass Status: Approved

Department: Public Works

Lara Biggs: Approval of Change Order No. 3 to the Agreement with Insituform Technologies USA, LLC for 2021 CIPP Sewer Rehabilitation - Contract C (RFP 21-25)

Council Action: Bus
Action: For Action
iCompass Status: Approved
Department: Public Works
Council or Committee: APW

Lara Biggs: Approval of Change Order No. 3 to the Agreement with Stantec Consulting Services for the 1909 Raw Water Intake Replacement (RFP 19-02)

Council or Committee: APW
Council Action: Bus
Action: For Action
iCompass Status: Approved
Department: Public Works

Darrell King: Sole Source Contract Award with Data Transfer Solutions, LLC for FY 2022 VueWorks Asset Management System Annual Maintenance and Hosting Services

Council Action: Bus
Action: For Action
iCompass Status: Pending Approval
Department: Public Works
Council or Committee: APW

Luke Stowe: Tyler Technologies New World ERP sole source renewal

Department: Admin Serv
Council Action: Bus
Action: For Action
iCompass Status: Not Entered in System
Council or Committee: APW

Lawrence C. Hemingway: Approval of Sole Source Contract with EVP Academies

Council or Committee: APW
Council Action: Bus
Action: For Action
iCompass Status: Approved
Department: Parks & Rec

ecano: Approval of an Agreement for a Sole-Source Purchase with Spring City Electrical Manufacturing for Tallmadge Street Light Poles

Council or Committee: APW
Council Action: Bus
Action: For Action
iCompass Status: Approved
Department: Public Works

Lara Biggs: Resolution 11-R-22 Authorizing the Mayor to Sign an Illinois Department of Transportation Resolution for Improvement under the Illinois Highway Code and Rebuild Illinois Program for Improvements to 2022 street improvement project in the amount of \$1,364,000.

Council Action: Res
Action: For Action
iCompass Status: Pending Approval
Department: Public Works
Council or Committee: APW

Lara Biggs: Resolution 10-R-22 Authorizing the Mayor to Sign an Illinois Department of Transportation Resolution for Improvement under the Illinois Highway Code and Rebuild Illinois Program for Street Improvements to the 2022 Water Main Streets in the amount of \$1,0957,000.

Council Action: Res
Action: For Action
iCompass Status: Pending Approval
Department: Public Works
Council or Committee: APW

Lawrence C. Hemingway: Resolution XX-R-22 10 month Noyes Lease Renewal

Council Action: Res
Action: For Action
iCompass Status: Not Entered in System
Department: Parks & Rec
Council or Committee: APW

Michael Rivera: Commercial Vehicle Referral

Council Action: Disc
Action: For Discussion
iCompass Status: Entered
Department: Admin Serv
Council or Committee: APW
Notes: APW for discussion only, not on cc

David Stoneback: Discussion of Sewer Service Repairs

Council Action: Disc
Action: For Discussion
iCompass Status: Not Entered in System
Department: Public Works
Notes: Only on APW, not the city council agenda
Council or Committee: APW

Johanna Nyden: Ordinance 11-O-22, Granting a Special Use Permit for a Convenience Store, at 518 Davis Street in the D4 Downtown Transition District

Council Action: Ord
Action: For Introduction
iCompass Status: Approved

Department: Community Dev
Council or Committee: PD
Notes: convenient store

Johanna Nyden: Property Standards Process

Council Action: Disc
Action: For Discussion
Department: Community Dev
iCompass Status: Not Entered in System
Council or Committee: PD
Notes:
CMO Review/Final Agenda: No

Nicholas Cummings: 10-O-22 Amending City Code Section 3-4-6(S) regarding Class S Liquor License Classification

Department: Law
CMO Review/Final Agenda: No
Council Action: Ord
Notes:
Council or Committee: Liquor Control Review Board

Nicholas Cummings: 12-O-22 Amending City Code Section 3-4-6(I) regarding Dollop Cafe's Liquor License

Department: Law
CMO Review/Final Agenda: No
Council Action: Ord
Notes: Per Brian George, the Liquor Board is holding a meeting on 2/7/22 at 11 AM where they will discuss and hopefully vote on these two ordinances.
Council or Committee: Liquor Control Review Board

Michele Agbodza: Appts - Utilities Commission Applicants

due Feb 2, 2022

Council or Committee: Appointment
Action: For Action
iCompass Status: Not Entered in System
Department: Mayor's Office
Notes:
Council Action: Bus

David Stoneback: Approval of Contract Award with Drexwood Partners LLC for Lobbyist

Council or Committee: APW
Council Action: Bus
Action: For Action
iCompass Status: Approved
Department: CMO
MWEBE memo required: Yes
CMO Review/Final Agenda: No

Services (RFP 21-44)

ecano: Approval of Single-Source Contract Award with Builders Asphalt for the Purchase of Hot Mix Asphalt

Council or Committee: APW

Council Action: Bus

Action: For Action

iCompass Status: Approved

Department: Public Works

MWEBE memo required: No

February 28, 2022

Paul Zalmezak: For Action - Sale of 727-29 Howard Street

Department: CMO

Council Action: Bus

Action: For Action

iCompass Status: Not Entered in System

Council or Committee: Exec

Paul Zalmezak: ARPA: Funding Orrington Avenue and Chicago Avenue Streetscape Improvement Project to Assist with Expanded Outdoor Commerce

Department: CMO

Council Action: APRA

Action: For Action

iCompass Status: Approved

Agenda Lead Admin: On agenda

CMO Review/Final Agenda: Yes

Council or Committee: ED

Paul Zalmezak: ARPA: Storefront Modernization Amendment (outdoor dining) - For Action

Department: CMO

Council Action: APRA

Action: For Action

iCompass Status: Approved

Agenda Lead Admin: On agenda

CMO Review/Final Agenda: Yes

Council or Committee: ED

- Paul Zalmezak:** For Action - ARPA - The Aux due Jan 24, 2022
Council or Committee: CC
Council Action: Bus
Action: For Action
iCompass Status: Not Entered in System
Department: CMO
CMO Review/Final Agenda: No
- Paul Zalmezak:** For Action - ARPA - RFP Clean Team / Street Team due Jan 24, 2022
Council or Committee: CC
Council Action: Bus
Action: For Action
iCompass Status: Not Entered in System
Department: CMO
CMO Review/Final Agenda: No
- Johanna Nyden:** Resolution XX-R-22 IGA with RTA re: Bus Stop Grant
Council or Committee: APW
Council Action: Res
Action: For Action
iCompass Status: Not Entered in System
Department: Community Dev
- Johanna Nyden:** Contract with MTI Consultant
Council or Committee: APW
iCompass Status: Not Entered in System
Action: For Action
Council Action: Bus
Department: Community Dev
Notes: .
- Paul Zalmezak:** For Action - TIF Request from Whole & Free Foods 910-38 Custer Jan 24, 2022
Council or Committee: CC
Council Action: Bus
Action: For Action
iCompass Status: Not Entered in System
Department: CMO
CMO Review/Final Agenda: No
- Paul Zalmezak:** For Action - ARPA - Northlight due Jan 24, 2022
Council or Committee: CC
Council Action: Bus
Action: For Action

iCompass Status: Not Entered in System
Department: CMO
CMO Review/Final Agenda: No

Lara Biggs: Canal Shore request to extend MWRD Lease

Council Action: Bus
Action: For Action
iCompass Status: Not Entered in System
Department: Law
Council or Committee: APW

Lara Biggs: Fountain Square repair award

Council or Committee: APW
Council Action: Bus
Action: For Action
iCompass Status: Not Entered in System

Johanna Nyden: Ordinance XX-O-21 - Planned Development 1746 Orrington

Council or Committee: PD
Council Action: Ord
Action: For Introduction
iCompass Status: Not Entered in System
Department: Community Dev

Lara Biggs: Approval of 3-year contract with Forward Space for citywide furniture purchases

Council or Committee: APW
Council Action: Bus
Action: For Action
iCompass Status: Not Entered in System
Department: Public Works
MWEBE memo required: Yes

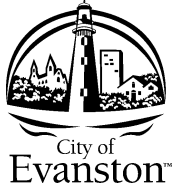
March 14, 2022

Johanna Nyden: Scooter Share Agreement + Ordinance Update

Council Action: Ord
Action: For Introduction
iCompass Status: Not Entered in System
Department: Community Dev

Johanna Nyden: Resolution R-XX-22 IGA with Pace

Council Action: Res
Action: For Action



Memorandum

To: Kelley Gandurski, Interim City Manager

From: Hitesh Desai, CFO/ City Treasurer
Tammi Nunez, Purchasing Manager

Subject: Bids/RFPs/RFQs Advertised during the Week of January 31, 2022

Date: February 4, 2022

The following is a list of projects that have been advertised and the anticipated date each will be presented to Council or Library Board.

Bids/RFPs/RFQs sent during the Week of January 31, 2022

Bid/RFP/RFQ Number/Name	Requesting Dept.	Description of Project	Budgeted Amount	Bid/RFP/RFQ Opening Date	Anticipated Council/ Library Board Date
RFP 22-01 Water Meter Replacement Project Phase II	Public Works	The City of Evanston's Water Production Bureau of the Evanston Public Works Agency is seeking proposals from experienced firms for the installation of water meters throughout the City of Evanston.	\$4,200,000	3/1	3/22
Bid 22-14 Parking Garage Structural Repairs	Public Works	Work on this project includes repairing concrete and steel at the Chicago Avenue Garage, Church Street Garage, Maple Avenue Garage, and Sherman Plaza Garage. Those four parking garages are located at, 1236 Chicago Avenue, 525 Church Street, 1800 Maple Avenue, and 821 Davis Street, respectively, in Evanston, Illinois.	\$950,000	3/1	3/14



Memorandum

To: Honorable Mayor and Members of the City Council
From: Johanna Nyden, Community Development Director
Subject: Weekly Zoning Report
Date: February 4, 2022

Enclosed is the weekly report of zoning applications received and pending. The report, organized by ward, includes the property address, zoning district, the type of application submitted, a description of the project, date received, and current status.

Please contact me at (847) 448-8014 or jnyden@cityofevanston.org if you have any questions or need additional information.

Cases Received and Pending, January 27 - February 2, 2022

Backlog (business days received until reviewed): 6

Volume (number of cases pending staff review): 16

Zoning Reviews

Ward	Property Address	Zoning	Type	Project Description	Received	Status
1	1631 Chicago Avenue	D4	Zoning Analysis	Planned Development for new 13-story building with 141 dwelling units, 37 parking spaces, and 6,759 square feet of ground floor retail	05/20/21	pending revisions from the applicant
1	2300 Noyes Court	R5	Zoning Analysis	Planned Development for new 6-story 61-unit multi-family dwelling, all affordable dwelling units (Walchirk Apartments)	08/23/21	non-compliant, pending revisions from the applicant
1	824 Emerson Street	C1	Zoning Analysis	Construct 2 story parking garage with 96 parking spaces exclusively for Sherman Gardens	10/27/21	non-compliant, pending revisions from the applicant
1	816 Garnett Place	R5	Zoning Analysis	Planned Development for new 9 story tower connected to Link with 200 dwelling units and 71 parking spaces	11/05/21	non-compliant, pending revisions from the applicant
1	1727 Hinman Avenue	R1	Zoning Analysis	Front gable addition and rear 2-story addition	01/24/22	pending Preservation Commission
1	2243 Orrington Avenue	R1	Building Permit	Patio, walk, rear garage slab step and landing	01/25/22	pending staff review
2	1133 Fowler Avenue	R2	Building Permit	Concrete patio	09/28/21	pending additional information from the applicant
2	1611 Church Street	WE1	Zoning Analysis	Convert existing industrial building into 7 DUs, add 2 accessory structures towards the front yard	11/02/21	pending additional information from the applicant
2	1706 Crain Street	R3	Building Permit	Remove 2nd story and side porch, construct 2-story addition	10/06/21	pending revisions from the applicant
2	1515 Greenwood Street	R3	Building Permit	2nd story addition	10/20/21	pending additional information from the applicant
2	2021 Lee Street	I2	Building Permit	Install dumbwaiter (C.E. Niehoff)	02/02/22	pending staff review
3	822 Hinman Avenue	R6	Building Permit	Remove and replace parking lot, striping	10/26/21	pending additional information from the applicant
3	639 Forest Avenue	R1	Building Permit	Replace decking, handrail, and skirting on existing deck	12/06/21	pending additional information from the applicant
3	999 Michigan Avenue	R5	Zoning Analysis	Rooftop stair and deck to multi-family dwelling	12/16/21	pending additional information from the applicant
3	741 Sheridan Road	R1	Building Permit	Deck	01/03/22	pending additional information/revisions from the applicant
3	1327 Chicago Avenue	R5	Zoning Analysis	Add driveway and front yard parking	01/26/22	pending staff review
3	528 Greenwood Street	R5	Zoning Analysis	Subdivision to deed parking area to adjacent property (Alt 1)	01/26/22	pending staff review
3	528 Greenwood Street	R5	Zoning Analysis	Deed area of one parking space to adjacent property (Alt 2)	01/26/22	pending staff review
3	1032 Michigan Avenue	R1	Building Permit	Deck and concrete stairs	01/28/22	pending staff review
4	1138 Elmwood Avenue	R3	Building Permit	New patio	08/15/21	on hold per the applicant
4	1122 Maple Avenue	R5	Building Permit	Paver driveway and paths	11/16/21	pending revisions from the applicant
4	718 Main Street	B2/oDM	Building Permit	New 5-story mixed-use building with ground floor retail and 120 dwellings (Vogue site)	12/28/21	pending staff review, DAPR

4	1590 Sherman Avenue	D3	Building Permit	Interior remodel for a restaurant (Milk Tea Shop)	01/18/22	pending Administrative Review use review
4	620 Grove Street	D2	Zoning Analysis	Medical office - COVID testing facility	01/19/22	pending Administrative Review use review
4	1125 Oak Avenue	R3	Building Permit	Deck and interior renovation	01/30/22	pending staff review
5	2044 Wesley Avenue, 2019 Jackson Avenue, and 2024-26 Green Bay Road	R4 & R5/oWE	Zoning Analysis	Planned Development for new 21 townhomes in 6 buildings and a 12-unit multi-family dwelling, including new private street	01/13/21	incomplete planned development application submitted, pending additional information from the applicant
5	2046 Dodge Avenue	R3	Building Permit	Addition	09/28/21	non-compliant, pending revisions from the applicant
5	2127 Wesley Avenue	R3	Building Permit	New 2-car garage	10/07/21	pending additional information from the applicant
5	2117 Darrow Avenue	R4	Building Permit	New paver patio, 368 sf	10/14/21	pending additional information from the applicant
5	2114 Wesley Avenue	R3	Building Permit	Replace gravel walk and parking pad with pavers	10/16/21	pending additional information from the applicant
5	1717 Simpson Street	B1	Building Permit	Garage	10/28/21	non-compliant, pending revisions from the applicant
5	1717 Simpson Street	B1	Building Permit	Shed	11/01/21	non-compliant, pending revisions from the applicant
5	1701 Simpson Street	B1	Building Permit	First and 2nd story addition to existing commercial building	12/20/21	non-compliant, pending revisions from the applicant, DAPR review
5	1805-1815 Church Street	B2/oWE	Zoning Analysis	Construct 2 story religious institution for Mt. Pisgah and 44 DU multifamily building (primarily affordable)	01/25/22	pendng staff review
5	1832 Hovland Court	R3	Zoning Analysis	New 2-flat with open parking	12/23/21	pending additional information/revisions from the applicant
5	1729 Brown Avenue	R3	Zoning Analysis	New 3-unit multi-family dwelling with detached garage with ADU	01/04/22	non-compliant, pending additional information and revisions from the applicant
6	2504 Central Park Avenue	R1	Building Permit	Addition and patio expansion	07/07/21	pending revisions from the applicant
6	2402 Pioneer Road	R1	Building Permit	Patio, pergola, and walks	08/31/21	pending revisions from the applicant
6	2828 Lincoln Street	R1	Building Permit	Deck and patio	09/02/21	pending additional information from the applicant
6	3434 Central Street	R1	Zoning Analysis	Demolish existing improvements, construct new 2-story, 20,000 sf Daycare Center-Child (Kensington School)	10/06/21	non-compliant, pending revisions from the applicant and/or planned development application
6	3031 Thayer Street	R1	Building Permit	Shed	11/15/21	non-compliant, pending revisions from the applicant
6	3321 Colfax Place	R1	Building Permit	Replace steps	11/24/21	pending additional information from the applicant
6	2125 Bennett Avenue	R1	Building Permit	Detached garage	12/07/21	pending revisions from the applicant
6	2536 Gross Point Road	R2	Zoning Analysis	Generator for existing cell equipment on City water tower	01/07/22	pending additional information from the applicant
6	2654 Ewing Avenue	R1	Building Permit	2nd-story addition and interior remodel	01/26/22	pending staff review
6	2421 Central Park Avenue	R1	Building Permit	2-story detached ADU	01/30/22	pending staff review

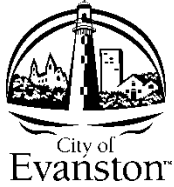
6	2303 Park Place	R1	Building Permit	1st and 2nd story additions, interior and exterior renovation, detached garage	01/30/22	pending staff review
6	3226 Thayer Street	R1	Building Permit	1-story addition and interior remodel	01/31/22	pending staff review
6	2612 Prospect Avenue	R1	Building Permit	New single-family residence	01/31/22	pending staff review
6	2402 Lincoln Street	R1	Zoning Analysis	1-story addition at front of residence	01/31/22	pending staff review
6	2536 Bennett Avenue	R5	Building Permit	New 12x20 detached garage	02/01/22	pending staff review
7	1030 Central Street	OS	Zoning Analysis	Post 42 Patio determination of use for American Legion/Canal Shores Golf Course	06/29/21	on hold per Law
7	1225 Grant Street	R1	Building Permit	Remove and replace deck	07/17/21	pending revisions from the applicant
7	2305 Payne Street	R1	Building Permit	Demolish existing attached garage, construct 2-story addition	09/12/21	pending minor variation application
7	2211 Pioneer Road	R1	Building Permit	Garage, 20'x20'	10/27/21	pending revisions per approved minor variation application
7	2333 Ridge Avenue	R1	Building Permit	Garage, 14x20	11/17/21	non-compliant, pending additional information and revisions from the applicant
7	1114 Grant Street	R1	Zoning Analysis	1-story addition	12/09/21	on hold per applicant
7	1801 Central Street	B1a/oCS	Building Permit	Remodel 1st floor and 2-story addition above (fitness studio on ground floor)	01/13/22	pending DAPR 02/08/22
7	2002 Central Street	B1a/oCS	Building Permit	Interior remodel for a restaurant (Blended)	01/19/22	pending Administrative Review Use review
7	2631 Prairie Avenue	R4	Building Permit	New attached garage, addition, and interior remodel	01/28/22	pending staff review
8	324 Florence Avenue	R1	Building Permit	Garage, 20'x20'	12/01/21	non-compliant, pending revisions/minor variation application from the applicant
8	1321 Brummel Street	R4	Zoning Analysis	New curb cut and shared driveway to open parking in the rear of two multi-family dwellings, 1317-1321 Brummel St	12/21/21	pending additional information from the applicant
9	1718 Cleveland Street	R2	Building Permit	Demolish back stairs, remove walk and driveway, pour cement area and front walk	11/12/21	pending additional information from the applicant

Pending building permit and zoning analysis reviews older than 6 months where there has not been activity are periodically removed from the zoning report.

Miscellaneous Zoning Cases

Ward	Property Address	Zoning	Type	Project Description	Received	Status
1	1740 Orrington Avenue	D2	Planned Development	New 10-story office/lab building with 35 parking spaces (Burger King site)	11/09/21	pending P&D 02/28/22
1	518 Davis Street	D4	Special Use	Special use for a Convenience Store	11/09/21	pending P&D, CC
1	1710-1716 Sherman Avenue	D2	Major Variation	Reduce required parking for interior remodel for 35 dwelling units and 1 ground floor commercial use to existing 4-story building (former Varsity Theater)	11/23/21	pending LUC 02/23/22
1	1514 Judson Avenue	R1	Minor Variation	Interior side setback to 2nd story addition to an existing 1-story detached garage, addition is for an ADU	01/28/22	determination after 02/15/22
2	1414 Church Street	R1	Major Variation	Rear yard setback, building lot and impervious surface coverage for an attached garage addition	01/18/22	pending LUC 02/09/22

3	736 Forest Avenue	R1	Minor Variation	Rear yard setback to addition to an existing detached garage	12/29/21	determination after 01/31/22
3	1115 Hinman Avenue	R1	Minor Variation	Building lot coverage for rear addition and screened-in porch	01/31/22	determination after 02/18/22
4	1000 Grove Street	R6	Major Variation	Building lot coverage and rear yard setback for addition (YMCA)	12/01/21	pending LUC 02/09/22
6	2650 Lincolnwood Drive	R1	Minor Variation	Building lot and impervious surface coverage for a front porch	11/18/21	pending additional information from the applicant
7	2305 Payne Street	R1	Minor Variation	Street side setback to addition, deck, and patio	01/12/22	determination after 02/07/22
7	1105 Leonard Place	R1	Minor Variation	Street side setback to 2nd story addition	01/24/22	determination after 02/10/22
7	2356 Colfax Terrace	R1	Major Variation	Many variations for the construction of an addition to a single-family dwelling with attached garage	12/15/21	pending DAPR 02/08/22, LUC 02/23/22
8	2424 Oakton Street	C1/oRD	Special Use	Special use for Resale Establishment, Salvation Army	11/08/21	pending DAPR, LUC 02/23/22
9	1224 Washington Street	R3	Major Variation	Lot size and impervious surface lot coverage for subdividing the zoning lot into 2 lots	12/07/21	pending LUC 02/23/22



Memorandum

To: Kelley Gandurski, Interim City Manager

From: Angelique Schnur, Interim Building and Inspection Services Manager

Subject: Weekly Inspection Report

Date: February 4, 2022

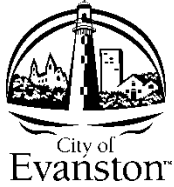
Enclosed is the weekly summary report of field inspections under special monitoring. The report, organized by ward, includes the property address, the type of inspection, inspector notes, date received and current status.

Please contact me at 847-448-8035 or aschnur@cityofevanston.org if you have any questions or need additional information.

Cases Received, February 4, 2022

Field Reports

Ward	Property Address	Construction Type	Inspector Notes	Received
4	1555 Ridge Avenue	Multi-Family Building	The fence is in good shape and may only be needed for a few more weeks. The parking and delivery issues continue to be a problem with the neighbors. Snow was not removed from the sidewalk along Ridge, I will contact them again today and Property Standards will issue a notice. Final inspections will begin and occupancy of the leasing office is being requested.	2/3/2022
8	1011 Howard Street (Evergreen Senior Housing)	Senior Living Facility	The construction site is in good order. Final inspections are anticipated soon.	2/3/2022
8	100 Chicago Avenue (Gateway)	Mixed-Use Retail/Residential	Job site was closed, no obvious construction progress has been made in the last week. The construction fence needs the fabric to be secured in several areas but is otherwise in compliance. Graffiti has not been addressed. Property Standards will issue notice for the fencing and graffiti.	2/3/2022



Memorandum

To: Kelley Gandurski, Interim City Manager

From: Angelique Schnur, Interim Building and Inspection Services Manager

Subject: Monthly Construction Valuation and Permit Fee Report

Date: February 4, 2022

Enclosed is the monthly construction valuation and permit fee report. The report compares current month and year-to-date totals with those from 2020.

Please contact me at 847-448-8035 or aschnur@cityofevanston.org if you have any questions or need additional information.



DATE: February 4, 2022

TO: Kelley Gandurski, Interim City Manager

FROM: Angelique Schnur, Interim Building and Inspection Services Division Manager

SUBJECT: Building Permit & Construction Value Financial Report for January 2022

BUILDING PERMIT FEES

Total Permit Fees Collected for the Month of January 2022	\$266,949
Total Permit Fees Collected Fiscal Year 2022	\$266,949
Total Permit fees Collected for the Month of January 2021	\$157,930
Total Permit Fees Collected Fiscal Year 2021	\$ 157,930

CONSTRUCTION VALUES

TOTAL CONSTRUCTION VALUE FOR JANUARY 2022	\$ 13,626,059
TOTAL CONSTRUCTION VALUE FISCAL YEAR 2022	\$ 13,626,059
TOTAL CONSTRUCTION VALUE FOR JANUARY 2021	\$ 7,686,338
TOTAL CONSTRUCTION VALUE FISCAL YEAR 2021	\$ 7,686,338



Memorandum

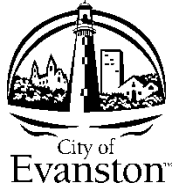
To: Honorable Mayor and Members of the City Council

From: Ike Ogbo, Director, Department of Health & Human Services

Subject: Food Establishment License Application Weekly Report

Date: February 4, 2022

Ward	Property Address	Business Name	Date Received	Current Status
4	1590 Sherman Ave	Moge Tee Shop	1/21/22	Pending Building Permit Issuance
7	2002 Central St	Blended HSB Evanston	1/20/2022	Pending Building Permit Issuance
4	1100 Davis St	Berry Pike Café	1/20/2022	Change of Ownership – Pending Inspections
6	2901 Central St	The Place	12/28/2021	Pending Building Permit Issuance
1	809 Davis St	5411 Empanadas	12/21/2021	Pending Building Issued – Pending Inspections
1	1743 Sherman Ave	Olive Mediterranean Grill	12/10/2021	Pending Building Permit Issuance
1	724 Clark St	Shinto Ramen	11/19/2021	Pending Building Permit Issuance
2	1806 Dempster St	Dempster Snack Shop	10/14/2021	Pending Inspections
8	329 Howard St	LOADaSPUD	10/12/2021	Pending Building Issued – Pending Inspections
7	1921 Central St	Central Street Diner	10/7/2021	Pending Permit Application
1	719 Church St	Elephant + Vine	10/5/2021	Pending Building Issued – Pending Inspections
4	1619 Chicago Ave	Picnic	9/14/2021	Pending Building Issued – Pending Inspections
3	528 Dempster St	Evanston Pour	9/14/2021	Pending Building Issued – Pending Inspections
1	1601 Sherman Ave	Sweetgreen	9/13/2021	Pending Building Issued – Pending Inspections
1	1726 Sherman Ave	Tomo Japanese Street Food	7/13/2021	Pending Building Issued – Pending Inspections
3	525 Main St	Wild Fork Foods	4/6/2021	Building Permit Issued – Pending CO
4	1508 Sherman Ave	Dollop Coffee	2/11/2021	Building Permit Issued – Pending Inspections
2	1813 Dempster St	Zentli	8/27/2020	Building Permit Issued – Pending Inspections
8	633 Howard St	Estacion	2/4/2020	Building Permit Issued – Pending Inspections



Memorandum

To: Honorable Mayor and Members of the City Council

From: Brian George, Assistant City Attorney

Subject: Weekly Liquor License Application Report

Date: February 4, 2022

Enclosed is the weekly report of liquor applications received and pending. The report, organized by ward, includes the business address, the type and description of license requested, date received and current status.

Please contact me at (847) 448-8097 or bgeorge@cityofevanston.org if you have any questions or need additional information.

Liquor Licensing Weekly Report

Liquor Applications Received and Pending for week of February 4, 2022

WARD	BUSINESS NAME	BUSINESS ADDRESS	LIQUOR CLASS	CLASS DESCRIPTION	PROCESSED HOURS for LIQUOR SALES	STATUS
4	Dollop General Store and Cafe	1508 Sherman Avenue, Evanston, IL 60201	Class I	Restaurant	11 a.m. — 1 a.m. (Mon-Wed); 11 a.m. — 2 a.m. (Thurs-Sat); 10 a.m. — 1 a.m. (Sun) 11 a.m. — 2 a.m. on New Year's Day, Memorial Day, Fourth of July, Labor Day and Thanksgiving	Revised liquor class will be voted on at the Liquor Control Review Board meeting on February 7th Application will be voted on at Council on February 14th



DIRECTOR'S WEEKLY BRIEFING

By NWMC Executive Director Mark L. Fowler



WEEK ENDING FEBRUARY 4, 2022

Executive Board Sets February 9 NWMC Board Agenda

The NWMC Executive Board met on Wednesday to approve items for consideration at the NWMC Board meeting next week. Staff will present updates on the NWMC By-Laws and the 2021-2022 Work Plan. The Board will receive an update on the activities of the General Assembly, consider positions on legislation introduced to date and discuss the regional rollout of the 2022 NWMC Legislative Program. Members will consider approval of an extension to the auction program and restatement of the NWMC retirement plan. Finally, members of the Northwest Council of Mayors will consider numerous recommendations from the council's Technical Committee (see article below). As a reminder, the NWMC Board meeting begins at 7:00 p.m. and will be held via Zoom. *Staff contacts: Mark Fowler, Larry Bury*

NWMC, Robinson Engineering to Host Lead Abatement Seminar

The Northwest Municipal Conference and Robinson Engineering are hosting a seminar on lead service line replacement on Thursday, February 17 at 10:00 a.m. The seminar will cover new state and federal laws, funding opportunities and how to maintain compliance even after abatement projects are completed. The seminar will be held in a hybrid format, with participants having the option to attend in-person at *Barrington's White House*, or remotely via Zoom. To attend, please RSVP at the [Evite link](#) and note whether you would like to participate in-person or remotely. *Staff contacts: Eric Czarnota, Kendra Johnson*

Northwest Technical Committee Approves STP Methodology Changes

At their January 28 meeting, the Northwest Council of Mayors Technical Committee approved several amendments to the Council's Surface Transportation Program (STP) Handbook, including: allowing cost increases for Phase II engineering; changing when cost increase requests can be submitted; and, providing further guidance for prioritization when considering multiple requests. Along with the STP changes, two cost increase requests for the *Village of Arlington Heights* and the *Village of Streamwood* and three functional classification requests for the *Village of Wheeling* were approved. All items will be presented to the full Northwest Council of Mayors for approval at the February 9 NWMC Board meeting. *Staff contact: Kendra Johnson*

Northwest/North Shore Councils Open STP-L Calls for Projects

As a reminder, the Northwest and North Shore Councils of Mayors have opened their biennial calls for local Surface Transportation Program (STP-L) projects. The submission deadline is Friday, March 18 at 5:00 p.m. Eligible projects must be sponsored by communities belonging to one of the two Councils of Mayors staffed by NWMC and must be located on a federally eligible route. Selected projects will be incorporated into a five year program covering federal fiscal years 2023–2027.

NWMC transportation staff hosted a [virtual workshop](#) on January 6 to communicate important information on the calls for projects. The workshop provided a brief overview of STP-L funding and requirements, a timeline of events and deadlines, specific application requirements for each council and tips for successful project management.

Application materials should be submitted via email to northshorepl@nwmc-cog.org for North Shore Council projects and northwestpl@nwmc-cog.org for Northwest Council projects. For more information, including each council's methodology and application materials, please visit the [North Shore](#) and [Northwest](#) Council websites. *Staff contacts: Kendra Johnson, Eric Czarnota*

Mayors Caucus Seeks COVID-19 Best Practices, Lessons Learned

Last week, staff forwarded a [survey](#) from the Metropolitan Mayors Caucus (MMC) seeking information on local government best practices and lessons learned to date in managing the COVID-19 pandemic. The survey is an initiative from the MMC's Regional COVID-19 Task Force and will serve as a resource to help navigate the ongoing

pandemic as well as provide information for current and future leaders. Please note that the survey is very comprehensive and may require staff from multiple departments to provide input. With that in mind, survey responses are due by Monday, February 14. When complete, the Mayors Caucus will send an electronic copy of the report to the region's 275 municipalities. *Staff contact: Mark Fowler*

IDOT Issues Revised STP Funding Allotments

Following the initial release of federal fiscal year 2023 allotments for Surface Transportation Program (STP) funding, the Illinois Department of Transportation (IDOT) published revised figures for each relevant formula program's allotment. The revisions are the result of underestimated apportionment figures, which caused allotments to increase by approximately 33 percent versus the initially estimated 27 percent increase. For more information on each program's total allotments and distribution formulas, please see [IDOT Circular Letter 2022-01 – Revision #1](#) or contact the IDOT District 1 Office. *Staff contacts: Eric Czarnota, Kendra Johnson*

Application Period Open for \$1.5B in Transportation Grants

The U.S. Department of Transportation (U.S. DOT) has issued a [Notice of Funding Opportunity](#) (NOFO) for the Rebuilding American Infrastructure with Sustainability and Equity, or [RAISE program](#). RAISE is the first discretionary funding program included in the infrastructure package to begin accepting applications. A variety of road, transit, rail and trail projects are eligible for funding. This year, the U.S. DOT will factor in new criteria as it evaluates projects to prioritize increased mobility and expanded connectivity for all users of a project, particularly non-motorized travelers such as pedestrians, cyclists and transit riders. The U.S. DOT is also urging applicants to consider how their projects can address challenges around climate change, racial inequity and workforce development. Applications for RAISE grants are due by April 14 grantees will be notified by August 12. For more information, please see the [RAISE Program NOFO](#). *Staff contacts: Kendra Johnson, Eric Czarnota*

IDOT Issues Updated Standard Specifications for Road and Bridge Construction

The Illinois Department of Transportation (IDOT) recently adopted the 2022 Standard Specifications for Road and Bridge Construction, including the 2022 Supplemental Specifications and Recurring Special Provisions. Electronic versions are available for download on [IDOT's website](#), while hard copies are available to public agencies for free by completing and submitting a [Public Officials Manual Order Form](#) to DOT.Policy@illinois.gov. In addition, IDOT has noted that future updates to the specifications and special provisions will include summaries of the changes that will be communicated through new Specification and Special Provisions Memorandums. For more information, please contact DOT.LocalPolicy@illinois.gov. *Staff contacts: Kendra Johnson, Eric Czarnota*

MWRD Announces Recipients of 2022 Green Infrastructure Program Funding

The Metropolitan Water Reclamation District of Greater Chicago (MWRD) this week announced the selection of seven projects to be funded through their Green Infrastructure Program. The program provides funding for projects that incorporate permeable surfaces to help mitigate flooding, protect area water quality and improve public spaces. The seven projects include two within the NWMC's service area: permeable concrete alleys in *Des Plaines* and improvements at River Trails Middle School in *Mount Prospect*. For more information on the program and the full list of recipients, please see the [MWRD's press release](#). *Staff contact: Kendra Johnson*

Meetings and Events

NWMC Finance Committee will meet Wednesday, February 9 at noon via videoconference.

NWMC Board of Directors will meet Wednesday, February 9 at 7:00 p.m. via videoconference.

NWMC Managers Committee will meet Friday, February 11 at 8:00 a.m. at Buffalo Grove Village Hall (tentative).

NWMC Bicycle and Pedestrian Committee will meet Tuesday, February 15 at 10:30 a.m. via videoconference.

NWMC Legislative Committee will meet Wednesday, February 16 at 8:30 a.m. via videoconference.

NWMC Staff

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Larry Bury
Eric Czarnota
Ellen Dayan, CPPB
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