



Memorandum

Date: December 17, 2021
To: Mayor Biss and Members of the City Council
From: Kelley Gandurski, Interim City Manager
Subject: City Manager's Office Weekly Report for
December 13, 2021 – December 17, 2021

Staff Reports by Department



There will be no 311 report this week

City Manager's Office

Weekly Bids Advertised
City Council Agenda Schedule

Community Development

Weekly Zoning Report
Weekly Inspection Report

Health Department

Weekly Food Establishment Application Report

Law Department

Weekly Liquor License Application Report

Legislative Reading

NWMC Weekly Briefing

Public Notices, Agendas & Minutes

DECEMBER

19 2:30 PM	20 6:00 PM <u>Special City Council Meeting</u>	21 1:00 PM	22 2:30 PM <u>Design and Project Review Committee - CANCELED</u>	23	24	25
26	27	28	29 2:30 PM <u>Design and Project Review Committee - CANCELED</u>	30	31 9:30 PM	1

due Dec 13, 2021

 Luke Stowe: What Works Cities Silver Designation Award

Department: Admin Serv
Council Action: Annouc
Council or Committee: CC

Presentation to the City Council. Likely to have someone remote from Bloomberg Foundation.

January 10, 2022 **Lara Biggs:** Ordinance 124-O-21, Amending Portions of the Evanston City Code Title 7, Section 3, Chapter 15, "Newsracks"

Council or Committee: APW
Council Action: Ord
Action: For Action
Department: Public Works
iCompass Status: Approved
MWEBE Memo: No

 David Stoneback: Ordinance 125-O-21, Amending Section 1-17-1 of the City Code Concerning Minority and Women Owned Business Requirements

Council or Committee: APW
Council Action: Ord
Action: For Action
Department: CMO
MWEBE Memo: No
iCompass Status: Approved

 ecano: Ordinance 126-O-21 Amending Portions of the Evanston City Code Title 8, Chapter 4 "Municipal Solid Waste" and Chapter 4 1/2 "Municipal Solid Waste Hauling License"

Council or Committee: APW
Council Action: Ord
Action: For Action
Department: Public Works
iCompass Status: Approved
MWEBE Memo: No

 Luke Stowe: Passport Contract Renewal (Parking)

Department: Admin Serv
Council Action: Bus
Council or Committee: APW
Action: For Action
iCompass Status: Not Entered in System

 Luke Stowe: ProSupport Services from Dell Computer (one-year)(sole source)

Council or Committee: APW
Council Action: Bus
Action: For Action
iCompass Status: Pending Approval
Department: Admin Serv
MWEBE Memo: No

 Luke Stowe: Tyler Technologies New World ERP sole source renewal

Department: Admin Serv
Council Action: Bus
Council or Committee: APW
Action: For Action
iCompass Status: Not Entered in System

MWEBE Memo: No

Lara Biggs: Approval of Change Order 1 for Water Plant HVAC

Council or Committee: APW

Council Action: Bus

Action: For Action

Department: Public Works

iCompass Status: Not Entered in System

MWEBE Memo: No

Luke Stowe: Award of Janitorial RFP for Various City Facilities to Eco Clean

Department: Admin Serv

Council Action: Bus

Council or Committee: APW

Action: For Action

iCompass Status: Pending Approval

MWEBE Memo: Yes

David Stoneback: Discussion of Sewer Service Repairs

Council or Committee: APW

Council Action: Disc

Action: For Discussion

iCompass Status: Not Entered in System

Department: Public Works

MWEBE Memo: No

ecano: Contract renewal for Debris Hauling

Council or Committee: APW

Council Action: Bus

Action: For Action

iCompass Status: Not Entered in System

Department: Public Works

ecano: Contract renewal for Granular Materials

Council or Committee: APW

Council Action: Bus

Action: For Action

iCompass Status: Not Entered in System

Department: Public Works

ecano: SWANCC annual user fee

Council or Committee: APW

Council Action: Bus

Action: For Action

iCompass Status: Not Entered in System

Department: Public Works

MWEBE Memo: No

Hitesh Desai: GO Bond resolution

Council or Committee: APW

Council Action: Res

Action: For Action

iCompass Status: Not Entered in System

Department: CMO

Darrell King: Ordinance 1-O-22, Amending Title 7 of the City Code Concerning City Waterworks System

Council or Committee: APW

Council Action: Ord

Action: For Introduction
iCompass Status: Not Entered in System
Department: Public Works
MWEBE Memo: No

- Nicholas Cummings:** Resolution xx-R-22 Approval of Contract with Dan Lauber to consult the P&D Subcommittee

Council or Committee: PD
Council Action: Res
Action: For Action
iCompass Status: Not Entered in System

- Johanna Nyden:** Ordinance xx-O-22, Amending code 4-2-3 " Building Contractors" to include additional contractors

Council or Committee: PD
Council Action: Ord
Action: For Introduction
iCompass Status: Not Entered in System
Department: Community Dev
MWEBE Memo: No

- Nicholas Cummings:** Adoption of Ordinance 112-O-21, Amending Section 1-7-2 of the City Code, "General Duties of the Clerk" to add Processing of Temporary Disability Vehicle Placards and Vit Records

Council or Committee: Rules
Council Action: Ord
Action: For Action
Department: Law
MWEBE Memo: No
iCompass Status: Pending Approval

- Kimberly Richardson:** Adoption of Ordinance 117-O-21 "Amending Title 2, Chapter 12 of the Evanston City Code, "Equity and Empowerment Commission"

Council or Committee: Rules
Council Action: Ord
Action: For Action

- Nicholas Cummings:** Ordinance 110-O-21, Amending Title 2 of City Code and Codifying the Finance and Budget Committee

Council or Committee: Rules
Council Action: Ord
Action: For Action
Department: Law
MWEBE Memo: No
iCompass Status: Pending Approval

- Katie Boden:** For Action - Da Jerk Pit - Entrepreneurship Grant?

Department: CMO
Council Action: Bus
Council or Committee: ED
Action: For Introduction
iCompass Status: Not Entered in System

- Paul Zalmezak:** For Action - Issue RFP for Recycling Center

Department: CMO
Council Action: Bus
Council or Committee: ED
Action: For Action
iCompass Status: Not Entered in System

- Paul Zalmezak:** For Action - Sale of 727-29 Howard Street

Department: CMO
Council Action: Bus
Council or Committee: ED
Action: For Action
iCompass Status: Not Entered in System

Letter of Intent from Lenice Levy

RFP for redevelopment - mixed use mixed income

Negotiate lease with levy?

CM Reid suggests RFP for redevelopment / mixed income/mixed use

Paul Zalmezak: ARPA: Funding Orrington Avenue and Chicago Avenue Streetscape Improvement Project to Assist with Expanded Outdoor Commerce

Department: CMO
Council Action: APRA
Council or Committee: CC
Action: For Action
iCompass Status: Approved
Agenda Lead Admin: On agenda
CMO Review/Final Agenda: Yes

Paul Zalmezak: ARPA: Storefront Modernization Amendment (outdoor dining) - For Action

Department: CMO
Council Action: APRA
Council or Committee: CC
Action: For Action
iCompass Status: Approved
Agenda Lead Admin: On agenda
CMO Review/Final Agenda: Yes

January 24, 2022

Kimberly Richardson: Strategic Planning RFP Award

Department: CMO
Council or Committee: APW

Johanna Nyden: Referral - Property Standards Process

Council or Committee: PD
Council Action: Disc
Action: For Discussion
Department: Community Dev

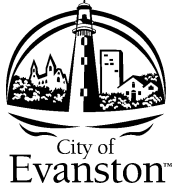
February 14, 2022

Johanna Nyden: Subdivision of 2100 Ridge per TIF related resolution

Council or Committee: PD
Council Action: Bus
Action: For Introduction
Department: Community Dev

February 28, 2022

March 14, 2022



Memorandum

To: Kelley Gandurski, Interim City Manager

From: Hitesh Desai, CFO/ City Treasurer
Tammi Nunez, Purchasing Manager

Subject: Bids/RFPs/RFQs Advertised during the Week of December 13, 2021

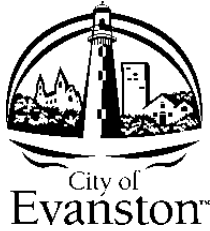
Date: December 17, 2021

The following is a list of projects that have been advertised and the anticipated date each will be presented to Council or Library Board.

Bids/RFPs/RFQs sent during the Week of December 13, 2021

Bid/RFP/RFQ Number/Name	Requesting Dept.	Description of Project	Budgeted Amount	Bid/RFP/RFQ Opening Date	Anticipated Council/Library Board Date
RFQ 21-34 Private Side Lead Service Line Replacement Plumber	Public Works	The City of Evanston's Water Production Bureau of the Evanston Public Work Agency is seeking qualifications from experienced firms for: The emergency replacement of private side lead service lines. City of Evanston personnel will perform the lead service line replacements located in the public right of way in conjunction with these emergency replacements. On August 27, 2021 Gov. JB Pritzker signed into law the Lead Service Line Replacement and Notification Act. Staff estimates there will be an average of 65 emergency repair situations (leaks on homeowner's and city side of the water service pipe and broken parkway valves) during 2022 and	\$3,000,000	1/18	2/14

		beyond. Contractors deemed pre-qualified as part of this current process will be permitted to submit bids for this type of work in Evanston for the next three year period (2022, 2023, & 2024). Only pre-qualified Contractors will be allowed to bid on these types of projects during this time period. Qualifications will be opened in private.			
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Memorandum

To: Honorable Mayor and Members of the City Council
From: Johanna Nyden, Community Development Director
Subject: Weekly Zoning Report
Date: December 17, 2021

Enclosed is the weekly report of zoning applications received and pending. The report, organized by ward, includes the property address, zoning district, the type of application submitted, a description of the project, date received, and current status. Due to the holidays, the next weekly zoning report will be provided on Friday, January 7, 2022.

Please contact me at (847) 448-8014 or jnyden@cityofevanston.org if you have any questions or need additional information.

Cases Received and Pending, December 9, 2021 - December 15, 2021

Backlog (business days received until reviewed): 6

Volume (number of cases pending staff review): 8

Zoning Reviews

Ward	Property Address	Zoning	Type	Project Description	Received	Status
1	1631 Chicago Avenue	D4	Zoning Analysis	Planned Development for new 13-story building with 141 dwelling units, 37 parking spaces, and 6,759 square feet of ground floor retail	05/20/21	pending revisions from the applicant
1	2300 Noyes Court	R5	Zoning Analysis	Planned Development for new 6-story 61-unit multi-family dwelling, all affordable dwelling units (Walchirk Apartments)	08/23/21	non-compliant, pending revisions from the applicant
1	824 Emerson Street	C1	Zoning Analysis	Construct 2 story parking garage with 96 parking spaces exclusively for Sherman Gardens	10/27/21	non-compliant, pending revisions from the applicant
1	816 Garnett Place	R5	Zoning Analysis	Planned Development for new 9 story tower connected to Link with 200 dwelling units and 71 parking spaces	11/05/21	non-compliant, pending revisions from the applicant
1	1615 Judson Avenue	R1	Building Permit	Interior remodel	11/29/21	pending preservation review
1	1743 Sherman Avenue	D2	Building Permit	Interior remodel for a restaurant (Olive Mediterranean Grill)	12/09/21	pending Administrative Review Use review
1	2121 Sheridan Road	T2	Building Permit	Handicap accessible ramp to main building entrance	12/09/21	pending staff review
1	2118 Orrington Avenue	R1	Zoning Analysis	Addition and garage	12/15/21	pending staff review
2	2322 Nathaniel Place	R2	Building Permit	Remove front walk and stoop, replace with pavers	04/09/21	pending additional information from the applicant
2	1566 Dewey Avenue	R3	Building Permit	Brick and pea gravel patio	06/01/21	non-compliant, pending revisions and/or minor variation application from the applicant
2	1133 Fowler Avenue	R2	Building Permit	Concrete patio	09/28/21	pending additional information from the applicant
2	1706 Crain Street	R3	Building Permit	Remove 2nd story and side porch, construct 2-story addition	10/06/21	pending revisions from the applicant
2	1515 Greenwood Street	R3	Building Permit	2nd story addition	10/20/21	pending additional information from the applicant
2	1429 Fowler Avenue	R2	Building Permit	Deck	12/07/21	pending additional information from the applicant
3	822 Hinman Avenue	R6	Building Permit	Remove and replace parking lot, striping	10/26/21	pending additional information from the applicant
3	1242 Hinman Avenue	R1	Building Permit	Replace existing front porch	11/29/21	pending additional information from the applicant
3	1000 Sheridan Road	R1	Building Permit	Concrete pad for hot tub	11/30/21	pending minor variation application
3	639 Forest Avenue	R1	Building Permit	Replace decking, handrail, and skirting on existing deck	12/06/21	pending additional information from the applicant
3	726 Sheridan Road	R1	Building Permit	Pergola and interior remodel	12/15/21	pending staff review
4	1138 Elmwood Avenue	R3	Building Permit	New patio	08/15/21	on hold per the applicant
4	943 Ashland Avenue	R3	Building Permit	Garage, 20'x20'	09/12/21	pending additional information from the applicant

4	1031 Maple Avenue	R1	Building Permit	Detached garage	11/10/21	pending additional information from the applicant
4	1122 Maple Avenue	R5	Building Permit	Paver driveway and paths	11/16/21	pending additional information from the applicant
4	414 Wesley Avenue	R1	Building Permit	Demolish existing deck, construct new deck and screened-in porch	12/06/21	pending additional information from the applicant
4	1508 Greenleaf Street	B1	Building Permit	Remove and replace front porch and stairs	12/14/21	pending staff review
5	2044 Wesley Avenue, 2019 Jackson Avenue, and 2024-26 Green Bay Road	R4 & R5/oWE	Zoning Analysis	Planned Development for new 21 townhomes in 6 buildings and a 12-unit multi-family dwelling, including new private street	01/13/21	non-compliant, pending revisions from the applicant and/or planned development application
5	1807 Grey Avenue	R3	Building Permit	Deck	04/10/21	pending additional information from the applicant
5	2012 Maple Avenue	R4a	Building Permit	New single-family residence	04/13/21	revisions in, pending staff review
5	2046 Dodge Avenue	R3	Building Permit	Addition	09/28/21	non-compliant, pending revisions from the applicant
5	2127 Wesley Avenue	R3	Building Permit	New 2-car garage	10/07/21	pending additional information from the applicant
5	1828 Hovland Court	R3	Building Permit	New garage, 19'x20'	10/13/21	non-compliant, pending revisions from the applicant
5	2117 Darrow Avenue	R4	Building Permit	New paver patio, 368 sf	10/14/21	pending additional information from the applicant
5	2114 Wesley Avenue	R3	Building Permit	Replace gravel walk and parking pad with pavers	10/16/21	pending additional information from the applicant
5	1717 Simpson Street	B1	Building Permit	Garage	10/28/21	non-compliant, pending revisions from the applicant
5	1717 Simpson Street	B1	Building Permit	Shed	11/01/21	non-compliant, pending revisions from the applicant
5	819 Foster Street, #3S	R5	Building Permit	Remove and replace deck	12/09/21	pending staff review
5	1304 Noyes Street	R1	Building Permit	Rebuild garage due to damage	12/13/21	pending additional information from the applicant
6	2149 Bennett Avenue	R1	Building Permit	Paver patio	05/27/21	non-compliant, pending revisions from the applicant
6	2504 Central Park Avenue	R1	Building Permit	Addition and patio expansion	07/07/21	pending revisions from the applicant
6	2701 Noyes Street	R1	Building Permit	New single-family residence	07/16/21	revisions in, pending staff review
6	2402 Pioneer Road	R1	Building Permit	Patio, pergola, and walks	08/31/21	pending revisions from the applicant
6	2828 Lincoln Street	R1	Building Permit	Deck and patio	09/02/21	pending additional information from the applicant
6	3434 Central Street	R1	Zoning Analysis	Demolish existing improvements, construct new 2-story, 20,000 sf Daycare Center-Child (Kensington School)	10/06/21	non-compliant, pending revisions from the applicant and/or planned development application
6	2318 Ridgeway Avenue	R1	Building Permit	1-story addition and interior remodel	10/29/21	pending revisions from the applicant
6	3031 Thayer Street	R1	Building Permit	Shed	11/15/21	non-compliant, pending revisions from the applicant
6	2662 Lawndale Avenue	R1	Building Permit	New single-family residence	11/23/21	pending revisions from the applicant

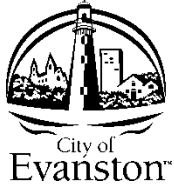
6	3321 Colfax Place	R1	Building Permit	Replace steps	11/24/21	pending additional information from the applicant
6	2125 Bennett Avenue	R1	Building Permit	Detached garage	12/07/21	pending revisions from the applicant
6	3312 Dartmouth	R1	Zoning Analysis	Enclosed existing attached garage as habitable space, construct new detached garage	12/10/21	pending staff review
7	1927 Lincoln Street	R1	Building Permit	Rebuild patio and walks, outdoor kitchen	03/11/21	pending additional information from the applicant
7	2020 Colfax Street	R1	Building Permit	Replace deck	04/05/21	non-compliant, pending revisions from the applicant
7	2353 Colfax Terrace	R1	Building Permit	1-story screened porch	05/28/21	non-compliant, pending revisions and/or major variation application
7	1030 Central Street	OS	Zoning Analysis	Post 42 Patio determination of use for American Legion/Canal Shores Golf Course	06/29/21	on hold per Law
7	1225 Grant Street	R1	Building Permit	Remove and replace deck	07/17/21	pending revisions from the applicant
7	2026 Lincoln Street	R1	Building Permit	New single-family residence	08/04/21	non-compliant, pending revisions from the applicant
7	2305 Payne Street	R1	Building Permit	Demolish existing attached garage, construct 2-story addition	09/12/21	pending additional information from the applicant
7	2211 Pioneer Road	R1	Building Permit	Garage, 20'x20'	10/27/21	pending revisions per approved minor variation application
7	1620 Jenks Street	R1	Building Permit	Shed	11/09/21	pending additional information from the applicant
7	2333 Ridge Avenue	R1	Building Permit	Garage, 14x20	11/17/21	non-compliant, pending additional information and revisions from the applicant
7	2210 Hartrey Avenue	R1	Building Permit	Deck on top of garage	12/07/21	pending staff review
7	1114 Grant Street	R1	Zoning Analysis	1-story addition	12/09/21	pending revisions from the applicant
7	2641 Stewart Avenue	R1	Building Permit	2nd-story addition and interior remodel	12/13/21	pending staff review
8	324 Florence Avenue	R1	Building Permit	Garage, 20'x20'	12/01/21	non-compliant, pending revisions/minor variation application from the applicant
9	1718 Cleveland Street	R2	Building Permit	Demolish back stairs, remove walk and driveway, pour cement area and front walk	11/12/21	pending additional information from the applicant

Pending building permit and zoning analysis reviews older than 6 months where there has not been activity are periodically removed from the zoning report.

Miscellaneous Zoning Cases

Ward	Property Address	Zoning	Type	Project Description	Received	Status
1	1946 Orrington Avenue	R4a	Special Use	Special use for a Rooming House	07/30/21	pending DAPR 01/04/22, LUC 01/12/22
1	1740 Orrington Avenue	D2	Planned Development	New 10-story office/lab building with 35 parking spaces (Burger King site)	11/09/21	pending DAPR 01/05/22, LUC 01/26/22
1	518 Davis Street	D4	Special Use	Special use for a Convenience Store	11/09/21	pending ZBA 12/21/21

1	1710-1716 Sherman Avenue	D2	Major Variation	Reduce required parking for interior remodel for 35 dwelling units and 1 ground floor commercial use to existing 4-story building (former Varsity Theater)	11/23/21	pending DAPR 02/01/22, LUC 02/23/22
1	1743 Sherman Avenue	D2	Administrative Review Use	Administrative Review Use for a Type-2 Restaurant (Olive Mediterranean Grill)	12/15/21	pending DAPR 01/11/22
3	1000 Sheridan Road	R1	Minor Variation	Street side yard setback to accessory use, hot tub	11/23/21	determination after 12/17/21
3	1115 Hinman Avenue	R1	Minor Variation	Building lot coverage for a 1-story rear addition and screened-in porch	12/01/21	determination after 12/23/21
4	1000 Grove Street	R6	Major Variation	Building lot coverage and rear yard setback for addition (YMCA)	12/01/21	pending DAPR, LUC
6	2650 Lincolnwood Drive	R1	Minor Variation	Building lot and impervious surface coverage for a front porch	11/18/21	determination after 12/10/21
6	3028 Park Place	R1	Minor Variation	Building lot coverage for a 2-story addition	12/02/21	determination after 12/23/21
8	2424 Oakton Street	C1/oRD	Special Use	Special use for Resale Establishment, Salvation Army	11/08/21	pending DAPR, LUC
9	1224 Washington Street	R3	Major Variation	Lot size and impervious surface lot coverage for subdividing the zoning lot into 2 lots	12/07/21	pending DAPR 01/04/22, LUC 01/12/22



Memorandum

To: Kelley Gandurski, Interim City Manager

From: Angelique Schnur, Interim Building and Inspection Services Manager

Subject: Weekly Inspection Report

Date: December 17, 2021

Enclosed is the weekly summary report of field inspections under special monitoring. The report, organized by ward, includes the property address, the type of inspection, inspector notes, date received and current status.

Please contact me at 847-448-8035 or aschnur@cityofevanston.org if you have any questions or need additional information.

Cases Received, December 17, 2021

Field Reports

Ward	Property Address	Construction Type	Inspector Notes	Received
2	1215 Church Street (YWCA)	Renovation of Existing Center/New Domestic Violence Shelter	The project is nearly complete. The contractor is finalizing site and lighting requirements.	12/16/2021
4	1555 Ridge Avenue	Multi-Family Building	The construction fence and site are in good condition following the high winds. Interior unit build outs are on going.	12/16/2021
8	1011 Howard Street (Evergreen Senior Housing)	Senior Living Facility	The site is in good order. The sidewalk and driveways on Howard are complete. Interior unit buildouts continue.	12/16/2021
8	100 Chicago Avenue (Gateway)	Mixed-Use Retail/Residential	The pedestrian canopy and fence along Chicago and Howard are in good shape following the high winds. Progress is being made on the underground water sewer and electrical utility installation but very little progress elsewhere.	12/16/2021



Memorandum

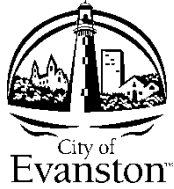
To: Honorable Mayor and Members of the City Council

From: Ike Ogbo, Director, Department of Health & Human Services

Subject: Food Establishment License Application Weekly Report

Date: December 17, 2021

Ward	Property Address	Business Name	Date Received	Current Status
7	2608 Prairie Ave	Prairie Joe's (Retail Food)	12/16/21	Pending Inspections
1	1743 Sherman Ave	Olive Mediterranean Grill	12/10/2021	Pending Building Permit Issuance
4	1551 Sherman Ave	Eco & the Flamingo	11/29/2021	License Issued
1	724 Clark St	Shinto Ramen	11/19/2021	Pending Building Permit Issuance
7	2736 ½ Broadway Ave	Little Broadway Cookies	11/16/2021	Pending Building Permit Issuance
2	1806 Dempster St	Dempster Snack Shop	10/14/2021	Pending Inspections
8	329 Howard St	LOADaSPUD	10/12/2021	Pending Building Permit Issuance
7	1921 Central St	Central Street Diner	10/7/2021	Pending Permit Application
1	719 Church St	Elephant + Vine	10/5/2021	Pending Building Issued – Pending Inspections
4	1619 Chicago Ave	Picnic	9/14/2021	Pending Building Issued – Pending Inspections
3	528 Dempster St	Evanston Pour	9/14/2021	Pending Building Issued – Pending Inspections
1	1601 Sherman Ave	Sweetgreen	9/13/2021	Pending Building Permit Issuance
1	1726 Sherman Ave	Tomo Japanese Street Food	7/13/2021	Pending Building Permit Issuance
3	525 Main St	Wild Fork Foods	4/6/2021	Building Permit Issued – Pending Inspections
7	1945 Central St	DeSalvo's Pizza (aka RD Pizza)	4/5/2021	Building Permit Issued – Pending Inspections
4	1508 Sherman Ave	Dollop Coffee	2/11/2021	Building Permit Issued – Pending Inspections
2	1813 Dempster St	Zentli	8/27/2020	Building Permit Issued – Pending Inspections
8	633 Howard St	Estacion	2/4/2020	Building Permit Issued – Pending Inspections
5	1905 Church St	Spice	12/13/2018	Building Permit Issued – Pending Inspections



Memorandum

To: Honorable Mayor and Members of the City Council

From: Brian George, Assistant City Attorney

Subject: Weekly Liquor License Application Report

Date: December 17, 2021

Enclosed is the weekly report of liquor applications received and pending. The report, organized by ward, includes the business address, the type and description of license requested, date received and current status.

Please contact me at (847) 448-8097 or bgeorge@cityofevanston.org if you have any questions or need additional information.

Liquor Licensing Weekly Report

Liquor Applications Received and Pending for week of December 17, 2021

WARD	BUSINESS NAME	BUSINESS ADDRESS	LIQUOR CLASS	CLASS DESCRIPTION	PROCESSED HOURS for LIQUOR SALES	STATUS
8	Estacion	633 Howard, Evanston, IL 60202	D	Restaurant	11 a.m. — 1 a.m. (Mon-Thurs); 11 a.m. — 2 a.m. (Fri-Sat); 10 a.m. — 1 a.m. (Sun)	Application submitted for 12/17 Liquor Board Meeting



DIRECTOR'S WEEKLY BRIEFING

By NWMC Executive Director Mark L. Fowler



WEEK ENDING DECEMBER 17, 2021

***Merry Christmas!
Happy Kwanzaa!
Happy New Year!***

From all of us to all of you and your families, have a safe, healthy and happy holiday season!

Editor's Note: Holiday and Briefing Schedule

The NWMC offices will be closed on December 24 and 31. Staff will be working remotely December 27-30 as Oakton Community College will be closed. This is the final NWMC Director's Weekly Briefing of the year and we will return on Friday, January 7. Happy Holidays and Happy New Year! *Staff contacts: Mark Fowler, Larry Bury*

THANK YOU!

As we close out 2021, I thank each and every NWMC member and our outstanding staff for your ongoing support, dedication and commitment to the mission of the organization. I especially thank the over three hundred elected officials, staff and other stakeholders who take time out of their schedules to serve on our myriad committees and directly contribute to the success of the Northwest Municipal Conference. Thank you!

Granite Solutions Begins SPC Telecommunications Contract Rollout

As previously reported, the Suburban Purchasing Cooperative (SPC) is pleased to announce the award of Telecommunications Services Contract (#205) to Granite Government Solutions, Quincy, MA for one year with four possible, one-year contract extensions. The contract is effective December 1, 2021 through November 30, 2022.

Granite is a \$1.65 billion dollar corporation that provides voice, data and other related communications products and services to multi-location businesses and governmental agencies throughout the United States and Canada. Granite furnishes services to more than two-thirds of the Fortune 100 companies in the United States and has 1.75 million voice and data lines under management. It is a privately held company, with no outside investors and has zero debt.

Granite will help simplify and manage local and long-distance phone services with a single point of contact and one invoice for all locations. Granite provides a full range of advanced communications solutions, including Internet Access, SD-WAN, Wireless WAN, Hosted PBX, SIP Trunking, Mobile Voice and Data, Mobile Device Management, Managed Security and Network Integration, all in a single, seamless solution. Granite just signed an agreement with AT&T to lock in POTS lines for 3 years and they also have their own patented EPIK replacement solution as noted in their press release on the businesswire link at [EPIK POTS replacement solution](#). Granite Customer Service is available 24/7/365 by calling 866-847-5500 where you will always receive a human response.

This morning, Granite hosted a webinar to introduce their team, services and plans to grow the program. Granite has already reached out to a number of telecommunications program participants to discuss their services and will host additional webinars on the third Friday of each month. In addition, Granite Senior Sales Executive for Illinois Frank Ventrella will present an overview of the new program and their services at the January 12 NWMC Board Meeting.

In the meantime, the SPC/Peerless Network (formerly Call One) second contract extension (Contract #188) remains in effect until May 31, 2022, unless either party terminates the Agreement upon sixty (60) days prior written notice to the other party. Peerless will continue to provide services to SPC members under the terms of their individual customer

agreements, so the SPC shall continue to support our members by keeping the Peerless contract in effect.

For questions or additional information about Granite, please contact staff or Senior Sales Executive – IL Government & Education Frank Ventrella, 630-649-0823 or FVentrella@granitenet.com. For questions about your existing Peerless agreement, please continue to contact your Peerless sales representative, or Director of Account Management Alex Sondgerath, 312-681-8313 or asondgerath@peerlessnetwork.com. *Staff contact: Ellen Dayan*

Peerless Network's/Call One POTS Lines Demise Update

As previously reported, the SPC has been informed that Telecommunications Program provider Peerless Network (formerly Call One) was notified by one of their vendors that certain telecommunications services will be discontinued. These services are for Windstream Plain Old Telephone Services (POTS) lines. POTS are an analog voice transmission phone system delivered over copper infrastructure and are obsolete. Windstream is scheduled to decommission their POTS lines from January 1, 2022 through March 1, 2022. AT&T and Verizon will also decommission their POTS lines, although they have yet to announce termination dates.

If your community uses the SPC Telecommunications Contract (#188) with Peerless and have POTS lines, you may have received an email from them dated November 19 with the subject "[Important Information Regarding Your Telephone Service](#)" that is now posted on the SPC website. The message included a list of customer POTS lines and a request to identify if any of these lines are being used for specialty purposes like alarms, elevators, exterior call boxes or fax machines and respond back to them at conversions@peerlessnetwork.com. These types of lines require special update hardware so it's critical they are identified properly.

Based on the response to their first email, they sent follow up [correspondence](#), also posted on the SPC website, outlining the process for them to mail an Analog Telephone Adaptor (ATA) associated with the address they have on file for that POTS line. This could be a problem if the address associated with the line is unmanned or underground, so it is important to verify the address and contact person to whom Peerless should send the adaptors. It is Peerless' responsibility to notify all SPC contract participants and provide all necessary information pertaining to POTS lines and plans for the transition along with the customer service or sales contacts who will be working with them to implement the changes.

To verify that all affected NWMC members have been notified and are working with their Peerless account managers to mitigate this transition, this week staff emailed and called all NWMC members Peerless identified as being part of the Windstream January 1 POTS line cut off. Staff also contacted the SPC council of government partners and directed them to contact their affected members. For questions or additional information, please contact staff or Peerless Network Director of Account Management Alex Sondgerath, 312-681-8313 or asondgerath@peerlessnetwork.com. *Staff contact: Ellen Dayan*

Register Today for the North Shore/Northwest Council Call For Projects Workshop

As a reminder, the North Shore and Northwest Councils of Mayors have released their local Surface Transportation Program (STP-L) Call for Projects schedules. Before the formal Call for Projects periods begin, NWMC transportation staff will host a virtual Call for Projects Workshop on Thursday, January 6 at 10:00 a.m. via Zoom video conference.

The workshop will cover several topics, including the application process, timeline for creating and approving local programs, and how to successfully manage projects once selected. More information, including eligible project types and application requirements for new and existing projects are available on the [North Shore](#) and [Northwest](#) Council websites. Registration for the workshop is required in advance—please [click here](#) to register. *Staff contacts: Eric Czarnota, Kendra Johnson*

SPC Announces Price Increase on Ford F-150 Police Responder

The SPC Governing Board has agreed to a \$669.00 base model price increase on the 2022 Ford F-150 Police Responder Contract (#179) with Sutton Ford, from \$34,472.00 to \$35,141.00 on their current contract, which runs through July 17, 2022. For questions or additional information, please contact staff or Sutton Ford Fleet Manager Kyle Mohrbach, 708-720-8013 or kmohrbach@suttonford.com. *Staff contact: Ellen Dayan*

Ford Delays Super Duty Truck Production

Ford Motor Company has announced that there will be no production on Super Duty Trucks until next year, when they will produce 2023 models. Even Santa Claus can't get Ford to crank them out any sooner. Ford expects to have new specifications late in the first quarter of 2022 that will feature restyled bodies and conform to revised EPA greenhouse gas emissions standards for 2023 and later model year vehicles. The SPC will solicit bids when the specifications are released. *Staff contact: Ellen Dayan*

Metra to Debut New 3-Zone Day Pass, Extend \$10 All Day Pass

To incentivize short trips and attract more riders, Metra customers can purchase a new \$6 Day Pass beginning in February that will be valid for unlimited rides within three zones for a full day. Metra's popular \$10 Day Pass good for unlimited rides on all Metra lines will continue to be offered; however, it will only be available on the Ventra app after January 31. For more information on fare changes and ticketing options please see Metra's [press release](#). *Staff contacts: Eric Czarnota, Kendra Johnson*

Apply for Road to Zero Community Traffic Safety Grants

The National Safety Council is accepting applications from nonprofits and government agencies for a new round of safety grants. The Road to Zero Community Traffic Safety Grants fund projects, programs, and research that can help achieve the mission of zero traffic deaths. Since 2017, the program has awarded more than 25 grants to partners across the country to address safety. Applicants must be a [Road to Zero coalition member](#) and awards will range from \$50,000 to \$250,000 per project. Applications are due by Friday, January 7 and should be submitted online via the [application website](#). For more information, please contact roadtozero@nsc.org. *Staff contacts: Eric Czarnota, Kendra Johnson*

Ride Illinois to Offer Free Bicycle-Friendly Driver Courses

Bicycle advocacy organization Ride Illinois is now offering monthly online courses designed to educate drivers of motor vehicles how to drive safely near cyclists and increase safety for all road users. Their bicycle-friendly driver courses, entitled "Who's Lane is It?", will focus on the Illinois Rules of the Road, sharing the road, bike infrastructure, causes of common crashes, taking the lane, and the information that Ride Illinois shares with cyclists in education courses. The number of injuries and fatalities on Illinois roadways continues to increase. Bicyclists and pedestrians are particularly vulnerable and this course shares information that could reverse the trend. Below is the schedule of Bicycle-Friendly Driver courses:

- Wednesday, December 29, 12:00 p.m.
- Thursday, January 27, 7:00 p.m.
- Tuesday, February 22, 7:00 p.m.
- Wednesday, March 30, 7:00 p.m.
- Thursday, April 28, 12:00 p.m.

Please visit Ride Illinois' [registration page](#) to sign up. For more information or for more opportunities to collaborate, please contact education@rideillinois.org. *Staff contacts: Eric Czarnota, Kendra Johnson*

Rebuild Illinois Main Street and Downtown Capital Program Applications Due January 10

In September, Governor JB Pritzker and the Illinois Department of Commerce and Economic Opportunity (DCEO) announced a \$50 million capital program to revitalize main street and downtown areas statewide that have been impacted by COVID-19. Eligible projects must be located in a commercial center or downtown area and may include a broad range of project types. Community organizations, local governments and private developers are encouraged to apply.

Project awards will range from \$250,000 to \$3 million and will be prioritized based on: location in disproportionately impacted area (DIA) or rural area; alignment with local or regional economic development plans; and, demonstrated community support. Private businesses and organizations are required to provide a minimum of 50 percent local match. Public projects are not required to have a local match but will receive higher priority if one is included. The deadline to apply is Monday, January 10. A webinar was held to provide additional details for the program, and the recording is [available online](#). For updates on the program or other upcoming economic recovery grant opportunities, please check DCEO's [website](#) or contact DCEO staff, CEO.RDMS@Illinois.gov. *Staff contacts: Eric Czarnota, Kendra Johnson*

U.S. DOT Seeks Input on Infrastructure Bill Implementation

The U.S. Department of Transportation (DOT) has launched a new [website](#) for transportation agencies, communities, and stakeholders interested in learning more about the Infrastructure Investment and Jobs Act (IIJA). As part of implementing IIJA, the department is seeking input on the rollout of new programs and funding. The [first opportunity for input](#) focuses on how the department can best implement highway formula programs continued by the IIJA. The [second](#) is directed at the new formula and competitive funding opportunities for electric vehicle charging infrastructure. Comments for the electric vehicle charging infrastructure guidance are due by January 28, 2021. For more information, please see the [U.S. DOT's press release](#). *Staff contacts: Eric Czarnota, Kendra Johnson*

Meetings and Events

NWMC Executive Board will meet on Wednesday, January 5 at 8:30 a.m. via teleconference.

NWMC Finance Committee will meet on Wednesday, January 12 at noon via teleconference.

NWMC Board of Directors will meet on Wednesday, January 12 at 7:00 p.m. via teleconference.

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