



Memorandum

Date: January 21, 2022
To: Mayor Biss and Members of the City Council
From: Kelley Gandurski, Interim City Manager
Subject: City Manager's Office Weekly Report for January 17—21, 2022

City Manager's Office

- Weekly Bids Advertised
- City Council Agenda Schedule

Community Development

- Weekly Zoning Report
- Weekly Inspection Report

Health Department

- Weekly Food Establishment Application Report

Law Department

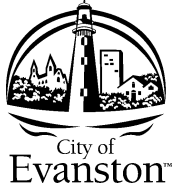
- Weekly Liquor License Application Report

Legislative Reading

- NWMC Weekly Briefing

Public Notices, Agendas & Minutes – Click [here](#) for the City Calendar

| Date | Time | Meeting |
|----------|----------|--|
| 01/24/22 | 11:00 AM | Liquor Control Review Board |
| 01/24/22 | 4:30 PM | Administration & Public Works Committee |
| 01/24/22 | 5:15 PM | Planning & Development Committee |
| 01/24/22 | 6:00 PM | City Council |
| 01/25/22 | 2:00 PM | Design and Project Review Committee (DAPR) |
| 01/26/22 | 5:30 PM | City-School Liaison Committee |
| 01/26/22 | 6:00 PM | Economic Development Committee |
| 01/26/22 | 7:00 PM | Land Use Commission |
| 01/27/22 | 5:30 PM | Emergency Telephone System Board |



Memorandum

To: Kelley Gandurski, Interim City Manager

From: Hitesh Desai, CFO/ City Treasurer
Tammi Nunez, Purchasing Manager

Subject: Bids/RFPs/RFQs Advertised during the Week of January 17, 2022

Date: January 21, 2022

The following is a list of projects that have been advertised and the anticipated date each will be presented to Council or Library Board.

Bids/RFPs/RFQs sent during the Week of January 17, 2022

| Bid/RFP/RFQ Number/Name | Requesting Dept. | Description of Project | Budgeted Amount | Bid/RFP/RFQ Opening Date | Anticipated Council/ Library Board Date |
|---|------------------|--|-----------------|--------------------------|---|
| RFP 22-09 Compensation and Staffing Analysis | Human Resources | The City of Evanston's Human Resources Division is seeking proposals from experienced firms for: an analysis of the overall compensation package for all regular full-time and part-time bargaining and non-bargaining positions (including Police and Fire), and staffing structure of all departments (excluding Police and Fire). | \$150,000 | 2/8 | 2/28 |
| Bid 22-11 Stump Grinding & Site Preparation | Public Works | Work on this project includes: grinding the stumps of previously removed trees and site preparation in advance of planting. Site preparation shall include removing grinding debris and backfilling the site with soil appropriate for planting. Soil shall be supplied by Bidder. | \$125,000 | 2/8 | 2/28 |

| | | | | | |
|--|-------------------------|---|------------------|------------|-------------|
| <p>Bid 22-12 City-Wide Tree Planting</p> | <p>Public Works</p> | <p>Work on this project includes planting up to 250 pre-purchased trees. The City will purchase and store 2 – 2.5" caliper B&B trees at City facilities and will provide locations and species. Contractor will pick up and plant correct trees for each location. Contractor shall supply and install 20-gal watering bags, and install mulch supplied by the City. Contractor shall provide an alternate bid for watering 10 times throughout the summer.</p> | <p>\$125,000</p> | <p>2/8</p> | <p>2/28</p> |
|--|-------------------------|---|------------------|------------|-------------|

City Council Agenda Items

Printed from Asana

January 24, 2022

- Hitesh Desai:** Approval of Bills list and payroll

Council Action: Bus
Action: For Action
Department: CMO
Council or Committee: APW
iCompass-Exported/On Agenda: NOT entered in iCompass

- Nicholas Cummings:** Resolution 8-R-22 adopting Mandatory COVID-19 Vax policy applicable to elected officials

Council Action: SPB
Action: For Action
iCompass Status: Approved
Department: Law
Council or Committee: CC
iCompass-Exported/On Agenda: Entered in iCompass
CMO Review/Final Agenda: Yes

- Nicholas Cummings:** Special Order of Bus-discussion on hazard pay for grocery stores due Jan 18, 2022

Council Action: SPB
Action: For Discussion
iCompass Status: Approved
Department: Law
Council or Committee: CC
iCompass-Exported/On Agenda: Entered in iCompass
CMO Review/Final Agenda: Yes

- Lara Biggs:** Approval of Change Order 1 with Thermosystems/ Daikan for Water Plant HVAC

Council Action: Bus
Action: For Action
Department: Public Works
iCompass Status: Approved
iCompass-Exported/On Agenda: Entered in iCompass
Council or Committee: APW
CMO Review/Final Agenda: Yes

- Darrell King:** Approval of a One-Year Time Extension to the Contract with Backflow Solutions Incorporated for Cross-Connection Control Management Program Services

Council Action: Bus
Action: For Action
iCompass Status: Approved
Department: Public Works
iCompass-Exported/On Agenda: Entered in iCompass
Council or Committee: APW
CMO Review/Final Agenda: Yes

- Darrell King:** Approval of Northwest Water Commission Annual Quantity Rate True-Up

Council Action: Bus
Action: For Action

iCompass Status: Approved
Department: Public Works
iCompass-Exported/On Agenda: Entered in iCompass
Council or Committee: APW
CMO Review/Final Agenda: Yes

ecano: Approval of Contract Award with Ozinga Ready Mix for Single-Source Purchase of Concrete

Council Action: Bus
Action: For Action
iCompass Status: Approved
Department: Public Works
iCompass-Exported/On Agenda: Entered in iCompass
Council or Committee: APW
CMO Review/Final Agenda: Yes

Darrell King: FY 2022 Estimated Annual User Charge with the Metropolitan Water Reclamation District of Greater Chicago (MWRDGC) for Disposal of Sludge Generated as Part of the Water Treatment Process

CMO Review/Final Agenda: Yes
Council Action: Bus
Action: For Action
iCompass Status: Approved
Department: Public Works
Council or Committee: APW
iCompass-Exported/On Agenda: Entered in iCompass

Johanna Nyden: Farmhouse Sidewalk Cafe

Council Action: Ord
Action: For Action
iCompass Status: Approved
Department: Community Dev
Council or Committee: APW
iCompass-Exported/On Agenda: Entered in iCompass
CMO Review/Final Agenda: Yes

David Stoneback: Resolution 5-R-22, Authorizing Extension of a License to Comcast, Allowing Maintenance of a Building and Fence in the Public Right-of-Way of Mulford Street and Park Land in James Park

Council Action: Res
Action: For Action
iCompass Status: Approved
Department: Public Works
iCompass-Exported/On Agenda: Entered in iCompass
Council or Committee: APW
CMO Review/Final Agenda: Yes

Luke Stowe: Resolution 9-R-22, Approval of Skidata Agmt - Parking Access and Revenue Control Systems

Council or Committee: APW
Council Action: Res
Action: For Action
iCompass Status: Approved
Department: Admin Serv
iCompass-Exported/On Agenda: Entered in iCompass

APT is going under so we need to transfer operations to Skidata asap.

Darrell King: Ordinance 1-O-22, Amending Title 7 of the City Code Concerning City Waterworks System

Council Action: Ord

Action: For Action
iCompass Status: Approved
Department: Public Works
iCompass-Exported/On Agenda: Entered in iCompass
CMO Review/Final Agenda: Yes
Council or Committee: APW

Nicholas Cummings: Ordinance 8-O-22 Amending City Code Section 3-4-6(O) Regarding Allowed Hours of Alcohol Sales

Council or Committee: APW
Council Action: Ord
Action: For Action
iCompass Status: Approved
Department: Law
CMO Review/Final Agenda: Yes
iCompass-Exported/On Agenda: Entered in iCompass

Johanna Nyden: Update on Ordinance 83-O-21, A Text Amendment Related to Occupancy of Dwelling Units and Definition of Family and Related Housing Issues Referred by the Planning and Development Committee to the Planning and Development Housing Subcommittee

Council Action: Disc
Action: For Discussion
iCompass Status: Approved
Department: Community Dev
Council or Committee: PD
iCompass-Exported/On Agenda: Entered in iCompass
Notes: This should be on the agenda prior to resolution 6-R-22

Nicholas Cummings: Resolution 6-R-22 Approval of Contract with Dan Lauber to consult the P&D Subcommittee due Jan 18, 2022

Council Action: Res
Action: For Action
iCompass Status: Approved
Department: Law
Council or Committee: PD
iCompass-Exported/On Agenda: Entered in iCompass
Notes: Johanna asked that this be on the agenda after the discussion on 83-O-21
CMO Review/Final Agenda: Yes

Sarah Flax: Approval of Renewal Contract for Landlord-Tenant Services with Metropolitan Tenants Organization and Lawyers' Committee for Better Housing

Action: For Action
iCompass Status: Approved
Department: Community Dev
Council or Committee: HCDC
Council Action: Bus
iCompass-Exported/On Agenda: Entered in iCompass
CMO Review/Final Agenda: Yes

Sarah Flax: Approval of Renewal Contract to Administer the Inclusionary Housing Waitlist Management with Community Partners for Affordable Housing

Council Action: Bus
Action: For Action
iCompass Status: Approved
Department: Community Dev

Council or Committee: HCDC
iCompass-Exported/On Agenda: Entered in iCompass
CMO Review/Final Agenda: Yes

Kimberly Richardson: Appointments BCCs

Council Action: Res
Action: For Action
iCompass Status: Approved
Department: Mayor's Office
Council or Committee: Mayor's Office
iCompass-Exported/On Agenda: Entered in iCompass
Notes: Waiting to see if Mayor is OK with Library Board appointment
CMO Review/Final Agenda: Yes

February 14, 2022

Johanna Nyden: Property Standards Process

Council Action: Disc
Action: For Discussion
Department: Community Dev
iCompass Status: Not Entered in System
Council or Committee: PD
iCompass-Exported/On Agenda: Entered in iCompass
Notes: This is a placeholder for a presentation - there will not be a memo
CMO Review/Final Agenda: No

Luke Stowe: Tyler Technologies New World ERP sole source renewal

Department: Admin Serv
Council Action: Bus
Action: For Action
iCompass Status: Not Entered in System
iCompass-Exported/On Agenda: NOT entered in iCompass
Council or Committee: APW

Lara Biggs: Approval of Change Order 3 to CIPP Contract C project

Council Action: Bus
Action: For Action
iCompass Status: Not Entered in System
Department: Public Works
iCompass-Exported/On Agenda: NOT entered in iCompass
Council or Committee: APW

Johanna Nyden: 518 Davis - Special Use

Council Action: Ord
Action: For Introduction
iCompass Status: Not Entered in System
Department: Community Dev

Lara Biggs: Approval of Contract for James Park Athletic Field Lighting

Council Action: Bus
Action: For Action
iCompass Status: Not Entered in System
Department: Public Works
iCompass-Exported/On Agenda: Entered in iCompass

David Stoneback: Discussion of Sewer Service Repairs

Council Action: Disc
Action: For Discussion
iCompass Status: Pending Approval
Department: Public Works
iCompass-Exported/On Agenda: NOT entered in iCompass

Paul Zalmezak: Issue RFP for Recycling Center

due Feb 4, 2022

Department: CMO
Council Action: Bus
Action: For Action
iCompass Status: Not Entered in System
Council or Committee: APW

Paul Zalmezak: For Action - Sale of 727-29 Howard Street

Department: CMO
Council Action: Bus
Action: For Action
iCompass Status: Not Entered in System

Paul Zalmezak: ARPA: Storefront Modernization Amendment (outdoor dining) - For Action

Department: CMO
Council Action: APRA
Action: For Action
iCompass Status: Approved
Agenda Lead Admin: On agenda
CMO Review/Final Agenda: Yes

Paul Zalmezak: ARPA: Funding Orrington Avenue and Chicago Avenue Streetscape Improvement Project to Assist with Expanded Outdoor Commerce

Department: CMO
Council Action: APRA
Action: For Action
iCompass Status: Approved
Agenda Lead Admin: On agenda
CMO Review/Final Agenda: Yes

Lara Biggs: Resolution Y-R-22 Authorizing the Mayor to Sign an Illinois Department of Transportation Resolution for Improvement under the Illinois Highway Code and Rebuild Illinois Program for Improvements to 2022 street improvement project in the amount of \$1,364,000.

Council Action: Res
Action: For Action
iCompass Status: Not Entered in System
Department: Public Works

Lara Biggs: Resolution X-R-22 Authorizing the Mayor to Sign an Illinois Department of Transportation Resolution for Improvement under the Illinois Highway Code and Rebuild Illinois Program for Street Improvements to the 2022 Water Main Streets in the amount of \$1,0957,000.

Council Action: Res
Action: For Action
iCompass Status: Not Entered in System
Department: Public Works

Johanna Nyden: Ordinance 115-O-21, Amending code 4-2-3 " Building Contractors" to include additional contractors

Council Action: Ord
Action: For Introduction
iCompass Status: Not Entered in System
Department: Community Dev
iCompass-Exported/On Agenda: NOT entered in iCompass

Johanna Nyden: Subdivision of 2100 Ridge per TIF related resolution

Council Action: Bus
Action: For Introduction
Department: Community Dev

Luke Stowe: Commercial Vehicle Referral

Council Action: Disc
Action: For Discussion
iCompass Status: Entered
Department: Admin Serv

Darrell King: Approval of Vieworks Annual Maintenance Fee

Council Action: Bus
Action: For Action
iCompass Status: Not Entered in System
Department: Public Works

Lawrence C. Hemingway: Approval of Sole Source Contract with EVP Academies

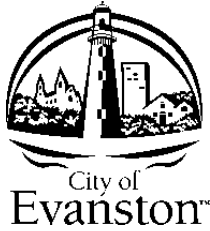
Council or Committee: APW
Council Action: Bus
Action: For Action
iCompass Status: Not Entered in System
Department: Parks & Rec

Lawrence C. Hemingway: Approval of Sole Source Contract with Sport for Life

Council or Committee: APW
Council Action: Bus
Action: For Action
iCompass Status: Not Entered in System
Department: Parks & Rec

Lara Biggs: Approval of Change Order 1 to Howard Street Phase III Engineering Svcs

Council or Committee: APW
Council Action: Bus
Action: For Action
iCompass Status: Not Entered in System
Department: Public Works



Memorandum

To: Honorable Mayor and Members of the City Council
From: Johanna Nyden, Community Development Director
Subject: Weekly Zoning Report
Date: January 21, 2022

Enclosed is the weekly report of zoning applications received and pending. The report, organized by ward, includes the property address, zoning district, the type of application submitted, a description of the project, date received, and current status.

Please contact me at (847) 448-8014 or jnyden@cityofevanston.org if you have any questions or need additional information.

Cases Received and Pending, January 13 - January 19, 2022

Backlog (business days received until reviewed): 20

Volume (number of cases pending staff review): 13

Zoning Reviews

| Ward | Property Address | Zoning | Type | Project Description | Received | Status |
|-------------|-------------------------|---------------|-----------------|--|-----------------|--|
| 1 | 1631 Chicago Avenue | D4 | Zoning Analysis | Planned Development for new 13-story building with 141 dwelling units, 37 parking spaces, and 6,759 square feet of ground floor retail | 05/20/21 | pending revisions from the applicant |
| 1 | 2300 Noyes Court | R5 | Zoning Analysis | Planned Development for new 6-story 61-unit multi-family dwelling, all affordable dwelling units (Walchirk Apartments) | 08/23/21 | non-compliant, pending revisions from the applicant |
| 1 | 824 Emerson Street | C1 | Zoning Analysis | Construct 2 story parking garage with 96 parking spaces exclusively for Sherman Gardens | 10/27/21 | non-compliant, pending revisions from the applicant |
| 1 | 816 Garnett Place | R5 | Zoning Analysis | Planned Development for new 9 story tower connected to Link with 200 dwelling units and 71 parking spaces | 11/05/21 | non-compliant, pending revisions from the applicant |
| 1 | 809 Davis Street | D3 | Building Permit | Renovation of an existing tenant space for a new carry out restaurant | 12/21/21 | pending additional information, Administrative Review Use review |
| 2 | 2322 Nathaniel Place | R2 | Building Permit | Remove front walk and stoop, replace with pavers | 04/09/21 | pending additional information from the applicant |
| 2 | 1566 Dewey Avenue | R3 | Building Permit | Brick and pea gravel patio | 06/01/21 | non-compliant, pending revisions and/or minor variation application from the applicant |
| 2 | 1133 Fowler Avenue | R2 | Building Permit | Concrete patio | 09/28/21 | pending additional information from the applicant |
| 2 | 1706 Crain Street | R3 | Building Permit | Remove 2nd story and side porch, construct 2-story addition | 10/06/21 | pending revisions from the applicant |
| 2 | 1515 Greenwood Street | R3 | Building Permit | 2nd story addition | 10/20/21 | pending additional information from the applicant |
| 2 | 1621 Fowler Avenue | R2 | Building Permit | Detached garage with 2nd story office | 01/07/22 | pending staff review |
| 2 | 2409 Main Street | C1 | Zoning Analysis | Determination of use for food prep and cooking for off-site consumption | 01/10/22 | pending staff review |
| 3 | 822 Hinman Avenue | R6 | Building Permit | Remove and replace parking lot, striping | 10/26/21 | pending additional information from the applicant |
| 3 | 639 Forest Avenue | R1 | Building Permit | Replace decking, handrail, and skirting on existing deck | 12/06/21 | pending additional information from the applicant |
| 3 | 999 Michigan Avenue | R5 | Zoning Analysis | Rooftop stair and deck to multi-family dwelling | 12/16/21 | pending additional information from the applicant |
| 3 | 834 Judson Avenue | R5 | Zoning Analysis | Zoning Verification Letter | 12/21/21 | pending staff review |
| 3 | 741 Sheridan Road | R1 | Building Permit | Deck | 01/03/22 | pending additional information/revisions from the applicant |
| 4 | 1138 Elmwood Avenue | R3 | Building Permit | New patio | 08/15/21 | on hold per the applicant |
| 4 | 1031 Maple Avenue | R1 | Building Permit | Detached garage | 11/10/21 | pending additional information from the applicant |

| | | | | | | |
|---|---|-------------|-----------------|---|----------|--|
| 4 | 1122 Maple Avenue | R5 | Building Permit | Paver driveway and paths | 11/16/21 | pending additional information from the applicant |
| 4 | 718 Main Street | B2/oDM | Building Permit | New 5-story mixed-use building with ground floor retail and 120 dwellings (Vogue site) | 12/28/21 | pending staff review, DAPR |
| 4 | 620 Grove Street | D2 | Zoning Analysis | Medical office - COVID testing facility | 01/19/22 | pending staff review |
| 5 | 2044 Wesley Avenue, 2019 Jackson Avenue, and 2024-26 Green Bay Road | R4 & R5/oWE | Zoning Analysis | Planned Development for new 21 townhomes in 6 buildings and a 12-unit multi-family dwelling, including new private street | 01/13/21 | non-compliant, pending revisions from the applicant and/or planned development application |
| 5 | 1807 Grey Avenue | R3 | Building Permit | Deck | 04/10/21 | pending additional information from the applicant |
| 5 | 2046 Dodge Avenue | R3 | Building Permit | Addition | 09/28/21 | non-compliant, pending revisions from the applicant |
| 5 | 2127 Wesley Avenue | R3 | Building Permit | New 2-car garage | 10/07/21 | pending additional information from the applicant |
| 5 | 2117 Darrow Avenue | R4 | Building Permit | New paver patio, 368 sf | 10/14/21 | pending additional information from the applicant |
| 5 | 2114 Wesley Avenue | R3 | Building Permit | Replace gravel walk and parking pad with pavers | 10/16/21 | pending additional information from the applicant |
| 5 | 1717 Simpson Street | B1 | Building Permit | Garage | 10/28/21 | non-compliant, pending revisions from the applicant |
| 5 | 1717 Simpson Street | B1 | Building Permit | Shed | 11/01/21 | non-compliant, pending revisions from the applicant |
| 5 | 1701 Simpson Street | B1 | Building Permit | First and 2nd story addition to existing commercial building | 12/20/21 | pending staff review |
| 5 | 1832 Hovland Court | R3 | Zoning Analysis | New 2-flat with open parking | 12/23/21 | pending additional information/revisions from the applicant |
| 5 | 1729 Brown Avenue | R3 | Zoning Analysis | New 3-unit multi-family dwelling with detached garage with ADU | 01/04/22 | non-compliant, pending additional information and revisions from the applicant |
| 5 | 1001 Emerson Street | R6 | Zoning Analysis | Zoning Verification Letter | 01/12/22 | pending staff review |
| 6 | 2149 Bennett Avenue | R1 | Building Permit | Paver patio | 05/27/21 | non-compliant, pending revisions from the applicant |
| 6 | 2504 Central Park Avenue | R1 | Building Permit | Addition and patio expansion | 07/07/21 | pending revisions from the applicant |
| 6 | 2402 Pioneer Road | R1 | Building Permit | Patio, pergola, and walks | 08/31/21 | pending revisions from the applicant |
| 6 | 2828 Lincoln Street | R1 | Building Permit | Deck and patio | 09/02/21 | pending additional information from the applicant |
| 6 | 3434 Central Street | R1 | Zoning Analysis | Demolish existing improvements, construct new 2-story, 20,000 sf Daycare Center-Child (Kensington School) | 10/06/21 | non-compliant, pending revisions from the applicant and/or planned development application |
| 6 | 3031 Thayer Street | R1 | Building Permit | Shed | 11/15/21 | non-compliant, pending revisions from the applicant |
| 6 | 3321 Colfax Place | R1 | Building Permit | Replace steps | 11/24/21 | pending additional information from the applicant |
| 6 | 2125 Bennett Avenue | R1 | Building Permit | Detached garage | 12/07/21 | pending revisions from the applicant |
| 6 | 2635 Crawford Avenue | R2 | Zoning Analysis | Subdivide vacant lot into 2 lots | 12/21/21 | pending staff review |

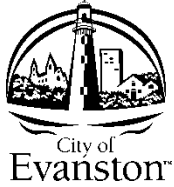
| | | | | | | |
|---|-----------------------|---------|-----------------|--|----------|---|
| 6 | 3226 Thayer Street | R1 | Zoning Analysis | 1-story addition | 12/27/21 | pending additional information from the applicant |
| 6 | 2536 Gross Point Road | R2 | Zoning Analysis | Generator for existing cell equipment on City water tower | 01/07/22 | pending staff review |
| 6 | 2305 Payne Street | R1 | Building Permit | Detached 2-car garage | 01/10/22 | pending staff review |
| 6 | 2333 Ridgeway Drive | R1 | Building Permit | 1-story addition with deck and partially above ground pool | 01/18/22 | pending staff review |
| 7 | 1927 Lincoln Street | R1 | Building Permit | Rebuild patio and walks, outdoor kitchen | 03/11/21 | pending additional information from the applicant |
| 7 | 2020 Colfax Street | R1 | Building Permit | Replace deck | 04/05/21 | non-compliant, pending revisions from the applicant |
| 7 | 2353 Colfax Terrace | R1 | Building Permit | 1-story screened porch | 05/28/21 | non-compliant, pending revisions and/or major variation application |
| 7 | 1030 Central Street | OS | Zoning Analysis | Post 42 Patio determination of use for American Legion/Canal Shores Golf Course | 06/29/21 | on hold per Law |
| 7 | 1225 Grant Street | R1 | Building Permit | Remove and replace deck | 07/17/21 | pending revisions from the applicant |
| 7 | 2305 Payne Street | R1 | Building Permit | Demolish existing attached garage, construct 2-story addition | 09/12/21 | pending minor variation application |
| 7 | 2211 Pioneer Road | R1 | Building Permit | Garage, 20'x20' | 10/27/21 | pending revisions per approved minor variation application |
| 7 | 2333 Ridge Avenue | R1 | Building Permit | Garage, 14x20 | 11/17/21 | non-compliant, pending additional information and revisions from the applicant |
| 7 | 1114 Grant Street | R1 | Zoning Analysis | 1-story addition | 12/09/21 | pending revisions from the applicant |
| 7 | 2736 Broadway | R1 | Building Permit | New story ADU | 12/20/21 | pending additional information from the applicant |
| 7 | 1801 Central Street | B1a/oCS | Building Permit | Remodel 1st floor and 2-story addition above | 01/13/22 | pending staff review, DAPR |
| 7 | 1105 Leonard Place | R1 | Zoning Analysis | 2nd story addition | 01/14/22 | pending staff review |
| 7 | 2002 Central Street | B1a/oCS | Building Permit | Interior remodel for a restaurant (Olive Mediterranean Grill) | 01/19/22 | pending staff reiew |
| 8 | 324 Florence Avenue | R1 | Building Permit | Garage, 20'x20' | 12/01/21 | non-compliant, pending revisions/minor variation application from the applicant |
| 8 | 1321 Brummel Street | R4 | Zoning Analysis | New curb cut and shared driveway to open parking in the rear of two multi-family dwellings, 1317-1321 Brummel St | 12/21/21 | pending additional information from the applicant |
| 9 | 1718 Cleveland Street | R2 | Building Permit | Demolish back stairs, remove walk and driveway, pour cement area and front walk | 11/12/21 | pending additional information from the applicant |

Pending building permit and zoning analysis reviews older than 6 months where there has not been activity are periodically removed from the zoning report.

Miscellaneous Zoning Cases

| Ward | Property Address | Zoning | Type | Project Description | Received | Status |
|------|-----------------------|--------|---------------------|--|----------|-----------------------------|
| 1 | 1740 Orrington Avenue | D2 | Planned Development | New 10-story office/lab building with 35 parking spaces (Burger King site) | 11/09/21 | pending LUC 01/26/22 |
| 1 | 518 Davis Street | D4 | Special Use | Special use for a Convenience Store | 11/09/21 | pending P&D, CC |

| | | | | | | |
|---|--------------------------|--------|-----------------|--|----------|---|
| 1 | 1710-1716 Sherman Avenue | D2 | Major Variation | Reduce required parking for interior remodel for 35 dwelling units and 1 ground floor commercial use to existing 4-story building (former Varsity Theater) | 11/23/21 | pending DAPR 02/01/22, LUC 02/23/22 |
| 2 | 1414 Church Street | R1 | Major Variation | Rear yard setback, building lot and impervious surface coverage for an attached garage addition | 01/18/22 | pending LUC 02/09/22 |
| 3 | 736 Forest Avenue | R1 | Minor Variation | Rear yard setback to addition to an existing detached garage | 12/29/21 | determination after 01/31/22 |
| 4 | 1000 Grove Street | R6 | Major Variation | Building lot coverage and rear yard setback for addition (YMCA) | 12/01/21 | pending DAPR 02/01/22, LUC 02/09/22 |
| 6 | 2650 Lincolnwood Drive | R1 | Minor Variation | Building lot and impervious surface coverage for a front porch | 11/18/21 | pending additional information from the applicant |
| 7 | 2305 Payne Street | R1 | Minor Variation | Street side setback to addition, deck, and patio | 01/12/22 | determination after 02/07/22 |
| 8 | 2424 Oakton Street | C1/oRD | Special Use | Special use for Resale Establishment, Salvation Army | 11/08/21 | pending DAPR 02/08/22, LUC 02/23/22 |
| 9 | 1224 Washington Street | R3 | Major Variation | Lot size and impervious surface lot coverage for subdividing the zoning lot into 2 lots | 12/07/21 | pending LUC 02/23/22 |



Memorandum

To: Kelley Gandurski, Interim City Manager
From: Angelique Schnur, Interim Building and Inspection Services Manager
Subject: Weekly Inspection Report
Date: January 21, 2022

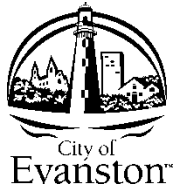
Enclosed is the weekly summary report of field inspections under special monitoring. The report, organized by ward, includes the property address, the type of inspection, inspector notes, date received and current status.

Please contact me at 847-448-8035 or aschnur@cityofevanston.org if you have any questions or need additional information.

Cases Received, January 21, 2022

Field Reports

| Ward | Property Address | Construction Type | Inspector Notes | Received |
|-------------|---|---|--|-----------------|
| 2 | 1215 Church Street (YWCA) | Renovation of Existing Center/New Domestic Violence Shelter | The project is nearly complete. The contractor is finalizing site and lighting requirements. | 1/20/2022 |
| 4 | 1555 Ridge Avenue | Multi-Family Building | The construction fence and site are in good shape. We received a 311 complaint about debris in the street and alley that is causing flat tires. Staff spoke with the project Superintendent this morning about the complaint. They will clean the area and sweep with a magnet. | 1/20/2022 |
| 8 | 1011 Howard Street (Evergreen Senior Housing) | Senior Living Facility | The construction fence and site are in good order. The project is nearing completion. The 4th floor units will be inspected for final next week. | 1/20/2022 |
| 8 | 100 Chicago Avenue (Gateway) | Mixed-Use Retail/Residential | The construction fence and site are in good order. The second floor rough framing of exterior and interior wood walls is underway, though there has been little or no change in construction progress. The graffiti has not been removed as they are waiting for the temperatures to rise. | 1/20/2022 |



Memorandum

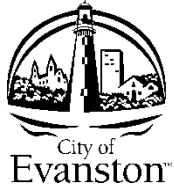
To: Honorable Mayor and Members of the City Council

From: Ike Ogbo, Director, Department of Health & Human Services

Subject: Food Establishment License Application Weekly Report

Date: January 21, 2022

| Ward | Property Address | Business Name | Date Received | Current Status |
|------|------------------|---------------------------|---------------|---|
| 7 | 2002 Central St | Blended HSB Evanston | 1/20/2022 | Pending Building Permit Issuance |
| 4 | 1100 Davis St | Berry Pike Café | 1/20/2022 | Change of Ownership – Pending Inspections |
| 6 | 2901 Central St | The Place | 12/28/2021 | Pending Building Permit Issuance |
| 1 | 809 Davis St | 5411 Empanadas | 12/21/2021 | Pending Building Permit Issuance |
| 1 | 1743 Sherman Ave | Olive Mediterranean Grill | 12/10/2021 | Pending Building Permit Issuance |
| 1 | 724 Clark St | Shinto Ramen | 11/19/2021 | Pending Building Permit Issuance |
| 2 | 1806 Dempster St | Dempster Snack Shop | 10/14/2021 | Pending Inspections |
| 8 | 329 Howard St | LOADaSPUD | 10/12/2021 | Pending Building Issued – Pending Inspections |
| 7 | 1921 Central St | Central Street Diner | 10/7/2021 | Pending Permit Application |
| 1 | 719 Church St | Elephant + Vine | 10/5/2021 | Pending Building Issued – Pending Inspections |
| 4 | 1619 Chicago Ave | Picnic | 9/14/2021 | Pending Building Issued – Pending Inspections |
| 3 | 528 Dempster St | Evanston Pour | 9/14/2021 | Pending Building Issued – Pending Inspections |
| 1 | 1601 Sherman Ave | Sweetgreen | 9/13/2021 | Pending Building Permit Issuance |
| 1 | 1726 Sherman Ave | Tomo Japanese Street Food | 7/13/2021 | Pending Building Permit Issuance |
| 3 | 525 Main St | Wild Fork Foods | 4/6/2021 | Building Permit Issued – Pending Inspections |
| 7 | 1945 Central St | DeSalvo's Pizza | 4/5/2021 | License Issued |
| 4 | 1508 Sherman Ave | Dollop Coffee | 2/11/2021 | Building Permit Issued – Pending Inspections |
| 2 | 1813 Dempster St | Zentli | 8/27/2020 | Building Permit Issued – Pending Inspections |
| 8 | 633 Howard St | Estacion | 2/4/2020 | Building Permit Issued – Pending Inspections |



Memorandum

To: Honorable Mayor and Members of the City Council

From: Brian George, Assistant City Attorney

Subject: Weekly Liquor License Application Report

Date: January 21, 2022

Enclosed is the weekly report of liquor applications received and pending. The report, organized by ward, includes the business address, the type and description of license requested, date received and current status.

Please contact me at (847) 448-8097 or bgeorge@cityofevanston.org if you have any questions or need additional information.

Liquor Licensing Weekly Report

Liquor Applications Received and Pending for week of January 21, 2022

| WARD | BUSINESS NAME | BUSINESS ADDRESS | LIQUOR CLASS | CLASS DESCRIPTION | PROCESSED HOURS for LIQUOR SALES | STATUS |
|------|-------------------------------|---|--------------|-------------------|--|---|
| 4 | Dollop General Store and Cafe | 1508 Sherman Avenue, Evanston, IL 60201 | Class C | Restaurant | 11 a.m. — 1 a.m. (Mon-Wed); 11 a.m. — 2 a.m. (Thurs-Sat); 10 a.m. — 1 a.m. (Sun) 11 a.m. — 2 a.m. on New Year's Day, Memorial Day, Fourth of July, Labor Day and Thanksgiving | Application submitted for 1/24 Liquor Board Meeting |



DIRECTOR'S WEEKLY BRIEFING

By NWMC Executive Director Mark L. Fowler



WEEK ENDING JANUARY 21, 2022

Despite Omicron Impact, NWMC Pushes LGDF and Pension Legislative Priorities

The recent spike in COVID-19 cases has had a significant effect on the start to the General Assembly's year. Targeting an April 8 adjournment (typical adjournment is May 31), legislators were planning for a busy January. Instead, the reality has been a slew of cancelled session dates, including next week's scheduled dates in the House, and virtual committee hearings. Thus far, many of those virtual committee hearings have been cancelled and few bills have begun to work their way through the legislative process. Nonetheless, new bills are being introduced in both chambers and the Conference is working hard on its legislative priorities.

The NWMC has prioritized restoration of the Local Government Distributive Fund (LGDF) and the extension of the current 2040 public safety pension amortization deadline. Senator Laura Murphy and Representative Anthony DeLuca have introduced legislation ([Senate Bill 3010](#) and [House Bill 4169](#)), which would raise the LGDF to 8% and make it a continuing appropriation. In this truncated legislative session, the Conference and its local government partners are working to build broad support for this legislation. On Tuesday, the Daily Herald published an [editorial](#) in support of LGDF restoration. On Wednesday, the NWMC sent an action alert requesting that members contact legislators encouraging them to co-sponsor this legislation. Staff estimates that this legislation would restore roughly \$582 million in revenues back to the LGDF over the next decade for NWMC communities.

Regarding pension reamortization, staff and our local government partners are working with members and Representative Maurice A. West, II to provide support for [House Bill 308](#). The bill would provide short-term relief to communities and taxpayers as the full benefits of pension investment consolidation are realized. *Staff contacts: Mark Fowler, Larry Bury, Chris Staron*

Northwest/North Shore Councils Open STP-L Calls for Projects

On Monday, the Northwest and North Shore Councils of Mayors opened their biennial calls for local Surface Transportation Program (STP-L) projects. The submission deadline is Friday, March 18 at 5:00 p.m. Eligible projects must be sponsored by communities belonging to one of the two Councils of Mayors staffed by NWMC and must be located on a federally eligible route. Selected projects will be incorporated into a five year program covering federal fiscal years 2023–2027.

NWMC transportation staff hosted a [virtual workshop](#) on January 6 to communicate important information on the calls for projects. The workshop provided a brief overview of STP-L funding and requirements, a timeline of events and deadlines, specific application requirements for each council and tips for successful project management.

Application materials should be submitted via email to northshorepl@nwmc-cog.org for North Shore Council projects and northwestpl@nwmc-cog.org for Northwest Council projects. For more information, including each council's methodology and application materials, please visit the [North Shore](#) and [Northwest](#) Council websites. *Staff contacts: Kendra Johnson, Eric Czarnota*

North Shore Technical Committee Approves Program Update, Talks Call for Projects

On Thursday, the North Shore Technical Committee hosted their first meeting of 2022. In addition to reports from regional transportation partners, the Committee approved updates and changes to the council's Surface Transportation Program (STP-L). Finally, and as reported above, staff presented an overview of the 2022 STP-L Call for Projects, including program requirements, timelines and North Shore council-specific application requirements. *Staff contact: Eric Czarnota*

RTA Hosts Workshop for New Regional Transit Strategic Plan

The Regional Transportation Authority (RTA) is developing a [regional transit strategic plan](#) to guide the future of

public transit in Northeastern Illinois. On Wednesday, January 26, from 10:00 a.m. to 11:30 a.m. the RTA will host a virtual Movers Workshop via Zoom in order to stay informed and help shape the plan. The workshop will highlight progress on the plan including a discussion of its vision, principles and outcomes. Attendees will be invited to participate in interactive breakout rooms to provide feedback on key topic areas of the plan. To register for this workshop, please visit the [RTA's Registration page](#). *Staff contacts: Kendra Johnson, Eric Czarnota*

Surface Transportation Program Allotments Published by IDOT

The Illinois Department of Transportation (IDOT) has released the federal fiscal year (FFY) 2023 allotments of formula program funding, which includes several types of Surface Transportation Program (STP) funding, the Local Bridge Formula Program (formerly STP-Bridge) and State Matching Assistance Program. IDOT notes a 27 percent increase in federal formula funds as a result of the passage of the Infrastructure Investment and Jobs Act (IIJA). The IIJA created the Local Bridge Formula Program, which will maintain the same rules and guidelines as the former STP-Bridge program, although IDOT notes this may change in the future. For more information on each program's total allotments and distribution formulas, please see [IDOT Circular Letter 2022-01](#) or contact the IDOT District 1 office. *Staff contacts: Kendra Johnson, Eric Czarnota*

Last Chance to Comment on Infrastructure Bill Implementation

The U.S. Department of Transportation (DOT) has launched a new [website](#) for transportation agencies, communities, and stakeholders interested in learning more about the Infrastructure Investment and Jobs Act (IIJA). As part of implementing IIJA, the department is seeking input on the rollout of new programs and funding. The [first opportunity for input](#) focuses on how the department can best implement highway formula programs continued by the IIJA. The [second](#) is directed at the new formula and competitive funding opportunities for electric vehicle charging infrastructure. Comments for the electric vehicle charging infrastructure guidance are due Friday, January 28. For more information, please see the [U.S. DOT's press release](#). *Staff contacts: Kendra Johnson, Eric Czarnota*

Meetings and Events

NWMC Transportation Committee will meet Thursday, January 27 at 8:30 a.m. via videoconference.

Northwest Council of Mayors Technical Committee will meet Friday, January 28 at 8:30 a.m. via videoconference.

NWMC Executive Board will meet Wednesday, February 2 at 8:30 a.m. via videoconference.

NWMC Finance Committee will meet Wednesday, February 9 at noon via videoconference.

NWMC Board of Directors will meet Wednesday, February 9 at 7:00 p.m. via videoconference.

NWMC Staff

| | | |
|-------------------|--------------------------------------|--|
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| Chris Staron | Policy Analyst | cstaron@nwmc-cog.org |

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