



**RFP No. 22-04**

**for**

**Noyes Cultural Arts Center HVAC Feasibility Study**

**ADDENDUM No. 3**

**January 18, 2022**

Any and all changes to the Request for Proposal are valid only if they are included by written addendum to all potential respondents, which will be emailed prior to the proposal due date. Each respondent must acknowledge receipt of any addenda by indicating in its proposal. Each respondent, by acknowledging receipt of any addenda, is responsible for the contents of the addenda and any changes to the RFP therein. Failure to acknowledge receipt of any addenda may cause the proposal to be rejected. If any language or figures contained in this addendum are in conflict with the original document, this addendum shall prevail.

This addendum consists of the following:

1. Addendum Number Three (3) is attached and consists of a total of two (2) pages including this cover sheet.

Please feel free to call (847-866-2971) or email ([jostman@cityofevanston.org](mailto:jostman@cityofevanston.org)) with any questions or comments.

Sincerely,

Jillian Ostman  
Purchasing Specialist

## RFP No. 22-04

### Noyes Cultural Arts Center HVAC Feasibility Study

#### ADDENDUM No. 3

January 18, 2022

This addendum forms a part of the RFP Documents for RFP # 22-04 and modifies these documents. This addendum consists of the following:

#### **Clarifications to Questions Received:**

1. Question: Does participation in this project as a sub consultant (or prime) preclude a consultant from working on future phases of this project?  
Response: Participation on the selected team for this project will not preclude working on future phases of this project.
2. Question: The RFP mentions that the floor plans are sketch quality and need to be field verified. Is the expectation that the full building be measured and plans updated, or is a general verification that the room layouts are correct, sufficient to meet the goals of this study?  
Response: General verification that the room layouts on the architectural drawings are correct will be sufficient for this study.
3. Question: Is the MW/EBE requirement met by either an MBE, WBE, or EBE?  
Response: Yes, that is correct.
4. Question: Is there a particular software requirement for the energy model?  
Response: No, there is not a specific software required.
5. Question: Is there a particular certification requirement for the Historical Preservation Specialist?  
Response: A licensed architect with experience in the field of historic preservation will be necessary. Please be aware that although there are no specific tasks indicated that require an historic preservationist, all of the tasks must take into account the historic nature of the building. Demonstrating an understanding of how to provide this sensitivity will be among the key evaluation criteria.

**Note: Acknowledgment of this Addendum is required in the Proposal.**